



About the Otorohanga District Council Sport Support Fund

Otorohanga District Council recognises that organised sport plays an important role in the district, contributing to the physical and social wellbeing of our communities.

Council is also aware that some sports clubs in the District that are finding it increasingly difficult to operate because of funding challenges. Diminishing numbers of sport participants, a shrinking pool of charitable funding, and a variety of increasing costs are making the future of some clubs uncertain.

In response to these challenges Council has recently adopted a new policy (a copy of which is attached on pages 5 and 6) that it will provide some limited financial assistance to sports clubs facing significant threats to their future viability, through a 'Sport Support Fund', the total value of which has initially been set at \$15,000 per year.

The Sport Support Fund is intended to make available relatively modest levels of on-going financial support – up to a maximum of \$4,000 per year - to such clubs, to help their continuing existence and the opportunities they provide for physical recreation.

It is stressed that the purpose of this funding is to help well-established sporting clubs that would otherwise be in a critical financial situation, not to 'top up' the finances of clubs that are currently financially sound, or to support the establishment of new clubs.

Clubs wishing to obtain funding from the Sport Support Fund must make an application which demonstrates that the activities of the club are being well managed, but despite this there is a critical need for additional funding of their activities to maintain their existing sporting opportunities.

The available funding will be allocated by Council on a contestable basis, considering the relative merits of the applications received. Where funding is granted it will normally be for an initial period of three years.

Applications for the first round of funding from the Sport Support Fund (which will cover a three year period from 2018 to 2021) must be received by Council by 20 August 2018.

Any questions regarding the Sport Support Fund should be addressed to Council's Corporate Services Manager, Graham Bunn, on 07 873 4000.





Application – Sport Support Fund

Please complete the following 3 pages and return them to Otorohanga District Council, PO Box 11, Otorohanga (Attention Corporate Services Manager) by 20 August 2018.

Name of Club _____

Contact Person Details

Name _____

Postal Address _____

Email _____

Phone _____

Club Details

Type of sport or activity _____

Number of registered Club members _____

Approximate total number of people participating in activities during a year _____

Annual Accounts

Please attach a copy of the most recent annual financial accounts for the Club

Funding Request

Amount of Annual Funding Requested \$ _____ per year

For How Many Years is this level of Annual Funding needed ? _____ years

Purpose for Which Funding Is Requested

Please briefly describe the reason why funding is being requested, and the exact purpose for which it will be used, that will meet the criteria of the attached policy 'Council Support of Organised Sport'. Please read the policy carefully before completing this section. Additional information can be included if desired.

Previous Planning and Actions to Manage Issue

Please describe how the current critical financial issue has developed, and what planning and actions the Club has previously undertaken to manage such issues.

How would the critical issue have been managed if the requested funding was not available from the ODC Sport Support Fund?

Need for Other Financial Support

If this application for funding is successful, will your club still need other non-guaranteed external financial support to remain viable?

(Yes or No) _____

If you have answered 'yes' above, please describe how much other additional funding would be needed, and from where this is intended to be obtained.

Please return this form to Otorohanga District Council, PO Box 11, Otorohanga (Attention Corporate Services Manager) by 20 August 2018.

ODC Policy – Council Support of Organised Sport

Objective

The objective is to assist in the retention of existing opportunities to participate in organised sport within the Otorohanga District, in circumstances where Council is satisfied that modest ongoing financial assistance towards routine operational and maintenance costs is likely to substantially enhance the sustainability of that activity.

Application Process

Organisations seeking financial assistance must make an application to Council, which fully describes the activities that are being undertaken by that organisation and clearly identifies why such assistance is needed to sustain these activities.

Qualification Criteria

Funding will only be provided to Sports Club or similar community organisations that have a majority of members or participants that reside in the Otorohanga District, and which have consistently provided opportunities for sport for a minimum continuous period of 5 years at the time of application, and have therefore demonstrated the general sustainability and viability of that activity.

Financial support will only be provided to assist in maintaining activities at existing standards, and shall not be used to fund facility upgrades that significantly raise levels of service.

To be eligible for support sporting activities must also satisfy all of the following criteria:

- 1 Involves significant human physical activity, and is likely to contribute to physical wellbeing. Activities such as darts, snooker, cards, target shooting and other sedentary sports will not qualify.*
- 2 Has a critical need for additional funding to ensure that the previously provided sporting activity remains sustainable. Funding will not be provided as a 'top up' to clubs which are already financially sustainable, or where other sources of funding appear to be available, or where there is evidence that the club is not effectively managing its own affairs or not conducting an adequate level of forward planning.*
- 3 Has the potential to either only need financial support in the relatively short term, or if the need for support is likely to continue, will only be required at a relatively low and constant or diminishing level.*
- 4 The sporting activity conducted is of a type in which many community members will potentially be willing and able to participate. Sports that have inherently high participation costs (likely minimum individual participation costs of over \$500 per year, as might be the case for motorsports or equestrian activities) will not be eligible.*
- 5 Not be making use of Council operated and funded facilities that have an operating cost in excess of \$100,000 per annum.*

Levels of Financial Support

The financial support provided shall not exceed \$4000 per annum or 33% of the ongoing routine operational and maintenance costs (excluding depreciation) of the club in question, as indicated by that club's accounts.

Consideration will be given to what other potential sources of funding may be available for that club.

In general annual financial support provided shall not be at a level that significantly exceeds \$50 per registered member of that club. Exceptions may however be made to this where current membership is very low, but significant facilities are being provided that might in future attract a much larger number of participants, or where the number of participants is modest, but the level of community support is clearly high.

For very small organisations, which are nevertheless considered to serve a valuable purpose in the community, funding of up to \$1,000 per year may be provided without regard to the other criteria of this section.

The granting of financial support under this policy shall in all cases be at the discretion of Otorohanga District Council.

The financial support provided is not intended to directly fund immediate large expenditures on asset renewals, but instead could be accumulated over a number of years to meet such costs.

Other Conditions

Financial support, if approved, will normally be effective for a period of three years following, after which a further application for continuing support must be made.

Any Club receiving a contribution shall, by 1 October of each year, provide Council with a certified copy of that Club's financial accounts for the preceding financial year, which shall adequately identify all sources and uses of funds. Council will expect Clubs seeking funding to provide evidence that they are properly managing their affairs

