

# APPLICATION FOR CONNECTION TO A RURAL WATER SUPPLY SCHEME



## Important Note

Being connected to one of the Rural Water Supply (RWS) schemes administered by Otorohanga District Council is different to being connected to a water supply in an urban community in a number of ways. The following differences are particularly important:

- The way in which water is supplied. Rural water supply schemes provide only a relatively small continuous flow and customers are required to have adequate on-site water storage capacity to meet large peak demands;
- Otorohanga District Council is involved only in providing administrative and technical support for RWS activities. The RWS schemes are owned and managed by the customers of the schemes, and as such are not truly public services.
- Because rural water supply schemes are jointly owned by those properties that are connected to each particular scheme, these properties have certain responsibilities associated with that ownership.

It is important that before submitting this application form you have read, understood and accept the terms and conditions of supply contained in the document 'Rural Water Supply Schemes - Terms and Conditions of Supply', a copy of which is attached.

The procedure and fees applicable for properties wishing to join a RWS scheme are set out on page 4 of this document.

Should you require further information or clarification in respect of matters relating to rural water supply schemes in the Otorohanga District please contact either of the following Council staff:

**David McKinley      Services Manager      Phone 07 873 4377**

**Ricardo Tubilla      Engineering Officer (Water Services)      Phone 07 873 4376**

**Or write to Council at PO Box 11, Otorohanga 3940**

# APPLICATION FOR CONNECTION TO A RURAL WATER SUPPLY SCHEME



Name of Applicant: \_\_\_\_\_

Postal Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Are you the legal owner of the property to which this application relates or otherwise authorised to make this application on behalf of the property owner(s) ? ( Yes / No )

Address to be supplied with water: \_\_\_\_\_

Valuation Number(s): \_\_\_\_\_

Legal Description (s): \_\_\_\_\_

Total area of land to be supplied: \_\_\_\_\_

Intended Land Use: \_\_\_\_\_

Stock Numbers (approximate): \_\_\_\_\_

Number of Houses: \_\_\_\_\_

Other Significant Water Uses: \_\_\_\_\_

Estimated peak daily water supply required from the RWS (cubic metres\*): \_\_\_\_\_

Estimated annual water consumption required from the RWS (cubic metres\*): \_\_\_\_\_

Other details of area / property to be supplied (if appropriate – attach sketch plan if desired): \_\_\_\_\_  
\_\_\_\_\_

Will the property continue to use water from other sources if connected to the RWS supply? If so describe these sources and the extent to which they will be used: \_\_\_\_\_  
\_\_\_\_\_

Connection required by (ASAP / specific date): \_\_\_\_\_

\* 1 cubic metre = 1000 litres

# STATEMENT



I \_\_\_\_\_ ( full name )

of \_\_\_\_\_ ( address )

Hereby acknowledge that the information contained in this application is true and correct. I have read and understood the 'Rural Water Supply Schemes - Terms and Conditions of Supply' as contained in the supplied document of the same title, and if this application is successful will abide by those conditions.

Signed \_\_\_\_\_

Dated \_\_\_\_\_

# APPLICATION PROCEDURE AND FEES FOR CONNECTION TO A RURAL WATER SUPPLY SCHEME



The application process will typically proceed as follows:

1. The applicant completes pages 2 and 3 of the Application Form and submits it to Council with the application fee of \$400.00.
2. The authority of the applicant to make this application will be checked.
3. The physical practicality of making the connection will be investigated by Council on behalf of the RWS Committee.
4. The relevant RWS committee will be consulted as to the acceptability of the proposed connection and the required capital contribution (if any) from the applicant will be assessed.
5. If so agreed a proposal will be presented to the applicant, outlining the envisaged details, conditions and costs of making the connection, including capital contribution if applicable.
6. If the applicant accepts this proposal Council will then require that the proposed connection costs are paid in advance. These costs will comprise:
  - A \$200 contribution towards the cost of re-defining the RWS boundaries through a Special Order process, if applicable;
  - Any capital contribution required;
  - The costs of making the physical water connection eg laying / upgrading water pipes and meters.

Once payment is received the connection to the RWS can be made by Council's Contractor.

**Please note:** RWS schemes are privately owned, and that the RWS Committee may, as representatives of the scheme owners, chose to deny any application for connection to a particular scheme.

## Notes (Office Use Only)

<b>Step</b>	<b>Date</b>	<b>Initial</b>
Applicant Authority Checked		
Scheme and Physical Connection Details		
RWS Committee Consulted		
Conditions and Costs Proposed		
Applicant Agreement		
Fees Paid		
Connection Established (and Meter No.)		
Plans Updated		
Accounts / Meter Books Updated (and Account No.)		