



## Kawhia Community Board

# MINUTES

13 October 2017

Members of the Kawhia Community Board

Mr CE Jeffries (Chair)  
Ms A Gane  
Mrs DM Pilkington (Deputy Mayor)  
Mr AJ Rutherford  
Mr DM Walsh

Meeting Secretary: Ms P Ambury (Land Management Officer)

**KAWHIA COMMUNITY BOARD**

13 October 2017

Minutes of an Ordinary meeting of the Kawhia Community Board held in the Community Centre, Jervois St, Kawhia on 13 October 2017 commencing at 1pm.

**MINUTES**

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

**ORDER OF BUSINESS:**

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## **PRESENT**

Mr CE Jeffries (Chair), Ms A Gane, Mrs DM Pilkington and Mr DM Walsh.

## **IN ATTENDANCE**

Mr DC Clibbery (Chief Executive) and Ms P Ambury (Land Management Officer).

## **APOLOGIES**

His Worship the Mayor, Mr MM Baxter, Mr AJ Rutherford, Mr CA Tutty (Governance Supervisor) and Mr RH Brady (Engineering Manager).

**Resolved** that the apologies received from His Worship the Mayor, Mr MM Baxter, Mr AJ Rutherford, Mr CA Tutty (Governance Supervisor) and Mr RH Brady be sustained.

## **Mrs Pilkington/Ms Gane**

## **PUBLIC FORUM**

The Chair welcomed members of the public who had joined the meeting for the public forum.

## **KAWHIA COMMUNITY HALL**

The Chair welcomed Sandra Drummond, Alan Rubay and Ross Dockery from the Kawhia Community Hall Committee, Mrs Dockery was also present in support of the committee. The matter of a recent incident where the hall was not made available at short notice to host a community movie night was raised. Sandra explained the committee's position in that they have existing commitments with regular hall users, with the hall being used up to 6 days a week. They require reasonable prior notice for bookings to plan resources for cleaning and preparing for the next booking. As it happens there was a booking the next morning that at short notice they would've struggled to prepare for, had they allowed a last minute booking late into Saturday evening. Sandra clarified the process for booking the hall, which is through the local Hall Committee and the hall hireage fees. The Hall Committee weren't aware that the movie event that had been postponed due to bad weather and was a Council organised/sponsored community event. They suggested in the future to book the hall as a wet weather option that can be cancelled if not required. The Hall Committee went on to share the projects they had planned for the future upgrade of the hall; floor, stage floor, roof (rust removal and repaint) and new basins in the bathroom. Mrs Pilkington acknowledged the great work the committee had achieved in the last 15 years and thanked them for their community contribution, commitment and good management of the hall. Chair, Mr Jeffries and Board member Ms Gane agreed with Mrs Pilkington.

## **TAINUI KAWHIA INCORPORATED**

Hano Ormsby from TKI was welcomed by the Chair and proceeded to give the Board an update from TKI's AGM. Hano informed the Board of TKI's intention to harvest a large portion of the pine forest along the foreshore, with up to 450 tonnes per day being extracted and carted out of the district. They're hoping to do this harvest work as soon as possible after the Christmas break and at this stage are looking at dates around 10 January 2018 as a start date. The harvest will take approximately 4-6 weeks with an expected yield of 15,000 tonnes – which could mean up to 15 trucks a day on the Kawhia local roads and State Highway. The road and carpark would need to be closed to the public while the harvesting is underway. Mrs Pilkington recommended the Board write to TKI asking them to consider postponing the harvest until after Waitangi Day to ensure the safety of the local people and visitors over the holiday period and particularly so for the large volume of people that stay for the Kai Festival. The letter might also include other

considerations such as loss of car park at Ocean beach and the safety risk of children playing in the forest over the holidays if tree felling is occurring. The other board members agreed with this and also thought it to be prudent to ensure the tree harvest information is shared with the community as soon as any dates have been finalised. NZTA would need to be notified as well as there are concerns about some areas of the SH due to erosion and slumping. Hano also went on to share that TKI are looking at completing a feasibility study on the possible exploration of minerals.

## **GENERAL MATTERS**

Mr Sherman raised some general matters. He spoke about the removal of the slide from the playground and the associated posts on Facebook, he felt we could improve our communication with the community by sharing information before things happen for example, the removal of the butterfly garden. Mr Sherman went on to point out that a lot of people don't have internet so it would be good to use several mechanisms for communicating such as Facebook; Council & Kawhia Connected Facebook page, newsletter and newspaper. Mr Sherman also asked for the footpath past the pub towards the school to be looked at as it's broken and unsafe. Also two hydrant covers are missing and have been for some years. The CE reminded everyone to ring Council for routine maintenance issues so a service request can be raised and the problem addressed as soon as possible.

Mr Taucher addressed the Board next. He requested a visit from Council roading staff to discuss on site the issue with the street by his place on Pearl Ave, in particular by Patsy Scott's drive. He also requested a direction sign be placed at their street to prevent travellers taking the wrong turn to Ocean Beach and finding themselves with no space to turn their motorhomes around. Mr Taucher also raised his dissatisfaction with local communication, he doesn't have Facebook and often feels he doesn't know what's going on. The Board members responded by saying there is a notice board at the library that is well used if he wanted to stay informed. Mr Taucher asked if consideration could be given to another notice board being erected in a more publicly central place, such as the reserve by the Community Hall. It also came up in the discussion that it might be a good idea to advertise the fact that there is an open public forum at each Board meeting as there may still be people unaware of this opportunity.

Mr Dodgson spoke next and raised the issue of the abandoned car in the car park by the boat ramp off Kaora Street. Although this is used as a public car park it is actually on private land and therefore Council has no authority to ask for the car to be removed. Mr Dodgson went on to raise the visibility issue on the corner of Waiwera and Tainui Street, he thinks there's the potential for this to be a safety risk. Council staff will investigate land ownership, if it's a local road side they can easily arrange for it to be tidied up.

The public forum closed and the meeting was officially opened.

## **ITEMS TO BE CONSIDERED IN GENERAL BUSINESS**

None

## **DECLARATION OF INTEREST**

The Chair asked members whether they were aware of any situations where they could stand to make personal and/or monetary gains in any particular matter to be discussed at this meeting.

No declarations of interest were received.

## **CONFIRMATION OF MINUTES**

**Resolved** that the minutes of the meeting of the Kawhia Community Board held on 18 August 2017, as previously circulated, be approved as a true and correct record of that meeting.

**Mrs Pilkington/Chair**

## **MATTERS ARISING FROM MINUTES**

Mrs Pilkington asked for the following amendments to the minutes; page 3, spelling correction (Kaumatua), page 4 West Coast Catchment meeting held at WRC (not Waikato Regional Council meeting).

**Item 8.** Aotea harbour is not part of the Ngati Maniapoto Treaty Settlement.

**Item 3.** Anzac Day Proposal. Mr Jeffries requested a purchase order be raised from the Board's sundry grants for the purchase of ply for giant size Poppies to be made for Anzac Day. Mr Walsh, said he might have some ply left over from a project he's working on and will come back to the Board.

**Item 2.** Lease of Kawhia Nursery. Mr Walsh expressed his surprise that the Kawhia Rangatahi group hadn't used the former Kohanga Reo building at the Maketu Marae. He also questioned what had been spent on the nursery premises to get it ready for the incoming tenants. Council staff informed the Board that there had been compliance issues that needed remedying; the composting toilet needed relocating away from the spring, the spring needed maintenance and drainage work, fencing of the spring and drain was also required as was grading and laying metal for the drive.

**Item 6.** Kawhia Wharf Safety Issues. Mr Walsh said they had a productive meeting with the wharf users and hope the Charter boats now communicate the agreed protocol with their clients.

## **REPORTS**

**Item 86. Management Accounts for the period ending 30 June 2017.**

The CE summarised the management accounts report and asked for any comments or questions. After a brief discussion about the Kawhia water supply and pipe renewals the Chair thanked the CE and staff for the excellent management and control of the budgets for the Kawhia Community and asked for the Board's appreciation to be passed on to staff.

The CE advised that the Waiwera Street land had a sale and purchase agreement in place that was due to become unconditional at the end of today (13 October 2017).

Ms Gane confirmed where the ongoing costs of the Aotea sea wall were being funded from which was confirmed 90/10 Aotea rate payers/District, which is consistent with how the construction had been funded.

The Chair commended the Finance and Administration Manager, the District Accountant and staff for a constructive, well prepared funding workshop which he'd attended, along with the other elected members.

The Chair went on to discuss the potential impact on Kawhia and Aotea ratepayers if the UAGC goes up, the District Accountant has been tasked to do more work on these figures and work out options for 'smoothing the hump', Mrs Pilkington and Ms Gane agreed this needed to be considered carefully. A brief discussion was also had about the implications for local Councils as a result of the Havelock North water crisis.

## **Item 87. KCB matters referred from 18 August 2017.**

The CE provided a list to the board and members of the public present, of Council owned properties in Kawhia. He suggested that any financial queries relating to this were directed through to Mr Bunn, the Finance and Administration Manager. Mr Walsh queried the terms of Peter Scott's lease/ grazing MOU in regard to fence maintenance, Ms Ambury to look into this (noting Peter has passed away so contact would need to be made with Patsy and her family).

Mrs Pilkington has completed the task of notifying WRC of the updates required on the radio frequency signage. This item can be removed.

### **Chair/Mrs Pilkington**

#### **GENERAL**

**Item 1. Civil Defence** – Mr Don Murtagh had asked the Board how the community is informed if there is a forest fire or another significant emergency situation. It was clarified that the siren sounds constantly for any Civil Defence emergency. This led to a further discussion about Civil Defence, the CE spoke of the Civil Defence/Hazard Management Plan for Otorohanga, including what to do in an significant flooding event, should one occur. He also mentioned that our Environmental Services Manager, Andrew Loe had been working with Council Waikato Emergency Management Officer, Martin Berryman and David Forsyth on an Emergency Management Plan for Aotea. The CE will follow this up to see if this can form a basis for a Kawhia plan.

Mrs Pilkington shared with the group the recent heavy rain event causing massive damage at Pirongia West, with 50mm of rain falling in 20 minutes and some residents have been cut off due to streams bursting and slips closing roads.

#### **Item 2. Resignation of Community Board Member, Ms Annette Gane**

Board member Ms Gane gave her resignation as member as she is moving to Hokitika. The Chair asked for her to put this in writing and he will follow up with Council's Governance Manager, Mr Tutty on the process. The Chair thanked Ms Gane on behalf of the Board and the community for all her hard work, in particular for her good job of representing the Aotea community and wished her well. The Board agreed with the Chair.

#### **Item 3. Flickering Light on Ash Drive**

Ms Gane would like it brought to the Engineering Manager, Mr Brady's attention about the flickering light on Ash Drive in Aotea. The CE said that the Lines Company manage this contract and will be made aware of the problem. He also went on to say that the Lines Company have won the contract for the LED street lighting upgrade and this will start to be rolled out shortly. The CE advised that he will suggest to Mr Brady that they prioritise the issue at Aotea. It was noted that a local resident, George Fletcher would be a good contact person for this.

#### **Item 4. The Chair's email to the CE on various matters**

- Pearl Ave, Patsy Scott's driveway – already discussed
- Doug Taucher's place, roading issues which require a meeting on site – already discussed
- Removal of playground slide, better communication required – already discussed. Further discussion around what should replace the slide as a 'like for like' replacement

will trigger new H&S requirements which might make it unviable. The Chair suggested this might be a good project for the Community Trust

- Kawhia Nursery access issues and maintenance – already resolved by Council staff
- Hotel lights – to be included as part of the LED upgrade contract to start soon
- Rubbish collection at Aotea Harbour, volunteers can have access to pre-paid rubbish bags and if bigger items are collected that need to be dumped this can be addressed on a case by case basis with the option of a purchase order being raised to cover dump charges. Ms Gane agreed this was good solution.

#### **Item 5. Food Ambo**

Ms Gane asked whether the Food Ambo that has popped up at Kawhia has a mobile traders licence and has met the food safety requirements, Council staff to follow this up.

#### **MEETING CLOSURE**

The meeting concluded at 3.45pm.

**CHAIRMAN:**

**DATE:**