



Otorohanga District Council

# MINUTES

20 March 2018

10.02am

**Members of the Otorohanga District Council**

Mr. M Baxter (Mayor)  
Mrs. K Christison  
Mr. R Johnson  
Mrs. RA Klos  
Mr. P McConnell  
Mr. K Phillips  
Mrs. D Pilkington (Deputy Mayor)  
Mrs. A Williams

Meeting Secretary: Mr. CA Tutty

# OTOROHANGA DISTRICT COUNCIL

20 March 2018

Minutes of the Meeting of the Otorohanga District Council held in the Council Chambers, 17 Maniapoto Street, Otorohanga on Tuesday 20 March 2018 commencing at 10.02am.

## MINUTES

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## **PRESENT**

Mr MM Baxter (Mayor), DM Pilkington (Deputy Mayor), Crs, RA Klos, RM Johnson, K Christison, P McConnell, AJ Williams, KC Phillips

## **IN ATTENDANCE**

Messrs DC Clibbery (Chief Executive), G Bunn (Finance and Administration Manager), R Brady (Engineering Manager), CA Tutty (Governance Supervisor) and Ms PM Ambury (Land Management Officer)

His Worship declared the meeting open and welcomed everyone present. He said it was good to see so many members of the public present.

## **OPENING PRAYER**

Councillor Phillips read the Opening Prayer

## **PUBLIC FORUM**

Mr. Barry Marx, a lead organiser for Steamfest 2017 and Chairperson for Steamfest 2019 Committee addressed the matter of the Steamfest and the Chief Executives Interview published in the Waitomo News.

Mr. Marx confirmed that he spoke at an open forum prior to the scheduled Otorohanga Community Board meeting held on 5 March 2018.

He said he was aware that the matter being raised was really a subject for this Council forum however, such was his and his wife's distress and annoyance, they were anxious to air their grievances as soon as possible.

Mr. Marx reported that he represented himself, his wife and a number of the fifty Steamfest volunteers. He wished to address the negative impression given to the public by the front page news item "\$57,000 Budget Blow Out".

Mr. Marx reported that they are being blamed by implication for a financial stuff up that is essentially an employment issue within the Otorohanga District Council. He said all this is especially damning for him as he was one of only three organisers for the initial weeks.

Mr. Marx said he had witnessed the Council's Chief Executive and Mayor heap praise on Mr Peglar and Mr Dowd at a number of public meetings, they are now experiencing a big dump of blame shifting.

Mr. Marx advised that from day one he could see that the Steamfest had the potential to become one of the biggest annual events in Otorohanga, far exceeding the now defunct County Fair, it could become a national event.

Mr. Marx said by July 2017 not long after Steamfest was first mooted, it was obvious to him that the \$15,000 allocated to run Steamfest, would be totally inadequate. Mr Marx reported that an urgent discreet "off premises" meeting was held with the Mayor to express his concern that the organisation was being run in a Laissez-faire manner. The Mayor assured him that he would meet with the Chief Executive and his concerns would be addressed.

Mr. Marx further reported that Steamfest was a District Council initiative funded by and organised from within the Council offices. He received no delegated authority.

Mr. Marx said when he continued to raise concerns with the Chief Executive Assistant's Mr. Dowd he was told that as he was not a Council employee it was not a matter for him to worry about.

Mr. Marx reported that Steamfest was an event that would surely have cost \$150,000 on a commercially organised basis.

Mr. Marx continued to say that the Otorohanga District Council is a massive million dollar organisation with full corporate style resources, yet the first ever reconciliation of Steamfest expenses provided in February were two inaccurate spreadsheet pages and on 5 March he was still fielding complaints from unpaid creditors not listed anywhere.

In closing Mr. Marx said he would address the personal implications for himself and his wife. In continually referring to "the organisers" as being the cause of the expenses blow out, so as the highest profile volunteer the spotlight is especially on him.

His Worship extended apologies to Mr. Marx and his wife Janice and advised that he did have discussion with

Council's Chief Executive. He said Council systems did not match up with the over expenditure however, at this time the matter was based on trust. His Worship further reported that Council now has an Audit and Risk Committee in place to address such matters. His Worship thanked Mr. and Mrs. Marx for their involvement in providing such a wonderful event. He said Council will be right behind the committee for the proposed 2019 Steamfest.

#### **J AND A BARCLAY**

Mr. Barclay presented a letter on behalf of his wife and as a Council residential rate payer not as a voluntary supporter of the 2017 Steamfest.

Mr. Barclay reported, as rate payers they are extremely concerned to read the report submitted by Council's Chief Executive Mr. Clibbery to the Waitomo News, that a \$50,000 monetary shortfall blowout has occurred in the running of the 2017 Steamfest. He said it is very obvious that the normal prior event control practices have not been adhered to. Mr. Barclay expressed the opinion this is Council Chief Executive's responsibility which includes prudent use and accountability of rate payer funds and normal budgeting. He said as these systems were not put in place the shortfall responsibilities must be placed squarely on Mr Clibbery. Mr. Barclay requested a full statement of expenditure accounts to be supplied to them and to include to whom these monies were paid to.

Mr. and Mrs. Barclay called on His Worship the Council Chief Executive appointee, to release Mr Clibbery from his position as Chief Executive.

His Worship thanked Mr. Barclay for his presentation. He informed Mr Barclay that considerable discussion has been held on this matter and regretfully the result occurred due to trust being placed on certain employees. He said had Council been aware of the outcome the event would never have gone ahead. His Worship said that staff are required to work to a budget and Council expects them to remain within it.

His Worship told Mr. Barclay that as Council Chief Executive appointee he will not be seeking Mr. Clibbery's resignation.

#### **MEETING ADJOURNMENT**

##### **Resolved**

That Council adjourn the meeting at 10.15am

##### **His Worship / Councillor Klos**

##### **Resolved**

That the meeting be reconvened at 10.25am.

##### **His Worship / Councillor Pilkington**

#### **ITEM 242 WAIKATO REGIONAL COUNCIL 2018 – 2028 LONG TERM PLAN PRESENTATION**

Representatives of the Waikato Regional Council, Councillors S Kneebone, K White and K Hodge and the Director of Community Services Mr. N Williams attended the meeting.

Councillor Kneebone summarised the consultation document for the 2018 – 2028 Long Term Plan. He outlined the Councils proposals including what they will cost, how they will be funded and the impact they will have on rates, these being –

- 1) Use of investment fund returns.
- 2) Funding depreciation of their assets.
- 3) Pest Management
- 4) Catchment rates for new works
- 5) Community Facilities Framework
- 6) Regional Theatre
- 7) Regional Services Fund
- 8) Hamilton to Auckland passenger rail service.

Councillor Kneebone reported that doing business is getting more expensive and that his Council has had a strong focus on delivering more at minimal extra cost to ratepayers however, in the three years since their last Long Term Plan, demands on their budgets, some of which are out of their control, have increased.

Councillor Kneebone reported that the biggest demand is the sustainability of their flood infrastructure.

Councillor Kneebone then expanded on the proposals outlined above and the options available under each proposal.

Councillor Kneebone informed members that consultation on the Long Term Plan begun on 16 March 2018 with consultation ending at 4pm on 16<sup>th</sup> of April 2018. He envisaged that the Long Term Plan will be adopted at the Council meeting of 26 June 2018.

Councillor McConnell informed the representatives that Otorohanga is very reliant on the existing stopbanks and that these need to be maintained correctly.

Councillor Kneebone replied that his Council wishes to improve the quality and wellbeing of the rivers.

The representative's then answered member's queries regarding various activities within the plan.

His Worship thanked the representatives for their presentation.

**Resolved** that the presentation by the representatives of the Waikato Regional Council be received.

#### **Councillor McConnell / Councillor Pilkington**

#### **ITEM 247 HEALTH AND SAFETY REPORT SEPTEMBER 2017 TO FEBRUARY 2018**

Councils Health and Safety advisor Robyn Kehoe attended the meeting and presented her report informing Councillors of Councils processes, status and recent actions in relation to issues of Health and Safety.

Councillor McConnell referred to the 'SHE' pre-qualification scheme and expressed the opinion that this is an attempt to rewrite what other manuals already provide. He said there is a national accreditation programme already in place.

Councillor Christison queried whether the "SHE" scheme requirement puts off small contractors to apply for work.

The Engineering Manager replied that the scheme has been beneficial and made contractors become compliant with the Act.

**Resolved** that the Health and Safety Advisors report for the period September 2017 to February 2018 be received.

#### **His Worship / Councillor Johnson**

#### **ITEM 243 HAMILTON AND WAIKATO TOURISM – SIX MONTHLY REPORT**

The Chief Executive Jason Dawson of Hamilton and Waikato Tourism attended the meeting and presented their six monthly report for the period 1 July 2017 to 31 December 2017.

Mr Dawson presented their performance targets and corresponding results these being –

- 1 Visitor Nights – (5% increase in total visitor guest nights versus national) result 3.1%.
- 2 Visitor Spend – (5% increase in visitor spend across the region) result 5%.
- 3 Conventions and business events – (grow market share of business events from 9% to 10%) result 10.6%.
- 4 Visitor awareness and perceptions – (improved by 3 points including Waikato residents) result to be confirmed, research conducted in June 2018.
- 5 Website and Social Media Hamilton – Waikato, (5% digital engagement on previous year) result 9.29%.
- 6 Industry investment (\$400,000 of industry contributions towards activities) result \$265,141.
- 7 Return on investment (total visitor spend per dollar of HWT spend) result \$1198 per dollar of Council funding.

Mr Dawson thanked Council for their continuing support.

Mr Dawson then answered member's queries / issues relating to Hamilton and Waikato Tourism.

His Worship thanked Mr Dawson for his presentation.

**Resolved** that the presentation by the Chief Executive of Hamilton and Waikato Tourism for members information, be received.

**Councillor Phillips / Councillor Pilkington**

## **ITEMS TO BE CONSIDERED IN GENERAL BUSINESS**

### **2017 STEAMFEST**

Councillor Klos said she would like to see Council take responsibility for the result of the 2017 Steamfest rather than this being placed solely on Council's Chief Executive. She said, members as a Council, openly fostered the event and therefore must take public responsibility for this.

The Chief Executive replied that he appreciated the support of Council however, expressed the opinion that it would be best to leave this matter as it now stands.

**Resolved** that consideration be given by Council to provide a 'Letter of Support' to the Waitomo Golf Club in general business which may require a resolution.

**His Worship / Councillor McConnell**

**Resolved** that the Asset Strategy Managers report on Speed Management Programme for the Otorohanga District be considered in general business which may require a resolution.

**Councillor Johnson / Councillor Pilkington**

## **CONFIRMATION OF MINUTES**

### **Otorohanga District Council – Minutes of meeting held 20 February 2018**

**Resolved** that the Minutes of the meeting of the Otorohanga District Council held on 20 February 2018, as amended be approved as a true and correct record of that meeting and the resolutions contained therein be adopted.

**Councillor Phillips / His Worship**

### **Matters Arising**

Councillor Pilkington referred to page 4. Subdivisions and requested the first sentence be amended to read "regarding the Harpers Avenue / Thomson Avenue subdivision".

Councillor Pilkington also referred to page 4. State Highway 39, intersection 'safety concerns' and reported that this matter has been raised at a recent Regional Land Transport Committee meeting.

### **Otorohanga Community Board – Minutes of meeting held 8 February 2018**

**Resolved** that the Minutes of the meeting of the Otorohanga Community Board held on 8 February 2018 be received.

**Councillor McConnell / Councillor Christison**

### **Te Raumauku Water Storage.**

In reply to Councillor Phillips the Chief Executive advised that in order to provide water storage the proposal looks to be more challenging than originally thought however, there are funds available to investigate the matter further.

### **Kawhia Community Board – Minutes of the meeting held 2 February 2018**

**Resolved** that the Minutes of the meeting of the Kawhia Community Board held on 2 February 2018 be received.

**Councillor Pilkington / Councillor Phillips**

### **Matters Arising**

Councillor Pilkington referred to page 2, Recycling Centre shelter belt in particular to paragraph 3 and requested the wording "more permanent fencing" be amended to read 'permanent screen fencing'.

Councillor Pilkington requested the matter of a report being prepared by Council's Environmental Services Manager in regards to modifying the Dog Bylaw be placed on Matters Referred.

### **DECLARATION OF CONFLICTS OF INTEREST**

His Worship asked members for any declarations of conflict of interest, none were received.

### **WAITOMO GOLF CLUB – PROPOSED HOTEL DEVELOPMENT**

His Worship reported that \$10,000 is being sought from both the Otorohanga and Waitomo District Councils and \$80,000 from the North King Country Development Trust towards the project. He said that the next stage is to encourage an investor to carry out a feasibility study on the proposal.

**Resolved** that a 'Letter of Support' be forwarded to the Waitomo Golf Club in regards to its proposed Hotel development.

### **His Worship / Councillor Christison**

#### **ITEM 241 PROPOSED KAWHIA PLAYGROUND UPGRADE**

The Governance Supervisor presented a report on behalf of the Kawhia Community Board seeking support from Council for a new playground to be erected on the Omimiti Reserve in Kawhia, to be funded by the Kawhia Projects Trust.

Councillor Pilkington reported that the Otorohanga District Development Board has approved a grant of \$10,000 towards the project. With regards to a Council grant Councillor Pilkington said this will be considered by the Kawhia Community Board with any grant being funded as a sundry allowance from the Parks and Reserves account.

Council's Land Management Officer Ms Trish Ambury was in attendance at the meeting and queried whether the proposed new playground would cover additional green space and whether consideration had been given to the cultural / history and significance of Tainui regarding this.

**Resolved** that Council approves and supports in principle the upgrading of the Children's Playground in the Omimiti Reserve to be undertaken by the Kawhia Projects Trust subject to clarification of the land status issue.

### **Councillor Pilkington / Councillor Johnson**

#### **ITEM 244 APPLICATION FOR TEMPORARY ROAD CLOSURE – HAMILTON CAR CLUB**

The Engineering Manager presented the Senior Engineering Assistants report on an application received from the Hamilton Car Club for the temporary closure of Pirongia West Road within the Otorohanga District, to enable the Hamilton Car Club to hold their Pirongia West Rally Sprint.

**Resolved** that Council approves a temporary road closure as follows:

Purpose: Pirongia West Rally Sprint

Date: Sunday, 20 May 2018

Details of Closure: PIRONGIA WEST ROAD – From RP: 10.155 to RP: 20155 (Pekanui / Okupata intersection)

Period of Proposed Closure: 8:45am to 5:00pm

With the following conditions imposed:

- 1) Persons will be allowed through the closure in the event of an emergency.

- 2) Hamilton Car Club is to pay an application fee of \$400.00 towards the administration of the road closure to Otorohanga District Council.
- 3) Hamilton Car Club is to pay for all advertising costs to the appropriate newspapers. Public notice advertisements are to be published in the Waitomo News.
- 4) Hamilton Car Club is responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,000,000. This is required to indemnify Council against any damage to the property or persons as a result of rally activities during the road closure period.
- 5) Hamilton Car Club is to pay Otorohanga District Council a bond of \$5000.00 to be held in lieu of any repairs that may require carrying out, post-rally.
- 6) Hamilton Car Club is to comply with the objection provisions contained in the Transport (Vehicular Traffic Road Closure) Regulations 1965.
- 7) Initial mail drops to residents are to be approved by Council staff before distribution commences. The subsequent mail drop is to be completed no later than ten full days before the proposed closures.
- 8) Hamilton Car Club is solely responsible for signposting and policing of the roads to be closed, to ensure that only vehicles connected with the event have access to the road closure areas. This includes arranging the delivery, erection and staffing of all road closure barriers and the removal thereof after closures. All gates and entranceways are to be taped and to ensure its removal thereafter.
- 9) Signs advising of the road closures are to be erected at the start and end of the closed portions of the roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure. A Hamilton Car Club representative is to meet with Council Engineering staff regarding the required signs format, size, location and quantity of signs for approval before they are manufactured and erected.

**Councillor Pilkington / Councillor Williams**

**ITEM 245 WAIKATO REGIONAL AIRPORT LTD. – STATEMENT OF INTENT**

The Finance and Administration Manager presented a report on the Waikato Regional Airport Limited Statement of Intent for 2018 – 2019. He confirmed that the Airport finances are in a much better shape than five years ago.

His Worship advised that the company still has some land available to sell.

His Worship said he could circulate a copy of the shareholders update document to members if required.

**Resolved** the Waikato Regional Airport Statement of Intent be received.

**Councillor Klos / Councillor Williams**

**ITEM 246 DRAFT MANAGEMENT ACCOUNTS FOR THE PERIOD ENDING 31 DECEMBER 2017**

The District Accountant attended the meeting and presented the Draft Management Accounts for the period ending 31 December 2017.

Councillor Johnson referred to the matter of “Emergency Reinstatement” and expressed the opinion there is a need for staff to become more aware of issues resulting from Climate Change.

**Resolved** that the Draft Management Accounts for the period ending 31 December 2017 be received.

**Councillor Pilkington / Councillor Phillips**

## **LUNCHEON ADJOURNMENT**

Council adjourned for luncheon at 12.37pm and resumed at 1.13pm.

## **LATE ITEM SPEED MANAGEMENT PROGRAMME FOR OTOROHANGA DISTRICT**

Councils Asset Strategy Manager Martin Gould attended the meeting and presented a report on a proposed Speed Management Programme for the Otorohanga District.

The Asset Strategy Manager informed members that Central Government is bringing the matter of road safety to a higher priority and that the Minister has invited all Mayors and Council Chief Executives together with senior transport planners to a road safety forum in Wellington on Monday 9 April 2018.

The Asset Strategy Manager informed members that this Council could commence the process with State Highway 31 / Waitomo Valley Road and Kawhia Community Streets.

Councillor Johnson expressed the opinion that there has to be some uniformity between the various local government districts.

The Chief Executive advised that previous Councils have found that the current rules applying to speed limits are not very flexible with the framework not allowing changes to be introduced.

His Worship confirmed that the decision to adjust speed limits will be in Council's hands.

**Resolved** that the process of developing a speed management plan for the Otorohanga District, in accordance with the speed management guide is commenced with a view to providing a draft speed management plan for consultation as soon as it is practical to do so, having fully engaged and informed the Community.

## **Councillor Johnson / Councillor Christison**

The Asset Strategy Manager summarised a document which had been circulated to members to provide clarity regarding the process for inclusion in the NLTP and obtain funding assistance.

Councillor Pilkington wished to acknowledge and thank Mr Gould for his conscientious service and accurate information he presented to Council. In particular his ability to obtain favourable applications for NZTA subsidy. Councillor Pilkington wished Mr Gould all the best for the future.

His Worship endorsed Councillor Pilkington's comments and said that Martins door is always open and his integrity in roading matters will be missed. He also wished Mr Gould all the best for his future.

## **ADJOURNMENT**

The Council adjourned the meeting at 2.04pm to enable a Citizenship Ceremony to be undertaken.

## **RE-ADJOURNMENT**

The Council re-adjourned the meeting at 3.07pm

## **ITEM 248 MATTERS REFERRED – 20 FEBRUARY 2018**

The Governance Supervisor took members through matters referred.

## **Recording of Minutes**

The Chief Executive advised that a workshop will be held to give consideration to the recording of minutes of both Boards and Councils following the next meeting of Council to be held on 17 April 2018.

## **Otorohanga District Development Board – New Service Agreement**

The Chief Executive presented the first page of a proposed 'service agreement' with the Otorohanga District Development Board to obtain feedback from Members. He confirmed that following discussion yesterday the Board confirmed that they did not wish to be restricted to economic development and wished to have more engagement with the Community as to what they want, and also strengthen their engagement with Council.

Councillor Phillips expressed the opinion that it is this Council's job to prepare a new service agreement and for it to contain what Council expects the Board to do.

Following further discussion it was agreed that the Chief Executive have discussion with the Chair of the Otorohanga District Development Board regarding the proposed new service agreement.

#### **Waipapa Toilets – Mural**

Council's Land Management Officer reported that she has verbally obtained another price for the provision of a mural on the Waipapa Toilets and queried with members whether they wish her to obtain some form of design for this.

Following discussion it was agreed that Councillor Klos be given authority to approve the work and design of a mural on the Waipapa toilet block.

#### **Arohena DOC Camp Ground**

The Land Management Officer provided an update about the matter Councillor Klos had raised regarding antisocial behaviour at the Arohena camp ground over the Christmas/New Year period. The Land Management Officer had spoken with DOC staff who said they had been alerted to the issues and hired a security guard to help manage the issues over the busy period. DOC staff had referred The Land Management Officers enquiry to the local ranger to get back to her as to how they're addressing this for next season.

#### **Members Information Outside of Formal Meetings**

Ms Ambury reported that she had approached the Waipa District Council and ascertained their reporting process to be very similar to that of this Council.

### **GENERAL**

#### **Waipa River Catchment Committee**

Councillor Phillips reported on his attendance at a recent Waipa River Catchment Committee meeting. He advised that the letter received from Council's Chief Executive had an impact on their members thinking. He said the Waikato District Council representative agreed with the contents of this letter. A representative of the Waikato Regional Council will speak to Council on this issue in the near future.

#### **Marae at Tokanui**

Councillor Phillips informed members that a nursery is being developed on a Marae near Tokanui which is proving to be a good business venture.

#### **Waikato Regional Council**

Councillor Phillips referred to the breakdown of Waikato Regional Council rates showing how they affect different areas to form the rates set. He said the areas cover small rural, large rural, Otorohanga Community and Kawhia.

Councillor Phillips was advised that Council already does this based on property values in certain areas.

#### **Governance Training**

Councillor Phillips reported that some very good information was obtained by him in attending the recent governance training held at Council. Councillor Klos also expressed her appreciation to Council for holding of the recent governance training.

Councillor Pilkington extended thanks to His Worship for organising the training. She said she is now involved with His Worship in preparing a draft action plan.

#### **Rural and Provincial Meeting**

Councillor McConnell reported on his attendance at a recent Rural and Provincial meeting and expressed the opinion that this Council must not get wound up in the glorification of what the new Government is carrying out. He said issues covered were a direction from the Prime Minister, climate change, water and freedom camping.

Councillor Pilkington said she also attended the recent Rural and Provincial meeting which was really good particularly the items presented by the Privacy Commissioner and the Ombudsman.

### **LED Lighting – Otorohanga Community**

Councillor McConnell said he has received very favourable comments on the installation of LED lighting throughout the Otorohanga Community.

### **Limited Services Volunteers**

Councillor Pilkington reported on her attendance last week at a recent Limited Services Volunteer meeting supporting Otorohanga graduates. She said the graduates are very brave to undertake the challenges ahead.

### **Rural Transport Committee Meeting**

Councillor Pilkington reported on her attendance at a recent Rural Transport Committee meeting and advised that the new Government GPS has not yet been made public. She said the Transport Committee has presented a united front to Central Government.

### **Kawhia Logging**

Councillor Pilkington informed members that the applicant has not yet obtained resource consent for this purpose. She said they are currently applying for the consent.

### **District Licencing Committee Training**

Councillor Johnson reported on his attendance at a recent District Licencing Committee training day held in Ngaruawahia whereat members went over previous decisions, appeals etc.

Councillor Johnson reported that he has been involved in the approval of special licences for the Otorohanga Club however, it is not now appropriate for him to do so due to a possible conflict of interest.

### **Forthcoming Civil Defence Meeting**

Councillor Williams reported she will be attending a Civil Defence committee meeting next week.

### **Mayoral Activities**

His Worship presented the following Mayoral activities he has been involved in during the past month.

### **Hamilton Airport Meeting**

Half yearly shareholders meeting at Hamilton Airport where it was reported that passenger numbers are up 12% and property lease revenue up 17% with other returns up considerably.

### **Mayor's Taskforce for Jobs – TUIA Wananga Otorohanga**

The first TUIA Wananga was held at Rereamanui Marae Otorohanga with over 50 new Rangitahi attending this event. This was a fantastic turnout with 42 Mayors from across New Zealand participating in this year's programme.

### **Zone 4 Meeting & TUIA Training**

His Worship attended the Zone 4 meeting at Porirua representing Mayors Taskforce for Jobs and spoke about TUIA and the first Wananga of the year. Following that he attended training for the North Island Mayors who are newly participating in TUIA and also their Rangitahi. Following that the Rural Provincial Meeting was held.

### **LGNZ Elected Members Governance Training**

On 13 March he and seven other elected members attended the LGNZ Elected Members governance training which was facilitated by Mrs. Jo Brosnahan.

### **Waipa Stakeholder Breakfast**

The Waipa Stakeholders Breakfast was held at Mystery Creek where those in attendance listened to a presentation from the Hon Nanaia Mahuta.

### **Audit and Risk Committee Meeting**

The Audit and Risk Committee has now been formed and has had their first formal engagement with John Robertson, Audit and Risk Committee Chair.

### **Mayors Taskforce for Jobs – Memorandum of Understanding**

Recently he attended meetings in Wellington as the Chair of Mayors Taskforce for Jobs where he met with Government officials with the objective of signing a Memorandum of Understanding to provide opportunities and services for the youth of New Zealand.

### **Launch of 50<sup>th</sup> Agricultural Field Days**

He recently attended the launch of the 50<sup>th</sup> Agricultural Field Days took place in the Grand Hall of Parliament House hosted by MP Barbara Kuriger to celebrate this notable milestone.

### **Iwi Engagement**

He is meeting tomorrow with Steven Wilson of Maximize Consultancy in relation to Iwi Engagement.

### **Kawhia Streets – Sealing**

The Chief Executive referred to the proposed sealing of Coull and Weterere Streets in Kawhia and advised that it is proposed that the Kawhia Community Board be authorised to spend within the first year, the three year roading allowance for this purpose.

Members advised they were all comfortable with this proposal.

Councillor Pilkington reported that the proposed sealing will fit in with the resealing work in this area.

### **Staff Team Building Exercise**

The Chief Executive reported that in the past, half day staff team building exercises have been held. He informed members that in approximately three weeks' time it is proposed to close the office for one day to enable a team building exercise to be carried out.

### **Scenic Reserve Moerangi Road**

The Land Management Officer informed members that there is a scenic reserve off Moerangi Road whereat the Waikato Regional Council is carrying out pest control.

### **Waikato River Trails Trust**

The Land Management Officer informed members it is the intention of the Waikato River Trails Trust to bring a trail of approximately 2km into the Otorohanga District. She said it will be appropriate for users of this section of trail to utilise the new Waipapa Toilets.

The Officer further advised that it will be necessary for Council to sign a three party agreement for that part of the trail entering the Otorohanga District.

### **Cycleway**

The Land Management Officer reported she attended a recent Regional Cycleways meeting whereat it is proposed to connect all the Cycleway networks. She said a feasibility study is being prepared on this proposal.

### **Ranginui Residence**

Councillor Klos reported that Ranginui residents are concerned at the dumping of effluent on roads throughout the area in particular McLean Road. She queried what Council is able to do in this situation.

Members agreed that this is a Waikato Regional Council matter and could also be raised with the Ministry of Primary Industries.

Members also agreed that farmers contact the Waikato Regional Council should they see this occurring and also inform the local Federated Farmers.

### **Huirimu / Aotearoa Roads**

Councillor Klos requested that it be placed on matters referred the matter of the installation of a School bus route sign on Huirimu and Aotearoa roads.

### **Audit and Risk Committee**

Councillor Klos reported on the first Audit and Risk Committee meeting where members were introduced to consultant John Robertson. She said he has identified when the Committee meets and the areas which will be focused on at these meetings.

### **Proposed Seal Extensions**

Councillor Klos expressed the opinion she hoped that Council may change its policy to include small lengths of seal extensions on roads throughout the District.

### **Waikeria Prison**

Councillor Klos was informed by His Worship that the proposed Waikeria Prison extension will be in front of Cabinet during April 2018.

**MEETING CLOSURE**

The meeting of the Otorohanga District Council closed at 4.33pm

**SIGNED:** \_\_\_\_\_

**DATED:** \_\_\_\_\_

