



Otorohanga District Council

MINUTES

14 May 2013

OTOROHANGA DISTRICT COUNCIL

14 May 2013

Minutes of an ordinary meeting of the Otorohanga District Council held in the Council Chambers, Maniapoto St, Otorohanga on Tuesday 14 May 2013 commencing at 10.05am.

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of Council.

ORDER OF BUSINESS:

ITEM	PRECIS	PAGE
PRESENT		1
IN ATTENDANCE		1
APOLOGIES		1
ITEMS TO BE CONSIDERED IN GENERAL BUSINESS		1
CONFIRMATION OF MINUTES – 23 APRIL 2013		1
REPORTS		1
Item 346	DISTRICT LIBRARIANS QUARTERLY REPORT FOR JANUARY TO MARCH 2013	1
Item 347	ANIMAL CONTROL OFFICERS REPORT FOR JANUARY TO MARCH 2013	2
Item 348	ROUTINE ENGINEERING REPORT	2
Item 349	DRAFT MANAGEMENT ACCOUNTS TO 31 MARCH 2013	3
Item 350	AROHENA, RANGINUI, TIHIROA & WAIPA RURAL WATER SUPPLY COMMITTEE MEETINGS	3
Item 351	ROAD LEGALISATION PART PEKANUI ROAD SO 451501	4
Item 352	ODC MATTERS REFERRED FROM 23 APRIL 2013	4
GENERAL		5

PRESENT

Mr DF Williams (Mayor), Crs MM Baxter, S Blackler, RM Johnson, AG Ormsby, KM Phillips, DM Pilkington and RJ Prescott.

IN ATTENDANCE

Messrs DC Clibbery (Chief Executive & Engineering Manager), GD Bunn (Finance & Administration Manager), AR Loe (Environmental Services Manager) (attended 10.08am) and CA Tutty (Governance Supervisor).

OPENING PRAYER

His Worship read the Opening Prayer.

CONFIRMATION OF MINUTES – 23 APRIL 2013

Resolved that the minutes of the meeting of the Otorohanga District Council held on 23 April 2013, as previously circulated, be approved as a true and correct record of that meeting.

Cr Baxter / Cr Phillips

REPORTS

Item 346 DISTRICT LIBRARIANS QUARTERLY REPORT FOR JANUARY TO MARCH 2013

Discussion

The District Librarian attended the meeting and presented a quarterly report for the period January to March 2013.

The District Librarian reported that the role of the library is in a state of change with staff being required to provide more intensive one on one assistance to customers.

In reply to Cr Baxter's query regarding the coverage of the Wireless Gateway and how this could be improved, the District Librarian reported that currently the aerial is inside the building which slows the speed of the system down. Cr Baxter also queried the capabilities of staff to provide assistance to the customers to which the Librarian replied that there is a need for Library staff to be more computer literate.

In reply to Cr Blackler regarding whether a password is required for this system, the District Librarian advised that no password is required, it is an open network.

Cr Pilkington referred to the Aotearoa Peoples Network Kaharoa Wireless Gateway and suggested this could be an opportunity for the Kawhia Library to participate in the 24/7 availability. Cr Pilkington felt that this system would be great for Kawhia and undertook to ascertain if the locals would also think it is a good idea. The District Librarian reported that there is a \$300 fee to hire the appropriate aerial.

In reply to Cr Phillips regarding the number of books in the library, the District Librarian replied approximately 22,600. She confirmed that fiction borrowing is more dominant than non-fiction.

Resolved

That the District Librarian's Quarterly Report for the period January to March 2013 be received.

Cr Prescott / Cr Baxter

Item 347 ANIMAL CONTROL OFFICERS REPORT FOR JANUARY TO MARCH 2013

Discussion

The Environmental Services Manager presented a report on Dog and Animal Control activities in the District for the period January to March 2013.

The Environmental Services Manager reported that dog control fees charged by the Waitomo District Council are one of the lowest, and is approximately \$15 per dog lower than this Council charges however, they have a greater number of dogs in their District over which to spread the costs.

Resolved

That the Environmental Services Manager's report on Dog and Animal Control activities for January to March 2013 be received.

Cr Phillips / Cr Pilkington

Item 348 ROUTINE ENGINEERING REPORT

Discussion

The Engineering Manager presented a routine report on engineering matters for the period February to April 2013.

With regard to the Otorohanga Water Treatment Plant Upgrade, Cr Johnson queried the reason why the overall cost is around \$10,000 below budget. The Engineering Manager replied that this was a design/build tender and the price came in under the estimated sum. He said that the Otorohanga Community Board had resolved to replace the overhead supply lines with an underground cable. Any surplus could be used for this purpose.

In reply to Cr Phillips regarding an operational problem which had arisen recently related to the Kahoekau supply, the Engineering Manager advised that there is a design fault which causes an air blockage preventing the flow of water from the stream. He explained the situation and suggested that the Committee wait and see the Waikato Regional Council's response to the matter of water take issues before considering modifications to intake arrangements.

DISTRICT ACCOUNTANT

The District Accountant attended the meeting at 10.30am.

OTOROHANGA COMMUNITY BOARD ISSUES

Public Wastewater Dump Station

Cr Phillips referred to a proposal that a public wastewater dump station, for the use of mobile homes be installed in Otorohanga, has been rejected by the Otorohanga Community Board. He said he supports such a proposal and queried why the Board rejected this. Cr Ormsby advised that the Board is attempting to encourage people to take responsibility for the disposal of their waste. His Worship said it is a 'user pays' situation and that the Board is advising travelers that there is a facility available at both camping grounds, at a cost. Cr Phillips said that the District Ratepayers incur a cost in cleaning the current Wahanui Crescent facility. He felt that travelers will use a free disposal unit if located by Lake Huiputea. He said this proposal should be considered in the interest of public health and safety. Cr Prescott reported that once the signs are up at the Wahanui Crescent facility then the matter will be monitored. Cr Phillips also expressed the opinion that should there be such a facility then the travelers will use this and come into town. Cr Baxter expressed the opinion that such a facility should be provided within the Community to accommodate the needs of the 'cheaper' traveler. Cr Johnson also felt that such an installation would encourage people to stop in Otorohanga.

His Worship said he appreciated the comments made however, he suggested that should any Councilors wish to have input into Otorohanga Community Board affairs then they make attempts to attend their meetings.

Cr Phillips said that he would have attended the meeting if he had received the agenda earlier.

Community – Loss of Water

Cr Phillips referred to the 20 percent estimated loss of water from the Otorohanga Water Treatment Plant and reported on a situation where he discovered a water leak which he thought could make up a significant part of this loss. The Engineering Manager advised that the onus is on the farmers for the loss of water on their individual properties.

Resolved

That the Routine Engineering report for the period February to April 2013 be received.

Cr Johnson / Cr Blackler

Item 349 DRAFT MANAGEMENT ACCOUNTS TO 31 MARCH 2013

Discussion

The District Accountant presented the Draft Management Accounts to 31 March 2013.

Tihiroa Rural Water Supply

The District Accountant advised that, following a meeting of the Tihiroa Rural Water Supply Committee, it has been recommended that their water charge increase to 84 cents (inc GST) per m³. He said, based on the current water charges, the deficit in the account will decrease by around \$2,000.

His Worship, following presentation of the accounts, reported that it is very much 'business as usual' with three quarters of this current financial year completed. He said Council appears to be on track and congratulated the staff concerned on a job well done.

Resolved

That the Draft Management Accounts for the year ended 31 March 2013 be received.

Cr Baxter / Cr Pilkington

Item 350 AROHENA, RANGINUI, TIHIROA & WAIPA RURAL WATER SUPPLY COMMITTEE MEETINGS

Discussion

Members were referred to minutes of meetings of the Arohena and Ranginui Rural Water Supply Committees held on 28 February 2013, Tihiroa Rural Water Supply Committee held on 4 March 2013 and Waipa Rural Water Supply Committee held on 25 February 2013.

The Engineering Manager referred to the Ranginui Rural Water Supply Scheme and in particular the comments at the meeting as to the process required should Members wish to wind the Scheme up. He reported that Council's Finance & Administration Manager is currently preparing information for interested Members.

Resolved

That the minutes of the meetings of the Arohena, Ranginui, Tihiroa & Waipa Rural Water Supply Committees be received and the recommendations contained therein be adopted.

Cr Blackler / Cr Johnson

Item 351 ROAD LEGALISATION PART PEKANUI ROAD SO 451501

Discussion

The Engineering Manager summarised a report advising that Council has documents requiring consent to legalising of part of Pekanui Road being from Scott Road for a length of 800m up the road.

Resolved

That

1. The Otorohanga District Council hereby consents to the Minister of Land Information declaring:
 - a. Pursuant to Sec 114 of the Public Works Act 1981 the land described in the **First Schedule** below being declared road and vested in the Otorohanga District Council.
 - b. Pursuant to Sec 116 and 117 of the Public Works Act 1981 the land described in the **Second Schedule** below being stopped and vested in the adjoining properties by way of amalgamation with the titles listed and being subject to existing mortgages recorded on the titles.

South Auckland Land District – Otorohanga District

First Schedule - Land to be Declared Road			
<i>Area</i>	<i>Description</i>	<i>Title</i>	<i>Owners</i>
294m ²	Sec 3 SO 451501	CFR 385157	KP Ormsby and Others
132m ²	Sec 5 SO 451501	CFR 312079	EM & MR Balks
314m ²	Sec 8 SO 451501	CFR 312079	EM & MR Balks
198m ²	Sec 6 SO 451501	CFR SA65C/539	MK & SE Bethall

Second Schedule – Road to be Stopped and Vested by Amalgamation in Adjoining Properties			
<i>Area</i>	<i>Description</i>	<i>Title</i>	<i>Owners</i>
1375m ²	Sec 1 SO 451501	CFR 103754	LF & BC Frazerhurst
420m ²	Sec 2 SO 451501	CFR 103754	LF & BC Frazerhurst
597m ²	Sec 4 SO 451501	CFR SA65C/539	MK & SE Bethall
530m ²	Sec 9 SO 451501	CFR SA65C/539	MK & SE Bethall
446m ²	Sec 7 SO 451501	CFR 312079	EM & MR Balks

2. The Mayor and Chief Executive of Otorohanga District Council be authorised to sign and seal any documentation necessary to legalise plan SO 451501.

Cr Pilkington / Cr Baxter

Item 352 ODC MATTERS REFERRED FROM 23 APRIL 2013

Discussion

MAIN NORTH ROAD SEWERAGE DISCHARGE FACILITY

The Engineering Manager reported that recently a pipe containing septic tank waste had blown back onto the Contractor at the Main North Road sewerage discharge facility. He said a hole has been inserted to relieve any gas build up and a safety procedure put in place when discharging into the facility.

NOISE CONTROL

The Environmental Services Manager explained the situation which had arisen recently in regards to the matter of noise control within the Community.

GENERAL

OTOROHANGA DISTRICT & COMMUNITY CHARITABLE TRUST

Cr Johnson reported that an excellent Mayoral Graduation Ceremony evening had been held recently at the Big Apple acknowledging Young Achievers. He said in addition to presenting Young Achiever Awards at this event and providing assistance to the NZ Fire Service with the purchase of a Ute, the Trusts fund is growing steadily.

His Worship referred to the calibre of the Members on the Trust and said they were all busy people. He queried the need for such Members to manage the distribution of such a modest amount of funds. Cr Johnson replied that the main aims of the Trust are to consider Grants to Young Achievers and to grow the Trust's funds.

Cr Phillips also referred to the Mayoral Graduation Ceremony evening and said this was an excellent night.

OTOROHANGA LIONS CLUB

Cr Ormsby reported that the Otorohanga Lions Club has donated \$15,000 towards the NZ Fire Service vehicle. He also reported on an extension to a garage at Beattie Home and their proposal to extend the facility further. He said the Lions Club would be grateful for any assistance from the Charitable Trust.

POWERLINE OPTIONS

Cr Phillips informed Members that a public meeting is to be held at the Otorohanga Club on Wednesday 15 May, 7.30pm to discuss Waipa Networks plans for a new powerline route. Members were informed that a strong preference has been expressed for Waipa Networks to use one of the existing utility corridors. This highlights three possible routes through the Otorohanga Community. Members were advised that it is the aim of Waipa Networks to deliver the service which places least impact on the Community.

REGIONAL TRANSPORT

Cr Blackler reported on her attendance at a recent Regional Transport meeting held in Tokoroa. She said the main reports related to freight ports and inland ports in general. She said it appears that an inland port is required. Cr Blackler further reported that the Waikato Regional Road Safety Strategy was adopted.

ANZAC DAY CEREMONIES

Cr Baxter reported there was good representation at the recent ANZAC Day ceremonies and that he had found it a very rewarding day.

HONIKIWI HALL

Cr Baxter reported on a recent public meeting held at the Honikiwi Hall, where consideration was given to introducing a \$20 rate levy in order to carry out improvements to the hall. This was not approved.

MAIR STREET

Cr Blackler questioned whether the Regional Council had given their consent for a local transport business to discharge from their wash facility onto Council's property. The Chief Executive reported that Council is going through the process to sell the land and that the existing business

is occupying this area without Council's permission. He said, should the land be sold, then this matter will have to be taken up with the Regional Council.

CIVIL DEFENCE

The Environmental Services Manager advised that a draft Civil Defence Service arrangement between Waipa, Waitomo and Otorohanga District Councils is in the process of being finalised. He said the cost of the service will be shared 40 percent to Waipa and 30 percent each to both Otorohanga and Waitomo. The Environmental Services Manager advised that this Council's share of the costs would equate to \$40,000pa. He said a report will come to Council for Members agreement to commence the agreement on 1 July 2013.

DISTRICT PLAN

The Environmental Services Manager updated Members on the submissions to the proposed District Plan advising that there is only two submissions remaining to finalise.

RAUKAWA CHARITABLE TRUST BOARD

His Worship reported that Crs Baxter and Blackler and himself had attended a recent meeting with the Raukawa Charitable Trust Board. He said discussion was held on reaching agreement on a process for engagement. Members were advised that the Trust Board has three marae situated within the Otorohanga District. His Worship said their representatives are very keen to share information with Council and that Cr Baxter is a co-Chair of the Joint Management Committee with one of their representatives. His Worship advised that it is the intention of both parties to work together in good faith.

ZONE 1 & 2 MEETINGS

His Worship reminded Members that a Zone 1 & 2 meeting is to be held at the Otorohanga Club this Friday, 17 May 2013 commencing at 10.00am. He extended an invitation to all Councillors and Board Members.

PUREKIRIKIRI MARAE

His Worship informed Members that the Purekiri Marae is situated very close to Pirongia and that a hui is being held this Saturday acknowledging the extensions to their building. His Worship said he would attend the function.

LGNZ CONFERENCE 2013

His Worship informed Members that the LGNZ Conference is to be held in Hamilton 21 -23 July 2013. He said the cost to attend both days is \$1200 per person. His Worship requested that should anyone Councillors wish to attend, they should advise Council's Executive Assistant asap.

KAWHIA MUSEUM

The Chief Executive informed Members that the roof is leaking again on the Kawhia Museum building and that it will be necessary to undertake further repairs however, no budget has been allowed for this. He referred to another allocation which has been made in respect to the septic sewerage system which could be utilised. The Chief Executive advised that the maintenance of the building is District funded therefore Council may be required to give approval to any repair work. Cr Pilkington reported that the asset maintenance is way under budget and that the building also provides an information service. She said she understood the maintenance of the exterior of the building is the responsibility of Council. The Finance & Administration Manager confirmed that this building is owned by Council and the buildings are erected on Council administered land. His Worship felt that in terms of consistency, there should be arrangements in place. Cr Pilkington reported that the Kawhia Museum building is owned by Council. The Environmental Services Manager reported that he has inspected the Kawhia Museum building

and that the current situation is a result of previous 'patch-ups'. He indicated that \$10-20,000 will be required but this will not solve the entire problem. His Worship informed Members that the matter will be discussed at the next Kawhia Community Board meeting to be held on 24 May 2013 for a recommendation back to Council. Cr Prescott reported that under the new Earthquake legislation the building would most certainly fail. The Environmental Services Manager advised that the Earthquake legislation is all about the safety of the buildings users. The Chief Executive said that if the Kawhia Community Board wish to retain the building these broader issues will need to be funded across the District.

AWARDING OF CONTRACTS – KAWHIA

The Engineering Manager informed Members that further discussion is to be held on the awarding of contracts in Kawhia, the apparent intention being to keep these local.

MEETING CLOSED

The meeting concluded at 12.45pm.

MAYOR:

DATE: 4 June 2013