



Otorohanga Community Board

MINUTES

11 September 2014

OTOROHANGA COMMUNITY BOARD

11 September 2014

Minutes of an ordinary meeting of the Otorohanga Community Board held in the Council Chambers, Maniapoto St, Otorohanga on Thursday 11 September 2014 commencing at 4.05pm.

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

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PRESENT

Mr R Prescott (Chair), Mr NS Chetty, Mrs EM Cowan, Mrs AC Laws, Mr PD Tindle (attended 4.08pm) and Mr DR Williams.

IN ATTENDANCE

Messrs DC Clibbery (Chief Executive & Engineering Manager), R Brady (Services Manager) and CA Tutty (Governance Supervisor).

APOLOGIES

Resolved that the apologies received from His Worship the Mayor, Mr M Baxter, and Mr P Tindle (for lateness) be sustained.

Mrs Laws / Mrs Cowan

CONFIRMATION OF MINUTES – 31 JULY 2014

Resolved that the minutes of the meeting of the Otorohanga Community Board held on 31 July 2014, as previously circulated, be approved as a true and correct record of that meeting.

Mr Chetty / Mrs Cowan

REPORTS

Item 42 WATER SUPPLY OUTSIDE COMMUNITY

Discussion

The Engineering Manager circulated and presented a revised report informing Members that a Policy is proposed in respect of the management of the supply of water from the Otorohanga Water Treatment Plant to properties outside of the defined Otorohanga Community and the Waipa Rural Water Supply scheme area.

MR TINDLE

Mr Tindle attended the meeting at 4.08pm.

The Engineering Manager reported that consent has been granted by the Waikato Regional Council for a total of 5000m³ per day to be drawn from the Waipa river in respect to the Otorohanga Community and Waipa Rural Water Supply Schemes. He said, when the level of the river is low, Council is required to reduce this intake. The Engineering Manager advised that the water treatment plant is an urban facility and expressed caution in allowing water to be distributed outside of the Community area. He said there is a need for discussion to be held with representatives of the Waipa Rural Water Supply Committee on the proposed policy. Mrs Cowan queried whether Council would be able to increase its allocation for water. The Engineering Manager replied that the Regional Council would most likely investigate whether Council is efficiently distributing the approved allocation. Mrs Laws expressed the opinion that every property owner who builds a new house in town should be required to install a water tank.

Resolved

That

1. The brief policy in respect of 'out of area' supply of water from the Otorohanga Treatment Plant included in the Engineering Manager's report is adopted, and shall be included as an Appendix to Council's Water Services Bylaw when that Bylaw is next amended.

2. The current application for a new connection to the Otorohanga water supply from a property on Rangiatea Road that is outside of the Otorohanga Community and the Waipa Rural Water Supply area is declined.

Mrs Cowan / Mrs Laws

Item 43 DRAFT MANAGEMENT ACCOUNTS TO 30 JUNE 2014

Discussion

Council's District Accountant, Mr Brendan O'Callaghan, attended the meeting and presented the draft Management Accounts for the period ending 30 June 2014.

Following presentation of the accounts, Members agreed that these presented a good result for the financial year.

Resolved

That the Draft Management Account for the period ending 30 June 2014 be received.

Mr Williams / Mrs Cowan

Item 44 APPLICATION FOR TEMPORARY ROAD CLOSURE OTOROHANGA CHRISTMAS PARADE

Discussion

The Engineering Manager referred to the Engineering Support Officer's report on an application received from the Otorohanga Business Association for various road closures within the Otorohanga Central Business District for the purpose of holding the Otorohanga Christmas Parade and associated events.

Resolved

That approval be granted for the following road closures:

Purpose: Otorohanga Christmas Parade

Date: Friday, 5 December 2014

Details of Closure: **Otorohanga Christmas Parade**

MANIAPOTO STREET / SH3 – from outside Kiwitown Liquor Centre to its intersection with Te Kanawa Street / SH31. Includes intersections with Ballance and Tuhoro Streets

RANFURLY STREET – from its intersection with Maniapoto Street to its intersection with Cowley Lane

COWLEY LANE – entire length

WAHANUI CRESCENT – entire length

WHITTINGTON LANE – entire length

PINE STREET – entire length

HUNTER LANE – intersection with Pine Street

Period of Closure: 5.45pm to 8.30pm

MANIAPOTO STREET / SH3 – from its intersection with Kakamutu Road to its intersection with Te Kanawa Street / SH31. Includes intersection with Ranfurly Street.

Period of Closure: from commencement of the Parade to immediately after the completion of the Parade – approx 7.00pm to 8.00pm.

Detour: By way of Kakamutu Road, Turongo Street and Te Kanawa Street / SH31
OR Huiputea Drive.

With the following conditions imposed:

1. No objections are received from the NZ Police Department or NZTA.
2. Persons will be allowed through in the event of an emergency.
3. Otorohanga Business Association is to pay for all advertising costs in appropriate newspapers. Public notice advertisements are to be published in the Waitomo News.
4. Otorohanga Business Association is responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,000,000. This is required to indemnify Council against any damage to property or persons as a result of activities during the road closure period. Council requires that it is held covered under the terms of such policy and accordingly the policy is required to be in both parties' names on the form prescribed by Council.
5. Otorohanga Business Association is to comply with the objection provisions contained in the Transport (Vehicular Traffic Road Closure) Regulations 1965.
6. Otorohanga Business Association is to notify the bus and taxi operators of the closures.
7. Otorohanga Business Association is solely responsible for signposting and policing of the roads to be closed and for the detour route. This includes arranging the delivery, erection and staffing of all road closure barriers and the removal thereof after closures.
8. Signs advising of the road closures are to be erected at the start and end of the closed portions of roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure. An Otorohanga Business Association representative is to meet with Council Engineering Staff regarding the required signs format, size, location and quantity of signs for approval before they are manufactured and erected.

Chairman / Mr Tindle

Item 45 OCB MATTERS REFERRED 31 JULY 2014

Discussion

The Governance Supervisor took Members through Matters Referred.

SISTER CITY CONCEPT

In respect to the presentation by Mr Chetty of a draft discussion document on a Sister City concept to various Community Groups, he advised that this is work in process.

WALKWAY/CYCLE TRACK

Members were informed that this will be discussed in a workshop following the meeting.

OTOROHANGA WATER

This item has been covered in the Engineering Manager's report at today's meeting.

GENERAL

Item 46 MOUNTAIN BIKE TRACK

Mr Williams referred to work on the extension of the mountain bike track off the netball parking area and advised that following a meeting of interested persons, he has received a request from Mrs Cowan to stop work. He said this extension has been listed as an option in the Management

Plan and that the track be continued into the other side of the area adjacent to the netball facility. He said the track will come out near the entrance to the Kiwi House. Mr Williams advised that DOC approval has been obtained and former Manager of the Kiwi House, Mr Paul Stuart-Higgs, was aware of the extension and was very supportive. He said he is sure that all approvals are in place to complete the track and reported this was adopted by the Otorohanga Community Board at its meeting held 9 February 2012. Mr Williams reported that work on the track commenced approximately one month ago and that the concerns of the track's proximity to the Society's pens could be easily corrected. The Chair reported that this portion is an easy track to go through and that the extension is ok with him. He said he did not think this would affect the Kiwi House however, both Boards should be able to work together to solve any concerns. Mrs Cowan said she is concerned that she has not seen a total picture of the overall plan of the track. She reported on the recent walk through the mountain bike track and the planting at the bottom of Trapski Drive. Mrs Cowan said she had safety concerns with riders coming down the track onto the netball car parking area then on to Trapski Drive. She also said the proposed extension is too close to the Society's pens. Mrs Cowan advised that no formal approval has been given to the plans by relevant groups. Mrs Cowan said that riders will make noise going past the pens and that a substantial amount of glass has been picked up from within this area. Mr Williams referred to the matter of noise and reported that recently the Kiwi House has been using chainsaws. Mrs Cowan replied that this work has been necessary to remove various trees in the area.

Mr Williams reiterated that both the Otorohanga Community Board and the Otorohanga Zoological Society Board have approved the extension and he would continue his work on the track. Mrs Cowan replied that those people Mr Williams has spoken to do not speak on behalf of the Board. Mrs Cowan said it is necessary for this Board to hear from the Kiwi House Committee and for them to write a letter outlining its concerns. The Chair advised that the land in question is managed by the Otorohanga Community Board. He suggested that work stop on the track until both Boards have met to discuss the matter further. Mr Williams said it will be necessary for a resolution of the Board be passed in order for work to stop. Mr Tindle said he has not seen any plans of the track and that the situation was 'news' to him. Council's Services Manager advised that he has not seen written approval from the Kiwi House Board on the proposal and that there is a need for this to be considered by all parties involved. The Engineering Manager reported that engagement with the Community Board has been fairly informal and that he is not aware of any specific plans being adopted. He said, these may have been agreed to 'in principle' but not formally. Mrs Cowan felt that the plan should be identified and approved by the Boards. She said she is very impressed with the work carried out on the mountain bike track by Mr Williams to date. The Chair felt that as concern has been raised it will be necessary for this Board to meet with the Kiwi House Board to approve the future location of the track. He queried the deadline and advised that originally the track through the Bob Horsfall Reserve was to open in conjunction with the new mini golf facility.

Resolved

That work on the extension of the mountain bike track be placed on hold until a meeting between the Otorohanga Community Board and Otorohanga Zoological Society is held.

Mr Tindle / Mrs Cowan

Mr Williams voted against the resolution. It was agreed that Mrs Cowan arrange the above meeting.

STATE HIGHWAY 3 / MANIAPOTO STREET

In reply to Mr Tindle's concern of the tracking in the surface of Maniapoto Street, the Governance Supervisor read a draft letter for forwarding to Highways & Network Operators. Members agreed that the letter as presented be forwarded for their action.

COMMUNITY VEGETABLE GARDEN

Mr Tindle presented a document from a Member of the Community on a proposal to establish a Community vegetable garden. Following the presentation it was agreed that Mr Tindle go back to the applicant informing them that the proposal is a good initiative and should they obtain support from the Community, to proceed.

TOILET FACILITY

The Chief Executive referred to the new toilet facility for installation at the Reg Brett Reserve and advised that the Board has not formally resolved to install and operate this facility. He said currently information is being gathered in particular, costings to install and operate the facility.

OTOROHANGA BEATTIE HOME ROSE & FLOWER SHOW 2014

The Governance Supervisor reported that a request has been received from the Beattie Home Rose & Flower Show Committee requesting permission to erect banners at the north and south ends of Maniapoto Street promoting the show two weeks prior to it being held. Furthermore to draw chalk roses and flowers on the Maniapoto Street pavement. The Governance Supervisor confirmed that written approval has been forwarded to the Committee.

ANNUAL COMMUNITY GARDEN COMPETITION

The Governance Supervisor reported that two advertisements have been placed in the Waitomo News recently advertising that the annual Community Garden Competition will not be undertaken until early November 2015.

MEETING CLOSURE

The meeting concluded at 5.32pm.

CHAIRMAN:

DATE: 23 October 2014