



Otorohanga District Council

MINUTES

15 December 2015

OTOROHANGA DISTRICT COUNCIL

15 December 2015

Minutes of an Ordinary meeting of the Otorohanga District Council held in the Council Chambers, Maniapoto St, Otorohanga on 15 December 2015 commencing at 10.03 am.

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of Council.

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PRESENT

Mr MM Baxter (Mayor), Crs, RA Klos, RM Johnson, KC Phillips, DM Pilkington (Deputy Mayor), RJ Prescott, PD Tindle and AJ Williams.

IN ATTENDANCE

Messrs DC Clibbery (Chief Executive), GD Bunn (Finance & Administration Manager), AR Loe (Environmental Services Manager), RH Brady (Engineering Manager) and CA Tutty (Governance Supervisor).

OPENING PRAYER

Cr Williams read the Opening Prayer

His worship declared the meeting open and welcomed those present

STAFFING MATTER

The Engineering Manager introduced Mr Ricardo Tubilla who commenced employment with Council yesterday in the position of Water Engineer. The Engineering Manager informed members that Mr Tubilla is from the Philippines but is now a New Zealand resident. He said Mr Tubilla will be a real asset to Council as he has a chemistry degree and is very familiar with Telemetry systems.

His Worship welcomed Mr Tubilla to Council and hoped he enjoys his time here

CONFIRMATION OF MINUTES – 17 November 2015

Local Government Sector / Healthy Rivers

Councillor Pilkington reported that the two items on page 8 of the minutes – Healthy Rivers and Local Government Sector were actually the one meeting.

Otorohanga District Development Board

Councillor Pilkington referred to her annual report and advised that she is 'Chairperson' of the Otorohanga District Development Board not "President" as recorded in the minutes.

Resolved

That the minutes of the meeting of the Otorohanga District Council held on 17 November 2015 as amended, be approved as a true and correct record of that meeting.

Cr Phillips/Cr Johnson

REPORTS

Item 265 OTOROHANGA COMMUNITY BOARD MINUTES 19 NOVEMBER 2015

Resolved

That the minutes of the meeting of the Otorohanga Community Board held on 19 November 2015 be received

Cr Prescott/Cr Tindle

MATTERS ARISING

Cr Pilkington referred to item on page 4 Giltrap Bank – Main North Road and referred in particular to the first sentence which she said is incorrect and should read “Mrs Cowan on behalf of the Otorohanga District Development Board approached the Board for funding for the placement of ten pipes to enable various Kiwiana items spelling “Otorohanga” to be installed.” She advised that an indicative cost could be around \$8,000. Mrs Cowan agreed to contact Mrs Dianne Porter for her to provide a comprehensive report and actual cost of the proposal.”

Item 266 KAWHIA COMMUNITY BOARD MINUTES 27 NOVEMBER 2015

The Governance Supervisor informed members that the location of the meeting has been incorrectly recorded; this should read “Waipapa Marae, 5489 State Highway 31 Kawhia Road, Kawhia.”

Cr Pilkington further advised that the Ngati Hikairo Runanga had extended an invitation to Council to host its next meeting on their marae. She said it was a very worthwhile experience and a great opportunity which was appreciated both by the Marae members and Councillors.

Cr Pilkington referred to the items to be considered in General Business in particular the request from the Aotea Community and advised that this request was for a grant to cover the cost of the Resource Consent fee.

Cr Pilkington then highlighted that the word Maketu had been spelt incorrectly in some sentences during the item on the Maketu Marae entrance.

Cr Pilkington referred the item on page 3, Aotea Land and Access and advised that the two private individuals have requested to speak to herself and His Worship.

Trees on road reserve

Cr Pilkington referred to the item of two trees situated on road reserve which are covered in Ivy and need to be removed. She advised that following discussion with Councils Community’s Facilities Officer it has been ascertained that the trees are not dead they are deciduous.

Cr Pilkington referred to item 75 - Pouewe Street Boardwalk the final sentence in the first paragraph and requested this be amended to read “Mrs Pilkington queried whether should the roots of the trees in the area interfere with the sea wall and encroach under the road will NZTA funding still apply”

Resolved

That the minutes of the meeting on the Kawhia Community Board held 27 November 2015 be received

Cr Pilkington/Cr Williams

Car parking

In reply to Cr Phillips the Chief Executive advised that a Kawhia Community Board Member is still working on a proposal to open up a private section for parking adjacent to the boat ramp. He said however, this property has multiple owners. The Chief Executive confirmed that the same parking problems will still occur this coming summer. Cr Pilkington referred to the provision of signs stating “no freedom camping” on areas where people should be parking.

Rural Broadband

Cr Phillips queried whether Lightwire are hopeful of putting something in place. The Finance and Administration Manager advised that Lightwire are considering those parts of the District that they currently do not cover. He said they will certainly not be waiting on Rural Broadband Funding. Cr Pilkington reported that it comes back to the economics of the proposal.

Item 267: ROAD LEGALISATION PART MAIHIIHI ROAD - SO 424598

The Engineering Manager presented his report informing members that Council has documents requiring consent to legalising part of Maihihi Road being a one kilometre section before Hoddle Road.

Resolved that

1. The Otorohanga District Council hereby consents to the Minister of Land Information declaring:
 - a. Pursuant to Sec 114 of the Public Works Act 1981 the land described in the **First Schedule** below to be road vested in the Otorohanga District Council.
 - b. Pursuant to Sec 116 and 117 of the Public Works Act 1981 the road described in the **Second Schedule** below being stopped and vested in the adjoining property by way of amalgamation with the title listed and being subject to existing mortgages recorded on the title.

South Auckland Land District – Otorohanga District

First Schedule - Land to be Declared Road			
<i>Area</i>	<i>Description</i>	<i>Title</i>	<i>Owners</i>
350m ²	Section 2 SO 424598	CFR SA46B/708	Paewhenua Station Trustees
508m ²	Section 4 SO 424598	CFR SA46B/708	Paewhenua Station Trustees
1003m ²	Section 7 SO 424598	CFR SA46B/708	Paewhenua Station Trustees
274m ²	Section 8 SO 424598	CFR SA46B/708	Paewhenua Station Trustees
51m ²	Section 10 SO 424598	CFR SA46B/708	Paewhenua Station

			Trustees
113m ²	Section 11 SO 424598	CFR SA46B/708	Paewhenua Station Trustees
93m ²	Section 12 SO 424598	CFR SA46B/708	Paewhenua Station Trustees
2392m²	Total		
Second Schedule – Road to be Stopped and Vested by Amalgamation in Adjoining Property			
<i>Area</i>	<i>Description</i>	<i>Title</i>	<i>Owners</i>
98m ²	Section 3 SO 424598	CFR SA46B/708	Paewhenua Station Trustees
219m ²	Section 5 SO 424598	CFR SA46B/708	Paewhenua Station Trustees
275m ²	Section 6 SO 424598	CFR SA46B/708	Paewhenua Station Trustees
228m ²	Section 9 SO 424598	CFR SA46B/708	Paewhenua Station Trustees
1381m ²	Section 14 SO 424598	CFR SA46B/708	Paewhenua Station Trustees
493m ²	Section 15 SO 424598	CFR SA46B/708	Paewhenua Station Trustees
2694m²	Total		

2. The Mayor and Chief Executive of Otorohanga District Council be authorised to sign and seal any documentation necessary to legalise plan SO 424598.

Cr Johnson/Cr Phillips

Item 268 APPLICATION FOR TEMPORARY ROAD CLOSURE - HAMILTON CAR CLUB - NGUTUNUI HILLCLIMB

The Engineering Manager summarised the Senior Engineering Assistant's report informing members that an application has been received from the Hamilton Car Club for the closure of the entire length of Pekanui Road, to enable the Club to hold the Ngutunui Hill Climb. Cr Phillips queried whether any objections have been received in the past to the proposal. The Engineering Manager replied that the current objection process is still to run its course.

Cr Pilkington referred to condition numbers 6 and 7 and queried whether these conditions applied to just that stretch of road being closed or to all the people that live on that particular road. Cr Pilkington requested that staff be mindful that the conditions are met and outlined various situations where affected property owners have only received one letter drop and only one road closure sign erected. The Engineering Manager queried how far down the connecting road does the proposal refer to. It was agreed that on off roads the property owners should be informed of the closure by two letter drops. Cr Tindle queried whether the letter drops should be undertaken by Council. The Chief Executive replied that the organisers of the events should take responsibility to ensure all property owners affected are notified. Cr Pilkington said she would request that Council staff members check to ensure consultation is carried out with all residents of all properties on the roads intending to be closed.

Resolved

That approval be granted for the following road closure:

Purpose: Ngutunui Hillclimb

Date: Sunday, 6 March 2016

Details of Closure: **PEKANUI ROAD** – entire length. Includes intersection with Scott Road (no exit)

Period of Proposed Closure: 8:45am to 5:00pm

With the following conditions imposed:

1. Persons will be allowed through the closure in the event of an emergency.
2. Hamilton Car Club is to pay an application fee of \$400.00 towards the administration of the road closure to Otorohanga District Council.
3. Hamilton Car Club is to pay for all advertising costs to the appropriate newspapers. Public notice advertisements are to be published in the Waitomo News.
4. Hamilton Car Club is responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,000,000. This is required to indemnify Council against any damage to the property or persons as a result of rally activities during the road closure period.
5. Hamilton Car Club is to comply with the objection provisions contained in the Transport (Vehicular Traffic Road Closure) Regulations 1965.
6. Hamilton Car Club is to liaise, and provide evidence of liaison with all operators and businesses that may be affected by the road closures.
7. Hamilton Car Club is to consult with all residents of all properties on the roads intending to be closed and also the residents on roads connecting with roads intending to be closed, including any, no exit roads. Two mail drops to residents are to be carried out. All initial mail drops to residents are to be approved by Council staff before distribution commences. The subsequent mail drop is to be completed no later than ten full days before the proposed closures.
8. Hamilton Car Club is solely responsible for signposting and policing of the roads to be closed, to ensure that only vehicles connected with the event have access to the road closure areas. This includes arranging the delivery, erection and staffing of all road closure barriers and the removal thereof after closures. All gates and entranceways are to be taped and to ensure its removal thereafter.
9. Signs advising of the road closures are to be erected at the start and end of the closed portions of the roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure. A Hamilton Car Club representative is to meet with Council Engineering staff regarding the required signs format, size, location and quantity of signs for approval before they are manufactured and erected.

Cr Pilkington/His Worship

MATTERS REFERRED

The Governance Supervisor took members through matters referred.

UNSEALED ROAD MAINTENANCE

With regard to discussion with Roading Experts on the options available to improve re-occurring corrugation on sections of metalled roads the Chief Executive advised it is proposed to have this discussion in a workshop following the meeting.

ANNUAL COMMUNITY GARDEN COMPETITION

Cr Klos reported that Mrs Rosemary Davison has been overseas however, in the mean time she has spoken to Otorohanga Community Board member Mrs Liz Cowan. Cr Klos said she has obtained some ideas on how to progress this matter and therefore wishes to have discussion with some local people

GENERAL

RURAL PROVINCIAL MEETING

Mrs Williams reported on her attendance at a recent rural provincial meeting and advised that this provided a good opportunity for councillors like herself to hear of issues in the greater arena. She said there was a good representation of central government members. Mrs Williams reported that this Councils proposal to introduce metering of water will put it in good stead for the future. Mrs Williams referred to matters relating to New Zealand Recreational Association and Health and Safety. In reply to Cr Williams the Chief Executive advised that at Council level he is aware of a process in place in respect to Council's Health and Safety responsibilities.

NGUTUNUI ENVIRO SCHOOL

Cr Williams reported that she attended the Ngutunui Enviro Schools prize giving on behalf of His Worship.

AROHENA SCHOOL

Cr Klos reported that she attended the Arohena School prize giving on behalf of His Worship.

RANGINUI SCHOOL

Councillor Klos informed members that 48% of the Ranginui Station has been purchased by the Raukawa Trust.

WAKERIA PRISON LIAISON COMMITTEE

Cr Klos reported that she attended a recent meeting of the Waikeria Prison Liaison Committee and advised that the inmate population within the facility is on the decrease.

WAIKATO DISTRICT HEALTH BOARD

Cr Klos reported that the Waikato District Health Board is commencing research on availability/access to health services within the rural areas. She said their intention is to approach Council and therefore Cr Klos requested that Council give this matter serious consideration.

CREATIVE COMMUNITIES

Cr Klos reported on an excellent meeting with representatives from Creative Communities New Zealand and Creative Waikato whereat the committee members were informed of what their positions entail. She said assessment committee members are to take control of applications received and to determine appropriate level of assistance.

Cr Klos said it is the intention of the committee to harness the creative people throughout the Otorohanga District. She said at the present time the committee is not aware of who these people are and where they reside. She suggested this could form part of Councils economic development.

AOTEA PLAYGROUND

Cr Pilkington reported that she attended Sunday's blessing and opening of the new Aotea playground. She said this is a very impressive playground and a very worthwhile project to have allocated funds to.

LITTLE HERO'S

Cr Pilkington advised that she attended a meeting at the Waikato Museum honouring 'little heroes' and reported that Mrs Liz Cowan and Mrs Edith Dockery were awarded for their contribution to their communities.

Primary School Prize givings

Cr Pilkington reported that she attended both the Hauturu and Kawhia Primary School prize givings.

OTOROHANGA DISTRICT DEVELOPMENT BOARD

Cr Pilkington reported that the Museum and Information centre in Kawhia receives funding from the Otorohanga District Development Board to enable the facility to continue operating.

WINTEC

Cr Pilkington informed members of WINTEC's 10th celebration whereat His Worship presented an appropriate certificate.

PICNIC IN THE PARK

Cr Pilkington reported that His Worship and herself attended the 'Picnic in the Park' in Otorohanga a couple of weeks ago in support of the prevention of violence against woman. She said His Worship and herself are both "champions" available to direct those people seeking help.

PRIVATE ROAD NAMING RIGHTS

Cr Phillips queried whether Council has a policy concerning naming rights on private roads. He referred in particular to the Broadview Estate where all properties come under one Main North Road address. The Chief Executive replied that Council has no legal status over this matter and that those people on a particular road should be able to agree on an appropriate name. He said it must be very confusing for employees of NZ Post. Council's Environmental Services Manager undertook to look into the matter and report back.

ANNUAL CHRISTMAS PARADE

Cr Phillips reported that the annual Christmas parade was a really great event.

TAMAKI RECREATION CENTRE

Cr Phillips reported on his visit to the Tamaki Recreation Centre which was established 13 years ago but only looks around 2 years old. He said there is two entrances to the facility and that it appears to be working really well. Cr Phillips advised that the facility has a \$350,000 per annum operating budget with \$100,000 contributed by the local Community Board.

TE KUITI MURALS

Cr Phillips advised that Te Kuiti has placed some funding towards the voluntary creation of murals around the CBD. He said these have been created on large wall spaces and lacquer covered. The Finance and Administration Manager reported that these have just been tagged. Cr Klos advised that Piopio has undertaken something similar with approaches being made to local sponsors. Cr Pilkington queried whether such a project could be raised with the Project Kiwiana Committee for consideration.

REGULATION OF WATER

Cr Tindle referred to the advice from Cr Williams regarding the regulating of water and queried whether His Worship or other Councillors have received a "heads up" from Rural Sector/Mayoral Meetings. Cr Tindle queried whether there has been any talk of giving control of water supplies

back to local iwi. His Worship replied that Central Government does not have an appetite for such a proposal. Cr Klos advised that the Government's attitude is that water is not for sale.

AUDIT AND RISK MANAGEMENT

Cr Tindle referred to a presentation made by Phillip Jones and queried whether there could be an opportunity for Councillors to listen to this presenter. Cr Tindle expressed the opinion that Mr Jones has considerable value and experience working with other Councils and puts forward alternative ways for issues to be considered. The Finance and Administration Manager advised that LASS is currently looking at the options throughout the Waikato to undertake internal audit functions. He said the Otorohanga District Council has indicated that they wish to partake in this process subject to suitability. His Worship expressed the opinion that Council has no big projects on at the moment and queried whether such a proposal is really required. Cr Klos expressed the opinion that a set of policy principles should be prepared at Council level on the operational side. One area being where Councillors themselves may be able to influence the business decisions of Council. The Chief Executive advised that Councillors would need to give careful consideration to this matter as they may be required to declare their interest.

HEALTH AND SAFETY

Cr Tindle queried whether Council is on track regarding the introduction of the new Health and Safety Bill. The Chief Executive replied that Council will have "something prepared" soon. Cr Tindle referred to LASS and felt that collectively they should provide capable resources for this Council to feed off.

WAIKERIA PRISON

Cr Prescott reported on his attendance at a recent Wakeria Prison Liaison Committee meeting and advised that the "muster" has been reduced at the facility however, the national figures are climbing. He said the youth centre will be re-opening.

Cr Prescott further reported of the intention for the facility to become a working prison with industries coming from within. He said currently a big development is being undertaken in regards to a kitchen, laundry and bakery.

WATER METERING PROPOSAL

Cr Prescott reported he had received a disgruntled phone call from a water meter supplier suggesting that the products included in Council's contract are of an inferior standard. Cr Prescott advised that he had informed the complainant that the contract has been awarded. The Engineering Manager referred to the fittings supplied by the complainant and advised that Council had received a better tender.

CIVIL DEFENCE MEETING

Cr Prescott informed members that he had attended a recent Civil Defence meeting which consisted of discussion of acronyms used by this activity. Cr Prescott reported that a motor vehicle accident had occurred at the newly installed roundabout at Hangatiki.

HEALTH AND SAFETY

Cr Johnson reported that he had enjoyed the recent LASS Health and Safety meeting in particular discussion on the areas of responsibility when engaging volunteers. He said a number of organisations are using volunteers and accordingly have a plan in place.

RATE DEMANDS

Cr Johnson reported that he has received phone calls from ratepayers advising that they have received their rate assessments in triplicate.

BEATTIE HOME

Cr Johnston referred to the recent AGM of Beattie Home and advised that Mr Stuart Gower has been appointed as a new Trustee. Cr Johnson referred to the extension being undertaken and advised that this is within the projected timeframe.

ESTIMATES

The Finance and Administration Manager referred to next year's annual plan and advised that this relates to year two of the Long Term Plan. He said under the Local Government Amendment Act unless there are substantial alterations to the plan there is no need to consult on next year's annual plan.

MAYORAL ACTIVITIES

His Worship reported on his attendance/involvement in the following activities:

- Mayors Taskforce for jobs
- Otorohanga Business Association breakfast
- School prize givings
- Opening of Menzshed
- Visiting different businesses supplying morning/afternoon tea and suggesting they engage with Council to express their concerns/views on Otorohanga and the District. Also introducing himself to those who do not know him.
- Joined high school girls petition to Parliament re: commemorating maori land wars

STOP BANKS

The Engineering Manager reported that a walk had been undertaken recently over the stop banks and those present were very pleased with their condition.

MOTION TO EXCLUDE THE PUBLIC

"THAT the Otorohanga District Council, pursuant to Section 48, Local Government Official Information and Meetings Act 1987, resolves that the public be excluded from the following parts of the proceedings of this meeting.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public."

Cr Pilkington/His Worship

MEETING CLOSED

The meeting concluded at 11.45 a.m

MAYOR:

DATE: