



Otorohanga Community Board

MINUTES

12 September 2013

OTOROHANGA COMMUNITY BOARD

12 September 2013

Minutes of an ordinary meeting of the Otorohanga Community Board held in the Council Chambers, Maniapoto St, Otorohanga on Thursday 12 September 2013 commencing at 4.02pm.

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

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PRESENT

Mr R Prescott (Chair), Mrs AC Laws, Mr AG Ormsby and Mr DR Williams.

IN ATTENDANCE

Cr K Phillips, Mr DC Clibbery (Chief Executive & Engineering Manager), Ms D Tautari (Community Facilities Officer) and Mr CA Tutty (Governance Supervisor).

APOLOGY

Resolved that the apology received from Mrs EM Cowan be sustained.

Mrs Laws / Mr Williams

CONFIRMATION OF MINUTES – 8 AUGUST 2013

Resolved that the minutes of the meeting of the Otorohanga Community Board held on 8 August 2013, as previously circulated, be approved as a true and correct record of that meeting.

Mr Williams / Mrs Laws

REPORTS

Item 145 PROPOSED INSTALLATION OF FIBRE OPTIC CABLE

Discussion

The Chief Executive presented a report advising that the Otorohanga District Development Board has proposed the installation of a fibre optic cable along Progress Drive, part of Huiputea Drive and the lower section of Main North Road that would enable businesses in those locations to access high speed broadband internet should they wish to do so.

The Chief Executive informed Members that it has been suggested that the installation of the cable (at a total cost of up to \$55,000 plus GST) is equally funded by the Otorohanga District Development Board and the Otorohanga Community Board. The Chief Executive advised that there appears to have been general support from the Community Board for the proposal however, whilst the Otorohanga Community has some sufficient funds available from the recent sale of property, it has not signaled to the public any intention to commit some of that funding to a project such as this. He reported that the Otorohanga District Development Board representatives have indicated that the quote obtained for the installation of the cable is considered to be reasonable and they would therefore like to move relatively quickly on it. The Chief Executive informed Members that the proposal has been placed on the agenda for the next Council meeting to be held on 17 September 2013.

The Chief Executive advised that costs will also be incurred for a person to oversee the project. He envisaged this would be a Council employee from its Engineering Dept. The Chief Executive informed Members that the purpose of such an overseer would be to ensure that the cable is installed where it is supposed to go. He said the overall cost of the project including the administration costs would be in the vicinity of \$55,000 in total. In reply to Mr Williams regarding public awareness of the proposal and the fact that the public has not had the opportunity to see where the funding is going, the Chief Executive replied that Council will give consideration to this in the public section of its next meeting. He said at this stage he was not proposing for any public consultation to be held on the proposal. The Chair and Mrs Laws felt that the proposal would be future-proofing the area. In reply to Cr Phillips regarding the individual cost to connect to the cable, the Chief Executive replied he understood this would be in the vicinity of \$1,000 -

\$1,500. Mr Ormsby said he is in favour of the proposal, in particular as several businesses affected employ a large number of staff and could easily re-locate their headquarters to another location that provides this service. The Chief Executive confirmed that the proposal would not impact on rates.

Resolved

That

1. Subject to favourable consideration by Council of matters of process and principle, a contribution of \$27,500 + GST shall be made towards a joint ODDB / OCB project to install fibre optic cable that will enable properties on Progress Drive, part of Huiputea Drive and the southern section of Main North Road to access high speed broadband internet services.
2. The contribution shall be funded from the Otorohanga Community Special Reserve Account.

Mr Williams / Mrs Laws

Item 146 APPLICATION FOR TEMPORARY ROAD CLOSURE - OTOROHANGA CHRISTMAS PARADE

Discussion

The Chief Executive referred Members to the Engineering Support Officer's report advising that an application has been received from the Otorohanga Business Association for various road closures within the Otorohanga Central Business District for the purpose of holding the Otorohanga Christmas Parade and associated events.

Resolved

That approval be granted for the following road closures:

Purpose: Otorohanga Christmas Parade

Date: Friday, 6 December 2013

Details of Closure: **Otorohanga Christmas Parade**

MANIAPOTO STREET / SH3 – from outside Kiwitown Liquor Centre to its intersection with Te Kanawa Street / SH31. Includes intersections with Ballance and Tuhoro Streets

RANFURLY STREET – from its intersection with Maniapoto Street to its intersection with Cowley Lane

COWLEY LANE – entire length

WAHANUI CRESCENT – entire length

WHITTINGTON LANE – entire length

PINE STREET – entire length

HUNTER LANE – entire length

Period of Closure: 5.45pm to 8.30pm

MANIAPOTO STREET / SH3 – from its intersection with Kakamutu Road to its intersection with Te Kanawa Street / SH31. Includes intersections with Ranfurly, Ballance and Tuhoro Streets.

Period of Closure: from commencement of the Parade to immediately after the completion of the Parade – approx 7.00pm to 8.00pm

Detour: By way of Kakamutu Road, Turongo Street and Te Kanawa Street / SH31 OR Huiputea Drive.

With the following conditions imposed:

1. No objections are received from the NZ Police Department or Transit NZ.
2. Persons will be allowed through in the event of an emergency.
3. Otorohanga Business Association is to pay for all advertising costs in appropriate newspapers. Public notice advertisements are to be published in the Waitomo News.
4. Otorohanga Business Association is responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,000,000. This is required to indemnify Council against any damage to property or persons as a result of activities during the road closure period. Council requires that it is held covered under the terms of such policy and accordingly the policy is required to be in both parties' names on the form prescribed by Council.
5. Otorohanga Business Association is to comply with the objection provisions contained in the Transport (Vehicular Traffic Road Closure) Regulations 1965.
6. Otorohanga Business Association is to notify the bus and taxi operators of the closures.
7. Otorohanga Business Association is solely responsible for signposting and policing of the roads to be closed and for the detour route. This includes arranging the delivery, erection and staffing of all road closure barriers and the removal thereof after closures.
8. Signs advising of the road closures are to be erected at the start and end of the closed portions of roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure. An Otorohanga Business Association representative is to meet with Council Engineering Staff regarding the required signs format, size, location and quantity of signs for approval before they are manufactured and erected.

Chair / Mrs Laws

Item 147 MATTERS REFERRED FROM 8 AUGUST 2013

Discussion

The Governance Supervisor took Members through Matters Referred.

OTOROHANGA CEMETERY

Members were informed that an on-site meeting at the Otorohanga Cemetery has been held and the location of a natural burial section and proposed burial and ash berm extensions identified. Staff are currently preparing a policy in relation to the Otorohanga Cemetery which, when completed, will be presented to the Board.

ROTARY PARK – STRATEGIC DESIGN

This item is being progressed by Council's Services Manager however, in the meantime the matter will remain on Matters Referred.

GENERAL

OTOROHANGA RESERVE (VILLAGE GREEN)

Mr Williams reported that the Pou Pou's located on the Village Green are in need of a clean and re-painting. He suggested that this be considered for inclusion in next years Estimates. The Community Facilities Officer advised that staff are aware maintenance is required on the Pou Pou's however, they have been waiting for the opportunity to engage a cherry picker. Mr Williams said he is concerned at the cost to carry out this work therefore it was agreed that the matter be considered for inclusion in next years Estimates.

The Chair reported that he had visited the Village Green during the evening to ascertain the lighting situation. He advised that when facing the library building, on the left hand side, there is an area that is 'pitch black'. This is also affected by a tree in the area. The Community Facilities Officer reported that an extra cable has been installed however, it does appear that there is insufficient lighting in part of the Reserve. Discussion was held on the matter and it was agreed that the Community Facilities Officer investigate options to improve the lighting in the dim areas of the Reserve.

REG BRETT RESERVE

Mr Williams queried how advanced is the work on the proposal to extend the basketball half court at the Reg Brett Reserve. The Community Facilities Officer replied that the work is ready to proceed depending on the weather. Mr Williams said he would like to see an overall plan of the area including that of the proposed Kiwiana Playground. The Chair reported that Project Kiwiana have been advised of the area set aside for the playground.

MANAGEMENT ACCOUNTS

The District Accountant attended the meeting and presented the Management Accounts for the period ending 30 June 2013.

The Chief Executive referred Members to the Otorohanga Community Water Supply Accounts and advised that the item for depreciation is higher than that budgeted due to a revaluation of the plant. He said however, the bottom line of the Accounts is not too far out with that budgeted for.

The Chief Executive reminded Members that the current status of the Accounts is good however, it must be remembered that capital expenditure such as the new power supply and mains renewal under Sewerage Treatment & Reticulation was not carried out in the 2012/13 year.

FLOOD MANAGEMENT PRESENTATION

Mr Williams queried with the Chief Executive whether he could re-present at a public meeting his Flood Management presentation. The Chief Executive replied that this could be re-presented.

MEETING CLOSURE

The meeting concluded at 4.57pm.

CHAIRMAN:

DATE: