



Kawhia Community Board

MINUTES

18 March 2016

KAWHIA COMMUNITY BOARD

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Minutes of an Ordinary meeting of the Kawhia Community Board held in the Community Boardroom, Jervois Street, Kawhia on 18 March 2016 commencing at 1.07pm.

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

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PRESENT

Mr CE Jeffries (Chair), Ms A Gane, Mrs DM Pilkington, Messrs AJ Rutherford and DM Walsh.

IN ATTENDANCE

His Worship the Mayor, Mr MM Baxter, Messrs DC Clibbery (Chief Executive), RH Brady (Engineering Manager), Brendan O'Callaghan (District Accountant) and CA Tutty (Governance Supervisor).

The Chair declared the meeting open and welcomed those present.

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

ITEM 81 – CAROL SHEPHEARD

The Chair informed members that he has spoken to Carol Shephard who advised that she will not be attending the meeting today however she will set out her concerns regarding the Kawhia Community Hall to the Chair.

OMIMITI RESERVE

Mr Rutherford referred to a proposal to consider erecting a shade cloth on the Omimiti Reserve and reported that he has obtained an image and costing. He advised that in order to provide a comparison he has requested a quotation from another company.

Resolved that the matter of planting at the Kawhia Cemetery to screen the new extension from the transfer station area be considered in General Business which may require a resolution.

CR Pilkington / Mr Rutherford

CONFIRMATION OF MINUTES – 27 NOVEMBER 2015

The Governance Supervisor informed members that the location of the meeting has been incorrectly recorded, this should read 'Waipapa Marae, 5489 State Highway 31, Kawhia Road, Kawhia.'

At a meeting of the Otorohanga District Council held 15 December 2015 Councillor Pilkington referred to the items to be considered in General Business in particular the request from the Aotea Community and advised that this request was for a grant to cover the cost of the Resource Consent fee.

Councillor Pilkington then highlighted the word 'Maketu' which had been spelt incorrectly in some sentences during the Item on the Maketu Marae entrance.

Councillor Pilkington further referred to the Item on page 3, 'Aotea Land and Access' and advised that the two private individuals have requested to speak to herself and His Worship.

The Chair highlighted the incorrect spelling of the Kawhia Kai Moana Tangata Food Festival.

Resolved that the minutes of the meeting of the Kawhia Community Board held on 27 November 2015, as amended, be approved as a true and correct record of that meeting.

CR Pilkington / Mr Rutherford

MATTERS ARISING

OMIMITI RESERVE

The Chair referred to the location of the new carving feature and reported it has been agreed that this be erected between the barbecue area and the playground. He said the proposal to erect this on the peninsula area was not possible due to being unable to get a crane on to this site. The Chair further advised that the proposed new site will allow people to stand back and appreciate the carving. It was agreed that this project proceed. Members were informed of how helpful Councils building department staff Gavin Phillips and Karen Murray were in assisting with this project.

The Chair reported that the Community Projects Trust intended to request Council to consider waiving the Building Consent fee for this project. Ms Gane questioned how the Chair intended notifying the Community of the project.

The Chair advised that at the present time, the Trust is looking at an unveiling of the carving to be held on 1 October 2016.

TREES ON ROAD RESERVE

Councillor Pilkington advised that she had discussion with Mr John Dodgson regarding two trees situated on Road Reserve which are covered in Ivy and need to be removed.

Councillor Pilkington advised that Mr Dodgson reported that the trees were not dead; they are a deciduous species. Members were informed that the matter is being actioned by Councils Community Services Officer for the Ivy to be removed from the trees and that they remain in position.

The Chair extended his thanks to members for support over the Christmas / New Year period following his motorbike accident.

Members were advised that the new vandal proof drinking fountain has been installed in the Omimiti Reserve.

REPORTS

ITEM 80 DRAFT MANAGEMENT ACCOUNTS

The District Accountant presented the Draft Management Accounts for the period ending 31 December 2015.

Mr Walsh was advised that the Community Property Account did not include the Kawhia Library, this is included under the District Library Account.

The Chief Executive advised that this is a very tidy set of accounts with only two activities Kawhia Medical Centre and Kawhia Community Board being over budget.

The Chair extended his thanks to Brendan and the finance team in the preparation of the accounts.

Resolved that the Draft Management Accounts for the period ending 31 December 2015 be received.

Chair / Ms Gane

ITEM 82 MATTERS REFERRED

The Governance Supervisor took members through Matters Referred.

KAWHIA LIBRARY – LIGHTING

Members were informed that the street lighting design contract which includes the Kawhia Library lighting has been tendered and awarded to Opus. It is proposed that this work be completed by the end of the next financial year.

WHARF PARKING

Discussion was held on the matter of providing suitable signage / placing out of traffic cones to encourage trailer boat users to park behind the Kawhia Community Hall.

Members were advised that traffic restrictions are already in place near the Wharf restricting parking to 120 minutes. The car park itself has no parking restriction.

Mr Rutherford advised that this parking problem only impacts from Labour weekend to Easter each year.

The Chief Executive informed members that should any restrictions be introduced or cones placed out, these will require enforcement and he expressed the opinion that people will only move the cones anyway. Members were advised that eight vehicles would be able to park behind the Hall; otherwise it would be necessary for them to park up town.

The Chief Executive advised that there is not a lot of reserve area within the Community to be utilised for parking. Mr Rutherford expressed the opinion that this issue is more focused on members of the public. He said should a levy be applied to charter boats then they will just pass this charge onto their clients and still park there anyway.

Mr Walsh reported that members of the public approach him and expected something to be done about the issue. He felt that an area of the reserve could be utilised for parking.

Mr Walsh reported that more charter boats are using the Kawhia Wharf than previously, and Mr Walsh suggested signs be erected requesting charter boat users to park behind the Community Hall. Ms Gane agreed that the Community is expecting “something” to be done by the Board regarding this issue.

Following further discussion it was agreed that a couple of signs be erected requesting charter boat users to think of other wharf users and to park their vehicles behind the Community Hall. Furthermore a letter be forwarded to the charter boat operators seeking their assistance in this matter and identifying where all day parking is available.

KAWHIA COMMUNITY HALL

The Chief Executive referred to the matter of ‘uplifting the Kawhia Community Hall and said that the wording of this was misleading, and reported that Council’s Building Control Officer will deal with this matter. He said it is only a small job relating to a corner of the hall.

DRAINAGE ISSUES – KAWHIA COMMUNITY HALL

The Chief Executive said he had requested Councils Community Facilities Officer to look at this matter.

GENERAL

KAWHIA CEMETERY

The Chair referred to a proposed planting plan for the area around the new extension at the Kawhia Cemetery, presented by a few local ladies. He suggested that when it is the right time of the year to undertake planting, then this is to be carried out.

Ms Gane reported that Council's Community Facilities Officer has a planting plan for the area and for her to liaise with Wendy Piggales. It was agreed that the Community Facilities Officer make the decision on the best planting arrangements for the area and for this to be carried out at the appropriate time.

BOLLARDS – JERVOIS STREET TOILETS

Mr Rutherford referred to his suggestion to replace the existing five Bollards towards the Fish Shop. The Chief Executive replied this would not be a big job and for the cost to be met out of toilet maintenance account.

KAWHIA WHARF

Councillor Pilkington reported she had received a request from Councillor Phillips for consideration to be given to placing a rubbish bin on the Kawhia Wharf. Members advised that there is an existing rubbish bin near the Fish Shop.

OTOROHANGA DISTRICT DEVELOPMENT BOARD

Councillor Pilkington referred to her report on behalf of the Otorohanga District Development Board presented at last Tuesdays Council Meeting.

She extended congratulations to the Kawhia Kai Moana Tangata Food Festival Committee on another wonderful and well organised day.

KAWHIA MUSEUM AND INFORMATION CENTRE

Councillor Pilkington referred to the reorganisation of the Kawhia Museum undertaken by Top Shelf Promotions, a report by John Thompson (Director) and an article in yesterday's Waitomo News by Robbie Kay.

FAMILY VIOLENCE

Councillor Pilkington reported on her attendance at a barbecue on the beach on 27th of February 2016 as part of a campaign against Family Violence 'it's not OK'.

WAIKATO REGIONAL COUNCIL

Councillor Pilkington reported at the Council meeting last Tuesday that the Waikato Regional Council made a presentation on their Annual Plan. She referred to the introduction of an Emergency Services Rate for Coast Guard, Surf Lifesaving and Air Ambulance Rescue Helicopter activities.

ANIMAL CONTROL CONTRACTOR

Councillor Pilkington informed members that a new Animal Control Contractor Mr Perry Griffin commences with Council from 1 April 2016.

BEATTIE HOME EXTENSION

Councillor Pilkington reported that the official Opening of the Beattie Home new wing is to be held this coming Wednesday 23rd March 2016.

TAINUI - WAIWERA STREETS

Mr Walsh made reference to the bank on the corner of Tainui and Waiwera Streets which he said is falling down in parts and overgrown and that the footpath is rough and broken. Mr Walsh reported that some cars travel quickly around this corner and there is potential for an accident. The Chief Executive suggested it is necessary to push this retaining wall back a little.

AOTEA RATEPAYERS AND RESIDENTS ASSOCIATION.

Ms Gane reported that the Annual General Meeting of the Aotea Ratepayers and Residents Association is to be held on Easter Sunday 27 March 2016 commencing at 10am. She advised that a number of the existing older members are intending to step down.

AOTEA PLAYGROUND

Ms Gane reported that fabulous feedback has been received on the Aotea Playground equipment. She said discussion had been held on installing rubbish bins in the area, however these were not installed and in most cases no rubbish has accumulated. Ms Gane expressed her thanks to everyone involved in this project.

AOTEA COMMUNITY PATROL

Ms Gane reported that a Incorporated Society has been set up for the Aotea Community Patrol.

KAWHIA NURSERY CONTRACT

Ms Gane advised that a number of local people have approached her regarding the Kawhia Nursery Contract and queried as to when this is up for review.

The Chief Executive undertook to check this out.

COMMUNITY GARDEN

Ms Gane referred to the Community Garden Project undertaken by Messrs Davis Apiti and Grant Taylor and reported on the impressive garden at the Kawhia School. She said WINTEC is facilitating associated courses which will be fully funded and offering a qualification.

COMMUNITY SERVICES OFFICER

Ms Gane acknowledged the work undertaken by Councils Community Facilities Officer and the many issues she has to deal with. Ms Gane complimented her on the excellent way that she carries her duties out.

REPUBLICAN WEEK

His Worship highlighted the Otorohanga Business Association's Republic Week being held in Otorohanga as a form of promotion for the town.

DISTRICT DEVELOPMENT STRATEGY

His Worship informed members that Otorohanga Community Board members attended a workshop with Council last Tuesday on the District Development Strategy. He referred in particular to a Youth Programme for Otorohanga and discussion with the Waitomo District Council as to how to implement a Driver's Training and License facility. He said it is necessary to formulate a suitable model which should obtain funding from NZTA.

EXECUTIVE ASSISTANT

His worship advised that Council has employed a new Executive Assistant David Dowd who will head Council's Communications. The Chair replied that he has some suggestions for Mr Dowd.

NOXIOUS PLANTS

The Chair reported that he had a drive around with Waikato Regional Council's Noxious Plant Officer, Chris Hale. He reported that there is a substantial amount of Wild Ginger and Privet in full bloom. The Chair said a large number of these plants are growing on Council land. Councillor Pilkington reported from her understanding that Privet has been removed from the Noxious Plant

list. She expressed the opinion that should Council plan to take care of these Noxious Plants, that is OK however, it is unable to force others to do so.

The Chief Executive said that a number of properties in Kawhia are over grown. He said these provide significant fire issues and that Council may be approaching the property owners concerned.

MOWING CONTRACT

The Chair advised there is concern regarding the workmanship of the Mowing Contractor and suggested that a Board Member needs to have a discussion with the contractor concerned. Ms Gane undertook to have the discussion.

COMMUNITY CONTRACTS

The Chair referred to the Refuse, Lawn Mowing and Gardening contracts and requested that the work required under these contracts be carried out on a Friday before a weekend. He said Kawhia wishes to present itself in its best light. Councillor Pilkington suggested that the performance assessment included in these contracts be checked out, under these circumstances.

MEETING CLOSURE

The meeting concluded at 2.32pm

CHAIRMAN:

DATE: