



Kawhia Community Board

MINUTES

6 April 2018

Members of the Kawhia Community Board

Mr. CE Jeffries (Chair)
Mrs. DM Pilkington (Deputy Mayor)
Mr. AJ Rutherford
Mr. DM Walsh
Mr. G Fletcher

Meeting Secretary: Mr. CA Tutty (Governance Supervisor)

KAWHIA COMMUNITY BOARD

6 April 2018

Minutes of an Ordinary meeting of the Kawhia Community Board held in the Community Hall, Jervois Street, Kawhia on 6 April 2018 commencing at 1.03pm

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

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PRESENT

Mr. CE Jeffries (Chair), Mrs. DM Pilkington, Mr. AJ Rutherford, Mr. DM Walsh and Mr. G Fletcher

IN ATTENDANCE

Mr. DC Clibbery (Chief Executive), Mr. R Brady (Engineering Manager) and Mr. CA Tutty (Governance Supervisor)

The Chair declared the meeting open and welcomed those present. He extended a special welcome to new Board member Mr. Fletcher, Mrs. Pilkington and member of the public Mr. J Dodgson.

PUBLIC FORUM

Mr. Dodgson informed members that there is not a lot of work going on in the Cemetery Reserve,

Mr. Dodgson reported that there is a survey being undertaken looking for Myrtle Rust however, to date no evidence has been found of this disease. Members were informed that following a MPI meeting yesterday it is proposed to establish "watchers" to look out for the disease.

Mr. Dodgson also highlighted the fact that there is a large amount of growth overhanging footpaths within the community.

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

Resolved that the following items be considered in general business which may require resolutions:

- i. Letter from the Te Awamutu / Kawhia RSA coordinator regarding catering for ANZAC day.
- ii. Request from Community Facilities Officer that the garden by the cutting is turned into lawn.
- iii. Gorse on the Ministry of Education and Maori King land causing problems on the Kawhia Domain / Sports Club.
- iv. To exercise control over local contracts.

Mrs. Pilkington / Chair

CONFIRMATION OF MINUTES – 2 FEBRUARY 2018

The Governance Supervisor reported at the last meeting of the Otorohanga District Council, Mrs. Pilkington referred to page 2, the third paragraph from the bottom of the page and requested that the final words reading "permanent fencing option" be amended to read "permanent screen fencing".

Resolved that the Minutes of the meeting of the Kawhia Community Board held on 2 February 2018, as amended, be approved as a true and correct record of that meeting.

Mr. Rutherford / Mrs. Pilkington

MATTERS ARISING

Recycling Centre Shelterbelt

The matter of a recycling centre permanent screen fencing was raised with Mr. Rutherford suggesting that any such fencing will require to be erected on a strong framework.

Mr. Walsh suggested that the shelterbelt trees should be planted on the refuse centre side of the fence.

The Chief Executive advised that he thought a screen fence comprising of trellises would cost in the vicinity of \$2000. He said this work could be undertaken by Council workers or a contractor.

Following further discussion it was agreed that a trellis screen fencing be erected and to be funded out of existing budgets.

It was agreed that this matter be left to the Engineering Manager to obtain costs.

The Chair raised the issue regarding the condition of some footpaths around the Community.

Mr. Walsh reported that he had shown the Engineering Manager work which has not been carried out and will be referred back to the contractor.

Reference was also made to the fencing at the Kawhia Domain and members were advised that this is on matters referred to be followed up by Councils Land Management Officer.

The Chair referred to page 6 of the Minutes wherein it was agreed that the signs by the Kawhia Police station be removed.

He was advised that this has not as yet been actioned.

The Chief Executive advised that similar signs will need to be re-erected in the future. He said it will be necessary to change the existing Traffic Bylaw however, this area will be a good place for charter boat users to park their vehicles.

The Chief Executive reported that funds have been budgeted for an independent parking patrol service to be provided from 1 July 2018. He said this will be District funded.

Mr. Rutherford undertook to remove the existing signs by the Police station. .

PROBLEM DOGS

Mr. Fletcher reported that there are five or six problem dogs in the Aotea area and advised that he wishes to take a video of them causing a nuisance. He said when the dog control contractor is in the area the problem is not occurring.

Members thought that the taking of a video would be worth trying.

MEETING WITH T.K.I

The Chair tabled his notes of a meeting held during March 2018 with representatives of TKI regarding logging processes.

DECLARATION OF INTEREST

The Chair asked whether members had pecuniary or non-pecuniary interests in the matters to be discussed at the meeting.

The Chair reported that Mr. Rutherford and himself have an interest in Item 96, Kawhia Community Projects Trust and queried whether they would be able to be included in the discussion on this matter.

