



Otorohanga District Council

MINUTES

16 December 2014

OTOROHANGA DISTRICT COUNCIL

16 December 2014

Minutes of an ordinary meeting of the Otorohanga District Council held in the Council Chambers, Maniapoto St, Otorohanga on Tuesday 16 December 2014 commencing at 10.06am.

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of Council.

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PRESENT

Mr MM Baxter (Mayor), Crs, RA Klos, RM Johnson, KC Phillips, DM Pilkington (Deputy Mayor), RJ Prescott, PD Tindle and AJ Williams.

IN ATTENDANCE

Messrs DC Clibbery (Chief Executive & Engineering Manager), GD Bunn (Finance & Administration Manager), AR Loe (Environmental Services Manager) and CA Tutty (Governance Supervisor).

OPENING PRAYER

His Worship read the Opening Prayer.

His Worship declared the meeting open and welcomed Members to the last meeting of Council for the 2014 year.

CONFIRMATION OF MINUTES – 18 NOVEMBER 2014

Cr Pilkington referred to page 7, Item 149 - ODC Matters Referred from 28 October 2014 - State Highway 3 Committee and requested that the surname 'Brody' be corrected to read 'Brodie'.

Cr Klos referred to page 8, General – Incite, and requested, in the last sentence that the word 'intelligent' be amended to read 'enterprising'.

Cr Williams referred to page 7, Item 149 – ODC Matters Referred from 28 October 2014 – RD1 – Trucks Unloading Goods, in particular to the wording 'Health & Safety' and suggested this be amended to read '...this is a Health & Safety issue...'.

Resolved that the minutes of the meeting of the Otorohanga District Council held on 18 November 2014, as amended, be approved as a true and correct record of that meeting.

Cr Phillips / Cr Klos

RD1 – TRUCKS UNLOADING GOODS

Cr Phillips reported he has twice visited the premises of RD1 and said he is dismayed at their Health & Safety methods when unloading trucks from the centre of Turongo Street. He said there is no Health & Safety methods in place, no-one being present and no cones placed out on the road. Cr Phillips advised that there are two parking spaces adjacent to the property which could be re-zoned as a loading bay. Alternatively Cr Phillips advised that RD1 could sacrifice square meterage on their property to accommodate the trucks unloading. Cr Tindle expressed the opinion that this issue is a Police matter. The Chief Executive advised that any arrangement where a supervisor is responsible for a certain situation is not a good solution. He suggested that Council could take the stance that no loading/unloading be undertaken on community streets. He said this will force the company to take alternative action on their site. The Chief Executive suggested that this matter should be discussed by the Otorohanga Community Board. Cr Tindle expressed the opinion that safety is the first priority and that hazards are being created by what the company is doing. The Chief Executive advised that it is reasonable for Council to be concerned with this matter.

Following further discussion it was agreed that Council staff should take steps towards ending the current practice.

REPORTS

Item 151 APPROVAL OF BUILDING CONSENT FEES 2015

Discussion

The Environmental Services Manager referred to his report advising that in October 2014 Council resolved that a proposed increase of Building Consent fees should be notified for public

consultation. He advised that the consultation period has now closed with no submissions being received.

Resolved

That in accordance with Section 240(1) Building Act 2004 and Section 82 Local Government Act 2002, the schedule of Building Act Fees and Charges detailed below be approved, commencing on 1 January 2015.

BUILDING CONTROL FEES

Operative from 1 January 2015

All charges GST inclusive



KAWHIA AND AOTEA URBAN AREAS

ADD \$105 TRAVEL PER INSPECTION TO ALL BUILDING CONSENTS

OTOROHANGA URBAN AREA

ADD \$26 TRAVEL FEE TO ALL BUILDING CONSENTS

RURAL TRAVEL COSTS - APPLIES TO ALL BUILDING CONSENTS

\$2.60 PER KM EACH WAY

| | FEES (excluding DBH, BRANZ, BCA & travel) |
|--|--|
| • Project Information Memorandum (PIM) | |
| Value of work | |
| Less than \$20,000 | \$60.00 |
| \$20,000 to \$300,000..... | \$145.00 |
| Over \$300,000..... | \$225.00 |

| | |
|-------------------------|---------|
| • Certificate of Title | |
| Per copy per title..... | \$25.00 |

A current copy of Certificate of Title is required for all building consent applications.

MINOR WORKS

| | | |
|---|-----------------|------------------------------|
| • Solid Fuel Heaters | | |
| • Garden Sheds >10sq m | | |
| • Installation of Basic Fire Warning System (type 2) | | |
| • Marquees | | |
| includes 1 Inspection, <i>Plus rural travel</i> | \$355.00 | <i>(previously \$255)</i> |
| • Plumbing & Drainage | | |
| • Swimming Pools | | |
| - Para/fibreglass type | | |
| - Concrete Pool | | |
| 1 Inspection, <i>Plus rural travel</i> | \$355.00 | <i>(previously \$255.00)</i> |
| 2 Inspections, <i>Plus rural travel</i> | \$467.00 | <i>(previously \$367.00)</i> |
| • Carports | | |
| • Demolition | | |
| • Decks & Pergolas | | |
| 2 Inspections, <i>Plus rural travel</i> | \$467.00 | <i>(previously \$367.00)</i> |

OTHER BUILDINGS

- Garages

- Hay Barns

2 Inspections, *Plus rural travel*..... \$585.00 (previously \$485.00)

- Bridges
- Implement Sheds

3 Inspections, *Plus rural travel*..... \$810.00 (previously \$485.00)

DWELLINGS AND ALTERATIONS

- Detached habitable buildings with **NO** plumbing & drainage (e.g. Sleepouts, Office, Studio)
- Small additions or alterations up to 30m² with NO plumbing & drainage

3 Inspections, *Plus rural travel*..... \$925.00 (previously \$597.00)

- Detached habitable buildings WITH plumbing & drainage (e.g. Sleepout with toilet and shower)
- Small additions or alterations up to 30sq m WITH plumbing & drainage

4 Inspections, *Plus rural travel*..... \$1150.00 (previously \$830.00)

- Additions from 30m² to 60m² in area. (For extensions over 60m² the new building fees apply)

4 Inspections, *Plus rural travel*..... \$1250.00 (previously \$920.00)

- Resited Dwellings

5 Inspections, *Plus rural travel*..... \$1500.00 (previously \$1183.00)

- Single storey dwellings up to 100m²

8 Inspections, *Plus rural travel*..... \$2000.00 (previously \$1688.00)

- Single storey dwellings up to 200m²

8 Inspections, *Plus rural travel*..... \$2300.00 (previously \$1908.00)

- Single storey dwellings larger than 200m²

9 Inspections, *Plus rural travel*..... \$2400.00 (previously \$2020.00)

- Dwellings two storey or more up to 200m²

9 Inspections, *Plus rural travel*..... \$2670.00 (previously \$2270.00)

- Dwellings two storey or more larger than 200m²

9 Inspections, *Plus rural travel*..... \$2870.00 (previously \$2468.00)

COMMERCIAL

- Bridges
- Implement Sheds

3 Inspections, *Plus rural travel*..... \$810.00 (previously \$485.00)

| | | |
|---|-----------|--------------|
| <ul style="list-style-type: none"> • Dairy Sheds | | |
| 5 Inspections, <i>Plus rural travel</i> (\$1055.00) | \$1380.00 | (previously) |
| <ul style="list-style-type: none"> • Small Commercial Buildings up to 300m² | | |
| 9 Inspections, <i>Plus rural travel</i> (\$1908.00) | \$2300.00 | (previously) |
| <ul style="list-style-type: none"> • Commercial or Industrial Buildings larger than 300m² | | |
| 10 Inspections, <i>Plus rural travel</i> (\$2896.00) | \$3300.00 | (previously) |

LEVIES

It is a requirement of the Building Act 2004 to collect fees on behalf of others:

- i) **MBIE Levy:** \$2.01 per \$1,000 or part thereof on the total value of buildings over \$20,000
- ii) **Building Research Association Levy:** \$1.00 per \$1,000 or part thereof on the total value of buildings over \$20,000
- iii) **BCA Accreditation Levy:** \$40.00 (previously \$21.00) per consent

MISCELLANEOUS

Amendments to Building Consent

- Minor Amendment..... \$60.00
- Major Amendment

Redesign, structural change, substitution of building materials.

Fee will be assessed as a percentage of consent fee at the

Discretion of District Building Control Officer..... \$200.00 deposit

- Extra Inspections

Where client books an inspection but the project not ready or fails inspection, that inspection is not covered by fees and an additional charge will be made, *plus travel*..... \$110.00 plus travel

- Application for Certificate of Acceptance

Also liable for all fees that would have been charged if consent had been obtained before building work commenced..... \$421.00 plus \$110 per inspection

- Application for Certificate of Public Use..... \$421.00 plus \$110 per inspection

- Code Compliance Certificate

Process application and issue Code Compliance Certificate.....\$100.00 fee on all Consents

Any additional inspection necessary to

approve Certificate, *plus travel*..... \$110.00 plus travel

Extension of Time

Extend period of consent by six months.

Application just be lodged before the date consent lapses..... \$55.00 per application

- Inspection of Existing Swimming Pool Fences *plus travel*....\$110.00 plus travel

- Report on Buildings to be relocated

A refundable bond based on the estimated cost of

remedial work may be required, *plus travel*..... \$110.00 plus travel

- New Compliance Schedule or Audit inspection or Amendment to Existing Compliance Schedule.....~~\$250.00~~(previously \$184.00)

- Inspections of Buildings for Compliance with Section 224(f) of the Resource Management Act..... \$184.00

- Building Consent Statistics:

Quotable Value NZ.....\$50 per month Others..... \$300 per year

- Notice to Fix.....\$421.00

plus \$110 per inspection

- Planning Check

Application reviewed for compliance with District Plan..... \$150.00

- Section 71 and Section 77 Building Act 2004

Preparation, signing and registration of Notices and

Certificates charged at actual cost..... \$500.00 deposit

- Cancellation of Building Consent

Upon cancellation of a building consent that has been approved, Council will refund all fees less 50% of the Building Consent fee.

DEVELOPMENT CONTRIBUTION

Building Consents issued for a new dwelling or additions in a development contribution policy area may be liable for payment of a Development Contribution. Refer to the Development Contribution Policy for detail and use the flowchart and assessment guide to calculate the amount payable for each project.

Cr Pilkington / Cr Phillips

Item 152 DELEGATION & POLICY MANUAL 2014 REVISION

Discussion

The Environmental Services Manager summarised a report informing Members that a review and update of the Delegation & Policy Manual has been undertaken in order to reflect changes to Council staffing and the statutory requirements of the Local Government Amendment Act 2014.

The Environmental Services Manager reported that the manual has three sections, the delegations and policy section contains the powers and authorities conferred on Territorial Authorities by various Acts and Statutes that have been delegated to specified officers of Council. He said it also contains a small number of minor discretionary policies. Part 3 is a register of Council's policies, many required under various pieces of legislation which are subject to regular review and change. The Environmental Services Manager further advised that the last section lists all of the warrants issued to Council's officers.

In reply to Cr Phillips, the Environmental Services Manager advised that the various policies are very different and their review depends on the Act they fall under. He said staff usually carry out the review, the results of which are presented in a report to Council. The Environmental Services Manager confirmed that he has a spreadsheet highlighting the review dates. He said this also

includes local Bylaws. The Finance & Administration Manager advised that any policies that fall under the Annual Plan are also audited. In reply to Cr Klos, the Environmental Services Manager confirmed that an electronic copy of the Delegation & Policy Manual will be placed on Council's website.

Resolved

That the Environmental Services Manager's report be received

Cr Phillips / Cr Prescott

Item 153 AMENDMENT TO ELECTED MEMBER'S CODE OF CONDUCT

Discussion

The Chief Executive presented a report advising Members that an amendment is proposed to the Elected Members Code of Conduct primarily to recognise the increased significance of digital communication media. He said it is also appropriate to include Community Boards within this Code of Conduct. His Worship advised that Members are to ensure that any comments in the media are their own personal ones and not on behalf of Council or Community Boards. He said any such notices should go through himself or Council's Chief Executive. Cr Williams referred to notices on Facebook and advised that the responsibility to remove these rests with the recipient. Cr Pilkington requested that the Chief Executive's report be included on the Agenda for both the Otorohanga and Kawhia Community Boards.

