

Table of Contents

Comments from the Mayor and Chief Executive.....	1
Changes to the Local Government Act 2002	2
Council Activities	2
Roads and Footpaths	3
Water Supply	6
Sewerage Treatment and Disposal.....	9
Stormwater Drainage.....	11
Flood Protection and Control Works	13
Community Services.....	15
Regulatory Services	21
Governance and Leadership	27
Community Development	32
Consolidated Cost of Service Statement.....	34
Financial Statements	36
Prospective Statement of Comprehensive Income	36
Reconciliation of Prospective Statement of Comprehensive Income and Combined Cost of Service Statements	37
Prospective Statement of Changes in Equity.....	38
Prospective Statement of Financial Position.....	39
Prospective Statement of Cash Flows	40
Prospective Statement of Public Debt.....	41
Prospective Statement of Reserves.....	41
Statement of Accounting Policies	42
Funding Impact Statements.....	50
Rating Information	60
2013/14 Rates Information.....	63
Rates Examples for Indicator Properties.....	67
Examples of Indicative Contributions to Council Services – 2013/14 year.....	68
Organisation	69
District Personnel.....	69
Contact Details	69
Management Structure	70
Statistics	71
Schedule of Fees and Charges	72
Glossary.....	87

MISSION STATEMENT

“Otorohanga District Council will strive to be the best rural council in New Zealand, operating proactive policies which promote progress while taking into account social, cultural, economic and environmental needs.”

Comments from the Mayor and Chief Executive

In this Annual Plan document Council outlines its proposed direction, activities, expenditure and revenues for the period from 1 July 2013 to 30 June 2014. This information continues to closely reflect the direction set out in Council's Long Term Plan (LTP) which was presented in 2012.

The forecast rates increases for the 2013/14 year are as follows:

Rural area	2.48%
Otorohanga Community	2.99%
Kawhia Community	2.87%
Overall (District)	2.66%

These modest increases are projected to be typical of what lies ahead for the District over the next 10 years; annual rates increases ranging from less than 2% up to 3%, and steadily falling debt, that could potentially become non-existent towards the end of this period.

This is a very welcome relief from a long-standing previous situation where Council has invariably had to defer or push back work in order to arrive at an acceptable rates increase for the following year. This resulted in a significant 'bow wave' effect where the next few years rates increases and debt were always going to be high before returning to low levels thereafter.

This 'bow wave' of rates and debt increases has however now finally been crested. There are a number of reasons how this result has been achieved and why now.

One is that the economic downturn has meant less pressure on Council to plan big expensive projects, and more pressure to keep ongoing and operating costs to a bare minimum.

Council's partnerships with other Waikato Councils and membership of the Waikato Mayoral Forum and Waikato LASS (Local Authority Shared Services company) have seen real savings in staff and activity costs.

Otorohanga is also a founding member of the new Local Government Funding Agency enabling us to seek alternative sources of finance at very good value, which has meant Council can continue to repay significant debt therefore reducing rates dependence for interest.

Another reason for this success is the way the elected members of Council and the two Boards work together and with staff at Council, which is a point of difference over many other Councils.

Good people continue to put themselves forward for elected roles, egos and agendas rarely if ever get in the way of making good decisions, and the staff that choose to work for Otorohanga District Council add huge value to the relationship, that is essential for any business to prosper.

Council is proud of the progress that has been made, and confident that it is well equipped to meet the challenges it may face in the future.

Whilst still currently operating in a 'business as usual' mode with strong focus on continuing cost efficiency, there is also a sense that Council and the district are entering a period of opportunity, where service standards could be increased, or other changes made to benefit the community, whilst maintaining affordability.



D F Williams
Mayor



D C Clibbery
Chief Executive

Changes to the Local Government Act 2002

In December 2012, the Government amended the Local Government Act 2002. This had a number of changes, including changing the purpose statement for all local authorities in New Zealand. Also, all references to “promoting the social, environmental, economic and cultural wellbeing of communities” were removed from the legislation.

The new purpose of local government, as stated in the amended Act, is “to meet the current and future needs of communities for good quality infrastructure, local public services and the performance of regulatory functions in a way that is most cost effective for households and businesses”.

Further amendments are expected in 2013 as the Government’s Better Local Government reforms continue. Otorohanga District Council, as with all other local authorities across New Zealand, is currently working through the impact of these

changes. Our focus has always been on providing good quality infrastructure, in the most cost effective way possible. As such, we believe the new wording of the Act reinforces what Council is currently undertaking.

Given the timing of these legislative changes, there has been insufficient time to undertake a full review of all the services we provide. However, public consultation will provide an opportunity to assess the proposed activities and expenditure against the new provisions of the Act, prior to adoption of a final plan.










A new Council will be elected in the upcoming local government elections in October and will have an opportunity to consider whether any further review of services may be required, particularly in light of any other changes from the 2013 amendments.

Council Activities

This part of the Annual Plan explains how Council’s activities will contribute towards the achievement of community outcomes.

Each activity comprises Levels of Service, work programmes and a monitoring framework which the community can use to assess Councils progress. Council communicates its progress against its performance measures once a year in the Annual Report.






This section explains the plans that have been developed for each of Councils significant activities. The activities have been placed into one of the following:

-  Roads and Footpaths
-  Water Supply
-  Sewerage Treatment & Disposal
-  Stormwater Drainage
-  Flood Protection and Control Works
-  Community Services
-  Regulatory Services
-  Governance and Leadership; or
-  Community Development

group of activities depending on that activity’s major emphasis. Each group of activities is discussed separately.




How this section works

Each activity within the group of activities contains the following information;




-  A description of how the activity contributes to Community Outcomes and Council’s role in delivering those outcomes.
-  A list of major capital projects scheduled for the 2013/14 year
-  Explanations of any significant changes from the 2012-22 Long Term Plan
-  A performance monitoring framework, showing target levels of service, performance indicators and a description of how Council will measure performance against those indicators.
-  Cost of Service Statements for the group of activities

Roads and Footpaths

What Community Outcome Does Roads and Footpaths Contribute To

Community Outcomes	Roads and Footpaths	Professional Engineering Business Unit
 <p>Otorohanga District is a safe place to live</p>	<p>Implementer Advocate Partner Regulator Monitor</p>	<p>Implementer</p>
 <p>Ensure services and facilities meet the needs of the Community</p>	<p>Implementer Partner Advocate Regulator Monitor</p>	<p>Implementer</p>
 <p>Manage the Natural and Physical environment in a sustainable manner</p>	<p>Implementer Monitor</p>	

Major Projects for 2013/14

-  Seal smoothing and widening of Wharepuhunga Road.
-  Wahanui Crescent Kerb and Channel upgrade.
-  Te Kawa St intersection upgrade.

Changes from the 2012-22 Long Term Plan

The Area wide pavement treatment work planned for the 2012/13 year has been carried over into the 2013/14 year. This is due to the contract not being ready for tendering during the peak time to get the best possible price in the 2012/13 year, so the financially prudent decision was to carry this work over. This change has also resulted in a movement in the subsidy to be received from NZTA, impacting on activity revenue.

There has also been a change in staffing within the Engineering Business Unit, with a staff member transferring to Support Services in the Governance and Leadership group of activities.

Roads and Footpaths Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2013/14
<p>The design and maintenance of District roads ensures that they</p>	<p>Reliable roading around the District will ensure that the transportation needs</p>	<p>Road smoothness of roads in the district compare favourably with other local authorities in the Waikato Region.</p>	<p>Equal or better than average Waikato Region results</p>

Level of Service	How it contributes to our community outcomes	How we measure our performance	2013/14
are safe and comfortable to travel on	of communities are met. Providing safe vehicular access helps keep our communities safe and also helps provide quality transport networks	Number of complaints received regarding roading issues recorded in the service request system.	<55 complaints per annum
		The recorded number of defects on sealed rural roads per 10km of lane length	Average of 10 defects or less
		The recorded number of defects on sealed urban roads per 10km of lane length	Average of 3 defects or less
		Unsealed road bulk metalling programme completed.	Annual bulk metal programme completed




Roads and Footpaths Financial Statements

	2012/13 Long Term Plan	2013/14 Long Term Plan	2013/14 Annual Plan	variance
	000's	000's	000's	000's
Roading - Operating Statement				
Operating Revenue				
Activity Revenue	3,282	3,172	3,287	- 115
Targeted Rates	4,621	4,694	4,704	- 10
Development Contributions	-	-	-	-
General Rates	-	-	-	-
Other General Sources	810	846	740	106
<i>Total Operating Revenue</i>	8,713	8,712	8,731	- 19
Operating Expenditure				
Roading	6,477	6,565	6,776	- 211
Footpath	54	56	55	1
Engineering Business Unit	848	870	750	120
<i>Total Operating Expenditure</i>	7,379	7,491	7,581	- 90
<i>includes:</i>				
Salaries and Wages	562	575	468	107
Depreciation	2,434	2,499	2,772	- 273
Interest	435	409	378	31
Operating Surplus (Deficit) \$	1,334	1,221	1,150	71
Operating Surplus transferred to (specify) Reserve(s); or Operating Deficit funded from (specify) Reserve(s)	1,334	1,221	1,150	71
	-	-	-	-





	2012/13	2013/14	2013/14	
	Long Term Plan	Long Term Plan	Annual Plan	variance
Roading - Capital and Reserves Funding Statement	000's	000's	000's	000's
Capital and Reserves Funding Requirements:				
Capital Expenditure				
Renewals (Maintaining Service Capacity)	3,198	2,945	3,491	- 546
Growth (Improving Service Capacity)	50	52	50	2
Level of Service (Improvements to Service)	222	378	274	104
New Statutory Requirements	-	-	-	-
<i>Total Capital Expenditure</i>	3,470	3,375	3,815	- 440
Loans repaid	422	422	417	5
Operating Deficit	-	-	-	-
Transfers to General and Special Reserves	-	-	-	-
Total Funding Required	3,892	3,797	4,232	- 435
Funded by:				
Operating Surplus (via reserve)	1,334	1,221	1,150	71
Funding from Non-Cash Expenses	2,434	2,499	2,772	- 273
Loans Raised	-	-	-	-
Transfers from General and Special Reserves	124	77	310	- 233
Capital Income	-	-	-	-
Total Funding Applied	3,892	3,797	4,232	- 435

Water Supply

What Community Outcome Does Water Supply Contribute To

Community Outcomes	Water Supply
	Otorohanga District is a safe place to live Implementer
	Ensure services and facilities meet the needs of the Community Implementer Advocate Regulator Monitor
	Manage the Natural and Physical environment in a sustainable manner Implementer Advocate Regulator Monitor

Major Projects for 2013/14

-  Pump renewals at Otorohanga Water Treatment Plant
-  Load Hopper renewal at Otorohanga Water Treatment Plant
-  Kawhia Water Treatment Plant upgrade
-  Pump renewals on Kawhia Water Supply

Changes from the 2012-22 Long Term Plan

The significant change is that the upgrade of the Otorohanga Water Treatment Plant has been moved from the 2013/14 year to the 2014/15 year. This has resulted in a large decrease in the capital expenditure from the long term plan to the annual plan. It has also resulted in a decrease in the activity revenue as a result of the government subsidy on the upgrade being delayed. There have also been associated decreases in loan raising and the use of depreciation reserves.

Water Supply Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2013/14
The water provided is safe to drink	Providing continuous, efficient, quality water supply to communities ensures the health of consumers	Instances of illness indicated to be associated with consumption of water from Council supplies per annum	0
		Instances of water disinfection failure, on Council water supplies with disinfection per annum	< 4 instance per water scheme per annum
		Instances of bacteriological contamination of water from Council supplies per annum	< 3 instances
		Council administered water supplies achieving compliance with NZ Drinking Water Standards 2005 (Revised 2008)	None comply
The Council provides reliable drinking water supplies		Number of instances of interruptions to water supply through reported pipe breaks	<3 breaks per 10km of pipes, per scheme
		Number of instances when levels of monitored urban storage reservoirs are below 50% of capacity at 9.00am, unless due to planned maintenance works in the preceding 48 hours – instances per annum	< 5 instances in all areas




Water Supply Financial Statements

	2012/13	2013/14	2013/14	
	Long Term Plan	Long Term Plan	Annual Plan	variance
	000's	000's	000's	000's
Water Supply - Operating Statement				
Operating Revenue				
Activity Revenue *	128	1,552	203	1,349
Targeted Rates	1,131	1,215	1,257	- 42
Development Contributions	-	-	-	-
General Rates	30	32	26	6
Other General Sources ⁽¹⁾	288	295	288	7
<i>Total Operating Revenue</i>	1,577	3,094	1,774	1,320
Operating Expenditure				
Arohena RWS	175	180	178	2
Ranginui RWS	63	65	68	- 3
Tihiroa RWS	174	180	183	- 3
Waipa RWS	91	94	91	3
Otorohanga Water Supply	260	271	266	5
Otorohanga/Waipā Treatment Station	269	266	293	- 27
Otorohanga Water Supply Loan	43	40	38	2
Kawhia Water Supply	162	163	177	- 14
Water Services	288	295	287	8
<i>Total Operating Expenditure</i>	1,525	1,554	1,581	- 27
<i>includes:</i>				
Salaries and Wages	191	195	191	4
Depreciation	298	314	367	- 53
Interest	73	73	73	-
Operating Surplus (Deficit) \$	52	1,540	193	1,347
Operating Surplus transferred to (specify) Reserve(s); or Operating Deficit funded from (specify) Reserve(s)	52	1,540	193	1,347
	-	-	-	-


	2012/13	2013/14	2013/14	
	Long Term Plan	Long Term Plan	Annual Plan	variance
Water Supply - Capital and Reserves Funding Statement	000's	000's	000's	000's
Capital and Reserves Funding Requirments:				
Capital Expenditure				
Renewals (Maintaining Service Capacity)	67	199	114	85
Growth (Improving Service Capacity)	-	-	-	-
Level of Service (Improvements to Service) **	191	2,464	300	2,164
New Statutory Requirements	-	-	-	-
<i>Total Capital Expenditure</i>	258	2,663	414	2,249
Loans repaid	72	69	69	-
Operating Deficit	-	-	-	-
Transfers to General and Special Reserves	-	29	44	- 15
Total Funding Required	330	2,761	527	2,234
Funded by:				
Operating Surplus (via reserve)	52	1,540	193	1,347
Funding from Non-Cash Expenses	192	596	202	394
Loans Raised	-	566	60	506
Transfers from General and Special Reserves	86	59	72	- 13
Capital Income	-	-	-	-
Total Funding Applied	330	2,761	527	2,234

Sewerage Treatment and Disposal

What Community Outcome Does Sewerage Treatment and Disposal Contribute To

Community Outcomes	Wastewater
 <p>Otorohanga District is a safe place to live</p>	Implementer
 <p>Ensure services and facilities meet the needs of the Community</p>	Implementer Regulator Advocate
 <p>Manage the Natural and Physical environment in a sustainable manner</p>	Implementer Regulator Monitor

Major Projects for 2013/14

-  No major capital projects in the 2013/14 year.

Changes from the 2012-22 Long Term Plan

There has been a decrease in the depreciation expense for Otorohanga Sewerage Treatment as a result of an over-estimation of depreciation on the major capital work in 2011/12 year. This has had a corresponding decrease in the rates required as well.

Sewerage Treatment and Disposal Levels of Service

Level of Service	How it contributes to our community outcomes	How we measure our performance	2013/14
The Council provides wastewater services that effectively collect and dispose of wastewater	Ensure that the needs of local and visitor communities are met. Contributes to the public health of the community	Frequency of sewerage overflows caused by failure or blockage of Council assets per annum	<5 reported overflows
Wastewater disposal as provided by the Council does not create any smells, spills or health issues and causes minimal impact on the natural environment		By measuring compliance with Wastewater discharge consent	Full Compliance
		Number of complaints received of smells or spills from wastewater recorded in the service request system	<12 per annum



Sewerage Treatment & Disposal Financial Statements

	2012/13	2013/14	2013/14	
	Long Term Plan	Long Term Plan	Annual Plan	variance
	000's	000's	000's	000's
Sewerage - Operating Statement				
Operating Revenue				
Activity Revenue	30	31	30	1
Targeted Rates	516	556	482	74
Development Contributions	-	-	-	-
General Rates	23	25	20	5
Other General Sources ⁽¹⁾	-	-	-	-
Total Operating Revenue	569	612	532	80
Operating Expenditure				
Otorohanga Sewerage	466	486	398	88
Otorohanga Sewerage Loan	138	131	124	7
Total Operating Expenditure	604	617	522	95
<i>includes:</i>				
Salaries and Wages	-	-	-	-
Depreciation	208	217	154	63
Interest	135	130	118	12
Operating Surplus (Deficit) \$	- 35	- 5	10	- 15
Operating Surplus transferred to (specify) Reserve(s); or	-	-	10	- 10
Operating Deficit funded from (specify) Reserve(s)	35	5	-	5



	2012/13	2013/14	2013/14	
	Long Term Plan	Long Term Plan	Annual Plan	variance
	000's	000's	000's	000's
Sewerage - Capital and Reserves Funding Statement				
Capital and Reserves Funding Requirments:				
Capital Expenditure				
Renewals (Maintaining Service Capacity)	70	31	20	11
Growth (Improving Service Capacity)	-	-	-	-
Level of Service (Improvements to Service)	63	-	-	-
New Statutory Requirements	-	-	-	-
Total Capital Expenditure	133	31	20	11
Loans repaid	115	117	117	-
Operating Deficit	34	5	-	5
Transfers to General and Special Reserves	-	1	10	- 9
Total Funding Required	282	154	147	7
Funded by:				
Operating Surplus (via reserve)	-	-	10	- 10
Funding from Non-Cash Expenses	210	148	137	11
Loans Raised	38	-	-	-
Transfers from General and Special Reserves	34	6	-	6
Capital Income	-	-	-	-
Total Funding Applied	282	154	147	7

Stormwater Drainage

What Community Outcome Does Stormwater Drainage Contribute To

Community Outcomes		Stormwater Drainage
	Ensure services and facilities meet the needs of the Community	Implementer Partner Regulator
	Manage the Natural and Physical environment in a sustainable manner	Regulator Monitor

Major Projects for 2013/14

-  Pipe open drain in Te Kanawa Street
-  Extend stormwater on Lawrence Street

Changes from the 2012-22 Long Term Plan

A capital project for the work on Lawrence Street has been included in the new year, as this work has been driven by on-going development within the town centre. This has also resulted in a corresponding increase in loan raising to cover this capital project.

Stormwater Drainage Levels of Service

Level of Service	How it contributes to our community outcomes	How we measure our performance	2013/14
Council stormwater systems are well operated and maintained	Sound planning of appropriate stormwater systems will ensure that communities are safe and healthy and ensure that efficient and effective water services are provided, to meet both current and future demands.	Measuring compliance of stormwater discharge with conditions of applicable stormwater discharge resource consents	Full compliance with resource consent conditions
		Number of complaints of widespread flooding as recorded in the service request system	<5 complaints



Stormwater Drainage Financial Statements

	2012/13	2013/14	2013/14	
	Long Term Plan	Long Term Plan	Annual Plan	variance
	000's	000's	000's	000's
Stormwater Drainage - Operating Statement				
Operating Revenue				
Activity Revenue	10	10	10	-
Targeted Rates	-	-	-	-
Development Contributions	-	-	6	- 6
General Rates	308	197	214	- 17
Other General Sources ⁽¹⁾	-	-	-	-
Total Operating Revenue	318	207	230	- 23
Operating Expenditure				
Otorohanga Stormwater	143	149	144	5
Kawhia Stormwater	43	37	39	- 2
Total Operating Expenditure	186	186	183	3
<i>includes:</i>				
Salaries and Wages	-	-	-	-
Depreciation	60	63	76	- 13
Interest	59	59	57	2
Operating Surplus (Deficit) \$	132	21	47	- 26
Operating Surplus transferred to (specify) Reserve(s); or Operating Deficit funded from (specify) Reserve(s)	132 -	21 -	47 -	- 26 -

	2012/13	2013/14	2013/14	
	Long Term Plan	Long Term Plan	Annual Plan	variance
	000's	000's	000's	000's
Stormwater Drainage - Capital and Reserves Funding Statement				
Capital and Reserves Funding Requirements:				
Capital Expenditure				
Renewals (Maintaining Service Capacity)	10	10	10	-
Growth (Improving Service Capacity)	-	-	-	-
Level of Service (Improvements to Service)	115	25	64	- 39
New Statutory Requirements	-	-	-	-
Total Capital Expenditure	125	35	74	- 39
Loans repaid	49	53	53	-
Operating Deficit	-	-	-	-
Transfers to General and Special Reserves	128	3	37	- 34
Total Funding Required	302	91	164	- 73
Funded by:				
Operating Surplus (via reserve)	133	21	47	- 26
Funding from Non-Cash Expenses	59	64	77	- 13
Loans Raised	105	-	40	- 40
Transfers from General and Special Reserves	5	6	-	6
Capital Income	-	-	-	-
Total Funding Applied	302	91	164	- 73

Flood Protection and Control Works

What Community Outcome Does Flood Protection and Control Works Contribute To

Community Outcomes		Flood Protection Control Works
	Otorohanga District is a safe place to live	Implementer Partner
	Ensure services and facilities meet the needs of the Community	Implementer Partner

Major Projects for 2013/14

-  Switchboard Renewal at Mair Street Pump Station.

Changes from the 2012-22 Long Term Plan

No significant changes from the 2012-22 Long Term Plan.

