



Otorohanga Community Board

AGENDA

27 August 2015

3.00pm

Members of the Otorohanga Community Board

Mr R Prescott (Chair)
Mr NS Chetty
Mrs EM Cowan
Mrs AC Laws
Mr PD Tindle
Mr DR Williams

Meeting Secretary: Mr CA Tutty (Governance Supervisor)

OTOROHANGA COMMUNITY BOARD

27 August 2015

Notice is hereby given that an ordinary meeting of the Otorohanga Community Board will be held in the Council Chambers, Maniapoto St, Otorohanga on Thursday 27 August 2015 commencing at 3.00pm.

21 August 2015

DC Clibbery
CHIEF EXECUTIVE

AGENDA

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PRESENT

IN ATTENDANCE

APOLOGIES

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

CONFIRMATION OF MINUTES – 21 MAY 2015

REPORTS

Item 76 REQUEST TO PERMANENTLY CLOSE SECTION OF ALEX TELFER DRIVE

To: **Chairperson & Members
Otorohanga Community Board**

From: **Roading Manager**

Date: **27 August 2015**

Relevant Community Outcomes

- Provide for the unique history and culture of the District
 - Promote the local economy and opportunities for sustainable economic development
 - Foster an involved and engaged Community
-

Executive Summary

The Otorohanga Kiwi House have made a request to permanently close a 75m section of Alex Telfer Drive fronting the service area of the Kiwi House. The closure will be to exclude vehicles but continue to allow pedestrian and cycle access. Assuming there are no justified and reasonable public objections to the closure, there are no reasons to decline the application, and several compelling reasons to approve the closure of this section of Alex Telfer Drive.

Staff Recommendation

It is recommended:

That the request from the Otorohanga Kiwi House for a permanent road closure on Alex Telfer Drive be approved, with the following conditions

1. Existing residents in Sangro Cres and the eastern end of Domain Drive and the managers of the sports facilities in the domain are consulted on the road closure by Council staff to confirm that no reasonable opposition exists,
2. Notification of the intention to close is made through two public notices in the paper a minimum of one month prior to closing the roadway,
3. Approval of a design of the proposed gating to the satisfaction of the engineering manager is obtained before installation,
4. Existing pedestrian and cycle access in the section is retained for full 24 hour public use,
5. The Kiwi House take on the financial responsibility for routine maintenance of the closed section of roadway,
6. The Kiwi House do not remove any of the existing road assets,
7. Council retains financial responsibility for the footpaths, and retain the rights for access to the footpaths for inspections and maintenance

Report Discussion

The Otorohanga Kiwi House have made a request to permanently close a 75m section of Alex Telfer Drive fronting the service area of the Kiwi House. The closure will be to exclude vehicles but continue to allow pedestrian and cycle access.

The closure is requested by the Kiwi House both to limit the vehicle speeds in the area and to improve safety during deliveries to their business which requires unloading in the carriageway due to a lack of sufficient on site space for large vehicles.

Traffic on this section is very low at 74 vehicles per day, and residential properties in the area have existing access from both ends on Domain Drive. Local resident's opinions however have not been obtained and no consultation has been undertaken.

Alex Telfer Drive is in fact not legal roadway, never having been vested as such, but it is treated as a public road in all regards. Although there is no formal policy on the use or closing of roadways, the Board have previously approved a similar circumstance for the Timber Company on Ranfurly Street, and for the Weta to occupy part of Wahanui Cres.

If the application to close the road were to be approved, the costs to council would be nil, with a theoretical cost saving in not having to maintain the short section of road. (The resealing cost of approximately \$2,000 on an expected 14 year cycle = \$142 average per year. This assumes the Kiwi House will become responsible for the section of pavement.)

Note that should the Board consider continuing to take financial responsibility for maintaining this section of pavement, it will not be able to be carried out with funding assistance from NZTA.

Martin Gould
ROADING MANAGER

Attachments

- a. Copy of request for road closure from the Otorohanga Kiwi House



Otorohanga Kiwi House

20 Alex Telfer Drive, Otorohanga 3900, Ph 07 8737391

4 April 2015

Otorohanga District Council
Attention: Martin Gould

Dear Martin,

The Otorohanga Kiwi House would like to formally request the closure of Alex Telfer Drive to through traffic from the area adjacent to the rear service area entrance to the Kiwi House, through to the area adjacent to the Tuatara Room (see attached map). If the Otorohanga Kiwi House is given permission from the District Council to close this section of road, the Otorohanga Kiwi House proposes to erect a barrier arm or gate at either end of the closed section. There will be no restriction of walking access to the area for the general public.

The Otorohanga Kiwi House is undergoing considerable development of its facilities and visitor experience, which we expect will increase the pressure on this section of road. We have already built a dedicated classroom and meeting facility, known as the Tuatara Room, in Rotary Park. This has significantly increased the walking traffic between our main building and Rotary Park, both during the day and at night across this section of road. The general public also uses this section of road frequently as a walking and running path, both during the day and at night. Although there is a speed hump located in the road outside the Tuatara Room and Council has also installed a street light, there is still a significant number of cars that drive through this section of road too quickly from the Domain Drive end of this section. Often drivers' visibility is limited due to the sharp corner, which is exacerbated after dark. The steep bank and lack of footpathing through this section have resulted in a number of near misses with school groups and members of the public, particularly at night.

Access to the Otorohanga Kiwi House's service area is located in this section of road. In order to run our business effectively, we require large trucks and equipment to operate in this section of road every week. We currently use two staff members to warn oncoming traffic each time we access our service area with large vehicles. This is an ongoing cost for the Otorohanga Kiwi House and puts staff and other road users at unnecessary risk.

The development of our new visitor experiences based in our main park and Rotary Park will lead to considerable increases in future visitor numbers. Currently we have 40,000 visitors per annum and we are projecting an increase to 100,000 visitors by 2020. The Kiwi House is concerned this will also put considerable pressure on carparking facilities in the area and on traffic and visitor flows through this section of road. By allowing the Kiwi House to close this section of road to through traffic, the Kiwi House can then utilize this sealed area for staff parking and safe access for large vehicles into the service area. This will free up more carparking for the increased visitor numbers.

I would appreciate you letting me know how I can progress this matter further with Council.

Kind regards,

A handwritten signature in black ink, appearing to read 'Jo Russell', written in a cursive style.

Jo Russell

Site Plan

Print Date: 16/05/2014
Print Time: 2:08 PM



This document is prepared by the Otorohanga Community Board for the Otorohanga Community Board. It is not to be used for any other purpose. If the information is used for any other purpose, it should be in writing and signed by the Otorohanga Community Board.

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Bonds:

Scale: 1:399
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Item 77 POTENTIAL LEASE OF ISLAND RESERVE AREA

To: **Chairman and Members
Otorohanga Community Board**

From: **Chief Executive**

Date: **27 August 2015**

Relevant Community Outcomes

- Ensure services and facilities meet the needs of the Community
 - Promote the local economy and opportunities for sustainable economic development
-

Executive Summary

Issues relating to a potential lease of an area to the NZ Motor Caravan Association are discussed.

Staff Recommendation

That

1. The report be received.
2. The Board confirms its approval of leasing the previously described area of the Island Reserve to the NZ Motor Caravan Association, subject to the resolution of relevant land classification issues.

Report Discussion

At the Board's meeting of 21 May 2015 a report was presented on proposed changes to the management of the Island Reserve, which included consideration of a potential lease of part of the reserve area by the NZ Motor Caravan Association (NZMCA).

Whilst the Board indicated its approval for such a lease, there was discussion of some associated issues that needed resolution before any such lease could be finalised. This report outlines the consideration of those matters.

Potential Community Hub

One of these matters was the potential development of a 'Community Hub' at the Island Reserve, perhaps in accordance with the concept that was initially presented in 2013. Little progress was however subsequently made on this, but the matter was again raised earlier this year, and it was clear that some decision on it needed to be made before an arrangement for a lease with the NZMCA could be finalised.

Recent discussion with local sports clubs of the 'community hub' concept as originally presented has however indicated that it is not realistic, though there may be opportunities for other enhancements to the delivery of sport and recreation in the community that are worthy of further exploration, and this is to be pursued.

The discounting of developing a major community hub at the Island Reserve eliminates one possible impediment to a NZMCA lease, though there is understood to still be some continuing discussion of a potential relocation of the Tennis Club.

It is however believed that even if the NZMCA lease was granted, it would be possible to potentially find another location within the Island Reserve – such as between the Tigers Clubhouse and the No.1 Field - where tennis courts could be placed.

There is also potential for facility sharing arrangements elsewhere that might accommodate tennis courts.

