



Otorohanga Community Board

MINUTES

13 February 2014

OTOROHANGA COMMUNITY BOARD

13 February 2014

Minutes of an ordinary meeting of the Otorohanga Community Board held in the Council Chambers, Maniapoto St, Otorohanga on Thursday 13 February 2014 commencing at 4.00pm.

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

ORDER OF BUSINESS:

ITEM	PRECIS	PAGE
PRESENT		1
IN ATTENDANCE		1
APOLOGIES		1
ITEMS TO BE CONSIDERED IN GENERAL BUSINESS		1
CONFIRAMTION OF MINUTES – 12 DECEMBER 2013		1
REPORTS		1
Item 16	APPLICATION FOR TEMPORARY ROAD CLOSURE – ANZAC DAY COMMEMORATIONS	1
Item 17	CONCERNS REGARDING CRICKET PRACTICE WICKETS	2
Item 18	SEPTIC WASTE DISPOSAL LICENSES	3
Item 19	POTENTIAL LEASE OF RESERVE LAND – PHILLIPS AVENUE	3
Item 20	PROTOCOL AND PROCESS FOR SIGNS IN FINN PHILLIPS RESERVE	4
Item 21	DRAFT MANAGEMENT ACCOUNTS FOR THE PERIOD ENDING 31 DECEMBER 2013	5
Item 22	OCB MATTERS REFERRED - 12 DECEMBER 2013	5
GENERAL		6
MEETING CLOSURE		7

GRADARA AVENUE, from Kakamutu Road to its intersection with Summit Drive.

RANFURLY STREET, east end from its intersection with Maniapoto Street to end

COWLEY LANE – entire length

WAHANUI CRESCENT – entire length

WHITTINGTON LANE – entire length

Detour: Will be by way of Huiputea Drive.

The road closure will be subject to the following conditions:

1. Council must comply with the objection provisions as contained within the Transport (Vehicular Traffic Road Closure) Regulations 1965.
2. No objections are received from the NZ Police Department or NZ Transport Agency.
3. During the proposed period of road closures, emergency services will be allowed through in the event of an emergency.
4. Council is to notify the local information centre, bus and taxi operators, and affected businesses and residents of the closures.
5. Council is to pay for all advertising costs in appropriate newspapers. Public notice advertisements are to be published in the Waitomo News.
6. Signs advising of the road closures are to be erected at the start and end of the closed portions of roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure.

Mrs Laws / Mr Williams

Item 17 CONCERNS REGARDING CRICKET PRACTICE WICKETS

Discussion

The Engineering Manager presented a report informing Members that a letter has recently been received from the Otorohanga Zoological Society expressing concern regarding the proposal to permit Cricket practice wickets on the Otorohanga Domain. He reported that discussion is to be held between representatives of the Otorohanga Zoological Society and the Otorohanga Cricket Club. The Services Manager referred to the plan of the area included in the Agenda and advised that the actual position of the playing field is an additional 2metres away from the boundary of Camp Kiwi. He said the area appears to be adequate for the provision of Cricket practice wickets.

In reply to the Chair, Members were informed that Council's Landscape Consultant, Mrs Rosemary Davison, has advised that the removal of the trees is not desirable however, some trees could be trimmed. It was agreed to wait and see how the existing trees affect the area, following which it is most likely no further action will be taken in this regard.

Resolved

It is recommended that:

1. The report be received.
2. The cricket practice wickets shall be located as shown in the attached revised plan, so as to permit potential future expansion of the 'Camp Kiwi' camp site.

3. That a limited extension of the 'Camp Kiwi' camp site into the Otorohanga Domain, as indicated on the attached revised plan be approved in principle, providing that such an extension occurs within the next 3 years.

Mrs Laws / Mrs Cowan

Item 18 SEPTIC WASTE DISPOSAL LICENCES

Discussion

The Engineering Manager presented a report advising that a letter has recently been received expressing objection to the practice of restricting the right to discharge septic tank waste to the Otorohanga Wastewater System to two licensed contractors. He said it is considered worthwhile to give consideration to the basis of the existing practice and the possibility of a revised policy.

The Engineering Manager advised that this issue has been discussed at a previous Council meeting and that the key point to consider is the effective functioning of Council's Sewer System. He said the current system is small and very sensitive therefore the quantity and quality of waste can have an adverse effect. He said there is merit in limiting the discharge to two contractors. The Chair expressed the opinion that as there is not a large amount of waste from septic tanks going into the system, he felt that two contractors is sufficient. Mrs Laws raised the matter of possible future residential extension at Kawhia, and that extra waste may be required to be disposed of. Mr Chetty referred to the business nature of the matter and queried whether, by having three contractors, could this not benefit consumers from a cost point of view. His Worship replied that this shouldn't make any real difference the main point being that no waste is accepted from outside of the District.

