



Otorohanga District Council

MINUTES

21 January 2014

OTOROHANGA DISTRICT COUNCIL

21 January 2014

Minutes of an ordinary meeting of the Otorohanga District Council held in the Council Chambers, Maniapoto St, Otorohanga on Tuesday 21 January 2014 commencing at 10.05am.

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of Council.

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PRESENT

Mr MM Baxter (Mayor), Crs, RA Klos, RM Johnson, KC Phillips, DM Pilkington (Deputy Mayor), RJ Prescott, PD Tindle and AJ Williams.

IN ATTENDANCE

Messrs DC Clibbery (Chief Executive & Engineering Manager), GD Bunn (Finance & Administration Manager), AR Loe (Environmental Services Manager) and CA Tutty (Governance Supervisor).

OPENING PRAYER

Cr Phillips read the Opening Prayer.

His Worship declared the meeting open and welcomed those persons present. He said he is looking forward to a great year ahead.

CONFIRMATION OF MINUTES – 17 DECEMBER 2013

Resolved that the minutes of the meeting of the Otorohanga District Council held on 17 December 2013, as previously circulated, be approved as a true and correct record of that meeting.

Cr Pilkington / Cr Prescott

MATTERS ARISING

CHORUS – BROADBAND

In reply to Cr Pilkington the Chief Executive advised he had received no further information to indicate that Councils installation of Broadband has been affected due to financial difficulties being experienced by Chorus. He said as far as he is aware the installation should be completed around February 2014.

REPORTS

Item 28 OTOROHANGA COMMUNITY BOARD MINUTES - 12 DECEMBER 2013

Resolved

That the minutes of the meeting of the Otorohanga Community Board held on 12 December 2013 be received.

Cr Tindle / Cr Prescott

HUIPUTEA / WAIPA RIVER IMPROVEMENT WORKS

Cr Pilkington queried whether the \$100,000 offered by the Waikato River Authority is dependent on Council fully spending its share of the proposed works being \$58,000. The Chief Executive replied that there is nothing specific indicating this arrangement. Cr Pilkington referred to the resolution and suggested that Members give careful consideration to funding the \$58,000 from the existing 2013/14 Budget allocations in the Parks and Reserves account, as this account is District funded and is under extreme pressure.

OTOROHANGA DOMAIN - PROPOSAL TO INSTALL PRACTICE WICKETS

Cr Prescott reported that the proposal to install practice wickets at the Otorohanga Domain is featured in today's local paper where it is indicated that the proposal is to proceed.

RUBBISH DISPOSAL BINS

Cr Pilkington suggested that the cleaning of the rubbish disposal bins should be written into the contract with the contractor. The Chief Executive advised that it could be rather subjective as to when the bins are actually required to be cleaned. He suggested that an item could be written into the contract and the contractor is able to change for the cleaning of the bins as and when required.

COMMUNITY TOILETS

Cr Phillips raised the matter of installing public toilets at Windsor Park and/or the Reg Brett Reserve and queried, should one such facility be installed, would the maintenance costs be lessened due to the maintenance being carried out on an existing facility. The Chief Executive replied that the general overheads cover all Parks & Reserves activities. Cr Prescott expressed the opinion that the running costs of such a facility would not reduce. The Chief Executive replied that he envisaged maintenance costs being in the order of \$20,000 per annum for an additional toilet.

Item 29 KAWHIA COMMUNITY BOARD MINUTES - 13 DECEMBER 2013

Resolved

That the minutes of the meeting of the Kawhia Community Board held on 13 December 2013 be received.

Cr Pilkington / Cr Prescott

KAWHIA MUSEUM

In reply to Cr Pilkington Councils Environmental Services Manager advised that the repairs to the roof of the Museum are underway.

SHIPPING CONTAINERS IN KAWHIA TOWNSHIP

Cr Pilkington referred to the item 'Shipping Containers in Kawhia Township' in particular to Page 6, the second line and requested that the 10m be corrected to read 10m².

Cr Pilkington then referred to the placement of a shipping container on the Kawhia Domain and advised that this matter was not like she originally thought and that the container in question forms part of the complex around the Kawhia Sports Club.

STORMWATER OUTLET

In reply to Cr Phillips the Engineering Manager advised that there are two distinct flows of water coming up through the ground and although these are close together they are of a different origin. He said the water flow quite forceful.

The Engineering Manager also replied to Cr Phillips regarding the erection of Hot Pool signage and advised that these are to be erected indicating the direction travelers should take to locate the Pools as you drive into Kawhia.

ROADING / FOOTPATH PROGRAM

Cr Pilkington requested that copies of the Roding/Footpath Program be circulated to Members at the Kawhia Community Board Meeting to be held this Friday.

Item 30**POTENTIAL CHANGES TO RECREATIONAL AREAS – LAKE WAIPAPA****Discussion**

The Engineering Manager summarised his report suggesting that community consultation is undertaken in respect of potential changes to recreational areas at Lake Waipapa. He also referred to feedback submitted to Members by Cr Klos. The Engineering Manager informed Members that there are a number of issues to be considered and that it is desirable for Council to make progress towards a decision. His Worship advised that this issue has come up for discussion several times. It was suggested that the clearing up of an area on the lake side be undertaken and provision made for a small area for parking across the other side of the road. The Department of Conservation and the local school could be interested in assisting with the planting out of the area in native plants. Cr Johnson expressed the opinion that the feedback provided by Cr Klos was very useful and agreed that there is a need for any proposal to be cost neutral. He agreed it would be unwarranted for Council to increase rates in respect of any work carried out in the area. Cr Pilkington agreed that an approach could be made to appropriate organisations/schools to provide assistance in planting the area out. Cr Phillips also appreciated the report provided by Cr Klos and said that he could see the area utilised by boaters and for trout fishing. He said he liked the idea of planting the area out however, highlighted the fact that there is only a narrow piece of land between the road and lake edge. Cr Phillips said he opposed the suggestion of providing toilets.

Cr Klos reported that there is a group of people which operate in the area now picking up rubbish etc that might be able to undertake maintenance of the reserve. She said she did find it disconcerting for young children to be playing at the edge of the lake due to the closeness of the road. Cr Klos expressed the opinion that it is not an option for Council to do nothing. She advised that people in the area are not seeing Council undertaking any activities in their area and felt that it would be a benefit to Council to be seen to be doing something. She said planting the area back into natives would be the cheapest way of improving the area. Cr Klos further reported that there are three very good concrete picnic tables in the area. She queried what it would cost to install toilets. Cr Klos felt this is part of Council's responsibility to ensure toilet facilities are available in recreational areas. She expressed the opinion that she would be in favour of community consultation on this matter. Cr Pilkington advised that she is supportive of some clearing being undertaken on the lake side however, she is not in support of a picnic area being established on the lake side of the road. She felt that should this side be developed then there would be pressure on Council to provide toilet facilities. Cr Pilkington supported the planting out of the residual area on the western side however, the area around the picnic tables should be maintained. Cr Pilkington said there is a huge number of recreational areas on roadsides which have no toilet facilities. The Engineering Manager confirmed that the lakeside land is owned by Mighty River Power. He said the proposal has been driven by Council proposing to sell off the land, a condition of which would be to develop an area on the lake edge. The Engineering Manager felt that should Council only improve the maintenance of its own area then there would be no requirement for consultation. He said a small area could be mown after the planting out of natives. Cr Klos expressed the opinion that community consultation would encourage buy-in from the local people. Cr Williams queried whether actual costs of the various types of toilets could be provided. The Engineering Manager replied that staff could provide the capital costs however it is very difficult to estimate the maintenance costs. His Worship summarised the discussion and advised that it is the intention to clear a small area on the western side of the road however, leave the lake edge side, prices to be obtained for the various types of toilets in addition advertise for expressions of interest from the local School, Marae's and other interested parties.

Resolved

That the report be received and that the potential of a project to improve the existing Waipapa Reserve area including planting of natives, be explored.

Cr Phillips / Cr Klos

Item 33 REQUEST TO WAIVE INFRINGEMENT FEE

Discussion

The Environmental Services Manager summarised a report informing Members that L Sowerby and M Mans have appealed a Dog Control Infringement Notice and requested that the fee be waived in lieu of the purchase of a shock control training collar. He advised that Infringement Notices are not issued without due consideration and that Council's Animal Control Officer had showed tolerance in this matter. Mr Michael Mans then spoke to his request. He thanked Council for allowing him time to present his point of view in that a better outcome for all could be achieved if Council would consider waiving the infringement fee, with any fee waived to be invested dollar for dollar in a supplementary containment method, such as an invisible fence and shock collar combination. Cr Phillips suggested that the dog owner should purchase a new collar when required and that the dog be secured by way of a chain not rope. In reply to Cr Klos the Environmental Services Manager outlined Councils Policy and the circumstances for when a property has to be fenced adequately to secure dogs. His Worship asked Members whether they had any reason why Council should not adopt the staff recommendation of declining the request to waive the infringement fee.

Resolved

That the report be received and that the request to waive the infringement fee be declined.

Cr Phillips / Cr Johnson

Item 32 DISTRICT LIBRARIANS REPORT FOR OCTOBER TO DECEMBER 2013

Discussion

The District Librarian attended the meeting and presented her report on Library activities for the period October to December 2013. In reply to Cr Phillips the District Librarian advised that the duties of a computer mentor or volunteer would be one on one mentoring sessions for library patrons, providing assistance with some of the following tasks –

- Navigating search engines
- Setting up email accounts
- Completing a CV
- Downloading, saving and sending documents
- Submitting online job applications
- Downloading ebooks and audiobooks

Cr Williams informed the District Librarian that she could possibly assist, perhaps once a month. She suggested that local businesses be contacted in this regard and perhaps a roster could be established. The District Librarian advised that the library staff will work in with people indicating they wish to volunteer.

Cr Klos asked the District Librarian where she saw the Library in five years' time. The District Librarian advised that there has been considerable discussion on the future of libraries and that library usage is changing to cater for what people want. She said libraries are now becoming a community space which she would like to see meets the needs of the local community. The Librarian advised that people are still reading although doing this in a different way.

Cr Pilkington wished to acknowledge and to congratulate Danielle Hawkins on the publication of her second novel, 'Chocolate Cake for Breakfast' – great achievement.

Resolved

That the District Librarian's quarterly report for the period October to December 2013 be received.

Cr Pilkington / Cr Tindle

Item 31 POPULATION HEALTH SERVICES PRESENTATION

Discussion

Dr Dell Hood (Public Health Specialist and Medical Officer of Health) and Mr Nick Chester (Policy Analyst) representing Population Health Services attended the meeting. Dr Hood advised that she has been in her position for the past 18 years and said it is the intention of the presentation to inform Members of what Population Health can provide and the importance of Local Government decisions. She said Local Government services are Health Services which effects the lives people are living. Dr Hood advised that health is the opposite of sickness and asked for Members to consider the health implications of Council's decisions. She circulated Part 2 of the Health Act 1956 which outlines the powers and duties of Local Authorities in respect of Public Health. Dr Hood referred to the Resource Management Act in particular land use planning and advised that decisions from these will affect the well-being of the people of the District. She outlined Population Health Services interested areas these being –

- 10 Year Plan/Annual Plan
- Water Supply Bylaw
- Cemeteries Bylaw
- Class 4 Gambling Venues
- Public Mobility Spaces
- Local Alcohol Policy
- Smoke-free Outdoor Areas Policy

Dr Hood advised that her organisation will support/provide back up to Council and to form a partnership with Council in its role of providing leadership.

Dr Hood said she would appreciate any feedback from Members on today's presentation. Cr Tindle thanked the representatives for their very interesting presentation. Cr Klos advised that in her experience to date, any health related matters presented to Council are usually greeted with 'not our problem'. Cr Williams referred to the provision of a Smoke-free Policy in the workplace and felt that this should be lead, as an executive of the company concerned. She queried whether support is available. Dr Hood replied that her organisation will support with advice on the matter. She advised that workplace legislation is with Worksafe NZ, which is not so focused on health gains.

Resolved

That the Population Health Services presentation be received

Cr Phillips / Cr Johnson

Item 34 ENVIRONMENTAL HEALTH OFFICER/LIQUOR LICENSING INSPECTOR'S REPORT FOR OCTOBER - DECEMBER 2013

Discussion

The Environmental Services Manager summarised the Environmental Health Officer/Liquor Licensing Inspector's report for the three month period 1 October to 31 December 2013.

Resolved

That the Environmental Health Officer/Liquor Licensing Inspector's report for October 2013 to December 2013 be received

Cr Pilkington / Cr Prescott

Item 35 PLANNING REPORT FOR OCTOBER TO DECEMBER 2013

Discussion

The Environmental Services Manager summarised a report on Resource Consents granted under Delegated Authority for the period 1 October to 31 December 2013. He said there has been a low level of activity during 2013 however, the forecast is for an upward trend in activity this year. Cr Johnson queried how an applicant dealt with obtaining consents from both the Regional and Local Council. The Environmental Services Manager replied that the Regional Council and the District Council both have responsibilities around managing earthworks. However, the resource consent criteria for each Council are quite different and combining the roles would be problematic.

Resolved

That the Planning Report for October to December 2013 be received.

Cr Phillips / Cr Pilkington

Item 36 DISTRICT BUILDING CONTROL OFFICERS REPORT FOR OCTOBER TO DECEMBER 2013

Discussion

The Environmental Services Manager summarised the District Building Control Officer's report on Building Consents granted during the period October to December 2013.

Resolved

That the District Building Control Officer's report be for October to December 2013 be received.

Cr Prescott / Cr Pilkington

Item 37 CREATIVE COMMUNITIES ASSESSMENT COMMITTEE MINUTES 11 DECEMBER 2013

Discussion

The Governance Supervisor presented minutes of a meeting of the Creative Communities Scheme Assessment Committee held on 11 December 2013.

Cr Tindle requested that Councillors, in particular those on the Assessment Committee, are kept informed of when the funding rounds take place and any other relevant information in relation to the administration of the Scheme.

Resolved

That the following applications be approved for distribution –

| Applicant & Explanation | Amount |
|--|---------------|
| 1. Te Ora Kotahi O Kawhia – To keep the kapa haka group going until its future becomes known - tutoring | \$1000 |
| 2. J Teei – to ordinate a children's wearable arts show in Kawhia | \$1000 |
| 3. Kawhia Maori Women's Welfare League – to hold a two day wananga for children 8-16 yrs to make and use short poi | \$ 850 |
| 4. Maihihi School – to get pupils to paint a mural on a wall next to the swimming pool. | \$ 350 |

| | |
|--|---------------|
| 5. C Shepherd – to re-stock the studio for basic teaching activities and for two workshops | \$1800 |
| 6. Otorohanga College Music Department to put on a musical stage production – hiring costs of lights and microphones | \$1000 |
| 7. Mrs D Lurmans – Otorohanga Rotary Club – to acknowledge NZ’s cultural diversity and provide Diwali Festival in Otorohanga | \$1000 |
| 8. Lot Larson – to provide music tutoring on various instruments | \$1000 |
| Total | \$8000 |

Cr Prescott / Cr Tindle

Item 38 ODC MATTERS REFERRED FROM 17 DECEMBER 2013

Discussion

The Governance Supervisor took Members through Matters Referred.

OTOROHANGA PRIMARY SCHOOL - STILE

The Engineering Manager reported that there are two stiles requiring repair and that these will be repaired shortly.

OCB – OTOROHANGA SEWERAGE PONDS

The Engineering Manager confirmed that a report will be prepared for consideration at the next meeting of the Otorohanga Community Board on permissions to dispose of septic tank effluent into the Otorohanga Sewerage Ponds.

OTOROHANGA COMMUNITY’S FACILITIES

The Engineering Manager suggested that a tour of the Otorohanga Community’s Services facilities for both Councillors and Otorohanga Community Board Members be undertaken after the Roothing Tour to be held on 28 January 2014.

It was agreed that the item under Services Manager dated 19 November 2013 remain on Matters Referred.

GENERAL

BEATTIE HOME

Cr Johnson referred to the proposed extension to Beattie Home and said he admired the energy and the passion for the facility shown by Mr Bob Strawbridge and Andrew Ormsby. He said the facility is run on a very tight budget and that the new Wing will improve economies of scale.

Cr Johnson reported it is proposed to raise \$500,000 towards to the extension by approaching 50 families to donate \$10,000 each.

Cr Klos questioned why Council appoints a Councillor to the Beattie Home Trust. Cr Pilkington suggested that clarity for this should be obtained from Council’s Auditors. It was agreed that staff give the matter further consideration for advice back to Council.

ROYAL VISIT

Cr Johnson highlighted the forthcoming royal visit towards the end of March 2014 and suggested that Council should put its name forward to be included in the visit.

LUNCH ADJOURNMENT

Council adjourned for Lunch at 12.33pm and resumed at 1.08pm.

WAIKERIA PRISON LIAISON COMMITTEE

Cr Prescott reported on his attendance along with Cr Klos at a recent meeting of the Waikeria Prison Liaison Committee. He said it was a very good meeting and that he was impressed with the good rapport Council's Building Department staff have with representatives of the Department of Corrections. Cr Prescott reported it is the intention to demolish the central wing at the prison facility in approximately 5 years' time. He said it is also desired to close the south entrance.

Cr Prescott reported that approximately 18 inmates go out to work each day. He said a video link has been installed which has reduced transporting costs for inmates which are required to appear in Court. Cr Prescott further advised that inmates can now hire a TV for \$2.00 a week.

Cr Klos reported that work is being carried out towards improving the culture at the Waikeria Prison Facility.

OTOROHANGA DOMAIN – PRACTICE WICKETS

Cr Tindle referred to the proposal to install practice wickets at the Otorohanga Domain and that it has been reported Council is currently dealing with issues regarding the proposal. Cr Prescott advised that permission has been given for the installation of two practice wickets, subject to discussion with Council representatives regarding potential retention of some trees.

WAIPA RIVER ACCESS SIGNS

Cr Phillips congratulated Council on the recent erection of access signs to the Waipa River.

FLOOD BANKS

Cr Phillips queried what was happening in regards to the stop banks adjacent to the Otorohanga Bowling Club. The Engineering Manager advised that the top level of the stop bank has been raised and also thickening of the banks. He said Council is initially funding the work at a cost of \$100,000 which will be reimbursed from the Regional Council.

KAWHIA ACTIVITIES

Cr Pilkington reported that the Regatta days held recently in Kawhia were very successful and extended thanks to the organisers, Council staff and contractors for their prompt assistance in dealing with the matter of melting tar seal.

KAWHIA KAI FESTIVAL

Cr Pilkington reminded Members of the Kawhia Kai Festival to be held on Saturday 8 February 2014. She said this is an alcohol and smoke free event.

LOCAL ALCOHOL POLICY

Council's Environmental Services Manager reported that consultation has closed and a text agreed to. He said Council will notify the provisional policy at the next Council meeting and only those persons that made a submission can appeal.

STOCK MOVEMENT BYLAW

In reply to Cr Phillips the Engineering Manager advised that the actual consultation period fell short of the statutory deadline therefore the closing date had been extended for submissions. He said these closed last Friday with two submissions been received.

ENVIRONMENT MEDIATIONS

Cr Klos raised the matter of environmental mediations and suggested that Councillors require some education in particular, regarding the District Plan. She felt this is necessary in order for elected members to be better able to explain Council's position. Council's Environment Services Manager felt that the next review is too far out and that existing Members may not be on Council at this time. Cr Pilkington reported that there are people out within the District who will not let go of the issues that arose in the previous review.

AROHENA RECYCLING PROGRAM

Cr Klos reported that the Arohena Recycling Program is in a mess and that this has been left for a few people to sort out. The Engineering Manager reported that originally Council relied on locals to bring the recycling material into the depot however, this has been superseded by Council agreeing to fund the pick-up of this. He said it just requires someone locally to periodically collect the material. The Engineering Manager undertook to discuss the matter with the Council office managing these issues.

RECYCLING ISSUE

Cr Williams referred to an issue with the recycling truck leaving broken glass on the side of the road. Cr Prescott advised that on the last rubbish collection day the contractor did not finish collecting rubbish until 7.30pm. Apparently there was only one recycling truck available. Members were informed that the recycling truck will only pick up rubbish etc from within a certain distance of the collection truck.

WAIPA NETWORKS - OVERHEAD POWER LINE

The Environmental Services Manager reported on the proposed Te Awamutu to Hangatiki overhead power line and informed Members that the project has been named the Te Awamutu Re-enforcement Project and that Waipa Networks are preparing the application report. He said the application is likely to be heard by a combined Committee of the three Councils involved being, Waipa, Otorohanga and Waitomo. The Environmental Services Manager further advised that Waipa Networks have requested the opportunity to update Council on the proposal. The proposed route of the power line will pass through the District and the centre of Otorohanga.

KIO KIO SCHOOL

His worship referred to correspondence received from the Kio Kio School advising that the Board of Trustees have identified the need to provide a playground facility that is useful to the Kio Kio community. The Board of Trustees wished to seek endorsement of their project from the Otorohanga District Council.

Accordingly Members agreed that the appropriate written support for the project be forwarded.

MATARIKI HOSPITAL – TE AWAMUTU

His Worship referred to correspondence requesting support to keep the birthing and postnatal services available in Te Awamutu. Members were advised that the District Health Board have undertaken study to review the Maternity services at Matariki Hospital in Te Awamutu. The review has gone before the District Health Board's Board and is now at the stage of public consultation.

His Worship is seeking support in the retention of this facility. This was agreed to.

MAYORS TASKFORCE FOR JOBS – RANGITAHU LEADERSHIP DEVELOPMENT PROGRAM

His Worship referred to information received from TUIA community service, this being a passionate group of young people who have gathered from throughout New Zealand to respond to a challenge that has been put to them by the Mayors of the District to stand as leaders. Despite their many differences in their individual upbringings, they share a common purpose, to come together and combine their ideas, skills and passions to unite as a strong, solid unit of Maori youth with a passion to serve their communities. His Worship said he would like Council to confirm its commitment to the program in 2014 by 28 February 2014.

WAIKATO REGIONAL COUNCIL

His Worship reported that the Chair of the Regional Council, Ms Paula Southgate wishes to make herself known to Councillors at the next meeting of Council to be held on 18 February 2014.

ROADING TOUR 2014

The Engineering Manager reminded Members of the Roothing Tour of the District to be undertaken on Tuesday 28 January 2014. He obtained confirmation of those Members attending.

FAR REVIEW

The Engineering Manager referred to discussions held recently in a workshop situation regarding the funding assistance rates and the options available to the proposed changes. He said there is no sound principles behind the arguments for change and what is proposed appears to be no better than what is already in place. The Engineering Manger reported that the message received from Local Government is that there is little desire for change.

REGISTER OF MEMBERS INTERESTS

The Finance and Administration Manager circulated forms for Members to declare their interest's and once completed return to him.

OTOROHANGA COUNSELLING SERVICES

The Finance and Administration Manager reported that the grant of \$10,000 to the Otorohanga Counselling Services has now been fully repaid.

MEETING CLOSED

The meeting concluded at 1.50pm

MAYOR:

DATE: