



Otorohanga Community Board

MINUTES

19 November 2015

OTOROHANGA COMMUNITY BOARD

19 November 2015

Minutes of an ordinary meeting of the Otorohanga Community Board held in the Council Chambers, Maniapoto St, Otorohanga on Thursday 19 November 2015 commencing at 4.00pm.

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

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PRESENT

Mr R Prescott (Chair), Mr NS Chetty, Mrs EM Cowan, Mrs AC Laws, Mr PD Tindle and Mr DR Williams.

IN ATTENDANCE

Messrs DC Clibbery (Chief Executive), RH Brady (Engineering Manager), B O'Callaghan (District Accountant) Ms D Hooker (Community Facilities Officer) and Mr CA Tutty (Governance Supervisor).

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

Resolved

That the following items be considered in General Business which may require a resolution –

1. Funding allocation to utilise/tidy up the 'Giltrap Bank'.
2. Permission for café furniture to be erected on Reserve land adjacent to the Ed Hilary Walkway.
3. Potential exercise track around the Otorohanga Domain.

Mrs Cowan / Mrs Laws

CONFIRMATION OF MINUTES – 8 OCTOBER 2015

Resolved that the minutes of the meeting of the Otorohanga Community Board held on 8 October 2015, as previously circulated, be approved as a true and correct record of that meeting.

Mr Williams / Mr Chetty

REPORTS

Item 92 DRAFT MANAGEMENT ACCOUNTS FOR THE PERIOD ENDING 30 SEPTEMBER 2015

Discussion

The District Accountant took Members through the Management Accounts for the period ending 30 September 2015. The Chief Executive informed Members that there are a number of errors in the accounts however, these will be identified and explained as the District Accountant moves through the presentation.

Mr Williams referred to the pipe which had failed at the pump station on Otewa Road and queried the current situation regarding this. The Engineering Manager replied that staff are in the process of working out how best to replace the pipe, the costs will be funded out of the Flood Protection account. The Engineering Manager reported that the existing pipe has been repaired to a usable state, pending its replacement.

The Chief Executive referred to the Draft Management Accounts and advised that, at the present time, there is nothing that looks untoward.

Resolved

That the Draft Management Accounts for the period ended 30 September 2015 be received.

Mr Williams / Mr Chetty

Item 93 OCB PROPOSED SCHEDULE OF MEETINGS FOR JANUARY - OCTOBER 2016

Discussion

The Chief Executive referred Members to a proposed schedule of ordinary meeting dates for the period January to October 2016.

Resolved

That the proposed schedule of ordinary meeting dates for the Otorohanga Community Board for the period January to October 2016 as detailed below be approved in accordance with Clause 19 of the Seventh Schedule of the Local Government Act 2002.

Thursday	28 January 2016
	10 March 2016
	21 April 2016
	2 June 2016
	14 July 2016
	25 August 2016
	6 October 2016
	20 October 2016 <i>First meeting of new Board</i>

Time: **4.00pm** unless otherwise indicated on the Agenda.

Venue: Otorohanga District Council building, Maniapoto Street, Otorohanga.

Mrs Cowan / Mr Williams

Item 94 OCB MATTERS REFERRED FROM 8 OCTOBER 2015

Discussion

HOUSING FOR THE ELDERLY

Discussion was held on the suggestion to ban smoking in Council's Housing for the Elderly units in particular to alluviate damage caused by smoking to the interior of the unit. It was agreed that staff prepare a report on the suggestion to ban smoking, for consideration at the next Board meeting which would include information on current Lease arrangements and expiry dates.

ED HILARY WALKWAY

The Engineering Manager reported that the Community Facilities Officer and himself had looked into the cost of providing ventilation in the Ed Hilary Walkway however, this has been estimated at approximately \$20,000. He said the main issue is how to address the problem of heat. The Engineering Manager further advised that currently there are two fans erected under the roof, one is working and one is not. He suggested that in addition two new fans be installed to draw the heat out. Mrs Cowan queried whether shade cloth could be installed under the roof in an effort to prevent fading of the modules. The Engineering Manager agreed that the installation of shade cloth could be considered as a first option. Mr Tindle queried whether UV protection could be installed on the glass of the module cases. Mrs Cowan suggested that this issue be checked out with designer Mr David Walmsley. Following further discussion it was agreed that a report be prepared covering the following issues, including associated costs –

- Installation of shade cloth
- UV treatment of glass cases
- Installation of two additional fans.

GENERAL

MENZSHED – MERRINS AVENUE

Mr Williams reported on the proposed Menzshed in Merrins Avenue, Otorohanga and advised that the proposal has been taken up enthusiastically, already with 22 members. Mr Williams reported that Mr Darcy Lupton has been elected Chair and himself as secretary. He further reported that the Menzshed idea originated in Australia where there is now approximately 900 clubs, and to date in New Zealand there are 97 clubs. Mr Williams reported that there is a lot of awareness of the Menzshed and many offers of help have been received. He said there is a brother club in Te Awamutu which has donated a considerable amount of gear.

Members thanked the Chief Executive for identifying the initiative.

MOUNTAIN BIKE TRACK

Mr Williams reported that work on the mountain bike track is now into its summer operation. He referred to the work undertaken by a person utilising Council's digger to rebuild various sections of the track. Mr Williams queried whether in order to acknowledge this work a sum of \$500 could be paid to this person funded from the Sundry Reserves account. Mr Tindle expressed the opinion that this is not the place to discuss matters of remuneration for volunteer work as the proposal could open up a 'can of worms' particularly with the amount of volunteer work being carried out by other people in the District.

Mr Williams accepted the advice from Mr Tindle.

PAINTBALL ACTIVITY

Mr Williams reported that there have been issues with regard to the operation of paintball in conjunction with work being carried out on the mountain bike track. He said he would prefer to see the paintball activity carried out in the nearby paddock rather than in the dark gully adjacent to the mountain bike track. Mrs Cowan expressed concern at the proximity of the activity to persons biking/walking through the area. She said the operators of the paintball activity should have a Health & Safety Plan in place. The Chief Executive advised that no special permission is required by the operators to carry out this activity. He said at the present time anyone can undertake the activity in the area. The Chief Executive advised that for the paddock to be used as an exclusive paintball area it would have to be fenced as well as a rental paid. He said Council could alternatively make the paddock a public paintball playing area. Mr Williams reported that when operating in the dark gully the area is not being cleaned up and damage to vegetation is being caused. The Chief Executive advised that Council had agreed to take responsibility for the erection of suitable signage while the activity is being undertaken. He said to-date this has not been carried out. Mrs Cowan queried whether Council should go back to DOC for advice. The Chief Executive replied that public consultation on the proposed activity has been carried out, including DOC. Mr Tindle expressed concern as Council is aware of the hazards but not doing anything to alleviate these. He said it is necessary to isolate the active area while being used. Following further discussion it was agreed that permission for paintball within the area be withdrawn. The Chief Executive advised that exclusive use of the paddock could be given to the paintball operator. Mr Tindle felt that should the dark gully area be used for this activity then a full safety plan needs to be put in place and checked by experts in the field. He further queried whether legal advice should be sought as to Council's liability in this matter.

The Chief Executive advised that a formal decision needs to be made on whether paintball will be permitted to be played in the Reserve area. Mrs Laws said this decision needs a timeframe to be put in place. The Chief Executive suggested a report be presented to the next meeting of the Board proposing that Council has made a decision that it will stop paintball being played in the Reserve area.

Mr Tindle suggested that the first few payments of the Lease (perhaps for up to a year) could be waived and this money utilised to erect safety fencing around the agreed paddock area. Mrs

Cowan reported that when an area is identified for the activity it will be necessary to consult with the surrounding neighbours.

The Chief Executive agreed to make an offer to the Lessees as outlined by Mr Tindle.

‘GILTRAP BANK’ – MAIN NORTH ROAD

Mrs Cowan reported that the use of the ‘Giltrap bank’ has been brought back to the Otorohanga District Development Board who have agreed to make an allocation of \$8000 for the placement of 10 pipes to enable various kiwiana items spelling ‘Otorohanga’ to be inserted. Mrs Cowan advised that local resident Mrs Dianne Porter, along with the Project Kiwiana Committee, will manage the installation of these. She said it will provide a great entrance statement into Otorohanga from a very visible site. The Chair suggested that the concept plans, ideas and costings for the proposal be presented to the Board for consideration. The Chief Executive advised that time was getting near the new budget Estimates period and therefore this item could be included in the Estimates for the Board to consider early next year.

MR CHETTY

Mr Chetty left the meeting at 5.23pm.

LGNZ CHIEF EXECUTIVE

Mr Tindle reported on a recent function he attended where the Local Government NZ (LGNZ) Chief Executive, Mr Malcolm Alexander, made a presentation. He said he was amazing to listen to and provided a real breath of fresh air.

OTOROHANGA COMMUNITY BOARD REVIEW

Mr Tindle referred to the forthcoming 2016 Local Government Elections and felt it was an appropriate time for the Board to have discussion around its existence and the need for it. He said there appears to be a substantial amount of duplication and rubber stamping by the Board. Mr Tindle advised that some good initiatives have originated from the Board but of late the activities of the Board appear to have declined. Mr Tindle referred to the cost of having a Board and queried its value to the community. He said, particularly in this day and age, transparency is necessary therefore he suggests a workshop be held for Members to discuss the matter.

Mrs Cowan reported she is aware of Council’s workshops on economic strategies and questioned when Board Members are going to be invited to be involved. She said it is important that this body be part of any decision. Mrs Cowan referred to the expertise and experience of many Members of both the Otorohanga and Kawhia Community Boards. The Chair agreed that the Board appears to undertake substantial rubber stamping and issues that go around in circles. He said during the past three years the community has had no real ‘big ticket’ items to consider. The Chair mentioned other local organisations such as the Otorohanga District Development Board and the Otorohanga Business Association. Mr Tindle referred to the recent workshops by Council and said at the moment Councillors are attempting to understand and agree on what economic strategy entails. The Chief Executive informed Members that the economic strategies are of a very high level and that Council being the parent body is attempting to identify its own direction and objectives before it involves the Community Boards. He referred to a preliminary draft and said there is no shortage of ideas put forward by Members. He said it is necessary to establish the key directions of such a strategy before involving Board Members.

OTOROHANGA KIWI HOUSE

Mrs Cowan reported that the Otorohanga District Development Board has granted \$40,000 towards the preparation of a strategic plan for the Otorohanga Kiwi House. She said this is required to be prepared quickly in order to make things happen.

Item 96 PIPING OF DRAIN – DOMAIN DRIVE

The Chair queried where Council is at on the possible piping of a drain along Domain Drive. The Chief Executive replied that this matter was discussed approximately two years ago however, no decision was made. Members were advised that it is the intention of the Kiwi House to erect a predator proof fence along Domain Drive which will be erected outside of the drain.

Resolved

That the Engineering Manager prepare a report on the options available in piping the Domain Drive drain along with costings etc for consideration at the next meeting of the Board

Chair / Mrs Laws

Item 97 O CAFÉ

The Chair presented a letter from the owner of the O Café applying for permission to set up café tables and chairs outside the entrance to the café on Council Reserve land. Members were advised that the tables have been set out so there is a clear pathway from both the northern and southern entrances of Maniapoto Street into the Ed Hilary Walkway. The Chair reported he had visited the site and that the table & chairs did not appear to be hindering pedestrians. The Chief Executive advised that the tables & chairs have been situated prior to entering the Ed Hilary Walkway. Mrs Cowan suggested there needs to be some clear simple conditions put in place for the provision of tables & chairs in this area. The Chief Executive reported that the café across the road has entered into a Lease agreement with Council and accordingly pays for the use of the Reserve area for the purpose of setting out tables & chairs. .

The Chief Executive proposed that an area suitable for the O Cafe would equate to approximately \$180 rental pa.

Resolved

That the O Café be authorised to place café tables, chairs and other business related items in a 6m long by 2m wide area alongside their property within the western end of the Council Reserve land that houses the Ed Hilary walkway, subject to payment of a fee of \$180 per year and satisfaction of any other conditions specified by Council's Chief Executive.

Chair / Mr Williams

OTOROHANGA DOMAIN

The Chair referred to a letter from Mr Peter Kerr-Bell regarding a proposal to install a concrete exercise path around the outside of the Domain playing fields. Members were informed that Mr Kerr-Bell is confident his organisation will be able to obtain 100 percent funding for the proposal. Mr Tindle expressed the opinion he could not see any real benefit in the proposal. Mrs Laws also agreed with Mr Tindles comment. Mr Tindle further advised that maintenance of the footpath would also need to be taken into account. The Chair advised that the footpath would need to be installed to a specified building standard.

It was agreed that the Chair approach Mr Kerr-Bell to obtain drawings and specifications of the proposal for report back to the Board.

MOTION TO EXCLUDE THE PUBLIC

“THAT the Otorohanga Community Board, pursuant to Section 48, Local Government Official Information and Meetings Act 1987, resolves that the public be excluded from the following parts of the proceedings of this meeting.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6

or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public."

Mr Tindle / Mr Williams

Item 95 TE RAUMAUKU ROAD FARM PROPERTY CONFIDENTIAL

MEETING CLOSURE

The meeting concluded at 6.00pm.

CHAIRMAN:

DATE: 28 January 2016