Effect on Other Local Accommodation Providers

Another issue that has been raised is the potential for the establishment of an NZMCA site to have an adverse impact on other local campsites and accommodation providers. It is however believed that the potential for such adverse effects is limited by the following factors:

1. The NZMCA have confirmed that the site will only be for NZMCA members with compliant self-contained vehicles, and not for use by the general public. This could be included as a condition in a lease.
2. The NZMCA has been actively seeking a site for their members in this area for some time, and the likelihood is that even if such a site was not established at the Island Reserve, the NZMCA would eventually set up a site somewhere else in the area, with a similar effect on other existing campsites.
3. It is understood that the 'Camp Kiwi' site that is operated by the Otorohanga Zoological Society is already not financially viable, and that the OZS is likely to make a request to Council for them to be permitted to use the existing camp site for another purpose in the near future.

With there being another well-equipped camping site in the community it would appear that it may be prudent to agree to such a request, rather than to attempt to find another lessee for a facility that is never likely to be very profitable. The discontinuation of this campsite would reduce competition for the other existing campsite in the community.

Taken together it is believed that these factors are unlikely to result in the lease of an area to the NZMCA having an adverse effect on other sustainable local campsites or accommodation providers.

Other Potential Uses of Proposed Lease Area

Other expressions of interest in a lease of the area proposed to be used by the NZMCA have also been invited, as was done in the similar previous case of leasing the former Croquet Club site. No such other expressions of interest have however been received.

Further Steps

Examination of the titles of the area proposed to be leased has shown that it is made up of 3 pieces with different land classifications. Part of it is in a separate title held by Council, over which a lease can simply be issued. Part is old Road Reserve, which is also under the control of council, and for which a licence to occupy, rather than a lease could be issued, but which could be associated with the other lease.

The third part of the area is classified as River Bed, being the old course of the Waipa River. Investigation has indicated that this area is vested in Land Information New Zealand and subject to the provisions of the Land Act 1948. It appears that it may have been an oversight that the vesting of this area was not transferred to Council at some time after the realignment of the river.

The existence of this area within an active recreation area that is under the control of Council does however suggest that a transfer of jurisdiction from LINZ to Council would be appropriate, and is hopefully straightforward.

As such it would be expected that the addressing of this matter would only be a cause of some delay, rather than being a major impediment to a potential lease as described. The expertise of Peter Cotter will however be required to confirm whether this is the case.

Lease Terms

The offered conditions of the lease would be relatively straightforward, with a proposed initial term of 6 years, and two further extensions of similar length, subject to agreement by both parties.

The initial annum rental would be \$6500 per annum, inclusive of rates. The rates inclusive approach is being taken since the area being leased is only a non-representative part of a larger rateable property, and as such it is not possible to accurately assess the rates payable on this area.

If the Board resolves as recommended staff will make the necessary arrangements to lease the area to the NZMCA.

Dave Clibbery
CHIEF EXECUTIVE

Item 78 POTENTIAL MANAGEMENT OF HUIPUTEA MAORI LAND

To: **Chairperson & Members
Otorohanga Community Board**

From: **Chief Executive**

Date: **27 August 2015**

Relevant Community Outcomes

- Provide for the unique history and culture of the District
 - Manage the natural and physical environment in a sustainable manner
 - Foster an involved and engaged Community
-

Executive Summary

A potential arrangement by which Maori owned land surrounding the Huiputea tree could become available for public use is discussed.

Staff Recommendation

It is recommended:

That the Board gives consideration to approving exploration of a Memorandum of Understanding between the Trustees of Lot 1 DPS 62786 and Council in respect of potential community use and Council maintenance of this land, based upon the assumptions contained in this report.

Report Discussion

Council's Parks and Reserves department is currently creating a wetland and further walking tracks on the western side of Lake Huiputea, with support from the Waikato River Clean Up Trust. As part of the plan for this area it was hoped that a walking track could be extended to take the public over the adjacent Maori owned land to the historic Huiputea tree.

Consultation was conducted with the Maori Trustees of this land in respect of establishing such a track, and during this it was suggested by the Trustees that Council might like to take over the maintenance of this land, and integrate it with the current programme of improvements for the Huiputea Reserve.

This suggestion by the Trustees is considered to be a good opportunity to tidy up and beautify this area, which has considerable significance for local iwi, and which is in full view of the public travelling along Huiputea Drive.

It is envisaged that the land would in future be a relatively lightly maintained public open space, where people could freely walk. The land would not be grazed, but would instead be occasionally mowed.

The primary benefit of such management of the land would be to enhance the connection of people (both local and non-local) with one of the most culturally significant sites in the Otorohanga District. It would however also provide some active and passive recreation opportunities.

It is stressed that there will be no change of ownership of this 1.5ha area of land, and it is not being 'gifted' to Council as some may have suggested. Council's role will be limited to working with the owners of the land to ensure that it is appropriately maintained and managed.

Full details of how the land is to be managed will need to be agreed with the Trustees, and reflected in a Memorandum of Understanding between the Trustees and Council. It is however

suggested that as a minimum the following works might need to be undertaken and funded by Council:

Initial capital works

Development of Attractive Entranceway to Huiputea Tree

The appearance of the existing road entrance to the Huiputea Tree which also serves ECOFX could be improved by slightly extending the concrete block retaining wall on the southern side to curve into the entrance, and forming a relatively short length (perhaps 8 metres) of similar block wall on the northern side, to create a symmetrical appearance. An attractive sign indicating the tree might also be installed at the road.

Likely cost - \$3000

Removal of existing fences along Huiputea Drive

Since animals will no longer be grazed on these areas the existing old and dilapidated post and wire fences along Huiputea Drive and some other internal fences would be removed.

Likely cost - \$2000

Installation of Bollards or Other Traffic Barriers off Huiputea Drive

The removal of the existing post and wire roadside fence from the 95 metre long section between the truckwash and the Huiputea Tree / ECOFX entrance would potentially permit vehicles to drive onto the land here. To prevent this and to present the land in a similar manner to the Huiputea Reserve, the installation of bollards or a low post and rail fence would be proposed.

Likely cost - \$3000

Extension of walking path from the Huiputea tree to Huiputea Drive

An agreement with the Trustees for public access to their land would permit the new walking path to be extended 80 metres further than was initially planned and budgeted, to connect back onto Huiputea Drive.

Likely cost - \$4,000

Continuing Maintenance Works:

Tractor mows (3 times per year) - \$2000 per year

Weed spraying - \$500 per year

Miscellaneous - \$500 per year

What further development of the site might occur would need to be agreed upon by the Maori Trustees, Rosemary Davison, Council's consultant and the Community Facilities Officer.

Some trees are already proposed to be planted on the southern piece of this land as part of the mitigation planting for the Waipa Networks power line, and further planting of native species could be incorporated once a landscape plan has been agreed upon by the relevant parties.

Other Issues Regarding Huiputea

The Huiputea tree itself (often simply titled 'Huiputea', meaning 'heap of baskets' from its association with a battle between Ngāti Maniapoto and Ngāpuhi, which occurred in 1822) is located on a small area of public road reserve inside the Maori owned land. The tree and the surrounding land have substantial cultural significance to local Hapu & Iwi. The Trustees of the surrounding land clearly feel a strong connection to the tree and its wellbeing, and have expressed a belief that the current presence of other vegetation around the base of the tree is detrimental to the presentation of the 300 year old Kahikatea.

Council staff consider that it is very important that local iwi are involved in making decisions regarding Huiputea, but also believe that this additional vegetation around the main tree may have been deliberately established based on expert advice intended to protect the tree, and that such reasons need to be fully investigated before any changes are considered.

It is also noted that some parties appear to believe that there is some connection between Council's suggested actions in respect of Huiputea, and the power line project of Waipa Networks, but in reality there is no connection, other than the mitigation plantings referred to previously,

Community Board Approval & Funding

The Board is asked to consider giving its approval for the development of a memorandum of understanding with the Trustees of this Maori owned land, on the basis that if Council is to take a role of managing this land, it would probably need to fund both some initial improvements (to a potential value of approximately \$12,000) and ongoing maintenance with a likely cost of approximately \$3,000 per annum.

It is suggested that funding of the improvement works could potentially come from the Otorohanga Community Special Fund, whilst the ongoing maintenance cost might- if approved by Council – be taken from the District-funded Parks and Reserves account.

It should be noted that all that is being discussed is a non-binding memorandum of understanding between the parties, the continuance of which will be reliant on mutual goodwill.

Discussions have however to date been very positive, and it is believed that a good relationship can be maintained, and the nature of the works being proposed by Council would provide little or no individual benefit to either party if an agreement subsequently unravelled.