Flood Protection and Control Works Levels of Service

Level of Service	How it contributes to our community outcomes	How we measure our performance	2013/14
Retention of assets in substantially the same form as when they were initially constructed	Effective maintenance of flood protection systems will ensure that communities are safe and healthy and ensure that efficient and effective water services are provided, to meet both current and future demands	Quantitative assessment of condition and serviceability of flood protection assets based on an annual inspection conducted by Council staff and elected members	95% against quantifiable standardised assessment criteria as set by Council.

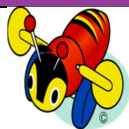


Flood Protection and Control Works Financial Statements




	2012/13	2013/14	2013/14	
	Long Term Plan	Long Term Plan	Annual Plan	variance
	000's	000's	000's	000's
Flood Protection - Operating Statement				
Operating Revenue				
Activity Revenue	102	116	101	15
Targeted Rates	30	30	29	1
Development Contributions	-	-	-	-
General Rates	6	-	-	-
Other General Sources ⁽¹⁾	-	-	-	-
Total Operating Revenue	138	146	130	16
Operating Expenditure				
Drainage Legislation	6	-	-	-
Otorohanga Flood Protection	101	115	100	15
Aotea Erosion Maintenance	4	15	14	1
Aotea Erosion Loan	7	7	7	-
Total Operating Expenditure	118	137	121	16
<i>includes:</i>				
Salaries and Wages	-	-	-	-
Depreciation	16	19	17	2
Interest	19	27	15	12
Operating Surplus (Deficit) \$	20	9	9	-
Operating Surplus transferred to (specify) Reserve(s); or	20	9	9	-
Operating Deficit funded from (specify) Reserve(s)	-	-	-	-

	2012/13	2013/14	2013/14	
	Long Term Plan	Long Term Plan	Annual Plan	variance
	000's	000's	000's	000's
Flood Protection - Capital and Reserves Funding Statement				
Capital and Reserves Funding Requirements:				
Capital Expenditure				
Renewals (Maintaining Service Capacity)	150	46	45	1
Growth (Improving Service Capacity)	-	-	-	-
Level of Service (Improvements to Service)	-	-	-	-
New Statutory Requirements	-	-	-	-
Total Capital Expenditure	150	46	45	1
Loans repaid	9	14	14	-
Operating Deficit	-	-	-	-
Transfers to General and Special Reserves	12	2	-	2
Total Funding Required	171	62	59	3
Funded by:				
Operating Surplus (via reserve)	19	9	9	-
Funding from Non-Cash Expenses	35	23	18	5
Loans Raised	117	30	30	-
Transfers from General and Special Reserves	-	-	2	- 2
Capital Income	-	-	-	-
Total Funding Applied	171	62	59	3

Community Services

What Community Outcome Does Community Services Contribute To

	Community Outcomes	Parks & Reserves (incl Toilets)	Library	Housing for the Elderly	Other Property	Cemeteries
	Otorohanga District is a safe place to live					
	Ensure services and facilities meet the needs of the Community	Implementer	Implementer Partner	Implementer	Implementer Partner	Implementer Regulator
	Provide for the unique history and culture of the District	Implementer	Implementer			Implementer

	Community Outcomes	Swimming Pool	Solid Waste	Litter Control	Security Patrol	District Sports Co-ordinator
	Otorohanga District is a safe place to live	Implementer		Implementer	Implementer Advocate	
	Ensure services and facilities meet the needs of the Community	Implementer	Implementer	Implementer	Implementer	Partner
	Provide for the unique history and culture of the District		Implementer Advocate			

Major Projects for 2013/14

- 🌳 Waipapa Reserve Landscaping
- 🌳 Windsor Park Playground Matting
- 🌳 Croquet Court piping of drain and carpark improvements.
- 🌳 Litter bin replacement continuation in Kawhia.
- 🌳 Septic system upgrade for Kawhia Public Toilets and Community Centre.
- 🌳 Wharf refurbishments and replace pontoon matting in Kawhia.

Changes from the 2012-22 Long Term Plan

The significant changes from the 2012-22 Long Term Plan include the capital projects of Windsor Park playground matting, piping of the drain and improving the car park at the Croquet Court.

These projects are being funded from a separate Otorohanga Community reserve, and have no direct rates impact.

The other significant change is carrying over the budget for the septic system upgrade for the Kawhia Public Toilets and Community Centre, which is not likely to go ahead in the 2012/13 year. This project is set to be funded from loan raising.

Community Services Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2013/14
Parks and Reserves (including public conveniences)			
Providing Council parks and reserves that enhance our communities quality of life	Parks and reserves provide for a number of things – a sense of place, active recreation spaces and opportunities for communities to interact – all contributing to our community outcomes	Outdoor reserve structures comply with relevant standards	66% compliance
		Paths and tracks comply with relevant standards	25% compliance
		Provision of adequate, well formed & maintained paths, and tracks; (% of total track length complying with NZS 8630)	20%
		Provision of safe, high quality and maintained park furniture (% items meeting criteria)	70%
Public Toilets as provided by Council are maintained in good condition	Having safe toilets helps achieve safe communities	Percentage of customers requesting substantial improvements of level of service from three yearly surveys	< 5%

Level of Service	How it contributes to our community outcomes	How we measure our performance	2013/14
Library			
Relevance of library services to the community is measured by: <ul style="list-style-type: none"> • Material issued • Physical visits • Website visits • Computer sessions 	Healthy, cohesive, and informed communities have access to a wide range of current library materials, in a variety of formats. People in the community have access to public spaces offering programmes and activities which contribute to local identity, lifelong learning and recreation.	Statistical data is maintained to record material issued	2% increase over previous year issues
Currency of physical book stock is maintained		Statistical data is maintained to record website visits	2% increase over previous year visits
		Book stock has an average publication date of 10 years or less	>75% have publication date less than 10 years
Housing for the Elderly			
Provide Housing for the Elderly that is fully utilised	This service ensures Otorohanga District has housing that satisfies the needs of the community and is seen to be an ideal place for retirement	Percentage of the year units are occupied	>95%
Good standards of maintenance and accommodation are maintained by Council		Maintenance items identified during annual inspections remedied to residents satisfaction, as measured by annual survey	>95% satisfaction
Other Property			
Ensure that all buildings and structures are maintained in a sound, sanitary and safe condition	Having safe buildings that are maintained in a sound, sanitary and safe condition – ensures our communities are safe	Building maintenance is regularly assessed and carried out	Urgent maintenance carried out within 5 working days
Ensure that all buildings with a Compliance Schedule meet the requirements of the Building Act		All applicable buildings have a current Building Warrant of Fitness (BWOFF)	Current BWOFF in place
Cemeteries			
The Cemeteries are well maintained and developed for future use	Well maintained and conveniently located cemeteries will be provided and planned for ahead of growth and development, ensuring these needs are met in the future	Number of complaints received regarding maintenance of the cemeteries	Less than 10 complaints
Information about cemeteries and internments are readily available	Providing information about internments at the cemeteries provides a link to the history of the District	Number of pageviews of cemetery information on Council website	500 more pageviews than previous year

Level of Service	How it contributes to our community outcomes	How we measure our performance	2013/14
Swimming Pool			
Provision of a clean, safe, public swimming pool that can be accessed by the District	Ensuring that the public's access to a safe public swimming facility helps create safe communities and a range of recreational facilities	The water quality of the pools meets acceptable standards for the safety and health of users	Daily testing meets acceptable standards 85% of each month
Solid Waste			
Refuse and recycling collection services are provided and recycling actively promoted	Councils planning for the future of the District will consider growth and development in its waste management strategies, and will involve recycling as a key aspect for communities – engraining the importance of the character and natural values of our District	Increase in recycling volumes over previous year	1% increase
		Complaints received from people whose rubbish was not collected during kerbside collection as recorded in the service request system	<10 complaints
The closed landfills the Council is responsible for meet environmental compliance		Extent of compliance with associated Resource Consent conditions for the closed landfills in Otorohanga and Kawhia	Full Compliance
Litter Control			
Provide a roadside litter collection service throughout the rural area	This service ensures that Otorohanga's clean green image is maintained and the rural environment is not a dumping ground	Number of complaints received regarding roadside litter	<12 complaints
Security Patrol			
To provide Security Patrol services for a defined area within Otorohanga Community during night time hours	By ensuring that Otorohanga is a safe environment to live, work and play	Number of crimes against property in the patrolled area (excluding graffiti)	<10 reported crimes
		Number of reported instances of graffiti within the patrolled area	<10 reported instances
District Sports Co-Ordinator			
Delivery of sport and leisure activities as per agreement between Sport Waikato and Otorohanga District Council	The Council supports the development of communities by providing funding to agencies where it sees that such funding will positively support and make our communities more healthy and active	100% compliance with agreement monitored through quarterly reports to Council	100% Compliance




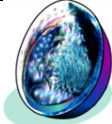

Community Services Financial Statements




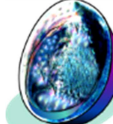

	2012/13	2013/14	2013/14	
	Long Term Plan	Long Term Plan	Annual Plan	variance
	000's	000's	000's	000's
Community Services - Operating Statement				
Operating Revenue				
Activity Revenue	404	424	400	24
Targeted Rates	354	375	372	3
Development Contributions	10	10	10	-
General Rates	1,804	1,705	1,717	- 12
Other General Sources ⁽¹⁾	3	3	3	-
<i>Total Operating Revenue</i>	2,575	2,517	2,502	15
Operating Expenditure				
Parks and Reserves (including Public Conveniences)	685	700	678	22
Library	303	324	320	4
Swimming Pool	357	362	373	- 11
Pensioner Housing	137	142	146	- 4
Halls	47	47	58	- 11
Harbour Services	47	48	37	11
Cemeteries	67	68	72	- 4
Other Council Property	154	155	160	- 5
Solid Waste Management	372	382	382	-
Security Patrol	104	107	104	3
Sport Waikato	75	77	75	2
<i>Total Operating Expenditure</i>	2,348	2,412	2,405	7
<i>includes:</i>				
Salaries and Wages	175	179	187	- 8
Depreciation	206	211	242	- 31
Interest	92	89	80	9
Operating Surplus (Deficit) \$	227	105	97	8
Operating Surplus transferred to (specify) Reserve(s); or	227	105	97	8
Operating Deficit funded from (specify) Reserve(s)	-	-	-	-

	<u>2012/13</u>	<u>2013/14</u>	<u>2013/14</u>	
	<u>Long Term Plan</u>	<u>Long Term Plan</u>	<u>Annual Plan</u>	<u>variance</u>
Community Services - Capital and Reserves Funding Statement	000's	000's	000's	000's
Capital and Reserves Funding Requirements:				
Capital Expenditure				
Renewals (Maintaining Service Capacity)	99	177	200	- 23
Growth (Improving Service Capacity)	-	10	-	10
Level of Service (Improvements to Service)	80	53	159	- 106
New Statutory Requirements	-	-	-	-
<i>Total Capital Expenditure</i>	179	240	359	- 119
Loans repaid	81	83	81	2
Operating Deficit	-	-	-	-
Transfers to General and Special Reserves	223	107	161	- 54
Total Funding Required	483	430	601	- 171
Funded by:				
Operating Surplus (via reserve)	226	105	97	8
Funding from Non-Cash Expenses	123	172	232	- 60
Loans Raised	40	-	56	- 56
Transfers from General and Special Reserves	94	77	140	- 63
Capital Income	-	76	76	-
Total Funding Applied	483	430	601	- 171

Regulatory Services

What Community Outcome Does Regulatory Services Contribute To

	Community Outcomes	Building Control	Planning & Development	Civil Defence	Dog Control
	Otorohanga District is a safe place to live	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor
	Ensure services and facilities meet the needs of the Community	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor
	Manage the Natural and Physical environment in a sustainable manner	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor
	Protect the special character of our harbours and their catchments	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor	Implementer Partner	Regulator Monitor
	Recognise the importance of the District's rural character	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor	Implementer Partner	Regulator Monitor

	Community Outcomes	Stock Ranging & Impounding	Environmental Health	Rural Fire Control
	Otorohanga District is a safe place to live	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor	Implementer Partner
	Ensure services and facilities meet the needs of the Community	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor	Implementer
	Manage the Natural and Physical environment in a sustainable manner	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor	
	Protect the special character of our harbours and their catchments	Partner Advocate Monitor	Partner Advocate Monitor	
	Recognise the importance of the District's rural character	Regulator Monitor	Regulator Monitor	

Major Projects for 2013/14

- Replacement of pump on rural fire tanker.

Changes from the 2012-22 Long Term Plan

No significant changes from the 2012-22 Long Term Plan.

Regulatory Services Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2013/14
Building Control			
The Council processes, inspects and certifies work in Otorohanga District	The Council remains a Building Consent Authority to help ensure buildings are safe	Otorohanga District Council maintains its processes so that it meets BCA accreditation every two years	Achieve BCA Accreditation
	The Fencing of Swimming Pools Act is enforced	Annual recorded pool inspections of the properties listed on the Swimming Pool Register	>10% of pools on register
Building consent applications are processed within 20 working days as required by Sec 48 of the Building Act 2004	Council certifies all consented building work complies with the building code – ensuring our communities are safe	Percentage of consents processed within 20 working days	100%
		Average time to process a building consent	< 10 days
Planning and Development			
All resource consent decisions will be notified within the time limits of Sec 115 of the Resource Management Act 1991	Efficiently processing resource consent applications enables the Council to regulate land-use activities consistently with its District Plan (Landuse regulations), demonstrating that the Council values the natural environment	The time to process non-notified land use and subdivision consents will be no more than 20 working days	100%
		All decisions are prepared, signed and mailed to applicants within three days of the signing of the Planner's Report and Recommendation.	< 3 days to sign Planner's Report
Good advice will be delivered to help people understand the District Plan rules	Good advice from the Council, in accordance with the District Plan, will contribute to ensuring that growth and development is managed appropriately and that the natural environment of the District is treated respectfully	Current and consistent information available to the public	Updated information available on Council website

Level of Service	How it contributes to our community outcomes	How we measure our performance	2013/14
Civil Defence			
People are prepared for a civil defence emergency	This service means the Council has a direct role in ensuring communities are prepared for emergencies	Formal training exercises are conducted each year	2 formal training exercises
		The Civil Defence action team comprising key staff will meet at least once between formal exercises to ensure preparedness and training schedules are maintained	Once between exercises
Dog Control			
Dogs roaming outside property boundaries and on public reserves will be impounded. The dog control officer responds to public complaints about roaming dogs and uplifts and impounds dogs found wandering the streets. Regular patrols are carried out in urban areas	Through this service, the public feel safe from roaming dogs	Percentage of registered dogs impounded	<5%
		Complaints about roaming dogs that are responded to	100%
Stock Ranging and Impounding			
Wandering animals are removed from roadways, public places and private property.	Public safety is enhanced because wandering animals are removed from roads and public places.	Calls about stock wandering on roads are actioned immediately. Response time depends on location of stock and travelling times	100%
Environmental Health			
Any cases of communicable disease identified is investigated	The cause of communicable disease is identified and further transmission of the infection is avoided	All communicable disease reports received from the District Health Board are investigating within 5 working days. The result of the investigation is reported back to the Medical Officer of Health no later than 14 working days from receiving the report.	100%
Premises are inspected to ensure they are producing safe food	Having healthy food services, helps achieve safe communities	All premises in which food is sold or processed, hold a current licence.	100%
		All licenced premises receive at least one annual inspection. All inspections recorded in the NCS database.	1 annual inspection per licenced premise

Level of Service	How it contributes to our community outcomes	How we measure our performance	2013/14
		All premises in the District that require a Food Control Plan will undertake at least one annual audit	100% compliance
The sale and supply of liquor is controlled to prevent bad behaviour	The Council will help to achieve safe and healthy communities through preventing bad behaviour as a result of liquor supply	A liquor licence is held in respect of all premises at which liquor is sold or supplied, and every premise licensed for the sale or supply of liquor is managed by an appropriately qualified person	100%
Rural Fire			
To provide a rural fire service to meet the requirements of the Forest and Rural Fires Act and Regulations.	Aid in the reduction of uncontrolled fires and reduce the cost of rural fires to the ratepayers which will ensure that our essential services and the environment are protected.	Permits are to be issued within 3 working days Annual Restricted Fire Season.	>90%
		Recovery of the costs of fires from those responsible for lighting fire or their insurers.	>90%







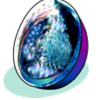

Regulatory Services Cost of Service Statements

	2012/13	2013/14	2013/14	
	Long Term Plan	Long Term Plan	Annual Plan	variance
	000's	000's	000's	000's
Regulatory Services - Operating Statement				
Operating Revenue				
Activity Revenue	475	495	462	33
Targeted Rates	-	-	-	-
Development Contributions	-	-	-	-
General Rates	633	655	685	- 30
Other General Sources ⁽¹⁾	248	256	244	12
<i>Total Operating Revenue</i>	1,356	1,406	1,391	15
Operating Expenditure				
Building Control	385	374	384	- 10
Planning & Development	356	365	303	62
Civil Defence	48	49	87	- 38
Dog Control	138	142	142	-
Stock Ranging and Impounding	14	14	16	- 2
Environmental Health	130	134	145	- 11
Rural Fire Control	43	43	47	- 4
Environmental Services Manager	256	263	269	- 6
<i>Total Operating Expenditure</i>	1,370	1,384	1,393	- 9
<i>includes:</i>				
Salaries and Wages	421	432	373	59
Depreciation	3	2	7	- 5
Interest	1	2	1	1
Operating Surplus (Deficit) \$	- 14	22	- 2	24
Operating Surplus transferred to (specify) Reserve(s); or	-	22	-	22
Operating Deficit funded from (specify) Reserve(s)	14	-	2	- 2








	2012/13	2013/14	2013/14	
	Long Term Plan	Long Term Plan	Annual Plan	variance
Regulatory Services - Capital and Reserves Funding Statement	000's	000's	000's	000's
Capital and Reserves Funding Requirements:				
Capital Expenditure				
Renewals (Maintaining Service Capacity)	3	21	20	1
Growth (Improving Service Capacity)	-	-	-	-
Level of Service (Improvements to Service)	-	-	-	-
New Statutory Requirements	-	-	-	-
<i>Total Capital Expenditure</i>	3	21	20	1
Loans repaid	-	-	-	-
Operating Deficit	14	-	2	- 2
Transfers to General and Special Reserves	5	21	10	11
Total Funding Required	22	42	32	10
Funded by:				
Operating Surplus (via reserve)	-	22	-	22
Funding from Non-Cash Expenses	3	5	14	- 9
Loans Raised	-	-	-	-
Transfers from General and Special Reserves	19	15	18	- 3
Capital Income	-	-	-	-
Total Funding Applied	22	42	32	10

Governance and Leadership

What Community Outcome Does Governance and Leadership Contribute To

	Community Outcomes	Democracy	Council Support	Corporate Planning	Resource Management Policy Development	Iwi Liaison
	Otorohanga District is a safe place to live	Advocate			Implementer Regulator	
	Ensure services and facilities meet the needs of the Community	Advocate			Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor
	Provide for the unique history and culture of the district	Advocate	Partner Advocate			Implementer Partner Advocate
	Promote the local economy and opportunities for sustainable economic development	Partner Advocate			Implementer Regulator	
	Manage the Natural and Physical environment in a sustainable manner	Advocate			Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor
	Foster an involved and engaged community	Implementer Partner Advocate	Partner Advocate	Implementer Partner Advocate	Implementer Partner	Implementer Partner
	Protect the special character of our harbours and their catchments	Advocate			Implementer Partner Regulator Advocate	Partner Advocate
	Recognise the importance of the District's rural character	Advocate			Implementer Partner Regulator Monitor	

Major Projects for 2013/14

-  Upgrade of toilets in council building.
-  Replace air-conditioning unit in business unit of council building.
-  Sundry computer hardware and software renewals.
-  Upgrade of council phone system software.
-  Telemetry interface upgrade for water services.
-  Purchase of tablets and corresponding software for building inspectors.
-  Renewals of vehicle fleet where due for renewal.

Changes from the 2012-22 Long Term Plan

The significant changes from the 2012-22 Long Term Plan relate to the upgrade of the toilets and the replacement of the air-conditioning units in the business unit in the council building. The air conditioning replacement is due to a failure in the existing system that has occurred, due to the age of that system.

There is also the upgrade of the phone system software and the telemetry interface, both of which have been identified as needing upgrading since the 2012-22 Long Term Plan was completed.

Governance and Leadership Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2013/14
Democracy			
Communicate and consult with the community on key issues	An active supportive community is achieved through the Council providing opportunities for residents and ratepayers to contribute to decision-making processes by providing their community views	Number of negative submissions received on Long Term Plan/ Annual Plan	<5 negative submissions
		Produce six-monthly Council newsletter	Minimum 2 newsletters per annum
Council Support			
Management and provision of Creative Communities and SPARC funding schemes	The Council supports the development of communities by providing funding to agencies where it sees that such funding will positively support and make our communities more healthy, active and creative	Distribution of funds to Creative Communities and SPARC funding schemes on application from qualifying organisations	> 85% allocated
Management and provision of Otorohanga District Council community funding	The Council supports the development of communities by providing funding to agencies where it sees that such funding will positively support and make our communities more healthy, active and creative and also support the vulnerable and those at risk	Provision of Otorohanga District Council General Grants and ongoing Grants within budget allocations	Within annual budget allocation
Corporate Planning			
Meet Local Government Act 2002 statutory planning and reporting requirements	By achieving statutory planning and reporting requirements a high standard of accountability is demonstrated to the community	Draft LTP/Annual Plan to be adopted by 30 June each year Annual Report to be adopted by 31 October each year	100% compliance
Existing levels of service as identified in Councils triennial survey meets the needs of the community	Having plans in place to ensure growth and change is managed will help ensure our community's vision will happen	A triennial Levels of Service Survey to all affected ratepayers	Not measured as only measured every 3 years

Level of Service	How it contributes to our community outcomes	How we measure our performance	2013/14
Policy Development			
Ensure major decisions are made in a democratically accountable way	Ensures Council's decision making processes involves and engages the community	100% of all significant decisions are made subject to respective consultative procedures that meet the requirements of the Local Government Act 2002 and/or Resource Management Act 1991	100%
Policy development is visible and accountable	Ensures transparency in policy development to provide better information supporting community involvement and awareness	Key draft policy documents subject to consultation are available on Council's website	100% are available by the date of public notification of the policy/planning document
		Meetings and statutory hearing are conducted in accordance with all relevant legislation	100% compliance
Provide location legislation	Put in place management controls that address issues and are consistent with Council policies, Central Government legislation, and which reflect the Community Outcomes	Assess need to review, and where necessary review bylaws	Assessment undertaken of need for bylaw reviews
Council meets statutory planning requirements	Ensures processes and policies are developed in a consistent manner and reflective of community input	All relevant statutory plans and reports are produced and made available to the public in accordance with statutory requirements and timeframes under relevant legislation	100% compliance
Iwi Liaison			
Foster capacity building for Maori to take part in local government processes	<ul style="list-style-type: none"> - Provides opportunity for Maori to be involved and engaged in decision making processes of Council - Provides opportunity for Council policies to address issues affecting Maori 	Adoption of formalised partnerships with Iwi/Maori authorities and groups	Work is progressed with other Iwi Authorities to commit to an ISA

Level of Service	How it contributes to our community outcomes	How we measure our performance	2013/14
Acknowledge the relationship of Tangata Whenua with the natural environment	Recognise the unique relationship of Maori with the natural environment	Have in place agreed processes of consultation and opportunities for input into consent processes with Tangata Whenua authorities	Cultural Impact Assessments (CIA's) are commissioned by applicants or Council where proposed consents may adversely affect a Iwi Authority site of significance
Provide opportunities for Maori to be involved in decision-making processes	Ensure Council decisions reflect the Maori history and culture of the district and the unique relationship of Maori with the natural environment	Enter into and obtain resolution regarding options for Iwi/Maori and Council representation forum(s)	Participate as required in respective forums
		Establishment and operation of representation forum(s) as agreed to by Iwi/Maori authorities and Council	Forum(s) to be established by 30 June 2014



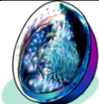
Governance and Leadership Financial Statements

	2012/13	2013/14	2013/14	
	Long Term Plan	Long Term Plan	Annual Plan	variance
	000's	000's	000's	000's
Governance & Leadership - Operating Statement				
Operating Revenue				
Activity Revenue	94	94	71	23
Targeted Rates	17	18	17	1
Development Contributions	-	-	-	-
General Rates	1,592	1,563	1,619	- 56
Other General Sources ⁽¹⁾	3,827	4,048	3,964	84
Total Operating Revenue	5,530	5,723	5,671	52
Operating Expenditure				
Otorohanga District Council	698	735	816	- 81
Otorohanga Community Board	134	143	150	- 7
Kawhia Community Board	51	55	59	- 4
Council Support	140	144	145	- 1
Corporate Planning	192	213	214	- 1
Resource Management Policy Development	305	264	245	19
Iwi Liaison	-	-	-	-
Support Services	3,869	4,048	4,041	7
Total Operating Expenditure	5,389	5,602	5,670	- 68
<i>includes:</i>				
Salaries and Wages	1,630	1,766	1,875	- 109
Depreciation	219	225	239	- 14
Interest	908	877	790	87
Operating Surplus (Deficit) \$	141	121	1	120
Operating Surplus transferred to (specify) Reserve(s); or	141	121	1	120
Operating Deficit funded from (specify) Reserve(s)	-	-	-	-

	2012/13	2013/14	2013/14	
	Long Term Plan	Long Term Plan	Annual Plan	variance
	000's	000's	000's	000's
Governance & Leadership - Capital and Reserves Funding Statement				
Capital and Reserves Funding Requirements:				
Capital Expenditure				
Renewals (Maintaining Service Capacity)	193	255	317	- 62
Growth (Improving Service Capacity)	-	-	-	-
Level of Service (Improvements to Service)	33	58	53	5
New Statutory Requirements	-	-	-	-
Total Capital Expenditure	226	313	370	- 57
Loans repaid	-	-	-	-
Operating Deficit	-	-	-	-
Transfers to General and Special Reserves	111	50	30	20
Total Funding Required	337	363	400	- 37
Funded by:				
Operating Surplus (via reserve)	141	122	1	121
Funding from Non-Cash Expenses	162	195	250	- 55
Loans Raised	-	-	-	-
Transfers from General and Special Reserves	25	34	76	- 110
Capital Income	9	80	73	7
Total Funding Applied	337	363	400	- 37

Community Development

What Community Outcome Does Community Development Contribute To

	Community Outcomes	Property Development	District Promotion
	Provide for the unique history and culture of the district		Partner Advocate
	Promote the local economy and opportunities for sustainable economic development	Implementer	Partner Advocate
	Protect the special character of our harbours and their catchments		Partner Advocate

Major Projects for 2013/14

-  No capital projects in 2013/14 year.

Changes from the 2012-22 Long Term Plan

The significant change from the 2012-22 Long Term Plan is that the Waiwera Street property development will not be going ahead at this point in time. Council and the Kawhia Community Board have decided to put the land up for sale with the resource consent, as it is believed that in the present climate Council should not be taking on the risk of a project such as this.

Community Development Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2013/14
Property Development			
That identified opportunities to address significant perceived shortages in the availability of particular types of property in the District are explored.	Contributes towards a vibrant community with available property	Decision making on physical works stage in respect of identified opportunities	Market assessment report completed and presented to Council
District Promotion			
District is effectively promoted as a place to visit or live in	Promoting Tourism and higher tourist spending will contribute to a stronger district economy	Total number of visitors to Otorohanga and Kawhia I-sites, previous year to 31 December	14,500
		Total number of visits to otorohanga.co.nz website, previous year to 31 December	100,000
Tourism activity in District is supported		Total accommodation guest stay nights in District for previous year to 31 December (Ministry of Tourism data)	38,000

Community Development Financial Statements

	2012/13	2013/14	2013/14	
	Long Term Plan	Long Term Plan	Annual Plan	variance
	000's	000's	000's	000's
Community Development - Operating Statement				
Operating Revenue				
Activity Revenue	-	-	-	-
Targeted Rates	-	-	-	-
Development Contributions	-	-	-	-
General Rates	- 135	294	156	138
Other General Sources ⁽¹⁾	-	-	-	-
Total Operating Revenue	- 135	294	156	138
Operating Expenditure				
Property Development	28	115	15	100
District Promotion	250	258	265	- 7
Total Operating Expenditure	278	373	280	93
<i>includes:</i>				
Salaries and Wages	-	-	-	-
Depreciation	-	-	-	-
Interest	6	47	-	47
Operating Surplus (Deficit) \$	- 413	- 79	- 124	45
Operating Surplus transferred to (specify) Reserve(s); or	-	-	-	-
Operating Deficit funded from (specify) Reserve(s)	413	79	124	- 45

	2012/13	2013/14	2013/14	
	Long Term Plan	Long Term Plan	Annual Plan	variance
	000's	000's	000's	000's
Community Development - Capital and Reserves Funding Statement				
Capital and Reserves Funding Requirements:				
Capital Expenditure				
Renewals (Maintaining Service Capacity)	-	-	-	-
Growth (Improving Service Capacity)	-	1,250	-	1,250
Level of Service (Improvements to Service)	-	-	-	-
New Statutory Requirements	-	-	-	-
Total Capital Expenditure	-	1,250	-	1,250
Loans repaid	-	-	-	-
Operating Deficit	412	79	124	- 45
Transfers to General and Special Reserves	10	10	-	10
Total Funding Required	422	1,339	124	1,215
Funded by:				
Operating Surplus (via reserve)	-	-	-	-
Funding from Non-Cash Expenses	-	-	-	-
Loans Raised	-	1,250	-	1,250
Transfers from General and Special Reserves	202	89	9	80
Capital Income	220	-	115	- 115
Total Funding Applied	422	1,339	124	1,215

Consolidated Cost of Service Statement

	2012/13 Long Term Plan	2013/14 Long Term Plan	2013/14 Annual Plan	variance
	000's	000's	000's	000's
Combined - Operating Statement				
Operating Revenue				
Activity Revenue	4,524	5,893	4,565	1,328
Targeted Rates	6,669	6,887	6,861	26
Development Contributions	10	10	16	- 6
General Rates	4,261	4,470	4,437	33
Other General Sources ⁽¹⁾	5,175	5,447	5,238	209
<i>Total Operating Revenue</i>	20,639	22,707	21,117	1,590
Operating Expenditure				
Roading	7,380	7,491	7,580	- 89
Water Supply	1,525	1,555	1,580	- 25
Sewerage	604	616	521	95
Stormwater	185	186	121	65
Flood Protection & Control Works	119	137	183	- 46
Regulatory Services	1,369	1,384	1,394	- 10
Community Services	2,347	2,412	2,406	6
Community Development	279	373	280	93
Governance and Leadership	5,389	5,602	5,670	- 68
<i>Total Operating Expenditure</i>	19,197	19,756	19,735	21
<i>includes:</i>				
Salaries and Wages	2,979	3,147	3,093	54
Depreciation	3,442	3,550	3,875	- 325
Interest	820	836	790	46
Operating Surplus (Deficit) \$	1,442	2,951	1,382	1,569
Operating Surplus transferred to (specify) Reserve(s); or Operating Deficit funded from (specify) Reserve(s)	1,442 -	2,951 -	1,382 -	1,569 -

	2012/13	2013/14	2013/14	
	Long Term Plan	Long Term Plan	Annual Plan	variance
Combined - Capital and Reserves Funding Statement	000's	000's	000's	000's
<u>Capital and Reserves Funding Requirments:</u>				
Capital Expenditure				
Renewals (Maintaining Service Capacity)	3,790	3,685	4,217	- 532
Growth (Improving Service Capacity)	50	1,312	50	1,262
Level of Service (Improvements to Service)	704	2,976	850	2,126
New Statutory Requirements	-	-	-	-
<i>Total Capital Expenditure</i>	4,544	7,973	5,117	2,856
Loans repaid	747	757	751	6
Operating Deficit	462	84	-	84
Transfers to General and Special Reserves	489	224	293	- 69
Total Funding Required	6,242	9,038	6,161	2,877
Funded by:				
Operating Surplus (via reserve)	1,905	3,039	1,382	1,657
Funding from Non-Cash Expenses	3,214	3,702	3,702	-
Loans Raised	300	1,846	186	1,660
Transfers from General and Special Reserves	594	295	627	- 332
Capital Income	229	156	264	- 108
Total Funding Applied	6,242	9,038	6,161	2,877

Financial Statements

Prospective Statement of Comprehensive Income

	2012/13 Long Term Plan	2013/14 Long Term Plan	2013/14 Annual Plan
	000's	000's	000's
Income			
Rates revenue	10,294	10,674	10,618
Contributions	10	10	16
Water by volume Rates	636	683	681
Subsidies	3,340	4,654	3,420
Other income	1,195	1,251	1,161
Other gains/(losses) on asset disposal	55	15	40
Total income	15,530	17,287	15,936
Expenditure			
Employee benefit expenses	2,979	3,147	3,093
Depreciation and amortisation	3,442	3,550	3,875
Other expenses	6,671	6,712	6,739
Finance costs	908	877	790
Total operating expenditure	14,000	14,286	14,497
Profit before income tax expenses	1,530	3,001	1,439
Tax expense			
Profit for the year	1,530	3,001	1,439
Other Comprehensive Income			
Gain/(loss) on property revaluation	-	-	-
Gain/(loss) on available for sale financial assets	-	-	-
Total other comprehensive income	-	-	-
Total Comprehensive Income for the year	1,530	3,001	1,439

Reconciliation of Prospective Statement of Comprehensive Income and Combined Cost of Service Statements

	2012/13 Long Term Plan	2013/14 Long Term Plan	2013/14 Annual Plan
	000's	000's	000's
Total Operating Revenue (Income Statement)			
Total income	15,530	17,287	15,936
Total Operating Revenue (Cost of Service Statements)			
Activity Revenue	4,524	5,893	4,565
Targeted Rates	6,669	6,887	6,861
Development Contributions	10	10	16
General Rates	4,261	4,470	4,437
Other General Sources	5,172	5,447	5,238
	20,636	22,707	21,117
Variance	- 5,106	- 5,420	- 5,181
<i>Reconciling items:</i>			
Internal recoveries	5,173	5,447	5,238
Interest income on Special Funds	- 8	- 9	- 15
Gain/(loss) on sale of development properties	- 56	- 15	- 42
Dividend Income	- 3	- 3	-
	5,106	5,420	5,181
Total Operating Expenditure (Income Statement)			
Total operating expenditure	14,000	14,286	14,497
Total Operating Expenditure (Cost of Service Statements)			
Roading	7,380	7,491	7,580
Water Supply	1,525	1,555	1,580
Sewerage	604	616	521
Stormwater	185	186	121
Flood Protection	119	137	183
Regulatory Services	1,368	1,384	1,394
Community Services	2,345	2,412	2,406
Community Promotion	279	373	280
Governance and Leadership	5,389	5,602	5,670
	19,194	19,756	19,735
Variance	- 5,194	- 5,470	- 5,238
<i>Reconciling Items:</i>			
Internal Recoveries	5,173	5,447	5,238
Interest difference	21	-	-
	5,194	5,447	5,238
Profit before income tax expenses	1,530	3,001	1,439
Tax expense			
Profit for the year	1,530	3,001	1,439
Other Comprehensive Income			
Gain/(loss) on property revaluation	-	-	-
Gain/(loss) on available for sale financial assets	-	-	-
Total other comprehensive income	-	-	-
Total Comprehensive Income for the year	1,530	3,001	1,439

Prospective Statement of Changes in Equity

	2012/13	2013/14	2013/14
	Long Term Plan	Long Term Plan	Annual Plan
	000's	000's	000's
Balance at 1 July	228,538	230,068	246,738
Gain/(loss) on movement of reserves			
Surplus/(deficit) for the year	1,530	3,001	1,439
Total recognised income/(expense) for the year ended 30 June	1,530	3,001	1,439
Balance at 30 June	230,068	233,069	248,177
Comprised of:			
Retained Earnings	154,497	157,413	153,613
Council Controlled Reserves	- 1,065	- 1,047	- 146
Reserve Funds	722	789	893
Revaluation Reserves	75,914	75,914	93,817
	230,068	233,069	248,177

Prospective Statement of Financial Position

	2012/13	2013/14	2013/14
	Long Term Plan	Long Term Plan	Annual Plan
	000's	000's	000's
Assets			
Current Assets			
Cash and cash equivalents	1,134	891	1,607
Trade and other receivables	1,710	1,765	1,489
Inventory	40	41	30
Development property held for sale	262	1,512	262
Total current assets	3,146	4,209	3,388
Non-current assets			
Trade and other receivables			
Equity investments	625	625	675
Property plant and equipment	242,267	245,380	258,506
Intangible assets	55	49	93
Total non-current assets	242,947	246,054	259,274
Total assets	246,093	250,263	262,662
Liabilities			
Current liabilities			
Trade and other payables	2,221	2,381	2,405
Provisions	2	1	1
Employee benefit liabilities	273	280	300
Borrowings	3,000	4,000	4,000
Total current liabilities	5,496	6,662	6,706
Non-current liabilities			
Provisions	19	20	18
Employee benefit liabilities	62	64	80
Borrowings	10,448	10,448	7,681
Total non-current liabilities	10,529	10,532	7,779
Total liabilities	16,025	17,194	14,485
Net assets	230,068	233,069	248,177
Equity			
Accumulated Funds	154,497	157,413	153,613
Council Controlled Reserves	- 1,065	- 1,047	- 146
Reserve Funds	722	789	893
Revaluation Reserves	75,914	75,914	93,817
Total equity attributable to ODC	230,068	233,069	248,177

Prospective Statement of Cash Flows

	<u>2012/13</u>	<u>2013/14</u>	<u>2013/14</u>
	<u>Long Term Plan</u>	<u>Long Term Plan</u>	<u>Annual Plan</u>
	000's	000's	000's
Cash flows from Operating Activities			
Receipts from rates revenue	10,930	11,357	11,298
Receipts from other revenue	4,534	5,903	4,556
Interest received	50	50	25
Dividends received	3	3	3
Payments to suppliers and employees	- 9,671	- 9,883	- 9,833
Interest paid	- 887	- 855	- 790
Net cash provided by/(used in) Operating Activities	4,959	6,575	5,259
Cash flows from investing activities			
Proceeds from Sale of Property, Plant and Equipment	9	156	149
Proceeds from sale of development property held for sale	220	-	115
Purchase of property, plant and equipment	- 4,499	- 7,953	- 5,087
Purchase of investments	-	-	-
Purchase of intangible assets	- 45	- 21	- 30
Net cash provided by/(used in) Investing Activities	- 4,315	- 7,818	- 4,853
Cash flows from financing activities			
Proceeds from borrowings	3,000	4,000	2,000
Repayment of borrowings	- 3,500	- 3,000	- 2,500
Net cash provided by/(used in) Financing Activities	- 500	1,000	500
Net (decrease)/increase in cash, cash equivalents and bank overdrafts	144	- 243	94
Cash, cash equivalents and bank overdrafts at the beginning of the year	990	1,134	1,701
Cash and cash equivalents at the end of the year	1,134	891	1,607

Prospective Statement of Public Debt

	2012/13	2013/14	2013/14
	Long Term Plan	Long Term Plan	Annual Plan
	000's	000's	000's
Opening Loan Balance	13,948	13,448	12,181
Net loans required	3,000	4,000	2,000
Loans repaid	- 3,500	- 3,000	- 2,500
Closing Loan Balance	13,448	14,448	11,681

The Public Debt Profile is based on the financial projections of the Otorohanga District Council for the 2013/14 financial year. These statements are based on activity expenditure and revenue projections and the assumptions and policies provided in this document, the Treasury Management Policy, Funding Policy, and Asset Management Plans.

Prospective Statement of Reserves

	Opening Balance	Transfer to Reserves	Transfer from Reserves	Closing Balance
	000's	000's	000's	000's
Revaluation Reserves				
Asset Revaluation Reserve	93,814	0	0	93,814
Investment Revaluation Reserve	3	0	0	3
	93,817	-	-	93,817
Reserve Funds				
Otorohanga General Reserve	499	12	0	511
Subdivision Reserve Fund	112	13	10	115
OCB Reserve Fund	292	7	66	233
Upper Waipa Management	34	0	0	34
	937	32	76	893
Council Controlled Reserves				
Roading & Footpaths	408	11543	11803	148
Water Supply	- 308	2377	2333	- 264
Sewerage	3	668	658	13
Flood Protection	31	178	179	30
Regulatory Services	- 14	131	141	- 24
Community Services	- 39	605	610	- 44
Governance and Leadership	331	1699	1775	255
Community Development	- 93	22	3	- 74
General Funds	- 335	4437	4288	- 186
	- 16	21,660	21,790	- 146

Statement of Accounting Policies

Reporting Entity

Otorohanga District Council (ODC) is a territorial local authority governed by the Local Government Act 2002.

The primary objective of ODC is to provide goods and services for the community or social benefit rather than making a financial return. Accordingly, ODC has designated itself as a public benefit entity for the purposes of New Zealand equivalents to International Financial Reporting Standards (NZ IFRS).

Statement of Compliance

These prospective financial statements have been prepared in accordance with NZ GAAP. They comply with NZ IFRS, and other applicable Financial Reporting Standards, as appropriate for public benefit entities.

The Annual Plan is in full compliance with Financial Reporting Standard 42 (FRS 42) 'Prospective Financial Statements'.

Basis of Preparation

The accounting policies set out below have been applied consistently to all periods presented in these prospective financial statements.

The prospective financial statements have been prepared on a historical cost basis, apart from the revaluation of land and buildings, certain infrastructural assets and financial instruments, which are stated at their fair value.

The prospective financial statements are presented in New Zealand dollars and all values are rounded to the nearest \$1,000 dollars. This rounding may cause minor rounding errors in the prospective financial statements. The functional and reporting currency of ODC is New Zealand dollars.

In September 2011, the External Reporting Board issued a position paper and consultation papers proposing a new external reporting framework for public benefit entities (PBEs). The papers proposed that accounting standards for PBEs would be based on International Public Sector Accounting Standards, modified as necessary. The proposals in these papers do not provide certainty about any specific requirements of future accounting standards. Therefore, the accounting policies on which the forecast information for 2012-22 has been prepared are based on the current New Zealand equivalents to International Financial Reporting Standards.

Revenue

Revenue is measured at the fair value of consideration received or receivable.

Rates revenue

Rates are set annually by a resolution from Council and relate to a financial year. All ratepayers are invoiced within the financial year to which the rates have been set. Rates revenue is recognised when invoices are issued.

Other income

Water billing income is recognised on an accrual basis. Unbilled usage, as a result of unread meters at year end, is accrued on an average usage basis.

ODC receives government grants from Land Transport New Zealand, which subsidises part of ODC's costs in maintaining the local roading infrastructure. The subsidies are recognised as revenue upon entitlement as conditions pertaining to eligible expenditure have been fulfilled.

Revenue from the rendering of services is recognised by reference to the stage of completion of the transaction at balance date, based on the actual service provided as a percentage of the total services to be provided.

Where a physical asset is acquired for nil or nominal consideration the fair value of the asset received is recognised as income. Assets vested in ODC are recognised as income when control over the asset is obtained.

Interest income is recognised using the effective interest method.

Dividends are recognised as income when the rights to receive payment have been established.

Development and financial contributions are recognised as revenue when Council provides, or is able to provide, the service for which the contribution was charged. Otherwise development and financial contributions are recognised as liabilities until such time the Council provides, or is able to provide, the service. Development contributions are classified as part of "Other Income"

Borrowing costs

ODC has elected to defer the application of NZ IAS 23 (revised 2007) and expense borrowing costs in accordance with NZIAS 23 (2004).

Grant expenditure

Non-discretionary grants are those grants that are awarded if the grant application meets the specified criteria and are recognised as

expenditure when an application that meets the specified criteria for the grant has been received.

Discretionary grants are those grants where ODC has no obligation to award on receipt of the grant application and are recognised as expenditure when a successful applicant has been notified of the ODC's decision.

Operating Leases

An operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset. Lease payments under an operating lease are recognised as an expense on a straight-line basis over the lease term.

Cash and cash equivalents

Cash and cash equivalents includes cash in hand, deposits held at call with banks and other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

Bank overdrafts are shown within borrowing in current liabilities in the Balance Sheet.

Financial Assets

ODC classifies its financial assets into the following four categories: financial assets at fair value through profit or loss, held-to-maturity investments, loans and receivables and available for sale financial assets. ODC currently only has loans and receivables and available for sale financial assets. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and re-evaluate this designation at every reporting date.

Financial assets are initially recognised at fair value plus transaction costs except for those financial assets classified as fair value through profit and loss. Financial liabilities are recognised initially at fair value net of transaction costs.

Purchases and sales of investments are recognised on trade-date, the date on which ODC commits to purchase or sell the asset. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the ODC has transferred substantially all the risks and rewards of ownership.

The fair value of financial instruments traded in active markets is based on quoted market prices at the balance sheet date. The quoted market price for an asset held or liability to be issued is the current bid price and for an asset to be acquired or liability held, the asking price.

Investments in equity instruments that do not have a quoted market price in an active market and

whose fair value cannot be reliably measured shall be measured at cost.

The categories of financial assets held by ODC are:

Loans and receivables

These are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market.

After initial recognition they are measured at amortised cost using the effective interest method. The effective interest rate method is a method of calculating the amortised cost of a financial asset and of allocating interest income over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash receipts through the expected life of a financial asset or where appropriate, a shorter period to the carrying amount of the financial asset.

Gains and losses when the asset is impaired or derecognised are recognised in the Income Statement. 'Trade and other receivables' and 'Rural Housing loans' are classified as loans and receivables.

A provision for impairment of receivables is established when there is objective evidence that ODC will not be able to collect all amounts due according to the original terms of receivables. The amount of the provision is the difference between the assets carrying amount and the present value of estimated future cash flows, discounted using the effective interest method.

Available for sale financial assets

Available for sale financial assets are those that do not fall into any other financial instrument category.

This category encompasses:



Investments that ODC intends to hold long-term but which may be realised before maturity; and



Shareholdings that ODC holds for strategic purposes.

After initial recognition the shareholdings in listed companies are measured at their fair value. Where no fair value is available then the assets are valued at cost

Gains and losses arising from changes in fair value are recognised in other comprehensive income and accumulated as a separate component of equity in the available-for-sale revaluation reserve with the exception of impairment losses, interest calculated using the

effective interest rate and foreign exchange gains and losses on monetary assets, which are recognised directly in profit or loss. Where the investment is disposed of or is determined to be impaired, the cumulative gain or loss previously recognised in the available-for-sale revaluation is reclassified from equity to profit or loss (as a reclassification adjustment).

Impairment of financial assets

At each balance sheet date ODC assesses whether there is any objective evidence that a financial asset or group of financial assets is impaired. Any impairment losses are recognised in the profit or loss.

Inventory

Inventory held for distribution or consumption in the provision of services that are not supplied on a commercial basis is measured at the lower of cost or net realisable value, adjusted, when applicable, for any loss of service potential. Where inventory is acquired at no cost or for nominal consideration the cost is the current replacement cost at the date of acquisition.

The amount of any write-down for the loss of service potential or from cost to net realisable value is recognised in the surplus or deficit for the period of the write-down.

Assets Held For Sale




Assets Held for Sale is measured at the lower of their carrying amount and fair value less costs to sell.

Any impairment losses for write-downs of Assets Held For Sale are recognised in the Income Statement.

Any increases in fair value (less costs to sell) are recognised up to the level of any impairment losses that have been previously recognised.

Property, plant and equipment

Property, plant and equipment consist of:

-  Operational assets – These include land, buildings, landfill post closure, library books, plant and equipment, and motor vehicles.
-  Restricted assets – Restricted assets are parks and reserves owned by ODC which provide a benefit or service to the community and cannot be disposed of because of legal or other restrictions.
-  Infrastructure assets – Infrastructure assets are the fixed utility systems owned by ODC. Each asset class includes all items that are required for the network to function, for

example, sewer reticulation includes reticulation piping and sewer pump stations.

Property, plant and equipment is shown at cost or valuation, less accumulated depreciation and impairment losses.

Additions

The cost of an item of property, plant and equipment is recognised as an asset if, and only if, it is probable that future economic benefits or service potential associated with the item will flow to ODC and the cost of the item can be measured reliably.

In most instances, an item of property, plant and equipment is recognised at cost. Where an asset is acquired at no cost, or for a nominal cost, it is recognised at fair value as at the date of acquisition.

Disposals

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount of the asset. Gains and losses on disposals are included in the Income Statement. When revalued assets are sold, the amounts included in asset revaluation reserves in respect of those assets are transferred to retained earnings.

Subsequent costs

Costs incurred subsequent to initial acquisition are capitalised only when it is probable that future economic benefits or service potential associated with the item will flow to ODC and the cost of the item can be measured reliably.

Depreciation

Depreciation is provided on a straight-line basis or diminishing value basis on all property, plant and equipment other than land, at rates that will write off the cost (or valuation) of the assets to their estimated residual values over their useful lives. The useful lives and associated depreciation rates of major classes of assets have been estimated as follows:

		Useful Life (Years)	Depreciation Rate
Buildings	–	100	1%
Concrete			
Buildings	–	40	2.5%
Wooden			
Improvements		20	5%
Vehicles		6.6	15%
Computers		3-4	25-33.33%

	Useful Life (Years)	Depreciation Rate
Office Equipment	4-10	10-25% DV
Furniture/ Fixtures	10	10% DV
Library Books	6.6	15% DV
Plant and Machinery	2.5-3	33.33 – 40%
Water Treatment		
Piping	36-80	1.25-2.7%
Equipment	2-50	2-50%
Other	20	5%
Water Reticulation		
Piping	5-80	1.25-20%
Equipment	5-30	3.33-20%
Other	25	4%
Wastewater		
Piping	14-80	1.25-7.14%
Equipment	3-60	1.66-33%
Other	19-37	2.7-5.26%
Stormwater		
Piping	13-80	1.25-7.7%
Equipment	8-60	1.66-12.5%
Other	25	4%
Roading		
Pavement (Basecourse)		
Sealed	1-60	1.66-100%
Unsealed	1-6	16.5-100%
Seal	1-15	6.7-100%
Culverts	10-80	1.25-10%
Bridges	12-94	1-8.5%
Kerb &	45	2.2%
Channel/ Catchpits		
Footpaths	20-55	1.8-5%
Streetlights	5-46	2-20%
Signposting	5-20	5-20%
Delineators/ RPMs	3-7	14.3 -33.3%

The residual value and useful life of an asset is reviewed, and adjusted if applicable, at each financial year-end.

Revaluation

Those asset classes that are revalued are valued on a three yearly valuation cycle on the basis described below. All other asset classes are carried at depreciated historical cost. The carrying values of revalued items are reviewed at each balance date to ensure that those values are not materially different to fair value.

Operational land and buildings

At fair value as determined from market-based evidence by an independent valuer. The most recent valuation was performed by Quotable Value (Registered Valuers) and the valuation took effect in the financial year ended 30 June 2012.

Restricted land and buildings

At fair value as determined from market-based evidence by an independent valuer. The most recent valuation was performed by Quotable Value (Registered Valuers), and the valuation took effect in the financial year ended 30 June 2012.

Infrastructural asset classes: roads, water reticulation, sewerage reticulation and stormwater systems:

At fair value determined on a depreciated replacement cost basis by sufficiently experienced in-house engineering staff. The valuation was independently reviewed and confirmed to have met the appropriate valuation and financial reporting standards, and deemed suitable for inclusion in the prospective financial statements by Maunsell (now known as AECOM) (Registered Valuers). The most recent valuation took effect in the financial year ended 30 June 2012.

Land under roads

Land under roads, was valued based on land value of land within the ward the road is in. This valuation was performed by sufficiently experienced in-house engineering staff. The valuation was independently reviewed and confirmed to have met the appropriate valuation and financial reporting standards, and deemed suitable for inclusion in the prospective financial statements by Maunsell (now known as AECOM) (Registered Valuers). The valuation took effect in the financial year ended 30 June 2012.

Accounting for revaluations

ODC accounts for revaluations of property, plant and equipment on a class of asset basis.

The results of revaluation are recognised in Other Comprehensive Income and accumulated as a separate component of equity in the asset revaluation reserve, this amount is expensed in

the profit or loss. Any subsequent increase on revaluation that off-sets a previous decrease in value recognised in the profit or loss will be recognised first in the profit or loss up to the amount previously expensed, and then credited to the revaluation reserve for that class of asset.

Intangible assets

Software acquisition

Acquired computer software licences are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with maintaining computer software are recognised as an expense when incurred.

Amortisation

The carrying value of an intangible asset with a finite life is amortised on a straight-line basis over its useful life. Amortisation begins when the asset is available for use and ceases at the date that the asset is derecognised. The amortisation charge for each period is recognised in Income Statement.

The useful lives and associated amortisation rates of major classes of intangible assets have been estimated as follow:

Computer software	3 years	33.3%
-------------------	---------	-------

Impairment of non-financial assets

Non-financial assets that have an indefinite useful life are not subject to amortisation and are tested annually for impairment. Assets that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the assets carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an assets fair value less costs to sell and value in use.

Value in use is depreciated replacement cost for an asset where the future economic benefits or service potential of the asset are not primarily dependent on the assets ability to generate net cash inflows and where the entity would, if deprived of the asset, replace its remaining future economic benefits or service potential.

The value in use for cash-generating assets is the present value of expected future cash flows.

If an assets carrying amount exceeds its recoverable amount the asset is impaired and the carrying amount is written down to the recoverable amount. For revalued assets the impairment loss is recognised against the revaluation reserve for that class of asset. Where that results in a debit balance in the revaluation

reserve, the balance is recognised in the Income Statement.

For assets not carried at a revalued amount, the total impairment loss is recognised in the Income Statement.

The reversal of an impairment loss on a revalued asset is credited to the revaluation reserve. However, to the extent that an impairment loss for that class of asset was previously recognised in Income Statement, a reversal of the impairment loss is also recognised in the Income Statement.

For assets not carried at a revalued amount the reversal of an impairment loss is recognised in the Income Statement.

Employee benefits

Short-term benefits

Employee benefits that ODC expects to be settled within 12 months of balance date are measured at nominal values based on accrued entitlements at the rates expected to apply at the time of settlement.

These include salaries and wages accrued up to balance date, annual leave earned to, but not yet taken at balance date, retiring and long service leave entitlements expected to be settled within 12 months, and sick leave.

ODC recognises a liability for sick leave to the extent that absences in the coming year are expected to be greater than the sick leave entitlements earned in the coming year. The amount is calculated based on the unused sick leave entitlement that can be carried forward at balance date, to the extent that ODC anticipates it will be used by staff to cover those future absences.

Long-term benefits

Long service leave and retirement leave

Entitlements that are payable beyond 12 months, such as long service leave, have been calculated on an actuarial basis. The calculations are based on:

Likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement and contractual entitlements information; and

The present value of the estimated future cash flows. A discount rate of 8.25%, and an inflation factor of 2.5% were used. The discount rate is based on the weighted average of Government interest rates for stock with terms to maturity similar to those of the relevant liabilities. The

inflation factor is based on the expected long-term increase in remuneration for employees.

Retirement leave is recorded at the time of entitlement of staff, as this represents the amount that can be claimed at any time after entitlement.

Superannuation schemes

Defined contribution schemes

Obligations for contributions to defined contribution superannuation schemes are recognised as an expense in the Income Statement as incurred. Defined contribution schemes includes Kiwisaver, where legislation states that Council must contribute a matching contribution to the employee of 3%.

Provisions

ODC recognise a provision for future expenditure of uncertain amount or timing when there is a present obligation (either legal or constructive) as a result of a past event, it is probable that expenditures will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation. Provisions are not recognised for future operating losses.

Provisions are measured at the present value of the expenditures expected to be required to settle the obligation using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the obligation. The increase in the provision due to the passage of time is recognised as an interest expense.





Borrowings

Borrowings are initially recognised at their fair value. After initial recognition, all borrowings are measured at amortised cost using the effective interest method net of transaction costs.

Equity

Equity is the community's interest in ODC and is measured as the difference between total assets and total liabilities. Equity is disaggregated and classified into a number of reserves.

The components of equity are:

-  Retained earnings
-  Revaluation reserves
-  Reserve funds
-  Council controlled reserves

The asset revaluation reserve arises on the revaluation of land, buildings and infrastructural assets. Where a revalued land, building or infrastructural asset is sold that portion of the asset revaluation reserve which relates to that

asset, and is effectively realised, is transferred directly to retained earnings.

Available for sale revaluation reserve arises on the revaluation of investments held. Where a revalued investment is disposed of or is determined to be impaired, the cumulative gain or loss previously recognised in the available-for-sale revaluation reserve is reclassified from equity to profit or loss (as a reclassification adjustment).

Reserve funds are a component of equity generally representing a particular use to which various parts of equity have been assigned. Reserves may be legally restricted or created by ODC.

Reserve funds are those subject to specific conditions accepted as binding by ODC and which may not be revised by ODC without reference to the Courts or a third party. Transfers from these reserves may be made only for certain specified purposes or when certain specified conditions are met.

Also included in reserve funds are reserves restricted by Council decision. The Council may alter them without references to any third party of the Courts. Transfers to and from these reserves are at the discretion of the Council.

Council controlled reserves are funds put aside for a specific activity that Council provides. This is through funding in one year for that activity being more than is required, these funds are put aside to be spent in future years when there is a shortfall in the funding of these activities.

ODC's objectives, policies and processes for managing capital are described in the Treasury Management and Liability Management policies, available upon request or on the Council website.

Landfill post-closure costs

ODC, as operator of the Otorohanga and Kawhia closed landfills, has a legal obligation under the resource consents to provide ongoing maintenance and monitoring services at the landfill. A provision for post-closure costs is recognised as a liability.

The provision is measured based on the present value of future cash flows expected to be incurred, taking into account future events including new legal requirements and known improvements in technology.

The discount rate used is a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the liability.

Goods and Services Tax (GST)

All items in the prospective financial statements are stated exclusive of GST, except for receivables and payables, which are stated on a GST inclusive basis. Where GST is not recoverable as input tax then it is recognised as part of the related asset or expense.

Commitment and contingencies are disclosed exclusive of GST.

Cost Allocation

ODC has derived the cost of service for each significant activity of ODC using the cost allocation system outlined below.

Direct costs are those costs directly attributable to a significant activity. Indirect costs are those costs, which cannot be identified in an economically feasible manner, with a specific significant activity.

Direct costs are charged directly to significant activities. Indirect costs are charged to significant activities using appropriate cost drivers such as actual usage, staff numbers and floor area.

Trade and other payables

Trade and other accounts payable are recognised when ODC becomes obliged to make future payments resulting from the purchase of goods and services. Subsequent to initial recognition, trade payables and other accounts payable are recorded at amortised cost.

Financial Instruments issued by the Council

Debt and Equity instruments

Debt and equity instruments are classified as either liabilities or as equity in accordance with the substance of the contractual arrangement.

Interest

Interest is classified as an expenses with the balance sheet classification of the related debt instrument.

Financial guarantee contract liabilities

Financial guarantee contract liabilities are measured initially at their fair value and are subsequently measured at the higher of the amount of the obligation under the contract, as determined in accordance with NZ IAS-37 'Provisions, Contingent Liabilities and Contingent Assets'; and the amount initially recognised less, where appropriate, cumulative amortisation recognised in accordance with NZ IAS-18 'Revenue'.

Statement of Cashflows

Cashflows from operating activities are presented using the direct method. Definitions of terms used in the Statement of cashflows:

Cash and cash equivalents includes cash in hand, deposits held at call with banks and other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

Investing activities comprise the purchase and sale of property, plant & equipment and investments.

Financing activities comprise the change in equity and debt capital structure of ODC

Operating activities include all transactions and events that are not investing or financing activities.

Critical accounting estimates and assumptions

In preparing these prospective financial statements ODC has made estimates and assumptions concerning the future. These estimates and assumptions may differ from the subsequent actual results. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations or future events that are believed to be reasonable under the circumstances. The estimates and assumption that have a significant risk of causing material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below:

Infrastructural assets

There are a number of assumptions and estimates used when performing depreciated replacement cost (DRC) valuations over infrastructural assets. These include:

The physical deterioration and condition of an asset, for example the Council could be carrying an asset at an amount that does not reflect its actual condition. This is particularly so for those assets, which are not visible, for example stormwater, wastewater and water supply pipes that are underground. This risk is minimised by Council performing a combination of physical inspections and condition modelling assessments of underground assets;

Estimating and obsolescence or surplus capacity of an asset; and

Estimates are made when determining the remaining useful lives over which the asset will be depreciated. These estimates can be impacted by the local conditions, for example weather patterns

and traffic growth. If useful lives do not reflect the actual consumption of the benefits of the asset, then ODC could be over or under estimating the annual depreciation charge recognised as an expense in the Income Statement. To minimise this risk ODC's infrastructural asset useful lives have been determined with reference to the NZ Infrastructural Asset Valuation and Depreciation Guidelines published by the National Asset Management Steering Group, and have been adjusted for local conditions based on past experience. Asset inspections, deterioration and condition modelling are also carried out regularly as part of the ODC's asset management planning activities, which gives ODC further assurance over its useful life estimates.

Critical judgements in applying ODC's accounting policies

Management has exercised the following critical judgements in applying the ODC's accounting policies for the period of the Annual Plan:

Classification of property

ODC owns a number of properties, which are maintained primarily to provide housing to pensioners. The receipt of rental from these properties is incidental to holding these properties. These properties are held for service delivery objectives as part of the ODC's social housing policy. These properties are accounted for as property, plant and equipment.

Classification of investments

ODC owns a number of investments in other companies. The dividends received from these investments are incidental to holding the investments. These investments are held for strategic purposes, and are intended to be held for the long term. As such these investments have been classified as available for sale financial assets.

Useful lives of Property, Plant and Equipment

The useful lives of property, plant and equipment have been determined based on the asset management plans used during the creation of the LTP. For infrastructural assets this has been based on the information provided by the National Asset Management Steering Group (NAMS) regarding the useful life of infrastructural assets. For all other property, plant and equipment, the depreciation schedules included in the Income Tax Act have been used as a basis for setting the useful lives.

Funding Impact Statements

All of Council Funding Impact Statement

	2012/13 Long Term Plan	2013/14 Long Term Plan	2013/14 Annual Plan
	000's	000's	000's
Source of Operating Funding			
General rates, uniform annual general charges, rates penalties	4,261	4,470	4,437
Targeted rates (other than a targeted rate for water supply)	6,033	6,204	6,175
Subsidies and grants for operating purposes	1,536	1,553	1,431
Fees charges and targeted rates for water supply	643	690	687
Interest and dividends from investments	53	53	28
Local authorities fuel tax, fines, infringement fees, and other receipts	1,107	1,165	1,087
Total operating funding	13,633	14,135	13,845
Applications of operating funding			
Payments to staff and suppliers	9,231	9,520	9,400
Finance costs	908	877	790
Other operating funding applications	651	687	660
Total applications of operating funding	10,790	11,084	10,850
Surplus (deficit) of operating funding	2,843	3,051	2,995
Sources of capital funding			
Subsidies and grants for capital expenditure	1,805	3,101	1,989
Development and financial contributions	81	83	91
Increase (decrease) in debt	- 447	1,089	- 566
Gross proceeds from sale of assets	229	156	264
Lump sum contributions	-	-	-
Total sources of capital funding	1,668	4,429	1,778
Application of capital funding			
Capital expenditure			
- to meet additional demand	50	1,312	50
- to improve the level of service	704	2,976	606
- to replace existing assets	3,547	3,328	4,182
Increase (decrease) in reserves	210	- 136	- 65
Increase (decrease) of investments	-		-
Total application of capital funding	4,511	7,480	4,773
Surplus (deficit) of capital funding	- 2,843	- 3,051	- 2,995
Funding balance	-	-	-

Roading & Footpaths Funding Impact Statement

	2012/13	2013/14	2013/14
	Long Term Plan	Long Term Plan	Annual Plan
	000's	000's	000's
Source of Operating Funding			
General rates, uniform annual general charges, rates penalties			
Targeted rates (other than a targeted rate for water supply)	4,621	4,694	4,704
Subsidies and grants for operating purposes	1,490	1,506	1,383
Fees charges and targeted rates for water supply	-	-	-
Internal charges and overheads recovered	811	846	754
Local authorities fuel tax, fines, infringement fees, and other receipts	101	104	101
Total operating funding	7,023	7,150	6,942
Applications of operating funding			
Payments to staff and suppliers	3,157	3,192	3,090
Finance costs	425	397	368
Internal charges and overheads applied	1,357	1,396	1,343
Other operating funding applications	7	7	7
Total applications of operating funding	4,946	4,992	4,808
Surplus (deficit) of operating funding	2,077	2,158	2,134
Sources of capital funding			
Subsidies and grants for capital expenditure	1,690	1,562	1,789
Development and financial contributions	50	52	50
Increase (decrease) in debt	- 422	- 422	- 417
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Total sources of capital funding	1,318	1,192	1,422
Application of capital funding			
Capital expenditure			
- to meet additional demand	50	52	50
- to improve the level of service	222	378	30
- to replace existing assets	3,198	2,944	3,735
Increase (decrease) in reserves	- 75	- 24	- 259
Increase (decrease) of investments	-	-	-
Total application of capital funding	3,395	3,350	3,556
Surplus (deficit) of capital funding	- 2,077	- 2,158	- 2,134
Funding balance	-	-	-

Water Supply Funding Impact Statement

	2012/13	2013/14	2013/14
	Long Term Plan	Long Term Plan	Annual Plan
	000's	000's	000's
Source of Operating Funding			
General rates, uniform annual general charges, rates penalties	30	32	26
Targeted rates (other than a targeted rate for water supply)	495	532	571
Subsidies and grants for operating purposes	-	-	-
Fees charges and targeted rates for water supply	643	690	687
Internal charges and overheads recovered	546	569	583
Local authorities fuel tax, fines, infringement fees, and other receipts	-	-	-
Total operating funding	1,714	1,823	1,867
Applications of operating funding			
Payments to staff and suppliers	861	868	870
Finance costs	62	59	54
Internal charges and overheads applied	485	508	535
Other operating funding applications	72	75	46
Total applications of operating funding	1,480	1,510	1,505
Surplus (deficit) of operating funding	234	313	362
Sources of capital funding			
Subsidies and grants for capital expenditure	115	1,540	200
Development and financial contributions	15	15	24
Increase (decrease) in debt	- 71	497	- 9
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Total sources of capital funding	59	2,052	215
Application of capital funding			
Capital expenditure			
- to meet additional demand	-	-	-
- to improve the level of service	191	2,463	300
- to replace existing assets	67	199	114
Increase (decrease) in reserves	35	297	163
Increase (decrease) of investments	-	-	-
Total application of capital funding	293	2,365	577
Surplus (deficit) of capital funding	- 234	- 313	- 362
Funding balance	-	-	-

Sewerage Treatment & Disposal Funding Impact Statement

	2012/13	2013/14	2013/14
	Long Term Plan	Long Term Plan	Annual Plan
	000's	000's	000's
Source of Operating Funding			
General rates, uniform annual general charges, rates penalties	23	25	20
Targeted rates (other than a targeted rate for water supply)	516	556	482
Subsidies and grants for operating purposes	-	-	-
Fees charges and targeted rates for water supply	-	-	-
Internal charges and overheads recovered	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	30	31	30
Total operating funding	569	612	532
Applications of operating funding			
Payments to staff and suppliers	171	176	171
Finance costs	133	127	118
Internal charges and overheads applied	57	60	59
Other operating funding applications	35	37	20
Total applications of operating funding	396	400	368
Surplus (deficit) of operating funding	173	212	164
Sources of capital funding			
Subsidies and grants for capital expenditure	-	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	- 77	- 117	- 117
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Total sources of capital funding	- 77	- 117	- 117
Application of capital funding			
Capital expenditure			
- to meet additional demand	-	-	-
- to improve the level of service	63	-	-
- to replace existing assets	70	31	20
Increase (decrease) in reserves	- 37	64	27
Increase (decrease) of investments	-	-	-
Total application of capital funding	96	95	47
Surplus (deficit) of capital funding	- 173	- 212	- 164
Funding balance	-	-	-

Stormwater Drainage Funding Impact Statement

	2012/13	2013/14	2013/14
	Long Term Plan	Long Term Plan	Annual Plan
	000's	000's	000's
Source of Operating Funding			
General rates, uniform annual general charges, rates penalties	308	197	214
Targeted rates (other than a targeted rate for water supply)	-	-	-
Subsidies and grants for operating purposes	-	-	-
Fees charges and targeted rates for water supply	-	-	-
Internal charges and overheads recovered	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	10	10	10
Total operating funding	318	207	224
Applications of operating funding			
Payments to staff and suppliers	22	17	16
Finance costs	59	59	57
Internal charges and overheads applied	19	20	19
Other operating funding applications	26	27	16
Total applications of operating funding	126	123	108
Surplus (deficit) of operating funding	192	84	116
Sources of capital funding			
Subsidies and grants for capital expenditure	-	-	-
Development and financial contributions	6	6	6
Increase (decrease) in debt	56	53	13
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Total sources of capital funding	62	47	7
Application of capital funding			
Capital expenditure			
- to meet additional demand	-	-	-
- to improve the level of service	115	25	64
- to replace existing assets	10	10	9
Increase (decrease) in reserves	129	2	36
Increase (decrease) of investments	-	-	-
Total application of capital funding	254	37	109
Surplus (deficit) of capital funding	- 192	- 84	- 116
Funding balance	-	-	-

Flood Protection and Control Works Funding Impact Statement

	<u>2012/13</u>	<u>2013/14</u>	<u>2013/14</u>
	Long Term Plan	Long Term Plan	Annual Plan
	000's	000's	000's
Source of Operating Funding			
General rates, uniform annual general charges, rates penalties	6	-	-
Targeted rates (other than a targeted rate for water supply)	30	30	29
Subsidies and grants for operating purposes	-	-	-
Fees charges and targeted rates for water supply	-	-	-
Internal charges and overheads recovered	1	1	1
Local authorities fuel tax, fines, infringement fees, and other receipts	101	115	100
Total operating funding	138	146	130
Applications of operating funding			
Payments to staff and suppliers	68	75	73
Finance costs	19	27	15
Internal charges and overheads applied	13	13	15
Other operating funding applications	3	3	1
Total applications of operating funding	103	118	104
Surplus (deficit) of operating funding	35	28	26
Sources of capital funding			
Subsidies and grants for capital expenditure	-	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	108	17	16
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Total sources of capital funding	108	17	16
Application of capital funding			
Capital expenditure			
- to meet additional demand	-	-	-
- to improve the level of service	-	-	-
- to replace existing assets	150	46	45
Increase (decrease) in reserves	- 7	- 1	- 3
Increase (decrease) of investments	-	-	-
Total application of capital funding	143	45	42
Surplus (deficit) of capital funding	- 35	- 28	- 26
Funding balance	-	-	-

Community Services Funding Impact Statement

	2012/13	2013/14	2013/14
	Long Term Plan	Long Term Plan	Annual Plan
	000's	000's	000's
Source of Operating Funding			
General rates, uniform annual general charges, rates penalties	1,804	1,705	1,717
Targeted rates (other than a targeted rate for water supply)	353	375	372
Subsidies and grants for operating purposes	25	26	26
Fees charges and targeted rates for water supply	-	-	-
Internal charges and overheads recovered	9	9	9
Local authorities fuel tax, fines, infringement fees, and other receipts	373	392	368
Total operating funding	2,564	2,507	2,492
Applications of operating funding			
Payments to staff and suppliers	1,634	1,685	1,651
Finance costs	85	81	74
Internal charges and overheads applied	278	287	289
Other operating funding applications	145	148	150
Total applications of operating funding	2,142	2,201	2,164
Surplus (deficit) of operating funding	422	306	328
Sources of capital funding			
Subsidies and grants for capital expenditure	-	-	-
Development and financial contributions	10	10	10
Increase (decrease) in debt	- 41	- 83	- 26
Gross proceeds from sale of assets	-	76	76
Lump sum contributions	-	-	-
Total sources of capital funding	- 31	3	60
Application of capital funding			
Capital expenditure			
- to meet additional demand	-	10	-
- to improve the level of service	80	53	159
- to replace existing assets	99	177	200
Increase (decrease) in reserves	212	69	29
Increase (decrease) of investments	-	-	-
Total application of capital funding	391	309	388
Surplus (deficit) of capital funding	- 422	- 306	- 328
Funding balance	-	-	-

Regulatory Services Funding Impact Statement

	2012/13	2013/14	2013/14
	Long Term Plan	Long Term Plan	Annual Plan
	000's	000's	000's
Source of Operating Funding			
General rates, uniform annual general charges, rates penalties	633	655	685
Targeted rates (other than a targeted rate for water supply)	-	-	-
Subsidies and grants for operating purposes	1	-	1
Fees charges and targeted rates for water supply	-	-	-
Internal charges and overheads recovered	248	256	244
Local authorities fuel tax, fines, infringement fees, and other receipts	474	495	461
Total operating funding	1,356	1,406	1,391
Applications of operating funding			
Payments to staff and suppliers	755	757	745
Finance costs	-	-	-
Internal charges and overheads applied	605	619	638
Other operating funding applications	7	7	4
Total applications of operating funding	1,367	1,383	1,387
Surplus (deficit) of operating funding	- 11	23	4
Sources of capital funding			
Subsidies and grants for capital expenditure	-	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	-	-	-
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	-	-	-
Total sources of capital funding	-	-	-
Application of capital funding			
Capital expenditure			
- to meet additional demand	-	-	-
- to improve the level of service	-	-	-
- to replace existing assets	3	21	20
Increase (decrease) in reserves	- 14	2	- 16
Increase (decrease) of investments			-
Total application of capital funding	- 11	23	4
Surplus (deficit) of capital funding	11	- 23	- 4
Funding balance	-	-	-

Governance and Leadership Funding Impact Statement

	2012/13	2013/14	2013/14
	Long Term Plan	Long Term Plan	Annual Plan
	000's	000's	000's
Source of Operating Funding			
General rates, uniform annual general charges, rates penalties	1,592	1,562	1,619
Targeted rates (other than a targeted rate for water supply)	17	18	17
Subsidies and grants for operating purposes	21	21	21
Fees charges and targeted rates for water supply	-	-	-
Internal charges and overheads recovered	3,846	4,069	3,992
Local authorities fuel tax, fines, infringement fees, and other receipts	70	70	45
Total operating funding	5,546	5,740	5,694
Applications of operating funding			
Payments to staff and suppliers	2,833	2,998	3,063
Finance costs	908	877	790
Internal charges and overheads applied	1,251	1,314	1,394
Other operating funding applications	177	187	183
Total applications of operating funding	5,169	5,376	5,430
Surplus (deficit) of operating funding	377	364	264
Sources of capital funding			
Subsidies and grants for capital expenditure	-	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	-	-	-
Gross proceeds from sale of assets	9	80	73
Lump sum contributions	-	-	-
Total sources of capital funding	9	80	73
Application of capital funding			
Capital expenditure			
- to meet additional demand	-	-	-
- to improve the level of service	33	58	53
- to replace existing assets	193	255	317
Increase (decrease) in reserves	160	131	- 33
Increase (decrease) of investments			-
Total application of capital funding	386	444	337
Surplus (deficit) of capital funding	- 377	- 364	- 264
Funding balance	-	-	-

Community Development Funding Impact Statement

	2012/13	2013/14	2013/14
	Long Term Plan	Long Term Plan	Annual Plan
	000's	000's	000's
Source of Operating Funding			
General rates, uniform annual general charges, rates penalties	- 136	294	156
Targeted rates (other than a targeted rate for water supply)	-	-	-
Subsidies and grants for operating purposes	-	-	-
Fees charges and targeted rates for water supply	-	-	-
Internal charges and overheads recovered	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	-	-	-
Total operating funding	- 136	294	156
Applications of operating funding			
Payments to staff and suppliers	19	48	9
Finance costs	-	41	-
Internal charges and overheads applied	13	29	13
Other operating funding applications	247	254	258
Total applications of operating funding	279	372	280
Surplus (deficit) of operating funding	- 415	- 78	- 124
Sources of capital funding			
Subsidies and grants for capital expenditure	-	-	-
Development and financial contributions	-	-	-
Increase (decrease) in debt	-	1,250	-
Gross proceeds from sale of assets	220	-	115
Lump sum contributions	-	-	-
Total sources of capital funding	220	1,250	115
Application of capital funding			
Capital expenditure			
- to meet additional demand	-	1,250	-
- to improve the level of service	-	-	-
- to replace existing assets	-	-	-
Increase (decrease) in reserves	- 195	- 78	- 9
Increase (decrease) of investments	-	-	-
Total application of capital funding	- 195	1,172	- 9
Surplus (deficit) of capital funding	415	78	124
Funding balance	-	-	-

Rating Information

Introduction

The Local Government (Rating) Act 2002 sets out the methods by which local authorities can rate and the detailed criteria around their uses.

The Local Government Act 2002 sets out processes and policies that local authorities must apply in the establishment of their rating systems, including the provisions of information to communities.

This funding impact statement sets out:



The revenue and financing mechanisms used;



An indicative level or amount of funding for each mechanism;



Explanatory information supporting the use of general and targeted rates; and



A summary of the total rates requirement.

The application of funding methods to Council's activities is summarised in a table at the end of this section.

This statement should be read in conjunction with Council's Revenue and Financing policy that sets out Council's policies in respect of each source of funding of operating and capital expenses.

Revenue and Financing Mechanisms Background

The Revenue and Financing mechanisms to be used by the Council in relation to the Long-Term Council Community Plan can be found on page 63 of this Annual Plan.

Amount of funds to be Produced

The amount of funds to be produced by each mechanism in relation to the Long-Term Plan can be found on page 63 of this Annual Plan.

The amount to be produced from each rating mechanism is further broken down by the Note of the funding impact statement.

General Rate

The valuation system to be used for the general rate is capital value.

Uniform Annual General Charge

A uniform annual general charge will be set at a fixed dollar amount for each separately used or inhabited part of a rating unit in the District.

A separately used or inhabited part of a rating unit includes any part of a rating unit separately used or inhabited by the owner or any other person who

has the right to use or inhabit that part by virtue of a tenancy, lease or other agreement. As a minimum, the land or premises intended to form the separately used or inhabited part of the rating unit must be capable of actual habitation, or separate use. For the avoidance of doubt, a rating unit that has only one use (i.e. does not have separate parts or is vacant land) is treated as being one separately used or inhabited part.

Under the Local Government (Rating) Act 2002 the Council is required to ensure that its uniform charges do not exceed 30% of the total rates take. For the 2013/14 year the uniform charges equate to 21.85% of the total rates take.

Lump Sum Contributions

There are currently no plans to invite lump sum contributions in respect of any of the targeted rates listed below.

Targeted Rates

Individual targeted rates to be set and assessed for the Annual Plan are listed on page 63 of this Funding Impact Statement.

Definitions of various categories of rateable land used on page 63 for setting targeted rates are as follows:

Land Transport Rate

All properties within the District fall under this category.

Rural Rate

All areas not within either the Otorohanga or Kawhia Communities fall under this category. Valuation numbers begin with 05550, 05620, 05650, 05670 or 05680.

Kawhia Community Rate

The area of the Kawhia Community is defined on a map approved by Council. Valuation numbers begin with 05640.

Hall Targeted Rates

Hall areas are defined on maps approved by the hall committees and Council. Funds received are generally available to Hall Committees to go towards the operation, maintenance, renovation and/or extension of those facilities.

Water Supplied By Volume Rates – Rural Water Schemes (Arohena, Tihiroa, Ranginui and Waipa)

Separate rating units in the Rural Water Supply areas with water meters are levied a targeted rate

for water usage. This rate is set on a per cubic metre usage basis.

Separate rating units in the Rural Water Supply areas also attract a charge for each meter connected to the Rural Water Scheme.

Otorohanga Refuse Targeted Rate

All properties situated in the Otorohanga Community that have a building erected thereon are levied a uniform targeted rate for each separately occupied portion of any building.

Security Targeted Rate

The area of benefit is defined on a map approved by Council.

Otorohanga Water Supply

All properties connected to the Otorohanga Water Supply Scheme are levied a rate per connection.

Otorohanga Sewerage

All properties that are connected to the Otorohanga Sewerage Treatment & Reticulation Scheme are levied a rate per separately used or inhabited part of the rating unit. All properties with four or less water closets or urinals pay a flat fee. For all water closets or urinals over 4, a charge for each additional water closet or urinal applies.

Water Supplied By Volume Rates - Otorohanga

Properties in the Otorohanga Community water supply area with water meters are levied a targeted rate for water usage over the free allowance. This rate is set on a per cubic metre usage basis.

Every non-rateable separate rating unit within the Otorohanga Community has a targeted rate per annum. Those that are metered are charged for consumption, with a minimum charge applying.

Properties outside the Otorohanga Community water supply area, whether rateable or non-rateable, that are using water from the Otorohanga scheme are levied a targeted rate for water usage, on a per cubic metre basis, with a minimum charge per annum.

All properties, either rateable or non-rateable, receiving an extraordinary supply from the Otorohanga Community Water Supply will have a charge for each water meter.

Kawhia Refuse Targeted Rate

All properties situated in the Kawhia Community that have a building erected thereon are levied a uniform targeted rate for each separately occupied portion of any building.

Kawhia Water Supply

All properties that are connected to the Kawhia Water Supply Scheme are levied a uniform targeted rate per connection.

Kawhia Targeted Water Loan Rate

Properties in the Kawhia Community water supply area are levied a targeted loan rate to finance loan repayment costs in respect of loans raised for capital expenditure on the Kawhia water scheme.

Water Supplied By Volume Rates - Kawhia

Separate rating units in the Kawhia Community water supply area with water meters are levied a targeted rate for water usage over the free allowance. This rate is set on a per cubic metre usage basis.

Separate rating units outside the Kawhia Community water supply area with water meters that are using water from the Kawhia scheme are levied a targeted rate for water usage, on a per cubic metre basis, with a minimum charge per annum.

All separate rating units, either rateable or non-rateable, receiving an extraordinary supply from the Kawhia Community Water Supply will have a charge for each water meter.

Water Supplied By Volume Rates – Kawhia (Peak Season Metered Water Charge)

Separate rating units, both rateable and non-rateable, in the Kawhia Community water supply area that would have been liable for a Development Contribution in respect of the Kawhia Water Treatment Plant Upgrade after 30 June 2009 (or which has provided water to such a rating unit from the Kawhia Community Supply) shall be charged for a proportion of metered water used during the period from 20 December to the following 20 February at a higher rate per cubic metre. The proportion of metered water used to which the Peak Season Metered Water Charge (PSMWC) shall be applicable for a particular rateable or non-rateable unit shall be established based upon the following table:

Water Consuming Unit Category	Proportion of metered water volume to which PSMWC charges applicable for consuming unit
New residential unit	100%
Unit identified as supplying water to another unit liable for PSMWC charges	100%

Water Consuming Unit Category	Proportion of metered water volume to which PSMWC charges applicable for consuming unit
Addition of Minor Household Unit to existing residential lot to which PSMWC not applicable	33%
Other developments	Case by case assessments based upon the proportion of development contribution applicable Household Equivalent Units (HEUs) ¹ as a proportion of the total Household Equivalent Units of the property after development. Example: 2 HEU property developed to 5 HEU Proportion = $(5 - 2)/5 = 60\%$

Differential Definitions

Properties within the Otorohanga Community may be charged targeted rates under one of two differentials. The differentials are applied based on the use to which the land is put.

The definitions of the two land use categories are:



Otorohanga Commercial



Otorohanga Residential

The following targeted rates are set using differentials.

Otorohanga Community Rate

The area of the Otorohanga Community is defined on a map approved by Council. Valuation numbers begin with either 05540 or 05541.

Otorohanga Targeted Sewerage Loan Rate

Areas of benefit are defined on maps and approved by Council.

Otorohanga Targeted Water Loan Rate

Areas of benefit are defined on maps and approved by Council.

Other Definitions

The definition of a separately used or inhabited part of a rating unit is the same as for the uniform annual general charge.

¹ Where HEUs are defined as in Council's Policy on Development and Financial Contributions

Metered supply for the purpose of extraordinary water supply shall exclude those properties where a water meter has been installed for research purposes only, or which do not otherwise satisfy the criteria for an Extraordinary Water Supply as defined below.

The supply of water to a customer which is used solely for domestic purposes in the dwelling unit shall be deemed to be an Ordinary Supply.

All other purposes for which water is supplied other than Ordinary Supply shall be deemed to be an Extraordinary Supply and may be subject to specific conditions and limitations. Extraordinary Supply, as defined in Council's Water Services Bylaw 2007, refers to the following circumstances:



All premises outside the Otorohanga and Kawhia Communities which are connected to and draw water from the public water supply networks serving those communities, excluding those premises within the defined area of the Waipa Rural Water Supply Scheme; and



All premises within the Otorohanga or Kawhia communities used for commercial, industrial or agricultural purposes, and schools, clubs and other non-residential premises where levels of water consumption would be expected to be significantly higher than that of a typical residential property.

Penalties on rates

The Local Government (Rating) Act 2002 empowers councils to charge penalties on the late payment of rates. Council is proposing to impose the following penalties:

1. A ten percent (10%) penalty on any portion of each instalment of rates assessed in the 2013-14 financial year that is not paid on or by the due date for payment.
2. A further ten percent (10%) penalty on any rates assessed in any financial year prior to 1 July 2013 that remain unpaid on 1 July 2013.
3. A further ten percent (10%) penalty on any rates to which a penalty has been added under (2) above that remain unpaid on 1 January 2014.

Penalties on water charges

A five percent (5%) penalty on any portion of the charge for the supply of water, as separately invoiced, that is not paid on or by the due date for payment as set out on the invoice.

2013/14 Rates Information

Total Revenue Required	Rates 2013/14 (GST Exclusive)	Categories on which Rate is set	Factor or Factors	Differential Categories	Differential Calculation	Indicative	
						Units of Measure	Rate or Charge
2,106,089	General Rate (partially funds activities as detailed below)	Every rating unit in the district	Rate in the \$ on capital value			3,615,071,950	\$0.0005826
1,395,811	Uniform Annual General Charge (partially funds activities as detailed below)	Every rating unit in the district	Fixed amount for each separately used or inhabited part of a rating unit			4,146	\$336.66
4,704,020	Land Transport Rate (partially funds the Land transport programme in compliance with the Revenue and Financing Policy).	Every rating unit in the district	Rate in the \$ on capital value			3,615,071,950	\$0.0010150
			Fixed amount for each separately used or inhabited part of a rating unit			4,146	\$249.61
315,323	Rural Targeted Rate (partially funds activities as detailed below)	Every rating unit in the defined rural rating area	Rate in the \$ on capital value			3,099,718,408	\$0.0000218
			Fixed amount for each separately used or inhabited part of a rating unit			2,203	\$112.45
424,072	Otorohanga Community Targeted Rate (partially funds activities as detailed below)	Every rating unit in the defined Otorohanga Community area	Rate in the \$ on capital value	Commercial Properties Residential Properties	Ratio 2.5 Ratio 1.0	85,912,798	\$0.0009709
			Fixed amount for each separately used or inhabited part of a rating unit			257,488,300	\$0.0003884
						1,317	\$182.73
121,288	Kawhia Community Targeted Rate (partially funds activities as detailed below)	Every rating unit in the defined Kawhia Community area	Rate in the \$ on capital value			171,952,444	\$0.0004327
			Fixed amount for each separately used or inhabited part of a rating unit			613	\$76.49

Total Revenue Required	Rates 2013/14 (GST Exclusive)	Categories on which Rate is set	Factor or Factors	Differential Categories	Differential Calculation	Indicative	
						Units of Measure	Rate or Charge
147,808	Refuse Collection Targeted Rate Otorohanga	Every rating unit in the defined Otorohanga Community area	Fixed amount for each separately used or inhabited part of a rating unit			1,351	\$109.41
116,858	Refuse Collection Targeted Rate Kawhia	Every rating unit in the defined Kawhia Community area	Fixed amount for each separately used or inhabited part of a rating unit			527	\$221.74
352,319	Water Supply Targeted Rate Otorohanga	Every rating unit in the defined Otorohanga Water Supply area	Fixed amount for each separately used or inhabited part of a rating unit	Otorohanga Community Outer Area	Ratio 1.0 Ratio 1.0	1,362 4	\$257.76 \$312.50
147,335	Water Supply Targeted Rate Kawhia	Every rating unit in the defined Kawhia Water Supply area	Fixed amount for each separately used or inhabited part of a rating unit			421	\$349.97
37,551	Water Supply Targeted Loan Rate – Otorohanga	Every rating unit in the defined Otorohanga Water Supply area	Rate in the \$ on capital value	Commercial Properties Residential Properties	Ratio 2.5 Ratio 1.0	71,065,500 257,488,300	\$0.0002157 \$0.0000863
21,348	Water Supply Targeted Loan Rate – Kawhia	Every rating unit in the defined Kawhia Water Supply area	Rate in the \$ on capital value			124,870,500	\$0.0001710
12,459	Water Supply Targeted Loan Rate – Arohena Rural Scheme	Every rating unit in the defined Arohena Rural Water Scheme area	Rate in the \$ on capital value	Arohena Rural Water Scheme		117,690,000	\$0.0001059
357,912	Sewerage Treatment Targeted Rate	Every rating unit in the defined Otorohanga Sewerage Treatment area	Fixed amount for each separately used or inhabited part of a rating unit	1 unit 2 to 4 5 or more	per urinal	1,326 30	\$268.91 No charge \$44.44
124,147	Sewerage Treatment Targeted Loan Rate	Every rating unit in the defined Otorohanga Sewerage Treatment area	Rate in the \$ on capital value	Commercial Properties Residential Properties	Ratio 2.5 Ratio 1.0	70,367,500 244,714,800	\$0.0007379 \$0.0002951

Total Revenue Required	Rates 2013/14 (GST Exclusive)	Categories on which Rate is set	Factor or Factors	Differential Categories	Differential Calculation	Indicative	
						Units of Measure	Rate or Charge
21,689	Rural Halls Targeted Rate	Every rating unit within the defined Rural Hall areas	Rate in the \$ on capital value	Arohena Kio Kio Puketotara/Ngutunui Maihihi Honikiwi		175,829,100 278,996,450 250,773,700 126,296,100 122,426,800	\$0.000005 \$0.000009 \$0.000003 \$0.000017 \$0.000013
			Fixed amount for each separately used or inhabited part of a rating unit	Arohena Kio Kio Crossroads Puketotara/ Ngutunui Otewa		61 185 176 264 128	\$45.00 \$20.00 \$2.00 \$9.00 \$18.00
15,000	Aotea Erosion Targeted Rate	Every rating unit within the defined Aotea Community area	Fixed amount for each rating unit			164	\$91.46
14,380	Aotea Erosion Targeted Loan Rate	Every rating unit within the defined Aotea Community area	Fixed amount for each property that did not make a capital contribution			26	\$553.08
29,284	CBD Development Rate	Every commercial property within the defined Otorohanga Commercial area	Rate in the \$ on capital value			85,912,798	\$0.0001010
			Fixed amount for each rating unit			151	\$136.49
73,243	Security Patrol Rate	Every commercial property within the defined Otorohanga Commercial area	Rate in the \$ on capital value			47,286,200	\$0.0007745
			Fixed amount for each rating unit			104	\$352.13
555,000	Water Supplied by Volume – Rural Water Supplies	Every property connected to the defined Rural Water Schemes.	Fixed amount for each cubic metre of water consumed	Arohena Tihiroa Ranginui Waipa		362,500 214,400 164,000 243,000	\$0.40 \$0.73 \$0.35 \$0.51
			Fixed amount per meter	Arohena Tihiroa Ranginui – First meter - Additional meter Waipa		67 48 7 10 125	\$377.78 \$400.00 \$1,800.00 No charge \$88.88

Total Revenue Required	Rates 2013/14 (GST Exclusive)	Categories on which Rate is set	Factor or Factors	Differential Categories	Differential Calculation	Indicative	
						Units of Measure	Rate or Charge
115,000	Water Supplied by Volume – Otorohanga Water Supply	Every property connected to the defined Otorohanga Water Supply Scheme	Fixed amount for each cubic metre of water consumed (220 cubic metre free allowance)	Rateable properties	% of Revenue 51.1%	87,581	\$0.57
				Non-rateable properties	3.2%	4,121	\$0.76
				Property outside Otorohanga Community	45.7%	58,859	\$0.76
				Non rateable inside Community		10	\$178.25
				All connected properties		150	\$102.22
9,000	Water Supplied by Volume – Kawhia Water Supply	Every property connected to the defined Kawhia Water Supply Scheme	Fixed amount for each cubic metre of water consumed (220 cubic metre free allowance)	Within Community	% of Revenue 68.5%	4,994	\$1.01
				Outside Community	31.5%	1,982	\$1.17
				All connected properties		16	\$102.22
1,500	Water Supplied by Volume – Kawhia Water Supply (PSMWC)	Every property connected to the defined Kawhia Water Supply Scheme meeting the conditions.	Fixed amount for each cubic meter of water consumed between 20 December and 20 February each year.			147	\$10.22
11,218,436	TOTAL						

Rates Examples for Indicator Properties

	2012/13 Long Term Plan	2013/14 Long Term Plan	2013/14 Annual Plan
Otorohanga \$250,000 CV			
Capital Value Rates	693.00	716.45	680.61
Fixed Targeted Rates	1,539.50	1,656.69	1,615.99
	2,232.50	2,373.14	2,296.60
movement		140.64	64.10
Percentage increase		6.30%	2.87%
Otorohanga \$300,000 CV			
Capital Value Rates	831.60	859.74	816.73
Fixed Targeted Rates	1,539.50	1,656.69	1,615.99
	2,371.10	2,516.43	2,432.72
movement		145.33	61.62
Percentage increase		6.13%	2.60%
Otorohanga Commercial \$250,000 CV			
Capital Value Rates	1,283.00	1,352.69	1,264.27
Fixed Targeted Rates	2,070.61	2,230.54	2,177.90
	3,353.61	3,583.23	3,442.17
movement		229.62	88.56
Percentage increase		6.85%	2.64%
Otorohanga Commercial \$500,000 CV			
Capital Value Rates	2,566.00	2,705.38	2,528.54
Fixed Targeted Rates	2,070.61	2,230.54	2,177.90
	4,636.61	4,935.92	4,706.44
movement		299.30	69.83
Percentage increase		6.46%	1.51%
Kawhia \$200,000 CV			
Capital Value Rates	515.36	518.65	506.27
Fixed Targeted Rates	1,346.77	1,391.50	1,419.64
	1,862.13	1,910.15	1,925.91
movement		48.02	63.78
Percentage increase		2.58%	3.43%
Kawhia \$300,000 CV			
Capital Value Rates	773.04	777.98	759.40
Fixed Targeted Rates	1,346.77	1,391.50	1,419.64
	2,119.81	2,169.48	2,179.05
movement		49.67	59.24
Percentage increase		2.34%	2.79%
Rural \$1,000,000 CV			
Capital Value Rates	1,854.70	1,887.15	1,862.25
Fixed Targeted Rates	745.46	787.75	803.54
	2,600.16	2,674.90	2,665.78
movement		74.74	65.62
Percentage increase		2.87%	2.52%
Rural \$1,500,000 CV			
Capital Value Rates	2,782.05	2,830.73	2,793.37
Fixed Targeted Rates	745.46	787.75	803.54
	3,527.51	3,618.48	3,596.91
movement		90.96	69.40
Percentage increase		2.58%	1.97%
Rural \$4,500,000 CV			
Capital Value Rates	8,346.15	8,492.18	8,380.11
Fixed Targeted Rates	745.46	787.75	803.54
	9,091.61	9,279.93	9,183.65
movement		188.31	92.04
Percentage increase		2.07%	1.01%

Examples of Indicative Contributions to Council Services - 2013/14 year

Property Value	250,000	300,000	250,000	500,000	200,000	300,000	1,000,000	1,500,000	4,500,000
	Otorohanga Residential	Otorohanga Residential	Otorohanga Commercial	Otorohanga Commercial	Kawhia		Rural		
Activity	\$	\$	\$	\$	\$	\$	\$	\$	\$
Democratic Process	\$227.93	\$241.33	\$278.52	\$396.10	\$212.45	\$240.57	\$247.72	\$314.23	\$713.35
Corporate Planning	\$37.58	\$39.27	\$37.58	\$46.03	\$35.89	\$39.27	\$62.92	\$79.82	\$181.20
District Promotion	\$51.24	\$52.85	\$51.24	\$59.28	\$49.63	\$52.85	\$75.37	\$91.46	\$187.98
Policy Development	\$42.96	\$44.89	\$42.96	\$52.62	\$41.03	\$44.89	\$71.94	\$91.25	\$207.15
Civil Defence	\$23.61	\$23.61	\$23.61	\$23.61	\$23.61	\$23.61	\$23.61	\$23.61	\$23.61
Environmental Health	\$20.02	\$20.92	\$20.02	\$24.52	\$19.12	\$20.92	\$33.53	\$42.53	\$96.55
Dog Control	\$3.83	\$3.83	\$3.83	\$3.83	\$3.83	\$3.83	\$3.83	\$3.83	\$3.83
Ranging & Impounding	\$1.35	\$1.35	\$1.35	\$1.35	\$1.35	\$1.35	\$1.35	\$1.35	\$1.35
Litter Control	\$6.77	\$7.27	\$6.77	\$9.26	\$6.27	\$7.27	\$14.23	\$19.20	\$49.03
District Co-Ordinator Scheme	\$15.71	\$16.11	\$15.71	\$17.68	\$15.32	\$16.11	\$21.61	\$25.53	\$49.10
Parks & Reserves	\$69.05	\$75.48	\$69.05	\$101.18	\$62.63	\$75.48	\$165.43	\$229.68	\$615.21
Refuse	\$126.33	\$126.35	\$126.33	\$126.44	\$255.49	\$255.53	\$29.27	\$29.50	\$30.87
Water Supply	\$303.65	\$303.65	\$303.65	\$303.65	\$409.55	\$409.55	\$7.09	\$7.09	\$7.09
Otorohanga Sewerage	\$314.59	\$314.59	\$314.59	\$314.59	\$5.34	\$5.34	\$5.34	\$5.34	\$5.34
Library	\$51.64	\$53.96	\$51.64	\$63.24	\$49.31	\$53.96	\$86.46	\$109.68	\$248.99
Public Conveniences	\$13.17	\$14.50	\$13.17	\$19.81	\$11.84	\$14.50	\$33.09	\$46.36	\$126.02
Kawhia Medical Centre	\$0.73	\$0.77	\$0.73	\$0.90	\$6.94	\$8.31	\$1.23	\$1.56	\$3.54
Kawhia Wharf	\$4.06	\$4.24	\$4.06	\$4.97	\$15.38	\$18.14	\$6.79	\$8.62	\$19.56
District Property	\$3.70	\$3.90	\$4.25	\$5.80	\$11.57	\$13.67	\$4.75	\$6.02	\$13.68
Pool	\$157.41	\$157.41	\$157.41	\$157.41	\$12.58	\$12.58	\$98.85	\$98.85	\$98.85
Security Patrol	\$7.30	\$7.36	\$634.90	\$857.89	\$0.27	\$0.41	\$1.36	\$2.04	\$6.11
Kawhia Community Centre	\$0.00	\$0.00	\$0.00	\$0.00	\$18.31	\$18.31	\$0.00	\$0.00	\$0.00
Environmental Services Manager	\$2.40	\$2.88	\$2.40	\$4.80	\$1.92	\$2.88	\$9.60	\$14.40	\$43.19
Planning & Development	\$15.25	\$18.30	\$15.25	\$30.50	\$12.20	\$18.30	\$61.01	\$91.51	\$274.53
Building Control	\$14.77	\$17.73	\$14.77	\$29.55	\$11.82	\$17.73	\$59.10	\$88.65	\$265.95
Council Support	\$9.78	\$11.74	\$9.78	\$19.56	\$7.82	\$11.74	\$39.12	\$58.69	\$176.06
Cemeteries	\$3.97	\$4.76	\$3.97	\$7.94	\$3.18	\$4.76	\$15.88	\$23.82	\$71.47
Halls	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.54	\$0.81	\$2.42
Rural Fire	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19.11	\$28.67	\$86.01
Stormwater	\$77.78	\$93.34	\$194.44	\$388.89	\$42.51	\$63.77	\$5.05	\$7.57	\$22.72
Land Transport	\$578.85	\$637.21	\$578.85	\$870.65	\$520.49	\$637.21	\$1,454.25	\$2,037.85	\$5,539.45
Sewerage Loan	\$84.85	\$101.82	\$212.13	\$424.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Loan	\$24.80	\$29.76	\$62.03	\$124.05	\$39.32	\$58.98	\$0.00	\$0.00	\$0.00
Land Drainage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Property Development	\$1.03	\$1.24	\$1.03	\$2.07	\$17.13	\$25.70	\$4.14	\$6.21	\$18.63
CBD Development	\$0.00	\$0.00	\$185.99	\$215.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$2,296	\$2,432	\$3,442	\$4,707	\$1,924	\$2,178	\$2,664	\$3,596	\$9,189

Organisation

District Personnel

Mayor:

Dale Williams

Phone (Bus):

(07) 873 4000

Fax:

(07) 873 4300

Mob:

(0274) 691 933

Postal:

PO Box 11, Otorohanga

Website:

www.otodc.govt.nz

Deputy Mayor:

Sue Blackler – Wharepuhunga Ward

(07) 872 2760

Councillors:

Roy Johnson – Waipa Ward

(07) 873 0909

Ken Phillips – Kiokio/ Korakonui Ward

(07) 873 8416

Andrew Ormsby – Otorohanga Ward

(07) 873 8300

Max Baxter – Tihiroa Ward

(07) 871 2707

Deborah Pilkington – Kawhia Ward

(07) 871 0654

Robert Prescott – Otorohanga Ward

(07) 873 8941

Otorohanga Community Board:

Robert Prescott – Chair

(07) 873 8941

Liz Cowan – Deputy

(07) 873 8049

Dave Williams

(07) 873 6668

Andrew Ormsby

(07) 873 8300

Phil Tindle

(07) 873 8810

Anne Laws

(07) 873 8508

Kawhia Community Board:

Hano Ormsby – Chair

(07) 871 0880

Lou Sherman – Deputy

(07) 871 0782

Deborah Pilkington

(07) 871 0654

Jan Bennett

(07) 871 0276

Kit Jeffries

(07) 873 7615

Annette Gane

(021) 840 190

Contact Details

Postal Address:

PO Box 11, Otorohanga

Council Chambers:

Maniapoto Street, Otorohanga

Telephone Number:

(07) 873 4000

Free phone, ratepayers only:

0800 734 000

Fax Number:

(07) 873 4300

Email:

info@otodc.govt.nz

Website

www.otodc.govt.nz

Bankers:

Bank of New Zealand, Otorohanga

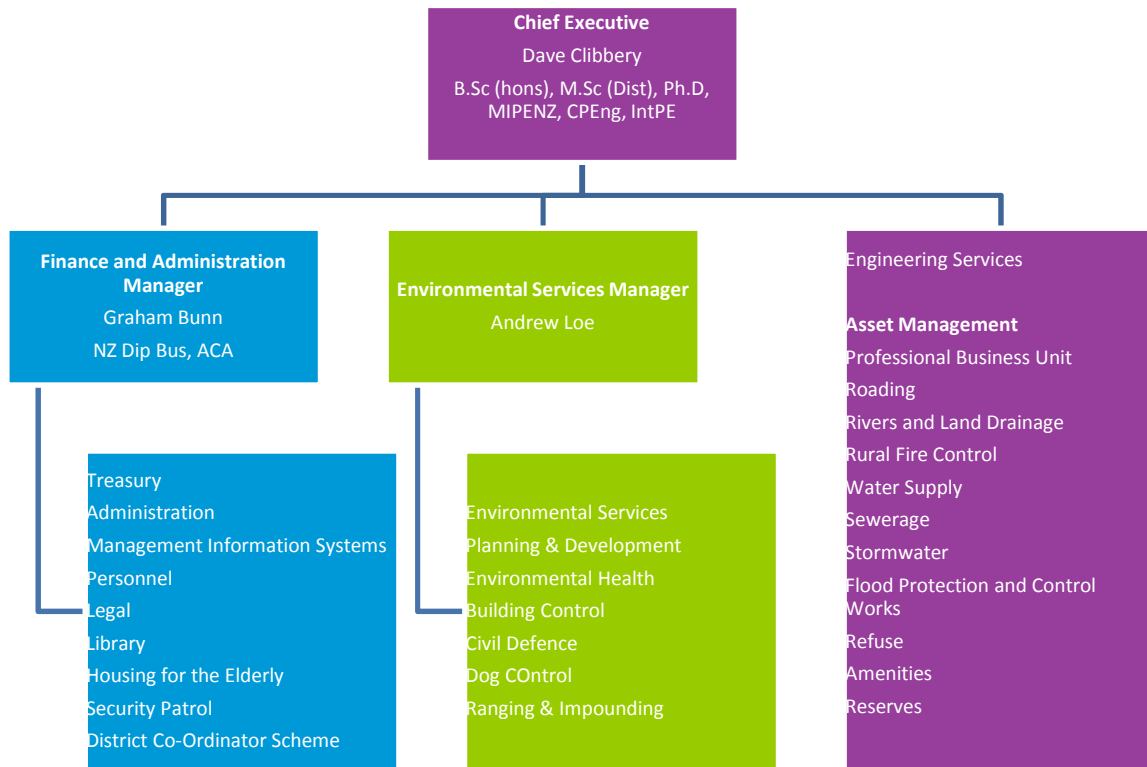
Auditors:

Deloitte, Hamilton

Solicitors

Gallie Miles, Te Awamutu

Management Structure



Statistics

Area and Population

Area (square kilometres)	1,976
Population (2006 Census figures)	9,516

<i>Communities</i>	<i>Area</i>	<i>Population</i>
Otorohanga	507 ha	2,661
Kawhia	161 ha	384
Rural	196,932 ha	6,471
TOTAL	197,600 ha	9,516

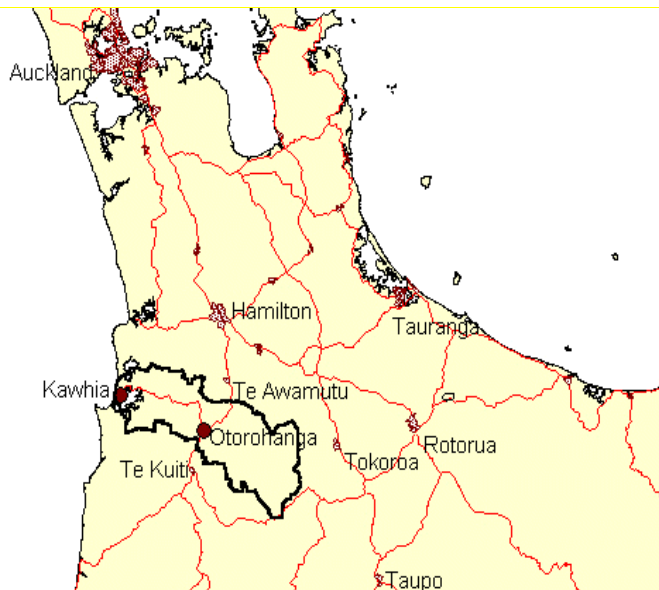
Valuation

Number of Rateable Properties	5,178
Number of Non-Rateable Properties	354
Rateable Capital Value	\$3,615,071,950
Date of last Revision of Values	1 September 2010

Estimated Public Debt as at 30/06/13

Public Debt Outstanding	\$12,180,613
-------------------------	--------------

<i>DATE OF CONSTITUTION OF DISTRICT</i>	1 November 1989
--	------------------------



Schedule of Fees and Charges

All Fees include GST at the prevailing rate.

NETWORK SERVICES		
	1 July 2012	1 July 2013
TEMPORARY ROAD CLOSURE COSTS		
Approved Community Events		
The Event is being organised by a non-commercial, not-for-profit organisation		
The Event is appropriate for all members of the Community to enjoy		
The Event have had event at least annually for 3 years e.g. Fishing Contest, Christmas Parade, Kawhia Regatta, Kai Festival		
Application – Local Roads		
Application Fee	No Charge	No Charge
External Advertising	Actual costs	Actual costs
Other Events – Sealed Roads (Rally's, Hill Climbs, Car Testing, Cycle Races etc)		
(Each application will be considered on its merits)		
Application fee for administering the Road closure	\$400.00	\$400.00
External Advertising	Actual costs	Actual costs
Other Events – Unsealed Roads (Rally's, Hill Climbs, Car Testing, Cycle Races etc)		
(Each application will be considered on its merits)		
Application fee for administering the Road closure and Damage assessment	\$2,000.00	\$2,000.00
Plus, Bond (per road per day, unsealed roads only)	\$2,000.00	\$2,000.00
External Advertising	Actual costs	Actual costs
Reimbursement	Actual Costs	Actual Costs
STOCK MOVEMENT		
Refundable Bond (Costs or expenses covered by droving)	\$625.00	\$625.00
Construction of a cattle race on a road reserve		
Application Fee	\$145.00	\$145.00
Installation of a road crossing for dairy cattle		
Application Fee	\$145.00	\$145.00
Cattle Underpass		
Refundable Bond (To ensure satisfactory completion of the work)	\$1,000.00	\$1,000.00
KERB / FOOTPATH CROSSING BOND		
A deposit toward the cost of reinstatement of road carriageway or berm, from damage caused by building works	\$1,000.00	\$1,000.00
A deposit toward the cost of construction of a new kerb crossing. (Adj. at completion of work to actual cost)	\$1,000.00	\$1,000.00
OR		
A bond where a new or upgraded vehicle entrance will be installed by a preapproved Contractor directly by the owner	\$1,000.00	\$1,000.00

NETWORK SERVICES

	1 July 2012	1 July 2013
WATER CONNECTION CHARGES		
(RURAL WATER SUPPLIES ONLY)		
Connection Fee		
Arohena	Capital Contribution Set on Application	Set on Application
	Connection Costs Actual	Actual
	Administration Fee \$315.00	\$315.00
Ranginui	Capital Contribution Set on Application	Set on Application
	Connection Costs Actual	Actual
	Administration Fee \$315.00	\$315.00
Tihiroa	Capital Contribution Set on Application	Set on Application
	Connection Costs Actual	Actual
	Administration Fee \$315.00	\$315.00
Waipa	Capital Contribution \$45 per k LV	\$45 per k LV
	Connection Costs Actual	Actual
	Administration Fee \$315.00	\$315.00
Special Meter reading fee	\$100.00	\$100.00
TRADE WASTE		
(Trade Waste By Law)		
Application Fee	All Classes \$102.00	\$110.00
Controlled Consents	1 yearly fee \$123.00	\$148.00
Controlled Consents	3 yearly fee* \$245.00	\$294.00
Conditional Consents	(Set on Application-Refer to By Law)	
Discharge of Septic Tank Waste		
Domestic Septic Waste (Within District)	Per m³* \$13.00	\$13.00
Domestic Septic Waste (Outside District)	Per m³* \$65.00	\$65.00
* Conditions Apply		
Otorohanga Community		
WATER CONNECTION CHARGES		
Application Fee Within Otorohanga Community		
Application fee	\$195.00	\$195.00
Standard Domestic Connection (for 20 / 25mm service within 4.0m of the watermain) if by ODC contractor	\$737.00	\$737.00
Special Meter Reading	\$100.00	\$100.00
All other connections	Fixed price quote to be provided by Council approved Contractor	
Application Fee - Outside Otorohanga Communities		
Application fee	\$195.00	\$195.00
Capital Contribution	\$1,535.00	\$1,535.00
Standard Domestic Connection	Fixed price quote to be provided by Council approved Contractor	
Extraordinary Use		
Right to withdraw from Fire Hydrant	1 day \$100.00	\$100.00
Right to withdraw from Fire Hydrant	1 year \$750.00	\$750.00
* Conditions Apply		
SEWER CONNECTION FEE		
Within Otorohanga Community		
Application fee	\$195.00	\$195.00
Connection	Fixed price quote to be provided by Council approved Contractor	
Outside Otorohanga Community		
Application fee	\$195.00	\$195.00
Capital Contribution	\$1,535.00	\$1,535.00
Connection	Fixed price quote to be provided by Council approved Contractor	
* Note: Connections into Councils reticulation can be made by other approved contractors subject to Councils terms and conditions. In these cases the applicant is liable for the application fee and capital contribution (if applicable) only.		

NETWORK SERVICES

	1 July 2012	1 July 2013
Kawhia Community		
WATER CONNECTION CHARGES		
Application Fee Within Kawhia Community		
Application Fee	\$160.00	\$160.00
Standard Domestic Connection (for 20 / 25mm service within 4.0m of the watermain and includes water meter for Kawhia Peak Season Metered Water Charge)	\$1,125.00	\$1,125.00
Installation of Water Meter to existing connection for Kawhia Peak Season Metered Water Charge	\$250.00	\$250.00
All other connections	Fixed price quote to be provided by Council approved Contractor	
Application Fee Outside Kawhia Community		
Application fee	\$160.00	\$160.00
Capital Contribution	\$1,535.00	\$1,535.00
Standard Domestic Connection	Approved Contractor	Quote
Extraordinary Use	Quote	Quote
Right to withdraw from Fire Hydrant	1 day \$100.00	\$100.00
Right to withdraw from Fire Hydrant	1 year \$750.00	\$750.00
* Conditions Apply		

COMMUNITY SERVICES

	1 July 2012	1 July 2013
Otorohanga Community		
OTOROHANGA RECYCLING CENTRE FEES		
Recycling (sorted)		
Plastic Milk bottles	<i>Washed & squashed</i>	Free
Soft drink (1 & 2)	<i>Washed & squashed</i>	Free
Steel cans	<i>Washed & squashed</i>	Free
Aluminium cans	<i>Washed & squashed</i>	Free
Paper	<i>No food</i>	Free
Cardboard	<i>No food / flattened</i>	Free
Scrap Metal	Free	Free
Lead-Acid battery	<i>Each</i>	\$5.00
LPG bottles (must be degassed)	<i>Each</i>	\$10.00
Computer	<i>Each</i>	\$15.00
Electric motor	<i>Each</i>	\$10.00
Clean reusable timber	Free	Free
Firewood timber	<i>trailer</i>	\$10.00
Car Tyres	<i>Each</i>	\$6.00
4x4 Tyres	<i>Each</i>	\$9.00
Truck Tyres	<i>Each</i>	\$20.00
Cleanfill/Greenwaste	<i>Per m³</i>	\$30.00
(no weeds or flax)		
Standard bag	<i>Each</i>	\$3.00
Large bag	<i>Each</i>	\$5.00
Car boot	<i>Per load</i>	\$10.00
6 x 4 trailer / ute	<i>Per load</i>	\$30.00
Other	<i>Per m³</i>	\$30.00
Refuse	<i>Per m³</i>	\$45.00
Official bag	<i>Each</i>	Free
Standard bag	<i>Each</i>	\$4.00
Large bag	<i>Each</i>	\$7.00
Whiteware (must be degassed)	<i>Each</i>	\$10.00
Television	<i>Each</i>	\$25.00
Video recorder	<i>Each</i>	\$5.00
Toaster/kettle	<i>Each</i>	\$5.00
Timber	<i>Per m³ load</i>	\$55.00
CEMETERY		
Plots		
Adults	\$650.00	\$650.00
Children	\$130.00	\$130.00
Columbarium (Ash Wall) and Ash Berm	\$260.00	\$260.00
Interment		
Adults	\$1,020.00	\$1,020.00

COMMUNITY SERVICES

	1 July 2012	1 July 2013
Extra Depth	\$1,020.00	\$1,020.00
Child 11yrs and under	\$400.00	\$400.00
Stillborn	\$110.00	\$110.00
Ash Wall (inc. Council installation of plaque and interment)	\$255.00	\$255.00
Ash Wall (inc. Own installation of plaque and interment)	\$105.00	\$105.00
Additional Fees		
Extracts from cemetery plans and records	nil	nil
 LIBRARY		
GOLD CARD		
Free New Fiction, Magazines, General Fiction, Non Fiction, Children's Books, Large Print	<i>per card</i>	\$45.00
Renewal - New fiction and selected popular non fiction	<i>per renewal</i>	\$2.00
Renewal - New Magazines	<i>per renewal</i>	\$1.00
Overdue Charges	<i>per day after 3 weeks</i>	\$0.20
Book Reserve Fee	<i>per item</i>	\$1.00
Extra Card		\$5.10
Interloan		\$4.10
 STANDARD CARD		
Free Fiction, Non Fiction, Large Print, Children's Books		
New Books (Fiction and selected popular non-fiction) (All Issues)	<i>per book</i>	\$2.00
Non Fiction and Large Print	<i>per book</i>	Nil
Renewal - New fiction and selected popular non fiction	<i>per book</i>	\$2.00
New Magazines (6 months only)	<i>per magazine</i>	\$1.00
Renewal - New Magazines	<i>per magazine</i>	\$1.00
Renewal - Magazines	<i>per magazine</i>	\$0.50
Overdue Charges – Adult	<i>per day after 3 weeks</i>	\$0.20
Overdue Charges - Children	<i>per day after 3 weeks</i>	\$0.10
Book Reserve Fee		\$0.50
 Other Fees & Charges		
Internet Fees	<i>per 15 mins</i>	\$5.00
Internet Fees (Minimum Charge)	\$2.50	\$2.50
Sale of Books	<i>per book</i>	\$0.50 - \$2.00
Lost Books	<i>Cost</i>	replacement cost
Lost book handling		\$2.00
Photocopying	<i>per copy – A3</i>	\$0.20
	<i>per copy – A4</i>	\$0.30
Faxing	<i>per page</i>	\$0.50
DVDs	<i>per DVD (per week)</i>	\$2.50
Out of district membership fee	<i>per annum</i>	\$30.00
		\$40.00
 SWIMMING POOLS		
Admission		
Adults	\$3.50	\$3.50
Children (Up to 16 years)	\$2.00	\$2.00
Children (Under 4 years)	Free	Free
Students (With I.D)	\$2.00	\$2.00
P.W.D	\$1.50	\$1.50
Seniors	\$2.00	\$2.00
Spectators	\$1.00	\$1.00
Aquacise Public	\$4.50	\$4.50
Aquacise Senior	\$4.50	\$4.50
 Concession		
Family Day Pass (2 adults, 3 children)	\$9.00	\$9.00
Adult (10 swim)	\$31.50	\$31.50
Child (10 swim)	\$16.00	\$16.00
Senior (10 swim)	\$16.00	\$16.00
Key to Fitness	-	-
Aquacise Pass (Public) (10 swim)	\$40.00	\$40.00
Aquacise Pass (Senior) (10 swim)	\$35.00	\$35.00
 Pool Hire (non-exclusive, conditions apply)		
Within Otorohanga – per hour	\$25.00	\$25.00
Outside Otorohanga – per hour	\$40.00	\$40.00
Lifeguard supervision – per hour	\$25.00	\$25.00

COMMUNITY SERVICES

	1 July 2012	1 July 2013
SECURITY PATROL SERVICE		
Charges for properties outside defined area (Former Differential Rating Area No 1)	<i>Capital Value Uniform Charge</i>	Current Rate Current Rate
Kawhia Community		
KAWHIA RECYCLING CENTRE		
Recycling (sorted)		
Plastic Milk bottles	<i>Washed & squashed</i>	Free
Soft drink (1 & 2)	<i>Washed & squashed</i>	Free
Steel cans	<i>Washed & squashed</i>	Free
Aluminium cans	<i>Washed & squashed</i>	Free
Paper	<i>No food</i>	Free
Cardboard	<i>No food / flattened</i>	Free
Scrap Metal		Free
Lead-Acid battery	<i>Each</i>	\$5.00
LPG bottles (must be degassed)	<i>Each</i>	\$10.00
Computer	<i>Each</i>	\$15.00
Electric motor	<i>Each</i>	\$10.00
Clean reusable timber		Free
Firewood timber	<i>trailer</i>	\$10.00
Car Tyres	<i>Each</i>	\$6.00
4x4 Tyres	<i>Each</i>	\$9.00
Truck Tyres	<i>Each</i>	\$20.00
Cleanfill/Greenwaste	<i>Per m³</i>	\$30.00
(no weeds or flax)		\$30.00
Standard bag	<i>Each</i>	\$3.00
Large bag	<i>Each</i>	\$5.00
Car boot	<i>Per load</i>	\$10.00
6 x 4 trailer / ute	<i>Per load</i>	\$30.00
Other	<i>Per m³</i>	\$30.00
Refuse	<i>Per m³</i>	\$45.00
Official bag	<i>Each</i>	Free
Standard bag	<i>Each</i>	\$4.00
Large bag	<i>Each</i>	\$7.00
Whiteware (must be degassed)	<i>Each</i>	\$10.00
Television	<i>Each</i>	\$25.00
Video recorder	<i>Each</i>	\$5.00
Toaster/kettle	<i>Each</i>	\$5.00
Timber	<i>Per m³ load</i>	\$55.00
CEMETERY		
Plots		
Adults		\$750.00
Children		\$130.00
Ash Wall		\$320.00
Interment		
Adults		\$1,120.00
Extra Depth		\$1,120.00
Children 11 years and under		\$400.00
Stillborn		\$110.00
Ash Wall (inc. Council installation of plaque and interment)		\$350.00
Ash Wall (inc. Own installation of plaque and interment)		\$105.00
KAWHIA WHARF		
Shed Rentals		
NZ Steel		\$1,075.00
Other Sheds		\$880.00
Power Charge	<i>per shed connected</i>	\$175.00
Berthage		
NZ Steel		\$1,075.00
Other Permanent Users		\$880.00
Casual	<i>per day</i>	\$52.00

REGULATORY SERVICES

1 July 2012

1 July 2013

RESOURCE MANAGEMENT FEES

All references are to the Resource Management Act 1991 unless specified otherwise

Notes to Payment Of Charges

All the deposits and specified amounts are payable in advance. Pursuant to Section 36 (7) of the Resource Management Act 1991 Council need not perform the action to which the charge relates until the charge has been paid to it in full. An additional charge may be required under Section 36 (3) where the set charge is inadequate to enable Council to recover its actual and reasonable costs relating to any particular application.

Deposits made will be non-refundable and do not include GST.

External Consultants Fees

When external consultants are engaged to review Consent applications the applicant will be charged the actual cost for those services.

Actual Cost

Actual Cost

Application For Change To District Plan

Deposit payable on receipt of the application with the balance of Council's costs recoverable on an actual and reasonable basis.

deposit

Staff time will be calculated at an hourly rate *

\$12,000.00

\$12,000.00

Actual Time

Actual Time

Notified Application

(Landuse and Subdivision)

deposit

\$5,000.00

\$5,000.00

Limited Notified Application

(Landuse and Subdivision)

deposit

\$3,500.00

\$3,500.00

These categories include:

- Controlled activities
- Restricted Discretionary and Discretionary activities
- Non-complying activities
- Extension of consent periods (Section 125)
- Change or cancellation or consent condition (Section 127)

Deposit payable on receipt of the application with the balance of Council's costs recoverable on an actual and reasonable basis.

Staff time will be calculated at an hourly rate *

Actual Time

Actual Time

Hearings Committee;

In addition to staff time, a charge shall be payable by the applicant for the cost of convening a Hearings Committee meeting and for any site visit by the Hearings Committee

Actual Time

Actual Time

Non-Notified Applications for Resource Consent (Landuse)

This category includes the following

- Controlled activities
- Restricted Discretionary and Discretionary activities
- Change or cancellation or consent condition (Section 127)

- Relocatable dwellings

deposit

\$1,000.00

\$1,000.00

- Non complying activities

deposit

\$1,500.00

\$1,500.00

Staff time will be calculated at an hourly rate *

Actual Time

Actual Time

Monitoring;

In the case of Land Use consents an additional fee to apply at the time of issuing the consent to cover the cost of ongoing monitoring.

\$250.00

\$250.00

COMMUNITY SERVICES

	1 July 2012	1 July 2013
Non-Notified Applications for Resource Consent (Subdivision)		
This category includes the following:		
– Controlled activities		
– Restricted Discretionary and Discretionary activities		
– Change or cancellation or consent condition (Section 127)		
Subdivision to Create One additional Lot Boundary Relocation or Adjustment involving up to Three Existing Titles		
- Non-complying activities	<i>deposit</i> \$1,300.00	\$1,300.00
	<i>deposit</i> \$1,800.00	\$1,800.00
Subdivision to Create Two or more additional Lots Boundary Relocation or Adjustment involving Four or more Existing Titles		
- Non-complying activities	<i>deposit</i> \$1,900.00	\$1,900.00
	<i>deposit</i> \$2,500.00	\$2,500.00
Staff time will be calculated at an hourly rate *	Actual Time	Actual Time
Change or Cancellation of Consent Notice including Preparation of Document (Section 221 Resource Management Act)	\$1,000.00	\$1,000.00
Designations And Notices of Requirements		
Receipt of a designation or notice of requirement with the balance of Council's costs recoverable on an actual and reasonable basis.		
Outline Plan Application (Section 176A Resource Management Act)	<i>deposit</i> \$2,500.00	\$2,500.00
	<i>deposit</i> \$350.00	\$350.00
Application to Waive the Requirement for an Outline Plan (Minor Works only) (Section 176A Resource Management Act)	<i>fee</i> \$150.00	\$150.00
Application to do anything to land that is subject to a Designation (Section 176(1)b Resource Management Act)	<i>deposit</i> \$330.00	\$330.00
Request to the Requiring Authority responsible for an earlier designation (Section 177 Resource Management Act)	<i>deposit</i> \$330.00	\$330.00
Application to do anything that would prevent or hinder the public work or project (Section 178 Resource Management Act)	<i>deposit</i> \$330.00	\$330.00
Transfer of rights and responsibilities for a Designation (Section 180 Resource Management Act)	<i>deposit</i> \$330.00	\$330.00
Requirement for Alteration of a Designation (Section 181 Resource Management Act)	<i>deposit</i> \$950.00	\$950.00
Removal of a designation (Section 182(2) Resource Management Act)	<i>deposit</i> \$550.00	\$550.00
Application to extend the life of a designation (Section 184 and 184A Resource Management Act)	<i>deposit</i> \$550.00	\$550.00
The balance of Council's costs recoverable on an actual and reasonable basis. *	Actual Time	Actual Time

REGULATORY SERVICES

	1 July 2012	1 July 2013
Heritage Orders		
Receipt of a heritage order or notice of requirement with the balance of Council's cost recoverable on an actual and reasonable basis (Section 189 Resource Management Act).	<i>deposit</i>	\$1,000.00
		\$1,000.00
Application to do anything which would wholly or partly nullify the effect of a heritage order (Section 193 Resource Management Act)	<i>deposit</i>	\$330.00
		\$330.00
Removal of a heritage order (Section 196 Resource Management Act)	<i>deposit</i>	\$950.00
		\$950.00
Staff time will be calculated at an hourly rate *	Actual Time	Actual Time
Other Resource Management Act Approvals		
Preparation and signing of any Bond (except relocatable Bond), covenant, legal document or variation thereto required as a condition of consent (s.108,109) or application to vary or extend time in respect of any bond, covenant or consent notice under s.108 and/or 109 including preparation of documents Bond discharges (except cash relocatable bonds)	<i>deposit</i>	\$550.00
		\$550.00
	<i>standard fee</i>	\$320.00
		\$320.00
Relocatable Buildings Bond Preparation Fee		\$210.00
Partial Bond Refunds		\$210.00
Application for an extension of time to complete works (Section 109(4) Resource Management Act)	<i>deposit</i>	\$200.00
		\$200.00
Renewal of Resource Consent (Section 124(b) Resource Management Act)	<i>deposit</i>	\$330.00
		\$330.00
Application for Extension of Consent Periods for Non-Notified Resource Consents (Section 125 & 126 Resource Management Act)	<i>deposit</i>	\$550.00
		\$550.00
Application for Certificate of Compliance and Application for Existing Use Certificate (Section 139 Resource Management Act)	<i>deposit</i>	\$1,000.00
		\$1,000.00
Application to extend the period specified to carry out and complete work subject to a bond (Section 222(2) Resource Management Act)	<i>deposit</i>	\$330.00
		\$330.00
Application for a Section 224 certificate Completion of subdivision conditions	<i>deposit</i>	\$550.00
		\$550.00
Application for a Section 226(e) certificate Allotment in accordance with requirements of District Plan	<i>deposit</i>	\$550.00
		\$550.00
Cancellation of amalgamation condition (Section 241 Resource Management Act)	<i>deposit</i>	\$550.00
		\$550.00
Staff time will be calculated at an hourly rate	Actual Time	Actual Time
Removal of Building Line Restriction (Section 327A Local Government Act 1974)	<i>deposit</i>	\$550.00
		\$550.00
Easement approvals and revocation (Section 348 Local Government Act 1974)	<i>deposit</i>	\$550.00
		\$550.00
Infringement Fees		
Contravention of s.9 (restrictions to use of land) (s.338 (1) (a))	<i>standard fee</i>	\$550.00
		\$550.00
Contravention of abatement notice (but not under s 322 (1) (c), s338 (1) (a))	<i>standard fee</i>	\$800.00
		\$800.00