The Chief Executive suggested that both the Chair and Mr. Rutherford might take part in discussion on this matter but not in the decision making process.

ITEM 93 SEALING OF COWELL AND WETERE STREETS

The Chief Executive referred members to his report on the request for sealing of Cowell and Weterere Streets.

Mr. Rutherford said the proposed recommendation is a wonderful compromise.

Mrs. Pilkington reported that the Chief Executive and herself had simultaneously come up with the proposed options for consideration.

Resolved that the Board approves the expenditure of the budget allocations for the Kawhia Sundry Allowance in the roading account for 2017 – 2018 and up to three further years for the purpose of sealing Cowell and Weterere Streets and if tendered prices permit, some of the other short sections of unsealed streets in the Community, during the 2018 – 2019 financial year.

Mr. Rutherford / Mrs. Pilkington

Mrs. Pilkington informed members that the sealing work will be carried out in conjunction with other roading work.

In reply to the Chair regarding a corner which floods when raining, this will be looked at as a sundry job and addressed at the time of the sealing being carried out.

Mrs. Pilkington then tabled a copy of the three year development programme submitted to NZTA. She said Councils Asset Strategy Manager, Mr. Martin Gould has served the ratepayers very well in obtaining funding from NZTA.

The Chair endorsed Mrs. Pilkington's comments and said the Board is very grateful as to how Mr. Gould served the Kawhia Community.

It was agreed that on behalf of the Kawhia Community Board sincere thanks be expressed to Council and the appropriate staff in obtaining Council approval for the sealing of Cowell and Wetere Streets.

The Kawhia Community Board appreciates the efforts of all concerned.

ITEM 95 HOUSING FOR THE ELDERLY – RENTAL REVIEW

The Chair referred members to a report prepared by Council's Governance Supervisor reviewing the Housing for the Elderly rentals in Rosamond Terrace, Kawhia.

Resolved that the rental charge for units at Rosamond Terrace, Kawhia, increase as follows, effective from 1 July 2018 –

Single person	\$105.00	per week
Double (couple)	\$130.00	per week

Mr. Rutherford / Mr. Fletcher

ITEM 96 KAWHIA COMMUNITY PROJECTS TRUST INC.

Members were referred to a letter on behalf of the Kawhia Community Projects Trust Inc. advising that although the existing playground equipment on the Kawhia foreshore reserve remains serviceable, it is looking tired and needs sanding and/or water blasting and repainting. Furthermore the existing playground equipment is of a type one would expect to find in most other playgrounds.

With that in mind and in keeping with Kawhia's long association with the sea, the Trustees are proposing to introduce playground equipment that is challenging, has a nautical aspect to it and provides some opportunity for the disabled to participate.

Members were informed that the Trust is seeking a contribution of \$35,000 from the Otorohanga District Council towards this project on the following basis –

- a) a grant of \$25,000 from the proceeds of the Waiwera street property sale.
- b) a grant of \$10,000 from the Otorohanga District Council, perhaps as a share of the contribution from Waipa Network that they understand may be used for the proposed Kiwiana Playground in Otorohanga.

In reply to Mr. Walsh regarding the existing equipment the Engineering Manager advised that a separate safety audit has been carried out on these, with a satisfactory result.

The Chair reported that five applications have already been made to various organisations such as Pub Charities, Waipa Networks, Otorohanga District Development Board and Gallaghers.

Mrs. Pilkington referred to the suggested \$10,000 from the Otorohanga District Council as a share of the contribution from Waipa Network and advised that this sum of money was given to the Otorohanga Community Board as compensation for the installation of high voltage power lines through the Otorohanga Community.

Reference was made to the Aotea playground which is really impressive and that this was partly funded out of the Kawhia Parks and Reserves account, sundry improvements. It was suggested that the balance left in this account could be used towards to the Kawhia Community Projects Trusts proposal.

Resolved that the letter from the Kawhia Community Projects Trust Inc. be accepted and that the Kawhia Community Board recommends that.

- 1- Permission be given to the Kawhia Community Projects Trust Inc. (KCPT) to utilise an area of the Kawhia foreshore reserve adjacent to the existing playground for the installation of new playground equipment, subject to clarification on the status of the land.
- 2- The area to be developed is to be agreed between the Board and the Otorohanga District Council in consultation with the Kawhia Community Projects Trust Inc. once the Trust's playground concept plan has been finalised.
- 3- A grant of \$25,000 (ex GST) be made from the proceeds of the Waiwera Street property sale to assist with the funding of the project, subject to Community Consultation.
- 4- That the remaining balance of the 2017 – 2018 budget for Kawhia Parks and Reserves (Sundry Reserves improvements) account be contributed towards the playground project.

Mr. Walsh / Mr. Fletcher

ITEM 97 MATTERS REFERRED – 2 FEBRUARY 2018

The Governance Supervisor took members through matters referred.

Speed Hump Kawhia Hotel

The Chair reported that the suggestion to install a speed hump outside the local hotel has been raised due to concerns regarding the speed of traffic past the hotel.

Members were circulated with a copy of information prepared by Council's Asset Strategy Manager Martin Gould on a proposed initiative for speed management by Central Government.

Mr. Rutherford queried whether a speed camera could be installed.

Mrs. Pilkington commented that previously in a number of cases speed humps have been removed due to the noise created when vehicles cross over them.

Mr. Dodgson (member of the public) suggested altering the alignment of the carriageway by placing a "snake like" contour in order to slow traffic down.

Mr. Fletcher replied that this suggestion could take up room and that members must remember that logging trucks will be coming through this street.

Mr. Fletcher suggested whether a sign be erected which highlights the speed vehicles are travelling.

Kawhia and Aotea UAGC

It was reported that the Item under the District Accountant dated 13 October 2017 to carry out additional work on the Kawhia and Aotea UAGC figures to provide options for smoothing the hump has already been circulated to members and therefore can be removed from matters referred.

Mobile Food Traders

With reference to the item under the Environmental Services Manager date 2 February 2018 to provide advice and guidance on the matter of mobile food traders operating in Kawhia members were advised that no Bylaw is in place and therefore there is no action that Council can take.

It was agreed to delete this item from matters referred.

ITEM 94 DRAFT MANAGEMENT ACCOUNTS FOR THE PERIOD ENDING 31 DECEMBER 2017

The Chief Executive reported that overall the draft Management Accounts are clearly under budget overall however, the Kawhia water account this is a little over budget.

Kawhia Harbour Services

Mr. Rutherford raised the matter of the review of the berthage fees and rental of the Kawhia Wharf sheds which needs to be undertaken. He said the existing charges are ridiculous and require a significant review. Mr. Rutherford reported that the Kawhia Wharf is deteriorating in particular, the pontoon which will require a major upgrade in the future.

Resolved that it be recommended to the Otorohanga District Council that the Kawhia Wharf berthage fees be increased to \$50 + GST per week effective from 1 July 2018.

Mr. Rutherford / Mr. Walsh

Resolved that it be recommended to Otorohanga District Council that the Kawhia Wharf berthage fees in respect to Taharoa Steel be increased by 25% effective from 1 July 2018.

Mr. Rutherford / Mr. Walsh

Resolved that it be recommended to Otorohanga District Council that the rental for the sheds on the Kawhia Wharf be increased by 25% effective from 1 July 2018.

Chair / Mr. Walsh

The Chair referred to the Aotea seawall and queried when the maintenance on this is to happen.

The Engineering Manager replied that to date the condition of this wall does not appear to have worsened.

With regard to the seawall protection members were advised that the funding of this is obtained from the beneficiaries of the Aotea area however, as from 1 July 2018 following a funding review, a 10% contribution will be received from Council for this purpose.

Kawhia Medical Centre

Members were asked to give consideration to how long the existing Doctor may remain in Kawhia and the difficulty incurred attracting Doctors to such rural areas.

It was suggested that consideration needs to be given to the existing facility and to ensure this will be adequate for future Doctor's needs.

Resolved that the Draft Management accounts for the period ending 31 December 2017 be received.

Mrs. Pilkington / Mr. Walsh

Te Awamutu / Kawhia RSA Coordinator – Request For Funding

Members referred to a letter from the Te Awamutu / Kawhia RSA Coordinator requesting funding for the catering of afternoon tea for the ANZAC Day celebrations, up to a maximum of \$300.

Mrs. Pilkington reported as long as she could remember the Council's contribution has been \$200.

Resolved that the Kawhia Community Board approve a grant of \$100 towards catering for the 2018 ANZAC Day celebrations in Kawhia, in addition to the \$200 contributed by Council.

Mr. Walsh / Mr. Fletcher

GENERAL

LED Light

Staff were informed that an LED light is hanging loose on one of the lamp posts. It was agreed that this be referred to Mr. Ross Dockery to secure.

2018 Survey of Community Boards

Members were circulated with a copy of Hammond Robertson's 2018 Survey of Community Boards" for their information.

Kawhia Sports Club

The Chair outlined the situation regarding the Kawhia Sports Club and reported that their compressor has blown up with a cost of between \$6500 - \$7000 to replace. He said the Club does not have the funds available to meet this cost.

The Chair informed members that a Club meeting is to be held next Saturday 14 April 2018 commencing at 10am. He said the Committee is of the view that the Sports Club will wind up.

The Chair advised that it has been suggested the Club make application to Council under the Sport Support scheme.

Garden – Cutting through Waiwera Street

Discussion was held on turning the existing garden through the cutting at Waiwera Street into lawn. This has been suggested by Councils Community Facilities Officer. Members were informed that this garden was previously cared for by a local person under a contract.

The Engineering Manager reported that this contract was advertised around a year ago however, nobody tendered for it.

Mr. Rutherford moved that the existing garden at the cutting of Waiwera Street be reinstated as lawn.

Following further discussion Mr. Rutherford subsequently withdrew this motion.

Following discussion it was agreed that this suggestion be held over.

Footpath Contract

Members were informed that tenders for the footpath contract close this coming Monday.

Liquor Ban Signs

The Chair requested that as the Liquor ban has finished, the signs be removed.

MOE / Maori King Land

Resolved that a letter be forwarded to the Ministry of Education and the manager of the Maori Kings land regarding the problems being incurred with gorse growing on their properties.

Chair / Mr. Rutherford

The Chief Executive also suggested that a copy of this letter be forwarded to the Waikato Regional Council for their information.

Kawhia Seawall

It was agreed the Engineering Manager take a note of the advice that as you come into Kawhia the seawall on the other side of the Pohutukawa tree is collapsing.

Local Contracts

The Chair queried whether it could be possible for the Kawhia Community Board to look after some of the local works. Particular reference was made to the footpath / kerbing contract. Members were advised that when this contract comes up for renewal there is the ability for Council to include whatever it wishes in the contract.

Members were advised that in negotiation with the contractor a local contractor could be sub-contracted.

The Engineering Manager undertook to bring the Contractor out for discussion with Board Members.

Hamilton and Waikato Tourism

Mrs. Pilkington reported that the Chief Executive of Hamilton and Waikato Tourism made a presentation to Council at its meeting held 20 March 2018. Mrs. Pilkington reported that as tourism is doing very well in the region the organisation was asked whether it would consider reducing the local authority's share. She said they were advised that this would not happen; the local authority share would remain the same as consideration was to be given to increasing this.

West Coast Zone Committee

Mrs. Pilkington reported that the West Coast Zone Committee will be calling for Community representatives, this will be advertised in the Waitomo News and Kawhia Connection for effect from 1 July 2018.

Governance Training

Mrs. Pilkington expressed her thanks to His Worship for the opportunity to attend the recent Governance training day. She acknowledged the presence of Mr. Fletcher.

Myrtle Rust Meeting

Mrs. Pilkington reported on her attendance at a recent MPI meeting regarding Myrtle Rust. She said it was a very knowledgeable and informative meeting and someone from this group will set up a Community engagement group to consider long term management of the disease.

Kaora Track

Mr. Walsh referred to the funds from the sale of the Waiwera Street subdivision and it would be good use of some of the funds from this sale to be put towards a plan for the Kaora track.

Mr. Rutherford

Mr. Rutherford reported that he will be a retired person from 1 June 2018 and that he and his wife will be moving to the Coromandel. He queried if he will be able to remain as a member of the Board.

The Chief Executive replied that there will be no problems for him to remain as a member of the Kawhia Community Board.

Kawhia Community Hall

Mr. Rutherford raised the matter of people carrying out maintenance work on the Kawhia Community Hall. He said he was not happy as to how this was being undertaken from a Health and Safety perspective.

Mr. Rutherford advised that although the persons are working for the Kawhia Hall Committee, Council is owner of the building and could be held liable should any accident occur.

Mr. Rutherford reported that how the work is being carried out is completely unacceptable and he would like to see a copy of the contractor's safety plan for this work.

The Chief Executive replied that he will follow up on the matter and advised that the Kawhia Hall Committee should already have a copy of the Health and Safety plan for the work being carried out.

Various

Mr. Rutherford queried the situation regarding the building of the new hotel, dog contractor issues and the 2017 Steamfest event.

Morrison Road Slip

Mr. Fletcher referred to a slip on Morrison Road which has been there for approximately 8 months. He said this needs to be tidied up.

Mr. Fletcher was advised to contact Councils Engineering Manager to put in place a service request.

Aotea Committee

Mr. Fletcher reported that the Aotea Committee is considering installing a security camera in the area.

He was advised that a sum of \$5000 has been budgeted for this.

MEETING CLOSURE

The meeting closed at 4.02pm

CHAIRMAN: _____

DATE: _____

