



Otorohanga Community Board

MINUTES

28 September 2017

4.04pm

OTOROHANGA COMMUNITY BOARD

28 September 2017

Minutes of an Ordinary meeting of the Otorohanga Community Board held in the Council Chambers,
17 Maniapoto Street, Otorohanga on 28 September 2017 commencing at 4.04pm

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

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PRESENT

Mr P McConnell (Chair), Mrs. K Christison, Mr A Buckman, Mr N Gadd (attended 4.07pm), Mr P Coventry

IN ATTENDANCE

Messrs DC Clibbery (Chief Executive), R Brady (Engineering Manager), M Lewis (Community Facilities Officer) T Ambury (Land Management Officer) and CA Tutty (Governance Supervisor)

The Chair declared the meeting open and welcomed those present.

APOLOGY

Resolved that the apology received from Mrs EM Cowan be sustained.

Chair / Mr Coventry

STAFFING MATTER

The Chief Executive introduced Council's newly appointed Land Management Officer Ms Trish Ambury.

PUBLIC FORUM

Mr Coventry reported that due to a miscommunication no representative on behalf of the Otorohanga District Development Board will be speaking at this part of the meeting.

No other members of the public were present.

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

Resolved that the Management Accounts for the year ending 30 June 2017 be presented in General Business which may require a resolution.

Mr Coventry / Mrs Christison

CONFIRMATION OF MINUTES – 24 AUGUST 2017

Resolved that the Minutes of the meeting of the Otorohanga Community Board held on 24 August 2017, as circulated, be approved as a true and correct record of that meeting.

Mrs Christison / Mr Gadd

WAIPA RIVER BRIDGE

Mrs Christison reported that the log which is resting against one support under the Waipa River Bridge was not dislodged during recent excessive rainfall. She said some further debris did accumulate around it.

DECLARATION OF INTEREST

Mr Gadd referred to the item regarding the proposed lease of KiwiRail land and queried whether he needed to declare an interest in this matter being a neighbouring land owner.

Board Members felt that there was no justification for Mr Gadd not taking part in the discussion.

ITEM 28 PROPOSED LEASE OF KIWIRAIL LAND

The Chief Executive summarised his report proposing that Council leases an area of approximately 9000 square meters on the eastern side of the railway lines through Otorohanga, to be used as an extension of the public space being developed in the Huipuita area. He said the Otorohanga District Council is supportive of the proposal however, it is appropriate for the matter to be put to the Board.

The Chief Executive reported there may be potential to explore the installation of a pedestrian level crossing over the railway lines in the centre of Otorohanga at either the north or south ends of Wahanui Crescent, to make Huipuita more accessible.

Mr Buckman queried whether the proposed lease agreement has a right of renewal.

The Chief Executive replied that the area of land is owned by KiwiRail and it would be in their interest for this area to be improved.

The Community Facilities Officer advised that this area would tie in with the other Huipuita land which has recently been improved.

The Land Management Officer informed members that NZ Rail Corp own the land which they lease to KiwiRail therefore it would be sub-leased to Council.

Mr Gadd expressed the opinion that the proposed lease is a great idea.

The Chief Executive reported that the proposal needs to be discussed with Council as the Parks and Reserves account is District funded.

Mr Coventry also expressed the view that the proposal is a great idea.

The Chair reported that he is all for the project however, queried whether KiwiRail would require Council to fence the area.

The Land Management Officer informed members that under the proposed lease agreement, fencing is a requirement. She said it would be necessary to obtain what their expectations are.

The Chief Executive advised that previously leasees have been allowed to operate the land with more or less no fencing in place.

With regard to a proposed level pedestrian crossing Mr Gadd said there is a need for such a crossing at a defined point.

Resolved that the Otorohanga Community Board authorises the Chief Executive to enter into a 9 year lease from KiwiRail of an area of approximately 9000 square metres along the eastern side of the rail lines in Otorohanga

Mrs Christison / Mr Buckman

ITEM 32 MANAGEMENT ACCOUNTS

The District Accountant attended the meeting and presented the Management Accounts for the year ending 30 June 2017. He reported that Council ended the year with a \$1.4 million surplus, the majority of which came from assets vested in Council. He further advised that Council's debt is down to \$9.5 million.

The Chief Executive reported that the accounts are in a very positive situation, it is only the water supply accounts that have negative variance.

Resolved that the Management Accounts for the year ending 30 June 2017, as presented, be received.

Mr Gadd / Mr Coventry

The Chief Executive reported that it is proposed in future to prepare a summary of the accounts highlighting those accounts with significant variances.

The Chair extended thanks to the District Accountant for his presentation.

ITEM 29 ROUTINE ENGINEERING REPORT – MAY TO AUGUST 2017

The Engineering Manager presented a routine Engineering report relating to Otorohanga Community Board matters for the period May – August 2017.

Contract 1058 – LED Streetlight Upgrade

The Engineering Manager reported that a Tender has been received from The Lines Company who will commence the work at the end of November 2017, with completion by the end of March 2018.

Staff were informed that as you travel down Phillips Avenue from the Goldpine timber yard there are no lights in place until after the Spray and Bake premises.

The Chief Executive referred to the recent renovation work carried out on the Presbyterian Church and reported that there is a poor piece of kerb and channel outside the church which will now be replaced.

