



Kawhia Community Board

MINUTES

30 SEPTEMBER 2016

1.04PM

KAWHIA COMMUNITY BOARD

30 September 2016

Minutes of an Ordinary meeting of the Kawhia Community Board held in the Community Boardroom, Jervois Street, Kawhia on 30 September 2016 commencing at 1.04pm

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

ORDER OF BUSINESS:

ITEM	PRECIS	PAGE
PRESENT		1
IN ATTENDANCE		1
APOLOGIES		1
ITEMS TO BE CONSIDERED IN GENERAL BUSINESS		1
CONFIRMATION OF MINUTES -		1
DECLARATION OF INTEREST		1
REPORTS		
ITEM 86	REVIEW OF COUNCIL POLICY FOR BUILD OVER SERVICES	2
ITEM 87	ROUTINE REPORT ON INFRASTRUCTURE MAINTENANCE	2
ITEM 88	KAWHIA STONE CARVING DEMONSTRATION – LABOUR WEEKEND	3
ITEM 89	KAWHIA REFUSE	4
ITEM 90	CIVIL DEFENCE	4
ITEM 91	KAWHIA SCHOOL EXTENDING THEIR GRATITUDE	4
ITEM 92	VOLUNTEER EVENTS COORDINATOR RE APPROVAL TO HOLD MOVIE	4
ITEM 93	KCB MATTERS REFERRED FROM 22 JULY	5
GENERAL		
MEETING CLOSURE		

PRESENT

Mr CE Jeffries (Chair, Mrs DM Pilkington, Messrs AJ Rutherford (attended 1.32pm) and DM Walsh.

IN ATTENDANCE

His Worship the Mayor, Mr MM Baxter, Messrs DC Clibbery (Chief Executive), RH Brady (Engineering Manager), CA Tutty (Governance Supervisor) and David Dowd (Executive Assistant)

Mr John Puke opened the meeting with a prayer.

The Chair welcomed those present extending a special welcome to His Worship, Deputy Mayor and members of the public. He extended his congratulations to His Worship and Deputy Mayor Pilkington for being re-elected unopposed.

APOLOGY

Resolved that the apology received from Ms A Gane & Mr A Rutherford (for lateness) be sustained.

Chair / Cr Pilkington

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

Resolved that the following items be considered in General Business which may require resolutions

- a- Chief Executives report on Reticulated Waste Water Effluent Disposal System to serve the Jervois street area.
- b- W Piggales (Planters Paradise Limited) – requesting renewal of lease for the Kawhia Nursery.
- c- Kawhia Community Garden Group and Kawhia School - \$300 worth of trees
- d- Sponsorship for a fireworks display – New Year’s Eve
- e- D Reri Wetini – Community Issue / Animal Control and public parking on Ommitti Street.
- f- Email from Bo Tukua – Sewerage discharging and erosion of banks at the lagoon area.

Chair / Cr Pilkington

CONFIRMATION OF MINUTES – 22 July 2016

Resolved that the minutes of the meeting of the Kawhia Community Board held on 22 July 2016 as circulated be approved as a true and correct record of that meeting.

MATTERS ARISING

The Governance Supervisor referred members to Page 3 – Aotea Sea Wall, the first sentence and advised that the third “on” has been amended to read “of”.
Councillor Pilkington reminded staff that these minutes have not been placed before Council.

PROPOSED PUBLIC NOTICE BOARD

The Chair reported that no progress has been made on this matter.

HOUSING FOR THE ELDERLY – INSULATION

The Chair referred to Council's legal requirement in respect of insulation at Housing for the Elderly flats.

The Chief Executive informed members that he has been requested to review Councils involvement in the Housing for the Elderly, which he hopes to undertake in the next 6 months. He said that while no pressure is being placed on Council in regard to insulation, the existing situation should remain.

KAWHIA POUND

Members were informed that Council's surveying consultant has taken this matter in hand.

POU PROJECT

The Chair reported that due to various engineering issues the unveiling date for the Pou project will now be around the end of November – early December 2016.

DECLARATION OF INTEREST

When asked by the Chair, members replied that they had no conflict of interest in matters to be discussed today.

REPORTS

ITEM 86 REVIEW OF COUNCIL POLICY FOR BUILDING OVER SERVICES

The Chief Executive presented a report informing members of a revised Council Policy on Building Over Council administered services reticulation (pipes). He advised that the Otorohanga Community Board has been considering this review over the past year. The Chief Executive reported that the Otorohanga Community Board requested an exploration of the alternatives to assist section owners to build structures over Council administered pipes. He referred in particular to the five conditions that must be met by the applicant which relate to sewerage and/or stormwater pipes.

The Chief Executive reported that the revised policy is an attempt to enable development and has been agreed by the Otorohanga Community Board, therefore agreement is being sought from the Kawhia Community Board.

Resolved that the Board approves the proposed revised policy for Building Over Services Reticulation as attached to the Chief Executive's Report dated 30 September 2016.

Chair / Cr Pilkington

ITEM 87 ROUTINE REPORT ON INFRASTRUCTURE MAINTAINANCE

The Chair thanked the Engineering Manager for this report as members have found it find very useful.

The Engineering Manager referred members to the report as follows –

Water Supply Agreement – Tom French Grove Reserve: The Engineering Manager advised that the 10 year agreement with Tainui Kawhia Incorporated (TKI) to supply water to the Toilets at the Tom French Grove has now been signed.

Entrance to Danks Road: Mr Walsh expressed the opinion that more discussion should have been held with residents living up this road.

The Engineering Manager replied that this issue had not been driven by Mr J Dodgson.

Mr Walsh queried whether Council is intending to maintain this road beyond the cemetery.

The Engineering Manager replied this was not intended, it would just be treated as a 'paper' road.

The Chair advised that approximately 20 years ago a petition was received from residents and as a result Council agreed to maintain the road from the Main road to the old tip entrance.

Councillor Pilkington reported that anyone can walk on a paper road.

Mr Walsh reported that Mr Dodgson has walked beyond the entranceway to look at noxious plant matter.

The Chief Executive advised that any person has the right to go there.

The Chair advised that should Mr Dodgson be going onto private property then it is a different issue.

The Engineering Manager advised that he is happy to talk to the residents concerned and confirm that Council will assist with maintaining that section of the road it uses.

MR RUTHERFORD

Mr Rutherford attended the meeting at 1.32pm

ROSAMOND TERRACE PROPERTY

The Chair referred to a relocated house on a property at the end of Rosamond Terrace and advised that concern has been expressed regarding the lack of a Safety Management Plan during this operation.

He queried whether this situation could be raised with the contractors concerned.

Mr Rutherford reported that no safety management plan was in place while using the road and no risk management control on the site itself.

The Engineering Manager advised that he is unaware of the situation however agreed to investigate it.

Mr Rutherford further reported that there appears to be no sewerage on the property.

Mrs Pilkington expressed the opinion that the risk management whilst on the site would be the responsibility of the contractor concerned.

Resolved that the Engineering Managers routine report on Infrastructure Maintenance be received.

Mr Rutherford / Mr Walsh

ITEM 88 KAWHIA STONE CARVING DEMONSTRATION – LABOUR WEEKEND

Members referred to the Community Facilities Officer report advising that permission is requested to hold stone carving demonstrations near Omimiti Reserve Kawhia leading up to and including Labour Weekend 2016.

Mr Rutherford queried whether the applicant requires a Safety Management Plan for this purpose.

The Engineering Manager replied that discussion has been held on how the applicant is going to carry out the demonstration however, there is no formal documentation in place.

The Chief Executive advised that should an activity be low risk then Council should be prepared to carry a little of this risk.

His Worship said this would be a risk that he would be prepared to take.

Resolved that permission be granted for the Kawhia Stone Carving Club to hold stone carving demonstrations in Kawhia at Omimiti Reserve Friday 14th through to Sunday the 23rd of October between the hours of 9am and 5pm. Their goal is to start a carving and complete it through the week. The area will be left clean, tidy and in an undamaged condition with no stone chips left in the grass.

Mr Walsh / Mr Rutherford

ITEM 89 KAWHIA REFUSE

The Chair referred to a letter received from Mr R Thomson regarding the disposal of green-waste at the Kawhai Refuse Transfer Station.

The Chair reported on his visit to the site with Council's Community Facilities Officer and advised that it was agreed that the fence has to remain. In discussion with the site operator it was agreed that the shelter shed is situated in the wrong place and requires moving to the grassed area on the opposite side of the roadway and turned around so that it is facing the containers and recycling area.

It was also suggested that consideration be given to placing green-waste on a pad and then for this to be removed by the contractor. Members were informed that Council's Community Facilities Officer will report back to the Board on this matter.

Resolved that Mr R Thomson's letter be received and the matter referred to Council's Engineering Manager for consideration, furthermore, a response be made to Mr Thomson and details of the costs involved in improving the situation be considered by the board in due course.

Chair / Mr Rutherford

ITEM 90 CIVIL DEFENCE – COMMUNITY RESPONSE PLAN

The Chief Executive informed members that discussion of the Kawhia Community Emergency Response Plan will be deferred to the next meeting of the Board.

In the meantime, copies of the Flood Management Plan for Otorohanga was circulated to members for their information.

ITEM 91 KAWHIA SCHOOL EXTENDING THEIR GRATITUDE

Members were referred to a letter received on behalf of the Kawhia School extending their gratitude to the Kawhia Community Board members who were able to attend the Kawhia School Matariki celebrations.

Resolved that the letter on behalf of the Kawhia School be received.

Chair / Cr Pilkington

Councillor Pilkington reported that the event went really well with a huge crowd in attendance. She said there was a number of stalls and prizes along with healthy food.

Members were informed that a good relationship is developing between the Kawhia School and the Community.

ITEM 92 APPROVAL TO HOLD MOVIE NIGHTS ON THE KAWHIA FORSHORE

The Chief Executive introduced Leigh Peglar, Council's Volunteer Events Coordinator. Mr Peglar outlined a proposal for an Outdoor Movie Night to be held in Kawhia on a trial basis. He said these events will be relatively low cost and it is proposed that the initial trial event in Kawhia will be funded by sources outside of the Community. Mr Peglar reported it is the intention to make Kawhia the first town in New Zealand to have an offshore movie screen. The proposed site will be to the western side of the Kawhia Museum Building.

Mr Peglar advised that should there be inclement weather the event will be held in the Kawhia Community Hall. During discussion it was agreed that perhaps this event be held on the Sunday night of Labour Weekend.

Councillor Pilkington reported that should it be wet, the Kawhia Community Hall would not be available however the Kawhia Sports Club was suggested as an alternative venue.

Resolved that approval be given for an initial trial of an Outdoor Movie Night event in Kawhia on the Sunday night of Labour weekend subject to finding an alternative venue in the event of inclement weather.

Mr Rutherford / Cr Pilkington

ITEM 93 MATTERS REFERRED

The Governance Supervisor referred to the item under Chair regarding Council's new Resident Pack.

The Chair circulated local information for inclusion in the new Resident Pack. He said he requires further feedback on accommodation listings in the area.

It was agreed that this information be included as part of the new Resident Pack subject to changes or amendments and that it be reviewed annually.

GENERAL

PLANTERS PARADISE LIMITED

The Chair presented a letter received from Wendy Piggales (Planters Paradise Limited) advising that the current lease for the Kawhia Nursery expires on 28 February 2017 and that they would like to renew this lease for a further 12-month term to February 2018, with a right of renewal. The applicant is assuming that the annual fee will remain the same.

Councillor Pilkington reported that consideration would need to be given to the conditions of any renewal.

The Chair reported that there are a number of people within the Community who are expressing interest in obtaining the lease.

The Chief Executive advised that the message from Planters Paradise Limited is that they are seeking renewal of the lease.

It was agreed that a copy of the existing agreement be forwarded to members, to be treated confidentially, and consideration be given to the conditions of any renewal.

The Chair requested that Planters Paradise Limited's letter be acknowledged and they be advised this matter is to be considered further by the Board.

SEWERAGE DISCHARGE

The Chair referred to an email received from Bo Tukua expressing concern at sewerage discharging into the Kawhia Harbour and the matter of erosion of the banks at the Lagoon area.

The Chair reported that the Kawhia Community Board has no plans on the table for a sewerage disposal system for all of Kawhia and queried whether Bo is referring to any particular area.

With regard to the erosion of banks at the lagoon area members were informed that this is a matter for Tainui Kawhia Incorporated (TKI) (owners of the forest) and that they would be happy to have discussions with him.

