



Otorohanga District Council

MINUTES

28 October 2014

OTOROHANGA DISTRICT COUNCIL

28 October 2014

Minutes of an ordinary meeting of the Otorohanga District Council held in the Council Chambers, Maniapoto St, Otorohanga on Tuesday 28 October commencing at 10.02am.

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of Council.

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PRESENT

Mr MM Baxter (Mayor), Crs, RA Klos, RM Johnson, KC Phillips, DM Pilkington (Deputy Mayor), RJ Prescott, PD Tindle and AJ Williams.

IN ATTENDANCE

Messrs DC Clibbery (Chief Executive & Engineering Manager), GD Bunn (Finance & Administration Manager), AR Loe (Environmental Services Manager), B O'Callaghan (District Accountant) and CA Tutty (Governance Supervisor).

OPENING PRAYER

Cr Tindle read the Opening Prayer.

His Worship declared the meeting open and welcomed those present. He thanked Councillors for their attendance at the morning tea and Citizenship Ceremony prior to the commencement of the meeting.

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

Resolved that the Governance Supervisor's report on the Sport NZ Rural Travel Fund, including grants recommended by the Assessment Committee, be considered in General Business which will require a resolution.

Mayor / Cr Prescott

CONFIRMATION OF MINUTES – 16 SEPTEMBER 2014

Resolved that the minutes of the meeting of the Otorohanga District Council held on 16 September 2014, as previously circulated, be approved as a true and correct record of that meeting.

Cr Pilkington / Cr Johnson

REPORTS

Item 117 DELOITTE AUDIT HIGHLIGHTS MEMO

Discussion

Mr Bruno Dente of Deloitte attended the meeting and presented the Council Audit Highlights Memo for the year ended 30 June 2014. He extended thanks to Council's management and finance staff for their cooperation in the auditing of Council's financial statements.

Mr Dente advised that their audit has substantially been completed subject to the following –

1. Approval of the Annual Report by Council.
2. Receipt of subsequent events confirmation.
3. Receipt of signed Representation letter.
4. Audit of the summary financial statements.

Mr Dente advised that a number of legislative changes have occurred recently which apply to this Council. He said the changes include Local Government (Financial Reporting and Prudence) Regulations 2014 which came into force from 1 May 2014. Mr Dente reported that it has been noted that consistent with last years findings, no formal legislative compliance policy is in place.

With regard to the matter of rates, a number of recent issues within the Local Government sector have highlighted problems with rates not being set in accordance with the Local Government (Rating) Act 2002 (LGRA). He said compliance with the detail of the LGRA is vital, if the rate is not within the range of options and restrictions provided for in the Act, it may not be valid. Mr Dente said it is essential to note that compliance with the legislation is the responsibility of

management and Councillors. Mr Dente then referred to Governance and Accountability and advised that they have developed an understanding of how responsibilities and decision-making rights and authorities are determined and ensuring these are appropriate for this Council, and responsibilities and accountabilities are clear. He said the oversight and monitoring arrangements within this Council appear appropriate for an organisation of its size.

Mr Dente referred to Asset Management and advised that they have been asked to report on the level of deferred capital and maintenance expenditure and that the only significant item they will report will be the delay in the Wharepuhunga roading project. He said this is an area that they will continue to focus on as they progress through the audit of LTP 2015-25. The main finding being the need for Council to maintain an up to date Asset Management Plan and monitor actual results against this Plan.

Mr Dente then referred Members to the capitalisation of salaries and wages and advised that those attributable to work associated with forming fixed assets are capitalised to asset additions. He said this is allowed by accounting standard however, this Council has capitalised the costs at a rate which also includes overhead costs. Mr Dente advised that although it is recognised that the amount being capitalised would be no different to the cost of a Contractor performing the work, the Accounting Standards stipulates that only the actual salaries and wages cost can be capitalised. The Finance & Administration Manager advised that this will now be incorporated into the LTP. He said Council can still claim the total amount for subsidy however, this cannot now be capitalised.

CAPITALISATION OF SALARIES & WAGES

Cr Tindle queried whether there is any benefit to Council with regards to capitalisation of overhead costs. The District Accountant replied no, there was not.

Resolved

That the Deloitte Audit Highlights Memo presentation and comments be received.

Cr Phillips / Cr Klos

Item 118 OTOROHANGA COMMUNITY BOARD MINUTES 11 SEPTEMBER 2014

Resolved

The minutes of the meeting of the Otorohanga Community Board held on 11 September 2014 be received.

Cr Prescott / Cr Tindle

Item 119 KAWHIA COMMUNITY BOARD MINUTES FOR 26 SEPTEMBER 2014

Discussion

Cr Pilkington referred to page 2, Kawhia Water Supply, and requested the word 'capitol' in the second line, be corrected to read 'capital'.

Cr Pilkington then referred to page 2, first paragraph and requested it be amended to read 'District Development Board has agreed to pay for the replacement of the vinyl skins.

Resolved

The minutes of the meeting of the Kawhia Community Board, held on 26 September 2014, as amended, be received.

Cr Pilkington / Cr Tindle

Item 120 DISTRICT BUILDING CONTROL OFFICERS REPORT FOR JULY TO SEPTEMBER 2014

Discussion

The Environmental Services Manager presented the District Building Control Officer's report for the period 1 July to 30 September 2014.

The Environmental Services Manager referred to a report forecasting a 10 percent increase in construction activity every year for the next four years and reported that limited capacity for this construction activity is beginning to show through. Cr Phillips referred to the matter of accreditation and queried the number of outstanding Consents that were two years past issue date, having to be assessed. The Environmental Services Manager replied there is a backlog of approximately 300 files. He advised that after two years Council has to make a decision whether to grant or not the issuing of a CCC. He said decision letters have been forwarded to all those consent applicants stating that CCC had been refused because the project was not finished. The Environmental Services Manager reported that should work cease for a period of time then Council may close the file and the applicant would need to re-apply when work re-commences. In reply to Cr Tindle, the Environmental Services Manager advised that the two year period commences from the granting of the Consent. The Environmental Services Manager confirmed that should the Applicant be making an effort to carry out the project then Council will allow it to continue. He further advised that the Applicant has to commence work within 12 months of the Consent being granted otherwise it will lapse.

Resolved

The District Building Control Officer's report for the period 1 July to 30 September 2014 be received.

Cr Johnson / Cr Pilkington

Item 121 PLANNING REPORT FOR JULY TO SEPTEMBER 2014

Discussion

The Environmental Services Manager presented a report on Resource Consents granted under Delegated Authority for the period 1 July to 30 September 2014. He confirmed that the new District Plan becomes operative from 30 October 2014. In reply to Cr Phillips, the Environmental Services Manager advised that he does not think this Council's District Plan has had any detrimental effect in regard to approving Subdivision Consents. Cr Pilkington reported that there is been a huge stockpile of approved sections available which accordingly would make any developer think twice before proceeding with further development. Cr Klos referred to the fact that Council keeps a record of new subdivisions however, queried whether amalgamation of properties is also recorded as this does change the makeup/character of the District. The Environmental Services Manager replied that no, Council does not record amalgamations as this is something that it has no control over. He suggested whether amalgamations could be identified by purusing aerial photographs. In reply to Cr Tindle, Cr Klos reported that the character of the District is changing due to the aggregation of farms impacting on matters such as less people, retainment of schools, social activities, services, Districts becoming isolated, etc. The Environmental Services Manager advised that Council only records boundary adjustments.

Resolved

The Planning Report for July to September 2014 be received.

Cr Phillips / Cr Johnson

Item 122 ANIMAL CONTROL OFFICERS REPORT FOR JULY TO SEPTEMBER 2014

Discussion

The Environmental Services Manager presented a report on Dog and Animal Control activities for the period July to September 2014.

Resolved

That the Environmental Services Manager's report on Dog and Animal Control for July to September 2014 be received.

Cr Prescott / Cr Phillips

Item 123 ENVIRONMENTAL HEALTH OFFICER/LICENSING INSPECTOR'S REPORT FOR JULY – SEPTEMBER 2014

Discussion

The Environmental Services Manager presented the Environmental Health Officer/Licensing Inspectors report for the three month period from 1 July to 30 September 2014.

In reply to Cr Phillips regarding the meaning of 'single serve' areas, the Environmental Services Manager replied that this refers to only one item not a pack of items. He said Agencies are waiting for a decision from ARLA on the Tasman and Wellington City Councils LAP's which will indicate how the Authority sees how supermarket hours and single serve areas are to be interpreted.

Resolved

That the Environmental Health Officer / Licensing Inspector's report for 1 July to 30 September 2014 be received.

Cr Klos / Cr Tindle

Item 124 PROPOSED INCREASE OF BUILDING CONSENT FEES

Discussion

The Environmental Services Manager presented a report on proposed changes to Building Consent fees in order to increase the cost recovery from building applications. He said the proposal is due to the outcome of the recent Building Control process audit and the time taken in processing applications.

The Environmental Services Manager advised that any changes will be advertised allowing public submissions for a one month period. Any new charges will take effect from 1 January 2015. He confirmed that this Council's charges would be fairly consistent with those of Waipa District Council however, slightly higher in respect to minor works. Cr Klos expressed the opinion she would prefer to see charges increased on the larger projects rather than the smaller ones. In reply to Cr Tindle regarding the suggested bands, the Environmental Manager replied that over \$20,000 an Applicant pays, \$2.03 per \$1000 in government levies and also \$1 in \$1000 to BRANZ. His Worship said he would like to see some alternative options to the proposal in the report and suggested that a flat fee be charged to every application. The Environmental Services Manager replied that the proposed increase is necessary in order to fund a new Building Control Officer. He further advised that Council has been directed to employ more people and that staff have to be available to assist the public. Cr Pilkington said she is concerned about keeping a balance of costs for low budget projects, and suggested whether Council look at a \$100 increase in respect of small projects. The Environmental Services Manager reported that the proposed increase is all about the building quality system and accreditation process which is totally unrelated to the size of the project. In reply to Cr Phillips, the Environmental Services Manager replied that the process is already highly subsidised by the ratepayer. Cr Klos expressed the

opinion that Council has a responsibility to ensure everyone within the Community is supported. Cr Phillips suggested that staff provide a scenario of the different options available for consideration later in the meeting. Following the luncheon the Environmental Services Manager circulated details of four fee increase proposals relating to the proposed income of Building Control fees.

Resolved

That Building Consent Fees proposal (No 2) be approved for public notification –

Under \$20,000 - \$100 increase

\$20,000 to \$200,000 - \$325 increase

Over \$200,000 - \$400 increase.

Mayor / Cr Prescott

Item 125 SEISMIC ASSESSMENT OF COUNCIL OFFICE BUILDING

Discussion

The Chief Executive presented a report on the results of a seismic assessment of the Council office building. He reported that as the content of the legislation is still evolving in response to feedback, there is clearly still a risk that substantial future costs could be placed on property owners through a need to upgrade buildings to meet the Earthquake Safety Standards required by law and/or Insurers. He said it had been suggested that staff commence with an assessment of this building which has proved quite positive. His Worship referred to the use of the Freightlines premises on Main North Road as a Civil Defence Emergency Centre and queried whether Council could have any obligation regarding the condition of this building. The Chief Executive replied that under legislation the property owners may be required to carry out a seismic assessment themselves.

Resolved

That the Chief Executive's report be received.

Cr Phillips / Cr Klos

Item 126 SHOP FRONT FACADES AND VERANDAHS MAINTENANCE

Discussion

The Chief Executive presented a report on the need for regulation of shop front verandahs.

The Chief Executive reported that there is currently no Bylaw or Policy in place that effectively addresses the maintenance and upkeep of verandahs over public places in the District. He said for reasons outlined in his report it is suggested that Council needs to give some thought to adopting some regulatory tools to allow staff to require properties owners to undertake a proactive programme of maintenance and repairs on verandahs to ensure the safety of all street users. His Worship said he had a vision that a uniform verandah be erected right down each side of Maniapoto Street, the cost being subsidised by Council. The Chief Executive again stressed the need for some Bylaw to be in place to ensure that verandahs are safe. Cr Pilkington queried how the existing conditions of the verandahs would fit under Health & Safety regulations. She suggested that the Chief Executive's report be placed on the Agenda for both the Otorohanga & Kawhia Community Boards. Cr Johnson felt that a workshop meeting be held on this issue as it is a huge matter and more information is required. Cr Pilkington said she felt that in the meantime control is required over the condition of existing verandahs. The Environmental Services Manager reported that proposed legislation has been drafted and maybe in place prior to Christmas. He said however, rural buildings may be exempt under this legislation. Cr Klos

agreed that Council needs to work towards providing a Bylaw and agreed that a workshop be held on this matter, including representatives from both Boards.

Resolved

That a draft bylaw covering the construction, inspection and maintenance of shop fronts and verandahs over public footpaths in the Otorohanga District is prepared for consideration by Council.

Cr Pilkington / Cr Johnson

Item 127 ANNUAL REPORT TO 30 JUNE 2014

Discussion

The District Accountant referred Members to the Annual Report for the year ended 30 June 2014 which is required to be adopted by Council. He circulated an additional page in relation to Local Government Act Disclosures – rating base information and insurance.

Discussion was held on the provision of graphs and Members informed that these have been requested by the Department of Internal Affairs for inclusion in the document.

The Chief Executive advised that a considerable amount of detail is contained within the document and acknowledged the work undertaken by Council's District Accountant in the preparation of the documents.

Resolved

The Annual Report for the year ended 30 June 2014 be adopted.

Cr Phillips / Cr Johnson

Item 128 CARRYOVERS 2013/14/15

Discussion

The District Accountant presented a list of the capital carryovers identified from the 2013/14 financial year for consideration and approval by Council.

Resolved

That Council adopts the carryovers as listed –

Item	2013/14 budget allocation	Amount spent to 30 June 2014	Proposed carry over amount	Funding Method	Reason
Kawhia Wharf – Replace Pontoon Matting	\$5,000	\$2,240	\$2,760	Cash surplus	Work carried over due to other work on wharf requiring removing deck board, will replace matting after these are replaced.
Oto Housing – Replace fuse boxes	\$5,000	-	\$5,000	Rental income	Fuse box replacement not able to be scheduled in 2013/14
Council Building - Aircon Units	\$20,000	\$12,075	\$7,925	Cash surplus	Additional work required on air conditioning in Interview Room and Executive Wing
Oto Water Treatment – Pump Renewals	\$24,000	-	\$24,000	Cash surplus	Pump renewals required in the current year

Ranginui RWS – Sundry Renewals	\$5,000	\$3,522	\$1,500	Cash surplus	Purchase and installation of data logger
Furniture & Fittings – Website Development	\$35,000	\$19,084	\$16,000	Cash surplus	Ongoing development of website, including online payments
Roading – Footpath maintenance	\$72,000	-	\$72,000	Cash surplus	Contract deferred due to poor tender prices received
Furniture & Fittings – Computer Hardware	\$60,000	\$49,286	\$10,714	Cash surplus	Computers coming due for replacement in the current year
Furniture & Fittings – Computer Software	\$30,000	\$16,196	\$13,804	Cash surplus	New testing costs for software upgrade with test server

Cr Pilkington / Cr Prescott

Item 129 DEVELOPMENT & FINANCIAL CONTRIBUTIONS POLICY

Discussion

The Chief Executive presented a report on suggested changes to Council's policy on Development and Financial Contributions.

Resolved

That

1. The requirement for a Development Contribution in respect of an additional water reservoir for Kawhia is removed.
2. The requirement for a Development Contribution in respect of an additional water supply main linking Thomson and Harper Avenues is removed.
3. Development Contribution levels for particular projects are set in accordance with the content of the Chief Executive's report.
4. Existing Financial Contributions and the methodologies used to establish these contributions remain unchanged.
5. The tabled revised draft Policy on Development and Financial Contributions is approved, to be consulted upon as part of the Long term Plan process.

Cr Prescott / Cr Pilkington

Item 130 KAWHIA MEDICAL CENTRE ROOF

Discussion

The Engineering Manager presented a report seeking approval for additional expenditure in respect of replacing the roof of the Kawhia Medical Centre. He confirmed that this work will be jointly funded by the Kawhia Community Board and Council.

Cr Pilkington reported that she had had communication from a Kawhia Community Board representative expressing the opinion that the tender price for the work is highly excessive. She queried the urgency of the work required and whether it would be an option to call for tenders. Cr Pilkington said she is not opposed to approving the work but did question the tender price following the advice received. The Environmental Services Manager highlighted the fact that when such work is being carried out, additional safety requirements are required. The Engineering Manager replied that the timeframe is satisfactory however, strong efforts have been

made to get people interested in submitting a price for the work. He said if the work is not urgent then perhaps it could be worthwhile to re-tender. Cr Pilkington advised that she is not aware of the importance of having the work completed now. She requested that the report be placed on the Agenda for the next Kawhia Community Board meeting.

Resolved

That Council approves expenditure of \$20,500 for the purpose of replacing the roof of the Kawhia Medical Centre.

Cr Pilkington / Cr Phillips

Item 131 SIGNIFICANCE AND ENGAGEMENT POLICY

Discussion

The Finance & Administration Manager presented the final version of the Significance & Engagement Policy for public consultation.

Resolved

That the Draft Significance & Engagement Policy be adopted and be made available to the public fulfilling the requirements of Section 82A of the Local Government Act 2002 calling for public submissions.

Cr Tindle / Cr Phillips

**Item 132 WAIKATO SPATIAL PLAN: APPROVAL OF NON-LOCAL GOVERNMENT
NOMINEES TO THE WAIKATO SPATIAL PLAN JOINT COMMITTEE**

Discussion

The Chief Executive presented a report seeking Council's approval to appoint non-Local Government representatives to sit on the Waikato Spatial Plan Joint Committee.

Resolved

That Pursuant to clause 30 and 31 of Schedule 7 of the Local Government Act 2002 and in accordance with section 3, Membership of the Waikato Spatial Plan Joint Committee Terms of Reference, Otorohanga District Council resolves to appoint the following four non-local government members, being Michael Spaans, Margaret Devlin, Dr Bev Gatenby and Tipene (Steven) Wilson to the Waikato Spatial Plan Joint Committee.

Cr Klos / Cr Johnson

**Item 133 ODC PROPOSED SCHEDULE OF ORDINARY MEETING DATES JANUARY
TO DECEMBER 2015**

Discussion

The Governance Supervisor referred Members to a proposed schedule of ordinary meeting dates for the period January to December 2015.

The Finance & Administration Manager advised that under the LTP process attempts will be made to work in with the proposed dates however, some additional/gazetted meetings may be required.

Resolved

That the proposed schedule of ordinary meeting dates for the period January to December 2015 as outlined below be approved in accordance with Clause 19 of the Seventh Schedule of the Local Government Act 2002.

Tuesday 20 January 2015
17 February 2015
17 March 2015
21 April 2015
19 May 2015
16 June 2015
21 July 2015
18 August 2015
15 September 2015
20 October 2015
17 November 2015
15 December 2015

TIME: **10.00am**

VENUE: Council Chambers

Cr Pilkington / Cr Tindle

Item 134 APPLICATION FOR TEMPORARY ROAD CLOSURE – HAMILTON CAR CLUB – NGUTUNUI HILLCLIMB

Discussion

The Engineering Manager referred Members to the Engineering Support Officer's report on an application received from the Hamilton Car Club for a road closure within the District to enable the Hamilton Car Club to hold the Ngutunui Hillclimb.

Cr Pilkington expressed the need for the Hamilton Car Club to consult with residents on roads connecting with the roads intending to be closed.

Resolved

That approval be granted for the following road closures:

Purpose: Ngutunui Hillclimb

Date: Sunday, 1 March 2015

Details of Closure: **PEKANUI ROAD** – entire length. Includes intersection with Scott Road (no exit)

Period of Proposed Closure: 8.45am to 5.00pm

With the following conditions imposed:

1. Persons will be allowed through in the event of an emergency.
2. Hamilton Car Club is to pay an application fee of \$400.00 towards administration of the road closure to Otorohanga District Council.
3. Hamilton Car Club is to pay for all advertising costs in appropriate newspapers. Public notice advertisements are to be published in the Waitomo News.
4. Hamilton Car Club is responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,000,000. This is required to indemnify Council against

any damage to property or persons as a result of rally activities during the road closure period.

5. Hamilton Car Club is to comply with the objection provisions contained in the Transport (Vehicular Traffic Road Closure) Regulations 1965.
6. Hamilton Car Club is to liaise, and provide evidence of liaison with all operators and businesses that may be affected by the road closures.
7. Hamilton Car Club is to consult with all residents of all properties on the roads intending to be closed and also residents on roads connecting with the roads intending to be closed, including any no exit roads. Two mail drops to residents are also to be carried out. All initial mail drops to residents are to be approved by Council staff before distribution commences. The subsequent mail drop is to be completed no later than ten full days before the proposed closures.
8. Hamilton Car Club is solely responsible for signposting and policing of the roads to be closed, to ensure that only vehicles connected with the event have access to the road closure areas. This includes arranging the delivery, erection and staffing of all road closure barriers and the removal thereof after closures. All gates and entranceways are to be taped and tape is to be removed thereafter.
9. Signs advising of the road closures are to be erected at the start and end of the closed portions of roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure. A Hamilton Car Club representative is to meet with Council Engineering staff regarding the required signs format, size, location and quantity of signs for approval before they are manufactured and erected.

Cr Pilkington / Cr Johnson

Item 135 NGA WAI O WAIPA CO-GOVERNANCE FORUM

Discussion

Members were circulated with a copy of a report of the meeting of the Nga Wai O Waipa Co-Governance Forum held on 17 September 2014. His Worship referred to the impact of the desired water take by the Auckland Region from the Waikato River and the significant influence the Forum will have in future in looking after the waterway.

Resolved

That the report of the meeting of the Nga Wai o Waipa Co-governance Forum be received.

Cr Pilkington / Cr Klos

Item 136 ODC MATTERS REFERRED FROM 16 SEPTEMBER 2014

Discussion

The Governance Supervisor took Members through Matters Referred.

ESTABLISHMENT OF AN IWI LIAISON GROUP

His Worship agreed to follow up on the suggestion of establishing an Iwi Liaison Group with the various groups he is involved in, for report back to Council.

WAIKATO RIVER TAKE

The Chief Executive reported that to date he is not aware of an application by the Auckland City Council with the Waikato Regional Council to take water from the Waikato River.

LUNCHEON ADJOURNMENT

Council adjourned for lunch at 12.40pm and resumed at 1.19pm.

GENERAL

TURONGO STREET – TRUCKS UNLOADING

Cr Tindle expressed concern at the situation where trucks are parking in the middle of Turongo Street to unload goods into the premises of RD1. He said forklifts are operating from each side of the vehicles. The Engineering Manager agreed this procedure is not acceptable and has been brought to the attention of previous Boards. Cr Johnson felt that Council needs to assist businesses in carrying out their operation and that the width of Turongo Street makes such unloading possible.

Cr Phillips agreed to approach the Manager of RD1 regarding the situation for report back to Council

CODE OF CONDUCT

Cr Pilkington requested a review of the Elected Members 'Code of Conduct' be carried out, in particular regard to Councillors and Board Members speaking in public media on Council matters.

INCITE

Cr Pilkington reported that the Otorohanga District Development Board has organised an Incite Event and extended an invitation to Councillors to attend a function on 3 November 2014 at 6.30pm at the Otorohanga Club. She advised that the District Business Awards will be presented at this event.

REGIONAL TRANSPORT WORKSHOP MEETING

Cr Pilkington reported on her recent attendance at a Regional Transport Workshop meeting which covered mainly roads and transport matters outside of this District. She said however, there is a State Highway 3 Committee established, which this Council has no representation on.

KAWHIA SPRING FLING

Cr Pilkington reported on her attendance at the Kawhia Spring Fling held last Friday and said there was a huge crowd in attendance. She extended congratulations to Dr Carol Shephard and the Art Committee in the organisation of this annual event.

YOUTH INITIATIVES

Cr Pilkington reported she has recently been on two Youth Initiatives Tours conducted by Ray Haley. She referred to the possibility of a new source of funding for Youth Initiative programmes.

ECONOMIC DEVELOPMENT

Cr Pilkington reported she made a presentation on behalf of the Otorohanga District Development Board at a workshop on Economic Development held at the Matamata/Piako District Council office.

MINISTRY OF BUSINESS, INNOVATION & EMPLOYMENT

Cr Pilkington reported on her attendance, along with representatives from the Otorohanga Kiwi House, at a meeting in Rotorua held by the Ministry of Business, Innovation and Employment. She referred to tourism within the region and said this was a very positive meeting at which an undertaking was given to assist the Kiwi House through the process required.

WATER TANKS – NEW HOUSES

Cr Klos referred to a comment in the minutes of the Otorohanga Community Board where a Member had suggested that all new houses should have water tanks installed. She said she could not see why this should not be the case.

NGAROMA RESIDENT

Cr Klos referred to the presence of a Ngaroma resident located on Road Reserve and the accumulation of rubbish in the vicinity.

DISTRICT HEALTH BOARD

Cr Klos expressed her concern at matters relating to rural health and advised that Council is being blamed for a number of situations such as the difficulty in employment of local doctors, rural women unable to find employment, etc. She said it is impossible for rural people to get elected onto the Board in order to report the needs of the rural areas. Cr Klos reported that there is a large number of young people now residing in rural areas.

Cr Klos suggested a workshop be held relating to Housing for the Elderly. She said she sees an opportunity for small rural towns as a good location for elderly to live. Cr Klos suggested investigation be held into the opportunities for elderly people in a rural town and to encourage business to come into the area to cater for their needs.

Cr Pilkington reported that very positive feedback had been received from the Ministry of Business, Innovation and Employment regarding the Otorohanga Community.

MAYORS TASKFORCE FOR JOBS

His Worship reported on recent visits to Rotorua and South Auckland he had made with the Mayors Taskforce for Jobs Chair, Mayor Bryan Cadogen, and Taskforce Coordinator, Dan Henderson, to see what their Community needs are and what is being done. He said there is a real issue with the large number of various ethnicities living in one area. His Worship reported that within every Community the lack of jobs is never an issue, it is the lack of suitable workers. His Worship said there is the need to upskill all youth to a certain level to enable them to obtain work.

Item 137 SPORT NZ RURAL TRAVEL FUND

Discussion

The Governance Supervisor presented an update on the administration of the Sport NZ Rural Travel Fund. He said the first funding round of this current year has been completed with grants totaling \$6,100 approved by the Assessment Committee. The Governance Supervisor reported that the number of applications received is disappointing and requested Members to help 'spread the word' regarding this funding assistance.

Resolved

That Council approve the following grants recommended by the Assessment Committee –

1. Otorohanga College Touch	\$500
2. Otorohanga College Basketball	\$1200
3. Otorohanga College Hockey	\$1400
4. Otorohanga Junior Cricket	\$1000
5. Otorohanga Sports Club	\$2000
	Total
	\$6100

Cr Prescott / Cr Tindle

WARM UP OTOROHANGA PROJECT

The Governance Supervisor presented an update in respect to the Warm Up Otorohanga Project. Members were informed that as at 1 October 2014 the Governance Supervisor had received 59 applications and forwarded these onto the installation company, PowerShed Industries. Advice has been received from the installation company that of the 52 leads from Otorohanga, nine of these have been approved for install, 27 are currently being assessed to check if they quality and eight have been closed as not qualifying. There is a further eight which the company has not been able to contact as yet.

CITIZENSHIP CEREMONIES

The Governance Supervisor presented information on the format of Citizenship Ceremonies carried out by neighbouring Councils. The following elements have been included in various ceremonies –

1. Ceremony undertaken as a stand alone event.
2. Conclude with refreshments rather than have these before the formal part of the Ceremony.
3. Cultural input.
4. Invite extended to local MP
5. United Nations Representative in attendance.
6. Sing the National Anthem.
7. Toast the Queen.
8. Present a gift.
9. Ceremonies held on the same day and at the same time.
10. Updated photo of the Queen.

At this point in time the Governance Supervisor recommended that Council consider introducing the following to their ceremonies -

1. A stand alone event.
2. Sing the National Anthem.
3. Cultural input.

Cr Klos expressed the opinion she is in favour of a stand alone ceremony, one that is not built around a Council meeting. She suggested candidates could be interested in addressing members at the ceremony. Cr Klos further suggested craft people within the District be approached to create a gift, such as a scarf, that represents the Otorohanga District. His Worship agreed that changes need to be put in place to Council's current format. Cr Johnson queried whether such a ceremony could be held in the afternoon at the conclusion of a Council meeting. It was agreed that members give further consideration to the format and come back with some recommendations.

COUNCIL IPADS

The Finance & Administration Manager reported he is currently using the new iPad for Council meetings and advised that appropriate training will be given to Councillors for the use of iPads in the near future.

MEETING CLOSED

The meeting concluded at 2.30pm.

MAYOR:

DATE: 18 November 2014