REGULATORY SERVICES

		1 July 2012	1 July 2013
Contravention of an excessive noise direction (s338 (2) (c))	<i>standard fee</i>	\$700.00	\$700.00
Contravention of an abatement notice about unreasonable noise (s338 (2) (d))	<i>standard fee</i>	\$700.00	\$700.00
BUILDING CONTROL			
Certificate of Title Search			
Required for all Building Consent applications		\$25.00	\$25.00
Code Compliance Certificate			
Receive and process application. Issue Code Compliance Certificate			\$60.00
PIM – Project Information Memorandum			
Less than \$20,000		\$55.00	\$60.00
\$20,000 to \$300,000		\$132.00	\$145.00
Over \$300,000		\$210.00	\$225.00
BUILDING CONSENTS by PROJECT CATEGORY (Cost includes PIM)			
Minor Works			
Solid Fuel Heaters	<i>Rural area add travel for 1 inspection</i>	\$228.00	\$250.00
Garden Sheds			
Installation of Basic Warning System			
Marquees			
Plumbing & Drainage			
Minor Building Work			
Carports	<i>Rural area add travel for 2 inspections</i>	\$327.00	\$360.00
Demolition			
Para Pools & Equivalent Type Pools			
Decks & Pergolas			
Other Buildings			
Garages	<i>Rural area add travel for 2 inspections</i>	\$431.00	\$475.00
Hay Barns			
Implement Sheds			
Concrete Swimming Pools			
Bridges			
	<i>Rural area add travel for 3 inspections</i>	\$431.00	\$475.00
Detached habitable buildings with no plumbing & drainage			
Sleepouts, Office, Studio, small additions up to 30m ²	<i>Rural area add travel for 3 inspections</i>	\$532.00	\$585.00
Small Additions or alterations up to 30m² with no plumbing & drainage			
	<i>Rural area add travel for 3 inspections</i>	\$532.00	\$585.00
Detached habitable buildings with plumbing/drainage			
Sleepouts with Toilet/Shower	<i>Rural area add travel for 4 inspections</i>	\$742.00	\$815.00
Small Additions or alterations up to 30m² with plumbing & drainage			
	<i>Rural area add travel for 4 inspections</i>	\$742.00	\$815.00
Additions between 30 & 60m²			
Note: for work over 60m ² , dwelling, commercial & industrial fees apply	<i>Rural area add travel for 4 inspections</i>	\$842.00	\$905.00
Dairy Sheds			
	<i>Rural area add travel for 5 inspections</i>	\$940.00	\$1,035.00
Resited Dwellings			
	<i>Rural area add travel for 5 inspections</i>	\$1,057.00	\$1,160.00
A refundable performance bond based on the estimated cost of remedial work required to meet Resource Consent conditions is also required			
Single storey dwellings up to 100m²			
	<i>Rural area add travel for 8 inspections</i>	\$1,506.00	\$1,655.00

REGULATORY SERVICES

		1 July 2012	1 July 2013
Single storey dwellings up to 200m ²	<i>Rural area add travel for 8 inspections</i>	\$1,703.00	\$1,870.00
Single storey dwellings in excess of 200m ²	<i>Rural area add travel for 9 inspections</i>	\$1,802.00	\$1,980.00
Dwellings Two Storey or more up to 200m ²	<i>Rural area add travel for 9 inspections</i>	\$2,053.00	\$2,226.00
Dwellings two storey or more over 200m ²	<i>Rural area add travel for 10 inspections</i>	\$2,200.00	\$2,420.00
Small Commercial/Industrial Buildings up to 300m ²	<i>Rural area add travel for 9 inspections</i>	\$1,703.00	\$1,870.00
Commercial/Industrial Buildings in excess 300m ²	<i>Rural area add travel for 10 inspections</i>	\$2,582.00	\$2,840.00
Travel Costs (inclusive of staff time) Applies to building consents in excess of 5 km from Otorohanga	<i>per km each way</i>	\$2.60	\$2.60
A set rate will be charged with any building work in Kawhia	<i>per Trip</i>	\$105.00	\$105.00
A flat rate will be charged with any building work in Otorohanga	<i>per Trip</i>	\$26.00	\$26.00
Extra Inspections Where an inspection is requested but the project is not ready fails inspection		\$92.00	\$110.00
Report on Buildings to be Relocated A refundable performance bond based on the estimated cost of remedial work required to meet Resource Consent conditions is also required	<i>Inspection and Report</i>	\$276.00 <i>(plus travel costs)</i>	\$300.00 <i>(plus travel costs)</i>
Inspections of Existing Swimming Pool Fences (Plus Travel)	<i>per inspection</i>	\$92.00	\$110.00
Inspections of Buildings for Compliance with Section 224(f) Resource Management Act 1991	<i>per inspection</i>	\$184.00	\$184.00
Code Compliance Certificate for each additional inspection necessary to obtain compliance (Plus Travel)	<i>per inspection</i>	\$92.00	\$110.00
Extension of Time for which Building Consent is Valid Max 2 extensions of 6 months each		\$51.00	\$55.00
Dept of Building and Housing levy		\$1.97 per \$1,000	\$1.97 per \$1,000
B.R.A.N.Z levy		\$1.00 per \$1,000	\$1.00 per \$1,000
BCA Accreditation levy	<i>per consent</i>	\$21.00	\$21.00
Application for Certificate of Acceptance per inspection		\$421.00 \$92.00	\$421.00 \$110.00
Application for Certificate of Public Use per inspection		\$421.00 \$92.00	\$421.00 \$110.00
Notice to Fix per inspection		\$190.00 \$92.00	\$190.00 \$110.00
Section 71 and Section 77 Building Act 2004 Preparation, signing and registration of Notices and Certificates charged at actual cost	<i>deposit</i>	\$337.00	\$350.00
Cancellation of Building Consent Upon cancellation of a building consent that has been approved Council will refund all fees less 50% of the Building Consent Fee	<i>Per consent</i>		

REGULATORY SERVICES

	1 July 2012	1 July 2013
Building Consent Information – Others	<i>per year</i>	
	\$307.00	\$307.00
External Consultant Fees		
When external consultants are engaged to peer review Consent applications the applicant will be charged the actual cost for those services.	Actual Cost	Actual Cost
 AMUSEMENT DEVICES		
Permit Fees - First Device	\$11.25	\$11.25
Permit Fees - Each additional device	\$2.50	\$2.50
 LIQUOR LICENSING FEES		
Application for a Special Licence	\$64.40	\$64.40
Application for On, Off, Club Licence	\$793.24	\$793.24
Application for Renewal of On, Off, Club Licence	\$793.24	\$793.24
Application for Endorsed Licence (BYO)	\$134.93	\$134.93
Application for Managers Certificate	\$134.93	\$134.93
Application for Renewal of Managers Certificate	\$134.93	\$134.93
Application for Temporary Authority	\$134.93	\$134.93
Public request for information from register etc.	\$20.00	\$20.00
Local Authority Certificate (Section 9 Sale of Liquor Act)		
Resource Management Act and NZ Building Code		
On papers	\$100.00	\$100.00
With Site inspection	\$195.00	\$195.00
 PUBLIC HEALTH FEES		
FOOD PREMISES		
Application for Food Premises Licence - initial inspection and interview plus apportioned annual fee or \$100.00, whichever is greater	\$235.00 plus apportioned annual fee	\$300.00 plus apportioned annual fee
 Annual Fee required by risk assessment		
Low risk premises	1 annual inspection \$295.00	\$210.00
Medium risk	2 annual inspections \$340.00	\$340.00
High risk	3 annual inspections \$380.00	\$420.00
Food Control Plans Audit Fee	\$380.00	\$380.00
 Change of ownership	 All License Categories	 \$105.00
		\$110.00
 Premises not required to be registered but requiring inspection		
Licensed premises, eating houses and food preparation premises	\$190.00	\$190.00
 General inspection fee	 \$95.00	 \$110.00
 FUNERAL DIRECTOR		
Initial registration	\$235.00	\$300.00
Initial inspection and interview plus apportioned annual fee or \$100.00, whichever is greater		
Renewal annual fee	\$190.00	\$210.00
 HAIRDRESSERS		
Initial registration of premises		
	\$235.00 plus apportioned annual fee	\$300.00 plus apportioned annual fee
Initial inspection and interview plus apportioned annual fee or \$100.00, whichever is greater		
Renewal annual fee	\$340.00	\$210.00
 OFFENSIVE TRADES		
Initial registration		
	\$235.00 plus apportioned annual fee	\$300.00 plus apportioned annual fee
Initial inspection and interview plus apportioned annual fee or \$100.00, whichever is greater		
Renewal annual fee	\$340.00	\$340.00

REGULATORY SERVICES

	1 July 2012	1 July 2013
SALEYARDS		
Initial registration	\$235.00	\$300.00
Initial inspection and interview plus apportioned annual fee or \$100.00, whichever is greater		
Renewal annual fee	\$190.00	\$210.00
CAMPING GROUNDS		
Initial registration	\$235.00 plus apportioned annual fee	\$300.00 plus apportioned annual fee
Initial inspection and interview to check compliance with Camping Ground Regulations plus apportioned annual fee or \$100.00, whichever is greater		
Renewal annual fee	\$340.00	\$340.00
HAWKERS AND MOBILE SHOPS		
Mobile Shops	\$153.00	\$150.00
Mobile Shops (Temporary license for 3 months)		\$50.00
DOG CONTROL		
Pursuant to Section 37 of the Dog Control Act 1996 the dog registration fees for the 2011/12 registration year and payable from 1 July 2012 in respect of all dogs aged 3 months or over, being based on the existing fees, as follows:		
Urban Dogs	\$116.00	\$120.00
Urban plus Neutered Dogs	\$90.00	\$94.00
Urban plus Special Owner Dogs	\$90.00	\$94.00
Rural Dogs	\$90.00	\$94.00
Special Owner plus Neutered Dogs	\$48.00	\$50.00
Rural plus Special Owner Dogs	\$48.00	\$50.00
That an additional registration fee of 50% of the fee that would have been payable on dogs not registered by 31 July shall apply.		
Registration tags to be supplied free of charge.		
Replacement tags to be supplied free of charge.		
Dog collars – all sizes	\$12.50	\$12.50
That all fees be inclusive of Goods and Services Tax.		
POUNDAGE		
DOGS		
That pursuant to Section 68 of the Dog Control Act 1996 the following fees by payable for impounding of dogs-		
A poundage fee of	<i>per dog</i> \$46.00	\$50.00
An additional poundage fee for second and subsequent impoundings.	<i>per dog</i> \$46.00	\$50.00
<i>*Fee for dogs uplifted for barking complaints, threatening public safety, non-registration or any other purpose authorised under the Dog Control Act 1996, the actual and reasonable costs incurred.</i>		
Sustenance fee	<i>per dog per day or part thereof</i> \$12.50	\$12.50
Notification Fee	\$12.50	\$12.50
<i>That impounded dogs only be released from the pound between the hours of 8.30am to 5.00pm Monday to Friday on full payment of all fees. No releases to be made on Saturdays, Sundays or public holidays.</i>		
OTHER ANIMALS		
pursuant to Section 14 of the Impounding Act 1955		
Poundage		
For every horse, mare, gelding, colt, filly or foal	\$46.00	\$50.00
For every mule or ass	\$46.00	\$50.00
For every bull above the age of 9 months	<i>Per head up to 6 head</i> \$46.00	\$50.00

REGULATORY SERVICES

		1 July 2012	1 July 2013
For every bull above the age of 9 months	For every head over 6 head	\$20.00	\$22.00
For every ox, cow, steer, heifer or calf	Per head up to 6 head	\$36.00	\$40.00
For every ox, cow, steer, heifer or calf	For every head over 6 head	\$20.00	\$22.00
For every stag above the age of 9 months		\$46.00	\$50.00
For all other deer		\$36.00	\$40.00
For every ram above the age of four months		\$15.00	\$16.00
For every ewe, wether, or lamb		\$10.00	\$11.00
For every goat		\$10.00	\$11.00
For every boar		\$41.00	\$45.00
For all other pigs		\$41.00	\$45.00

Notification Advertisement

That in addition to the above fees and to be considered part of the poundage fee, where applicable, a notification fee of a newspaper circulating in the local authority district.		\$25.00	\$40.00
--	--	---------	---------

Repeated Impounding

That where stock, not necessarily the same animal, but owned by the same person is impounded on a second or subsequent occasion, the Poundage fee shall be twice that charged on the initial impounding.	Double initial impounding Fee		Double initial impounding Fee
--	-------------------------------	--	-------------------------------

Sustenance

That sustenance fees shall be payable by the owner of impounded stock sufficient to reimburse the Council for all actual and reasonable costs incurred in the sustenance of the stock provided that no such fee shall be less than.	per head of stock per day.	\$8.00	\$8.00
---	-----------------------------------	--------	--------

Driving Charges

That in the case of any stock found trespassing, straying or wandering on any road, the owner shall pay to the Council all actual and reasonable costs incurred in loading, driving or conveying the stock from the place where it is found to the nearest pound.		\$12.50	\$12.50
---	--	---------	---------

That impounded stock only be released from the pound between the hours of 8.30am to 5.00pm Monday to Friday on full payment of all fees. No releases to be made on Saturdays, Sundays or public holidays.

TRESPASSING

Trespass on any paddock of grass or stubble

For every horse, cattle, beast, deer, ass or mule	Per day	\$3.00	\$3.00
For every sheep	Per day	\$1.00	\$1.00
For every pig or goat	Per day	\$6.00	\$6.00
Trespass on any land bearing any growing crop or from which the crop has not been removed, or in any reserve, cemetery or burial ground			
For every horse, cattle, beast, deer, ass or mule	Per day	\$6.00	\$6.00
For every sheep	Per day	\$2.00	\$2.00
For every pig or goat	Per day	\$12.00	\$12.00

GOVERNANCE AND LEADERSHIP

		1 July 2012	1 July 2013
GIS PLANS			
For custom maps the GIS Officers time should be charged at	per hr.	\$55.00	\$55.00
Raster Data			
	Size		
	A4 (210 x 297)	\$10.50	\$10.50
	A3 (420 x 297)	\$12.50	\$12.50
	A2 (420 x 594)	\$15.50	\$15.50
	A1 (840 x 594)	\$31.00	\$31.00
Vector Data			
	A4 (210 x 297)	\$7.00	\$7.00
	A3 (420 x 297)	\$8.00	\$8.00
	A2 (420 x 594)	\$15.50	\$15.50
	A1 (840 x 594)	\$20.50	\$20.50

Raster plots are dearer as they are solid graphics like topographical maps or aerial photography, whereas vector data is only line work and text and therefore uses considerably less ink.

GOVERNANCE AND LEADERSHIP

	1 July 2012	1 July 2013
PHOTOCOPYING		
Single <5		
A4 White	\$0.40	\$0.40
A3 White	\$0.60	\$0.60
A4 Coloured	\$1.00	\$1.00
Single >5		
A4 White	\$0.35	\$0.35
A3 White	\$0.50	\$0.50
A4 Coloured	\$0.80	\$0.80
Double sided <5		
A4 White	\$0.60	\$0.60
A3 White	\$0.80	\$0.80
A4 Coloured	\$1.50	\$1.50
Double sided >5		
A4 White	\$0.50	\$0.50
A3 White	\$0.70	\$0.70
A4 Coloured	\$1.25	\$1.25
Own Paper less 2c per copy, Staff Schools/Clubs less 25%, Large Volumes by negotiation, Cash only under \$50		
LAND INFORMATION MEMORANDUM		
Application Fee	\$230.00	\$230.00
Urgent Fee (within 5 working days)	<i>Additional</i> \$130.00	\$130.00
Any follow up work as a result of a LIM	Actual costs	Actual costs
Application for a property that include more than one valuation Reference – Charge for each additional reference	\$50.00	\$50.00
LEGAL DOCUMENTS		
Preparation of Leases and Licences of Council land (plus actual disb. Costs i.e. any advertising fees)	<i>Standard Fee</i> \$205.00	\$205.00
Preparation of Leases and Licences of Council land – renewal	<i>Standard Fee</i> \$155.00	\$155.00
Sealing Fee per set of documents	\$35.00	\$35.00
Title Search - Standard (plus disbursements)	<i>per document</i> \$20.00	\$25.00
Title Search - Complex (plus disbursements)	<i>per document</i> \$20.00	\$25.00
Search Fee for Complex Title Search Staff Time	<i>per hour</i> \$50.00	\$50.00
RATING INFORMATION		
Road / Street Index	\$510.00	\$510.00
Written confirmation of individual property information and requisitions	\$50.00	\$50.00
Verbal information on properties to the owner, occupier or their representatives.	Nil	Nil

* Details of staff hourly rates are available on request.

DEVELOPMENT CONTRIBUTIONS

Area of Benefit		1 July 2012	1 July 2013
ROADING PROJECTS			
Safety Improvements	Hanning, Te Tahī and Mangatī Roads Calculated based on distance up road from State Highway 39, with a minimum charge of	\$14,039.00	\$14,039.00
 WATER/ WASTEWATER/ STORMWATER			
Otorohanga			
Community Water Reservoir	Refer to Map Five in Development Contributions Policy	\$987.00	\$987.00
Otorohanga			
Community Water Treatment Plant	Refer to Map Five in Development Contributions Policy	-	-
Kawhia Community			
a) Treatment & b) Headworks	Refer to Map Three in Development Contributions Policy	-	-
Thompson/ Harper			
Avenue water main ring main completion	Refer to Map Two in Development Contributions Policy	\$473.00	\$473.00
Otorohanga			
Community pre-treatment	Refer to Map Five in Development Contributions Policy	\$1,446.00	\$1,446.00
Stormwater capacity upgrade			
Refer to Map One in Development Contributions Policy		\$1,009.00	\$1,009.00
 RESERVE CONTRIBUTIONS			
Under Section 108 Resource Management Act 1991		For every new lot created	\$1,012.00

Glossary

ACTIVITY:

Goods or Services provided by or on behalf of Council.

ACTIVITY GROUPS:

Related activities clustered together under a single category, such as 'community facilities'.

ANNUAL REPORT:

A report that Council prepares once a year to assess performance against its objectives, activities, performance targets and budgets outlined in the Long-term Council Community Plan.

ASSET:

A resource controlled by Council, such as a park, road, stormwater system, water or wastewater plant.

ASSET MANAGEMENT PLANS:

Plans that provide operational guidance concerning service standards, maintenance and capital costs for assets such as parks, roads, stormwater systems, water and wastewater plants.

ASSUMPTIONS:

A statement that is used as a basis for making particular predictions that may or may not occur.

CAPITAL EXPENDITURE:

Money spent to build or buy a new asset or to improve the standard of an existing asset.

COMMUNITY OUTCOMES:

A set of aspirations that reflect the community's desires for economic, social, environmental, and cultural well-being.

COUNCIL ORGANISATION:

Any organisation in which Council owns or controls any portion of voting rights or has the right to appoint one or more director, trustees, etc.

DIFFERENTIAL RATING:

A technique used to 'differentiate' or change the relative rates between different categories of rateable land in order to adjust the rating burden on one or more groups of ratepayers.

DISTRICT PLAN:

A detailed plan of the way the District's environment will be managed to achieve the purpose and principles of the Resource Management Act 1991.

EQUITY:

Also known as net worth. The total value of assets less total liabilities.

FUNDING IMPACT STATEMENT:

A Document that includes information that discloses revenue and financing mechanisms and indicates the level or amount of funds to be produced by each mechanism.

LEVELS OF SERVICE:

The service parameters or requirements for a particular activity or service area against which service performance may be measured. Service levels usually relate to quality, quantity, reliability, responsiveness, environmental acceptability and cost.

LONG-TERM PLAN:

A ten-year plan adopted every three years under section 93 of the Local Government Act 2002. It describes Council's activities, why it participates in these activities and how the activities will be funded.

NEW ZEALAND DRINKING WATER STANDARD:

Drinking water standards set by the Ministry of Health.

OPERATING COSTS:

Money spent to deliver a service, maintain an asset, or any other expenditure, which does not buy, or build on, a new asset.

REVENUE AND FINANCING POLICY:

A comprehensive policy stating how each activity of Council is to be funded from rates, user charges, subsidies, other income or combination of these.

SIGNIFICANCE:

The degree of importance attached by Council to an issue, proposal, decision or other matter in terms of its likely impact on the wellbeing of the District.

SIGNIFICANT DECISION:

A Council decision that has a high degree of importance in terms of economic, social, environmental, or cultural wellbeing.

STATUTORY REQUIREMENTS:

Requirements identified and defined by the law.

STRATEGIC PLAN:

Long-term strategy for the District approved by Council