



Otorohanga District Council

AGENDA

8 October 2013

Members of the Otorohanga District Council

Mr DF Williams (Mayor)
Mr MM Baxter
Mrs S Blackler (Deputy Mayor)
Mr RM Johnson
Mr A Ormsby
Mr KC Phillips
Mrs DM Pilkington
Mr R Prescott

Meeting Secretary: Mr CA Tutty (Governance Supervisor)

OTOROHANGA DISTRICT COUNCIL

8 October 2013

Notice is hereby given that an ordinary meeting of the Otorohanga District Council will be held in the Council Chambers, Maniapoto St, Otorohanga on Tuesday 8 October 2013 commencing at 10.00am.

30 September 2013

DC Clibbery
CHIEF EXECUTIVE

AGENDA

9.30am Citizenship Ceremony morning tea

ORDER OF BUSINESS:

ITEM	PRECIS	PAGE
PRESENT		1
IN ATTENDANCE		1
APOLOGIES		1
OPENING PRAYER		1
ITEMS TO BE CONSIDERED IN GENERAL BUSINESS		1
CONFIRMATION OF MINUTES – 17 SEPTEMBER 2013		1
REPORTS		1
Item 393	OTOROHANGA COMMUNITY BOARD MINUTES 12 SEPTEMBER 2013	1
Item 394	KAWHIA COMMUNITY BOARD MINUTES FOR 20 & 26 SEPTEMBER 2013	2
Item 395	ENVIRONMENTAL HEALTH OFFICER/LIQUOR LICENSING INSPECTOR'S REPORT FOR JULY – SEPTEMBER 2013	3
Item 396	DECISION OF HEARINGS COMMITTEE ON AWATANE ROAD QUARRY – RM130016	5
Item 397	AMENDMENT TO LIQUOR CONTROL BYLAW	6
Item 398	DRAFT ANNUAL REPORT TO 30 JUNE 2013	15
GENERAL		15

PRESENT

IN ATTENDANCE

APOLOGIES

OPENING PRAYER

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

CONFIRMATION OF MINUTES – 17 SEPTEMBER 2013

REPORTS

Item 393 OTOROHANGA COMMUNITY BOARD MINUTES 12 SEPTEMBER 2013

**To: His Worship the Mayor and Councillors
 Otorohanga District Council**

From: Governance Supervisor

Date: 8 October 2013

Executive Summary

Minutes of the meeting of the Otorohanga Community Board held on 12 September 2013 as circulated.

Staff Recommendation

It is recommended that:

The minutes of the meeting of the Otorohanga Community Board held on 12 September 2013 be received.

CA Tutty
GOVERNANCE SUPERVISOR

Item 394 KAWHIA COMMUNITY BOARD MINUTES FOR 20 & 26 SEPTEMBER 2013

**To: His Worship the Mayor and Councillors
 Otorohanga District Council**

From: Governance Supervisor

Date: 8 October 2013

Executive Summary

Minutes of the meetings of the Kawhia Community Board held on 20 & 26 September 2013 as circulated.

Staff Recommendation

It is recommended that:

The minutes of the meetings of the Kawhia Community Board held on 20 & 26 September 2013 be received.

CA Tutty
GOVERNANCE SUPERVISOR

Item 395 ENVIRONMENTAL HEALTH OFFICER/LIQUOR LICENSING INSPECTOR'S REPORT FOR JULY – SEPTEMBER 2013

**To: His Worship the Mayor and Councillors
Otorohanga District Council**

From: Environmental Health Officer / Liquor Licensing Inspector

Date: 8 October 2013

Relevant Community Outcomes

- The Otorohanga District is a safe place to live
 - Ensure services and facilities meet the needs of the Community
 - Promote the local economy and opportunities for sustainable economic development
 - Manage the natural and physical environment in a sustainable manner
-

Executive Summary

The Environmental Health Officer / Liquor Licensing Inspector's report for the three month period 1 July to 30 September 2013

Staff Recommendation

It is recommended that:

That the Environmental Health Officer / Liquor Licensing Inspector's report for July 2013 to September 2013 be received.