COMMUNITY STOP BANKS

Mr Buckman suggested that no stock grazing of the stopbanks should be undertaken during the winter months. He said these areas could be confined by the installation of a single wire electric fence. The Chair said that the Board would then need to consider a reduction in the rental of the lease areas should these be reduced.

Mr Buckman undertook to come back to the next meeting of the Board with calculations in the support of his suggestion.

Resolved that the Routine Engineering Report for May to August 2017 be received.

Mr Gadd / Mr Coventry

WORKSHOP

The Chair informed members that the meeting will be adjourned at 5.10pm to go into a workshop situation. Mrs Marayn Hurley on behalf of Project Kiwiana / Playground Committee attended the workshop and updated members on the proposal to establish a Kiwiana Playground on the Reg Brett Reserve.

Mrs Hurley submitted an apology on behalf of Mrs S Ellison of the Barker Family.

Mrs Hurley presented a developed design for the Kiwiana playground and reported that the final design has to be signed off by Council. She said the design has not yet been publicised. Mrs Hurley confirmed that the final design plan is approximately 3 – 4 weeks away from completion.

Discussion was then held on the future maintenance of the playground which will be Council's responsibility. It was agreed that the Board requires long term maintenance costs to be identified.

The Chief Executive reported that Council may not commit to replace the major play items when this is required.

The Chair thanked Mrs Hurley for her time in coming to the workshop and said he looked forward to receiving the final plan presentation.

The workshop concluded at 6.15pm with the Board returning to a meeting situation.

ITEM 30 CALCULATION OF TARGETED WATER RATES COSTING

The Chief Executive referred to the Engineering Managers report on the calculation of Targeted Water Rates costings and advised that this report has been prepared to answer questions raised by Mrs Cowan. As was not present at today's meeting he suggested that this be deferred.

Members were also informed that following the recent reading of the meters it is hoped to have more information available.

ITEM 31 MATTERS REFERRED – 24 AUGUST 2017

Community Communication Document

The Chair undertook to look into the matter of communicating with the local people.

Kerb and Channel and Revised Footpath Programme

The presentation of these programmes has been carried out therefore this item can be deleted from Matters Referred.

Otorohanga District Council / Otorohanga Community Board

The Chief Executive reported that it is proposed to hold a public meeting in approximately two weeks' time to make information available to the public regarding the subdivision of land in and around Otorohanga.

Funding Workshop

This was held with Council last Tuesday and therefore can be deleted from Matters Referred.

Waikato River Embankment – Willows

Mrs Christison reported that she has obtained the necessary information and is now waiting for the Engineering Manager to have a meeting with the Regional Council.

Domain Toilet Block Facility

The Land Management Officer informed members that back in February 2011 a report was presented to the Board by the Chief Executive which confirmed that this facility is owned by Council.

The Chief Executive circulated copies of the report to members.

The Chair outlined his discussion with Mrs Cowan and reported that the Kiwi House was using the facility and that the water supply was connected to the Kiwi House. He said they were paying for this and power to provide an asset on behalf of the Community.

The Land Management Officer advised that should the facility be reopened to the public, there will be an increased level of service cost to Council.

The Chief Executive advised that currently the Board is looking at several other expenses that may be funded from Councils Parks and Reserve account. He suggested that the facility could be opened up when special events are being held but not on a regular daily basis.

In conclusion it was agreed that Councils Community Facilities Officer obtain costs to re-roof the building, cleaning of the facility and the removal of a number of shrubs/trees.

GENERAL

OTOROHANGA STOP BANKS

Mr Buckman queried whether Council has received any communication from the Waikato River Authority regarding it's application for financial assistance.

The Chief Executive replied that Councils application has been acknowledged by the Authority.

MANIAPOTO STREET SEATING

Mr Coventry queried whether there is any legislative reason why there is no public seating available along Maniapoto Street.

The Chief Executive replied that historically where seating has been provided, young people gather and get up to mischief.

RAILWAY FENCE

Mr Coventry queried the progress with the erection of the post and rail fence at the northern end of Wahanui crescent.

The Community Facilities Officer advised he is still working on this project.

The Chair confirmed that the cost of the erection of the fence has already been budgeted for.

S HEARFIELD

Mrs Christison queried whether Council had received a letter from Mrs Sarah Hearfield regarding Snap Frames for advertising on the back of toilet doors.

The Chief Executive replied he had no recollection of this letter being received by Council.

OTOROHANGA POOL COMPLEX

The Chair referred to submissions which Council received some time ago on the Pool Complex. He queried whether access could be made to assist less abled people into the outside pool.

The Chief Executive replied that this should not be difficult to provide.

OTOROHANGA SUPPORT HOUSE

The Chair reported he attended the recent AGM of the Otorohanga Support House where at Council and the Board were thanked for their contribution. The Chair advised that he accordingly thanked members of the Otorohanga Support House for providing such a worthy service in the Community.

PROPOSED RESIDENTIAL SUBDIVISION

The Chair queried when the public would be able to receive an update in the local paper on proposed subdivisions.

The Chief Executive outlined the situation with the current property owner and expected that 43 sections will be available for purchase by Christmas 2018.

The meeting closed at 7.03pm