



## Otorohanga Community Board

# AGENDA

31 July 2014

**4.00pm**

Members of the Otorohanga Community Board

Mr R Prescott  
Mr NS Chetty  
Mrs EM Cowan  
Mrs AC Laws  
Mr PD Tindle  
Mr DR Williams

Meeting Secretary: Mr CA Tutty (Governance Supervisor)

# OTOROHANGA COMMUNITY BOARD

31 July 2014

Notice is hereby given that an ordinary meeting of the Otorohanga Community Board will be held in the Council Chambers, Maniapoto St, Otorohanga on Thursday 31 July 2014 commencing at 4.00pm.

24 July 2014

**DC Clibbery**  
**CHIEF EXECUTIVE**

## AGENDA

***Workshop to follow meeting – Stormwater drains***

### **ORDER OF BUSINESS:**

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## **PRESENT**

## **IN ATTENDANCE**

## **APOLOGIES**

## **ITEMS TO BE CONSIDERED IN GENERAL BUSINESS**

## **CONFIRMATION OF MINUTES – 19 JUNE 2014**

## **REPORTS**

### **Item 38 OTOROHANGA CEMETERY BERM EXTENSIONS**

**To: Chairperson and Members  
Otorohanga Community Board**

**From: Community Facilities Officer**

**Date: 31 July 2014**

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### **Relevant Community Outcomes**

- The Otorohanga District is a safe place to live
  - Ensure services and facilities meet the needs of the Community
- 

### **Executive Summary**

A decision has been made by the Cemetery Working Group on the extension of berms at the Otorohanga Cemetery

### **Staff Recommendation**

It is recommended that:

The decision made by the Cemetery Working Group is adopted by the Otorohanga Community Board.

### **Report Discussion**

It was previously brought to the attention of the Otorohanga Community Board that there was a need to extend burial berms at the Otorohanga Cemetery. A Working Group was set up from that meeting of the following members; Robert Prescott, Dave Williams, Colin Tutty and Dianne Hooker, to look at this matter, meet on site and discuss options.

This meeting has taken place and a decision has been made.

The attached map indicates the position of the future burial berms as agreed to by the Working Group. Stage One will require the current fence to be relocated, taking some of the leased land. The lessee has been informed of this and has no problem with the decision. Stage Two is for future use as it becomes necessary. The area currently accommodating Ash Berms will continue as required.

This decision and map will be inserted into the Council's Cemetery Policies and Procedures manual for future reference.

Further to this recommendation I wish to supply the information required for the new Natural Burial area, being a soil report supplied by Matt Holwill from Balance, along with soil testing results.

**D HOOKER**  
**COMMUNITY FACILITIES OFFICER**

**Attachments**

- a. Map of Berm Extensions
- b. Soil test results
- c. Soil test report

# Confirmed Burial Berm Extensions from 2013

Print Date: Thursday, 3 October 2013  
 Print Time: 8:30:00 a.m.



— Ash Berms to continue



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Scale: 1:500  
 Original Sheet No. 34



**ANALYSIS REPORT** Page 1 of 3

<b>Client:</b>	Otorohanga District Council	<b>Lab No:</b>	1292390	s2chpvt
<b>Address:</b>	PO Box 11 OTOROHANGA 3940	<b>Date Registered:</b>	27-Jun-2014	
		<b>Date Reported:</b>	01-Jul-2014	
		<b>Quote No:</b>		
		<b>Order No:</b>		
<b>Phone:</b>	07 873 8199	<b>Client Reference:</b>	4052227	
		<b>Submitted By:</b>	Mr M Holwill	

	pH	Soil Sample Depth* mm					
<b>Sample Name:</b>	pH Units						
Natural Burial Site	5.7	0-300	-	-	-	-	-



This Laboratory is accredited by International Accreditation New Zealand (IANZ), which represents New Zealand in the International Laboratory Accreditation Cooperation (ILAC). Through the ILAC Mutual Recognition Arrangement (ILAC-MRA) this accreditation is internationally recognised.  
The tests reported herein have been performed in accordance with the terms of accreditation, with the exception of tests marked \*, which are not accredited.

## **SOIL REPORT FOR NATURAL BURIAL AREA IN OTOROHANGA CEMETERY**

**2 July 2014**

### **Site description:**

On the 27th June 2014 I soil tested the natural burial site as outlined by Dianne Hooker. The proposal is to use the site for natural burials.

The primary soil type is an Otorohanga Silt Loam which is an allophanic/volcanic soil. These soils can be described as free draining soil, high in organic matter and this leads to an abundance of macro and micro-organisms. At the site there are diverse range on macro organisms, grass grub, wire worms, white fringe weevils present and an abundance of worm activity. Worm counts are in excess of 20 worms/spade square with the three main pastoral species being present, (epigeic, endogeic and anecic). Of note is the abundance of anecic earth worms which are large deep burrowing earthworms which will aid rapid decomposition.

A soil test was taken to measure the pH of the soil. pH tested at 5.7. The addition of lime at a rate of 3000kg/ha of lime would further enhance the composting process. Otherwise the site is excellent in its current state.

### **Recommendation:**

3000kg/ha standard agricultural lime.

3000kg/ha \* 0.5ha = 1500kg of lime in total.

Cost is \$64.50 + GST (+ application cost).

**Matthew Holwill**

**Item 39                    ANNUAL COMMUNITY GARDEN COMPETITION**

**To:                        Chairperson and Members  
                              Otorohanga Community Board**

**From:                    Governance Supervisor**

**Date:                    31 July 2014**

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**Relevant Community Outcomes**

- Foster an involved and engaged Community
- 

**Executive Summary**

To give consideration to the continuation of the Annual Community Garden Competition.

**Staff Recommendation**

It is recommended that:

The Annual Community Garden Competition be held bi-annually with the next event being held October/November 2015.

**Report Discussion**

Mrs Cowan has made contact with a representative of the Beattie Home Rose Show Committee who has advised that due to their very small Committee and involvement in the running of the Annual Beattie Home Rose Show they are not interested in carrying out the Annual Community Garden Competition.

As members will be aware interest in the Annual Garden Competition has dropped off considerably and for properties in Class 1 (those properties which wish to be viewed) and Class 3 (those properties located off a ROW) which require to be nominated, Council receives a very poor response.

The annual Community Garden Competition has been a long standing event over the past 30 years or more. The competition is held over all properties within the Community except for those in Class 1 & 3.

Some of the trophies are old and the engraver is having difficulties in finding room to engrave each year's winner. It has also been necessary to carry out repairs to some of the trophies as they are becoming quite fragile.

Although the competition may encourage a few to present their properties to a higher standard the overall effect on the Community is somewhat minimal, although a street of tidy properties does enhance the Community's appearance and creates a better image to Visitors. With a high number of rental properties and slow development there is very little change from year to year.

Council has a budget of \$1,000 for this competition however, it may be an appropriate time to give consideration to whether the competition should be promoted more, have bigger prizes and to encourage property owners to take part or alternatively extending it out to a bi-annual/tri-annual event, or even discontinuing it all together.

I would suggest that should the Board make major changes to the Competition that this be advertised in the Waitomo News to inform the Community of these changes.

**C A Tutty**  
**GOVERNANCE SUPERVISOR**



**Item 40            OCB MATTERS REFERRED 19 JUNE 2014**

**To:                Chairperson and Members  
                      Otorohanga Community Board**

**From:             Governance Supervisor**

**Date:              31 July 2014**

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**Executive Summary**

**1.            BOARD**

19 June 2014

- i.    To hold a Workshop on the matter of open stormwater drains to review the current Policy.

**2.            MRS COWAN**

13 February 2013

- i.    To have discussions with representatives of the Beattie Home Rose Show Committee to ascertain if they would be interested in carrying out the Annual Community Garden Competition.

**3.            MR CHETTY**

13 February 2013

- i.    To provide Members with information in support of establishing a City/Community sister relationship with a similar Community in an Asian country.

**4.            ENGINEERING MANAGER**

19 June 2014

- i.    To re-present the plans which were prepared on the provision of a Walkway/Cycle Track around Otorohanga Township.
- ii.   Following receipt of a formal expression of interest, prepare a report on the extent, number of properties, length of piping etc. in respect to the supply of Otorohanga water to properties in the rural area.
- iii.   Committee of Engineering Manager, R Prescott and D Williams to walk the Mountain Bike Track in the Bob Horsfall Reserve to ascertain what work is required to complete the track and relevant costs.

**5.            SERVICES MANAGER**

19 June 2014

- i.    To investigate and obtain costs to place stainless steel panels over graffiti areas in the Wahanui Crescent Toilets.
- ii.   To investigate the installation of permanent, colourful markers to replace the road markers in the corner of the Maniapoto Street gardens.

**CA Tutty**  
**GOVERNANCE SUPERVISOR**

**GENERAL**