Dave Clibbery
CHIEF EXECUTIVE

Attachments

- b. Photos of land,
- c. Photos of current wetland project
- d. Map of land





Current landscaping work on wetland and tracks including some planting





Print Date: 19/03/2015
Print Time: 8:30 AM

Print Date: 19/03/2015
Print Time: 8:30 AM



Item 79 ACCESS TO MANIAPOTO STREET AND TURONGO STREET PROPERTIES

To: **Chairman and Members
Otorohanga Community Board**

From: **Chief Executive**

Date: **27 August 2015**

Relevant Community Outcomes

- Ensure services and facilities meet the needs of the Community
 - Foster an involved and engaged Community
-

Executive Summary

Requests have been received for Council to contribute to the resolution of access issues for properties on Maniapoto and Turongo Streets.

Staff Recommendation

That

1. The report be received.
2. The request for a rate remission be declined
3. Consideration will only be given to the registration of an access easement over the Council library land after suitable complementary permanent rights of access to all of the affected properties have been established over the relevant private lands.

Report Discussion

A number of commercial properties on Maniapoto Street and a residential property on Turongo Street have previously accessed the rear of their properties through an informal arrangement that allowed them to travel over unfenced private land. The area in question is shown on the plan overleaf, and this lack of formal access has existed for many years, and was probably in place when all of the current owners bought these properties.

The owner of one piece of this land has however, recently indicated an intention to fence his property, and Council has received approaches from two parties representing owners of the properties using this access, requesting that Council puts in place other arrangements to enable continuing access to the rear of their premises.

The response provided by Council has been that it cannot impose access requirements over the private land of others for such purposes, and that the parties wishing to use such access should instead negotiate some form of access arrangement with the owners of the private land over which they wish to pass.

The parties who approached Council do however continue to indicate a belief that Council has some responsibility to facilitate such access.

This is reflected in the latest attached letter from Frances Rawlings, who states negotiations with the landowner have taken place, but somebody has taken it upon themselves to make the access agreement conditional upon Council taking certain actions, including providing a rates remission in respect of the area of land utilised for the access of the affected properties.

Because of these persisting attempts to involve Council in this matter it has been referred to the Board.



Request for Rates Remission

Council simply cannot provide a remission of rates for such a purpose, not only because Council's Rates Remission Policy does not permit it, but also because to do so would establish a precedent that would be unmanageable. If a remission (or some other payment in lieu of a remission) was made in this case an extension of the principle would see similar rates remissions potentially becoming applicable in every case where there is an easement or any other instrument that permits others to make some use of a ratepayer's property.

In this and other comparable cases the allocation of benefits is clearly between a small group of parties, and it would not be appropriate for the community as a whole to become part of it.

The matter is considered to be a private one between the parties wanting access, and those controlling it. That the value of a calculated 'rates remission' in respect of a 4 metre wide accessway over the proposed fenced land may be small – probably around \$150 per annum - should not be considered in any way relevant to deciding whether or not such a remission should be made, and what is important is instead the issue of principle.

The fact that the associated value of such a rates remission is so small does however, raise the question why the properties benefitting from this would not willingly pay such a modest amount themselves if the access provided was important to the operation of their businesses.

Request for Easement

In addition to the proposed rates remission there is also a request that Council registers an easement over its own land in favour of those parties, and does so at its own cost.

This is a bold request, and would appear difficult to support given that Council has previously declined to permit formal access rights over the land for another adjacent business, since to do so would substantially compromise the potential future development of the Council land, which is one of the few large pieces of potentially further developable land that ODC owns in the CBD area.

The letter appears to indicate a belief that the property rights of Council (and the community as a whole that it represents) are somehow less meaningful than those of individual property owners, and should be subjugated to the rights of particular private properties in the interests of convenience.

This is for example apparent in the argument within the letter in favour of council granting permanent access rights over the library land, stating that *“we have an implied historic ‘right of access’ through continued use of the easement for more than 20 years”*. It does not however appear that such an argument has ever been proposed for there being such rights over the similarly affected private properties, or that the owners of those private properties over which access is sought are being asked to provide easements, let alone that the registration of easements is at the private landowner’s cost.

It has been previously indicated to Frances Rawlings that whilst the owners of the properties to which she refers do not have a formal right to travel over the Council library land, Council has never given consideration to withholding the right to permit informal travel over it.

It is suggested that if Council was to give consideration to granting a formal easement over its library land (and it is not being proposed) this should only be if it followed the creation of an easement or some other form of permanent right of access (such as the creation and purchase of a jointly owned access lot) over the other affected private properties.

For Council alone to grant an easement over its land without similar perpetual access rights being obtained over the other properties could leave potential for a most unsatisfactory situation to arise if the access rights over the private land were subsequently discontinued, leaving Council with an easement over its land that might at best only be useable by the party that withdrew the access rights from the others.

It would be completely unacceptable for Council to permanently sacrifice rights over its property, only to then find that the easement could not be used for its intended purpose.

The understanding of council staff is that the owners of the private properties over which access is needed are amenable to negotiation, and that a recent change of ownership of one of these properties may also contribute to the potential for a good outcome to be negotiated.

Residential Property on Turongo Street

The residential property on Turongo Street that is affected by the proposed fencing is in a somewhat different situation to the properties on Maniapoto Street, since it is currently using the private land as its primary means of access.

This property, which was created by a cross lease, does however have a means by which it can establish a direct access to Turongo Street, through construction of a driveway along a shared access strip that was put in place for this purpose when the cross lease was established.

There are no impediments to the owner of this property establishing such a new access as was originally intended, and advice has been given to this effect, and as such having access over the private land does not appear essential for this property.

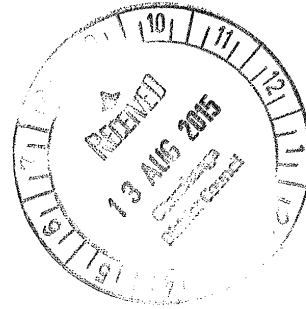
Dave Clibbery
CHIEF EXECUTIVE

Attachment:

- a. Frances Rawlings Letter 13 August 2015

13th August, 2015
C/- 20 Thomson Ave
Otorohanga

COPT



CEO Otorohanga DC
Maniapoto St
Otorohanga
Attn: Dave Clibbery

With CC's to:
The Chairman OCB; The Mayor ODC; and Affected Parties

Re:

Rear Access to Maniapoto and Turongo St Properties comprising Ronnie's Café and Bakery, Little Scissors, Kiwiana Crafts, Bulls Eye Direct, Cole Metal Recycling Ltd and the residential property owned by Mr Rob Van Kalken

Further to your letter of 4th August in reply to ours of 4th August:

Owners of the affected properties concerned have negotiated an interim arrangement with the property owner/s to approve access to the rear of their premises subject to Council granting a remission of rates on a 4m easement to enable this. Council have an obligation to foster businesses and services in the CBD.

The access agreement, whilst at a cost to the parties concerned, also requires Council support by way of an adjustment on the rating charges, as a mark of good faith on the part of ODC to foster businesses in the CBD. As such, owners of the properties in question obviously expect Council to honour a similar agreement to permanently assure access over any public land adjacent or adjoining these properties, again without cost.

A registered Deed of Easement protecting all parties to be arranged to cover these arrangements.

In the instance of my entity's property, which was purchased over 35 years ago, Otorohanga was a very different town. Hindsight is a wonderful thing! However, we believe we have an implied historic "right of access" through continued use of the easement for more than 20 years as per "Land Title Easements" by "*Prescription*" of Creation of Easement.

Previous pro-active Councils have installed curbing, channelling and sealed access to businesses the length of the eastern side of the town. Who owned the land then? – Not necessarily Council! So, obviously, access was negotiated and a mutually beneficial arrangement for all concerned was reached – and rates, no doubt, similarly rebated - as with the property formerly owned by John Miller and operated as John Miller Pharmacy.

So our request is nothing new, but part of the continuing business and commercial development and improvement of the town. Business friendly councils search out ways to facilitate and enhance commerce within their communities and districts. We certainly admire and respect such attitudes from Otorohanga Community Board and District Council representatives - which should extend to Council employees.

Yours sincerely

Frances Rawlings
for and on behalf of the Property Owners

Item 80 TEMPORARY ROAD CLOSURES – REGULAR COMMUNITY EVENTS

**To: Chairperson & Members
 Otorohanga Community Board**

From: Engineering Support Officer

Date: 27 August 2015

Relevant Community Outcomes

- The Otorohanga District is a safe place to live
 - Foster an involved and engaged Community
-

Executive Summary

To save time for the Board and governance staff, it is proposed to delegate authority for approving routine Temporary Road Closures to the Engineering Manager and to waive the Community Board's requirement to comply with the objection provisions contained in the Transport (Vehicular Traffic Road Closure) Regulations 1965.

Staff Recommendation

It is recommended that the Engineering Manager be given delegated authority to approve the applications for Temporary Road Closures for the following annual events – Anzac Day; Bailey Ingham Mid-winter Fun Run/Walk Prizegiving; Otorohanga Christmas Parade.

Report Discussion

For the past ten years I have been managing the Temporary Road Closures for the Community Board. During that time the following annual events have been held:

- Anzac Day – 25 April
- Bailey Ingham Mid-Winter Fun Run/Walk Prizegiving – mid-June
- Otorohanga Christmas Parade – first Friday of December

These three events are long established and consistent. No problems or complaints have been received for many years. Therefore it is suggested that the Community Board give due consideration that the Engineering Manager be given delegated authority to approve these applications, unless significant variations are evident.

Also, these not-for-profit organisations have been required to comply with the objection provisions contained in the Transport (Vehicular Traffic Road Closure) Regulations 1965. Objections have never been received. It is therefore requested that these requirements be waived. Compliance will still be required in accordance with all other relevant legislation.

This approval process will alleviate late applications and shorten the time required to receive applications, with the Board meeting every two months.

Robyn Hodges
ENGINEERING SUPPORT OFFICER

**Item 81 APPLICATION FOR TEMPORARY ROAD CLOSURE OTOROHANGA
CHRISTMAS PARADE**

To: **Chairperson and Members
Otorohanga Community Board**

From: **Engineering Support Officer**

Date: **27 August 2015**

Relevant Community Outcomes

- The Otorohanga District is a safe place to live
 - Foster an involved and engaged Community
-

Executive Summary

An application has been received from the Otorohanga Business Association for the following road closures within the Otorohanga Central Business District for the purpose of holding the Otorohanga Christmas Parade and associated events. Approval is being sought from NZTA and the Otorohanga Police Service.

Staff Recommendation

It is recommended that approval be granted for the following road closures:

Purpose: Otorohanga Christmas Parade

Date: Friday, 4 December 2015

Details of Closure: **Otorohanga Christmas Parade**

MANIAPOTO STREET / SH3 – from outside Kiwitown Liquor Centre to its intersection with Te Kanawa Street / SH31. Includes intersections with Ballance and Tuhoro Streets

RANFURLY STREET – from its intersection with Maniapoto Street to its intersection with Cowley Lane

COWLEY LANE – entire length

WAHANUI CRESCENT – entire length

WHITTINGTON LANE – entire length

PINE STREET – entire length

HUNTER LANE – intersection with Pine Street

Period of Closure: 5.45pm to 8.30pm

MANIAPOTO STREET / SH3 – from its intersection with Kakamutu Road to its intersection with Te Kanawa Street / SH31. Includes intersection with Ranfurly Street.

Period of Closure: from commencement of the Parade to immediately after the completion of the Parade – approx 7.00pm to 8.00pm.

Detour: By way of Kakamutu Road, Turongo Street and Te Kanawa Street / SH31
OR Huiputea Drive.

With the following conditions imposed:

1. No objections are received from the NZ Police Department or NZTA.
2. Persons will be allowed through in the event of an emergency.
3. Otorohanga Business Association is to pay for all advertising costs in appropriate newspapers. Public notice advertisements are to be published in the Waitomo News.
4. Otorohanga Business Association is responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,000,000. This is required to indemnify Council against any damage to property or persons as a result of activities during the road closure period. Council requires that it is held covered under the terms of such policy and accordingly the policy is required to be in both parties' names on the form prescribed by Council.
5. Otorohanga Business Association is to notify the bus and taxi operators of the closures.
6. Otorohanga Business Association is solely responsible for signposting and policing of the roads to be closed and for the detour route. This includes arranging the delivery, erection and staffing of all road closure barriers and the removal thereof after closures.
7. Signs advising of the road closures are to be erected at the start and end of the closed portions of roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure. An Otorohanga Business Association representative is to meet with Council Engineering Staff regarding the required signs format, size, location and quantity of signs for approval before they are manufactured and erected.

