



Kawhia Community Board

MINUTES

28 March 2014

KAWHIA COMMUNITY BOARD

28 March 2014

Minutes of an ordinary meeting of the Kawhia Community Board held in the Community Boardroom, Jervois St, Kawhia on Friday 28 March 2014 commencing at 1.03pm.

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

ORDER OF BUSINESS:

ITEM	PRECIS	PAGE
PRESENT		1
IN ATTENDANCE		1
APOLOGIES		1
MATTERS ARISING		1
ITEMS TO BE CONSIDERED IN GENERAL BUSINESS		1
CONFIRMATION OF MINUTES – 24 JANUARY 2014		2
REPORTS		2
Item 18	APPLICATION FOR TEMPORARY ROAD CLOSURE – ANZAC DAY COMMEMORATIONS	2
Item 21	PROPOSED AOTEA PLAYGROUND	3
Item 19	REQUEST TO DELGATE RESPONSIBILITY OF FESTIVE LIGHTS IN KAWHIA	3
Item 20	EXTENSION OF KAWHIA CEMETERY	4
Item 22	KAWHIA HOUSING FOR THE ELDERLY – REVIEW OF RENTALS	4
Item 23	KAWHIA FORSHORE – POHUTUKAWA TREE	4
Item 24	DRAFT MANAGEMENT ACCOUNTS FOR THE PERIOD ENDING 31 DECEMBER 2013	5
Item 25	KCB MATTERS REFERRED FROM 24 JANUARY 2014	6
GENERAL		7
MEETING CLOSURE		8

PRESENT

Mr CE Jeffries (Chair), Cr DM Pilkington, Messrs AJ Rutherford and DM Walsh.

IN ATTENDANCE

Messrs DC Clibbery (Chief Executive & Engineering Manager), GD Bunn (Finance & Administration Manager), and CA Tutty (Governance Supervisor).

The Chair declared the meeting open and welcomed those present.

APOLOGIES

Resolved that the apologies received from His Worship the Mayor Mr M Baxter and Ms A Gane, be sustained.

Mr Rutherford / Mrs Pilkington

MATTERS ARISING

LOCAL POLICE MATTERS

The Kawhia Police Constable Griffin attended the meeting and updated Members on Policing matters. He extended thanks to Mr Rutherford and Mr Walsh for supporting him during the period following an assault last year. He said both gentlemen have shown true leadership qualities. Constable Griffin referred to recent police statistics and reported that the number of break-ins have reduced substantially. He said direction has been received from the Hamilton Police for more police officers to be present in the Kawhia area. He said the Community patrols are going pretty well and that the town appeared to have a very relaxed family orientated feel. The Chair thanked Constable Griffin for his report and congratulated him on the good work he is carrying out in and around Kawhia. Mrs Pilkington also congratulated the Constable for the rural support he has given.

LYCH GATE

Mrs Pilkington raised the matter of the restoration of the WWI Memorial Lych Gate. The Chair replied that he has written to the Otorohanga and Te Awamutu RSA's, requesting a donation towards the completion of a plaque.

KAWHIA WHARF – BOWSER

In reply to the Chair, the Engineering Manager advised that Councils Community Facilities Officer has been involved in this matter and that the Bowser has been removed. He said there is still the question of asking Mr Ross Dockery to remove the remaining piping. Mr Rutherford said it is up to the person who owns the piping to ensure this is removed, in addition there is also the matter of the tank. The Engineering Manager replied that perhaps Mr Dockery will tend to this during his quiet time. Mr Rutherford suggested that Mr Dockery be requested to remove the relative piping as soon as possible.

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

MORRISON SUBDIVISION

Mr Rutherford requested an update on the matter with Mr Morrison. The Chief Executive replied that Council is still obtaining valuations however, this matter is being driven by Mr Morrison himself. The Chief Executive reported Council has approached two valuers however, these valuers have sought additional information.

damage to property or persons as a result of activities during the road closure period. Council requires that it is held covered under the terms of such policy and accordingly the policy is required to be in both parties' names on the form prescribed by Council.

4. Council will prepare a traffic management plan for the closure that complies with Transit New Zealand's Code of Practice for Temporary Traffic Management.
5. Signs advising of the road closures are to be erected at the start and end of the closed portions of roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure.

Mr Rutherford / Mrs Pilkington

Item 21 PROPOSED AOTEA PLAYGROUND

Discussion

The Chair welcomed Mr Colin Culliford (Aotea Residents Association Chairman) and granted him speaking rights on behalf of Board Member Ms Gane.

Mr Culliford advised that most Members would have visited the proposed site and that the Aotea Community has its visions for its use however, it cannot go ahead until approval in principle, is obtained from the Kawhia Community Board and Otorohanga District Council. Mr Culliford reported that his Committee is confident they are able to raise the funds required for the project. He said they require a letter from the Kawhia Community Board and Otorohanga District Council, supporting the proposal in principle.

The Chair suggested that the Board defer considering any financial donation towards the project until consideration is given to the estimates. Mr Culliford reported that more and more out of town people are visiting Aotea.

