



Otorohanga District Council

# MINUTES

19 July 2016

**OTOROHANGA DISTRICT COUNCIL**

19 July 2016

Minutes of an ordinary meeting of the Otorohanga District Council held in the Council Chambers, Maniapoto Street, Otorohanga on 19 July 2016 commencing at 10.02am.

**MINUTES**

Minutes are unconfirmed and subject to amendment at the next meeting of Council.

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## **PRESENT**

Mr MM Baxter (Mayor), Crs, RA Klos, RM Johnson, KC Phillips, DM Pilkington (Deputy Mayor), and AJ Williams.

## **IN ATTENDANCE**

Messrs DC Clibbery (Chief Executive), GD Bunn (Finance & Administration Manager), AR Loe (Environmental Services Manager), RH Brady (Engineering Manager) and CA Tutty (Governance Supervisor).

His worship declared the meeting open and welcomed those present

## **APOLOGIES**

**Resolved** that the apologies received from Councillor P Tindle and Councillor R Prescott (for lateness) be sustained.

### **His Worship / Cr Phillips**

## **OPENING PRAYER**

Councillor Johnson read the Opening Prayer.

## **CONFIRMATION OF MINUTES – 21 June 2016**

**Resolved** that the minutes of the meeting of the Otorohanga District Council held on 21 June 2016, as amended, be approved as a true and correct record of that meeting.

### **Cr Williams / Cr Phillips**

## **MATTERS ARISING**

Confidential Minutes – 21 June 2016

The Chief Executive requested that consideration of the confidential minutes dated 21 June 2016 be left until the end of this meeting.

Councillor Klos referred to page 11 – Item 322 Application for temporary Road Closure – TARGA New Zealand 2016 in particular paragraph 5 and requested this be amended to read – “Councillor Klos reported that if those people implementing the closure are made aware of those property owners wishing to exit their property during the race then they will let people through the closure”.

Councillor Phillips reported he had a person speak to him regarding the Targa event who had the following queries –

- 1) Why does TARGA New Zealand always select the same roads every year? Would it not be possible for them to consider other roads?
- 2) Is there any real benefit that the TARGA New Zealand event brings to the local Community?
- 3) Property owners are not advised when the rally is actually finished.
- 4) Are Community Groups getting well paid for providing their services?

Councillor Klos reported that the local community particularly schools do receive benefit from the event.

Councillor Pilkington reported that any property owner has the right not to “sign off” on the agreement for the proposed event. Councillor Pilkington advised that other Schools such as the Ngutunui school have

raised considerable funds through these events. Her main issues are around the effects the event has on the road and the removal of gateway tapes. She said however, she understood staff are aware of these concerns. Councillor Pilkington suggested that TARGA New Zealand be reminded of their responsibilities in running such an event.

The Engineering Manager reported that there is a process in place for property owners to object to the proposed road closures. A representative of TARGA New Zealand will visit them to discuss their issues.

His Worship referred to the comment regarding use of the same roads and said this provides TARGA New Zealand with easy management of the closures and that they are familiar with the feedback from the locals concerned. He said local schools in the vicinity have usually benefitted from the event which gives people the opportunity to get something out of it.

Councillor Johnson said he endorsed the Mayors view and reported that he had never received any complaints and at times the rally route has been changed. He expressed the opinion that as long as the road is not damaged, property owners should embrace the event.

Councillor Klos referred to page 14 – Waikeria Prison and requested the second paragraph be amended to read – “Councillor Klos further reported that discussions are being held on the potential to erect a new high security building, bringing women inmates into Waikeria Prison and housing inmates from out of the region”.

Councillor Klos then referred to page 15 – Rural Intersection Lighting – and said her intention was for the Rural Intersection Lighting Policy to be reviewed.

Councillor Johnson also referred to page 1 – Revised Dog Control Fees and suggested the word “unrest” be replaced with “complaints”.

Councillor Johnson also referred to the Declaration of Interest in particular the fourth paragraph and requested this be amended to read “personal gains and monetary gains”.  
Councillor Johnson then referred to the last sentence of page 13 and requested that the word “advised” be replaced with “expressed the opinion”.

## **DECLARATION OF INTERESTS**

His Worship referred members to the Declaration of Interest paragraph. No conflicts of interest were declared.

## **ITEM 322 PLANNING REPORT FOR APRIL – JUNE 2016**

The Environmental Services Manager summarised the Planning Report for April – June 2016.

### **NOTIFIED APPLICATION**

The Environmental Services Manager reported that a notified application has been received on behalf of a Nova Energy Power Station. He said this will be a big project and it will be necessary to notify between twenty to thirty properties. The Environmental Services Manager said the main concern will be of a visual nature. He advised that it will be necessary to balance the concern of neighbours against the interest of the developers.

In reply to His Worship regarding a timeframe, the Environmental Services Manager replied that there is not one, the Applicant at this stage is only wishing to obtain planning approval. The Environmental Services Manager confirmed that a Regional Council application is also being considered at this time.

Councillor Klos queried whether it is necessary to obtain approval to erect a Marquee. The Environmental Services Manager replied, yes if the Marquee is over a certain size, it would require a Building Consent. He said the main reason for this is due to public safety.

The Environmental Services Manager advised that even a private person is required to apply for a Building Consent under the Building Act, depending on the size of the Marquee.

His Worship expressed the opinion it was good to see Resource Consents up on the previous year and he hoped that this will continue.

**Resolved** that the planning report for April – June 2016 be received

**His Worship / Cr Pilkington**

**ITEM 323 DISTRICT BUILDING CONTROL OFFICERS REPORT APRIL – JUNE 2016**

The Environmental Services Manager summarised the District Building Control Officers report for the period 1 April – 30 June 2016.

The Environmental Services Manager referred to the erection of large Marquees and reported that parties hiring these are well informed of what is required under the Building Act.

Councillor Pilkington referred to the increase in building activity and queried how the present staff are coping with this.

The Environmental Services Manager replied that the staff are fine. He said however, it is very difficult to find suitable staff.

Councillor Pilkington referred to consents for demolition work and queried what triggers this type of consent.

The Environmental Services Manager replied that it is necessary to obtain consent in order to have the rating assessment adjusted by Quotable Value. He said it also gives an opportunity for services staff to check on the services that were originally available to the building.

**Resolved** that the District Building Control Officers report for the period 1 April – 30 June 2016 be received.

**Cr Pilkington / Cr Klos**

**ITEM 324 ENVIRONMENTAL HEALTH OFFICER / LIQUOR LICENCING INSPECTORS REPORT FOR APRIL – JUNE 2016**

The Environmental Services Manager summarised the Environmental Health Officer / Liquor Licensing Inspectors report for the period 1 April – 30 June 2016.

**Resolved** that the Environmental Health Officer / Liquor Licensing Inspectors report for 1 April – 30 June 2016 be received.

**Cr Klos / Cr Williams**

**ITEM 325 ANIMAL CONTROL OFFICERS REPORT APRIL – JUNE 2016**

The Environmental Services Manager presented the Animal Control Officers report for 1 April – 30 June 2016. He advised that this is the first three months with the new Animal Control Contractor in place and felt that he has brought fresh ideas into the activity. He said he has promoted the message of good ownership of pets and in particular to the housing of dogs.

His Worship expressed the opinion that the new contractor is positive and getting on well with people.

In reply to Councillor Phillips regarding any trends noticed since the previous contractor the Environmental Services Manager replied that in his opinion the new contractor is more engaged with the community.

**Resolved** that the Environmental Services Managers report on Dog and Animal Control for 1 April – 30 June 2016 be received.

### **Cr Johnson / Cr Williams**

#### **ITEM 326 MATTERS REFERRED**

The Governance Supervisor took members through Matters Referred.

#### **COUNCIL MEETING ON LOCAL MARAE**

His Worship reported that he is yet to progress this suggestion

#### **KIO KIO HALL COMMITTEE**

Councillor Phillips reported that he has recently been on holiday however, he intends to have discussion with the Kio Kio Hall Committee on the demand for use of the Hall.

#### **OTOROHANGA COMMUNITY BOARD MEETING – 14 JULY 2016**

Councillor Klos said she was surprised to see it recorded that she will be attending the Otorohanga Community Board meeting on 14 July 2016.

Members were informed however, that this meeting of the Board was cancelled.

With regard to an invitation to Kevin Smith of the Waikeria Prison to attend a future Council meeting, the Environmental Services Manager undertook to extend this invitation to Mr Smith.

#### **GENERAL**

#### **DISTRICT SPORTS COMMITTEE**

Councillor Pilkington asked whether there was any outcome from the District Sports Committee meeting held on 14<sup>th</sup> of July 2016. She queried whether there were any representatives from Kawhia in attendance.

The Chief Executive replied that there was a good attendance at this meeting with representatives from a number of clubs and organisations sharing their experiences.

He said most of those in attendance thought that the meeting was very worthwhile and it is intended to have a further meeting in approximately 2 months' time to progress the issues raised. The Chief Executive advised that the next meeting will give an opportunity for further representatives to attend.

Councillor Pilkington advised that she will raise the matter of Kawhia representation at the Kawhia Community Board meeting to be held this Friday.

Councillor Pilkington expressed concern around the District Sports Awards.

The Chief Executive replied that this event will be in line with previous ones.

The Finance and Administration Manager reported that the event will be held during November 2016 but will be managed by Council with assistance from Sports Waikato. He said it will be necessary to sit down with Sport Waikato to ascertain who is doing what.

In reply to Councillor Williams the Chief Executive replied that Council is required to approach previous sponsors and that the event will still be linked in with Sport Waikato, but at a higher level.

The Finance and Administration Manager reported that there will be no Waikato Secondary School Sports Awards this year with these being held every second year.

Councillor Klos referred to persons in Arohena who have achieved extremely well in sporting activities but have not been represented at the Otorohanga event.

The Chief Executive replied that the people need not be affiliated to any particular club or organisation. He undertook to present a report to both the Sports Committee and Council on the progress to date.

Councillor Phillips reported that the District Sports Awards will be held on 22<sup>nd</sup> November 2016 and will be organised by the Otorohanga District Council. He advised that there are nine categories of awards.

Councillor Phillips referred to the Sports Committee meeting and said there was a good interchange of ideas with two issues held in common, being administration and funding.

Councillor Pilkington expressed the opinion it was wonderful to hear the points raised by Cr Phillips from the District Sports Committee meeting.

#### **HAUTARU ROAD SLIP**

Councillor Pilkington reported she wishes to have discussion with the Engineering Manager on the Hautaru slip and Hautaru Road.

#### **KARAKA ROAD**

Councillor Phillips reported that a large number of Fonterra Tankers and large trucks are using Karaka Road and that there is a narrow section of this road causing congestion. where cars often park. Councillor Phillips queried whether a yellow dotted line could be placed along this narrow section. It was agreed that roading staff look into this request.

#### **NORTH KING COUNTRY REGIONAL CENTRE**

Councillor Phillips referred to the proposed King Country Regional Centre to be erected in Te Kuiti at an estimated cost of between six to seven million dollars. He said he believed that securing the required funding could be a challenging.

#### **DUMP STATION**

Councillor Phillips reported on his recent trip up north and said he was impressed with a large number of metal roads to tourist spots that have been tar sealed and dump stations provided at various locations. He said a number of these operate on a coin donation or are free in order to encourage Tourism in the area.

Councillor Phillips said there is a large number of caravans and campers travelling throughout the Country and requested that the Otorohanga Community Board look into the provision of dump stations. It was agreed that the matter be placed on Matters Referred.

#### **STAFFING MATTER**

The Services Manager introduced the new Community Services Officer Mark Lewis to members. He said Mr Lewis will be taking over duties currently undertaken by Dianne Hooker. His Worship welcomed Mr Lewis to Council and said he will have a lot to learn from Dianne before she leaves Council.

The Chief Executive agreed that the Community Services position is a diverse role.



Members extended appreciation and farewell to Dianne Hooker for the conscientious manner in which she has carried out her duties.

### **RAY & DAWN MILLER**

A presentation was made to Ray and Dawn Miller in appreciation of their 20 years' service to Council for the cleaning of its Office Building, Library and I Site facilities.

### **ROADING MATTER**

Councillor Phillips said there is merit in the sealing of various tourist routes such as those carried out in Northland. He referred to Council's current policy of no more sealing and suggested that this should be revised. He referred in particular to the Raglan to Kawhia road.

The Chief Executive replied that the Far North District Council has only recently sealed a number of relatively busy unsealed roads and caught up with the standard provided by other Districts. He said most of this Council's unsealed roads only have around 50 vehicles using them per day. The Chief Executive informed members that the standard of this Council's roads overall is very high and cannot be compared with that of Northland.

Councillor Phillips said however, at the present time this Council has a policy of no new sealing at all, therefore not catering for Tourism.

His Worship advised that the matter of Tourism is a current issue however, Council needs to prioritise where any spend is worthwhile.

Councillor Klos expressed the opinion she supported Councillor Phillips. She reported on the big increase in traffic volume out east particularly along Huirimu Road. She said this is being increasingly used by camper vans and cyclists and that Council should take advantage of this opportunity.

Councillor Williams referred to the current policy and felt that this did not really preclude any new sealing work being undertaken if approved by Council.

The Chief Executive advised that Council can no longer obtain a subsidy from Central Government for new sealing work.

### **COOKING CLASSES**

His Worship reported on his attendance at a recent cooking class held at the Support House where a range of people took part in preparing low budget meals.

### **IHC**

His Worship informed members that he recently visited the IHC facility in Otorohanga and spent some time there. He also had an IHC visitor in his office for discussion and presented him with a mock-set of Mayoral chains, which had been greatly appreciated.

### **PARAWERA MARAE**

His Worship reported on his attendance at a Joint Management Agreement meeting with Raukawa on the Parawera Marae recently. He said it was enjoyable to be on a regional Marae.

His Worship also reported on his attendance at the Waikato Regional Council with Maniapoto Iwi discussing Heathy Rivers and at what stage development is at.

### **FATALITY**

His Worship sadly reported on a fatality which happened on Te Kawa Road outside his property. He said a young lady riding a farm bike crossing the road was hit by a utility. As a result he requested members be extremely careful while driving on the roads.

### **CANDIDATE MEETINGS**

His Worship reported that he has attended two candidate meetings, one in Otorohanga and the other in Kawhia. He said there were approximately 15 people in attendance at Otorohanga however only one at Kawhia.

His Worship further advised that Councillor Williams and himself will be attending the LGNZ Conference in Dunedin this coming weekend.

### **DOG REGISTRATION**

Councillor Klos referred to the incorrect dog registration forms sent out recently and expressed the opinion that the rural registration fees are very expensive compared to other Councils.

His Worship replied that Council is aware of this however the matter will be reviewed over the next year taking into account negative feedback and the number of dogs registered against those not registered.

### **LIBRARY RURAL DELIVERY**

Councillor Klos reported she recently signed up for the Rural Delivery Service however when she came to pay there is no EFTPOS available at the Library. She said customer service is everything and that this service should be available.

### **WAIPAPA RESERVE**

Councillor Klos reported that residents of the Arohena District including the School have been involved in releasing trees on the Waipapa Reserve. Councillor Klos advised that it appears some trees are being stolen and that she will take photos to confirm this.

Councillor Klos suggested that appropriate signage be erected highlighting this community project. She further stressed the need for a toilet facility to be erected there.

Councillor Klos suggested His Worship and Councillor Williams take the opportunity when in Dunedin to look at that Council's employment initiatives.

With regard to Councillor Klos's request for a toilet facility at the Waipapa Reserve Councillor Phillips suggested the cost to provide a composting toilet be ascertained.

### **MOTION TO EXCLUDE THE PUBLIC**

"THAT the Otorohanga District Council, pursuant to Section 48, Local Government Official Information and Meetings Act 1987, resolves that the public be excluded from the following parts of the proceedings of this meeting.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public."

### **His Worship / Cr Pilkington**

**MEETING CLOSED**

The meeting concluded at 12.22pm

**MAYOR:**

**DATE:**