Report Discussion

Over the past ten years that the current Engineering Support Officer has been managing road closures, the Otorohanga Business Association has been prepared to comply with the objection provisions contained in the Transport (Vehicular Traffic Road Closure) Regulations 1965, as per the Community Boards requirements. Objections have never been received. Although this requirement comes at a relatively small cost of approximately \$190.00, due to the organisation being non-profit and the event being for the benefit of the whole district, I therefore request that these requirements be waived. Compliance will still be required in accordance with all other relevant legislation and within the strict guidelines administered by NZTA for a state highway.

Robyn Hodges
ENGINEERING SUPPORT OFFICER

Item 82 OTOROHANGA COMMUNITY GARDEN COMPETITION

**To: Chairperson & Members
 Otorohanga Community Board**

From: Governance Supervisor

Date: 27 August 2015

Relevant Community Outcomes

- Foster an involved and engaged Community
-

Executive Summary

To consider the format of the Community Garden Competition last held in November 2013.

Staff Recommendation

It is recommended:

That

1. The Board undertake vivacious promotion of the Community Garden Competition to enable this to be held in the first week of November 2016
2. The sum of \$1,000 in the current budget be increased to \$2,500 in the 2016/17 year to fund promotion and increased prize money for the winners of the various categories.

Report Discussion

At a meeting of the Otorohanga Community Board held on 31 July 2014 the Board resolved that the Annual Community Garden Competition be held bi-annually with the next event being held in October/November 2015.

The Categories of gardens to be judged have been -

- Best invited to view garden.
- Best garden as viewed from the road.
- Best R.O.W.
- Best garden not over 3 years
- Non- residential
- Golden age

The winner of each category received a prize of \$75. Certificates were presented to other place getters at an afternoon tea held prior to a Board meeting.

Some of the trophies are old and the engraver is having difficulties in finding room to engrave each year's winner. Also it has been necessary to carry out repairs to some of the trophies as they are becoming quite fragile.

Council has a budget of \$1,000 in the 2015/16 year for this competition however, it may be an appropriate time to give consideration to whether the competition should be promoted more and to have larger prizes for the place getters.

An approach was made by Mrs Cowan to the Beattie Home Rose Show Committee as to whether they would be keen to take over the running of this event. This Committee declined as they are only a very small Committee involved in the running of the annual Rose Show.

As members will recall interest in the Competition had dropped off therefore the decision made to change it to bi-annually. Except for those few property owners that took the competition seriously

nothing has really changed .I only received one comment following the advertisement that the Competition would not be held in 2014.

Should the Board wish to promote and increase awareness and participation in the Competition I suggest that this take place during the twelve months prior to the event via various means of advertising and through other organisations such as the Beattie Home Rose Show Committee.

CA Tutty
GOVERNANCE SUPERVISOR

Item 83 OCB MATTERS REFERRED FROM 21 MAY 2015

**To: Chairperson and Members
 Otorohanga Community Board**

From: Governance Supervisor

Date: 27 August 2015

Executive Summary

1. BOARD

23 April 2015

- i. Upon receipt of relevant information, to consider in a workshop, the suggestion to ban smoking in Council's Housing for the Elderly units.

2. MR TINDLE

29 January 2015

- i. To obtain further information and costings regarding the installation of a Splash Pad in a public area.

12 March 2015

To make a presentation to the Board at its next meeting to be held on 16 July 2015 on Splash Pad options.

3. MR WILLIAMS

21 May 2015

- i. To obtain costing to install a timer on the urinal in the Wahanui Cres toilets.

CA Tutty
GOVERNANCE SUPERVISOR

GENERAL

MOTION TO EXCLUDE THE PUBLIC

Item 84 **POTENTIAL SALE OF TE RAUMAUKU ROAD FARM PROPERTY
CONFIDENTIAL**

Item 85 **POTENTIAL ALTERNATIVE USES OF LINZ SECTIONS, TRAPSKI DRIVE
CONFIDENTIAL**

Reason for Confidentiality

	Grounds	Reason
	Section 48(1) of the Local Government Official Information and Meetings Act 1987, which permits the meeting to be closed to the public for business relating to the following grounds: -	Subject to sections 6, 8 and 17 of the Local Government Official Information Act 1987, the withholding of the information is necessary to:
POTENTIAL SALE OF TE RAUMAUKU ROAD FARM PROPERTY CONFIDENTIAL	48 (1d) That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.	7(2h) Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.
POTENTIAL ALTERNATIVE USES OF LINZ SECTIONS, TRAPSKI DRIVE CONFIDENTIAL	48 (1d) That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.	7(2h) Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.