The Chief Executive informed Members that the area of land is currently not classified as Reserve land. He said consideration will also need to be given to future maintenance of the project.

Resolved

That the Kawhia Community Board recommends that the Otorohanga District Council grant approval in principle, for the construction of a playground on a reserve at the end of Morrison Road, Aotea and that consideration be given to including a grant towards the project in the 2014/15 Estimates.

Mr Rutherford / Mr Walsh

Item 19 REQUEST TO DELEGATE RESPONSIBILITY FOR THE FESTIVE LIGHTS IN KAWHIA

Discussion

The Chair welcomed Mr Lou Sherman to the meeting. Mr Sherman reported that the current LED lights usually last around 5 years and to date, these have been left on. He will disconnect them next week. Mr Sherman said they are usually erected to be lit over the Christmas/New Year holiday period, through to the Kai Festival. Mr Sherman reported that he intended to purchase additional colours Yellow, Blue and Green and advised that the current transformers will take double the lighting that is currently there. Mr Sherman advised that he also has patterned lights and framing at his home.

The Chair reported that Mr Sherman is looking to the Board for someone or an organisation to take over the responsibility for the lighting and to maintain it in the future. Mr Sherman confirmed that he will be happy to assist in this regard. Mr Rutherford expressed the opinion that it is too costly to obtain a cherry picker to install/maintain the lighting therefore it would be desirable for

note prepared by Council's Community Facilities Officer, with her comments on the matter. The Chief Executive said that caution needed to be exercised because of the cultural significance of the tree and that consultation with Iwi may be required. The Chair advised that it is not very often the Board receives an offer of assistance from someone therefore suggested that the Board look into how this offer could be utilised. Mr Rutherford reported that Mr Murtagh's concerns were regarding the small rocks that fall onto the Beach. He suggested that the crumbling rocks covered in creeper, be removed and the bank cut back, the track widened and a proper timber retaining wall be installed.

Mr Rutherford suggested that Mr Murtagh's indication of an offer be acknowledged and that he be requested to put in writing what he is actually proposing along with the relative costs.

Mrs Pilkington advised that she has no issue in relocating the rocks around the Historic Tree, as long as the roots remain protected. The Engineering Manager expressed the opinion that the current width of the track by the tree is satisfactory.

It was agreed that a letter be forwarded to Mr Alan Murtagh, informing him that his proposal for the Kaora Track has been discussed and that the Board supports this in principle however, he be requested to supply details of the proposal along with costings before any work commences.

Mr Walsh suggested that the matter of Privet growing in the area could also be included in Mr Murtagh's proposal.

Item 24 DRAFT MANAGEMENT ACCOUNTS FOR THE PERIOD ENDING 31 DECEMBER 2013

Discussion

The Finance and Administration Manager presented the Draft Management Accounts for the period ending 31 December 2013. He reported that the Accounts were 'pretty good' however, some maintenance items are up in particular, Stormwater and Water Supply.

KAWHIA MEDICAL CENTRE

It was agreed that the Finance and Administration Manager check the rental income figure of \$5,300 in the Kawhia Community Property account to ascertain where this has come from. Members also queried whether the Kawhia Medical Centre is Community or District funded.

KAWHIA WATER SUPPLY

In reply to the Chair's query he was advised that the operating income is billed twice a year.

The Chair referred to the Kawhia Public Convenience account and confirmed that the capital expenditure of \$40,000 for septic system upgrade is on hold.

In reply to the Chair regarding the Kawhia Refuse account in particular, Recycling Centre Operations, he was advised that any revenue received goes direct to the Contractor. The Engineering Manager confirmed that there has been inconsistencies in the charging for the depositing of refuse.

The Chair referred to the Kawhia Community Centre and Kawhia Harbour Services accounts and queried the issue of the depreciation of \$10,914.

The Chair also referred to the Kawhia Community Board account in particular Salaries, and questioned whether these were 'out of step'.

Resolved

The Draft Management Accounts for the period ending 31 December 2013 be received.

Chair / Mrs Pilkington

Item 25**KCB MATTERS REFERRED FROM 24 JANUARY 2014****Discussion**

The Governance Supervisor took Members through Matters Referred.

KAWHIA CEMETERY

Members were informed that an inspection has been carried out of 10 graves in the Kawhia Cemetery. 10 graves had been found to be in a very poor condition. The Governance Supervisor advised it is intended to secure the headstones which have fallen over onto the appropriate graves. He said it is intended that staff proceed with giving public notice of the condition of these graves and to seek relatives of the deceased. It was suggested that the notice be placed on the graves and an advertisement be inserted in the local newspaper and in the Kawhia Messenger.

STREET LIGHTS – JERVOIS STREET

The Engineering Manager reported that he is still expecting to meet with a representative of Waipa Networks regarding the street lights in Jervois Street.

KAWHIA WHARF

Mr Rutherford reported that during the past two days, NZ Steel has replaced the steel frames around the piles and also fitted disused tyres. Mr Rutherford reported that within the next 5 years, it may be necessary to re-deck the pontoon. Mr Rutherford again reported that the rusted hand rail where the Bowser used to be needs to be removed.

REFUSE BINS – KAREWA AND TOM FRENCH GROVE

The Engineering Manager reported that staff are still in the process of obtaining a price from the Contractor to service the bins. It was agreed that rather than placing a bin at Tom French Grove, surveillance could be undertaken.

SIGNS ON ROAD RESERVE

Members were informed of signs which have been erected on Road reserve by Ms Virginia Shaw.

SEPTIC TYPE SMELL

The Engineering Manager reported that this matter has been looked at by Council's Water Services staff however, no smell was identified. Mr Rutherford queried whether staff are aware of the state of the Hotel septic system and other surrounding properties. The Engineering Manager replied that staff have been unable to establish where the discharge is coming from. Mrs Pilkington suggested staff request property owners in the area to get their Septic tanks pumped out. The Engineering Manager replied that any costs incurred would come back to the Community. Mr Rutherford suggested undertaking a practical step of Council arranging for a property check to be undertaken, identifying the standard of the property owner's Septic tanks. He said if it was ascertained that 20% of the properties' septic systems are inadequate then a plan would need to be put in place to correct this. The Chair agreed that an investigation be carried out, concentrating on a small area. The Engineering Manager replied that inspection costs might be in the vicinity of \$100 per property, multiplied by 50 properties equates to \$5,000. Mrs Pilkington suggested that Council's staff prepare a report on the matter and that a figure 'be placed in future estimates'. In the meantime, she said more information is required.

It was agreed that within the Kawhia Community Accounts, consideration be given for inserting a sum of \$10,000 in the 2014/15 year to carry out septic tank investigations.

MEDICAL CENTRE MEETING ROOM

The Finance and Administration Manager presented a breakdown of the rental charges in respect to the meeting room at the Kawhia Medical Centre building these being –

1. Te Riakina – Annual income \$ 1,916.64
 2. Arty Tarts – Annual income \$ 768.88
 3. Dr J Burton – Annual income \$ 3,455.16
- Total - \$ 6,140.68

The Finance and Administration Manager reported that the Arty Tarts have indicated that they will not require use of the meeting room from June to August. This will reduce their rental income to \$576.66 per annum.

GENERAL

KAWHIA WHARF

Mrs Pilkington reported from the Council meeting held 18 March 2014 whereat the Engineering Manager advised that the Contractor has suggested a chemical treatment and sealing be applied to the Kawhia Wharf. She said, although this is value for Council, an additional cost of between \$10,000 and \$12,000 will be incurred. The Engineering Manager reported that Council has finally received a quote to carry out repairs and strengthening to the Kawhia Wharf, this being less than that budgeted. He referred to the new chemical treatment which can be applied to the concrete therefore extending its life. Mr Rutherford advised that he has queried this application with an Engineer and apparently, concrete cannot be treated externally. Mr Rutherford expressed the opinion that the cost would be better spent on strengthening another area of the Wharf. He said as long as NZ Steel are using the Wharf, it will not allow this facility to deteriorate. Mr Rutherford reported that the relationship between Council and NZ Steel is in great shape. He again reiterated that Council would be better to spend the chemical treatment cost on addressing the outer areas of the Wharf. The Engineering Manager replied that Council will proceed with the specified work NZ Steel wishes to be carried out.

DOG AND STOCK CONTROL IN KAWHIA

Mr Walsh referred to recent minutes of an Otorohanga District Council meeting whereat Cr Phillips indicated there is a problem with Dog and Stock Control in Kawhia. He said if there is an issue this has not been addressed. Members were informed that such matters are usually addressed on a complaints received basis. The Engineering Manager confirmed that the Contractor operates based on complaints rather than active inspections.

KAWHIA WHARF BEACH

Mr Rutherford referred to the suggestion of sand being deposited on the beach. Members were advised that the Waikato Regional Council has given approval for the dumping of 100m³ of sand every month, subject to certain conditions.

It was agreed that the matter of erecting a timber retaining wall with steps on the Kawhia foreshore, be included for consideration in the budget estimates.

KAWHIA COMMUNITY HALL

The Chair raised the matter that in the past, accounts have been received from the Kawhia Community Hall Committee. It was agreed that the Finance and Administration Manager follow this up.

Mr Rutherford referred to the suggestion that a sign be placed on the Kawhia Community Hall, identifying contact details for those people that may wish to use the Hall. It was agreed this suggestion be conveyed to Mrs Sandra Drummond.

KAWHIA KAI FESTIVAL

It was agreed that a letter be forwarded to the Kawhia Kai Festival Committee, commending them on the success of their recent event. This was superbly organized and a great day for all involved.

ROADING TOUR OF DISTRICT

This matter was raised by the Chair who was advised that this was recently carried out on the Western side of District and went as far as Harbour Road.

METAL STREETS IN KAWHIA

The Chair raised the matter of new seal for existing metal streets around Kawhia. He was advised that at this point in time, there is no proposal to carry out any additional sealing.

MEETING CLOSURE

The meeting concluded at 3.45pm

CHAIRMAN:

DATE: 23 May 2014