KAWHIA ARTS GROUP

Representatives of the Kawhia Arts Group led by Dr Carole Shephard attended the meeting and made a presentation to members on a proposal to develop a Creative Hub to benefit artists, locals and wider Community and to enhance the visitor experience of Kawhia. A model of the Creative Hub was also presented.

Dr Shephard informed members the proposed Creative Hub is to:

- a) Provide a gallery and outlet space for a collective of local artists and crafts people to display and sell their work.
- b) Provide an exhibiting space for local artists, guests and Community art activities and projects.
- c) Develop Kawhia as a flagship for Community art excellence that will create national interest in the environment and town.
- d) Provide a suitable space for associated activities to take place such as music, cultural performances, and theatre.
- e) Contribute to the establishment of a cultural precinct in Kawhia which would include for example Omimiti Reserve, the wharf, Kawhia Kai Festival, the Kawhia Museum, New Year's Day Whale Boat Racing, Fireworks Display and local histories.

Councillor Pilkington expressed the opinion that this group will promote the proposal very well and take measures to meet any compliance necessary. She complimented them on their professional approach to date. Dr Shepherd advised that a very good meeting had been held with Council's Building Officer, Julian Phillips, who has supplied them with all of the necessary information.

Mr Walsh said he has concerns regarding parking in the area and has been requesting use of this land for additional parking spaces for boat users.

Dr Shepherd advised that the proposed cost for the Creative Hub is around \$60,000, and was requesting the Board to assist in meeting the designer and structural engineering costs.

She informed members that there is nowhere in Kawhia where tourists are able to purchase any items and that the Hub would be run as a Not for Profit organisation. She said the Hub will be designed for local arts people to exhibit their work.

In reply to Mr Rutherford regarding a timeframe for the proposal he was informed that they would like the project to commence as soon as Labour weekend is over.

Mr Walsh queried whether the Kawhia Arts Group intend on holding a public meeting on the proposal. Dr Shepherd replied that the proposal will be presented on a face to face basis. The model will be displayed, information provided and an article placed in the local newspapers.

Mr Rutherford said he is completely behind the proposal and that it will be an amazing opportunity to promote Kawhia.

The Chair agreed with Mr Rutherford's comments as long as the necessary consultation is carried out with the correct groups. He said if there is any cost on the ratepayer they will have to be informed through a consultation process.

Councillor Pilkington agreed with the comments and said this proposal is an opportunity to enhance the town.

Mr Walsh referred to the proposed new development in Kawhia and said he is not in favour of the Creative Hub proposal.

It was agreed that the essence of the proposal from the Kawhia Arts group is to obtain permission to use the part of the Council land, erect and construct a Arts Hub and for a grant to cover the costs of engaging an Engineer and Designer for the project.

His Worship said he saw the proposal in the best interest of businesses in the town and that they would compliment each other.

Mr Shaw (Kawhia Arts Group) saw the proposal as sensitive architecture, more and more part of the consciousness of people.

Mr Walsh queried how the proposal sits within the District Plan.

He was advised that there would be no restriction of the design of the building under the District Plan; these matters are covered under a Building Consent Application.

The Chief Executive advised that in respect to the use of Council land, it would be necessary to put this question to Council.

Where to from here?

The Chief Executive advised members that should ratepayer funding be required for the design/engineering component of the proposal then this would require some public consultation.

Mr Walsh said he would be happy with a public meeting.

The Chair replied that this would not necessarily determine the decision of the Board. He said he did not think a public meeting was required for the use of the land.

Councillor Pilkington suggested not necessarily holding a public meeting however, an advertisement could be placed in local newspapers calling for submissions on the proposal.

Mr Walsh said he would be happy as long as some formal consultation is carried out.

Councillor Pilkington further advised than an approach for funding could be made to the Otorohanga District Development Board as an option however, this is also ratepayer funded.

In conclusion it was agreed that the Board has received a request for funding for a Creative Hub in Kawhia and would like to put the proposal out for public feedback, as was done for the Retemeyer Walkway.

It was agreed that the Creative Arts group's request be acknowledged and that the Board is most impressed with their presentation.

NEW YEARS EVE NIGHT FIREWORKS DISPLAY

His Worship read a letter received from the Kawhia Fireworks Club requesting a donation from Council towards the New Year's Eve Fireworks Display. He advised that this proposal is underwritten by Remax. His Worship reported that he took the request to the Otorohanga District Development Board however, it was suggested that this be brought to the Kawhia Community Board for consideration.

Councillor Pilkington suggested that only one fireworks display be held and that a contribution could possibly be made from the Kawhia Community Board's Sundry Grants fund.

Members agreed that it did not support the holding of two age related fireworks displays.

Resolved that a grant of \$500 from the Kawhia Community Board Sundry Grants fund be made to the Kawhia Fireworks Club for a one off event on New Year's Eve night, furthermore, the Board does not support two separate age related displays.

Cr Pilkington / Mr Rutherford

COMMUNITY GARDEN

The Chair referred to an earlier approach he had received concerning the Community Gardens in particular a request for the Board to fund \$300 worth of fruit trees. He said all Board members had agreed to the request except for Mr Rutherford.

The Chair confirmed that a works order had been issued and the money changed hands, but understood that the trees were to be provided free of charge. He advised that the operators had an arrangement with McGraths (Tree Supply Company) that they would give back to the School the \$300.

The Chair expressed an uneasiness regarding this transaction.

Mr Rutherford asked why the applicants approached the Board in the beginning when the trees were already going to be donated.

The Chair reported that the Kawhia School is the umbrella group to the Community Garden. He further advised that the Community Garden is still looking for additional trees.

It was agreed that the Chair respond to McGraths that the \$300 is available to purchase further fruit trees for the Community Garden.

COMMUNITY RUBBISH

The Chair displayed two photographs of one day's efforts in collecting rubbish around the community. He said he has been asked why residents / ratepayer have to clean up after others.

His Worship said if the Community require additional rubbish collections it will have to pay for this service.

The Chair replied that residents are happy to do this, however, education of the offenders is required.

His Worship suggested that the Kawhia School be involved in the education of children in regards to the disposal of refuse.

The Chief Executive felt that this is a local attitude issue as less rubbish is found around the Otorohanga Township.

The Chair queried whether there is material available that can be distributed to the School.

Councillor Pilkington agreed that the Kawhia School should certainly have access to this information.

POTENTIAL JERVOIS STREET WASTE WATER SYSTEM

The Chief Executive presented a report advising that further investigation is proposed of a reticulated waste water effluent disposal system to serve the Jervois Street area.

He referred to a proposal presented in 2010 which was for a system that collected liquid effluent (not solids) from septic tanks and pumped it into an area of Council owned land on Hotuora Street where it would be treated and discharged to land.

He said the Board decided against pursuing this proposal further at that time primarily because of funding issues.

The Chief Executive said this proposal would build upon the technical work conducted in 2010, much of which is still valid, the cost would have to be revised to reflect inflation and the fact that the required capacity of the scheme is now greater than that envisaged previously. He advised that the total cost of the proposal might be in the vicinity of \$350,000.

Mr Rutherford queried where the funding would come from and whether a public meeting would be required.

The Chief Executive replied that the Board should not be looking at general public funding; this would be required to be user funded.

His Worship expressed the opinion that the time will come for Kawhia to be wastewater disposal compliant.

Resolved that:

1. The Board is supportive in principle of the establishment of a reticulated wastewater effluent disposal system to serve the Jervois Street area.
2. Further investigation is conducted of the means by which such a system could be implemented, including consideration of funding options.

Mr Rutherford / Chair

D REWI-WETINI - PUBLIC PARKING ON OMIMITTI STREET

The Chair presented a letter received from Debbie Rewi-Wetini regarding the ongoing congestion issue with vehicle parking on the main street of Kawhia, primarily from the Kawhia Community Hall through to the Kawhia wharf. She said this issue has increased dramatically due to the now seven fishing Charter Boats operating from the Kawhia Wharf. Ms Rewi-Wetini is requesting the Board to take into consideration the potential for loss of income to local businesses which see their customers come and leave as there is no available parking.

Ms Rewi-Wetini further advised that people are parking in a hazardous way blocking access for emergency services.

The Chair informed members that one option would be to advise the Charter Boat users to unload and then park their vehicles elsewhere.

Councillor Pilkington queried whether Council is receiving berthage fees from these operators.

She asked for this to be checked on and whether the Animal Control Officer could be warranted to police this matter.

Mr Walsh reported that the Charter Boat operators have previously been spoken to and that visitors are happy to park elsewhere.

Mr Rutherford expressed the opinion that this is really only moving the problem. He said the operation of extra boats and excellent fishing at the present time has added to the congestion.

The Chair queried whether the Animal Control Officer could be utilised.

The Chief Executive Officer replied that he could ask the Animal Control Officer, however, this is not included within his job description.

Mr Walsh suggested that Charter Boat users could be asked to park outside the local hotel. Mr Rutherford queried whether it would be worthwhile calling a meeting of Charter Boat operators.

Councillor Pilkington expressed the opinion that it is unrealistic for Charter Boat users to feel they can park so close to their boat.

Mr Walsh queried whether letters could be forwarded to the Charter Boat Operators outlining the situation.

His Worship felt that an around the table discussion should be held with them.

The Chief Executive suggested Council could start enforcing the restrictions and that tickets could be placed on the offending vehicles. He felt that a letter should be sent to the Charter Boat

operators informing them of random parking infringement enforcements and requesting them to inform their customers to park elsewhere.

Councillor Pilkington felt that the whole area should be under the 120-minute parking time limit restriction.

Members asked for the practicality of this to be checked.

COMMUNITY ISSUE ANIMAL CONTROL

The Chair read a letter received from Ms Rewi-Wetini informing the Board that there appears to be a problem with Kawhia's younger generation at present creating havoc within the Community with them tagging buildings, retaining walls, vehicles and anything else that they can think of, being verbally abusive to locals, visitors and tourists and in addition making racist comments.

Ms Rewi-Wetini then referred to the matter of Animal Control and reported that at times there is an issue with seals coming inshore to the Wharf area, boat ramps and Ocean Beach.

With regard to the community issue regarding children, Ms Rewi-Wetini advised that this matter has been ongoing for some months and despite working with the local Policeman and NZ Police, these kids continue on.

Ms Rewi-Wetini requested input from the Kawhia Community Board to assist with resolving this matter.

Mr Rutherford said this is another issue of the Police not policing the Community properly. It was suggested that a letter be written to the NZ Police Area Commander regarding these issues and that the Board is not happy with the current level of policing in Kawhia, and seeks ideas from them as to how the Community can make a difference.

HIS WORSHIP

His Worship left the meeting at 4.45pm.

With regard to the issue of seals coming inshore, it was agreed that this matter be referred to DOC or the SPCA.

POU – RETEMEYER STREET

Members were informed of the unveiling and blessing of two Pou last Sunday in Retemeyer Street. The question of providing a plaque was raised however, it was agreed that the Board has no funds available for this purpose.

HAMILTON AND WAIKATO TOURISM

Councillor Pilkington referred to a presentation by the Chief Executive and Development Manager of Hamilton and Waikato Tourism to the last meeting of Council held 20 September 2016.

Councillor Pilkington reported of MS Greenwell's (Development Manager) visits to Kawhia recently and the Destination Action Plan for Kawhia which will involve the Kawhia Community.

DRIVER TRAINING PROGRAM

Councillor Pilkington informed members of the Driving Training Program for 16 – 24 year olds taking them through from learner's license to restricted for motor vehicles.

DR J BURTON

Councillor Pilkington informed members that Dr John Burton has been awarded Rotary's highest honor, The Paul Harris Fellowship. She said it was great to be part of this wonderful occasion.

WEST COAST ZONE MEETING

Councillor Pilkington reported on her attendance at a West Coast Zone meeting on 30 August 2016, with the main discussion being around Healthy Rivers.

BBQ HEDGE

Mr Walsh reported that the hedge adjacent to the BBQ on Omimiti Reserve has grown over the seats.

ONEPU TRUST

Members were informed that people are being blocked from accessing the beach by one or two members of the Trust.

The Chief Executive advised that Council grants \$1500 per annum towards the beach control work undertaken by their members.

OKOKO QUARRY

In reply to Mr Rutherford he was informed that the new Okoko Quarry has obtained the necessary consents.

MEETING CLOSURE

The meeting concluded at 5.05pm

CHAIRMAN:

DATE: