



Otorohanga Community Board

# AGENDA

23 October 2014

4.00pm

Members of the Otorohanga Community Board

Mr R Prescott (Chair)  
Mr NS Chetty  
Mrs EM Cowan  
Mrs AC Laws  
Mr PD Tindle  
Mr DR Williams

Meeting Secretary: Mr CA Tutty (Governance Supervisor)

# OTOROHANGA COMMUNITY BOARD

23 October 2014

Notice is hereby given that an ordinary meeting of the Otorohanga Community Board will be held in the Council Chambers, Maniapoto St, Otorohanga on Thursday 23 October 2014 commencing at 4.00pm.

16 October 2014

**DC Clibbery**  
**CHIEF EXECUTIVE**

## AGENDA

3.30pm Otorohanga Community Board Triennial Photo (Council Chambers)

### **VISITOR ATTENDING THE MEETING**

4.30pm Daniel Jaques, Hydro Waste Ltd, re Licence to discharge effluent into Otorohanga sewerage ponds.

### **ORDER OF BUSINESS:**

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**PRESENT**

**IN ATTENDANCE**

**APOLOGIES**

**ITEMS TO BE CONSIDERED IN GENERAL BUSINESS**

**CONFIRMATION OF MINUTES – 11 SEPTEMBER 2014**

**REPORTS**

**Item 47            MINUTES OF A WORKSHOP MEETING HELD 14 OCTOBER 2014**

**To:                Chairperson and Members  
                      Otorohanga District Council**

**From:             Governance Supervisor**

**Date:              23 October 2014**

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**Executive Summary**

Minutes of a workshop meeting between members of the Otorohanga Community Board and Otorohanga Zoological Society held on 14 October 2014 to discuss the proposed mountain bike track.

**Staff Recommendation**

It is recommended that:

The report be received.

**Report Discussion**

Members of the Otorohanga Community Board and Otorohanga Zoological Society met on 14 October 2014 to discuss the proposed mountain bike track.

**CA Tutty**

**GOVERNANCE SUPERVISOR**



## OTOROHANGA COMMUNITY BOARD

14 October 2014

Minutes of a workshop meeting of the Otorohanga Community Board held in the Council Committee Room, Maniapoto St, Otorohanga, on Tuesday 14 October 2014 commencing at 4.00pm.

### PRESENT

Mr R Prescott (Chair), Mrs EM Cowan and Mr DR Williams.

### IN ATTENDANCE

Mr R Brady (President Otorohanga Zoological Society), Ms J Russell (General Manager Otorohanga Zoological Society) (attended at 4.12pm), His Worship the Mayor Mr M Baxter, Messrs D Clibbery (Chief Executive/Engineering Manager) and CA Tutty (Governance Supervisor).

### APOLOGIES

Apologies were received from Mrs A Laws, Messrs N Chetty and P Tindle.

The Chair declared the workshop meeting open and welcomed those present.

Mr Brady presented a document informing members that the Otorohanga Zoological Society (OZS) is supportive of the new mountain bike tracks in the Bob Horsfall Park but against the section of track adjacent to the Kiwi pens and through the rhododendron area. He said the Society has reviewed the appropriate documents and prepared this presentation expressing their point of view based on the OZS Lease and Reserve Management Plan.

Mr Brady expressed the view of the OZS that the section of track partially constructed adjacent to the kiwi pens and through the rhododendron area is detrimental to both the health and well-being of the kiwi in the pens and to the purpose and enjoyment of the rhododendron area. He said this should never have been allowed to take place as it is clearly not in harmony with the Reserve Management Plan in this area of the Park. Furthermore this work was carried out without consultation and approval by the OZS Committee. Mr Brady then presented the rationale behind the OZS position with reference to the OZS Lease and Reserve Management Plan.

Mr Brady then outlined health and safety issues should a mountain bike track be constructed through this area, these being –

1. Netball Courts – possibility of a cyclist encountering backing cars on the Netball carpark or crashing and falling off the bike track onto the courts. There is also an erosion risk with the steep clay bank above the courts.
2. Exit onto Alex Telfer drive – very dangerous. This is a public road with high levels of tourist traffic plus significantly increased traffic on Saturdays and Sports Events.
3. Does the track comply with National Guidelines for track formation? In light of recent legislation governing adventure activities, it is vital that all safety guidelines are met to ensure that there is no liability for Council in the event of an accident.

Mr Brady concluded his presentation questioning whether the Otorohanga Rotary Club should be involved with consultation.

Ms Russell expressed the concern of OZS in that they have breeding kiwis adjacent to the proposed mountain bike track and that there should be no contact within a 2.5m distance from the breeding pens. Any noise, foot traffic, etc, will affect their breeding. She said it is less than ideal

to have access behind the pens as the closer people are able to get, often rubbish/glass is thrown in. She said OZS would insist that the open access is stopped.

Mr Williams advised that under the Reserve Management Plan the public have right of access to the area. He reported that the roadway between the carpark and rhododendron area was installed by the OZS and therefore they are required to look after and maintain this. He also referred to the existing track commencing from the end of Trapski Drive. Mr Williams said his understanding is that at the top end adjacent to the pens, this area is outside that of the Lease agreement and in addition there is no buffer zone in place. He reported that only two/three kids per week will be using the track. In respect to noise he said there is noise there now as often a chainsaw is working in the area along with radios and considerable noise can be heard from the Netball Courts.

With regard to the quality of the track, Mr Williams advised that this does meet the National Guidelines of mountain bike tracks which are designed to level 3 of the standards. He expressed the opinion that it is a simple matter to exit out on to the Netball carpark. Mr Williams said he understood that the OZS had said it was desirable for the proposed track to exit out by the small bridge. He said the former manager of the Kiwi House had met up with him to discuss the proposal. Ms Russell confirmed that the OZS does not wish to have a mountain bike track in the Lease area and does not wish to have access provided into the area. She said this will not work in conjunction with the breeding of kiwis. Ms Russell advised that the activity taking place on the land, is the OZS responsibility.

Mr Prescott agreed that no consultation had been carried out with the OZS on the proposed mountain bike track. He said he does have safety concerns in particular to the clay bank, exit onto the Netball carpark and onto Alex Telfer Dr. Mr Prescott agreed that the Otorohanga Rotary Club should have been consulted on this matter. Mrs Cowan reported that no consultation had been held with members of the Otorohanga Community Board regarding the area from the top of Trapski Dr. She said members were aware of the work being carried out in the Bob Horsfall Reserve however, she was of the opinion this is a closed circuit track. Mrs Cowan advised that the Board had agreed for the removal of a fence to accommodate the track. She said she also had extreme concerns regarding the proposed track exiting onto Alex Telfer Dr. Mrs Cowan referred to the work carried out in the Bob Horsfall Reserve and said this is excellent and that the Board is willing to spend additional money to improve the track. She further reported that the Board has approved extra planting for the area at the bottom of Trapski Dr. Mr Prescott said he was aware of the proposed bike loop however, there are too many issues against such a track to be considered. Mrs Cowan said that as a Board it has never looked at the project as a whole. Mr Williams expressed the opinion that he had invited Board members to inspect the area however, there appeared to be little interest shown by them. Mrs Cowan referred to recent Government legislation and advised that should an accident occur, Council needs to have everything up to the required standard. With regard to any liability on Council, the Chief Executive replied that this would probably not be incurred. Mr Williams expressed the opinion that Council could not be held responsible for what people are doing, the risk is on them. He reported that when the Reserve Management Plan was prepared the OSZ was fully involved and he believed that he had all authorities. Ms Russell replied that consultation needs to be with the formal committee of the OZS not any particular previous staff member. She said the mountain bike track proposal had never formally been presented to the OZS committee.

The Chief Executive reported that the rhododendron area is not contained in the Lease with the OZS. Mr Brady advised that it is defined in the Reserve Management Plan. Mrs Cowan said she is concerned that the Otorohanga Community Board has not been involved in any form of consultation. Mr Brady said it is the intention of the OZS to commence more accurate and better planning for the area. Mrs Cowan reported that the new mountain bike track in the Bob Horsfall Reserve has been listed on the visitor tourism information.

Mr Prescott concluded the discussion by summarising that the proposed mountain bike track in the area adjacent to the kiwi pens and through the rhododendron area does not proceed.

The workshop meeting concluded at 4.40pm.

**Item 48            MOUNTAIN BIKE TRACK FUNDING**

**To:                    Chairperson and Members  
                          Otorohanga Community Board**

**From:                Engineering Manager**

**Date:                23 October 2014**

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**Relevant Community Outcomes**

- Ensure services and facilities meet the needs of the Community
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**Executive Summary**

An allocation of funding for finishing the mountain bike track in the Bob Horsfall Reserve is proposed.

**Staff Recommendation**

It is recommended:

That a transfer of \$4,000 is made from the Otorohanga Community's Special Fund to the '*Otorohanga Parks and Reserves – Sundry Reserve Improvements*' account for the purpose of funding finishing works to the mountain bike track in the Bob Horsfall Reserve.

**Report Discussion**

Work is being conducted to finish the mountain bike track that was developed in the Bob Horsfall Reserve through the initiative of Board member Dave Williams.

A large amount of work was conducted to initially establish the track using donations and volunteer labour, but some further works were required to provide various structures, that required purchase of materials, use of earthmoving equipment and some paid labour.

Board members have informally agreed that such works are conducted, and the likely total cost of the currently planned additional works (some of which have now been completed) is likely to be between \$3,000 and \$4,000. No funding has however been formally allocated for this work, and it is therefore proposed that a transfer is made from the Community's Special Fund to a capital account for this purpose.

**Dave Clibbery**  
**ENGINEERING MANAGER**

**Item 49           OCB PROPOSED SCHEDULE OF MEETING DATES JANUARY TO DECEMBER 2015**

**To:**               **Chairperson and Members  
Otorohanga Community Board**

**From:**           **Governance Supervisor**

**Date:**           **23 October 2014**

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**Executive Summary**

A Schedule of meeting dates for the forthcoming year needs to be agreed.

**Staff Recommendation**

It is recommended that:

One of the presented schedules of dates for ordinary meetings and workshops of Otorohanga Community Board for the period January to December 2015, with any required amendments, be approved in accordance with Clause 19 of the Seventh Schedule of the Local Government Act 2002.

**Report Discussion**

Pursuant to Clause 19 of the Seventh Schedule to the Local Government Act 2002, I hereby give notice of the time and date for the ordinary meetings of the Otorohanga Community Board on a **6 weekly** schedule -

**PROPOSED SCHEDULE OF ORDINARY MEETING DATES JANUARY - DECEMBER 2015**

**Ordinary Meeting Dates**

<b>Thursdays</b>	29 January 2015
	12 March 2015
	23 April 2015
	4 June 2015
	16 July 2015
	27 August 2015
	8 October 2015
	19 November 2015

**Times:**       Board Meetings will commence at **4.00pm**.

**Venue:**       Otorohanga District Council building, Maniapoto Street, Otorohanga.

**Colin Tutty**  
**GOVERNANCE SUPERVISOR**

**Item 50**            **OCB MATTERS REFERRED 11 SEPTEMBER 2014**

**To:**                **Chairperson and Members  
Otorohanga District Council**

**From:**            **Governance Supervisor**

**Date:**             **23 October 2014**

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## **Executive Summary**

### **1. BOARD**

#### 11 September 2014

- i. To have a discussion with representatives of the Waipa Rural Water Supply Committee regarding the supply of water to properties outside of the Otorohanga Community and Waipa Rural Water Supply Water Supply areas.

### **2. MR CHETTY**

#### 31 July 2014

- i. To present a Draft Discussion Document on a Sister City Concept to various Community Groups.

### **3. MRS COWAN**

#### 11 September 2014

- i. To arrange a meeting of the Board with representatives of the Otorohanga Zoological Society Board to consider plans for the continuation of the mountain bike track adjacent to the Netball Courts.

**CA Tutty**  
**GOVERNANCE SUPERVISOR**

## **GENERAL**