Resolved

That the section within Council's Elected Member's Code of Conduct headed '*Contact with the Media*' is replaced with the alternative section titled '*Media Engagement*' as set out in the Chief Executive's report dated 16 December 2014, which makes reference to digital media forms.

His Worship / Cr Pilkington

Item 154 INVESTMENT AND LIABILITY POLICIES

Discussion

The Finance & Administration Manager presented a report informing Members that an Investment Policy and a Liability Management Policy has been amended as per Section 102 of the Local Government Act.

The Finance & Administration Manager advised that a Liability Management Policy adopted under Section 102 (1) must state the Local Authority policies in respect of the management of both borrowing and other liabilities, including

- a. Interest rate exposure; and
- b. Liquidity; and
- c. Credit exposure; and
- d. Debt repayment

He further advised that an Investment Policy adopted under Section 102 (1) must state the Local Authority policies in respect of investments, including

- a. The mix of investments; and
- b. The acquisition of new investments; and
- c. An outline of the procedures by which investments are managed and reported on to the local authority; and
- d. An outline of how risks associated with investments are assessed and managed.

His Worship referred to short term overdraft facilities and queried that the Finance & Administration Manager is authorised to arrange an overdraft facility with the Council's primary banker of up to \$750,000. He expressed the opinion that any such arrangement should be

presented to Council. The Finance & Administration Manager replied that it is very unlikely such an overdraft facility would be required. He said currently Council has a \$200,000 standing overdraft facility. Cr Williams referred to the level of the document concerned. Members were advised that it would be necessary for this to be signed off by His Worship and the Chief Executive. Cr Klos referred to the Long Term Plan where this information is included and asked how the public is informed of Council's investment & Liability Policies. She was advised that under Council's Long Term Plan process it is necessary for Council to put forward a financial strategy however, there is no reason why this cannot be placed on Council's website. Cr Klos expressed the opinion that the ratepayers are not aware of this Council's sound financial position. Cr Phillips advised that Council's financial status is reported in its Annual Report.

Cr Pilkington suggested that it is necessary for Council to re-consider acting as a guarantor. The Finance & Administration Manager advised that, in the two current situations, Council has acted as guarantor as it owns the land. It was agreed that the Finance & Administration Manager follow up on this matter.

Resolved

That the Otorohanga District Council Investment Policy and Liability Policy be adopted.

Cr Johnson / Cr Pilkington

Item 156 SPORT WAIKATO REGIONAL FACILITIES PLAN

Discussion

Representatives of Sport Waikato, Mr Mike McGuire, Ms Michelle Holland and District Sports Coordinator Ms Robbie Matthews attended the meeting.

Ms Holland reported that she is the new Waikato Regional Facilities Advisor and would be making a presentation to Council on the Regional Sports Facilities Plan.

Ms Holland reported that Sport Waikato's involvement in communities across the region means they understand how essential the right facilities are to individuals of all ages and motivations. She said it is clear Sport Waikato have a role to play in bringing key parties together to develop the facilities their communities need. Ms Holland advised that the Waikato Regional Sports Facilities plan is a partnership strategy from the Government, sport, funding, education and health sectors of the Waikato region. She said their challenges are: –

1. Improving collaboration
2. Meeting community need
3. Changing sports preference
4. Maintenance & sustainability

Ms Holland referred to the review and advised that the key objectives are –

1. To understand the current number and quality of facilities across the region
2. To gather a picture of what is needed for the future (and what is not)
3. To develop an agreed facility network approach.

She said the key findings are–

1. Future population and strategic drivers mean the needs for facilities will change over time.
2. Opportunities exist to rationalise and optimise facilities and development of new facilities in a collaborative way to better meet future needs. She said it is necessary to be realistic about what is needed in the future and any facility be accessible and affordable that works for the community.

Ms Holland reported that a similar presentation has recently been made to the Otorohanga District Development Board.

His Worship advised that the Otorohanga District is too small to fund major new facilities and therefore consideration needs to be given to looking at the issue on a sub-regional level, to do a

partnership with our neighbours. He asked Members to consider what Otorohanga could offer on a sub-regional level.

Cr Klos reported that she has a problem with the focus being on the provision of facilities. She said 60 percent of the population live throughout the rural area and this is not an aging population. She said there is a younger population occupying these areas. Cr Klos further reported that the rural residents idea of sport and recreation is not necessarily going to a facility for a particular purpose. She queried whether Sport Waikato is giving consideration to these needs and what is right for the rural areas. Mr McGuire replied that Sport Waikato does not encourage the building of facilities for building sake. He said their strategy is doing whatever you can wherever you are. Mr McGuire further advised that the situation expressed by Cr Klos is outside of this particular plan, as it is all about a collaborative approach and part of a larger plan. Cr Tindle queried the quality of historical information regarding facilities and the needs of the district that Sport Waikato hold. Ms Holland replied that they are currently collaborating what information they have. Mr McGuire advised that sports team organisations are not good at keeping this type of information. He said there is a need to work with clubs and organisations to capture this information. Cr Pilkington reported that the Otorohanga District Development Board did develop a survey requesting the Sports Coordinator to obtain this information. She was advised that the Coordinator does have some of the historical information. His Worship thanked the Sport Waikato representatives for their presentation.

Mrs Carolyn Christianson, Otorohanga District Development Board, was in attendance during discussion of this item.

Resolved

That the Sport Waikato presentation on the Regional Sports Facilities Plan be received.

Cr Pilkington / Cr Phillips

Item 155 APPLICATION FOR TEMPORARY ROAD CLOSURE – HAMILTON CAR CLUB – PIRONGIA WEST ROAD RALLY SPRINT

Discussion

The Engineering Manager referred Members to the Engineering Support Officer's report informing Members that an application has been received from the Hamilton Car Club for the closure of Pirongia West Road, to enable the Hamilton Car Club to hold the Pirongia West Road Rally Sprint. The Engineering Manager advised that there is potential for this Rally to cause damage to the road. Cr Pilkington referred to an earlier request to close part of Pekanui Road and queried whether this is the same applicant. Cr Pilkington advised that she is not opposed to the event being held as long as the proposed consultation is carried out in particular, to those residents located on roads leading off Pirongia West Road.

Resolved

That approval be granted for the following road closure:

Purpose: Pirongia West Road Rally Sprint

Date: Sunday, 8 March 2015

Details of Closure: **PIRONGIA WEST ROAD** – Ten kilometres from the Pekanui, Okupata, Te Rauamo intersection.

Period of Proposed Closure: 9.00am to 5.00pm

With the following conditions imposed:

1. Persons will be allowed through in the event of an emergency.
2. Hamilton Car Club is to pay an application fee of \$2,000.00 towards administration of the road closure and damage assessment to Otorohanga District Council.

3. Hamilton Car Club is to pay for all advertising costs in appropriate newspapers. Public notice advertisements are to be published in the Waitomo News.
4. Hamilton Car Club is responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,000,000. This is required to indemnify Council against any damage to property or persons as a result of rally activities during the road closure period.
5. Hamilton Car Club is to comply with the objection provisions contained in the Transport (Vehicular Traffic Road Closure) Regulations 1965.
6. Hamilton Car Club is to liaise, and provide evidence of liaison with all operators and businesses that may be affected by the road closures.
7. Hamilton Car Club is to consult with all residents of all properties on the roads intending to be closed and also residents on roads connecting with the roads intending to be closed, including any no exit roads. Two mail drops to residents are also to be carried out. All initial mail drops to residents are to be approved by Council staff before distribution commences. The subsequent mail drop is to be completed no later than ten full days before the proposed closures.
8. Hamilton Car Club is solely responsible for signposting and policing of the roads to be closed, to ensure that only vehicles connected with the event have access to the road closure areas. This includes arranging the delivery, erection and staffing of all road closure barriers and the removal thereof after closures. All gates and entranceways are to be taped and tape is to be removed thereafter.
9. Signs advising of the road closures are to be erected at the start and end of the closed portions of roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure. A Hamilton Car Club representative is to meet with Council Engineering staff regarding the required signs format, size, location and quantity of signs for approval before they are manufactured and erected.

His Worship / Cr Pilkington

Item 157 ODC MATTERS REFERRED FROM 18 NOVEMBER 2014

Discussion

The Governance Supervisor took Members through Matters Referred.

ESTABLISHING AN IWI LIAISON GROUP

It was agreed that both items, one under Council and the other under His Worship regarding the establishment of an Iwi Liaison Group remain on Matters Referred awaiting information from His Worship and other Councils on this matter.

GENERAL

OTOROHANGA DISTRICT & COMMUNITY CHARITABLE TRUST

Cr Johnson reported on the recent AGM of the Otorohanga District & Community Charitable Trust and advised that the Trust has introduced new rules and a number of new Trustees elected. He said he has resigned from the position of Chairperson, this has been taken over by Mrs Jo Watson. Cr Johnson further advised that Mr David Bailey has resigned as a Trustee however, there is now a total of nine Trustees in place.

BEATTIE HOME AGM

Cr Johnson referred to the recent AGM of Beattie Home and advised that there are two new Trustees, these being Andra Nealy and Trevor Walters.

PROGRESS PARK SAWDUST NUISANCE

Cr Prescott reported he had sent several letters to Council regarding sawdust being blown across from a property in Progress Drive. The Environmental Services Manager reported that he has had a meeting with Mr E Tait who had undertaken to carry out some corrective steps to remedy the matter. The Environmental Services Manager advised that this matter is required to be considered further. Cr Prescott expressed disappointment that his letters had not been acknowledged by Council and to-date, he had heard nothing.

COUNCIL AGENDA

Cr Phillips queried why he is still receiving paper Agenda. He was advised that the change over to electronic Agenda and Minutes is in the transition stage however, following discussion Members agreed that if these are attached to an email, this was quite sufficient.

ROAD MARKING

Cr Phillips referred to recent road marking on Rangiatea Road and queried the minimum length of the pavement lines. Cr Phillips said that these appeared to be shorter than usual. The Engineering Manager agreed to have staff look into the matter.

Cr Pilkington also advised that the Hauturu School Board of Trustees has an issue with no school signs or road markings being installed.

WAIKATO SPATIAL PLAN

Cr Klos reported on her attendance at a Spatial Plan meeting, this now being referred to as the Waikato Plan. She said she listened to very robust discussion however, it seemed to her that there is some confusion as to where the Mayoral Forum sits in relation to the Spatial Plan Committee. She reported that the matter of costs and mandatory matters will be coming back to the next meeting.

WAIKERIA LIAISON COMMITTEE

Cr Klos reported that the youth programme will be closing down at Waikeria.

IWI LIAISON GROUP

Cr Klos referred to a proposed Iwi Liaison Committee and reported that she had had the opportunity to speak to a possible interested person, Ms Yvonne Mita.

WHAREPUHUNGA ROAD

Cr Klos reported that the work being undertaken on Wharepuhunga Road looks very impressive.

FORMER OTOROHANGA COLLEGE SCIENCE TEACHER

Cr Klos referred to a manuka honey book published recently which has been written by a former Otorohanga College science teacher.

SEASONS GREETINGS

Cr Pilkington & Cr Klos extended seasons greetings to Councillors and staff.

RURAL PROVINCIAL SECTOR MEETING

Cr Williams reported on her recent attendance at a Rural Provincial Sector meeting and of the good atmosphere present. She said there was particular significance placed on the adoption of a Significance & Engagement Policy. She said sections of the Long Term Plan need to be in place by 30 June 2015.

His Worship advised that he has had discussions with staff regarding the LTP and reported that currently this is in a good place as Council is not undertaking any major plans. He said consideration will be given to the 'level of engagement' in various workshop situations. The Finance & Administration Manager advised that those Councils that have major projects 'on the go' will carry out pre-consultation. He said the major consultation period will be during February/March 2015 through the consultation document. He reported that the policy will not be restrictive at all and that Council will be happy to get people engaged. The Environmental Services Manager advised that Council is looking for a 'level of engagement' and the need to recognise matters/issues within the document.

