



Kawhia Community Board

AGENDA

26 September 2014

1.00pm

Members of the Kawhia Community Board

Mr CE Jeffries (Chair)
Ms A Gane
Mrs DM Pilkington
Mr AJ Rutherford
Mr DM Walsh

Meeting Secretary: Mr CA Tutty (Governance Supervisor)

KAWHIA COMMUNITY BOARD

26 September 2014

Notice is hereby given that an ordinary meeting of the Kawhia Community Board will be held in the Community Meeting Room, Jervois St, Kawhia on Friday 26 September 2014 commencing at 1.00pm.

19 September 2014

DC Clibbery
CHIEF EXECUTIVE

AGENDA

VISITORS ATTENDING THE MEETING:

1.15pm Mr John Thompson, Kawhia Museum signage
2.00pm Alan Rubay, Sandra Drummond and Richard Torpey – Kawhia New Year Celebrations & Rowing Regatta
3.00pm District Sports Coordinator Ms Robbie Matthews

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PRESENT

IN ATTENDANCE

APOLOGIES

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

CONFIRMATION OF MINUTES – 25 JULY 2014

REPORTS

Item 31 KAWHIA MUSEUM SIGNAGE

**To: Chairperson & Members
 Kawhia Community Board**

From: Chief Executive

Date: 26 September 2014

Relevant Community Outcomes

- Ensure services and facilities meet the needs of the Community
 - Provide for the unique history and culture of the District
 - Protect the special character of our harbours and their catchments
-

Executive Summary

Mr John Thompson will attend the meeting and give a presentation on the new Museum/i-SITE building signage and location of the new sign.

Staff Recommendation

It is recommended:

That the Kawhia Museum/i-Site signage presentation be received.

DC Clibbery
CHIEF EXECUTIVE

Item 32 RETAINING WALL BEHIND KAWHIA LIBRARY

To: **Chairperson and Members
Kawhia Community Board**

From: **Services Manager**

Date: **26 September 2014**

Relevant Community Outcomes

- The Otorohanga District is a safe place to live
 - Ensure services and facilities meet the needs of the Community
 - Foster an involved and engaged Community
-

Executive Summary

A new retaining wall has been built behind the library to address the two issues: -

- the bank collapsing
- damp penetrating the walls of the building due to material from the bank building up against the outside wall of the building.

Staff Recommendation

It is recommended:

That the report be received.

Report Discussion

The steep bank cut into the hillside behind the library has been eroding over time due to uncontrolled run-off and the nature of the sandy soil which has a tendency to naturally “crumble”. This state of the bank had reached the stage where it was likely to totally collapse. The bank had also become dangerous to small children who may play there.

This is shown quite clearly in the following photographs.





It can also be seen quite clearly that over time there has been a considerable build-up of material from the foot of the bank to the walls of the library building which has allowed moisture from this material to penetrate the walls of the library resulting in a significant damp problem.

The decision was therefore taken to building a retaining wall with a novaflow pipe drain behind it to resolve these issues. Due to the nature of soil and the relative floor level of the building a “reasonable size” structure was required on three sides. The work was subsequently completed and is shown in the following photos.





The surrounding banks have been shaped and grass seeds spread.

RH Brady
SERVICES MANAGER

Item 33 **DRAFT MANAGEMENT ACCOUNTS FOR THE PERIOD ENDING 30 JUNE 2014**

To: **Chair and Members
Kawhia Community Board**

From: **District Accountant**

Date: **26 September 2014**

Relevant Community Outcomes

- Ensure services and facilities meet the needs of the Community
-

Executive Summary

The Draft Management Accounts for the period ending 30 June 2014 are attached under separate cover.

Staff Recommendation

It is recommended that:

The Draft Management Accounts for the period ending 30 June 2014 be received.

Brendan O'Callaghan
DISTRICT ACCOUNTANT

Item 34 APPLICATION FOR TEMPORARY ROAD CLOSURE - KAWHIA NEW YEAR CELEBRATIONS AND ROWING REGATTA

To: **Chairperson and Members
Kawhia Community Board**

From: **Engineering Support Officer**

Date: **26 September 2014**

Relevant Community Outcomes

- The Otorohanga District is a safe place to live
 - Provide for the unique history and culture of the district
 - Promote the local economy and opportunities for sustainable economic development
 - Foster an involved and engaged Community
-

Executive Summary

An application has been received from the Kawhia Rowing Regatta Club for road closures within the Kawhia Community for the purpose of holding the Kawhia Rowing Regatta and associated activities. Lou Sherman is also organising the fireworks display on New Year's Eve. In the interest of public safety, it is suggested that Council close the road for New Year's Eve and combine this with the Rowing Regatta Club road closure under a single road closure application. The Otorohanga District Council will be responsible for the total costs incurred for the road closure in respect of New Year's Eve, and the Rowing Regatta Day to be funded 50/50 between the Otorohanga District Council and the Kawhia Community Board.

Staff Recommendation

It is recommended that approval be granted for the following road closures:

Purpose: Kawhia New Year's Eve Celebrations and Rowing Regatta Day

Dates: Wednesday, 31 December 2014 and Thursday, 1 January 2015

Details of Closure: **Kawhia New Year's Eve Celebrations**

JERVOIS STREET – from its intersection with Tainui Street to Omimiti Street

OMIMITI STREET – Entire length

Period of Closure: 6.00pm to 6.00am

Kawhia Rowing Regatta

JERVOIS STREET – from its intersection with Tainui Street to Omimiti Street

OMIMITI STREET – Entire length

Period of Closure: 6.00am to 5.00pm

With the following conditions imposed:

1. Council will be responsible for management of the first period of the closure from 6.00pm 31 December 2014 to 6.00am 1 January 2015.

During this first period the road will be completely closed, and residents within the section of closed road will be required to make other prior arrangements if they wish to use a vehicle. Council will be responsible for placing the barrier and signs at the start of the closure.

Emergency access for vehicles will be over the pavement on Jervois Street.

2. The Kawhia Rowing Regatta Club will then be responsible for management of the second period of the closure from 6.00am to 5.00pm on 1 January 2015.

During this second period the road will be partially closed, so that there is controlled access for vehicles associated with the regatta and properties affected by the closure. The Kawhia Rowing Regatta Club will be responsible for removing the barriers and signs at the end of the closure period.

3. During their relevant road closure management periods, Council and the Kawhia Rowing Regatta Club will be responsible for adequate sign posting and policing of the roads to be closed to ensure that no vehicles have access to the closed portion of road, which includes arranging delivery, erection and staffing of all road closure barriers, and the removal thereof after closures.
4. Council will arrange the hire of required barriers and signs, and advertising of the closure in the Waitomo News.
5. The Otorohanga District Council will be responsible for the total costs incurred for the road closure in respect of New Year's Eve; the Rowing Regatta Day, to be funded 50/50 between the Otorohanga District Council and the Kawhia Community Board.
6. No objections are received from the NZ Police Department or the NZ Transport Agency.
7. Persons will be allowed through in the event of an emergency.
8. Kawhia Rowing Regatta Club is responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,000,000. This is required to indemnify Council against any damage to property or persons as a result of activities during the road closure period. Council requires that it is held covered under the terms of such policy and accordingly the policy is required to be in both parties' names on the form prescribed by Council.
9. Council will prepare a traffic management plan for the closure that complies with the NZ Transport Agency Code of Practice for Temporary Traffic Management.
10. Signs advising of the road closures are to be erected at the start and end of the closed portions of roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure.
11. The Kawhia Rowing Regatta Club and Council to obtain signatures of residents and businesses affected, confirming notification that the proposal has been received.

Report Discussion

This year the Kawhia Rowing Regatta Club is seeking permission to include the use of the Omimiti Reserve as indicated on the attached plan and letter of application. They wish to rope off a section of the reserve to assist with the collection of the \$2 entry fee for adults and children over the age of 12 years.

Allan RuBay and Sandra Drummond from the Kawhia Rowing Regatta Club wish to speak to this request.

Robyn Hodges
ENGINEERING SUPPORT OFFICER

Attachments

- a. Letters of application for use of Reserve and charging of \$2 fee
- b. Map of area of Kawhia Reserve to be roped off

Kawhia Rowing Regatta Club



Chairman – Allan RuBay
P O Box 100

Secretary – Sandra Drummond
Kawhia 3843

Date 20-08-14

Otorohanga District Council
P O Box 11
Otorohanga



Along with the application for the Regatta Road Closure as enclosed, the Club wishes to have permission to have a \$2 entry fee with under 12years free added to the application.

Thankyou

Your sincerely
Sec/Treas
Sandra Drummond

A handwritten signature in black ink, appearing to be "SD", written over the printed name "Sandra Drummond".

Kawhia Rowing Regatta Club



Chairman – Allan RuBay
P O Box 100

Secretary – Sandra Drummond
Kawhia 3843 (07)

Date 20-08-14

Kawhia Community Board
Kawhia

For the 2015 Rowing Regatta on January 1st the Club seeks permission to include the use of the reserve (park) from the beginning of the road closure at the intersection of Jervois and Tainui Streets across to the Dog signage as per the enclosed map.

As the Entry fee of \$2 has never applied to anyone under the age of 12yrs we feel this should not be a problem.

At this point we feel a rope would be sufficient.
Consideration on this would be appreciated.

Yours sincerely
Sec/Treas

Print Date: 21/08/2014
Print Time: 12:03 PM



Scale: 1:570
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000
Bounds: 1759831.23074744, 5785373.84501032
1759936.70772016, 5785504.97446568

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.
The information displayed in the GIS has been taken from Otorohanga District Council's databases and maps.
It is made available in good faith but its accuracy or completeness is not guaranteed.
If the information is relied on in support of a resource consent it should be verified independently.

**Item 35 APPLICATION FOR TEMPORARY ROAD CLOSURE - OPARAU
WHALEBOAT ROWING CLUB**

**To: Chairperson and Members
Kawhia Community Board**

From: Engineering Support Officer

Date: 26 September 2014

Relevant Community Outcomes

- The Otorohanga District is a safe place to live
 - Provide for the unique history and culture of the District
 - Promote the local economy and opportunities for sustainable economic development
 - Foster an involved and engaged Community
-

Executive Summary

An application has been received from the Oparau Whaleboat Rowing Club for road closures within the Kawhia Community for the purpose of holding the Oparau Whaleboat Rowing Regatta and associated activities.

Staff Recommendation

It is recommended that approval be granted for the following road closure:

Purpose: Oparau Whaleboat Rowing Regatta

Dates: Tuesday, 30 December 2014

Details of Closure: **OMIMITI STREET** – from the Kawhia Fish Shop to Kaora Track

Period of Closure: 7.30am to 3.30pm

With the following conditions imposed:

1. No objections are received from the NZ Police Department or the NZ Transport Agency.
2. Persons will be allowed through in the event of an emergency.
3. The Oparau Whaleboat Rowing Club is to pay for all advertising costs in appropriate newspapers. Public notice advertisements are to be published in the Waitomo News.
4. Council will prepare a traffic management plan for the closure that complies with the NZ Transport Agency Code of Practice for Temporary Traffic Management and the provision of signage for the event.
5. During the road closure period, the Oparau Whaleboat Rowing Club is solely responsible for adequate sign posting and policing of the roads to be closed to ensure that no vehicles have access to the closed portion of road, which includes arranging delivery, erection and staffing of all road closure barriers, and the removal thereof after closures.
6. The Oparau Whaleboat Rowing Club are to obtain signatures of residents and businesses affected, confirming notification that the proposal has been received.
7. Oparau Whaleboat Rowing Club is responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,000,000. This is required to indemnify Council against any damage to property or persons as a result of activities during the road closure period. Council requires that it is held covered under the terms of such policy and

accordingly the policy is required to be in both parties' names on the form prescribed by Council.

8. Signs advising of the road closures are to be erected at the start and end of the closed portions of roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure.

Robyn Hodges
ENGINEERING SUPPORT OFFICER

Item 36 DISTRICT SPORTS COORDINATORS REPORT FOR JANUARY TO JUNE 2014

**To: Chair & Members
 Kawhia Community Board**

From: District Sports Coordinator

Date: 26 September 2014

Relevant Community Outcomes

- The Otorohanga District is a safe place to live
 - Ensure services and facilities meet the needs of the Community
 - Foster an involved and engaged Community
-

Executive Summary

The District Sports Coordinators report for the period 1 January to 30 June 2014.

Staff Recommendation

It is recommended that:

The Otorohanga District Coordinator's report for the period January to June 2014 be received.

Report Discussion

Outcome Participation Equity: – and		Reducing barriers and increasing participation in recreation and sport
KPI		Evidence/ Measurement
Coordinate local Kiwisport initiatives for primary and secondary aged children.		<p>The KiwiSport programme underwent a review resulting in some structural and sport changes. The Otorohanga District Coordinator led a planning process ensuring a collaborative approach with KiwiSport Officers and Energizers. A 2014 calendar was created and distributed to schools. Outcomes from the plan included a number of have -a-go sessions taking place in a number of schools during class, lunch and afterschool and also within holiday programmes. sessions</p> <ul style="list-style-type: none">• KiwiSport Badminton Supported Otorohanga College to successfully secure kiwisport funding to purchase a 'speedminton' kit for the college and hosted a 6 week inter house competition to promote the sport. 63 students participated in this competition. College now working with DC to link with Badminton club to support students to have a go at badminton.• KiwiSport Holiday Programme - Football Supporting North King Country Junior Football to host an ASB Fun Football and development holiday programme in the April & July school holidays. 22 (April) and 33 children (July) attended.• KiwiSport Junior Rugby League

<p>Work with Energize and other partners to increase sport opportunities and increase participation in Primary Schools</p>	<p>Supported Kiwisport Rugby League Officer to host a 5 week afterschool programme in conjunction with Tigers Sports Club 34 children attended these sessions. This led into children participating in a North King Country Rugby League festival day in March where 52 children participated in fun activities promoting Rugby League. Programme supported Tigers Sports Club to enter a team into the Waikato Junior League competition this year.</p> <ul style="list-style-type: none"> • KiwiSport Cricket Supported Kiwisport Cricket to host a 'Cricket Festival' day at the Otorohanga Domain for North King Country Schools. 14 teams participated (112 children). Otorohanga College students helped with the umpiring on the day. • KiwiSport Hockey Taster sessions were held in Otorohanga schools leading into the start of the North King Country Hockey competition in May. DC coached and supported 2 Junior teams and 1 Intermediate team to participate in the competition. DC facilitated the Waikato Hockey 'Slicksticks' 8 week development programme in the North King Country. 21 children attended this programme and competed in a 2 day competition held in Hamilton during the July Holidays. • KiwiSport Netball Supported Kiwisport Netball officer to link in with the Otorohanga Netball Centre to support their existing Junior development programme. <ul style="list-style-type: none"> • 2 holiday sessions were held with 30 children attending • 'My Team and Me' – coaching course held for all netball coaches at the Netball Centre. 14 coaches attended the course. • The 12 Project Energize schools in the district focus on improved nutrition and increased physical activity <p>Sessions from term one include:</p> <ul style="list-style-type: none"> • Tip sheets and newsletter nuggets • Whole school fitness and Huff n Puff • Kiwi Swim Safe delivery • Project Energize (Otorohanga & Waitomo) ran a joint leadership day at the Otorohanga Domain for all primary schools to send along any prospective yr 6 & 7 school leaders. 152 students participated in team activities sessions with a commonwealth games theme. DC supported and was guest speaker focusing on Commonwealth Games theme. • Ran a 3 week afterschool bike programme with a focus around Bikewise and safe cycling. 12 children attended • Ran a 3 week afterschool cooking session with tips being shared around the three main meals breakfast, lunch and dinner. 11 students attended this. • Coordinated a 'Kawhia Amazing Race' project in conjunction with Kawhia Medical Centre and Kawhia Primary School. (not
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	completed yet)
Work with primary schools sport cluster. To increase sport opportunities and participation	<p>Supported the following events these last two terms:</p> <ul style="list-style-type: none"> • Supported Primary School Cluster (COPS) swimming sports • Supported Kawhia Interschool swimming sports • Otorohanga Junior Cricket muster day • Otorohanga Sports Club Junior Rugby Muster • North King Country Junior Hockey • Supported the Otorohanga Athletics Club and Otorohanga Swimming Club to host a Inter club Triathlon • Coached and supported Otorohanga athletics club nights all of term 1
Work with Secondary Schools in the Waikato District to increase sport opportunities and participation.	<p>Supported the following events these last two terms</p> <ul style="list-style-type: none"> • Otorohanga College Swimming sports. • Otorohanga College Athletics Sports • King Country Athletics Sports day • King Country Swimming sports • Supported Otorohanga College in conjunction with Sportsforce athletics to get some specialised coaching for our top athletics performers at the college. <p>Member of the Otorohanga College Sports Council. A lot more structure around sport within the school with some really positive outcomes. Collaboration between sports coordinator, parents and teachers towards creating positive opportunities to play sport within the school and increasing that sporting pride within the school environment.</p>
Involvement in or working with providers to increase participation in local events.	<p>Facilitate Bikewise events in the Otorohanga/Kawhia District. Collaborative planning of activities with North King Country Road Safety Coordinator, Otorohanga District Council and Otorohanga Police.</p> <ul style="list-style-type: none"> • Energize afterschool 3 week programme around bike safety and cycling to school. • Three training tip sessions leading into the district 'Tour de Otorohanga' in April. 15 people participated in these. <p>Promoted the North King Country Summer Nature Programme (local walks and organised tramps)</p> <p>Promoted the Kaumatua Games in Te Kuiti for our Maniapoto area. 10 teams and 86 participants took part.</p> <p>Supported new manager at Otorohanga Pools Complex (TLC) to develop a plan around new programmes to get more community type activities happening.</p> <p>'Tour de Otorohanga' – supported Otorohanga Rotary to host this event on 6 April.</p> <p>136 competitors. This event caters for all with 4 races that accommodate social and competitive riders.</p> <p>Supported by Otorohanga District council and Otorohanga police around safety and traffic management.</p> <p>Money raised goes towards Otorohanga Rotary</p> <p>'Bailey Ingham/Otorohanga Dental Surgery Mid Winter Run/Walk' –</p>

	<p>supported the organisers of this event held on 18 June.</p> <p>Over 350 competitors (10th year). This event is very popular and a great event for the community.</p> <p>This event certainly caters for all with 4 races offered over the 5 & 10km distance for walkers and runners.</p> <p>Supported by Otorohanga District Council and Otorohanga Police around safety and traffic management</p> <p>Donations given this year went to the Friends of Otorohanga College fund to be used for sport in the college.</p> <p>'Caves to Coast' – Working with Chris Kay, Waitomo DC and Stephen Cox (Dynamo events organiser) to look at the opportunity of hosting a cycle race from Waitomo out to Te Anga.</p> <p>Promoted Pureora Timber Trail 'Trail Blazer Mountain Bike Event' organised by Dynamo Events as an opportunity for our local mountain bike riders.</p>
Support holiday programmes	<ul style="list-style-type: none"> • Support St Brides church and Harvest Centre when required. Linking in kiwisport and Energize to provide sporting opportunities as part of these two providers. • Support Kiwisport and Sportsforce holiday programmes. Hosted either in Te Kuiti or Waitomo as a lot of our Junior competitions are North King Country Competitions which spread across both districts. • Kawhia – have struggled to find a consistent link out there to organise holiday programme with. In process of linking with Energize, Otorohanga College Hostel, Kawhia Primary School, Kawhia Medical Centre and Hinga & Lloyd Whiu on a project around holiday programmes for Kawhia
Local community recreation and club development projects Focussed on increasing participation and or membership	<p>Support for the Waikato Regional Facilities Strategy which has involved collecting base line data on existing facilities. This has since been completed and submitted as part of the process of creating a Waikato Regional Facilities Strategy. It is hoped this document could provide some guiding principles for local facilities</p> <ul style="list-style-type: none"> • Continued involvement with ODDb collecting information towards the Otorohanga "HUB" concept. Supporting clubs and recreational users in investigating sharing of facilities. • Sport Waikato in conjunction with Waikato/Bay of Plenty Football have worked closely with North King Country Junior Football setting up their constitution and rules, and have also investigated the merits of affiliation to WaiBOP and have established NKCJF as an incorporated society. • Continue to investigate and instigate opportunities for collaboration between Otorohanga and Waitomo districts. Be that events and or development of facilities • Continued promotion of Otorohanga's 'Be a Sportie' project • Continued support to Council around promoting Otorohanga district and its cycling opportunities.

	<ul style="list-style-type: none"> Continued support to any groups considering holding any active events (advice, templates, support with traffic management plans, promotion and volunteers)
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Outcome Quality of life:	– Increasing physical Activity and improving nutrition for health, fun and as a lifelong habit
KPI	Evidence/ Measurement
Deliver parent education sessions related to foundation and fundamental skills.	<p>Under 5's program manager has delivered 2 education workshops at Otorohanga Parent Centre. 23 mothers participated.</p> <p>Supported 'wriggle and rhyme' sessions a joint initiative between libraries and Sport Waikato.</p>
Raise awareness of the importance of fundamental skills through distribution of KiwiBaby, KiwiToddler and KiwiPreschooler manuals	<p>Resource distribution for the period has included</p> <ul style="list-style-type: none"> 19 Kiwi Baby series manuals 22 Active Movement manuals 25 healthy eating brochures
<p>Promote and support community activity options/groups</p> <p>Increase numbers in target groups and develop new opportunities to meet needs where required.</p> <p>(Kawhia specific)</p>	<p>Regular visits are made to community exercise groups district wide, supporting leaders, providing any training and resources where needed.</p> <ul style="list-style-type: none"> 'What's on in Otorohanga' resource developed and updated ongoing. Lists activity groups and options available in Otorohanga & Kawhia <p>Numerous enquiries within the support house environment with activity options within Otorohanga District information being distributed.</p> <ul style="list-style-type: none"> 6 fit strip booklets given out as well as fit strips 23 activity diaries given out with mentoring session around how to use it. 93 enquiries over this reporting period <p>2 x educational presentations to Otorohanga St Johns Cadets (aged 7-16years) around injuring prevention, protective/safety equipment for sport and sport/exercise nutrition by DC. 26 cadets attended sessions</p> <p>'Kawhia Amazing Race' an exciting event planned in March. Collaborative project with school, sports club, Sport Waikato and other community groups. A community event for all the whanau including all ages to be held in the Kawhia township. As a statement of respect it was postponed due to a very sad disappearance of a local kaumauta who had gone missing. This event will be held at some point in the future after an appropriate season of mourning has passed.</p> <p>Attended Kawhia Maketu Poukai, held at the Maketu Marae. Involved in discussions around the importance of health and well being across the generations. Over 200 attended. There seems to be a 'revolution of cultural change' within the Marae around, food preparation, food choices and the awareness of its nutritional value.</p>

	<p>Attended and presented at a Miri Miri at Kawhia Sports Club. 25 people in attendance. A day that is organised to support local Kaumatua of Kawhia with personal care and massage. Ran sit and be fit activities.</p> <p>Supported Matariki Health Day held in the Kawhia Hall. Had a stand with 'tip sheet' hand outs and delivered messages around sugary drinks and importance of exercise. Over 100 people in attendance.</p> <p>Healthy Lifestyle Coach has joined the Asthma Society Support Group that meets every three weeks at the medical centre and helps deliver messages that complement what the Asthma Society is trying to achieve. 6 residents members of this group.</p>
Healthy lifestyle sessions/workshops/events	<p>Collaboration project with DC, Energize and Active & Well Lifestyle Coach planned and about to start.</p> <ul style="list-style-type: none"> • 6 week 'Shape up your Life' • Series of 6 FREE workshops • Open to all. • Sharing the messages from Project Energize to the wider community as well as linking in Green Script opportunities and promoting local opportunities.
Support Green Prescription (GRx) programmes in the community	<p>Clients are provided with regular support from Perilla Whitiara our GRX coordinator by phone and/or face-to-face meetings. These clients are encouraged to attend local community activity sessions as part of their transition back into regular exercise.</p> <p>GRx numbers for the period covering 1 January – 30 June</p> <ul style="list-style-type: none"> • Otorohanga 13 GRX referrals (9 female & 4 male) • Kawhia 6 GRX referrals (4 female & 2 male)

Outcome Community Development: – Developing capability to ensure effective delivery of physical activity, recreation and sport	
KPI	Evidence/ Measurement
Provide ongoing training to primary school teachers and coaches in understanding and teaching fundamental skills	<p>Project Energize</p> <p>Term one has seen a focus on swimming and athletics training.</p> <p>Term two has seen winter sports be the main focus, with umpiring/coaching courses being run within schools</p> <ul style="list-style-type: none"> • Kiwi swim safe • Whole school fitness and Huff & Puff • School leaders team building games day • Educational tip sheets and newsletter nuggets <p>Team Energize work with local primary schools to develop individualised annual plans for activity and nutrition which are implemented in each school with their support. Boards of Trustees for each school endorse the plans.</p>
Work with primary, intermediate and secondary schools to facilitate	<p>Secondary school students are providing a valuable resource for Primary School events and along with that are developing leadership and officiating skills.</p> <p>Secondary school students have assisted with: Ki O Rahi, Primary Schools</p>

development and implementation	Cluster winter sports day (Ripper Rugby, Football & Netball), Cricket festival day and Leadership games day.
Provide opportunities for secondary school leadership through local Kiwisport initiatives and other community sport events Provide development or training for officials' administrators and coaches and clubs. Work with agencies to improve provision for sport	<ul style="list-style-type: none"> • Instigated and continued involvement with the Otorohanga College Sports Council. • Continued involvement with ODDDB around Otorohanga 'HUB' Project Development. • Continued involvement with the Waikato & North King Country Hockey Associations to grow and develop hockey opportunities in our district. . Although an application from Thames Valley Hockey to employ a part-time administrator was successful, the process since has not been smooth. • Support for the Tigers Sports Club and N Z Rugby League Festival in Otorohanga. Junior Rugby League team now playing in Hamilton competition. • Swim technique clinics held in Otorohanga 11 attendees • Continued involvement with the Otorohanga Bowling club to host another successful business house competition. 14 Teams entered the competition. • Netball Coaching Course – 'My Team and Me'. 14 Attendees • Football Coaching Course and Holiday programme. 11 Attendees • Cricket Coaching Course. 8 Attendees
Local Community projects to improve the delivery of local sport	<p>Support for the Waikato Regional Facilities Strategy which has involved collecting base line data on existing facilities. This has since been completed and submitted as part of the process of creating a Waikato Regional Facilities Strategy. It is hoped this document could provide some guiding principles for local facilities</p> <ul style="list-style-type: none"> • Continued involvement with ODDDB collecting information towards the Otorohanga "HUB' concept. Supporting clubs in investigating sharing of facilities. Community Hub Concept – an opportunity seeking exercise around the concept of Community Sport Partnerships. Have developed a questionnaire and meeting with clubs to gather the information. • Investigate and Instigate opportunities for collaboration between Otorohanga and Waitomo districts. Be that events and or development of facilities • Continued promotion of Otorohanga's own 'Be a Sportie' project

Outcome – Information and promotion:	Improve coordination and promotion of information of all physical activity recreation and sport opportunities in the district
KPI	Evidence/ Measurement
Providing community with information on events, development and funding opportunities Effective use of communication including information on website, window	<ul style="list-style-type: none"> • Fortnightly columns in the Waitomo News sharing with Waitomo DC • District webpage kept up to date with Sport Waikato events • Monthly window displays in the office window (Support House). Library and District Council noticeboards. • A number of Sport Waikato Programme Managers continue to assist individual sporting organisations as needed. • Spectator e-newsletter is circulated to all clubs/schools

displays, local newspapers, information centres and other stakeholders	<p>quarterly</p> <ul style="list-style-type: none"> Project Energize newsletters distributed to all district primary schools and nuggets regularly given for school newsletters.
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Outcome – Creating pride in community: Through supporting , encouraging and valuing volunteers	
KPI	Evidence/ Measurement
Recognizing volunteers by supporting volunteer recognition through the Sport Maker Initiative	<p>Promotion of Sport Waikato's Regional 'Sport Maker' to capture our own district sporting volunteers. Anyone can nominate a volunteer and monthly nominations are encouraged and the nominee receives a letter acknowledging their support to sport and is also entered in a monthly prize draw where they can win merchandise from lotto.</p> <p>Otorohanga has had 64 Sport Makers nominated so far. 14 of these have won merchandise items.</p> <p>Also as part of this promotion nominees also receive a Sport Maker Volunteer Card which is specific to their district and can receive discounts at participating businesses.</p> <p>Sponsors of the Otorohanga card: Everhealth Pharmacy, Good Guys Hire, NZ Pizza, Little Scissors, Kings Sportsworld, The Thirsty Weta, King Country Chiropractor, Otorohanga Tyre Service.</p> <p>Had piloted this as 'Be a Sportie' card in Otorohanga as part of our own ongoing district project. Sport Waikato have now rolled the concept out to the other districts as 'Sport Maker' cards</p>
Hosting Waikato District Sports Awards to recognise contribution to and excellence in sport	<ul style="list-style-type: none"> Continually gathering articles and success stories to ensure all are captured for District Sports Awards & Volunteer Recognition in November. Planning underway for November Event

Robbie Matthews
DISTRICT SPORTS COORDINATOR

Item 37 KCB MATTERS REFERRED FROM 25 JULY 2014

**To: Chairperson and Members
 Kawhia Community Board**

From: Governance Supervisor

Date: 26 September 2014

Executive Summary

1. BOARD

25 July 2014

- i. To provide the ODDB with a recommendation of a representative from the wider Kawhia area to participate in the Focus Group led by His Worship the Mayor.

2. MR WALSH

25 July 2014

- i. To talk to the Security Contractor regarding the placement of a suitable camera at Tom French Grove.

3. GOVERNANCE SUPERVISOR

25 July 2014

- i. To raise with the Sport Waikato District Coordinator the matter of the provision of School Holiday programmes in Kawhia.

4. ENGINEERING MANAGER

23 May 2014

- i. To obtain feedback from Council's Roading Manager on the erection of Entrance signs at Aotea.

25 July 2014

- i. To provide an update on the Kawhia Water Supply for the next meeting to be held on 26 September 2014.

CA Tutty

GOVERNANCE SUPERVISOR

GENERAL

