



Otorohanga Community Board

# MINUTES

25 August 2016

4.00pm

## OTOROHANGA COMMUNITY BOARD

25 August 2016

Minutes of an Ordinary meeting of the Otorohanga Community Board held in the Council Chambers, Maniapoto Street, Otorohanga on 25 August 2016 commencing at 4pm.

### MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

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## **PRESENT**

Mr R Prescott (Chair), Mrs EM Cowan, Mrs AC Laws, and Mr DR Williams.

## **IN ATTENDANCE**

Messrs DC Clibbery (Chief Executive), RH Brady (Engineering Manager) CA Tutty (Governance Supervisor). M Lewis (Community Facilities Officer) and Cr Phillips

## **APOLOGIES**

**Resolved** that the apologies received from Messrs NS Chetty and PD Tindle be sustained.

**Mrs Cowan / Mrs Laws**

## **ITEMS TO BE CONSIDERED IN GENERAL BUSINESS**

### **Resolved**

That the request received from Mr Michael Waretini for a waiver of water connection fee for a Community Garden and Waipa Networks gift of \$115,000 to the community, be considered in general business that may require a resolution.

**Mrs Cowan / Mrs Laws**

## **CONFIRMATION OF MINUTES – 2 June 2016**

### **Maniapoto Street – Village Green Lighting**

Mr Williams queried the situation regarding lighting in Maniapoto Street and the Village Green. The Chair reported that he has been advised that these lights are set up on the same relay at Hangitiki. It was agreed that the Engineering Manager speak to the lines company regarding this issue.

**Resolved** that the minutes of the meeting of the Otorohanga Community Board held on 2 June 2016 as previously circulated, be approved as a true and correct record of that meeting.

**Mrs Laws / Mr Williams**

## **REPORTS**

### **WATER STORAGE AND METERING ISSUES**

The Chief Executive summarised his report on an update of issues relating to water storage upgrades and water meter installation and proposed change to the use of associated funding.

Mrs Cowan queried where Council is at with regards to meeting the Ministry of Health guidelines and at what stage is it necessary to budget for additional storage.

The Engineering Manager replied that Council has 24 hour storage and during the winter months this is fine however, not so during the summer months.

The Chief Executive reported that the Ministry of Health requirements are a guideline and not a Bylaw however, Council is still short of the 36 hour storage guideline. He expressed the opinion with the introduction of water metering; this may reduce the level of water consumption.

Mrs Laws asked whether property owners should be encouraged to install water tanks as their own form of water storage.

The Chief Executive said that the situation in Otorohanga is not as critical as it was in Kawhia, and hence such on-site storage is not justified.

With regards to the Mountain View site the Engineering Manager advised that staff are currently exploring the flows and pressures at this site.

Mrs Cowan expressed the opinion that Council needs to 'forward plan' for the future.

The Chair questioned whether the cost of installing a meter is worthwhile for low users. He queried whether it could be beneficial to place water meters on only high users.

The Chief Executive replied that in order to ascertain the actual flow water meters are required and it would not be fair on metered users to assume that others did not use much water without any evidence to support that. He said meters also highlight any water leaks occurring along the line.

The Chief Executive referred members to the implementation of metered water charges and advised that whilst it is currently proposed that metered charges for water be introduced as from 1 July 2017, consideration may need to be given to when this date should be pushed out, to ensure that intended water use adaptation opportunities have been provided.

The Chair referred to rental properties and advised that the estimated water usage will go to the landlords and not the tenants themselves. Following discussion it was considered that it may be appropriate for relevant information to be forwarded to the property owner to pass onto their tenants.

**Resolved** that approval is given for some of the funding that has been budgeted in the 2016 / 17 financial year for the construction of additional water storage capacity to be used to fund works required for the completion of the universal water metering of the town.

### **Chair / Mr Williams**

#### **RAILWAY FENCE – WAHANUI CRESCENT**

The Community Facilities Officer summarised a report on the options for the replacement of the existing green railway fence which is in disrepair.

Mrs Cowan reported that the perforated steel has a rustic look and is very robust. She said this should look very attractive.

The Chair referred to the work carried out recently in the area and felt that the fence would complement this.

**Resolved** that the fence design as detailed in the report be approved for installation and the cost allocated to the Sundry Reserve improvements budget.

### **Chair / Mrs Laws**

Mr Williams advised that he could not support the recommendation as he felt the cost was too high. He accordingly voted against the resolution.

## **ROUTINE REPORT ON INFRASTRUCTURE AND PARKS**

The Engineering Manager summarised his report the purpose of which is to provide the Otorohanga Community Board members with an update on the routine maintenance and operation of the infrastructure and parks.

The Chair referred to page 10, in particular the back area of Lake Huiputea and reported that the work carried out there has resulted in an amazing improvement.

Mrs Cowan queried the provision of a new walking access from the Lake Huiputea carpark to the Huiputea Tree.

The Engineering Manager replied that Council now has a Memorandum of Understanding with the Maori Trustees of the land and in conjunction with this will work through Mrs Davisons plan. He said new signage will be installed and the proposed track to the Huiputea Tree will be incorporated.

The Chief Executive advised that the amount of work required has grown with the signing of the Memorandum of Understanding and the terms included in this.

**Resolved** that the Engineering Managers Report be received.

### **Mrs Cowan / Mr Williams**

## **OTOROHANGA FREE CBD WIFI LAUNCH AND STATUS**

Council's IT Manager Mike Wanden attended the meeting and presented a report on how Otorohanga's new Free CBD WiFi is performing since its launch on 28 July 2016, covering the areas of Community engagement, technical issues, user statistics and relevant associated outcomes.

The IT Manager in reply to Mrs Cowan, reported that the total cost of the whole exercise is approximately \$20,000 with a \$480 cost per month for managed control and unlimited data. He referred to the 'Landing Page' and said this allows the ability to sell advertising to businesses in Town.

The Chief Executive advised that it will be necessary for the Board to give thought to where future funding will come from in respect to the ongoing operational costs. He said this could be funded by local businesses.

The IT Manager in response to Mr Williams advised that to date the system has been very reliable except at times when there is a power cut.

Mr Williams reported that he has been unable to get into the system.

The IT Manager replied that this could be due to a number of factors such as the persons own equipment and that the equipment will not work through concrete walled buildings. He said the system is monitored 24 hours a day.

Mrs Cowan queried whether information could be provided separating how many visitors / locals are logging into the system.

The IT Manager replied that this information can be obtained however he suggested that the Board wait for three to six months to allow time for the system to settle down.

Mrs Cowan referred to the advertisement on the system by Wireless Nation and felt that this is not appropriate.

The IT Manager replied that he had no problems with this advertisement being on.

Mr Williams congratulated the staff involved on the very successful launch night.

**Resolved** that the Otorohanga Free CBD WiFi report be received

**Mrs Laws / Mr Williams**

**MATTERS REFERRED**

The Governance Supervisor took members through matters referred.

**SIR EDMUND HILLARY WALKWAY**

The Community Facilities Officer reported that local painter Scott Baker had a meeting on site with paint manufacturer Resene. He said as a result the proposed painting of the underside of the roof along the Sir Edmund Hillary Walkway is 'doable' however, he is waiting on feedback from the painter.

**GENERAL**

**PROPOSED DAIRY FACTORY**

Mrs Laws queried when completion of the proposed Dairy Factory may happen.

The Chief Executive replied that this is a big project and it is early days.

**PROPOSED RESIDENTIAL SUBDIVISION**

In reply to Mr Williams regarding the proposed Residential Subdivision the Chief Executive replied that this will be considered at a special meeting of the Board to be held on 6 September 2016.

Mr Williams extended a welcome to the newly appointed staff member Mr Lewis and hoped he enjoyed his time with Council.

**POSSIBLE WESTPAC CLOSURE**

Mrs Cowan reported that there is concern throughout the District on the possible closure of the Westpac Bank facility in Otorohanga. She said His Worship and Executive Assistant are currently collating letters in opposition to the proposed closure.

Mrs Laws advised that the proposed closure is not a definite and that a decision will be known within the next few weeks.

Mrs Cowan referred to the time when it was proposed to close the BNZ facility and the action taken at that time.

**STOPBANKS**

Mrs Cowan queried whether any progress has been made on the matter of tracking on the Otorohanga Stop banks.

The Engineering Manger replied that Councils Landscape Consultant Rosemary Davison and himself had looked at the area and held discussion on a proposed Cycle way / Fencing.

**DOMAIN DRIVE DRAIN PROJECT**

Mrs Cowan queried where Council is at with the Domain Drive drain project.

The Engineering Manager outlined the background leading to the current situation and advised that Council is waiting on the Kiwi House to advise whether the piping of the drain and rerouting of this is to be carried out as one project.

### **DRIVER TRAINING INITIATIVE**

The Engineering Manager informed members of a Driver Training Initiative between Otorohanga and Waitomo District Councils which will cater for a number of youths in each area. He said this initiative will be good for the youth of Otorohanga.

### **WAIVER OF WATER CONNECTION FEE**

The Chair read a letter received from Michael Waretini seeking a waiver of the water connection fee to his property at 8 Rangitahi Street, Otorohanga in order to utilise this property as a Community Garden. The cost of the connection is \$195.

The Chair reported that Mr Waretini is supported by Chris Heppenstall and that the sole purpose of the garden is to provide free fruit and vegetables to those in need.

Mr Williams advised that Mr Waretini does have funding available through the Maniapoto Trust however, he would like to assist him in this project.

The Chief Executive informed members that Council cannot waive the Water Connection Fee however it is in order for Council to make an appropriate grant though it would be better for this grant to be made to an organisation, rather than an individual.

**Resolved** that the Otorohanga Community Board gives a grant of \$195 to the Otorohanga Support House for the purpose of meeting the cost of providing a water connection for a proposed Community Garden at 8 Rangitahi Street, Otorohanga to be funded from the Community Special Fund.

### **Chair / Mrs Cowan**

#### **MRS M HURLEY**

The Chair advised that a letter has been received from Mrs Marain Hurley seeking the Board's support for her nomination as a Justice of the Peace.

**Resolved** that a letter of Support be forwarded to Mrs M Hurley for her nomination to be a Justice of the Peace.

### **Mrs Cowan / Mr Williams**

#### **WAIPA NETWORKS RECOGNITION**

The Chief Executive informed members that the \$115,000 which has been given to the Otorohanga Community in recognition of the acceptance of the new power lines through the Community, and that it would be appropriate to make a resolution on how this funding is to be used.

**Resolved** that the funding of \$115,000 provided to the Otorohanga Community by Waipa Networks in recognition of the acceptance by the Community of the new power lines be deposited into the Otorohanga Special Reserve fund with the intention of supporting construction of a Kiwiana Playground.

### **Mrs Cowan / Chair**

#### **WILFUL DAMAGE / GRAFFITI INFORMATION**

The Governance Supervisor circulated information obtained from the New Zealand Police of incidents of wilful damage and graffiti within the Otorohanga District for the period 1 July 2015 – 31 July 2016.

## **MEETING CLOSURE**

The meeting concluded at 5.14pm

**CHAIRMAN:**

**DATE:**