Report Discussion

Notifiable Diseases

Spring calving is the time of the year when there is an increase in notifications of enteric diseases, particularly campylobacter and cryptosporidiosis. Most being notified are one to five year old children living on dairy farms.

One reason that we investigate cases is to stop the spread of the diseases, particularly in pre-school and day care facilities. At risk contacts such as food handlers are put off work until cleared. The investigation often gives us an opportunity to discuss water supplies with rural households, especially with cryptosporidiosis which can be water borne from unprotected supplies.

Liquor

Councillors will have been hearing submissions to the Otorohanga Local Alcohol Policy in the last few days and are therefore fully acquainted with the progress of this policy.

This Council, along with Waitomo District Council and Health Waikato, will be conducting a training course on the new Act for licensees and managers towards the end of October, to bring them up to speed with the changes in the legislation so they will be ready for the full implementation of the Sale of Alcohol Act 2012.

Liquor Licensing Statistics

- | | |
|----------------------|---|
| • On Licences - New | 0 |
| Renewals | 2 |
| • Off Licences - New | 0 |

Renewals	0
• Club Licences - New	0
Renewals	1
• Managers Certificates - New	0
Renewals	10
• Special licences	3
• Temporary Licence	1

Bryan Faris

ENVIRONMENTAL HEALTH OFFICER / LIQUOR LICENSING INSPECTOR

Item 396 **DECISION OF HEARINGS COMMITTEE ON AWATANE ROAD QUARRY – RM130016**

To: **Otorohanga District Council**

From: **Environmental Services Manager**

Date: **8 October 2013**

Relevant Community Outcomes

- The Otorohanga District is a safe place to live
 - Ensure services and facilities meet the needs of the Community
 - Manage the natural and physical environment in a sustainable manner
 - Recognise the importance of the Districts rural character
-

Executive Summary

On Thursday 3 October the Hearings Committee heard submissions on a limited notified Resource Consent application to establish a quarry at Awatane Road. The decision of the Committee is attached under separate cover.

Staff Recommendation

It is recommended that:

The report be received.

Report Discussion

The Hearings Committee comprised of His Worship the Mayor, Councillor Blackler and Councillor Baxter heard submissions on a proposal to establish a quarry at Awatane Road. There was a presentation by a neighbour who opposes the quarry and a summary of the application by the consultants acting for the applicant. The decision of the Hearings Committee is attached under separate cover. Once the report has been received the decision will be notified to all the parties.

Andrew Loe

ENVIRONMENTAL SERVICES MANAGER

Item 397 AMENDMENT TO LIQUOR CONTROL BYLAW

To: Otorohanga District Council

From: Environmental services manager

Date: 8 October 2013

Relevant Community Outcomes

- The Otorohanga District is a safe place to live
 - Ensure services and facilities meet the needs of the Community
-

Executive Summary

A proposal to amend Council's Liquor Control Bylaw 2007 by extending the period of the liquor ban to include all of the summer holiday period up to and including Waitangi Day.

Staff Recommendation

It is recommended that:

1. The report be received.
2. Otorohanga District Council amend the Liquor Control Bylaw 2007 by extending the current liquor ban to cover the period from Christmas Eve through to and including Waitangi Day.
3. The proposed amendment contained in the Statement of Proposal be approved by Council for notification in accordance with the Special Consultative Procedure of the Local Government Act 2002.

Report Discussion

The assault of a Police Officer in Kawhia earlier this year has led to the community giving consideration to means by which a repeat of such an event could be prevented.

Amongst the means that have been considered is an extension of the seasonal liquor ban in Kawhia and Aotea, though amendments to the existing Liquor Control Bylaw.

Feedback from community meetings following the assault was that there was support for extending the existing restrictions on the bringing, possession and consumption of liquor in public places within the community to give them year-round effect.

This apparent view of the community was supported by the Kawhia Community Board at its meeting on 24 May 2013 when they recommended that amendment of the existing bylaw to provide a permanent 365 day per year restriction be approved by Council.

Council subsequently agreed, at its meeting of 16 July 2013, that the amendment of the Bylaw to this effect be approved by Council for notification in accordance with the Special Consultative Procedure of the Local Government Act 2002.

Submissions on the proposal closed on 30 August 2013, with sixteen submissions received. These submissions were discussed by Council at its meeting of 17 September 2013. The submissions indicated mixed views amongst the community, including a significant element of opposition.

Council, in its deliberation on the submissions was mindful that the proposal to amend the bylaw had originated not from Councillors or Council staff, but from an apparent very broadly expressed desire for such change by the Kawhia/Aotea Community, but the extent of opposition reflected in

the submissions indicated that the views of the community were not as clear as was initially believed.

As such Council, whilst recognising that an issue exists that warrants consideration being given to revision of the Liquor Control Bylaw, did not believe that the proposed amendment was appropriate, and resolved that the matter should be referred back to the Kawhia Community Board to explore the potential for an alternative more appropriate amendment.

The KCB subsequently discussed this matter at their meeting of 20 September 2013, and agreed that those parties who had made submissions on the proposed amendment to the bylaw should be invited to a meeting with the KCB on the evening of 26 September 2013, for the purpose of exploring potential alternative amendments to the bylaw that might be generally acceptable to the Community.

Meeting with Submitters

At this meeting on 26 September the decision made by Council to not approve the previously proposed amendment was explained, and that Council and the KCB wished to explore potential alternative amendments and that there was some urgency for the process to be advanced if any changes to the bylaw were to be made in time for the forthcoming summer season.

It was stated that the KCB believed that a potential alternative amendment might take the form of keeping the existing starting date for the restriction, but extending the finishing date.

There was general discussion of the benefits of any such restrictions, and a range of views were expressed ranging from a belief that the status quo should be retained, through to a continuing strong desire for a year-round permanent restriction.

It was stressed that the outcome of this meeting would not dictate what if any changes would be made to the bylaw, and that any subsequent proposal would be subject to a further public consultation process, but what was sought from submitters was guidance on changes to the bylaw that might have either general public support or at least a lack of widespread objection.

Those present were also advised that the bylaw could in future be revised at any time if it was perceived that changes implemented were not effective or otherwise problematic.

Whilst there were clearly differing degrees of willingness amongst individuals to compromise, the general feeling of the meeting was judged to be that the most appropriate alternative proposal that might be explored is a modest extension of the current restriction period, to continue from the existing start date of 23 December, through to the conclusion of the following Waitangi Day, which is on 6 February.

Though this is a much lesser degree of restriction than the previously proposed year round ban, it was believed that it would be beneficial in providing some greater control on public behaviour during the typical peak summer holiday period in Kawhia/Aotea, when there may be greater potential for alcohol related disorder.

Special Meeting of KCB

A special meeting of the KCB was convened immediately after the meeting with submitters, solely for the purpose of reflecting the outcome of the discussion with submitters as a formal recommendation to Council that would enable consideration of revised amendments to the Bylaw to proceed.

A copy of the minutes of this meeting are attached under cover.

The resolution agreed was:

'That it be recommended to Council that the ODC Liquor Control Bylaw be amended to extend the period of restriction in the Kawhia/Aotea area to that from 4.00pm on 23 December to the conclusion of the following Waitangi Day.'

Further Process

Should Council choose to give effect to the recommendation of the KCB above, the same process will be followed as when the initial amendment to the Bylaw was proposed. The following sections therefore largely replicate information previously provided to Council.

Existing Liquor Control Bylaw

Otorohanga District Council adopted a Liquor Control Bylaw in 2007, a key element of which was a limited seasonal liquor ban in Kawhia and Aotea.

As required by the Local Government Act 2002 (the Act) the bylaw was reviewed and approved without change in 2012 for a further period of ten years. Council has the authority to change, amend or repeal a bylaw at any time between the regular reviews required by the Act

Except for very minor amendments Council is required to undertake the Special Consultative Procedure set out in s83 of the Act to amend the Liquor Control Bylaw 2007. When considering a change to a bylaw Council must have regard to the general bylaw making provisions of the Act.

The Local Government Act empowers Council to make bylaws for its district for one or more of the following purposes {s145):

- Protect the public from nuisance
- Protect, promote and maintain public health and safety
- Minimise the potential for offensive behaviour in public places.

It also enables territorial authorities to make bylaws for the purpose of prohibiting or otherwise regulating or controlling, either generally or for one or more specified period {s147):

- the consumption of liquor in a public place
- the bringing of liquor into a public place
- the possession of liquor in a public place
- in conjunction with a prohibition relating of liquor, the presence or use of a vehicle in a public place

The Local Government Act 2002 also requires Council to consider whether the Liquor Control Bylaw 2007 is the most appropriate way of addressing issues associated with reducing alcohol related disorder offences and anti-social behaviour in public places and whether the proposed bylaw is the most appropriate form of bylaw and that it does not give rise to any implications under the NZ Bill of Rights Act.

Amendment Process and Statement of Proposal

The current ODC Liquor Control Bylaw imposes controls of the type described in the previous section during the period between 23 December and 6 January in the Kawhia and Aotea liquor ban area.

Should Council wish to amend the existing bylaw to extend the period of restriction to Waitangi Day this would be considered to be more than a minor change, and it would therefore have to follow the Special Consultative Procedure contained in the Local Government Act for community consultation and comment on its proposed decision to amend the bylaw.

As part of the Special Consultative Procedure the Council must produce a Statement of Proposal, and make it available to the community, which identifies the changes and provides the reasons for the changes to the bylaw. The Statement of Proposal is attached to this report. In addition the Statement of Proposal must be notified and distributed to the community.

Proposed Change

It is proposed to extend the current liquor ban to cover the period from Christmas Eve through to and including Waitangi Day.

In accordance with previous practice it is proposed that the exact times of the ban contain a few hours as a 'buffer' on either side of the desired 'core' restriction period, with 4.00pm on preceding and following days being set as the precise 'boundary' times.

It is therefore proposed that the exact period of the restriction, as stated in the bylaw will be from 4.00pm on 23 December to 4.00pm on the following 7 February, unless Waitangi Day fall on a Saturday or Sunday, in which case the holiday will be 'Mondayised' and the bylaw shall remain in force until 4.00pm of the Tuesday following Waitangi Day.

The area to which the ban applies is the entire Kawhia peninsula west of Aotea Road. A map of the Kawhia and Aotea Liquor Ban Area is contained in the bylaw. The ban will apply to all public places within the liquor ban area.

The Liquor Control Bylaw 2007 will be amended by making changes to the First and Second Schedules which state the dates and times when the Liquor Ban will be in force.

By imposing an extended liquor ban period it will necessary to create an authority to grant waivers to the bylaw to cover events and occasions that the ban would otherwise make unlawful.

Report under Section 155 of the Local Government Act 2002

In proposing an amendment to the bylaw, s155 of the Local Government Act 2002 requires the Council to:

'determine whether a bylaw is the most appropriate way of addressing the "perceived problem', and:

'if so, determine whether the proposed bylaw is the most appropriate form of bylaw, and whether it gives rise to any implications under the New Zealand Bill of Rights Act 1990'

Most Appropriate Form of Bylaw

In considering what is the most appropriate form of bylaw the Community Board did not believe that the existing bylaw provided the Community with an adequate level of public safety.

In deciding to amend the existing bylaw Council must show that consideration has been given to alternative solutions before choosing the most 'appropriate form of bylaw.'

Options for the duration of an extended ban that have been discussed at various stages are listed below:

Option 1: Permanent (365 days per year)

Option 2: Continuously from 4.00pm on 23 December to 8.00am on the Tuesday after Easter Monday of the following year, and from 6.00 pm to 6.00 am at all other times

Option 3: Continuously from 4.00pm on 23 December to Anzac Day (25 April)

Option 4: Continuously from 4.00pm on 23 December to Waitangi Day (6 February)

Option 5: Continuously from 4.00pm on 23 December to Auckland Anniversary Day (last Monday in January))

Following the recent public consultation process Council was unable to support option 1, and it is believed that since option 2 is quite similar to option 1, it would also have been subject to similar opposition, and also has a greater level of complexity that could make its enforcement problematic.

The recent discussion of the KCB has therefore focused on options 3, 4 and 5, with option 4 now being preferred.

Bill of Rights Act

Bylaws cannot be inconsistent with the New Zealand Bill of Rights Act.

In terms of the proposed Liquor Control Bylaw 2007, it is envisaged that the “perceived problems” in the Kawhia and Aotea communities relate to the consumption of alcohol in public areas and the resulting harm, damage, disorder and crime in the respective communities. Anecdotal evidence indicates a large amount of anti-social behaviour is alcohol related. If alcohol is permanently prohibited from public places there will be improved community safety. By placing a permanent alcohol restriction onto public places the Police will have the power to remove offenders from "problem areas".

It should be noted that when the original proposal for amendment of the Bylaw to give it year-round effect was discussed by Council, in the accompanying staff report it was noted that '*Whilst a case could be made for an amendment of the bylaw as described, it should also be acknowledged that there could be grounds for valid opposition to the amendment on the basis that the degree of restriction is excessive for the extent of the problems that exist*'.

It is however believed that such grounds for valid objection are significantly reduced for the currently proposed amendment, which, if approved would provide a bylaw which is not significantly different to what is already in place, which has not been the target of any significant complaints or objections since it was introduced in 2007.

The proposed amendment to the bylaw is considered to be consistent with the NZ Bill of Rights Act. While it is acknowledged that it may affect a person's freedom of movement (s18), and possibly freedom from discrimination, the limits within the bylaw are considered to be fair and reasonable.

Communication with the Community

The recent submission process has shown that some members of the Kawhia/Aotea community do not understand the nature of the controls imposed by either the current or the proposed amended Liquor Control Bylaw, resulting in some unfounded aspects of objection.

It is therefore suggested that if the current proposal to amend the bylaw is to be advanced, some key aspects of the bylaw are explained, though material such as the attached document.

Enforcement Issues and Costs

The implementation of the proposed extended duration liquor ban could pose different enforcement issues to those which exist for the current bylaw, but the extent of these challenges is likely to be much less than for a year round ban.

It is however understood that the Police would be unlikely to oppose an amendment to the bylaw if it was the desire of the community.

The proposed extended duration of the, liquor ban will have an associated cost, primarily in respect of the associated administrative process including advertising.

It is expected that the overall costs involved will be very modest, with an initial estimate of \$2000 for implementation.

Andrew Loe
Environmental Services Manager

Attachments

- a. Statement of Proposal – Amendment to Liquor Control Bylaw 2007
- b. Map of proposed Liquor Ban area

Otorohanga District Council

Statement of Proposal

Amendment to Liquor Control Bylaw 2007

1. Introduction

Otorohanga District Council adopted a Liquor Control Bylaw in 2007. As required by the Local Government Act 2002 (the Act) the bylaw was reviewed and approved without change in 2012 for a further period of ten years. Council has the authority to change, amend or repeal a bylaw at any time between the regular reviews required by the Act

Except for very minor amendments Council is required to undertake the special consultative procedure set out in s83 of the Act to amend the Liquor Control Bylaw 2007. When considering a change to a bylaw Council must have regard to the general bylaw making provisions of the Act.

The Local Government Act empowers Council to make bylaws for its district for one or more of the following purposes (s145):

- a) Protect the public from nuisance
- b) Protect, promote and maintain public health and safety
- c) Minimise the potential for offensive behaviour in public places.

It also enables territorial authorities to make bylaws for the purpose of prohibiting or otherwise regulating or controlling, either generally or for one or more specified period (s147):

- a) the consumption of liquor in a public place
- b) the bringing of liquor into a public place
- c) the possession of liquor in a public place
- d) in conjunction with a prohibition relating of liquor, the presence or use of a vehicle in a public place

The Local Government Act 2002 also requires Council to consider whether the Liquor Control Bylaw 2007 is the most appropriate way of addressing issues associated with reducing alcohol related disorder offences and anti-social behaviour in public places and whether the proposed bylaw is the most appropriate form of bylaw and that it does not give rise to any implications under the NZ Bill of Rights Act.

2. Purpose of this Statement of Proposal

The Council must follow the Special Consultative Procedure contained in the Local Government Act for community consultation and comment on its proposal to amend the Liquor Control Bylaw 2007.

As part of the Special Consultative Procedure the Council must produce a Statement of Proposal, and make it available to the community, which identifies the changes and provides the reasons for the changes to the bylaw. This document is the Statement of Proposal. The information contained in this Statement of Proposal has been approved by Council for notification and consultation. The proposed changes will be publically advertised and will also be available for viewing at all the usual places in the community.

3. Proposal

The Liquor Control Bylaw 2007 applies only to those parts of Otorohanga District as specified in the schedules to the bylaw. The bylaw will be amended by making changes

to the First and Second Schedules which state the Dates and Times when the Liquor Ban will be in force.

It is proposed to extend the current liquor ban to cover the period from Christmas Eve through to and including Waitangi Day. The area to which the ban applies is the entire Kawhia peninsula west of Aotea Road. A map of the Kawhia and Aotea Liquor Ban Area is contained in the bylaw. The ban will apply to all public places within the liquor ban area.

First Schedule - Location

This Bylaw shall apply to the following location:- the towns of Kawhia and Aotea and all of the surrounding area, west of Aotea Road, as shown and described on the attached map 'Kawhia and Aotea Liquor Ban Area', in all public places including roads, beaches and reserves.

Second Schedule - Period

This Bylaw shall be continuously in force in all public places within the Kawhia & Aotea Liquor Ban Area from 4.00pm on the 23 December till 4.00pm on the following 7 February, unless Waitangi Day fall on a Saturday or Sunday, in which case the Bylaw shall remain in force until 4.00pm of the Tuesday following Waitangi Day.

By imposing an extended liquor ban period it will necessary to create an authority to grant waivers to the bylaw to cover events and occasions that the ban would otherwise make unlawful.

4. Report under Section 155 of the Local Government Act 2002

In proposing this amendment to the bylaw, s155 of the Local Government Act 2002 requires the Council to:

- a. determine whether a bylaw is the most appropriate way of addressing the "perceived problem", and
- b. if so, determine whether the proposed bylaw is the most appropriate form of bylaw, and whether it gives rise to any implications under the New Zealand Bill of Rights Act 1990

Bylaws cannot be inconsistent with the New Zealand Bill of Rights Act.

In terms of the proposed amendment to the Liquor Control Bylaw 2007, the "perceived problems" in the Kawhia and Aotea communities relate to the consumption of alcohol in public areas and the resulting harm, damage, disorder and crime in the respective communities. Anecdotal evidence indicates a large amount of anti-social behavior is alcohol related. If alcohol is permanently prohibited from public places there will be improved community safety. By extending the liquor ban to cover the main holiday period the Police will have the additional powers to remove offenders from "problem areas".

The proposed amendment to the bylaw is considered to be consistent with the NZ Bill of Rights Act. While it is acknowledged that it may affect a person's freedom of movement (s18), and possibly freedom from discrimination, the limits within the bylaw are considered to be fair and reasonable.

Dave Clibbery
CHIEF EXECUTIVE OFFICER

Liquor Control Bylaw – Key Points

Recent public consultation in respect of a proposed amendment to Council's Liquor Control Bylaw has suggested that some Kawhia/Aotea residents may not understand the effects of the current or future Bylaw.

The current Liquor Control Bylaw regulates and controls the consumption, bringing and possession of liquor in public places in the Kawhia / Aotea area between 23 December and the following 6 January.

The previous and currently proposed amendments to the bylaw only changed the period during which the restrictions of the Bylaw had effect; the scope of the Bylaw otherwise remained the same as at present.

Below are answers to some questions regarding the Bylaw. For fuller details, the Bylaw should be read.

Q. What area does the Bylaw affect?

A. The towns of Kawhia and Aotea and all of the surrounding areas west of Aotea Road. It does not affect Oparau or other areas to the east or north.

Q. Does the Bylaw prevent any liquor being drunk in the defined area during the restriction period?

A. No. There is no complete prohibition of alcohol in the defined area. Liquor can still be consumed on private property, or on defined areas of public property covered by liquor licences, including special licences.

Q. Does the Bylaw prevent liquor being transported through public places during the period of the ban?

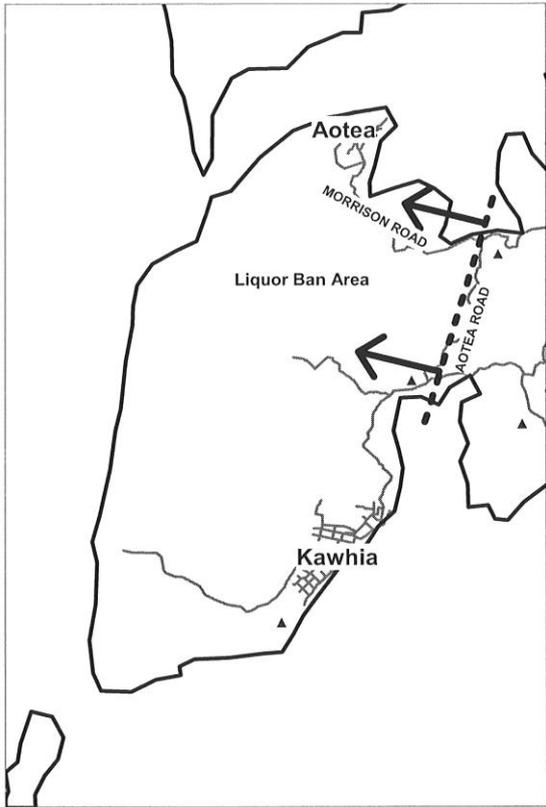
A. No. Liquor can be transported through public places in un-opened containers, provided that this is done in a manner that is unlikely to result in unauthorised consumption of liquor in a public place.

Q. Does the Bylaw prevent liquor being consumed on existing permitted on-street (public) areas associated with licenced premises, such as those permitted for outdoor 'alfresco' restaurant dining?

A. No, the customers of these establishments may still consume liquor purchased from these premises in those areas, defined by the placement of tables and chairs, which are included as part of the premises under their liquor licence.

Q. Other than areas associated with licenced premises, are there any public areas where liquor may be consumed during the period of the restriction?

A. No. Liquor cannot be consumed at any time during the restricted period in any place (including roads, beaches and reserves) within the area of the restriction that are under the control of Council and open to or used by the public. Liquor may also not be consumed in vehicles in such places.



Item 398 DRAFT ANNUAL REPORT TO 30 JUNE 2013

**To: His Worship the Mayor and Councillors
 Otorohanga District Council**

From: District Accountant

Date: 8 October 2013

Relevant Community Outcomes

- Ensure services and facilities meet the needs of the Community
 - Foster an involved and engaged Community
-

Executive Summary

The Draft Annual Report for the year ended 30 June 2013 is attached under separate cover.

Staff Recommendation

It is recommended that:

The Draft Annual Report for the year ended 30 June 2013 be adopted.

Brendan O'Callaghan
DISTRICT ACCOUNTANT

GENERAL