



Otorohanga District Council

MINUTES

17 December 2013

OTOROHANGA DISTRICT COUNCIL

17 December 2013

Minutes of an ordinary meeting of the Otorohanga District Council held in the Council Chambers, Maniapoto St, Otorohanga, on Tuesday 17 December 2013, commencing at 12.32pm.

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of Council.

ORDER OF BUSINESS:

ITEM	PRECIS	PAGE
PRESENT		1
IN ATTENDANCE		1
OPENING PRAYER		1
ITEMS TO BE CONSIDERED IN GENERAL BUSINESS		1
CONFIRMATION OF MINUTES – 19 NOVEMBER 2013		1
REPORTS		1
Item 24	APPOINTMENT OF DISTRICT LICENSING COMMITTEE CHAIRPERSON, DEPUTY CHAIRPERSON AND MEMBERS	1
Item 25	MAKING OF WATER SERVICES BYLAW 2013	2
Item 26	ROAD LEGALISATION PART RANGIATEA ROAD SO 465328	2
Item 27	ODC MATTERS REFERRED FROM 19 NOVEMBER 2013	3
GENERAL		4
MEETING CLOSURE		7

PRESENT

Mr MM Baxter (Mayor), Crs, RA Klos, RM Johnson, KC Phillips, DM Pilkington (Deputy Mayor), RJ Prescott, PD Tindle and AJ Williams.

IN ATTENDANCE

Messrs DC Clibbery (Chief Executive & Engineering Manager), GD Bunn (Finance & Administration Manager), AR Loe (Environmental Services Manager), CA Tutty (Governance Supervisor) and Miss D Levy (Customer Services Officer).

OPENING PRAYER

Cr Tindle read the Opening Prayer

His Worship declared the meeting open and welcomed those present.

CONFIRMATION OF MINUTES – 19 NOVEMBER 2013

Resolved that the minutes of the meeting of the Otorohanga District Council held on 19 November 2013, as previously circulated, be approved as a true and correct record of that meeting.

Cr Tindle / Cr Johnson

REPORTS

Item 24 APPOINTMENT OF DISTRICT LICENSING COMMITTEE CHAIRPERSON, DEPUTY CHAIRPERSON AND MEMBERS

Discussion

The Environmental Services Manager presented a report informing Members that Council is required to appoint a District Licensing Committee (Chairperson, Deputy Chairperson and Members) pursuant to section 186 of the Sale and Supply of Liquor Act 2012 and to allow that committee to begin hearing and determining licence and certificate applications when the Act comes into force on 18 December 2013.

The Environmental Services Manager reported on the four persons recommended to be approved as members of the Otorohanga District Licensing Committee. Cr Johnson advised that the Committee would be relying on the expertise of these persons as the recommended Chair is a former elected Member and likewise he is an elected member.

Resolved

That

- a. The report by the Environmental Services Manager be received;
- b. That the following persons be approved as members of the Otorohanga District Licensing Committee members list for a period of three years pursuant to section 192 of the Sale and Supply of Alcohol Act 2013
 - i. Ross Murphy
 - ii. Brett McEwan
 - iii. Patsi Davis
 - iv. Michael Cameron
- c. That Councillor Johnson be appointed as the Deputy Chairperson of the Otorohanga District Licensing Committee for a period of three years pursuant to section 189(3) of the Sale and Supply of Alcohol Act 2013;

- d. That Council recommend to the Chief Executive that Diane Sharpe be appointed as Commissioner to Chair the Otorohanga District Licensing Committee for a period of three years pursuant to section 193 of the Sale and Supply of Alcohol Act 2012;
- e. That authority be delegated to the Otorohanga District Licensing Committee Chairperson and Secretary to select members from this list for the Otorohanga District Licensing Committee as and when required.

Cr Phillips / Cr Prescott

Item 25 MAKING OF WATER SERVICES BYLAW 2013

Discussion

The Engineering Manager presented a report informing Members that a proposal to make a new Bylaw in response to a need to review Councils Water Services Bylaw 2007 was notified for public submission on 29 October 2013 with the period of submissions closing on 4 December 2013. He confirmed that no submissions have been received.

Cr Phillips expressed the opinion that, as the review date has been missed, it has therefore been necessary for Council to introduce a new Bylaw. The Chief Executive replied that this Bylaw is the last one which is required to be subject to a first review. Cr Pilkington advised that 10 years is the maximum period however, a Bylaw can be reviewed at any time if it felt needed. The Chief Executive advised that in future, the review date will be placed on the front page of the Bylaw.

Resolved

That

1. The Otorohanga District Water Services Bylaw 2013 is made in accordance with the Statement of Proposal, and shall come into immediate effect.
2. That upon making the new Bylaw, the Otorohanga District Water Services Bylaw 2007 is revoked.

Cr Pilkington / Cr Prescott

Item 26 ROAD LEGALISATION PART RANGIATEA ROAD SO 465328

Discussion

The Engineering Manager summarised a report informing Members that Council has documents requiring consent to legalising part of Rangiatea Road, being a length of 600 metres in the vicinity of McRae Road and Lurman Road. He said this has been part of the recent improvements to Rangiatea Road, property owners involved are –

- MF and JM Sanson
- JP and MEJ Voogt

Resolved

That

1. The Otorohanga District Council hereby consents to the Minister of Land Information declaring:
 - a. Pursuant to Sec 114 of the Public Works Act 1981 the land described in the **First Schedule** below being declared road and vested in the Otorohanga District Council.
 - b. Pursuant to Sec 116 and 117 of the Public Works Act 1981 the land described in the **Second Schedule** below being stopped and vested in the adjoining properties by way of amalgamation with the titles listed and being subject to existing mortgages recorded on the titles.

South Auckland Land District – Otorohanga District

First Schedule - Land to be Declared Road			
<i>Area</i>	<i>Description</i>	<i>Title</i>	<i>Owners</i>
42m ²	Section 3 SO 465328	CFR SA50B/595	GP & MEJ Voogt
1136m ²	Section 6 SO 465328	CFR SA50B/595	GP & MEJ Voogt
983m ²	Section 5 SO 465328	CFR 216771	MF & JM Sanson
211m ²	Section 9 SO 465328	CFR 216771	MF & JM Sanson
Second Schedule – Road to be Stopped and Vested by Amalgamation in Adjoining Properties			
630m ²	Section 1 SO 465328	CFR SA40B/595	GP & MEJ Voogt
680m ²	Section 4 SO 465328	CFR SA40B/595	GP & MEJ Voogt
284m ²	Section 8 SO 465328	CFR SA40B/595	GP & MEJ Voogt
3890m ²	Section 2 SO 465328	CFR 216771	MF & JM Sanson
1416m ²	Section 7 SO 465328	CFR 216771	MF & JM Sanson

2. The Mayor and Chief Executive of Otorohanga District Council be authorised to sign and seal any documentation necessary to legalise plan SO 465328.

Cr Phillips / Cr Johnson

Item 27 ODC MATTERS REFERRED FROM 19 NOVEMBER 2013

Discussion

The Governance Supervisor took Members through Matters Referred.

OTOROHANGA COMMUNITY FACILITIES TOUR

The Engineering Manager informed Members that an agreed format has been decided and it is being proposed that there be a one day tour of roading works to show Members the nature of works being carried out and a half day tour of other services/facilities in Otorohanga. The Engineering Manager further advised that it is the intention to also include a visit to the Tihiroa Rural Water Supply Treatment Plant.

Members were informed that they will be advised of a suitable date following the workshop meeting today.

OTOROHANGA MEMORIAL POOLS – COLD POOL

The Engineering Manager advised that the cold pool opened this Monday 16 December 2013 as required under the contract.

LYCH GATE, KAWHIA

The Governance Supervisor read part of a letter forwarded to Ms Virginia Shaw dated 20 February 2013 advising that the Board was unable to make available funding towards the project at the present time, but agreed to give consideration to providing some retrospective funding in its forthcoming budget estimates process for Council's 2013/14 financial year. Cr Pilkington advised that no funding has been set aside in the budget however, the Chair of the Kawhia Community Board is intending to have a discussion with Ms Shaw.

Resolved

That the schedule of ODC Matters referred as presented, be received.

Cr Johnson / Cr Prescott

GENERAL

ALCOHOL DISTRICT LICENSING COMMITTEE

Cr Johnson reported that he had attended the Alcohol District Licensing Committee workshop held recently in Te Awamutu on Friday 6 December 2013.

WAIPA WARD UPDATE

Cr Johnson advised, on behalf of His Worship, he attended the Arohena School Prize Giving.

WAIPA CATCHMENT LIAISON SUB-COMMITTEE

Cr Johnson further reported that he was unable to be present at the Waipa Catchment Liaison Sub-Committee meeting being held today, which included a trip to the Headwaters.

CELEBRATION OF 150 YEARS OF KIWI RAIL

Cr Prescott reported on the celebration of 150 years of Kiwi Rail and associated event held in Otorohanga on Sunday 1 December 2013 and extended his thanks to Mr Bill Millar and Council's Roading staff for the information of the road closures required. He expressed disappointment that representatives of the Waitomo News did not attend the event.

CHORUS

Cr Prescott referred to the financial difficulties being experienced by Chorus and queried whether this would affect Council's installation of Broadband. The Chief Executive replied he is unsure however, he is reluctant to pay Chorus any monies up front. He advised that the installation will not happen by the end of this year and that Chorus have indicated it may be around February 2014 to complete the installation.

TE KAWA WEST CROSS ROADS INTERSECTION

Cr Prescott referred to the recent accidents which have occurred at the Te Kawa West cross roads intersection and queried whether there were no road markings on the pavement. His Worship replied that what was there was pretty worn out and as you come from the west there is a rise up onto the intersection. He also reported that the Give Way sign is placed close to the embankment and does not really stand out. Members were informed that Council is waiting for new signage however, most of the repainting has been carried out. It was felt that additional road markings are required, but the lack of attention by drivers has been the main cause of the recent accidents. The Engineering Manager advised that going back approximately 10 years, there has been no record of a serious accident occurring there. Cr Johnson queried why there is not a stop sign at the Tihiroa side of the intersection. His Worship said he has received feedback from various people and there has been a number of 'events' which have occurred at this intersection without Council being aware of. The Finance and Administration Manager reported that when driving down the hill from Otorohanga to the intersection the bank on your left obscures your vision.

Cr Williams also made comment on the Te Kawa West intersection.

WAIPA RIVER STOPBANKS

Cr Prescott referred to a recent walk over the Otorohanga Stop banks with representatives of the Waikato Regional Council and referred in particular to a stile located by the Otorohanga Primary

School. He reported this is falling apart and needs to be replaced with a suitable gate. The Engineering Manager undertook to inform Council's Community Facilities Officer.

RURAL SECTOR MEETING

Cr Tindle reported on his attendance at a recent rural sector meeting in Wellington along with His Worship and Deputy Mayor. He said the meeting proved to be very interesting and there was a lot of learning to be absorbed. Cr Tindle referred in particular to a document in relation to the FAR Scheme. He expressed his thanks to Council for the opportunity to attend.

Cr Pilkington reported on her attendance at the recent meeting and said this was very worthwhile. She referred in particular to speakers on the following subjects – Rural Drinking Water Guidelines, Building Consent Accreditation, The Burial Act, Branding and Freedom Camping.

With regard to the Rural Drinking Water Guidelines Cr Pilkington reported that Council is responsible for the preparation of a Risk Management Strategy.

DISTRICT ROADS

Cr Phillips queried whether there is a difference in the standard of tar being applied to Council's roads. The Engineering Manager replied that properties of bitumen are influenced by the additions of kerosene and referred to recent work carried out on Ouruwhero Road. He said this was applied by last year's Contractors who have accepted that the work was not satisfactory.

OMIMITI STREET, KAWHIA

Cr Pilkington reported on recent sealing carried out on part of Omimiti Street and advised that this has melted to the extreme. She expressed concern with the forthcoming major events coming up in Kawhia. Cr Pilkington was advised that this matter has been referred to Council's Roading Staff for action.

NGUTUNUI SCHOOL SIGNAGE

Cr Pilkington reported she has received no feedback regarding the Ngutunui School signage and proposed parking area. The Engineering Manager advised that Council's Roading staff are aware of the situation. Cr Pilkington stressed the need for a 'School' sign to be erected.

NZTA – FAR REVIEW

Cr Pilkington referred to the Rural Sector Meeting held recently in particular, to the report on the FAR Review. She said this is an attempt to establish a better way to allocate funding however, the result will be less money in the 'Pot'. Cr Pilkington extended her thanks to Council for being able to attend the meeting.

KAWHIA ACTIVITIES

Cr Pilkington highlighted the following celebrations to be held in Kawhia –

- New Year's Eve - Fireworks in Kawhia from the Kawhia Wharf
- New Year's Day – Whale Boat Rowing Regatta

NEW ELECTED MEMBERS TRAINING

Cr Klos referred to a recent two day training session she attended and reported that this was not just for new Councilors. She found the training very useful still and that areas were highlighted for attendees to take note of. Cr Klos referred in particular to the presentation by the Chief Executive from Selwyn District Council which she found very interesting.

Cr Klos questioned how Council's Ratepayers can be lobbied.

His Worship advised that Council's relationship with its staff is working well and that it is okay to ask a staff member a work related question. The Chief Executive confirmed that this relationship is very unusual when compared to other Councils.

Cr Williams reiterated Cr Klos's comments regarding the recent New Elected Member's training and said it was desirable as new Members need to be made aware of various issues.

Cr Williams raised the matter of a 'My Street' program. The Chief Executive replied that this facility is within Council, under its website structure.

WAIPAPA ROAD

Cr Klos reported that Waipapa Road is a significant road and queried when Council would be undertaking the cutting of the grass on road reserve. The Engineering Manager replied that this is usually carried out twice a year however, it is dependent on the weather. He said should the grass be particularly long then attempts will be made to have the mowing brought forward.

MATARIKI HOSPITAL – TE AWAMUTU

Cr Klos informed Members it is proposed to close down the Maternity Ward at the Matariki Hospital and accordingly encouraged Council and individuals to forward a submission on the proposal. She said this closure will have an effect on the whole surrounding areas. Cr Klos requested Members to make people aware of the proposal.

DISTRICT PLAN

The Environmental Services Manager updated Members on the process of the proposed Otorohanga District Plan. He confirmed that a consent memo has been drafted with most of the affected parties' signatures on it. He expressed doubt that the matter will progress further by the end of this year.

The Environmental Services Manager then presented a video relating to the Landscape assessment.

MANAGEMENT ACCOUNTS

The Finance and Administration Manager distributed a re-run of the Management Accounts to 30 September 2013.

OTOROHANGA DISTRICT DEVELOPMENT BOARD

His Worship reported on his attendance at a recent Otorohanga District Development Board meeting and advised that Quotable Value representatives will be coming back into the area again as some major discrepancies have occurred in their valuations. Cr Pilkington reported that it will take at least six months to work through the submissions they have received.

MINISTRY OF SOCIAL DEVELOPMENT

Members were advised of a meeting with Mrs Gloria Campbell, Regional Commissioner, Ministry of Social Development, to be held tomorrow regarding the 2014/15 Youth Initiative funding will be considered. (This meeting has now had to be postponed to 15 January 2014).

MAYOR'S THANKS

His Worship thanked Members for their feedback on the Rural Provincial meeting and the New Elected Member's training. He also thanked Members and staff for all the support he has receiving his first two months as Mayor. He said he has attended a number of school prizegiving ceremonies.

HYDRO WASTE LIMITED

The Engineering Manager presented a letter received from Hydro Waste Limited commenting on permissions to dispose of septic tank effluent into the Otorohanga Sewerage Ponds.

The Engineering Manager said that he believed this matter should primarily be considered by the Otorohanga Community Board, but felt it would be worthwhile for rural Councillors to express their views to the two Councillors on the OCB

The Chief Executive outlined some of the reasons behind the existing policy of restricting permissions to dispose of septic tank waste to the Otorohanga Sewerage Ponds. Cr Phillips expressed the opinion that Council should not favour the operators of particular businesses. He said there is only a certain number of septic tanks therefore why not let local companies carry this out. Cr Klos queried whether Council has a policy on choosing businesses over another. The Engineering Manager advised that Council does allow some waste from outside the district however, this comprises of only a small quantity and the contractor is required to pay a higher rate. His Worship queried whether introducing another contractor will jeopardise the operation of the ponds. The Engineering Manager undertook to present a report on this matter to the next meeting of the Otorohanga Community Board.

CREATIVE COMMUNITIES SCHEME

The Governance Supervisor presented the results of a recent meeting of the assessment Committee for the Creative Communities Scheme where a total of \$8,000 was granted to eight applicants.

MEETING CLOSED

The meeting concluded at 2.07pm

MAYOR:

DATE: 21 January 2014