



Kawhia Community Board

AGENDA

20 September 2013

Members of the Kawhia Community Board

Mr HW Ormsby (Chair)
Mrs JR Bennett
Ms A Gane
Mr CE Jeffries
Mrs DM Pilkington
Mr L Sherman (Deputy Chair)

Meeting Secretary: Mr CA Tutty (Governance Supervisor)

KAWHIA COMMUNITY BOARD

20 September 2013

Notice is hereby given that an ordinary meeting of the Kawhia Community Board will be held in the Community Meeting Room, Jervois St, Kawhia on Friday 20 September 2013 commencing at 10.30am.

16 September 2013

DC Clibbery
CHIEF EXECUTIVE

AGENDA

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PRESENT

IN ATTENDANCE

APOLOGIES

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

CONFIRMATION OF MINUTES – 26 JULY 2013

REPORTS

Item 94 CLEANING OF NEW BBQ IN KAWHIA FORESHORE PLAYGROUND

**To: Chairperson and Members
 Kawhia Community Board**

From: Community Facilities Officer

Date: 20 September 2013

Relevant Community Outcomes

- The Otorohanga District is a safe place to live
 - Ensure services and facilities meet the needs of the Community
-

Executive Summary

A new electric BBQ has been installed in the Kawhia Foreshore Playground. Maintenance will now be required to keep this clean. A quote to carry out this work has been received.

Staff Recommendation

It is recommended that:

The report be received.

Report Discussion

The cleaning of the BBQ could sit well with two existing contracts operating in Kawhia at the moment; C849 Kawhia Toilet Cleaning and C965 Kawhia Gardens and Litter Run.

Quotes were requested from the two Contractors, one of whom has declined to supply a quote.

A quote was received from Merv Lane, Contractor for C849, to the value of \$1600 per year. This entails twice weekly cleaning and daily checking from November to March and once a week cleaning and checking every second day from April to October. Any extra cleaning required outside of the above will be at a cost of \$25 per clean.

Currently, under C849, the toilets are checked and cleaned daily. With cleaning products already in hand, it would not be too much of an effort to walk over to the BBQ and check/clean it.

Dianne Tautari
COMMUNITY FACILITIES OFFICER

Item 95 APPLICATION FOR TEMPORARY ROAD CLOSURE - KAWHIA NEW YEAR CELEBRATIONS AND ROWING REGATTA

**To: Chairperson and Members
 Kawhia Community Board**

From: Engineering Support Officer

Date: 20 September 2013

Relevant Community Outcomes

- The Otorohanga District is a safe place to live
 - Provide for the unique history and culture of the District
 - Promote the local economy and opportunities for sustainable economic development
 - Foster an involved and engaged Community
-

Executive Summary

An application has been received from the Kawhia Rowing Regatta Club for road closures within the Kawhia Community for the purpose of holding the Kawhia Rowing Regatta and associated activities. Lou Sherman is also organising the fireworks display on New Year's Eve. In the interest of public safety, it is suggested that Council close the road for New Year's Eve and combine this with the Rowing Regatta Club road closure under a single road closure application. The Otorohanga District Council will be responsible for the total costs incurred for the road closure in respect of New Year's Eve, and the Rowing Regatta Day to be funded 50/50 between the Otorohanga District Council and the Kawhia Community Board.

Staff Recommendation

It is recommended that approval be granted for the following road closures:

Purpose: Kawhia New Year's Eve Celebrations and Rowing Regatta Day

Dates: Tuesday, 31 December 2013 and Wednesday, 1 January 2014

Details of Closure: **Kawhia New Year's Eve Celebrations**

JERVOIS STREET – from its intersection with Tainui Street to Omimiti Street

OMIMITI STREET – Entire length

Period of Closure: 6.00pm to 6.00am

Kawhia Regatta

JERVOIS STREET – from its intersection with Tainui Street to Omimiti Street

OMIMITI STREET – Entire length

Period of Closure: 6.00am to 5.00pm

With the following conditions imposed:

1. Council will be responsible for management of the first period of the closure from 6.00pm 31 December 2013 to 6.00am 1 January 2014.

During this first period the road will be completely closed, and residents within the section of closed road will be required to make other prior arrangements if they wish to use a

vehicle. Council will be responsible for placing the barrier and signs at the start of the closure.

Emergency access for vehicles will be over the pavement on Jervois Street.

2. The Kawhia Rowing Regatta Club will then be responsible for management of the second period of the closure from 6.00am to 5.00pm on 1 January 2014.

During this second period the road will be partially closed, so that there is controlled access for vehicles associated with the regatta and properties affected by the closure. The Kawhia Rowing Regatta Club will be responsible for removing the barriers and signs at the end of the closure period.

3. During their relevant road closure management periods, Council and the Kawhia Rowing Regatta Club will be responsible for adequate sign posting and policing of the roads to be closed to ensure that no vehicles have access to the closed portion of road, which includes arranging delivery, erection and staffing of all road closure barriers, and the removal thereof after closures.
4. Council will arrange the hire of required barriers and signs, and advertising of the closure in the Waitomo News.
5. The Otorohanga District Council will be responsible for the total costs incurred for the road closure in respect of New Year's Eve and the Rowing Regatta Day, to be funded 50/50 between the Otorohanga District Council and the Kawhia Community Board.
6. No objections are received from the NZ Police Department or the NZ Transport Agency.
7. Persons will be allowed through in the event of an emergency.
8. Kawhia Rowing Regatta Club is responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,000,000. This is required to indemnify Council against any damage to property or persons as a result of activities during the road closure period. Council requires that it is held covered under the terms of such policy and accordingly the policy is required to be in both parties' names on the form prescribed by Council.
9. Council will prepare a traffic management plan for the closure that complies with Transit New Zealand's Code of Practice for Temporary Traffic Management.
10. Signs advising of the road closures are to be erected at the start and end of the closed portions of roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure.
11. The Kawhia Rowing Regatta Club and Council to obtain signatures of residents and businesses affected, confirming notification that the proposal has been received.

Robyn Hodges
ENGINEERING SUPPORT OFFICER

Item 96 DRAFT MANAGEMENT ACCOUNTS TO 30 JUNE 2013

**To: Chairperson & Members
 Kawhia Community Board**

From: District Accountant

Date: 20 September 2013

Relevant Community Outcomes

- Ensure services and facilities meet the needs of the Community
-

Executive Summary

The Draft Management Accounts for the year ended 30 June 2013 are attached under separate cover.

Staff Recommendation

It is recommended that:

The Draft Management Accounts for the year ended 30 June 2013 be received.

Brendan O'Callaghan
DISTRICT ACCOUNTANT

Item 97 KCB MATTERS REFERRED FROM 26 JULY 2013

**To: Chairperson and Members
 Kawhia Community Board**

From: Governance Supervisor

Date: 20 September 2013

Executive Summary

1. BOARD

25 May 2012

- i. To obtain a high level of understanding of the areas in and around the Community, which Members would like to see improved, e.g. the Omimiti and the Morrison Reserves.

24 May 2013

- ii. To organise a workshop meeting with Virginia Shaw, John Dodgson and two Board Members to provide a wider Community Landscape Plan.

CA Tutty
GOVERNANCE SUPERVISOR

GENERAL