Reference was then made to matters such as Asset Management, Insurance, Audit Risk Committees and Earthquake legislation. Cr Williams reported that she is surprised that the Executives of Local Government NZ appear to be promoting the relationship between Central Government and local body government. She said there appears to be a gap between the two. His Worship advised that with a new Chief Executive on board there is a better relationship with Central Government however, there are still issues. Cr Williams reported that the Rural Provincial Sector meeting was very worthwhile and she met a number of interesting people.

The Chief Executive referred to Audit Committees and advised that in his opinion there appears to be little value for this Council as the majority of matters go to the full Council. The Finance & Administration Manager advised that should Council go down that road, this will come at a cost and Council could be looking at employing a financial expert. He said there is a huge difference between what each Council does however, there will be an opportunity to discuss the matter further. The Finance & Administration Manager advised that a representative of Deloitte's said he is happy where Council is at, at the present time. Cr Klos queried whether Council's minutes reflected previous discussions of Audit Committees and risk. The Chief Executive replied that only matters discussed in an open meeting are recorded.

It was suggested that a report on the risk assessment report be presented to a future meeting.

TE RAUMAUKU FARM PROPERTY

The Environmental Services Manager referred Members to the proposed farm inspection and advised that this is to be carried out following Council's February 2015 meeting.

CIVIL DEFENCE

The Environmental Services Manager advised that an invite has been received from the Regional Civil Defence office to a workshop on alert and warning devices to be held in the first/second week of February 2015.

ROADSIDE ADVERTISING SIGNS

The Environmental Services Manager reported that he has received a good response to his request for the removal of Roadside advertising signs.

OTOROHANGA DISTRICT DEVELOPMENT BOARD

His Worship reported that the Otorohanga District Development Board (ODDB) has agreed to forward a submission to Air NZ and Central Government regarding the proposed changes to regional flights. He said the company is closing down regional flights without any consultation.

Cr Pilkington referred to the ODDB's letter to Air NZ regarding regional flights and reported that she did write the letter and cc'd it to local MP Barbara Kuriger.

HEALTH & SAFETY

His Worship then reported on the new Health & Safety legislation. Mr Tindle advised there is information out there and he is surprised this is not being monitored in-house.

FAR REVIEW

His Worship reported that there has been a general acceptance to the FAR review.

4 'WELL-BEINGS'

His Worship reported that Central Government now apparently sees the matter of the 4 'Well-beings' as fitting under Local Government, despite a previous removal of these from the Local Government Act.

LGNZ

His Worship advised that LGNZ will be carrying out a nationwide tour in the hope of improving Council's perspective of the organisation.

PROPOSED AMALGAMATION

The Chief Executive referred to Central Government's desire for amalgamation in particular to the proposed Wellington super city. He questioned why Central Government is persisting with this type of amalgamation model.

ISLAND RESERVE MANAGEMENT COMMITTEE

The Engineering Manager reported that the Island Reserve Management Committee is not sustainable. He said the Island's volunteer maintenance person is retiring and therefore it will be necessary to employ a suitable person. He said as a result, the Otorohanga Sports Club will be looking to Council for an increase in its grant. The Engineering Manager advised that any additional funds will be required to come out of Council's Parks & Reserves account. He said it is the intention to place this matter before the Otorohanga Community Board with the expectation that Council's costs will increase accordingly.

NORTHERN KING COUNTRY DEVELOPMENT TRUST BOARD

Cr Phillips queried as a Council representative on the NKCDTB should he be reporting back to Council following attendance at the various meetings. The Finance & Administration Manager advised that perhaps an annual report to Council would be desirable.

SUPPORT FOR THE AGED

Cr Klos referred to the role of Council and its vision in supporting the aged and queried whether its input is effective when matters are referred to the ODDB focus group. His Worship replied that it is necessary for Council to delegate various matters to groups such as the ODDB however, there is the opportunity for Council to ensure a clear understanding of Council's focus is given to these groups.

MEETING CLOSED

The meeting concluded at 12.40pm.

MAYOR:

DATE: