



Otorohanga District Council

MINUTES

18 November 2014

OTOROHANGA DISTRICT COUNCIL

18 November 2014

Minutes of an ordinary meeting of the Otorohanga District Council held in the Council Chambers, Maniapoto St, Otorohanga on Tuesday 18 November 2014 commencing at 10.04am.

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of Council.

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PRESENT

Mr MM Baxter (Mayor), Crs, RA Klos, RM Johnson, KC Phillips, DM Pilkington (Deputy Mayor), RJ Prescott, PD Tindle and AJ Williams.

IN ATTENDANCE

Messrs DC Clibbery (Chief Executive & Engineering Manager), GD Bunn (Finance & Administration Manager), AR Loe (Environmental Services Manager) and CA Tutty (Governance Supervisor).

OPENING PRAYER

Cr Phillips read the Opening Prayer.

STAFF INTRODUCTION

His Worship introduced Messrs Tony Silcock and James Vincent. Mr Silcock commenced at Council approximately four months ago in the position of Building Project Advisor and was recently appointed along with Mr Vincent to the position of Building Control Officer.

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

Resolved that the formal adoption of a Significance & Engagement Policy as per the draft adopted by Council at its meeting on 28 October 2014 be considered in General Business which will require a resolution.

Cr Pilkington / Cr Prescott

CONFIRMATION OF MINUTES – 28 OCTOBER 2014

Cr Pilkington requested the following corrections be made to the minutes –

- a. Page 3 – Item 121 Planning Report for July to September 2014, fifth line to read ‘Cr Pilkington reported that there is a huge stockpile of approved sections...’.
- b. Page 7 & 8 – Item 130 Kawhia Medical Centre roof, second paragraph, second line to read ‘She queried the urgency of the work required and whether it would be an option to re-tender’. Also the following sentence – the last word to read ‘received’ not ‘receive’. The top of page 8, first paragraph, second sentence to read ‘Cr Pilkington advised that she is not aware of the importance of having the work completed ‘immediately’.
- c. Page 11 – General – Code of Conduct, the word ‘public’ be amended to read ‘social’ media.
- d. Page 12 – General – District Health Board, last paragraph to read ‘Cr Pilkington reported that very positive feedback had been received from the Ministry for Primary Industries regarding the Otorohanga Community.

Resolved that the minutes of the meeting of the Otorohanga District Council held on 28 October 2014, as amended, be approved as a true and correct record of that meeting.

Cr Phillips / Cr Pilkington

REPORTS

Item 138 OTOROHANGA COMMUNITY BOARD MINUTES 23 OCTOBER 2014

Resolved

The minutes of the meeting of the Otorohanga Community Board held on 23 October 2014 be received.

Cr Prescott / Cr Tindle

Item 139**DISTRICT LIBRARIANS QUARTERLY REPORT FOR JULY TO SEPTEMBER 2014****Discussion**

The District Librarian attended the meeting and presented her quarterly report for the period July to September 2014.

Cr Klos referred to the Kotui Shared Library system and queried whether once this is set up and operating will locals in her area be able to go into the system and select library books. She asked if the Librarian would be interested in travelling to Arohena to explain the system to the locals. Cr Klos also queried whether a courier service for the delivery of books could be introduced. The District Librarian replied that she would be only too happy to visit Arohena to make a presentation.

Cr Pilkington also suggested that Kawhia locals also be familiarised with the Kotui system. She queried whether the summer reading programme will be advertised through the schools.

Cr Phillips asked the Librarian her opinion on the actual number of young people reading books. The Librarian replied that this is very dependent on the children's family and schools and their reading behaviour. Cr Phillips expressed the opinion he would like to see the reading of books developed and promoted more. The Librarian replied that reading on screens is still basic literacy. She said it is necessary for families and schools to work together to encourage the reading of books. Cr Pilkington reported that research had been carried out on the significance of parents, leading by example in the home, being a large factor in developing reading and the huge impact this has on a child's ability to read.

The Librarian advised that to reach out to local schools within the District this is beyond the capacity of existing library staff due to the time in preparation and the travel factor. Cr Klos queried whether the library has a policy in place utilising volunteers. The Finance & Administration Manager replied that volunteers are utilised in the Kawhia library and that this could be an option. The Librarian advised that volunteers are more useful in carrying out basic duties such as delivering books, covering books, etc. She said the promotion of children's programmes is best placed for the professional library staff. Cr Klos reported that looking to the older population who have been professionals, may be an option for volunteer assistance.

Resolved

That the District Librarian's Quarterly report for the period July to September 2014 be received.

Cr Phillips / Cr Pilkington**Item 140****MANAGEMENT ACCOUNTS FOR THE PERIOD ENDING 30 SEPTEMBER 2014****Discussion**

The District Accountant attended the meeting and presented the Management Accounts for the period ending 30 September 2014. He answered Members queries and concerns during the presentation.

Resolved

That the Draft Management Accounts for the period ended 30 September 2014 be received.

Cr Johnson / Cr Prescott

Item 141 CHIEF EXECUTIVE EMPLOYMENT EXTENSION

Discussion

His Worship presented a report proposing a two year extension of the Chief Executive's employment

Resolved

That Council appoint the incumbent Chief Executive, Mr David Clibbery, for a second term of two years, from the date of expiry of his current contract being 30 June 2015.

His Worship / Cr Pilkington

Item 142 ROUTINE ENGINEERING REPORT

Discussion

The Road Maintenance Engineer presented the roading section of the Engineering Manager's report. Cr Phillips requested that in future when roading activity is being carried out on a particular road, that it be noted in the report the length of the road concerned.

Council's Services Manager attended the meeting and presented that part of the report relating to water services.

Ranginui Water Supply

The Services Manager referred to the sum of \$16,000 expenditure, comprising \$9,000 labour content, and advised that the primary reason for this being, back in July/August the intake structure blocked, there was an issue with the low lift pump and the timber reservoir was in danger of falling over. He reported that there was a \$9,000 labour cost, \$3,500 to fix the pump, \$2,500 in relation to the reservoir, and the balance in incidentals.

Cr Pilkington referred to the Kawhia water supply and requested assurance that an article will be inserted in the various local papers promoting water conservation.

The Engineering Manager then presented the 'other matters' of the report.

Resolved

That the Engineering Manager's routine engineering report be received.

Cr Pilkington / Cr Johnson

Item 143 COUNCIL DIRECTIVE STATEMENTS

Discussion

The Chief Executive presented a report on proposed new directive statements for Council.

Discussion was held on the understanding of the word 'inexorable' by the general public. It was agreed that this be replaced with 'will occur'.

Resolved

That Council formally approves the adoption of the new Council Vision Statement '*Otorohanga – where Kiwis can fly*' and that this statement replaces the words '*make the Kiwi connection*' in any new reflection of the Council or District identity, with the words 'is inexorable' to be replaced with 'will occur' in one of the five supporting statements.

His Worship / Cr Phillips

Item 144 REVIEW OF THE KEEPING OF STOCK POULTRY AND BEES BYLAW 2009

Discussion

The Environmental Services Manager presented a report advising that the Local Government Act 2004 requires Council to conduct a five yearly review of the Keeping of Stock, Poultry and Bees Bylaw. He said the report contains an overview of those legislative requirements and the effectiveness of the current Bylaw.

The Chief Executive referred to clause 6.1 of the Bylaw and recommended that this be reworded to include 'within the Otorohanga District'.

Resolved

1. The report by the Environmental Services Manager be received, and
2. The Otorohanga District Council Keeping of Stock Poultry and Bees Bylaw be notified for public consultation in accordance with the provisions of the Special Consultative Process of the Local Government Act 2002, subject to amendment to make controls on bees applicable to the entire District.

Cr Prescott / Cr Tindle

Item 145 REG BRETT RESERVE TOILET

Discussion

The Engineering Manager presented a report informing Members that approval is sought for funding of the operation of a public toilet in the Reg Brett Reserve from 2015/16 onwards.

Cr Klos requested confirmation that the provision of a toilet facility in the Reg Brett Reserve was a project driven by the Otorohanga Community Board and paid for by the Board. She said she does question the proposal that additional expenditure of \$20,000 per annum be funded from the Otorohanga Public Conveniences account in the 2015/16 year and there after. The Engineering Manager advised that this proposal was discussed at Council's recent funding review.

Resolved

That approval is given for additional expenditure of \$20,000 per annum from the Otorohanga Public Conveniences account in the 2015/16 year and thereafter for the operation and maintenance of a public toilet in the Reg Brett Reserve.

Cr Tindle / Cr Prescott

Item 148 HAMILTON & WAIKATO TOURISM END OF YEAR REPORT

Discussion

Ms Kiri Goulter (CEO) and Mr Don Scarlett (Director) of Hamilton & Waikato Tourism attended the meeting. His Worship extended a welcome to Ms Goulter and Mr Scarlett on behalf of Council. Mr Scarlett reported that a collaborative approach to promoting the Hamilton & Waikato region including the Otorohanga District is extremely important. He welcomed Mrs Liz Cowan, Council's representative to the meeting.

Ms Goulter circulated an activity report detailing specific matters relating to the Otorohanga District.

Resolved

That the Hamilton & Waikato Tourism end of year report be received.

Cr Pilkington / Cr Phillips

LUNCHEON ADJOURNMENT

Council adjourned for lunch at 12.50pm and resumed at 1.43pm.

During the lunch adjournment Ms Goulter presented a confidential Visitor Strategy for the Hamilton & Waikato Region.

Item 146 ROAD LEGALISATION PART HONIKIWI ROAD SO 58862

Discussion

The Engineering Manager summarised a report advising that Council has documents requiring consent to legalise part of Honikiwi Road, from RP1.3km for approximately 300m in the vicinity of the first concrete bridge on Honikiwi Road (McKinnon Bridge). He reported that the road in this location was realigned in the 1950's. A legal survey SO58862 was produced in 1992 and some of the legal actions were completed at that time. The Engineering Manager said these legal actions are to tidy up road boundaries to three properties impacted by SO58862.

Resolved

1. The Otorohanga District Council hereby consents to the Minister of Land Information declaring:
 - a. Pursuant to Sec 114 of the Public Works Act 1981 the land described in the **First Schedule** below being declared road and vested in the Otorohanga District Council.
 - b. Pursuant to Sec 116 and 117 of the Public Works Act 1981 the land described in the **Second Schedule** below being stopped and vested in the adjoining properties by way of amalgamation with the titles listed and being subject to existing mortgages recorded on the titles.

South Auckland Land District – Otorohanga District

First Schedule - Land to be Declared Road			
<i>Area</i>	<i>Description</i>	<i>Title</i>	<i>Owners</i>
117m ²	Section J SO 58862	CFR SA24A/573	AR McLauchlan
815m ²	Section N SO 58862	CFR SA43C/439	AR McLauchlan
721m ²	Section M SO 58862	CFR SA39A/414	R & R Pro Scan

Second Schedule – Road to be Stopped and Vested by Amalgamation in Adjoining Properties			
402m ²	Section F SO 58862	CFR SA43C/440	DM & AI Miller
659m ²	Section G SO 58862	CFR SA24A/573	AR McLauchlan
967m ²	Section L SO 58862	CFR SA43C/439	AR McLauchlan
680m ²	Section O SO 58862	CFR SA39A/414	R & R Pro Scan

2. The Mayor and Chief Executive of Otorohanga District Council be authorised to sign and seal any documentation necessary to legalise plan SO 58862.

Cr Prescott / Cr Phillips

Item 149 ODC MATTERS REFERRED FROM 28 OCTOBER 2014

Discussion

The Governance Supervisor took Members through Matters Referred.

IWI LIAISON GROUP

His Worship reported he had had discussions with Ms Donna Hemera of the Te Kohahitanga Marae to encourage a greater level of communication and commitment by both parties. It was suggested that His Worship have a discussion with Mr Steven Wilson, Group Manager Environment of the Maniapoto Maori Trust Board (MMTB). The Finance & Administration Manager advised that Mr Ben Ormsby also of the MMTB would be a good contact to speak to. Cr Klos advised that her suggestion in considering establishing an Iwi Liaison Group was more relating to local Marae.

DRAFT BYLAW – VERANDAHS OVER PUBLIC FOOTPATHS

Discussion was held on the matter of a workshop being held with representatives of both the Otorohanga and Kawhia Community Boards to give consideration to preparing a draft Bylaw covering the construction, inspection and maintenance of shop fronts and verandah's over public footpaths in the Otorohanga District. It was agreed that staff present a draft Bylaw to both Community Boards for consideration.

WORKSHOP – PROMOTE OTOROHANGA FOR THE ELDERLY

Reference was made to the suggestion to hold a workshop meeting to promote Otorohanga as an ideal rural town for the elderly to live and to encourage businesses into town to cater for them. Following discussion it was agreed that this be considered by an Economic Development Strategy focus group established by the Otorohanga District Development Board.

RD1 – TRUCKS UNLOADING GOODS

Cr Phillips reported he had spoken with the management of RD1 who are well aware of the problem and concern at the practice of trucks unloading goods from the middle of Turongo Street and that Health & Safety and the local Police have also been advised. He said the requirements of the situation is to have a safety cone in place and the driver to manage the traffic. Cr Phillips reported the matter has been left with the management of RD1.

STATE HIGHWAY 3 COMMITTEE

His Worship reported that as such a small involvement is required from this Council on the State Highway 3 Committee it has been left to Mr Phil Brody of the Waitomo District Council to be the representative, for report back to the Regional Committee.

I-PADS

The Finance & Administration Manager reported that training has been made available to Councillors in the use of the new i-Pads and should they require any further training/assistance they can contact Council's IT department.

GENERAL

Item 150 ADOPTION OF SIGNIFICANCE & ENGAGEMENT POLICY

The Chief Executive tabled a report on the proposed policy, and advised that only one submission on the policy had been received.

The Chief Executive summarised a memo prepared by Mr Steven Wilson, Group Manager Environment of the Maniapoto Maori Trust Board commenting on the Draft Policy and suggested ways in which all Councils could approach this policy with respect to Maori.

Mr Wilson suggested that the Policy could include a specific section regarding the Treaty relationship with Maori or a companion Policy that outlines the Treaty relationship and how to give effect to that relationship within the context of the Policy.

Mr Wilson stated a belief that if implemented well, he is confident that this Policy will result in quicker, less resource intensive processes that produce better outcomes for all.

Resolved

That

1. The memo on behalf of the Maniapoto Maori Trust Board be received.
2. Council formally adopts a Significance & Engagement Policy as per the draft Adoption by Council at its meeting of 28 October 2014.

Cr Pilkington / Cr Tindle

WAIPA RIVER LIAISON SUBCOMMITTEE

Cr Johnson reported on his recent attendance at a Waipa River Liaison Sub-committee meeting. He said a new Chairperson, Mr Alan Livingston, has been appointed. Cr Johnson referred to the Waipa River Catchment Plan which has been adopted by the Waikato Regional Council (WRC) to protect the Waipa River and landowners.

BEATTIE HOME

Cr Johnson informed Members that the AGM of Beattie Home is to be held this Thursday, 20 November 2014.

Cr Pilkington reported she had been a judge for the Beattie Home Melbourne Cup Hat competition and was very impressed with the atmosphere at the Home and the excellent relationship between residents and staff.

ANNUAL SPORTS AWARDS

Cr Tindle reported he had received an invitation to attend the annual Otorohanga Sports Awards next week.

RURAL BROADBAND INITIATIVE

Cr Phillips reported that a fibre optic cable has been installed to the Maihihi and Otewa Schools.

OTOROHANGA COLLEGE SPEECH COMPETITION

Cr Pilkington reported she was a judge for the annual Otorohanga College Speech Competition and was very impressed with the caliber of the contestants and their ability to speak confidently in public.

INCITE

Cr Pilkington reported on the Otorohanga District Development Board's Incite event and advised that there was a fantastic atmosphere, with great speakers. She said she has been 'blown away' by the positive feedback received. Cr Klos said she also attended the event and found it a good learning opportunity and a way of finding out what occurs in the central business area. She said there are a lot of intelligent business people within Otorohanga.

OTOROHANGA DISTRICT

Cr Klos expressed the opinion that the Otorohanga District has huge potential economically. She reported on the diversity of people in two situations, one in Paeroa and the other in Waihi Beach. She said there are people who do see an opportunity in small rural towns to invest.

OTOROHANGA DISTRICT – EAST TO WEST

Cr Klos outlined her experience in looking for a direct east to west route which ended on Hoddle Road. She reported that travelers from Rotorua to Waitomo should be able to transverse directly across the district. It was highlighted that an East/West route could be via Rangiatea Road.

AROHENA CAMPING GROUND

Cr Klos reported that someone is being a nuisance and carrying out wheelies within the Arohena Camping Ground. She said this is not a one-off occurrence.

TIHIROA HALL

The Environmental Services Manager informed Members that a Consent has been granted for a Café to open in the former Tihiroa Hall.

REGIONAL TRANSPORT MEETING

His Worship reported that the Regional Transport Committee's Long Term Plan is out for public consultation. He said he is on the Hearings committee for this.

LATE MR ARTHUR COWAN

His Worship reported on the recent passing of a local environmental icon Mr Arthur Cowan.

RSA COMMEMORATION

His Worship advised that he attended the White Cross Commemoration Service on the Burt McKenzie Reserve organised by the local RSA.

YOUTH DEVELOPMENT

His Worship reported on a discussion he had with Professor Natalie Jackson, University of Waikato Population Studies who expressed the opinion that the Waikato in general, is on the decline however, this is not necessarily a bad thing as long as the region is vibrant. His Worship reported that there is no shortage of jobs for young people however, young people are not 'work ready', basic skills are not coming through from their family or school.

WAITOMO DISTRICT COUNCIL – SHARED SERVICE

The Chief Executive reported that an approach has been received from the Waitomo District Council as to whether this Council would be interested in providing the services of its Principal Fire Officer, in an advisor capacity, to assist them to manage this service. He said he has prepared a draft agreement for their consideration.

OTOROHANGA HOUSING FOR THE ELDERLY

The Governance Supervisor reported that Council has vacant a semi refurbished bed sitter flat however, there are no applicants on the waiting list. He requested Members encourage suitable people to apply.

MEETING CLOSED

The meeting concluded at 2.58pm.

MAYOR:

DATE: 16 December 2014