Mrs Cowan referred to the matter raised by Hydro Waste Ltd and queried how long this Company has been operating and where they are sourcing the waste. Mrs Laws advised that new septic tanks take a lot longer before they require to be emptied.

Resolved

That –

1. The report be received.
2. No change is made to the current practice of limiting licenses for septic tank dumping to the two existing approved contractors.

Mrs Laws / Mr Williams

Mr Chetty abstained from voting of the resolution.

Item 19 POTENTIAL LEASE OF RESERVE LAND – PHILLIPS AVENUE

Discussion

The Engineering Manager presented a report informing Members that it is proposed to lease a small area of reserve land adjacent to a residential property on Phillips Avenue in response to the previous placement of fill on the site. He informed Members that the property owner has already occupied the land for approximately 2 years therefore it is proposed to offer a reduced term of a 31 year lease. The Engineering Manager advised that as the land is only really usable by the property owner, this is why the 31 years rental is required upfront.

The Chair informed Members that a previous owner had used the land for gardening and the planting of fruit trees. He said an honest mistake could have been made however, but he was surprised the present owner had not checked out the correct boundaries of the property.

The Engineering Manager advised that the present owner will be allowed to install more fill up to the correct boundary. In reply to Mr Williams it was suggested that the purpose of filling the area would be to provide extra parking and possibly a garden.

Resolved

That –

1. The report be received.
2. The owner of the property at 44 Phillips Avenue be offered a 31 year lease of the area of Council controlled reserve land within the existing fence line of that property, with conditions in accordance with the Requirements of the Reserves Act 1977, in return for a single payment of \$3,500.
3. That should any similar unauthorised placement of fill or structures on Council controlled land in Otorohanga occur in the future, the response of Council shall be to require the immediate removal of those items, or arrange for that removal and charge the associated cost to the responsible party.

Chair / Mr Williams

Item 20 PROTOCOL AND PROCESS FOR SIGNS IN FIN PHILLIPS RESERVE

Discussion

The Chief Executive presented a report on the appropriateness of permitting the placement of further signs or emblems in the Fin Phillips Reserve. He informed Members that the area is not really suitable for the placement of other types of structures and that damage could be caused to the vegetation due to the rotation of displays.

The Chief Executive circulated photos of the Cemetery embankment on Main North Road, which could be considered as a suitable visual site for such displays. Mr Williams expressed the opinion he would only like to see the ANZAC Day poppies displayed on the Fin Phillips Reserve. Mr Chetty agreed with this comment. With regard to the existing Silver Ferns, Mrs Cowan advised that she could put the suggestion to relocate these onto the State Highway embankment, to the Kiwiana Committee. Mrs Cowan requested that it be noted any signage is to be made to a professional standard. The Chair also suggested that an applicant be required to approach the Board to obtain permission to place signage on the embankment.

Resolved

That –

1. No further permissions be given to erect structures or signage in the 'Fin Phillips Reserve', and only the placement of the Silver Ferns and the Poppies (for a limited period only around Anzac Day) be authorised to continue
2. That the potential for using the bank on Main North Road alongside the Cemetery as an alternative site for the temporary display of non-commercial promotional signs, or structures of professional quality be explored.
3. The placement of signs at this location to require approval from the Otorohanga Community Board.

Mrs Cowan / Mrs Laws

Messrs. Chetty and Williams voted against the motion since they did not agree with Silver Ferns remaining in their current position in the Finn Phillips Reserve.

**Item 21 DRAFT MANAGEMENT ACCOUNTS FOR THE PERIOD ENDING 31
DECEMBER 2013**

Discussion

The District Accountant attended the meeting and presented the Draft Management Accounts.

The Engineering Manager, in reply to Mr Williams, advised that two thirds of the stopbank improvement works has been completed and all is going well. He said no complaints have been received from Otorohanga South School or local residents regarding noise or dust.

The Chief Executive reported that the Board's Management accounts are in a good position.

Resolved

That the Draft Management Accounts as presented for the period ending 31 December 2013 be received.

Mrs Cowan / Mr Williams

Item 22 OCB MATTERS REFERRED - 12 DECEMBER 2013

Discussion

The Governance Supervisor took Members through the matters referred.

ANNUAL COMMUNITY GARDEN COMPETITION

Mrs Cowan undertook to have discussion with representatives of the Beattie Home Rose Show Committee to ascertain if they could be interested in carrying out the Annual Community Garden Competition.

REG BRETT RESERVE – TOILET FACILITY

The Chair expressed the opinion that should a toilet facility be provided on the Reg Brett Reserve then it is almost certain the public will demand a similar facility on Windsor Park. The Engineering Manager advised that the Community has already expressed a desire for a toilet facility on Windsor Park. Mr Williams felt that when the proposed playground at the Reg Brett Reserve is fully utilised then consideration may be given to providing a toilet facility in the future. The Engineering Manager reported that a preliminary investigation has been carried out and that capital costs for a simple toilet facility on the Reg Brett Reserve could be in the vicinity of \$50,000 however, it is the operation costs of around \$30,000 pa of concern. Members were advised that such a proposal would need to be funded from the Parks and Reserves account. It was agreed that Engineering Staff come back to the Board with a suitable report.

SOUTH WAIKATO DISTRICT COUNCIL – SOLID FUEL HEATING

The Governance Supervisor advised that information has been obtained from the South Waikato District Council on their Heat Swap Scheme which is available to assist ratepayers with the cost of replacing non-compliant heating systems with their choice of a new clean-air wood burner, pallet fire, heat pump or a five star gas appliance. The cost of an approved upgrade will be paid by Council, with the total cost of funding the heating upgrade recovered from the ratepayer via a targeted rate over a 9-10 year period. It was agreed that this information be forwarded to Board Member Mr Tindle.

GENERAL

OXIDATION PONDS

In reply to Mr Williams the Services Manager advised that there has been a slight improvement in the quality of effluent out of the Oxidation Ponds however, the next results will be more informative.

MOUNTAIN BIKE TRACK

Mr Williams reported that the mountain bike track located in the Bob Horsfall Reserve is looking good and quite usable. He advised that there is a number of people already walking the track. With regard to a walkthrough of this track it was agreed that Council's Services Manager email suitable dates. Mr Williams reported that the next stage will be the provision of suitable signage. He was advised that he would be able to erect whatever signage he felt necessary.

CITY/COMMUNITY SISTER RELATIONS

Mr Chetty requested feedback from Members regarding establishing a City/Community Sistership relationship in particular, with Asian countries, with the aim of them investing in the District and providing long term benefits for the Community.

It was agreed that Mr Chetty follow up his suggestion in particular on how this could be approached and evidence of the benefit it would bring to a Community.

LOCAL YOUTH COUNCIL

Mr Chetty queried whether any progress has been made on the formation of a Youth Council. The Services Manager replied that no further progress has been made. He said this is an initiative with Council and that funding can be obtained in order to establish a youth Council. He said the proposal is up to the recruitment stage however, he is undertaking this work in his own time. He agreed to follow up on the matter.

THE LINES COMPANY

Mr Chetty reported that representatives of the Lines Company are prepared to do a presentation to the Board, simplifying a breakdown of their costs.

BROADBAND INSTALLATION

The Engineering Manager, in reply to the Chair, advised that work has commenced on the Broadband installation into Progress Drive. He said it is proposed that the work be completed by the end of February 2014.

KIWIANA PLAYGROUND COMMITTEE

The Chair reported that he has been approached by the Kiwiana Playground Committee, requesting more funding to prepare budgets, costs and designs in order to be able to carry out fundraising for the Kiwiana Playground. He said the Committee is seeking \$5,000 from the Board. The Chair reported that the Committee's application under the Creative New Zealand Arts Scheme was unsuccessful. Members were advised that any grant would need to be funded out of the Board's Special account. Mrs Cowan reported that the Committee has received good Community buy-in for the proposal and that she would not like to see this fail. All Members expressed a desire for a grant to be approved to enable the concept to continue further. The Chief Executive said he shared Mr Williams concerns as to whether \$5,000 would cover the proposed work. The Chair reported that consultant Mr David Walmsley, had reported that the cost will be \$5,000 which includes preparation of building plans. He said it would be up to the Committee to fund any extra costs over that amount.

Resolved

That a further grant of \$5,000 be approved for payment to the Kiwiana Playground Project Committee for the provision of budgets, costs and designs from Mr David Walmsley, to enable the Committee to fundraise to commence fundraising.

Mrs Cowan / Mrs Laws

FORMER CROQUET CLUB

The Chief Executive reported that the parties interested in providing a mini golf/bowling facility at the former Croquet site have signed the Agreement effective from 1 February 2014. He said there will however, be a small delay but the parties are intending to commence work in the near future.

The Chief Executive outlined the situation with the Maori Wardens occupying the former Croquet Club building and the discussion they had had with former Mayor Dale Williams. He said however, it is necessary for the Maori Wardens to vacate the building as soon as possible and that assistance may be required to relocate them.

Following discussions it was agreed in principle that the Board explore potential locations for the Maori Wardens to occupy Council administered land. Discussion was held on the possibility of a site adjacent to the Tigers Rugby Football Club. All Members were in favour of this suggestion.

COMMUNITY MOWING

The Engineering Manager reported on the current state of the Community lawn mowing and said this is looking very good. He suggested that some recognition of their work would be desirable and requested that on behalf of the Board, he write to both Contractors expressing the Board's pleasure and appreciation in the standard of their work being carried out.

MEETING CLOSURE

The meeting concluded at 5.48pm

CHAIRMAN:

DATE: