

TABLE OF CONTENTS

Comments from the Mayor and Chief Executive	1
Council Activities	2
Network Services.....	4
Network Services Financial Statements.....	7
Community Services.....	13
Community Services Financial Statements.....	16
Regulatory Services	22
Regulatory Services Cost of Service Statements	24
Governance and Leadership	29
Governance and Leadership Financial Statements.....	32
Community Development	37
Community Development Financial Statements.....	39
Consolidated Cost of Service Statement.....	42
Financial Statements	44
Statement of Comprehensive Income	44
Reconciliation of Statement of Comprehensive Income and Combined Cost of Service Statements	45
Statement of Changes in Equity	46
Balance Sheet	47
Statement of Public Debt.....	49
Statement of Accounting Policies	49
Reporting Entity.....	49
Funding Impact Statement.....	59
Funding Impact Statement	63
Rating Mechanisms Statement.....	64
2011/12 Rates Information	65
Rate Contributions to Activities.....	70
Examples of Contributions to Council Services – 2011/12 year	72
Proposed Rates Levies and Funding Mix	73
Otorohanga District	73
Otorohanga Rural.....	74
Otorohanga Community	75
Kawhia Community.....	76
Combined Summary	77
Organisation	78
District Personnel	78
Contact Details	78

Management Structure	79
District Background.....	80
Statistics.....	81
Schedule of Fees and Charges.....	82
Glossary.....	98

MISSION STATEMENT

“Otorohanga District Council will strive to be the best rural council in New Zealand, operating proactive policies which promote progress while taking into account social, cultural, economic and environmental needs.”



COMMENTS FROM THE MAYOR AND CHIEF EXECUTIVE

In this Annual Plan document Council outlines its proposed direction, activities, expenditure and revenues for the period from 1 July 2011 to 30 June 2012. This information continues to closely reflect the direction set out in Council's Long Term Council Community Plan (LTCCP) which was presented in 2009. A revision of this Long Term Plan - to cover the period from 2012 to 2022 - will occur during the 2011/12 year.

The forecast rates increases for the 2011/12 year are as follows:

Rural area 4.96%

Otorohanga Community 4.88%

Kawhia Community 4.77%

Overall (District) 4.92%

The rates increases have only been held to these levels through a further reduction of the program of road improvements that had been previously indicated in the 2009-19 LTCCP.

Council has a long history of financial prudence, and year after year any 'fat' which may have existed within Council budgets has been progressively pared away. As such what is now left is an extremely 'lean' organisation, where the primary method by which costs can be restrained against external inflationary and regulatory pressures is reducing the levels of some service provided, which we know from previous experience and consultation will have limited acceptability.

Whilst Council will continue to seek cost-saving opportunities that do not compromise levels of service, it is clear that the potential for this is very limited.

Though the current economic situation is challenging for Council, it is considered important to continue to support activities that are likely to contribute to the economic and social wellbeing of the District. Activities such as promotion of the District, development of regional tourism and support of youth therefore continue to be strong points of focus for Council. Very positive

results for the Otorohanga District in a recent regional economic survey suggest that significant benefits have arisen from Council's efforts in these areas, and that the commitment should therefore be maintained or if possible increased.

There remains a high level of motivation and optimism in the District, both in the rural areas and the urban communities, and it is considered essential that this is not undermined by a withdrawing or diminishing supporting Council activities.

The 2011/12 year will see the culmination of the process to Review Council's District Plan, which commenced in 2006. This has been a demanding exercise in which a fine balance must be struck between desires to facilitate the development of the District and the need for the adopted framework of controls to integrate with the requirements of other agencies. It is intended that during the forthcoming year a new Operative District Plan will be adopted that will well equip the District and Council to manage the challenges of the remainder of this decade.

In terms of physical works, the most significant projects planned to be undertaken in 2011/12 are improvements of urban water and wastewater systems, which are largely being driven by increasing standards imposed by central or regional government.

Whilst a significant level of central government subsidy is expected to assist in the delivery of some of these projects, the fact does however remain that these works - which are likely to have a cost approaching \$1 million in the 2011/12 year - would not have been undertaken had they not been required by these other agencies.

D F Williams
Mayor

D C Clibbery
Chief Executive






COUNCIL ACTIVITIES

This part of the Annual Plan explains how Council's activities will contribute towards the achievement of community outcomes.

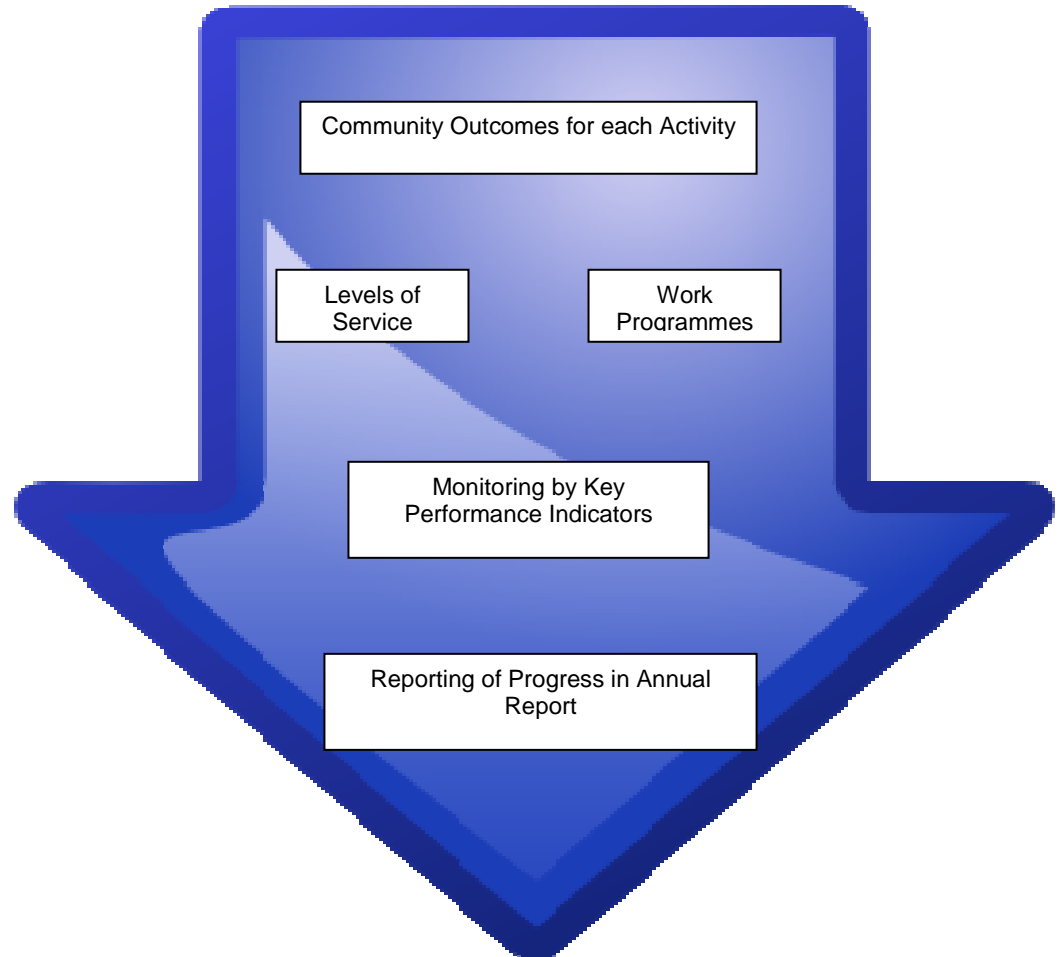
The diagram illustrates the planning hierarchy that Council has followed in developing its 10-year plan for each activity. The process consists of using community outcomes to help inform the development of Council's strategic direction.

Each activity comprises Levels of Service, work programmes and a monitoring framework which the community can use to assess Council's progress. Council communicates its progress against its performance measures once a year in the Annual Report.

This section explains the plans that have been developed for each of Council's significant activities. The activities have been placed into one of the following:

-  Network Services
-  Community Services
-  Regulatory Services
-  Governance and Leadership; or
-  Community Development



group of activities depending on that activity's major emphasis. Each group of activities is discussed separately.



How this section works

At the start of each group of activities section there is an introduction that explains what activities are included within the group and why they are included. This is followed by an explanation of the rationale for delivery of the activity and a table showing what Community Outcomes each activity within the group contributes to and also Council's role in delivering those outcomes. The Cost of Services Statement for each group of activities then follows this.

Each activity within the group of activities contains the following information;

-  A description of how the activity contributes to Community Outcomes and Council's role in delivering those outcomes.
-  A performance monitoring framework, showing target levels of service, performance indicators and a description of how Council will measure performance against those indicators.

The Levels of Service were developed through a review by staff that took into consideration consultation with the community on the agreed level of service.

Example Table

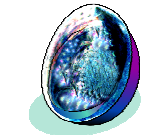
The following example table sets out the relationship between Community Outcomes, Level of Service Statements and Key Performance Indicators. The Key Performance Indicators are how Council will measure its performance in achieving the Level of Service.

Key Example Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
Provide a brief overview of what Council currently provides	Indicates how each Level of Service performance target contributes to Community Outcomes	Specific performance measure directly relating to a particular level of service	Shows the targets for the second year of the LTCCP. The targets are what Council will be trying to achieve under each Key Performance Indicator

Network Services

What Community Outcome Does Network Services Contribute To









Community Outcomes	District Rooding	Solid Waste	Water Supplies	Wastewater	Flood Protection & Stormwater	Professional Engineering Business Unit
Otorohanga District is a safe place to live	Implementer Advocate Partner Regulator Monitor					Implementer
Ensure services and facilities meet the needs of the Community	Implementer Partner Advocate Regulator Monitor	Implementer	Implementer Advocate Regulator Monitor	Implementer Regulator Advocate	Implementer Partner Regulator	Implementer
Manage the Natural and Physical environment in a sustainable manner	Implementer Monitor	Implementer Advocate	Implementer Advocate Regulator Monitor	Implementer Regulator Monitor	Regulator Monitor	
Protect the special character of our harbours and their catchments		Implementer Partner	Monitor			

WHAT ARE NETWORK SERVICES

Network Services are often referred to as infrastructural assets and have generally been seen to be Council's core activities.

WHICH ACTIVITIES ARE INCLUDED IN THE NETWORK SERVICES GROUP

-  District Roading
-  Solid Waste
-  Water Supplies
-  Waste Water
-  Flood Protection and Stormwater
-  Professional Engineering Business Unit

WHY ARE THESE ACTIVITIES INCLUDED ?

The Network Services Group activities deliver services which the community needs to function comfortably on a day to day basis and collectively must meet standards that provide a high level of community health and safety.

These activities operate on a network basis across the District, or in specific areas of the District, and all assets associated with these services have a lifecycle maintenance and renewal programme.

The manner in which these activities contribute to Community Outcomes is shown in the preceding table.

RATIONALE FOR PARTICULAR NETWORK SERVICES

District Roading

The road network forms the backbone of Otorohanga's infrastructure and impacts on the potential for development in the District. The purpose of this activity is to provide for the safe and efficient passage of traffic throughout the District and Council acknowledges its interdependency on the State Highway network, as well as partnerships with key stakeholders in the transport arena.

This is the single largest activity of Council, and provides for road improvement and maintenance works such as pavement rehabilitation, reseals, bridge repairs, storm damage restoration, general maintenance, vegetation control, landscaping, sign posting and pavement marking (traffic services), street lighting, street cleaning, minor safety projects, and footpath repairs.

The rationale for Council's involvement stems in part, from statutory requirements. The Local Government Acts 1974 and 2002 empower Council to construct, upgrade and repair all roads, which is done with the help of Government funding. It also ensures common law rights of public access.

Solid Waste

There is a community expectation that household waste is removed from properties and managed in an environmentally sound manner.

Council has no legal requirement to carry out this activity but believes that it will better protect the environment by providing cost effective and efficient methods of refuse disposal and recycling. It is also generally expected by the community that the Council will provide this service.

Following a public consultation process, Council adopted a Zero Waste Strategy in December 2002 which set out Council's proposals for providing refuse and recycling services throughout the District. It did however subsequently become apparent that very significant difficulties and costs would be encountered in achieving some of the objectives and targets that had been set out.

A review of Councils Solid Waste Management Strategy is therefore believed to be required, but it was considered inappropriate to conduct such a review until the final form of the Waste Minimisation (Solids) legislation was known. With this legislation now enacted and its practical implementation underway Council expects to be able to conduct this review in the near future.

Water Supplies

Council has historically provided potable water to the urban communities of Otorohanga and Kawhia and to some rural areas to assist in facilitating economic development, and in recognition that such delivery of water is preferable to reliance on individual supply arrangements, particularly in the urban areas.

Having established such services Council is now limited in its ability to discontinue this activity, due to the provisions of the Local Government Act 2002.

Waste Water

This activity (encompassing collection, reticulation and treatment of sewerage) is undertaken in the Otorohanga Community to prevent nuisance and health risks, and to meet the expectations of residents of larger communities.

Whilst there is no legal obligation on Council to maintain this activity it is strongly believed that such a service makes a significant contribution to community wellbeing, and that it should therefore be continued.

Flood Protection/ Stormwater/ Land Drainage

Council is required to administer urban drainage maintenance under the Land Drainage Act 1908, and considers that this activity also makes a positive

contribution towards the potential for beneficial development in the urban areas. The provision of urban drainage protects private property (including land and assets) from flooding and subsequent erosion, and enables Council to fulfil its statutory responsibilities under the Building Act 1991.

Environment Waikato has largely relieved Council of their responsibility for managing rural land drainage schemes.

Professional Engineering Business Unit

Council's general aim is for the unit to provide a Civil Engineering Service that is efficient, technically competent and achieves effective results. This unit is a separate group within Council's Engineering Division and provides professional and technical consultancy services for carrying out works and utility service operations planned by Council (over 80% of programme currently).

The unit is responsible for investigation, design, contracting and supervision of most of the works and service operations.

Pursuant to Section 31 of the Transit New Zealand Amendment Act 1995 (where Land Transport NZ funding is involved), Council is required to disclose separately a financial statement for the operation of the Professional Service Business Unit. This statement is reported below.

Network Services Financial Statements

Network Services - Operating Statement	<u>2010/11</u> <u>Annual Plan</u>	<u>2011/12</u> <u>LTCCP</u>	<u>2011/12</u> <u>Annual Plan</u>	<u>Variance</u>
Operating Revenue	(000's)	(000's)	(000's)	(000's)
Activity Revenue	3,984	3,362	3,346	(16)
Targeted Rates	5,936	6,307	6,237	(70)
Development Contributions	-	-	-	-
General Rates	253	306	257	(49)
Other General Sources ⁽¹⁾	770	783	1,060	277
<i>Total Operating Revenue</i>	10,943	10,758	10,900	142
Operating Expenditure				
Land Transport	6,324	6,707	6,636	(71)
Water Supplies	1,152	1,347	1,180	(167)
Stormwater/ Flood Protection/ Land Drainage	265	292	262	(30)
Solid Waste	335	318	308	(10)
Wastewater	458	473	467	(6)
Water Services	-	-	258	258
Engineering Business Unit	782	764	782	18
<i>Total Operating Expenditure</i>	9,316	9,901	9,893	(8)
<i>includes:</i>				
Salaries and Wages	525	494	736	242
Depreciation	2,953	3,273	2,949	(324)
Interest	709	702	729	27
Operating Surplus (Deficit) \$	1,627	857	1,007	150
Operating Surplus transferred to (specify) Reserve(s); or Operating Deficit funded from (specify) Reserve(s)	1,627	857	1,007	150

¹ This represents internally generated income from the Business Unit time charged to other departments.

Network Services - Capital and Reserves Funding Statement	<u>2010/11</u> Annual Plan	<u>2011/12</u> LTCCP	<u>2011/12</u> Annual Plan	Variance
	(000's)	(000's)	(000's)	(000's)
Capital and Reserves Funding Requirments:				
Capital Expenditure				
Renewals (Maintaining Service Capacity)	3,147	3,235	3,109	(126)
Growth (Improving Service Capacity)	330	53	192	139
Level of Service (Improvements to Service)	231	445	160	(285)
New Statutory Requirements	1,180	-	875	875
<i>Total Capital Expenditure</i>	4,888	3,733	4,336	603
Loans repaid	624	678	646	(32)
Operating Deficit	-	-	-	-
Transfers to General and Special Reserves	7	36	26	(10)
Total Funding Required	5,519	4,447	5,008	561
Funded by:				
Operating Surplus (via reserve)	1,627	857	1,004	147
Funding from Non-Cash Expenses	2,881	3,135	2,965	(170)
Loans Raised	692	234	901	667
Transfers from General and Special Reserves	319	221	137	(84)
Capital Income	-	-	-	-
Total Funding Applied	5,519	4,447	5,007	560

Key Roading Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
<p>The design and maintenance of District roads ensures that they are safe and comfortable to travel on</p>	<p>Reliable roading around the District will ensure that the transportation needs of communities are met. Providing safe vehicular access helps keep our communities safe and also helps provide quality transport networks</p>	<p>Average number of individual road defects on Sealed Rural Roads (including bleeding, shoving, rut/ hollows, edge breaks, potholes, inadequate drainage or loose surface material) observed per 10 kilometres of road lane from all routine cyclic inspections conducted during the year. All roads are inspected a minimum of 6 times per year.</p>	<p>Average of 8 defects</p>
		<p>Average number of individual road defects on Sealed Urban Roads (including bleeding, shoving, rut/ hollows, edge breaks, potholes, inadequate drainage or loose surface material) observed per kilometre of road lane from all routine cyclic inspections conducted during the year. All roads are inspected a minimum of 6 times per year.</p>	<p>Average of 3 defects</p>
		<p>Sealed road smoothness is determined by an annual survey that measures road roughness using a scale known as 'NAASRA Counts'. The table below gives an approximate indication of ride quality a driver experiences versus the associated NAASRA counts.</p> <p style="text-align: center;">Quality – Excellent, NAASRA <40, Very Smooth ride</p> <p style="text-align: center;">Quality – Good, NAASRA 40-80, Some minor bumps encountered</p> <p style="text-align: center;">Quality – Fair, NAASRA 80-110, Constant up and down, but reasonably comfortable driving</p> <p style="text-align: center;">Quality – Poor. NAASRA 110-140, Constant movement. Can feel very rough in trucks. Modern cars suspension makes driving bearable but with low comfort</p> <p style="text-align: center;">Quality – Very Poor, NAASRA >140, Uncomfortable with severe movement. Good control of steering required and may need to reduce speed.</p> <p style="text-align: center;">Table reference modified from Roughness Deterioration of Bitumen Sealed Pavements (2004) P D Hunt & J M Baker</p>	<p>Not measured</p>
		<p>Provide bulk maintenance metal to all unsealed roads on average every five years from ongoing metalling programme</p>	<p>Programmed length completed</p>
		<p>Works programmed in LTCCP for general upgrading of unsealed roads, seal extension and sealed roads rehabilitation completed</p>	<p>Programmed length completed</p>
		<p>Perception of road users taken from a satisfaction survey of all ratepayers triennially. The survey covers aspects of road standard and condition with measures of 1 = Poor, 4 = Adequate and 7 = Very Good</p>	<p>Overall average score of at least 5 and no individual</p>

Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
			category score less than 3 from a survey
		Perception of customers actively engaging with the service taken from an annual survey of 100 randomly selected customers recorded on Council's service requestor as making requests for services to Council in the last 12 months. Received responses identify performance as adequate or better. Where less than 100 recorded, all recorded customers surveyed	> 75%

Key Solid Waste Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
Refuse and recycling collection services are provided and recycling actively promoted	Councils planning for the future of the District will consider growth and development in its waste management strategies, and will involve recycling as a key aspect for communities – engraining the importance of the character and natural values of our District	Percentage of customers requesting substantial improvements of level of service from three yearly customer satisfaction surveys	<5%
		Perception of customers actively engaging with the service taken from an annual survey of 50 randomly selected customers recorded on Council's service requestor as making requests for services to Council in the last 12 months. Received responses identify performance as adequate or better. Where less than 50 recorded, all recorded customers surveyed	>75%
		Council's Solid Waste management strategy remains relevant and up-to-date	Not measured
The closed landfills the Council is responsible for meet environmental compliance		Extent of compliance with associated Resource Consent conditions for the closed landfills in Otorohanga and Kawhia	Full Compliance

Key Water Supply Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
The water provided is safe to drink	Providing continuous, efficient, quality water supply to communities ensures the health of consumers	Instances of illness indicated to be associated with consumption of water from Council supplies per annum	0
		Instances of water disinfection failure, on Council water supplies with disinfection per annum	< 3
		Instances of bacteriological contamination of water from Council supplies per annum	< 3
		Council administered water supplies achieving compliance with NZ Drinking Water Standards 2008	Otorohanga, Waipa RWS and Kawhia comply
The Council provides reliable drinking water supplies	Providing continuous, efficient, quality water supply to communities ensures the health of consumers	Number of instances when levels of monitored urban storage reservoirs are below 50% of capacity at 9.00am, unless due to planned maintenance works in the preceding 48 hours – instances per annum	< 5
		Percentage of customers requesting substantial improvements of level of service from 3 yearly customer satisfaction survey	< 1%
		Perception of customers actively engaging with the service taken from an annual survey of 50 randomly selected customers recorded on Council's service requestor as making requests for services to Council in the last 12 months. Received responses identify performance as adequate or better. Where less than 50 recorded, all recorded customers surveyed	> 80%

Key Waste Water Levels of Service




Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
The Council provides wastewater services that effectively collect and dispose of wastewater	Ensure that the needs of local and visitor communities are met. Contributes to the public health of the community	Percentage of customers requesting substantial improvements of level of service from a three yearly customer satisfaction survey	< 2%
		Perception of customers actively engaging with the service taken from an annual survey of 50 randomly selected customers recorded on Council's service requestor as making requests for services to Council in the last 12 months. Received responses identify performance as adequate or better. Where less than 50 recorded, all recorded customers surveyed	>75%
Wastewater disposal as provided by the Council does not create any smells, spills or health issues and causes minimal impact on the natural environment		By measuring compliance with Wastewater discharge consent	Full Compliance
		Frequency of sewerage overflows caused by failure or blockage of Council assets per annum	<5 reported overflows

Key Stormwater Levels of Service

Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
Council stormwater systems are well operated and maintained	Sound planning of appropriate stormwater systems will ensure that communities are safe and healthy and ensure that efficient and effective water services are provided, to meet both current and future demands.	Percentage of customers requesting substantial improvements of level of service from a three yearly customer satisfaction survey	< 2%
		Perception of customers actively engaging with the service taken from an annual survey of 50 randomly selected customers recorded on Council's service requestor as making requests for services to Council in the last 12 months. Received responses identify performance as adequate or better. Where less than 50 recorded, all recorded customers surveyed	>75%

Community Services

What Community Outcome Does Community Services Contribute To


	Community Outcomes	Parks & Reserves (incl Toilets)	Library	Pensioner Housing	Other Property	Cemeteries	Swimming Pool	Litter Control	Security Patrol	District Sports Co-ordinator
	Otorohanga District is a safe place to live						Implementer	Implementer	Implementer Advocate	
	Ensure services and facilities meet the needs of the Community	Implementer	Implementer Partner	Implementer	Implementer Partner	Implementer Regulator	Implementer	Implementer	Implementer	Partner
	Provide for the unique history and culture of the District	Implementer	Implementer			Implementer				

WHAT ARE COMMUNITY SERVICES

Community Services provide for the community's need for recreational, social, and amenity activities. Community services represent's Council's second main group of asset-based activities.

These activities meet important community needs, but are considered to be on a second tier in relation to Network Services in respect of both social and economic importance. For these reasons the management of these activities is generally conducted without the depth of technical planning that underlies activities in the Network Services group.

WHICH ACTIVITIES ARE INCLUDED IN THE COMMUNITY SERVICES GROUP

 Parks and Reserves (including Public Conveniences)

 Library

 Community Facilities

- Pensioner Housing
- Other Property
- Swimming Pool
- Cemeteries

 Litter Control

 Security Patrol

 District Sports Co-ordinator

WHY ARE THESE ACTIVITIES INCLUDED ?

Community Services are provided in response to the public seeking to improve quality of life with the provision of services that address the social, cultural and environmental well-beings. The community accepts that the provision of these services is a discretionary cost that they pay for.

The provision of Community Services is not a legislative requirement (except cemeteries). Where provided, community facilities must meet public safety standards set by various government agencies.

RATIONALE OF COMMUNITY SERVICES

Parks and Reserves (including Public Conveniences)

Council's involvement in parks, reserves and associated activities is in part based upon provisions of the Reserves Act 1977 and the Resource Management Act 1991 and is also intended to improve the general quality of life for the residents in the District. In particular the parks and reserves provide facilities for passive or active enjoyment by residents and visitors alike.

Library

Our public libraries have been supplying our communities with a library service for many years. While the technology and delivery options may change over time the core roles of the library remain unchanged. Our libraries support and are actively involved in the following;

The core roles are;

a) Reading and literacy

Libraries are a trusted source of information and provide extensive collections in range and depth. They encourage and support reading and literacy in people of all ages. Book and leisure resource lending will remain a key role. Increasingly libraries are enabling people to acquire information and digital literacy – essential skills in a digital world.

b) Community identity and local heritage

Libraries provide community identity and reflect the communities we serve.

Libraries are a key institution for collecting, conserving and making available local information and resources. Libraries are an important gateway for our community.

c) As a public place

Libraries are venues in which groups and individuals can participate in community activities. They provide a non-commercial community public space for research, programmes and activities.

d) Opportunities for lifelong learning and leisure

By providing opportunities for informal learning and by supporting formal education, libraries contribute to the economic and social wellbeing of people.

The need for retraining and ongoing learning has become a feature of modern economic life.

Libraries continue to be a key leisure provider. Traditionally this was through book circulation; increasingly it is through different formats and services.

Pensioner Housing

Though not considered to be part of Council's core business, housing for the elderly is owned and managed to meet community expectations and fulfil social obligations and ensure that there is a good standard of affordable rental accommodation available to elderly residents.

Other Property

Council owns various types of property, which are managed in the best interest of the residents and ratepayers of the District. These properties are classified as commercial or community investments.

Swimming Pool

Council carries out this activity to meet the expectations of the Community. There is no legal obligation to do so.

Cemeteries

The Activity is undertaken to comply with legislation under Section 4 of the Burial and Cremations Act 1964, and to meet the expectations of the Community.

Litter Control

This service is outside the scope of the refuse collection contract and the main focus is one of picking up litter on the roadside and in Parks and Reserves. The service is also provided under contract to the State Highway network.

Security Patrol

Due to an approach by local businesses to provide the service as the demand for a privately owned scheme did not exist.

District Sports Co-ordinator

Council's role in this scheme satisfies part of its Mission Statement by recognising the social need to promote physical activity. Through the District Sports Co-ordinator scheme, Council delivers a range of leisure programmes and events which increase participation in leisure activities.

Community Services Financial Statements

Community Services - Operating Statement	2010/11 Annual Plan	2011/12 LTCCP	2011/12 Annual Plan	Variance
Operating Revenue	(000's)	(000's)	(000's)	(000's)
Activity Revenue	346	384	358	(26)
Targeted Rates	90	100	111	11
Development Contributions	25	25	15	(10)
General Rates	1,343	1,628	1,424	(204)
Other General Sources ⁽²⁾	3	3	3	-
<i>Total Operating Revenue</i>	1,807	2,140	1,911	(229)
Operating Expenditure				
Parks and Reserves (including Public Conveniences)	522	525	505	(20)
Library	293	288	303	15
Swimming Pool	335	329	349	20
Pensioner Housing	100	102	114	12
Halls	49	46	50	4
Harbour Services	53	54	52	(2)
Cemeteries	51	65	56	(9)
Other Council Property	145	143	157	14
Litter Control	52	55	54	(1)
Security Patrol	100	111	104	(7)
Sport Waikato	73	77	72	(5)
<i>Total Operating Expenditure</i>	1,773	1,795	1,816	21
<i>includes:</i>				
Salaries and Wages	167	160	173	13
Depreciation	203	214	206	(8)
Interest	69	69	68	(1)
Operating Surplus (Deficit) \$	34	345	95	(250)
Operating Surplus transferred to Reserves; or Operating Deficit funded from Reserves	34	345	95	(250)

² This represents income earned from internal charging between departments for staff time spent working for other departments.

Community Services - Capital and Reserves Funding Statement	<u>2010/11</u> Annual Plan	<u>2011/12</u> LTCCP	<u>2011/12</u> Annual Plan	<u>Variance</u>
	(000's)	(000's)	(000's)	(000's)
Capital and Reserves Funding Requirments:				
Capital Expenditure				
Renewals (Maintaining Service Capacity)	108	225	150	(75)
Growth (Improving Service Capacity)	-	15	-	(15)
Level of Service (Improvements to Service)	25	75	8	(67)
New Statutory Requirements	-	-	-	-
<i>Total Capital Expenditure</i>	133	315	158	(157)
Loans repaid	56	56	57	1
Operating Deficit	-	-	-	-
Transfers to General and Special Reserves	55	264	69	(195)
Total Funding Required	244	635	284	(351)
Funded by:				
Operating Surplus (via reserve)	34	345	93	(252)
Funding from Non-Cash Expenses	103	206	121	(85)
Loans Raised	25	-	-	-
Transfers from General and Special Reserves	82	84	68	(16)
Capital Income	-	-	-	-
Total Funding Applied	244	635	282	(353)

Key Parks, and Reserves (including public conveniences) Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
Providing Council parks and reserves that enhance our communities quality of life	Parks and reserves provide for a number of things – a sense of place, active recreation spaces and opportunities for communities to interact – all contributing to our community outcomes	Percentage of customers requesting substantial improvements of level of service from three yearly satisfaction surveys	< 5%
		Provision of safe outdoor reserve structures; (% of structures complying with NZS 8630)	33%
		Provision of adequate, well formed & maintained paths, and tracks; (% of total track length complying with NZS 8630)	20%
		Provision of safe, high quality and maintained park furniture (% items meeting criteria)	70%
Provision of Reserve Management Plans for all Council Reserves as required under the Reserves Management Act 1977		Progress towards development of Reserve Management Plans for all Council Reserves; (% of reserves with current plan in place)	30%
Public Toilets as provided by Council are maintained in good condition	Having safe toilets helps achieve safe communities	Percentage of customers requesting substantial improvements of level of service from three yearly surveys	< 5%

Key Library Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
Quality library service is provided	Healthy, cohesive, and informed communities have access to a wide range of up to date library materials	Triennial survey of customers satisfied with library services	> 85%
A range of fiction, non-fiction, paperback, large print and reference books for both children and adults are available.		Number of books issued per annum	2% increase over previous year
Holiday programs are provided for children		Number of holiday programs run annually	4
Our book stock is kept current		Publication date of 10 years or less	>75%

Key Pensioner Housing Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
Provide Pensioner Housing that is fully utilised	This service ensures Otorohanga District has housing that satisfies the needs of the community and is seen to be an ideal place for retirement	Percentage of Units occupied	>95%
Council provides Pensioner Housing that is affordable		Weekly Rental per unit	Below Market Median
Good standards of maintenance and accommodation are maintained by Council		Triennial survey of overall satisfaction	> 90%

Key Other Property Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
That all buildings and structures on Council Property meet the requirements of relevant legislation	Having safe buildings that are maintained in a sound, sanitary and safe condition – ensures our communities are safe	Full compliance of relevant legislation based on annual inspection of buildings and structures to ensure they meet the requirements of the Building Act and Fire Safety and Evacuation of Buildings Act	Annual Inspection

Key Swimming Pool Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
Provision of a clean, safe, public swimming pool that can be accessed by the District	Ensuring that the public's access to a safe public swimming facility helps create safe communities and a range of recreational facilities	Percentage of customers requesting substantial improvements of level of service from 3 yearly customer satisfaction survey	< 5%
		Water Quality Tests under contract that meet the requirements of NZS 5826	NZS 5826 standards are met in 85% of analyses each month
			100% of requirements of AFQMS are met each month

Key Cemeteries Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
The Cemetery is well maintained	Well maintained and conveniently located cemeteries will be provided and planned for ahead of growth and development, ensuring these needs are met in the future	Percentage of customers requesting substantial improvements of level of service from 3 yearly customer satisfaction survey	< 5%
		Progress towards development of Reserve Management Plans for all Cemeteries; (% of cemeteries with current plan in place)	30%

Key Litter Control Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
Provide a roadside litter collection service throughout the rural area	This service ensures that Otorohanga's clean green image is maintained and the rural environment is not a dumping ground	Percentage of customers requesting substantial improvements of level of service from 3 yearly customer satisfaction survey	< 5%

Key Security Patrol Level of Service Targets




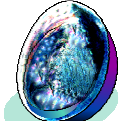

Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
To provide Security Patrol services for a defined area within Otorohanga Community during night time hours	By ensuring that Otorohanga is a safe environment to live, work and play	By ensuring a nightly security patrol is provided for 8hrs per night by a registered officer	Nightly security patrol carried out
		Triennial survey of respondents who feel safe in Otorohanga Community after dark	> 75%

Key District Sports Co-Ordinator Scheme Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
Delivery of sport and leisure activities as per agreement between Sport Waikato and Otorohanga District Council	The Council supports the development of communities by providing funding to agencies where it sees that such funding will positively support and make our communities more healthy and active	100% compliance with agreement monitored through quarterly reports to Council	100% Compliance



Regulatory Services

What Community Outcome Does Regulatory Services Contribute To

	Community Outcomes	Building Control	Planning & Development	Civil Defence	Dog Control	Stock Ranging & Impounding	Environmental Health	Rural Fire Control
	Otorohanga District is a safe place to live	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor	Implementer Partner
	Ensure services and facilities meet the needs of the Community	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor	Implementer
	Manage the Natural and Physical environment in a sustainable manner	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor	
	Protect the special character of our harbours and their catchments	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor	Implementer Partner	Regulator Monitor	Partner Advocate Monitor	Partner Advocate Monitor	
	Recognise the importance of the District's rural character	Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor	Implementer Partner	Regulator Monitor	Regulator Monitor	Regulator Monitor	









WHAT ARE REGULATORY SERVICES

Regulatory Services are a group of responsibilities placed:

-  On Council by Central Government to ensure community compliance with national standards and guidelines;
-  By Council through policies, plan and by-laws to regulate local issues.

The national standards and guidelines allow the Council to develop local compliance standards such as the Operative District Plan, by-laws and response plans.

WHICH ACTIVITIES ARE INCLUDED IN THE REGULATORY SERVICES GROUP

-  Building Control
-  Planning and Development
-  Civil Defence
-  Dog Control
-  Stock Ranging and Impounding
-  Environmental Health
-  Rural Fire Control
- 

WHY ARE THESE ACTIVITIES INCLUDED ?

Council works in partnership with the Government and other agencies to implement regulatory controls on issues that have a direct relationship to the public's health, safety and well-being in the District.

All these activities are in the category where Council has implementation, monitoring and enforcement roles. Legislation, Codes and by-laws set either minimum or absolute standards.

RATIONALE OF REGULATORY SERVICES

Building Control

The rationale for this group of activities is to safeguard people and property by monitoring, inspecting and controlling all building construction and modifications in accordance with the Building Act 2004.

Planning and Development

This activity exists as a result of the statutory requirements of the Resource Management Act 1991. Under this Act Council is required to promote the sustainable management of natural and physical resources and to enable people and communities to provide for their social, economic, and cultural well-being.

Civil Defence

The rationale for this activity is to fulfil Council's legal obligation under the Civil Defence Emergency Management Act 2002 and to fulfil the Community's expectation that this service will be provided.

Dog Control

The rationale for this activity is to service the Community's expectation for health, order and safety and to meet the Council's statutory obligations under the Dog Control Act 1996.

Stock Ranging and Impounding

The law relating to the establishment and management of public pounds, trespassing and wandering stock, and the impounding of stock provided under the provisions of the Impounding Act 1955.

Environmental Health

The rationale for this group of activities is to fulfil Council's duty to provide Environmental Health services to meet the requirements of the Health Act 1956, Local Government Act 2002 and Resource Management Act 1991.

Rural Fire Control

Council provides a Rural Fire Service to fulfil its obligations under the Forest and Rural Fires Act and the Fire Service Amendment Act. The public's expectation is Council will provide rural fire protection and fire prevention services.

Regulatory Services Cost of Service Statements

Regulatory Services - Operating Statement	2010/11 Annual Plan	2011/12 LTCCP	2011/12 Annual Plan	Variance
	(000's)	(000's)	(000's)	(000's)
Operating Revenue				
Activity Revenue	550	720	496	(224)
Targeted Rates	-	-	-	-
Development Contributions	-	-	-	-
General Rates	626	600	592	(8)
Other General Sources ⁽³⁾	310	241	252	11
<i>Total Operating Revenue</i>	1,486	1,561	1,340	(221)
Operating Expenditure				
Building Control	432	470	378	(92)
Planning & Development	430	354	343	(11)
Civil Defence	47	49	55	6
Dog Control	132	140	131	(9)
Stock Ranging and Impounding	10	7	13	6
Environmental Health	107	109	120	11
Rural Fire Control	47	52	47	(5)
Environmental Services Manager	276	296	247	(49)
<i>Total Operating Expenditure</i>	1,481	1,477	1,334	(143)
<i>includes:</i>				
Salaries and Wages	506	497	421	(76)
Depreciation	11	11	2	(9)
Interest	-	-	-	-
Operating Surplus (Deficit) \$	5	84	6	(78)
Operating Surplus transferred to Reserves; or Operating Deficit funded from Reserves	5	84	6	(78)

Regulatory Services - Capital and Reserves Funding Statement	2010/11 Annual Plan	2011/12 LTCCP	2011/12 Annual Plan	Variance
	(000's)	(000's)	(000's)	(000's)
Capital and Reserves Funding Requirments:				
Capital Expenditure				
Renewals (Maintaining Service Capacity)	3	3	3	-
Growth (Improving Service Capacity)	-	-	-	-
Level of Service (Improvements to Service)	-	-	-	-
New Statutory Requirements	-	-	-	-
<i>Total Capital Expenditure</i>	3	3	3	-
Loans repaid	-	-	-	-
Operating Deficit	-	-	-	-
Transfers to General and Special Reserves	11	87	19	(68)
Total Funding Required	14	90	22	(68)
Funded by:				
Operating Surplus (via reserve)	4	84	7	(77)
Funding from Non-Cash Expenses	3	3	2	(1)
Loans Raised	-	-	-	-
Transfers from General and Special Reserves	7	3	13	10
Capital Income	-	-	-	-
Total Funding Applied	14	90	22	(68)

Key Building Control Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
The Council processes, inspects and certifies work in Otorohanga District	The Council remains a Building Consent Authority to help ensure buildings are safe	Otorohanga District Council maintains its processes so that it meets BCA accreditation every two years	-
	The Fencing of Swimming Pools Act is enforced	A Pool Register and a system of regular and recorded pool inspections will be in place by December 2009. Thereafter the Register and process will be audited annually.	Annual Audit undertaken
Building consent applications are processed within 20 working days as required by Sec 48 of the Building Act 2004	Council certifies all consented building work complies with the building code – ensuring our communities are safe	All consents will be processed within 20 working days and the average time to process a building consent will not be more than 10 days	100%

Key Planning and Development Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
All resource consent decisions will be notified within the time limits of Sec 115 of the Resource Management Act 1991	Efficiently processing resource consent applications enables the Council to regulate land-use activities consistently with its District Plan (Landuse regulations), demonstrating that the Council values the natural environment	The time to process non-notified land use and subdivision consents will be no more than 20 working days	100%
		All decisions are prepared, signed and mailed to applicants within three days of the signing of the Planner's Report and Recommendation.	< 3days
Good advice will be delivered to help people understand the District Plan rules	Good advice from the Council, in accordance with the District Plan, will contribute to ensuring that growth and development is managed appropriately and that the natural environment of the District is treated respectfully	Develop process maps and instructions for the Resource Consent application, assessment and issuing procedures. Draft process maps to be completed by June 2010. Procedures to be audited annually.	Annual Audit

Key Civil Defence Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
People are prepared for a civil defence emergency	This service means the Council has a direct role in ensuring communities are prepared for emergencies	Formal training exercises are conducted each year	2
		The Civil Defence action team comprising key staff will meet at least once between formal exercises to ensure preparedness and training schedules are maintained.	Once between exercises

Key Dog Control Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
Dogs roaming outside property boundaries and on public reserves will be impounded. The dog control officer responds to public complaints about roaming dogs and uplifts and impounds dogs found wandering the streets. Regular patrols are carried out in urban areas	Through this service, the public feel safe from roaming dogs	Percentage of dogs impounded	<5%
		Complaints about roaming dogs that are responded to	100%

Key Stock Ranging and Impounding Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
Wandering animals are removed from roadways, public places and private property.	Public safety is enhanced because wandering animals are removed from roads and public places.	Calls about stock wandering on roads are actioned immediately. Response time depends on location of stock and travelling times	100%

Key Environmental Health Level of Service Targets




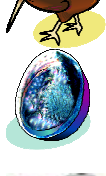


Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
Cases of communicable disease that are notified to the District Health board are referred to the Environmental Health officer for investigation. The affected family is interviewed and good hygiene practice is discussed. The outcome of the interview is reported back to the DHB	The cause of communicable disease is identified and further transmission of the infection is avoided	All communicable disease reports received from the District Health Board are investigating within 5 working days. The result of the investigation is reported back to the Medical Officer of Health no later than 7 working days from receiving the report.	100%
All premises in the District that prepare food for sale receive at least one annual inspection to check for compliance with the food hygiene regulations	Having healthy food services, helps achieve safe communities	All premises in which food is sold or processed, hold a current licence.	100%
		All licenced premises receive at least one annual inspection. All inspections recorded in the NCS database.	1
All premises in the District that sell liquor are inspected annually to ensure the operations comply with the provisions of their liquor licences. Managers of these premises are required to hold current managers certificates.	The Council will help to achieve safe and healthy communities through preventing bad behaviour as a result of liquor supply	A liquor licence is held in respect of all premises at which liquor is sold or supplied, and every premise licensed for the sale or supply of liquor is managed by an appropriately qualified person	100%

Key Rural Fire Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
To provide a rural fire service to meet the requirements of the Forest and Rural Fires Act and Regulations.	Aid in the reduction of uncontrolled fires and reduce the cost of rural fires to the ratepayers which will ensure that our essential services and the environment are protected.	Permits are to be issued within 3 working days Annual Restricted Fire Season.	>90%
		Recovery of the costs of fires from those responsible for lighting fire or their insurers.	>90%
		Review of the rural fire plan contact details annually and full review 2 yearly by 30 September	Contact Details



Governance and Leadership

What Community Outcome Does Governance and Leadership Contribute To

	Community Outcomes	Democracy	Council Support	Corporate Planning	Resource Management Policy Development	Iwi Liaison
	Otorohanga District is a safe place to live	Advocate			Implementer Regulator	
	Ensure services and facilities meet the needs of the Community	Advocate			Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor
	Provide for the unique history and culture of the district	Advocate	Partner Advocate			Implementer Partner Advocate
	Promote the local economy and opportunities for sustainable economic development	Partner Advocate			Implementer Regulator	
	Manage the Natural and Physical environment in a sustainable manner	Advocate			Implementer Partner Advocate Regulator Monitor	Implementer Partner Advocate Regulator Monitor
	Foster an involved and engaged community	Implementer Partner Advocate	Partner Advocate	Implementer Partner Advocate	Implementer Partner	Implementer Partner
	Protect the special character of our harbours and their catchments	Advocate			Implementer Partner Regulator Advocate	Partner Advocate
	Recognise the importance of the District's rural character	Advocate			Implementer Partner Regulator Monitor	




WHAT IS GOVERNANCE AND LEADERSHIP

The purpose of local government as defined in the Local Government Act 2002 is:

-  To enable democratic local decision-making and action by, and on behalf of communities; and
-  To promote the social, economic, environmental, and cultural well being of communities, in the present and for the future.






The Otorohanga District Council has stated its governance and leadership role in achieving this purpose is:

To ensure the successful...

-  Provision of services and facilities;
-  Advocacy on behalf of the community; and
-  Use and management of resources.










...for all who live in the Otorohanga District.

WHICH ACTIVITIES ARE INCLUDED IN THE GOVERNANCE AND LEADERSHIP GROUP

-  Democracy
-  Council Support
-  Corporate Planning
-  Resource Management Policy Development
-  Iwi Liaison

WHY ARE THESE ACTIVITIES INCLUDED ?

These activities collectively provide the governance and policy development required to enable Council to meet its legislative requirement to:

-  Formulate the Districts strategic direction in conjunction with the community needs – called the Otorohanga District LTCCP;
-  Determine the services and activities to be undertaken;
-  Consult with the community on all significant issues;
-  Manage principal risks;
-  Administer various statutes and regulations;
-  Deliver the Otorohanga District LTCCP, the Annual Plan and the Annual Report;
-  Ensure the integrity of management control systems;
-  Safeguard public interest;
-  Report to ratepayers and residents.

RATIONALE OF GOVERNANCE AND LEADERSHIP

Democracy

One of the main purposes of territorial authorities is to enable democratic decision making and action.

At a basic level this involves people being involved in the decisions that affect them. However, effective democracy is about more than Council's decision making; democracy in New Zealand is synonymous with human rights, fairness, justice and equity. This means that everyone should have the same opportunities to achieve their

potential, everyone should be able to participate and be part of our communities, and should have access to recreational, educational and employment opportunities.

Council now has a broader mandate from central government to consider how they meet the needs of the community. A consequence of this is Council's

increased responsibility to ensure that the community is well informed and involved in Council decision making.

Democracy activities represent Council's commitment to ensuring equity and positive growth throughout our district. In many cases Council is not alone in seeking to maximise community participation and equity. This requires Council to identify and collaborate with other district, regional and national agencies with similar or complimentary goals.

Council Support

Council is required by legislation to disperse grants. It facilitates the distribution of funds from Sport and Recreation New Zealand (SPARC) and Creative Communities New Zealand. Local Residents and staff are represented on the distribution committees along with Councillors.

The provision of grants is an integral component of Council's strategy to empower local communities and assist them in achieving their vision and strategic outcomes, by encouraging and rewarding community spirit.

Corporate Planning

The Local Government Act 2002 requires every local authority to carry out a process to identify community outcomes – statements of community aspirations for the immediate to long-term future.

The process provides opportunities for people to discuss their desired community outcomes in terms of present and future social, economic,

environmental and cultural well-being. The intention is that these outcomes become the basis for increased transparency and accountability by councils and other stakeholders, as a base for improving community well-being and sustainable development.

In addition to developing the community outcomes, Council must identify what it will contribute towards these, along with other agencies within its Long Term Council Community Plan and Annual Plans. Council must monitor its performance and achievement towards these outcomes as well as monitoring the achievement of the community outcomes.

Policy Development

The purpose of this activity is to formulate strategic direction in all policies, by-law and planning matters. Predominant drivers for policy development stem from legislative requirements. Council is involved in this activity because of public demand and statutory responsibility.

Iwi Liaison

The purpose of Iwi Liaison is to independently facilitate input from the Maori Community into democratic and community processes. Council has a statutory responsibility for this activity under the Local Government Act 2002 and the Resource Management Act 1991.

Governance and Leadership Financial Statements

Governance and Leadership - Operating Statement	2010/11 Annual Plan	2011/12 LTCCP	2011/12 Annual Plan	Variance
Operating Revenue	(000's)	(000's)	(000's)	(000's)
Activity Revenue	96	100	70	(30)
Targeted Rates	16	17	16	(1)
Development Contributions	-	-	-	-
General Rates	1,507	1,500	1,681	181
Other General Sources ⁽⁴⁾	2,990	3,171	2,848	(323)
<i>Total Operating Revenue</i>	4,609	4,788	4,615	(173)
Operating Expenditure				
Otorohanga District Council	677	659	660	1
Otorohanga Community Board	140	137	136	(1)
Kawhia Community Board	50	48	50	2
Council Support	131	133	133	-
Corporate Planning	215	323	324	1
Resource Management Policy Development	379	81	391	310
Iwi Liaison	-	-	-	-
Support Services	2,992	3,183	2,947	(236)
<i>Total Operating Expenditure</i>	4,584	4,564	4,641	77
<i>includes:</i>				
Salaries and Wages	1,814	1,734	1,748	14
Depreciation	229	246	209	(37)
Interest	-	-	-	-
Operating Surplus (Deficit) \$	25	224	(26)	(250)
Operating Surplus transferred to Reserves; or Operating Deficit funded from Reserves	25 -	224	- 26	(224) (26)

Governance and Leadership - Capital and Reserves Funding Statement	<u>2010/11</u> Annual Plan	<u>2011/12</u> LTCCP	<u>2011/12</u> Annual Plan	<u>Variance</u>
Capital and Reserves Funding Requirments:	(000's)	(000's)	(000's)	(000's)
Capital Expenditure				
Renewals (Maintaining Service Capacity)	260	264	169	(95)
Growth (Improving Service Capacity)	-	-	-	-
Level of Service (Improvements to Service)	-	-	15	15
New Statutory Requirements	-	-	-	-
<i>Total Capital Expenditure</i>	260	264	184	(80)
Loans repaid	-	-	-	-
Operating Deficit	-	-	27	27
Transfers to General and Special Reserves	40	225	54	(171)
Total Funding Required	300	489	265	(224)
Funded by:				
Operating Surplus (via reserve)	24	224	-	(224)
Funding from Non-Cash Expenses	213	201	127	(74)
Loans Raised	-	-	-	-
Transfers from General and Special Reserves	13	-	91	91
Capital Income	50	64	47	(17)
Total Funding Applied	300	489	265	(224)

Key Democracy Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
Communicate and consult with the community on key issues	An active supportive community is achieved through the Council providing opportunities for residents and ratepayers to contribute to decision-making processes by providing their community views	Produce six-monthly Council newsletter	Minimum 2 newsletters per annum
Meet Local Government Act 2002 statutory planning and reporting requirements.	By achieving statutory planning and reporting requirements a high standard of accountability is demonstrated to the community	Draft LTCCP/ Annual Plan to be adopted by 30 June each year Annual Report to be adopted by 31 October each year	100% compliance
Council will make itself aware of community views and have regard to views of its communities.	An active supportive community is achieved through the Council providing opportunities for residents and ratepayers to contribute to decision-making processes by providing their community views	Triennial Residents Survey to be undertaken on community satisfaction relating to delivery of services and Council efficiency	> 75% of residents in general satisfied with the performance of Council

Key Council Support Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
Management and provision of Creative Communities and SPARC funding schemes	The Council supports the development of communities by providing funding to agencies where it sees that such funding will positively support and make our communities more healthy, active and creative	Distribution of funds to Creative Communities and SPARC funding schemes on application from qualifying organisations	> 85% allocated
Management and provision of Otorohanga District Council community funding	The Council supports the development of communities by providing funding to agencies where it sees that such funding will positively support and make our communities more healthy, active and creative and also support the vulnerable and those at risk	Provision of Otorohanga District Council General Grants and ongoing Grants	Within annual budget allocation

Key Corporate Planning Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
Reporting back to the community on monitoring of community outcomes	The identification of local and District-wide visions will guide decision making and planning for the future	A 3 yearly published report on the progress towards achieving community outcomes	Not measured
Existing levels of service as identified in Councils triennial survey meets the needs of the community	Having plans in place to ensure growth and change is managed will help ensure our community's vision will happen	A triennial Levels of Service Survey to all affected ratepayers	2011 survey, target 40% response

Key Policy Development Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
Ensure major decisions are made in a democratically accountable way	Ensures Council's decision making processes involves and engages the community	100% of all significant decisions are made subject to respective consultative procedures that meet the requirements of the Local Government Act 2002 and/or Resource Management Act 1991	100%
Policy development is visible and accountable	Ensures transparency in policy development to provide better information supporting community involvement and awareness	Key draft policy documents subject to consultation are available on Council's website	100% are available by the date of public notification of the policy/planning document
		Environmental Monitoring Reports are published	Reports are produced in 2012
Provide location legislation	Put in place management controls that address issues and are consistent with Council policies, Central Government legislation, and which reflect the Community Outcomes	Review of bylaws undertaken	No target
Council meets statutory planning requirements	Ensures processes and policies are developed in a consistent manner and reflective of community input	Proposed District Plan to be notified by end of 2009 Calendar year	No target

Key Iwi Liaison Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
Foster capacity building for Maori to take part in local government processes	<ul style="list-style-type: none"> - Provides opportunity for Maori to be involved and engaged in decision making processes of Council - Provides opportunity for Council policies to address issues affecting Maori 	Adoption of formalised partnerships with Iwi/Maori authorities and groups	2 partnerships formally adopted by 1 July 2012
Acknowledge the relationship of Tangata Whenua with the natural environment	Recognise the unique relationship of Maori with the natural environment	Have in place agreed processes of consultation and opportunities for input into consent processes with Tangata Whenua authorities	No Target
Provide opportunities for Maori to be involved in decision-making processes	Ensure Council decisions reflect the Maori history and culture of the district and the unique relationship of Maori with the natural environment	Enter into and obtain resolution regarding options for Iwi/Maori and Council representation forum(s)	No target
		Establishment and operation of representation forum(s) as agreed to by Iwi/Maori authorities and Council	Forums to be established by 30 June 2012

Community Development

What Community Outcome Does Community Development Contribute To



Community Outcomes	Property Development	District Promotion
Provide for the unique and culture of the district		Partner Advocate
Promote the local economy and opportunities for sustainable economic development	Implementer	Partner Advocate
Protect the special character of our harbours and their catchments		Partner Advocate

WHAT IS COMMUNITY DEVELOPMENT

Community Development encompasses a range of activities that contribute to the economic wellbeing and sustainability of communities within the District.

WHICH ACTIVITIES ARE INCLUDED IN THE COMMUNITY DEVELOPMENT GROUP

 Property Development

 District Promotion

WHY ARE THESE ACTIVITIES INCLUDED ?

The Community Development group of activities has strong relationships to the desire for economic and residential growth that has been expressed through the Key Areas of Focus identified by Council in a previous section of this LTCCP.

Potential benefits of this group of activities includes attracting outside industries, creating employment, expanding the rating base, increasing property values, supporting present businesses, ensuring a future for our young citizens and promoting the future of the District.



RATIONALE OF COMMUNITY DEVELOPMENT

Property Development

Council has engaged in this activity to stimulate community growth through provision of sites suitable for residential, commercial or industrial purposes where it has been felt that an adequate resource of such sites has not existed in the market.

District Promotion

This group of activities is undertaken to:

-  Assist coordinated multi-agency contributions to the economic vitality of the District that will support local businesses and the general well being and sustainability of communities.
-  Actively market the District as a good place to visit, and in which to live, work and do business.

Such promotion should be undertaken in a manner that builds upon, the historical, cultural and environmental character of the District.

The District Promotion group of activities is complementary to Council's Property Development activity, in that whilst this helps provide places for new residents and businesses to come to, District Promotion helps provide the incentives for such parties to move to and remain in those places.

Community Development Financial Statements

Community Development - Operating Statement	2010/11 Annual Plan	2011/12 LTCCP	2011/12 Annual Plan	Variance
Operating Revenue	(000's)	(000's)	(000's)	(000's)
Activity Revenue	-	-	-	-
Targeted Rates	-	-	-	-
Development Contributions	-	-	-	-
General Rates	221	282	219	(63)
Other General Sources ⁽¹⁾	-	-	-	-
<i>Total Operating Revenue</i>	221	282	219	(63)
Operating Expenditure				
Property Development	5	76	-	(76)
District Promotion	214	241	211	(30)
<i>Total Operating Expenditure</i>	219	317	211	(106)
<i>includes:</i>				
Salaries and Wages	-	-	-	-
Depreciation	-	-	-	-
Interest	-	9	-	(9)
Operating Surplus (Deficit) \$	2	(35)	8	43
Operating Surplus transferred to Reserves; or	2	-	8	(8)
Operating Deficit funded from Reserves	-	(35)	-	(35)

Community Development - Capital and Reserves Funding Statement	2010/11 Annual Plan	2011/12 LTCCP	2011/12 Annual Plan	Variance
<u>Capital and Reserves Funding Requirements:</u>	(000's)	(000's)	(000's)	(000's)
Capital Expenditure				
Renewals (Maintaining Service Capacity)	-	-	-	-
Growth (Improving Service Capacity)	-	-	-	-
Level of Service (Improvements to Service)	-	-	-	-
New Statutory Requirements	-	-	-	-
<i>Total Capital Expenditure</i>	-	-	-	-
Loans repaid	-	400	-	(400)
Operating Deficit	1	35	-	(35)
Transfers to General and Special Reserves	2	365	8	(357)
Total Funding Required	3	800	8	(792)
Funded by:				
Operating Surplus (via reserve)	3	-	8	8
Funding from Non-Cash Expenses	-	-	-	-
Loans Raised	-	-	-	-
Transfers from General and Special Reserves	-	-	-	-
Capital Income	-	800	-	(800)
Total Funding Applied	3	800	8	(792)

Key Property Development Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
That identified opportunities to address significant perceived shortages in the availability of particular types of property in the District are explored.		Decision making on physical works stage in respect of identified opportunities	Not Measured

Key District Promotion Level of Service Targets

Level of Service	How it contributes to our community outcomes	How we measure our performance	2011/12
District is effectively promoted as a place to visit or live in	Promoting Tourism and higher tourist spending will contribute to a stronger district economy	Total number of visitors to Otorohanga and Kawhia I-sites, previous year to 31 December	14,000
		Total number of visits to otorohanga.co.nz website, previous year to 31 December	100,000
Tourism activity in District is supported		Total accommodation guest stay nights in District for previous year to 31 December (Ministry of Tourism data)	40,000

Consolidated Cost of Service Statement

Combined COSS - Operating Statement	2010/11 Annual Plan	2011/12 LTCCP	2011/12 Annual Plan	Variance
	(000's)	(000's)	(000's)	(000's)
Operating Revenue				
Activity Revenue	4,976	4,566	4,270	(296)
Targeted Rates	6,042	6,424	6,364	(60)
Development Contributions	25	25	15	(10)
General Rates	3,950	4,316	4,173	(143)
Other General Sources	4,073	4,198	4,163	(35)
<i>Total Operating Revenue</i>	19,066	19,529	18,985	(544)
Operating Expenditure				
Network Services	9,316	9,901	9,893	(8)
Regulatory Services	1,481	1,477	1,334	(143)
Community Services	1,773	1,795	1,816	21
Community Development	219	317	211	(106)
Governance and Leadership	4,584	4,564	4,641	77
<i>Total Operating Expenditure</i>	17,373	18,054	17,895	(159)
<i>includes:</i>				
Salaries and Wages	3,012	2,885	3,078	193
Depreciation	3,396	3,744	3,366	(378)
Interest	778	780	797	17
Operating Surplus (Deficit) \$	1,693	1,475	1,090	(385)
Operating Surplus transferred to Reserves; or Operating Deficit funded from Reserves	1,693 -	1,475 -	1,090 -	(385) -

Combined COSS - Capital and Reserves Funding Statement	2010/11 Annual Plan	2011/12 LTCCP	2011/12 Annual Plan	Variance
Capital and Reserves Funding Requirements:	(000's)	(000's)	(000's)	(000's)
Capital Expenditure				
Renewals (Maintaining Service Capacity)	3,518	3,727	3,431	(296)
Growth (Improving Service Capacity)	330	68	192	124
Level of Service (Improvements to Service)	256	520	183	(337)
New Statutory Requirements	1,180	-	875	875
<i>Total Capital Expenditure</i>	5,284	4,315	4,681	366
Loans repaid	680	1,134	703	(431)
Operating Deficit	-	-	-	-
Transfers to General and Special Reserves	115	977	176	(801)
Total Funding Required	6,079	6,426	5,560	(866)
Funded by:				
Operating Surplus (via reserve)	1,693	1,475	1,090	(385)
Funding from Non-Cash Expenses	3,200	3,545	3,215	(330)
Loans Raised	717	234	901	667
Transfers from General and Special Reserves	421	308	309	1
Capital Income	50	864	47	(817)
Total Funding Applied	6,081	6,426	5,562	(864)

FINANCIAL STATEMENTS

Statement of Comprehensive Income

	<u>2010/11</u> <u>Annual Plan</u>	<u>2011/12</u> <u>LTCCP</u>	<u>2011/12</u> <u>Annual Plan</u>	<u>Variance</u>
	(000's)	(000's)	(000's)	(000's)
Income				
Rates revenue	9,993	10,739	10,536	(203)
Other income	5,016	4,623	4,294	(329)
Other gains/(losses) on asset disposal	(13)	365	(37)	(402)
Total income	14,996	15,727	14,793	(934)
Expenditure				
Employee benefit expenses	3,012	2,886	3,079	193
Depreciation and amortisation	3,398	3,746	3,367	(379)
Other expenses	6,115	6,447	6,494	47
Finance costs	778	779	796	17
Total operating expenditure	13,303	13,858	13,736	(122)
Profit before income tax expenses	1,693	1,869	1,057	(812)
Tax expense	-	-	-	-
Profit for the year	1,693	1,869	1,057	(812)
Other Comprehensive Income				
Gain/(loss) on property revaluation	-	-	-	-
Total other comprehensive income	-	-	-	-
Total Comprehensive Income for the year	1,693	1,869	1,057	(812)

Reconciliation of Statement of Comprehensive Income and Combined Cost of Service Statements

	2010/11 Annual Plan	2011/12 LTCCP	2011/12 Annual Plan	Variance
	(000's)	(000's)	(000's)	(000's)
Total Operating Revenue (Income Statement)				
Total income	14,996	15,727	14,792	(935)
Total Operating Revenue (Cost of Service Statements)				
Activity Revenue	4,976	4,566	4,270	(296)
Targeted Rates	6,042	6,424	6,364	(60)
Development Contributions	25	25	15	(10)
General Rates	3,950	4,315	4,172	(143)
Other General Sources	4,073	4,197	4,162	(35)
	19,066	19,527	18,983	(544)
Variance	(4,070)	(3,800)	(4,191)	(391)
<i>Reconciling items:</i>				
Internal recoveries	4,073	4,197	4,162	(35)
Interest income on Special Funds	(14)	(31)	(6)	25
Gain/(loss) on sale of development properties	13	(365)	37	402
Dividend Income	(1)	(1)	(2)	(1)
	4,071	3,800	4,191	391
Total Operating Expenditure (Income Statement)				
Total operating expenditure	13,304	13,858	13,736	(122)
Total Operating Expenditure (Cost of Service Statements)				
Network Services	9,315	9,901	9,895	(6)
Regulatory Services	1,482	1,477	1,333	(144)
Community Services	1,773	1,795	1,818	23
Community Promotion	220	317	211	(106)
Governance and Leadership	4,584	4,564	4,641	77
	17,374	18,054	17,898	(156)
Variance	(4,070)	(4,196)	(4,162)	34
<i>Reconciling Items:</i>				
Internal Recoveries	4,073	4,197	4,162	(35)
Landfill aftercare provision	(1)	(1)	-	(1)
	4,072	4,196	4,162	(36)
Profit before income tax expenses	1,692	1,869	1,056	(813)
Tax expense	-	-	-	-
Profit for the year	1,692	1,869	1,056	(813)
Other Comprehensive Income				
Gain/(loss) on property revaluation	-	23,121	22,970	(151)
Total other comprehensive income	-	23,121	22,970	(151)
Total Comprehensive Income for the year	1,692	24,990	24,026	(964)

Statement of Changes in Equity

	<u>2010/11</u> Annual Plan	<u>2011/12</u> LTCCP	<u>2011/12</u> Annual Plan	Variance
	(000's)	(000's)	(000's)	(000's)
Balance at 1 July	233,508	234,428	232,882	(1,546)
Available for sale investments gain/(loss) taken to equity				
Surplus/(deficit) for the year	1,693	24,990	24,027	(963)
Total recognised income/(expense) for the year ended 30 June	1,693	24,990	24,027	(963)
Balance at 30 June	235,201	259,418	256,909	(2,509)
Comprised of:				
Retained Earnings	153,709	157,623	152,863	(4,760)
Other Reserves	81,492	101,795	104,046	2,251
	235,201	259,418	256,909	(2,509)

Balance Sheet

	<u>2010/11</u> Annual Plan	<u>2011/12</u> LTCCP	<u>2011/12</u> Annual Plan	<u>Variance</u>
	(000's)	(000's)	(000's)	(000's)
Assets				
Current Assets				
Cash and cash equivalents	1,388	1,346	1,292	(54)
Trade and other receivables	1,751	1,851	1,709	(142)
Inventory	-	-	40	40
Other financial assets	-	-	-	-
Development property held for sale	199	272	211	(61)
Total current assets	3,338	3,469	3,252	(217)
Non-current assets				
Trade and other receivables				
Equity investments	538	538	532	(6)
Property plant and equipment	247,735	270,306	269,269	(1,037)
Intangible assets	51	33	29	(4)
Total non-current assets	248,324	270,877	269,830	(1,047)
Total assets	251,662	274,346	273,082	(1,264)
Liabilities				
Current liabilities				
Trade and other payables	2,503	1,867	2,496	629
Provisions	2	2	2	-
Employee benefit liabilities	273	286	273	(13)
Borrowings	3,000	4,768	3,000	(1,768)
Total current liabilities	5,778	6,923	5,771	(1,152)
Non-current liabilities				
Provisions	24	21	21	-
Employee benefit liabilities	62	65	62	(3)
Borrowings	10,597	7,919	10,318	2,399
Total non-current liabilities	10,683	8,005	10,401	2,396
Total liabilities	16,461	14,928	16,172	1,244
Net assets	235,201	259,418	256,910	(2,508)
Equity				
Retained earnings	153,709	157,623	152,863	(4,760)
Other reserves	81,492	101,795	104,046	2,251
Total equity attributable to ODC	235,201	259,418	256,909	(2,509)

Statement of Cashflows

	<u>2010/11</u> Annual Plan	<u>2011/12</u> LTCCP	<u>2011/12</u> Annual Plan	Variance
Cash flows from Operating Activities	(000's)	(000's)	(000's)	(000's)
Receipts from rates revenue	9,993	10,739	10,536	(203)
Receipts from other revenue	4,951	4,541	4,235	(306)
Interest received	64	82	37	(45)
Dividends received	(1)	(1)	2	3
Payments to suppliers and employees	(9,126)	(9,331)	(9,573)	(242)
Interest paid	(778)	(779)	(796)	(17)
Net cash provided by/(used in) Operating Activities	5,103	5,251	4,441	(810)
Cash flows from investing activities				
Proceeds from Sale of Property, Plant and Equipment	50	64	47	(17)
Proceeds from sale of development property held for sale	-	800	-	(800)
Purchase of property, plant and equipment	(5,262)	(4,293)	(4,661)	(368)
Purchase of investments	-	-	-	-
Purchase of intangible assets	(20)	(21)	(20)	1
Net cash provided by/(used in) Investing Activities	(5,232)	(3,450)	(4,634)	(1,184)
Cash flows from financing activities				
Proceeds from borrowings	3,131	3,000	3,192	192
Repayment of borrowings	(3,000)	(4,768)	(3,000)	1,768
Net cash provided by/(used in) Financing Activities	131	(1,768)	192	1,960
Net (decrease)/increase in cash, cash equivalents and bank overdrafts	2	33	(1)	(34)
Cash, cash equivalents and bank overdrafts at the beginning of the year	1,387	1,315	1,292	(23)
Cash and cash equivalents at the end of the year	1,389	1,348	1,291	(57)

Statement of Public Debt

	<u>2010/11</u> Annual Plan	<u>2011/12</u> LTCCP	<u>2011/12</u> Annual Plan	Variance
	(000's)	(000's)	(000's)	(000's)
External Loan Balance				
Opening Loan Balance	13,466	14,457	13,711	(746)
Net loans required	3,131	3,000	3,192	192
Loans repaid	(3,000)	(4,768)	(3,000)	1,768
Closing Loan Balance	13,597	12,689	13,903	1,214

The Public Debt Profile is based on the financial projections of the Otorohanga District Council for the 2011/12 financial year. These statements are based on activity expenditure and revenue projections and the assumptions and policies provided in this document, the Treasury Management Policy, Funding Policy, and Asset Management Plans.

Statement of Accounting Policies

Reporting Entity

Otorohanga District Council (ODC) is a territorial local authority governed by the Local Government Act 2002.

The primary objective of ODC is to provide goods and services for the community or social benefit rather than making a financial return. Accordingly, ODC has designated itself as a public benefit entity for the purposes of New Zealand equivalents to International Financial Reporting Standards (NZ IFRS).

Statement of Compliance

These prospective financial statements have been prepared in accordance with NZ GAAP. They comply with NZ IFRS, and other applicable Financial Reporting Standards, as appropriate for public benefit entities.

The Annual Plan is in full compliance with Financial Reporting Standard 42 (FRS 42) 'Prospective Financial Statements'.

Basis of Preparation

The accounting policies set out below have been applied consistently to all periods presented in these prospective financial statements.

The prospective financial statements have been prepared on a historical cost basis, apart from the revaluation of land and buildings, certain infrastructural assets and financial instruments, which are stated at their fair value.

The prospective financial statements are presented in New Zealand dollars and all values are rounded to the nearest dollar. The functional and reporting currency of ODC is New Zealand dollars.

Revenue

Revenue is measured at the fair value of consideration received or receivable.

Rates revenue

Rates are set annually by a resolution from Council and relate to a financial year. All ratepayers are invoiced within the financial year to which the rates have been set. Rates revenue is recognised when invoices are issued.

Other income

Water billing income is recognised on an accrual basis. Unbilled usage, as a result of unread meters at year end, is accrued on an average usage basis.

ODC receives government grants from Land Transport New Zealand, which subsidises part of ODC's costs in maintaining the local roading infrastructure. The subsidies are recognised as revenue upon entitlement as conditions pertaining to eligible expenditure have been fulfilled.

Revenue from the rendering of services is recognised by reference to the stage of completion of the transaction at balance date, based on the actual service provided as a percentage of the total services to be provided.

Where a physical asset is acquired for nil or nominal consideration the fair value of the asset received is recognised as income. Assets vested in ODC are recognised as income when control over the asset is obtained.

Interest income is recognised using the effective interest method.

Dividends are recognised as income when the rights to receive payment have been established.

Development and financial contributions are recognised as revenue when Council provides, or is able to provide, the service for which the contribution was charged. Otherwise development and financial contributions are recognised as liabilities until such time the Council provides, or is able to provide, the service. Development contributions are classified as part of "Other Income"

Borrowing costs

Borrowing costs are recognised as an expense in the period in which they are incurred.

Grant expenditure

Non-discretionary grants are those grants that are awarded if the grant application meets the specified criteria and are recognised as expenditure when an application that meets the specified criteria for the grant has been received.

Discretionary grants are those grants where ODC has no obligation to award on receipt of the grant application and are recognised as expenditure when a successful applicant has been notified of the ODC's decision.

Operating Leases

An operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset. Lease payments under an operating lease are recognised as an expense on a straight-line basis over the lease term.

Cash and cash equivalents

Cash and cash equivalents includes cash in hand, deposits held at call with banks and other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

Bank overdrafts are shown within borrowing in current liabilities in the Balance Sheet.

Financial Assets

ODC classifies its financial assets into the following four categories: financial assets at fair value through profit or loss, held-to-maturity investments, loans and receivables and available for sale financial assets. ODC currently only has loans and receivables and available for sale financial assets. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and re-evaluate this designation at every reporting date.

Financial assets are initially recognised at fair value plus transaction costs except for those financial assets classified as fair value through profit and loss. Financial liabilities are recognised initially at fair value net of transaction costs.

Purchases and sales of investments are recognised on trade-date, the date on which ODC commits to purchase or sell the asset. Financial assets are derecognised when the rights to receive cash flows from the financial assets

have expired or have been transferred and the ODC has transferred substantially all the risks and rewards of ownership.

The fair value of financial instruments traded in active markets is based on quoted market prices at the balance sheet date. The quoted market price for an asset held or liability to be issued is the current bid price and for an asset to be acquired or liability held, the asking price.

Investments in equity instruments that do not have a quoted market price in an active market and whose fair value cannot be reliably measured shall be measured at cost.

The categories of financial assets held by ODC are:

Loans and receivables

These are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market.

After initial recognition they are measured at amortised cost using the effective interest method. The effective interest rate method is a method of calculating the amortised cost of a financial asset and of allocating interest income over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash receipts through the expected life of a financial asset or where appropriate, a shorter period to the carrying amount of the financial asset.


Gains and losses when the asset is impaired or derecognised are recognised in the Income Statement. 'Trade and other receivables' and 'Rural Housing loans' are classified as loans and receivables.

A provision for impairment of receivables is established when there is objective evidence that ODC will not be able to collect all amounts due according to the original terms of receivables. The amount of the provision is the difference between the assets carrying amount and the present value of estimated future cash flows, discounted using the effective interest method.

Available for sale financial assets

Available for sale financial assets are those that do not fall into any other financial instrument category.

This category encompasses:

-  Investments that ODC intends to hold long-term but which may be realised before maturity; and

-  Shareholdings that ODC holds for strategic purposes.

After initial recognition the shareholdings in listed companies are measured at their fair value.

Gains and losses are recognised directly in equity except for impairment losses, which are recognised in the Income Statement. In the event of impairment, any cumulative losses previously recognised in equity will be removed from equity and recognised in Income Statement even though the asset has not been derecognised.

On derecognition the cumulative gain or loss previously recognised in equity is recognised in the Income Statement.

Impairment of financial assets

At each balance sheet date ODC assesses whether there is any objective evidence that a financial asset or group of financial assets is impaired. Any impairment losses are recognised in the Income Statement.

Inventories

Inventory acquired for subsequent use in the provision of services are stated at the lower of cost (determined on a weighted average basis) and fair value after making adequate provision for obsolescence and slow moving inventory.

Development Property Held For Sale


Development Property Held for Sale is measured at the lower of their carrying amount and fair value less costs to sell.


Any impairment losses for write-downs of Development Property Held For Sale are recognised in the Income Statement.


Any increases in fair value (less costs to sell) are recognised up to the level of any impairment losses that have been previously recognised.

Property, plant and equipment

Property, plant and equipment consist of:

-  Operational assets – These include land, buildings, landfill post closure, library books, plant and equipment, and motor vehicles.

 Restricted assets – Restricted assets are parks and reserves owned by ODC which provide a benefit or service to the community and cannot be disposed of because of legal or other restrictions.

 Infrastructure assets – Infrastructure assets are the fixed utility systems owned by ODC. Each asset class includes all items that are required for the network to function, for example, sewer reticulation includes reticulation piping and sewer pump stations.

Property, plant and equipment is shown at cost or valuation, less accumulated depreciation and impairment losses.

Additions

The cost of an item or property, plant and equipment is recognised as an asset if, and only if, it is probable that future economic benefits or service potential associated with the item will flow to ODC and the cost of the item can be measured reliably.

In most instances, an item of property, plant and equipment is recognised at cost. Where an asset is acquired at no cost, or for a nominal cost, it is recognised at fair value as at the date of acquisition.

Disposals

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount of the asset. Gains and losses on disposals are included in the Income Statement. When revalued assets are sold, the amounts included in asset revaluation reserves in respect of those assets are transferred to retained earnings.

Subsequent costs

Costs incurred subsequent to initial acquisition are capitalised only when it is probable that future economic benefits or service potential associated with the item will flow to ODC and the cost of the item can be measured reliably.

Depreciation

Depreciation is provided on a straight-line basis or diminishing value basis on all property, plant and equipment other than land, at rates that will write off the cost (or valuation) of the assets to their estimated residual values over

their useful lives. The useful lives and associated depreciation rates of major classes of assets have been estimated as follows:

	Useful Life (Years)	Depreciation Rate
Buildings – Concrete	100	1%
Buildings – Wooden	40	2.5%
Improvements	20	5%
Vehicles	6.6	15%
Computers	3-4	25-33.33%
Office Equipment	4-10	10-25% DV
Furniture/ Fixtures	10	10% DV
Library Books	6.6	15% DV
Plant and Machinery	2.5-3	33.33 – 40%
Water Treatment		
Piping	36-80	1.25-2.7%
Equipment	2-50	2-50%
Other	20	5%
Water Reticulation		
Piping	5-80	1.25-20%
Equipment	5-30	3.33-20%
Other	25	4%
Wastewater		
Piping	14-80	1.25-7.14%
Equipment	3-60	1.66-33%
Other	19-37	2.7-5.26%
Stormwater		

	Useful Life (Years)	Depreciation Rate
Piping	13-80	1.25-7.7%
Equipment	8-60	1.66-12.5%
Other	25	4%
Roading		
Pavement (Basecourse)		
Sealed	1-60	1.66-100%
Unsealed	1-6	16.5-100%
Seal	1-15	6.7-100%
Culverts	10-80	1.25-10%
Bridges	12-94	1-8.5%
Kerb & Channel/ Catchpits		
	45	2.2%
Footpaths	20-55	1.8-5%
Streetlights	5-46	2-20%
Signposting	5-20	5-20%
Delineators/ RPMs	3-7	14.3 -33.3%

The residual value and useful life of an asset is reviewed, and adjusted if applicable, at each financial year-end.

Revaluation

Those asset classes that are revalued are valued on a three yearly valuation cycle on the basis described below. All other asset classes are carried at depreciated historical cost. The carrying values of revalued items are reviewed at each balance date to ensure that those values are not materially different to fair value. If there is a material difference, then the off-cycle asset classes are revalued. All valuations are completed during the year they take effect, and take effect from the 1st of July in that financial year.

Operational land and buildings

At fair value as determined from market-based evidence by an independent valuer. The most recent valuation was performed by Quotable Value (Registered Valuers) and the valuation took effect in the financial year ended 30 June 2009.

Restricted land and buildings

At fair value as determined from market-based evidence by an independent valuer. The most recent valuation was performed by Quotable Value (Registered Valuers), and the valuation took effect in the financial year ended 30 June 2009.

Infrastructural asset classes: roads, water reticulation, sewerage reticulation and stormwater systems:

At fair value determined on a depreciated replacement cost basis by sufficiently experienced in-house engineering staff. The valuation was independently reviewed and confirmed to have met the appropriate valuation and financial reporting standards, and deemed suitable for inclusion in the prospective financial statements by Maunsell (Registered Valuers). The most recent valuation took effect in the financial year ended 30 June 2009.

Land under roads

Land under roads, was valued based on land value of land within the ward the road is in. This valuation was performed by Darroch Valuations (Registered Valuers) and the valuation took effect in the financial year ended 30 June 2009.

Accounting for revaluations

ODC accounts for revaluations of property, plant and equipment on a class of asset basis.

The results of revaluing are credited or debited to an asset revaluation reserve for that class of asset. Where this results in a debit balance in the asset revaluation reserve, this amount is rather expensed in the Income Statement. Any subsequent increase on revaluation that off-sets a previous decrease in value recognised in the Income Statement will be recognised first in the Income Statement up to the amount previously expensed, and then credited to the revaluation reserve for that class of asset.

Intangible assets

Software acquisition

Acquired computer software licences are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with maintaining computer software are recognised as an expense when incurred.

Amortisation

The carrying value of an intangible asset with a finite life is amortised on a straight-line basis over its useful life. Amortisation begins when the asset is available for use and ceases at the date that the asset is derecognised. The amortisation charge for each period is recognised in Income Statement.

The useful lives and associated amortisation rates of major classes of intangible assets have been estimated as follow:

Computer software 3 years 33.3%

Impairment of non-financial assets

Non-financial assets that have an indefinite useful life are not subject to amortisation and are tested annually for impairment. Assets that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the assets carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an assets fair value less costs to sell and value in use.

Value in use is depreciated replacement cost for an asset where the future economic benefits or service potential of the asset are not primarily dependent on the assets ability to generate net cash inflows and where the entity would, if deprived of the asset, replace its remaining future economic benefits or service potential.

The value in use for cash-generating assets is the present value of expected future cash flows.

If an assets carrying amount exceeds its recoverable amount the asset is impaired and the carrying amount is written down to the recoverable amount. For revalued assets the impairment loss is recognised against the revaluation reserve for that class of asset. Where that results in a debit balance in the revaluation reserve, the balance is recognised in the Income Statement.

For assets not carried at a revalued amount, the total impairment loss is recognised in the Income Statement.

The reversal of an impairment loss on a revalued asset is credited to the revaluation reserve. However, to the extent that an impairment loss for that class of asset was previously recognised in Income Statement, a reversal of the impairment loss is also recognised in the Income Statement.

For assets not carried at a revalued amount the reversal of an impairment loss is recognised in the Income Statement.

Employee benefits

Short-term benefits

Employee benefits that ODC expects to be settled within 12 months of balance date are measured at nominal values based on accrued entitlements at the rates expected to apply at the time of settlement.

These include salaries and wages accrued up to balance date, annual leave earned to, but not yet taken at balance date, retiring and long service leave entitlements expected to be settled within 12 months, and sick leave.

ODC recognises a liability for sick leave to the extent that absences in the coming year are expected to be greater than the sick leave entitlements earned in the coming year. The amount is calculated based on the unused sick leave entitlement that can be carried forward at balance date, to the extent that ODC anticipates it will be used by staff to cover those future absences.

Long-term benefits

Long service leave and retirement leave

Entitlements that are payable beyond 12 months, such as long service leave, have been calculated on an actuarial basis. The calculations are based on:

Likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement and contractual entitlements information; and

The present value of the estimated future cash flows. A discount rate of 8.25%, and an inflation factor of 2.5% were used. The discount rate is based on the weighted average of Government interest rates for stock with terms to maturity similar to those of the relevant liabilities. The inflation factor is based on the expected long-term increase in remuneration for employees.

Retirement leave is recorded at the time of entitlement of staff, as this represents the amount that can be claimed at any time after entitlement.

Superannuation schemes

Defined contribution schemes

Obligations for contributions to defined contribution superannuation schemes are recognised as an expense in the Income Statement as incurred. Defined contribution schemes includes Kiwisaver, where legislation states that Council must contribute a matching contribution to the employee of 2%.

Provisions

ODC recognise a provision for future expenditure of uncertain amount or timing when there is a present obligation (either legal or constructive) as a result of a past event, it is probable that expenditures will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation. Provisions are not recognised for future operating losses.

Provisions are measured at the present value of the expenditures expected to be required to settle the obligation using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the obligation. The increase in the provision due to the passage of time is recognised as an interest expense.

Borrowings

Borrowings are initially recognised at their fair value. After initial recognition, all borrowings are measured at amortised cost using the effective interest method net of transaction costs.

Equity

Equity is the community's interest in ODC and is measured as the difference between total assets and total liabilities. Equity is disaggregated and classified into a number of reserves.

The components of equity are:

- Retained earnings
- Restricted reserves
- Asset revaluation reserves
- Available for sale revaluation reserve

Restricted reserves are a component of equity generally representing a particular use to which various parts of equity have been assigned. Reserves may be legally restricted or created by ODC.

Restricted reserves are those subject to specific conditions accepted as binding by ODC and which may not be revised by ODC without reference to the Courts or a third party. Transfers from these reserves may be made only for certain specified purposes or when certain specified conditions are met.

Also included in restricted reserves are reserves restricted by Council decision. The Council may alter them without references to any third party of the Courts. Transfers to and from these reserves are at the discretion of the Council.

The asset revaluation reserve arises on the revaluation of land, buildings and infrastructural assets. Where a revalued land, building or infrastructural asset is sold that portion of the asset revaluation reserve which relates to that asset, and is effectively realised, is transferred directly to retained earnings.

The available for sale revaluation reserve arises on the revaluation of available for sale financial assets. Where a revalued asset is sold, the portion of the reserve that relates to that financial asset, and is effectively realised, is recognised in profit or loss. Where a revalued financial asset is impaired, the portion of the reserve that relates to that financial asset is recognised in profit or loss.

ODC's objectives, policies and processes for managing capital are described in the Treasury Management and Liability Management policies.

Landfill post-closure costs

ODC, as operator of the Otorohanga and Kawhia closed landfills, has a legal obligation under the resource consents to provide ongoing maintenance and monitoring services at the landfill. A provision for post-closure costs is recognised as a liability.

The provision is measured based on the present value of future cash flows expected to be incurred, taking into account future events including new legal requirements and known improvements in technology.

The discount rate used is a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the liability.

Goods and Services Tax (GST)

All items in the prospective financial statements are stated exclusive of GST, except for receivables and payables, which are stated on a GST inclusive basis. Where GST is not recoverable as input tax then it is recognised as part of the related asset or expense.

The net GST paid to, or received for the IRD, including the GST relating to investing and financing activities, is classified as an operating cash flow in the statement of cash flows.

Commitment and contingencies are disclosed exclusive of GST.

At the time of preparing this plan, the government was considering proposals to increase the rate of GST from 12.5 per cent to 15 per cent. All rate factors discussed in this plan are based on the current rate of GST. Any future changes to GST rate may impact the final rate charged to ratepayers. This impact will depend on the timing of the introduction of tax change.

Cost Allocation

ODC has derived the cost of service for each significant activity of ODC using the cost allocation system outlined below.

Direct costs are those costs directly attributable to a significant activity. Indirect costs are those costs, which cannot be identified in an economically feasible manner, with a specific significant activity.

Direct costs are charged directly to significant activities. Indirect costs are charged to significant activities using appropriate cost drivers such as actual usage, staff numbers and floor area.

Trade and other payables

Trade and other accounts payable are recognised when ODC becomes obliged to make future payments resulting from the purchase of goods and services. Subsequent to initial recognition, trade payables and other accounts payable are recorded at amortised cost.

Financial Instruments issued by the Council

Debt and Equity instruments

Debt and equity instruments are classified as either liabilities or as equity in accordance with the substance of the contractual arrangement.

Interest and dividends

Interest and dividends are classified as expenses or as distributions of profit consistent with the balance sheet classification of the related debt or equity instrument.

Financial guarantee contract liabilities

Financial guarantee contract liabilities are measured initially at their fair value and are subsequently measured at the higher of the amount of the obligation under the contract, as determined in accordance with NZ IAS-37 'Provisions, Contingent Liabilities and Contingent Assets'; and the amount initially recognised less, where appropriate, cumulative amortisation recognised in accordance with NZ IAS-18 'Revenue'.

Statement of Cashflows

Cashflows from operating activities are presented using the direct method. Definitions of terms used in the Statement of cashflows:

Cash and cash equivalents includes cash in hand, deposits held at call with banks and other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

Investing activities comprise the purchase and sale of property, plant & equipment and investments.

Financing activities comprise the change in equity and debt capital structure of ODC

Operating activities include all transactions and events that are not investing or financing activities.

Critical accounting estimates and assumptions

In preparing these prospective financial statements ODC has made estimates and assumptions concerning the future. These estimates and assumptions may differ from the subsequent actual results. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations or future events that are believed to be reasonable under the circumstances. The estimates and assumption that have a significant risk of causing material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below:

Infrastructural assets

There are a number of assumptions and estimates used when performing depreciated replacement cost (DRC) valuations over infrastructural assets. These include:

The physical deterioration and condition of an asset, for example the Council could be carrying an asset at an amount that does not reflect its actual condition. This is particularly so for those assets, which are not visible, for example stormwater, wastewater and water supply pipes that are underground. This risk is minimised by Council performing a combination of physical inspections and condition modelling assessments of underground assets;

Estimating and obsolescence or surplus capacity of an asset; and

Estimates are made when determining the remaining useful lives over which the asset will be depreciated. These estimates can be impacted by the local conditions, for example weather patterns and traffic growth. If useful lives do not reflect the actual consumption of the benefits of the asset, then ODC could be over or under estimating the annual depreciation charge recognised as an expense in the Income Statement. To minimise this risk ODC's infrastructural asset useful lives have been determined with reference to the NZ Infrastructural Asset Valuation and Depreciation Guidelines published by the National Asset Management Steering Group, and have been adjusted for local conditions based on past experience. Asset inspections, deterioration and condition modelling are also carried out regularly as part of the ODC's asset management planning activities, which gives ODC further assurance over its useful life estimates.

Critical judgements in applying ODC's accounting policies

Management has exercised the following critical judgements in applying the ODC's accounting policies for the period of the Annual Plan:

Classification of property

ODC owns a number of properties, which are maintained primarily to provide housing to pensioners. The receipt of rental from these properties is incidental to holding these properties. These properties are held for service delivery objectives as part of the ODC's social housing policy. These properties are accounted for as property, plant and equipment.

Classification of investments

ODC owns a number of investments in other companies. The dividends received from these investments are incidental to holding the investments. These investments are held for strategic purposes, and are intended to be held for the long term. As such these investments have been classified as available for sale financial assets.

Useful lives of Property, Plant and Equipment

The useful lives of property, plant and equipment have been determined based on the asset management plans used during the creation of the LTCCP. For infrastructural assets this has been based on the information provided by the National Asset Management Steering Group (NAMS) regarding the useful life of infrastructural assets. For all other property, plant and equipment, the depreciation schedules included in the Income Tax Act have been used as a basis for setting the useful lives.

Additional Financial Information

Balanced Budget Requirement

Section 100 of the Local Government Act 2002 states:

- (1) A local authority must ensure that each year's projected operating revenues are set at a level sufficient to meet that year's projected operating expenses.
- (2) Despite subsection (1), a local authority may set projected operating revenues at a different level from that required by that subsection if the local authority resolves that it is financially prudent to do so, having regard to:
 - (a) the estimated expenses of achieving and maintaining the predicted levels of service provision set out in the LTCCP, including the estimated expense associated with maintaining the service capacity and integrity of assets throughout their useful life; and
 - (b) the projected revenue available to fund the estimated expenses associated with maintaining the service capacity and integrity of assets throughout their useful life;
 - (c) the equitable allocation of responsibility for funding the provision and maintenance of assets and facilities throughout their useful life; and
 - (d) the funding and financial policies adopted under section 102.

Council has decided not to fund depreciation on the following assets, while this does not comply with the legislation, it is acceptable providing appropriate community consultation has taken place.

Community Facilities – Depreciation has not been funded on some of these assets as they are considered non-strategic and will not be replaced once they are no longer useful.

Rural Fire – Depreciation has not been funded on some of these assets as they are considered non-strategic and will not be replaced once they are no longer useful.

Waipa Rural Water Supply – After consultation with the Water Supply Committee the decision was made not to fund depreciation. It was

considered that the scheme was relatively new with minimal renewal work required over the next 20 years and consumers had also paid a capital contribution to join the scheme. It is envisaged that sustaining current income levels over the term of the LTCCP will result in sufficient surpluses to fund desired capital expenditure.

	2010/11	2011/12
	\$	\$
Community Facilities		
Community Halls	10,200	10,600
Kawhia Community Centre	6,150	6,150
Kawhia Wharf	33,122	10,000
Kawhia Housing for the Elderly	5,013	5,000
Otorohanga Housing for the Elderly	26,250	26,000
	80,735	57,750
Rural Fire	8,000	8,000
Waipa Rural Water Supply	41,143	40,532
Depreciation not funded	129,878	106,282





FUNDING IMPACT STATEMENT

Introduction

The Local Government (Rating) Act 2002 sets out the methods by which local authorities can rate and the detailed criteria around their uses.

The Local Government Act 2002 sets out processes and policies that local authorities must apply in the establishment of their rating systems, including the provisions of information to communities.

This funding impact statement, which has been prepared in accordance with clause 13 of schedule 10 of the Local Government Act 2002, as well as Sections 13 to 19 of the Local Government (Rating) Act 2002, sets out:

-  The revenue and financing mechanisms used;
-  An indicative level or amount of funding for each mechanism;
-  Explanatory information supporting the use of general and targeted rates; and
-  A summary of the total rates requirement.

The application of funding methods to Council's activities is summarised in a table at the end of this section.

This statement should be read in conjunction with Council's Revenue and Financing policy that sets out Council's policies in respect of each source of funding of operating and capital expenses.

Revenue and Financing Mechanisms Background

The Revenue and Financing mechanisms to be used by the Council in relation to the Long-Term Council Community Plan can be found on page 65 of this funding impact statement. These apply to all years covered by this plan.

Amount of funds to be Produced

The amount of funds to be produced by each mechanism in relation to the Long-Term Council Community Plan can be found on page 65 of this funding impact statement.

The amount to be produced from each rating mechanism is further broken down by the Note of the funding impact statement.

General Rate

The valuation system to be used for the general rate is capital value.

Uniform Annual General Charge

A uniform annual general charge will be set at a fixed dollar amount for each separately used or inhabited part of a rating unit in the District.

A separately used or inhabited part of a rating unit includes any part of a rating unit separately used or inhabited by the owner or any other person who has the right to use or inhabit that part by virtue of a tenancy, lease or other agreement. As a minimum, the land or premises intended to form the separately used or inhabited part of the rating unit must be capable of actual habitation, or separate use. For the avoidance of doubt, a rating unit that has only one use (i.e. does not have separate parts or is vacant land) is treated as being one separately used or inhabited part.

Under the Local Government (Rating) Act 2002 the Council is required to ensure that its uniform charges do not exceed 30% of the total rates take. For the 2011/12 year the uniform charges equate to 22.39% of the total rates take.

Targeted Rates

Individual targeted rates to be set and assessed for the Long-Term Council Community Plan are listed on page 65 of this Funding Impact Statement.

Definitions of various categories of rateable land used on page 65 for setting targeted rates are as follows:

Land Transport Rate

All properties within the District fall under this category.

Rural Rate

All areas not within either the Otorohanga or Kawhia Communities fall under this category. Valuation numbers begin with 05550, 05620, 05650, 05670 or 05680.

Otorohanga Community Rate

The area of the Otorohanga Community is defined on a map approved by Council. Valuation numbers begin with either 05540 or 05541.

Kawhia Community Rate

The area of the Kawhia Community is defined on a map approved by Council. Valuation numbers begin with 05640.

Hall Targeted Rates

Hall areas are defined on maps approved by the hall committees and Council. Funds received are generally available to Hall Committees to go towards the operation, maintenance, renovation and/or extension of those facilities.

Water Supplied By Volume Rates – Rural Water Schemes (Arohena, Tihiroa, Ranginui and Waipa)

Separate rating units in the Rural Water Supply areas with water meters are levied a targeted rate for water usage. This rate is set on a per cubic metre usage basis.

Separate rating units in the Rural Water Supply areas also attract a charge for each meter connected to the Rural Water Scheme.

Otorohanga Refuse Targeted Rate

All properties situated in the Otorohanga Community that have a building erected thereon are levied a uniform targeted rate for each separately occupied portion of any building.

Security Targeted Rate

The area of benefit is defined on a map approved by Council.

Otorohanga Water Supply

All properties connected to the Otorohanga Water Supply Scheme are levied a rate per connection.

Otorohanga Sewerage

All properties that are connected to the Otorohanga Sewerage Treatment & Reticulation Scheme are levied a rate per separately used or inhabited part of the rating unit. All properties with four or less water closets or urinals pay a

flat fee. For all water closets or urinals over 4, a charge for each additional water closet or urinal applies.

Otorohanga Targeted Sewerage Loan Rate

Areas of benefit are defined on maps and approved by Council.

Otorohanga Targeted Water Loan Rate

Areas of benefit are defined on maps and approved by Council.

Water Supplied By Volume Rates - Otorohanga

Properties in the Otorohanga Community water supply area with water meters are levied a targeted rate for water usage over the free allowance. This rate is set on a per cubic metre usage basis.

Every non-rateable separate rating unit within the Otorohanga Community has a targeted rate per annum. Those that are metered are charged for consumption, with a minimum charge applying.

Properties outside the Otorohanga Community water supply area, whether rateable or non-rateable, that are using water from the Otorohanga scheme are levied a targeted rate for water usage, on a per cubic metre basis, with a minimum charge per annum.

All properties, either rateable or non-rateable, receiving an extraordinary supply from the Otorohanga Community Water Supply will have a charge for each water meter.

Kawhia Refuse Targeted Rate

All properties situated in the Kawhia Community that have a building erected thereon are levied a uniform targeted rate for each separately occupied portion of any building.

Kawhia Water Supply

All properties that are connected to the Kawhia Water Supply Scheme are levied a uniform targeted rate per connection.

Kawhia Targeted Water Loan Rate

Properties in the Kawhia Community water supply area are levied a targeted loan rate to finance loan repayment costs in respect of loans raised for capital expenditure on the Kawhia water scheme.

Water Supplied By Volume Rates - Kawhia

Separate rating units in the Kawhia Community water supply area with water meters are levied a targeted rate for water usage over the free allowance. This rate is set on a per cubic metre usage basis.

Separate rating units outside the Kawhia Community water supply area with water meters that are using water from the Kawhia scheme are levied a targeted rate for water usage, on a per cubic metre basis, with a minimum charge per annum.

All separate rating units, either rateable or non-rateable, receiving an extraordinary supply from the Kawhia Community Water Supply will have a charge for each water meter.

Water Supplied By Volume Rates – Kawhia (Peak Season Metered Water Charge)

Separate rating units, both rateable and non-rateable, in the Kawhia Community water supply area that would have been liable for a Development Contribution in respect of the Kawhia Water Treatment Plant Upgrade after 30 June 2009 (or which has provided water to such a rating unit from the Kawhia Community Supply) shall be charged for a proportion of metered water used during the period from 20 December to the following 20 February at a higher rate per cubic metre. The proportion of metered water used to which the Peak Season Metered Water Charge (PSMWC) shall be applicable for a particular rateable or non-rateable unit shall be established based upon the following table:

Water Consuming Unit Category	Proportion of metered water volume to which PSMWC charges applicable for consuming unit
New residential unit	100%
Unit identified as supplying water to another unit liable for PSMWC charges	100%
Addition of Minor Household Unit to existing residential lot to which PSMWC not applicable	33%
Other developments	Case by case assessments based upon the proportion of development contribution applicable Household Equivalent Units (HEUs) ³ as a proportion of the total Household Equivalent Units of the property after development. Example: 2 HEU property developed to 5 HEU Proportion = $(5 - 2)/5 = 60\%$

Differential Definitions

Properties within the Otorohanga Community may be charged targeted rates under one of two differentials. The differentials are applied based on the use to which the land is put.

The definitions of the two land use categories are:

 Otorohanga Commercial

 Otorohanga Residential

³ Where HEUs are defined as in Council's Policy on Development and Financial Contributions

Other Definitions

The definition of a separately used or inhabited part of a rating unit is the same as for the uniform annual general charge.

Metered supply for the purpose of extraordinary water supply shall exclude those properties where a water meter has been installed for research purposes only, or which do not otherwise satisfy the criteria for an Extraordinary Water Supply as defined below.

The supply of water to a customer which is used solely for domestic purposes in the dwelling unit shall be deemed to be an Ordinary Supply.

All other purposes for which water is supplied other than Ordinary Supply shall be deemed to be an Extraordinary Supply and may be subject to specific conditions and limitations. Extraordinary Supply, as defined in Council's Water Services Bylaw 2007, refers to the following circumstances:

All premises outside the Otorohanga and Kawhia Communities which are connected to and draw water from the public water supply networks serving those communities, excluding those premises within the defined area of the Waipa Rural Water Supply Scheme; and

All premises within the Otorohanga or Kawhia communities used for commercial, industrial or agricultural purposes, and schools, clubs and other non-residential premises where levels of water consumption would be expected to be significantly higher than that of a typical residential property.

Funding Impact Statement

(All figures GST exclusive)	<u>2010/11</u> Annual Plan	<u>2011/12</u> LTCCP	<u>2011/12</u> Annual Plan	Variance
	(000's)	(000's)	(000's)	(000's)
Gross Cost of Services				
Operating Expenditure				
Operating Expenses	12,526	13,078	12,939	(139)
Finance Costs	778	779	796	17
Total Operating Expenditure	13,304	13,857	13,735	(122)
Capital Expenditure				
Property, Plant and Equipment				
Renewals (Maintaining Service Capacity)	3,517	3,728	3,431	(297)
Growth (Improving Service Capacity)	330	68	192	124
Level of Service (Improvements to Service)	256	520	183	(337)
New Statutory Requirements	1,180	-	875	875
Loan Repayments	3,000	4,768	3,000	(1,768)
Total Capital Expenditure	8,283	9,084	7,681	(1,403)
Transfers to Reserves	119	972	171	(801)
Total Funding Requirement	21,706	23,913	21,587	(2,326)
Revenue and Financing Mechanisms (as defined in Revenue and Financing Policy)				
Sale of Property, Plant and Equipment	50	864	47	(817)
Contributions	25	25	15	(10)
Interest Revenue	14	32	7	(25)
Loans Raised	3,131	3,000	3,192	192
Rates	9,993	10,739	10,536	(203)
Subsidies	2,745	3,040	2,975	(65)
Activity Revenue	2,233	1,527	1,297	(230)
Funding from Non-Cash Expenses	3,108	4,413	3,218	(1,195)
Transfers from Reserves	407	273	300	27
Total Revenue and Financing Mechanisms	21,706	23,913	21,587	(2,326)

Rating Mechanisms Statement

(All figures GST Exclusive)	<u>2010/11</u> Annual Plan	<u>2011/12</u> LTCCP	<u>2011/12</u> Annual Plan	Variance
	(000's)	(000's)	(000's)	(000's)
Rating Mechanisms				
General Rate	1,935	2,078	1,989	(89)
Uniform Annual General Charge	1,211	1,339	1,325	(14)
Targeted Rates				
Land Transport Targeted Rate	4,243	4,452	4,427	(25)
Rural Targeted Rate	258	290	246	(44)
Otorohanga Community Targeted Rate	391	447	421	(26)
Kawhia Community Targeted Rate	97	101	133	32
Refuse Collection Targeted Rate	265	252	253	1
Water Supply Targeted Rate	356	384	366	(18)
Water Supply Targeted Loan Rate	80	105	89	(16)
Sewerage Treatment Targeted Rate	350	360	355	(5)
Sewerage Treatment Targeted Loan Rate	53	55	109	54
Rural Halls Targeted Rate	22	20	22	2
Aotea Erosion Targeted Rate	15	12	15	3
Aotea Erosion Targeted Loan Rate	15	15	16	1
CBD Development Rate	28	30	27	(3)
Security Patrol Rate	68	79	78	(1)
Water Supplied By Volume	558	673	606	(67)
Penalties	46	47	74	27
Total	9,991	10,739	10,551	(188)

2011/12 Rates Information

Total Revenue Required	Rates 2011/12 (GST Exclusive)	Categories on which Rate is set	Factor or Factors	Differential Categories	Differential Calculation	Indicative	
						Units of Measure	Rate or Charge
1,988,866	General Rate (partially funds activities as detailed below)	Every rating unit in the district	Rate in the \$ on capital value			3,590,935,800	\$0.0005539
1,324,691	Uniform Annual General Charge (partially funds activities as detailed below)	Every rating unit in the district	Fixed amount for each separately used or inhabited part of a rating unit			4,124.5	\$321.17
4,427,192	Land Transport Rate (partially funds the Land transport programme in compliance with the Revenue and Financing Policy).	Every rating unit in the district	Rate in the \$ on capital value			3,590,935,800	\$0.0009863
			Fixed amount for each separately used or inhabited part of a rating unit			4,124.5	\$214.68
246,040	Rural Targeted Rate (partially funds activities as detailed below)	Every rating unit in the defined rural rating area	Rate in the \$ on capital value			3,078,151,000	\$0.0000173
			Fixed amount for each separately used or inhabited part of a rating unit			2,184.5	\$88.19
420,706	Otorohanga Community Targeted Rate (partially funds activities as detailed below)	Every rating unit in the defined Otorohanga Community area	Rate in the \$ on capital value	Commercial Properties	Ratio 2.5	81,041,600	\$0.0008609
				Residential Properties	Ratio 1.0	255,022,400	\$0.0003443
			Fixed amount for each separately used or inhabited part of a rating unit			1,312	\$200.55

Total Revenue Required	Rates 2011/12 (GST Exclusive)	Categories on which Rate is set	Factor or Factors	Differential Categories	Differential Calculation	Indicative	
						Units of Measure	Rate or Charge
132,752	Kawhia Community Targeted Rate (partially funds activities as detailed below)	Every rating unit in the defined Kawhia Community area	Rate in the \$ on capital value Fixed amount for each separately used or inhabited part of a rating unit			168,736,800 617	\$0.0004579 \$89.94
142,918	Refuse Collection Targeted Rate Otorohanga	Every rating unit in the defined Otorohanga Community area	Fixed amount for each separately used or inhabited part of a rating unit			1,350	\$105.86
110,312	Refuse Collection Targeted Rate Kawhia	Every rating unit in the defined Kawhia Community area	Fixed amount for each separately used or inhabited part of a rating unit			529	\$208.53
245,000	Water Supply Targeted Rate Otorohanga	Every rating unit in the defined Otorohanga Water Supply area	Fixed amount for each separately used or inhabited part of a rating unit	Otorohanga Community Outer Area	Ratio 1.0 Ratio 1.0	1,361 4	\$179.30 \$243.85
121,170	Water Supply Targeted Rate Kawhia	Every rating unit in the defined Kawhia Water Supply area	Fixed amount for each separately used or inhabited part of a rating unit			422	\$287.13
57,380	Water Supply Targeted Loan Rate – Otorohanga	Every rating unit in the defined Otorohanga Water Supply area	Rate in the \$ on capital value	Commercial Properties Residential Properties	Ratio 2.5 Ratio 1.0	69,870,000 255,022,400	\$0.0003338 \$0.0001335
17,911	Water Supply Targeted Loan Rate – Kawhia	Every rating unit in the defined Kawhia Water Supply area	Rate in the \$ on capital value			123,214,000	\$0.0001454

Total Revenue Required	Rates 2011/12 (GST Exclusive)	Categories on which Rate is set	Factor or Factors	Differential Categories	Differential Calculation	Indicative	
						Units of Measure	Rate or Charge
13,981	Water Supply Targeted Loan Rate – Arohena Rural Scheme	Every rating unit in the defined Arohena Rural Water Scheme area	Rate in the \$ on capital value	Arohena Rural Water Scheme		117,420,000	\$0.0001191
355,000	Sewerage Treatment Targeted Rate	Every rating unit in the defined Otorohanga Sewerage Treatment area	Fixed amount for each separately used or inhabited part of a rating unit	1 unit 2 to 4 5 or more	per urinal	1,324 30	\$267.12 No charge \$44.44
109,400	Sewerage Treatment Targeted Loan Rate	Every rating unit in the defined Otorohanga Sewerage Treatment area	Rate in the \$ on capital value	Commercial Properties Residential Properties	Ratio 2.5 Ratio 1.0	69,173,300 242,223,900	\$0.0006588 \$0.0002635
22,194	Rural Halls Targeted Rate	Every rating unit within the defined Rural Hall areas	Rate in the \$ on capital value	Arohena Kio Kio Puketotara/Ngutunui Maihihi Honikiwi		176,814,100 276,450,500 244,713,200 125,413,100 125,615,100	\$0.000005 \$0.000009 \$0.000003 \$0.000017 \$0.000013
			Fixed amount for each separately used or inhabited part of a rating unit	Arohena Kio Kio Crossroads Puketotara/ Ngutunui Otewa Whawharua		60 185 168 262 128 74	\$45.00 \$20.00 \$15.00 \$9.00 \$18.00 \$10.00
15,000	Aotea Erosion Targeted Rate	Every rating unit within the defined Aotea Community area	Fixed amount for each rating unit			166	\$90.36

Total Revenue Required	Rates 2011/12 (GST Exclusive)	Categories on which Rate is set	Factor or Factors	Differential Categories	Differential Calculation	Indicative		
						Units of Measure	Rate or Charge	
15,625	Aotea Erosion Targeted Loan Rate	Every rating unit within the defined Aotea Community area	Fixed amount for each property that did not make a capital contribution			28	\$558.02	
28,016	CBD Development Rate	Every commercial property within the defined Otorohanga Commercial area	Rate in the \$ on capital value			81,041,600	\$0.0001103	
			Fixed amount for each rating unit			151	\$126.32	
77,528	Security Patrol Rate	Every commercial property within the defined Otorohanga Commercial area	Rate in the \$ on capital value			46,705,200	\$0.0008300	
			Fixed amount for each rating unit			120	\$323.03	
481,000	Water Supplied by Volume – Rural Water Supplies	Every property connected to the defined Rural Water Schemes.	Fixed amount for each cubic metre of water consumed	Arohena			351,937	\$0.35
				Tihiroa			187,429	\$0.70
				Ranginui			148,000	\$0.30
				Waipa			217,951	\$0.52
			Fixed amount per meter	Arohena			71	\$377.78
				Tihiroa			47	\$400.00
				Ranginui	First meter		7	\$1,800.00
					Additional meters		10	No charge
				Waipa			120	\$88.88
115,000	Water Supplied by Volume – Otorohanga Water Supply	Every property connected to the defined Otorohanga Water Supply Scheme	Fixed amount for each cubic metre of water consumed (220 cubic metre free allowance)	Rateable properties	% of Revenue	87,581	\$0.57	
				Non-rateable properties	51.1%			3.2%

Total Revenue Required	Rates 2011/12 (GST Exclusive)	Categories on which Rate is set	Factor or Factors	Differential Categories	Differential Calculation	Indicative	
						Units of Measure	Rate or Charge
				Property outside Otorohanga Community	45.7%	58,859	\$0.76
			Fixed amount per meter	Non rateable inside Community		10	\$178.25
				All connected properties		150	\$102.22
9,000	Water Supplied by Volume – Kawhia Water Supply	Every property connected to the defined Kawhia Water Supply Scheme	Fixed amount for each cubic metre of water consumed (220 cubic metre free allowance)	Within Community	% of Revenue 68.5%	5,064	\$1.01
				Outside Community	31.5%	2,010	\$1.17
			Fixed amount per meter	All connected properties		15	\$102.22
1,000	Water Supplied by Volume – Kawhia Water Supply (PSMWC)	Every property connected to the defined Kawhia Water Supply Scheme meeting the conditions.	Fixed amount for each cubic meter of water consumed between 20 December and 20 February each year.			98	\$10.22
10,477,682	TOTAL						

Rate Contributions to Activities

Unifrom Annual General Charge and Community Fixed Targeted Rates

	District	Rural Community	Otorohanga Community	Kawhia Community
Democratic Process	84.98		39.31	39.01
Corporate Planning	36.40			
District Promotion	31.23			
Policy Development	48.27			
Civil Defence	13.22			
Environmental Health	11.27			
Dog Control	3.23			
Ranging & Impounding	0.43			
Litter Control	7.10			
District Co-Ordinator Scheme	11.98			
Parks & Reserves	25.16			
Refuse	0.00	18.76		
Water Supply	6.76			
Otorohanga Sewerage	4.55			
Library	27.19			
Public Conveniences	5.84			
Kawhia Medical Centre	0.35			2.79
Kawhia Wharf	3.22			8.53
District Property		-1.89	1.92	4.81
Pool		71.32	152.29	14.36
Security Patrol			7.04	
Kawhia Community Centre				20.45
	\$321.17	\$88.19	\$200.55	\$89.94

General Rate and Targeted Community Rates

The following schedule indicates how the proportion of general rates, and targeted rates set as a rate in the dollar on capital value, are spent on individual activities, for each \$10,000 of capital value.

	District	Rural Community	Otorohanga Community Residential	Otorohanga Community Commercial	Kawhia Community
Democratic Process	\$0.98		\$1.13	\$2.82	\$1.43
Corporate Planning	\$0.42				
District Promotion	\$0.24				
Environmental Services Manager	\$0.06				
Planning & Development	\$0.47				
Policy Development	\$0.55				
Building Control	\$0.54				
Environmental Health	\$0.13				
Litter Control	\$0.04				
District Co-Ordinator Scheme	\$0.07				
Council Support	\$0.32				
Refuse	\$0.00				
Parks & Reserves	\$0.85				
Library	\$0.47				
Security Patrol	\$0.01				
Cemeteries	\$0.12				
Public Conveniences	\$0.24				
Kawhia Wharf	\$0.04				\$0.31
Kawhia Medical Centre	\$0.00				\$0.10
Land Drainage		\$0.01			
Rural Fire		\$0.12			
District Property		-\$0.01	\$0.05	\$0.14	\$0.18
Stormwater		\$0.05	\$2.26	\$5.65	\$2.56
Property Development			\$0.00	\$0.00	
	\$5.54	\$0.17	\$3.44	\$8.61	\$4.58

Examples of Contributions to Council Services – 2011/12 year

Property Value	250,000	300,000	250,000	500,000	200,000	300,000	1,000,000	1,500,000	4,500,000
	Otorohanga Residential	Otorohanga Residential	Otorohanga Commercial	Otorohanga Commercial	Kawhia		Rural		
Activity									
Democratic Process	176.87	187.38	219.13	313.98	172.04	196.06	182.61	231.43	524.32
Corporate Planning	46.86	48.95	46.86	57.32	44.77	48.95	78.23	99.14	224.61
District Promotion	37.20	38.40	37.20	43.18	36.01	38.40	55.14	67.10	138.85
Policy Development	62.14	64.91	62.14	76.00	59.36	64.91	103.73	131.46	297.84
Civil Defence	13.22	13.22	13.22	13.22	13.22	13.22	13.22	13.22	13.22
Environmental Health	14.51	15.15	14.51	17.74	13.86	15.15	24.21	30.69	69.53
Dog Control	3.23	3.23	3.23	3.23	3.23	3.23	3.23	3.23	3.23
Ranging & Impounding	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Litter Control	8.12	8.32	8.12	9.14	7.91	8.32	11.18	13.21	25.45
District Co-Ordinator Scheme	13.67	14.01	13.67	15.37	13.33	14.01	18.75	22.14	42.48
Parks & Reserves	46.45	50.71	46.45	67.74	42.19	50.71	110.33	152.91	408.41
Refuse	121.74	121.74	121.74	121.74	239.81	239.81	18.76	18.76	18.76
Water Supply	212.95	212.95	212.95	212.95	336.96	336.96	6.76	6.76	6.76
Otorohanga Sewerage	311.76	311.76	311.76	311.76	4.55	4.55	4.55	4.55	4.55
Library	38.90	41.24	38.90	50.62	36.56	41.24	74.04	97.47	238.04
Public Conveniences	11.77	12.95	11.77	17.70	10.58	12.95	29.56	41.43	112.61
Kawhia Medical Centre	0.45	0.47	0.45	0.55	5.26	6.32	0.75	0.95	2.16
Kawhia Wharf	4.14	4.33	4.14	5.06	18.72	22.21	6.91	8.76	19.85
District Property	0.00	0.00	0.00	0.00	8.32	10.08	-3.23	-3.90	-7.91
Pool	152.29	152.29	152.29	152.29	14.36	14.36	71.32	71.32	71.32
Security Patrol	7.36	7.42	617.47	856.42	0.26	0.39	1.29	1.94	5.82
Kawhia Community Centre	0.00	0.00	0.00	0.00	20.45	20.45	0.00	0.00	0.00
Environmental Services Manager	1.40	1.68	1.40	2.80	1.12	1.68	5.61	8.41	25.24
Planning & Development	11.63	13.95	11.63	23.25	9.30	13.95	46.50	69.75	209.25
Building Control	13.52	16.23	13.52	27.05	10.82	16.23	54.09	81.14	243.42
Council Support	7.93	9.52	7.93	15.87	6.35	9.52	31.73	47.60	142.80
Cemeteries	3.07	3.69	3.07	6.14	2.46	3.69	12.29	18.43	55.30
Rural Fire	0.00	0.00	0.00	0.00	0.00	0.00	12.46	18.69	56.07
Stormwater	56.53	67.84	141.35	282.71	51.26	76.90	4.80	7.20	21.60
Land Transport	530.43	587.14	530.43	813.98	473.72	587.14	1381.08	1948.18	5350.78
Sewerage Loan	75.75	90.9	189.4	378.8	0.00	0.00	0.00	0.00	0.00
Water Loan	38.4	46.08	95.975	191.95	33.44	50.16	0.00	0.00	0.00
Land Drainage	0.00	0.00	0.00	0.00	0.00	0.00	0.94	1.41	4.24
Property Development	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CBD Development	0.00	0	176.995	208.72	0.00	0.00	0.00	0.00	0.00
	\$ 2,022.30	\$ 2,146.48	\$ 3,107.73	\$ 4,297.29	\$ 1,690.23	\$ 1,921.56	\$ 2,360.88	\$ 3,213.41	\$ 8,328.60

Proposed Rates Levies and Funding Mix

Otorohanga District

		2010/2011			2011/2012		
		Factor (Capital Value x1000)	Rate	\$	Factor (Capital Value x1000)	Rate	\$
General Rate							
Otorohanga Rural	Capital Value	3,077,794.5	0.0536	1,649,914	3,100,517.4	0.05539	1,717,244
Otorohanga Community	Capital Value	348,926.7	0.0536	187,049	324,791.4	0.05539	179,888
Kawhia Community	Capital Value	182,582.0	0.0536	97,877	165,627.0	0.05539	91,734
		<u>3,609,303.2</u>		<u>1,934,840</u>	<u>3,590,935.8</u>		<u>1,988,866</u>
Uniform Annual General Charge							
Otorohanga Rural	per Property	2,167.0	\$295.30	639,906	2,194.5	\$321.17	704,824
Otorohanga Community	per Property	1,317.0	\$295.30	388,904	1,312.0	\$321.17	421,384
Kawhia Community	per Property	616.0	\$295.30	181,902	618.0	\$321.17	198,486
		<u>4,100.0</u>		<u>1,210,712</u>	<u>4,124.5</u>		<u>1,324,691</u>
Separate Rooding Rate							
Otorohanga Rural	Capital Value	3,078,289.5	0.0940	2,894,510	3,100,517.4	0.09863	3,058,052
Otorohanga Community	Capital Value	348,926.7	0.0940	328,095	324,791.4	0.09863	320,343
Kawhia Community	Capital Value	182,582.0	0.0940	171,682	165,627.0	0.09863	163,359
		<u>3,609,798.2</u>		<u>3,394,287</u>	<u>3,590,935.8</u>		<u>3,541,754</u>
Separate Rooding Uniform Annual Charge							
Otorohanga Rural	per Property	2,166.0	\$207.02	448,404	2,194.5	\$214.68	471,111
Otorohanga Community	per Property	1,317.0	\$207.02	272,644	1,312.0	\$214.68	281,657
Kawhia Community	per Property	616.0	\$207.02	127,524	618.0	\$214.68	132,671
		<u>4,099.0</u>		<u>848,572</u>	<u>4,124.5</u>		<u>885,438</u>
Total Rate Levy District Wide				\$7,388,410			\$7,740,749
Rate Revenue Increase				4.1%			4.6%

Otorohanga Rural

		2010/2011			2011/2012		
		Factor (Capital Value x1000)	Rate	\$	Factor (Capital Value x1000)	Rate	\$
Rural Separate Rate	Capital Value	3,065,034.6	0.0018	53,522	3,078,151.0	0.00173	53,391
Rural Uniform Separate Charge	per Property	2,167.0	\$94.33	204,408	2,184.5	\$88.19	192,649
				257,930			246,040
Water Supply Rates							
Arohena RWS Loan	Capital Value	117,176.0	0.0124	14,502	117,420.0	0.01191	13,981
Halls							
Arohena Hall	Capital Value	174,056.1	0.0004	774	176,814.1	0.00050	884
Arohena Hall	Capital Value	60.0	\$40.00	2,400	60.0	\$45.00	2,700
Kio Kio Hall	Capital Value	272,928.9	0.0008	2,183	276,450.5	0.00090	2,488
Kio Kio Hall	per Property	190.0	\$17.78	3,378	185.0	\$20.00	3,700
Crossroads Hall	per Property	166.0	\$13.33	2,213	168.0	\$15.00	2,520
Puketotara/Ngutunui Hall	Capital Value	249,340.7	0.0003	665	244,713.2	0.00030	734
Puketotara/Ngutunui Hall	per Property	258.0	\$8.00	2,064	262.0	\$9.00	2,358
Maihihi Hall	Capital Value	123,464.6	0.0015	1,866	125,413.1	0.00170	2,132
Honikiwi Hall	Capital Value	128,204.3	0.0012	1,481	125,651.1	0.00130	1,633
Otewa Hall	per Property	128	\$16.00	2,048	128.0	\$18.00	2,304
Whawharua Hall	per Property	75.0	\$8.89	667	74.0	\$10.00	740
District Wide	Various			5,632,733			5,951,232
Total Rate Levy Otorohanga Rural				\$5,924,904			\$6,233,447
Rate Revenue Increase				3.5%			4.96%

Otorohanga Community

		2010/2011			2011/2012		
		Factor (Capital Value x1000)	Rate	\$	Factor (Capital Value x1000)	Rate	\$
Separate Otorohanga Community Rate							
Differential Rating Area No 1	Capital Value	82,529.1	0.0762	62,876	81,041.6	0.08609	69,766
Differential Rating Area No 2	Capital Value	276,402.7	0.0305	84,233	255,022.4	0.03443	87,817
		358,931.8		147,109	336,064.0		157,583
Separate Otorohanga Community Uniform Annual Charge							
Uniform Annual General Charge	per property	1,306	\$186.73	243,846	1,312	\$200.55	263,123
Sewerage Loan Special Rate							
Differential Rating Area No 1	Capital Value	71,037.5	0.0300	21,335	69,173.3	0.06588	45,570
Differential Rating Area No 2	Capital Value	264,284.7	0.0120	31,749	242,223.9	0.02635	63,829
		335,322.2		53,084	311,397.2		109,400
Water Loan Special Rate							
Differential Rating Area No 1	Capital Value	71,677.5	0.0286	20,492	69,870.0	0.03338	23,325
Differential Rating Area No 2	Capital Value	277,332.7	0.0114	31,715	255,022.4	0.01335	34,055
		349,010.		52,208	324,892.4		57,380
Refuse Rate							
Separate Uniform Refuse Rate	Per Unit	1,332	\$109.81	146,260	1,350	\$105.86	142,918
Water Supply Rates							
Separate Water Rate	Per Connection	1,341	\$178.25	239,030	1,361	\$179.30	244,025
Outer Area Water Rate	Per Connection	4	\$242.42	970	4	\$243.85	975
				240,000			245,000
Sewerage Rate							
Separate Sewerage Rate	Per Connection	1,307	\$266.77	348,667	1,324	\$267.12	353,667
Separate Sewerage Rate	Not Connected	30	\$44.44	1,333	30	\$44.44	1,333
				350,000			350,000
Security Patrol							
Separate Security Patrol Rate	Capital Value	48,790.2	0.0697	34,000	46,705.2	0.08300	38,764
Separate Uniform Annual Charge	per property	120	\$283.33	34,000	120	\$323.03	38,764
				68,000			77,528
CBD Development Rate							
Separate CBD Rate	Capital Value	82,529.1	0.0099	8,175	81,041.6	0.01103	8,941
Separate CBD Uniform Annual Charge	per property	150	\$132.93	19,939	151	\$126.32	19,075
				28,114			28,016
District Wide Rates	Various			1,176,693			1,203,269
Total Rate Levy Otorohanga Community				\$2,505,344			\$2,639,215

Rate Revenue Increase	4.5%	4.88%
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Kawhia Community

		Factor (Capital Value x1000)	2010/2011 Rate	\$	Factor (Capital Value x1000)	2011/2012 Rate	\$
Separate Kawhia Community Rate	Capital Value	185,831.8	0.0299	55,478	168,736.8	0.04579	77,262
Separate Kawhia Community Uniform Annual Charge	per Property	616.0	\$67.39	41,512	617.0	\$89.94	55,490
				96,990			132,752
Aotea Erosion Protection Rate							
Aotea Erosion Separate Rate	per Property	163	\$92.02	15,000	166	\$90.36	15,000
Aotea Erosion Loan Rate	per Property	27	\$567.30	15,317	28	\$558.02	15,625
Separate Water Rate - Debt Servicing		137,461.0	0.0099	13,594	123,214.0	0.01454	17,911
Separate Water Rate-Connected Properties	per Connection	424	\$274.44	116,363	422	\$287.13	121,170
				116,363			121,170
Kawhia Refuse Rate	per unit	530	\$223.89	118,664	529	\$208.53	110,312
District Wide Rates	Various			579,984			586,249
Total Rate Levy Kawhia Community				\$954,911			\$999,018
Rate Revenue Increase				4.9%			4.77%

Combined Summary

	Rating Areas Otorohanga Rural	Otorohanga Community	Kawhia Community	Total
Rate Levies 2010	5,938,926	2,516,496	953,536	9,408,957
Proposed Rate Levies 2011	6,233,447	2,639,215	999,018	9,871,680
Total Estimated Increase	\$294,522	\$122,719	\$45,482	\$462,723
% Rate Revenue Increase	4.96%	4.88%	4.77	4.92%
Rateable Capital Values	\$3,078,150,986	\$247,702,200	\$168,736,813	\$3,594,589,999

ORGANISATION

District Personnel

Mayor:
Dale Williams

Phone (Bus): (07) 873 4000
Fax: (07) 873 4300
Mob: (0274) 691 933
Postal: PO Box 11, Otorohanga
Website: www.otorohanga.co.nz

Deputy Mayor:
Sue Blackler – Wharepuhunga Ward

(07) 872 2760

Councillors:

Roy Johnson – Waipa Ward
Ken Phillips – Kiokio/ Korakonui Ward
Andrew Ormsby – Otorohanga Ward
Max Baxter – Tihiroa Ward
Deborah Pilkington – Kawhia Ward
Robert Prescott – Otorohanga Ward

(07) 873 0909
(07) 873 8416
(07) 873 8300
(07) 871 2707
(07) 871 0654
(07) 873 8941

Otorohanga Community Board:

Robert Prescott – Chair
Liz Cowan – Deputy
Dave Williams
Andrew Ormsby
Phil Tindle
Anne Laws

(07) 873 8941
(07) 873 0849
(07) 873 6668
(07) 873 8300
(07) 873 8810
(07) 873 8508

Kawhia Community Board:

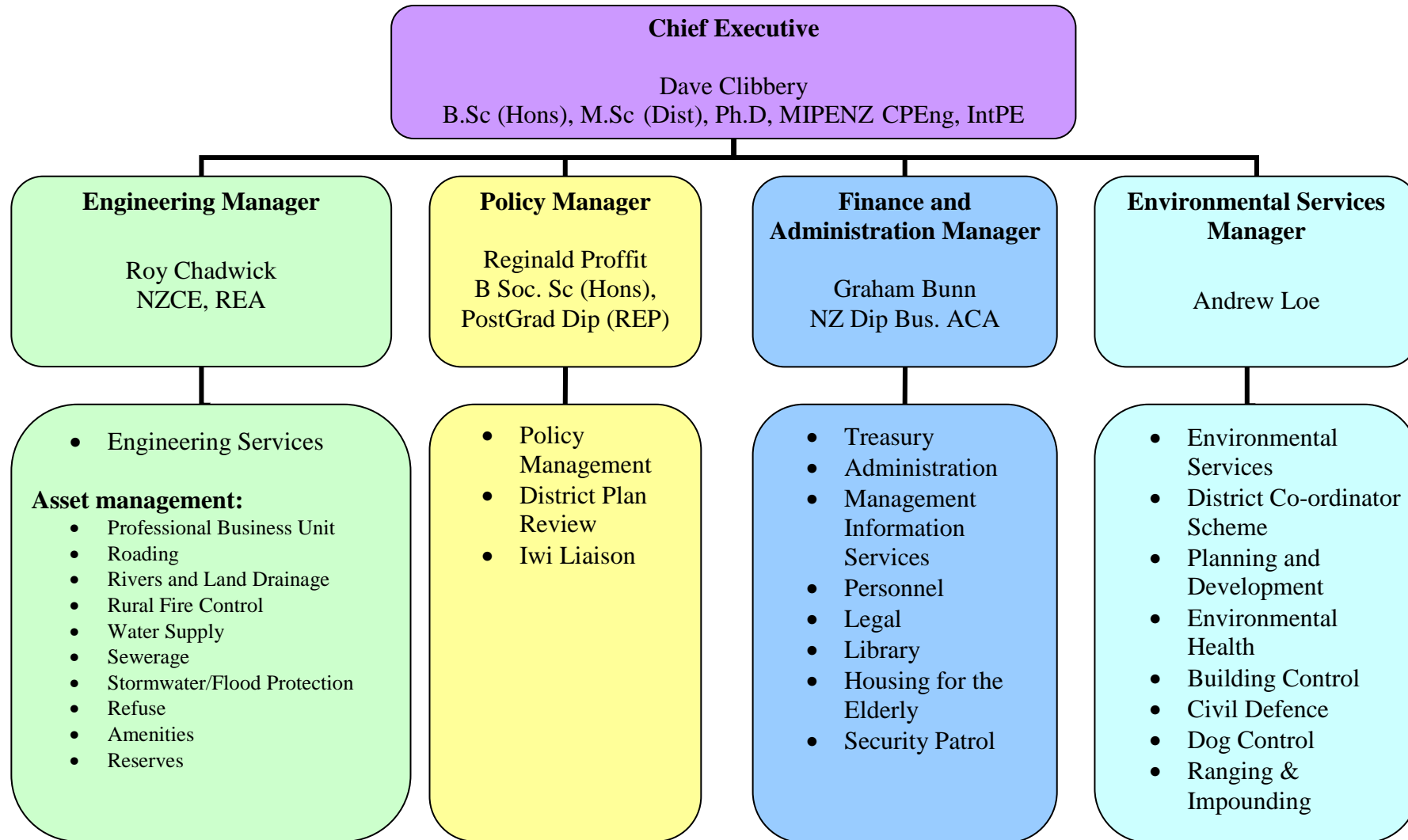
Hano Ormsby – Chair
Lou Sherman – Deputy
Deborah Pilkington
Jan Bennett
Kit Jeffries
Geoff Good

(07) 871 0880
(07) 871 0782
(07) 871 0654
(07) 871 0276
(07) 873 7615
(07) 847 8983

Contact Details

Postal Address: PO Box 11, Otorohanga
Council Chambers: Maniapoto Street, Otorohanga
Telephone Number: (07) 873 4000
Free phone, ratepayers only: 0800 734 000
Fax Number: (07) 873 4300
Email: info@otorohanga.govt.nz
Website: www.otorohanga.co.nz
Bankers: Bank of New Zealand, Otorohanga
Auditors: Deloitte, Hamilton
Solicitors: Gallie Miles, Te Awamutu

Management Structure



District Background

Otorohanga District is located some 50 kilometres south of Hamilton. The area administered by the Council covers 1976 sq.km and extends from the Kawhia and Aotea Harbours on the west coast for a distance of 90km to the eastern extremity near Mangakino. Included within the District are the urban communities of Otorohanga, Kawhia and Aotea.

Geographically, the District comprises three distinct areas of approximately equal size. The eastern and western areas have predominantly more hills than the central area which is the southern limit of the Waikato Basin. Farming is the dominant industry with sheep and cattle farming in the hill country and intensive dairy farming in the central area. Horticulture and cropping are lesser but developing activities.

The original Otorohanga County was formed on 1 April 1922 and arose out of the amalgamation of the former Wharepapa and Mangaorongo Roads Board and part of the Waitomo County. The northern half of the former Kawhia County was amalgamated into the District on 1 April 1956.

On 1 November 1971, the County of Otorohanga and the Borough of Otorohanga were united to form a new County of Otorohanga. At the time of the union there was no provision for "District" Council status, which only became available in 1978 following an amendment to the Local Government Act 2002.

The change in designation from a County Council to a District Council took place on 1 April 1979 and was made primarily to give recognition to the fact that Council is a rural-urban council with the urban area an integral part of the organisation. The Council has, over the years, assumed the functions of all the Drainage Boards in the District.

In 1985 the Council also took over the function of the Otorohanga Pest Destruction Board. However, with local government reorganisation, this latter function became the responsibility of the Waikato Regional Council (Environment Waikato). As a consequence of these changes over the years, the Council believes that it is able to function as an effective and independently viable unit of local government with adequate staff and resources to administer a comprehensive range of services for its constituent ratepayers and residents.

Access is provided by a roading network totalling 901.5km in length. State Highways 3, 31 and 39 account for 94.5km of this and are maintained by Transfield under contract to Transit New Zealand at no cost to Council. The balance of 807km comprises 514km of sealed pavements of varying widths and 293km of metalled roads. Of these 28km of sealed roads are within the urban communities of Otorohanga and Kawhia as are 0.5km of the unsealed roads. Within the Council maintained roading network are 154 bridges totalling 1995m in length and including 28 stock access structures.

Since the Otorohanga County was first constituted, the prime aim of Council has been extension and improvement of the roading system as a means of encouraging land development and stimulating primary production. The Council Office is located in the Community of Otorohanga which is situated on the Main Trunk Railway and State Highway No.3.

The town has good shopping facilities, three modern primary schools and a College, good medical facilities and caters for a wide range of sporting and cultural activities. Otorohanga is centrally placed, being within easy driving distance of Auckland, Hamilton, Tauranga, Rotorua, Taupo and New Plymouth.

The town has a population of 2720 and is an important focus for tourist activities in the North King Country area. Being 16 kilometres north-west of Waitomo, Otorohanga is the closest town to the world famous glowworm caves.

Kawhia, a small holiday resort on the west coast, is also within the District. It is located on the shores of the Kawhia Harbour some 57 kilometres west of Otorohanga via State Highway 31, and has a permanent population of 384 with this increasing to over 3000 at peak holiday periods.

Kawhia is the home of the Tainui people who settled there 600 to 700 years ago. The Kawhia Harbour covers more than 6,000 hectares, with five rivers feeding into it. It is a popular and productive fishing spot.

Statistics

Area and Population

Area (square kilometres)	1,976
Population (2006 Census figures)	9,516

Communities

	<i>Area</i>	<i>Population</i>
Otorohanga	507 ha	2,661
Kawhia	161 ha	384
Rural	196,932 ha	6,471
TOTAL	197,600 ha	9,516

Valuation

Number of Rateable Properties	5,135
Number of Non-Rateable Properties	367
Rateable Capital Value	\$3,610,892,750
Date of last Revision of Values	1 September 2010

Estimated Public Debt as at 30/06/11

Public Debt Outstanding	\$13,126,237
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DATE OF CONSTITUTION OF DISTRICT

1 November 1989



Schedule of Fees and Charges

All Fees include GST at the prevailing rate.

	1 October 2010	1 July 2011		1 October 2010	1 July 2011
NETWORK SERVICES					
TEMPORARY ROAD CLOSURE COSTS					
Approved Community Events The Event is being organised by a non-commercial, not-for-profit organisation The Event is appropriate for all members of the Community to enjoy The Event have had event at least annually for 3 years e.g. Fishing Contest, Christmas Parade, Kawhia Regatta, Kai Festival					
Application – Local Roads					
Application Fee	No Charge	No Charge			
External Advertising	Actual costs	Actual costs			
Other Events – Sealed Roads (Rally's, Hill Climbs, Car Testing, Cycle Races etc) (Each application will be considered on its merits)					
Application fee for administering the Road closure	\$400.00	\$400.00			
External Advertising	Actual costs	Actual costs			
Other Events – Unsealed Roads (Rally's, Hill Climbs, Car Testing, Cycle Races etc) (Each application will be considered on its merits)					
Application fee for administering the Road closure and Damage assessment	\$2,000.00	\$2,000.00			
Plus, Bond (per road per day, unsealed roads only)	\$2,000.00	\$2,000.00			
External Advertising	Actual costs	Actual costs			
Reimbursement	Actual Costs	Actual Costs			
			STOCK DROVING		
			Refundable Bond (Costs or expenses covered by droving)	\$625.00	\$625.00
			Construction of a cattle race on a road reserve		
			Application Fee	\$145.00	\$145.00
			Installation of a road crossing for dairy cattle		
			Application Fee	\$145.00	\$145.00
			Cattle Underpass		
			Refundable Bond (To ensure satisfactory completion of the work)	\$1,000.00	\$1,000.00
			KERB / FOOTPATH CROSSING BOND		
			A deposit toward the cost of reinstatement of road carriageway or berm, from damage caused by building works	\$1,000.00	\$1,000.00
			A deposit toward the cost of construction of a new kerb crossing. (Adj. at completion of work to actual cost)	\$1,000.00	\$1,000.00
			OR		
			A bond where a new or upgraded vehicle entrance will be installed by a preapproved Contractor directly by the owner	\$1,000.00	\$1,000.00

NETWORK SERVICES		1 October 2010	1 July 2011
WATER CONNECTION CHARGES			
(RURAL WATER SUPPLIES ONLY)			
<u>Connection Fee</u>			
Arohena	Capital Contribution	Set on Application	Set on Application
	Connection Costs	Actual	Actual
	Administration Fee	\$315.00	\$315.00
Ranginui	Capital Contribution	Set on Application	Set on Application
	Connection Costs	Actual	Actual
	Administration Fee	\$315.00	\$315.00
Tihiroa	Capital Contribution	Set on Application	Set on Application
	Connection Costs	Actual	Actual
	Administration Fee	\$315.00	\$315.00
Waipa	Capital Contribution	\$45 per k LV	\$45 per k LV
	Connection Costs	Actual	Actual
	Administration Fee	\$315.00	\$315.00
Special Meter reading fee		\$100.00	\$100.00

	1 October 2010	1 July 2011	
Otorohanga Community			
<u>OTOROHANGA RECYCLING CENTRE FEES</u>			
Recycling (sorted)			
Plastic Milk bottles	Washed & squashed	Free	Free
Soft drink (1 & 2)	Washed & squashed	Free	Free
Steel cans	Washed & squashed	Free	Free
Aluminium cans	Washed & squashed	Free	Free
Paper	No food	Free	Free
Cardboard	No food / flattened	Free	Free
Scrap Metal		Free	Free
Lead-Acid battery	Each	\$5.00	\$5.00
LPG bottles (must be degassed)	Each	\$10.00	\$10.00
Computer	Each	\$15.00	\$15.00
Electric motor	Each	\$10.00	\$10.00
Clean reusable timber		Free	Free
Firewood timber	trailer	\$10.00	\$10.00
Car Tyres (must be derimmed)	Each	\$6.00	\$6.00
4x4 Tyres (must be derimmed)	Each	\$9.00	\$9.00
Truck Tyres (must be derimmed)	Each	\$20.00	\$20.00
Cleanfill/Greenwaste	Per m³	\$30.00	\$30.00
(no weeds or flax)			
Standard bag	Each	\$3.00	\$3.00
Large bag	Each	\$5.00	\$5.00
Car boot	Per load	\$10.00	\$10.00
6 x 4 trailer / ute	Per load	\$30.00	\$30.00
Other	Per m³	\$30.00	\$30.00

NETWORK SERVICES			
		1 October 2010	1 July 2011
Refuse	Per m³		
Official bag	Each	Free	Free
Standard bag	Each	\$4.00	\$4.00
Large bag	Each	\$7.00	\$7.00
Whiteware (must be degassed)	Each	\$10.00	\$10.00
Television	Each	\$25.00	\$25.00
Video recorder	Each	\$5.00	\$5.00
Toaster/kettle	Each	\$5.00	\$5.00
Timber	Per m³ load	\$55.00	\$55.00
TRADE WASTE			
(Trade Waste By Law)			
Application Fee	All Classes	\$100.00	\$100.00
Controlled Consents	1 yearly fee	\$120.00	\$120.00
Controlled Consents	3 yearly fee*	\$240.00	\$240.00
(Set on Application-Refer to By Law)			
Conditional Consents			
Discharge of Septic Tank Waste			
Domestic Septic Waste (Within District)	Per m³*	\$10.20	\$13.00
Domestic Septic Waste (Outside District)	Per m³*	\$60.00	\$65.00
* Conditions Apply			
WATER CONNECTION CHARGES			
Application Fee Within Otorohanga Community			
Application fee		\$195.00	\$195.00
Standard Domestic Connection (for 20 / 25mm service within 4.0m of the watermain) if by ODC contractor		\$737.00	\$737.00

		1 October 2010	1 July 2011
Special Meter Reading		\$100.00	\$100.00
All other connections	Fixed price quote to be provided by Council approved Contractor		
Application Fee - Outside Otorohanga Communities			
Application fee		\$195.00	\$195.00
Capital Contribution		\$1,535.00	\$1,535.00
Standard Domestic Connection	Fixed price quote to be provided by Council approved Contractor		
Extraordinary Use			
Right to withdraw from Fire Hydrant	1 day	\$100.00	\$100.00
Right to withdraw from Fire Hydrant	1 year	\$750.00	\$750.00
* Conditions Apply			
SEWER CONNECTION FEE			
Within Otorohanga Community			
Application fee		\$195.00	\$195.00
Connection	Fixed price quote to be provided by Council approved Contractor		
Outside Otorohanga Community			
Application fee		\$195.00	\$195.00
Capital Contribution		\$1,535.00	\$1,535.00
Connection	Fixed price quote to be provided by Council approved Contractor		
* Note: Connections into Councils reticulation can be made by other approved contractors subject to Councils terms and conditions. In these cases the applicant is liable for the application fee and capital contribution (if applicable) only.			

NETWORK SERVICES

Kawhia Community KAWHIA RECYCLING CENTRE

		1 October 2010	1 July 2011
Recycling (sorted)			
Plastic Milk bottles	<i>Washed & squashed</i>	Free	Free
Soft drink (1 & 2)	<i>Washed & squashed</i>	Free	Free
Steel cans	<i>Washed & squashed</i>	Free	Free
Aluminium cans	<i>Washed & squashed</i>	Free	Free
Paper	<i>No food</i>	Free	Free
Cardboard	<i>No food / flattened</i>	Free	Free
Scrap Metal		Free	Free
Lead-Acid battery	<i>Each</i>	\$5.00	\$5.00
LPG bottles (must be degassed)	<i>Each</i>	\$10.00	\$10.00
Computer	<i>Each</i>	\$15.00	\$15.00
Electric motor	<i>Each</i>	\$10.00	\$10.00
Clean reusable timber		Free	Free
Firewood timber	<i>trailer</i>	\$10.00	\$10.00
Car Tyres (must be derimmed)	<i>Each</i>	\$6.00	\$6.00
4x4 Tyres (must be derimmed)	<i>Each</i>	\$9.00	\$9.00
Truck Tyres (must be derimmed)	<i>Each</i>	\$20.00	\$20.00
Cleanfill/Greenwaste (no weeds or flax)	<i>Per m³</i>	\$30.00	\$30.00
Standard bag	<i>Each</i>	\$3.00	\$3.00
Large bag	<i>Each</i>	\$5.00	\$5.00
Car boot	<i>Per load</i>	\$10.00	\$10.00
6 x 4 trailer / ute	<i>Per load</i>	\$30.00	\$30.00
Other	<i>Per m³</i>	\$30.00	\$30.00
Refuse	<i>Per m³</i>	\$45.00	\$45.00
Official bag	<i>Each</i>	Free	Free
Standard bag	<i>Each</i>	\$4.00	\$4.00
Large bag	<i>Each</i>	\$7.00	\$7.00
Whiteware (must be degassed)	<i>Each</i>	\$10.00	\$10.00

		1 October 2010	1 July 2011
Television	<i>Each</i>	\$25.00	\$25.00
Video recorder	<i>Each</i>	\$5.00	\$5.00
Toaster/kettle	<i>Each</i>	\$5.00	\$5.00
Timber	<i>Per m³ load</i>	\$55.00	\$55.00

WATER CONNECTION CHARGES

Application Fee Within Kawhia Community

Application Fee		\$160.00	\$160.00
Standard Domestic Connection (for 20 / 25mm service within 4.0m of the watermain)		\$1,125.00	\$1,125.00

All other connections Fixed price quote to be provided by Council approved Contractor

Application Fee Outside Kawhia Community

Application fee		\$160.00	\$160.00
Capital Contribution		\$1,535.00	\$1,535.00
Standard Domestic Connection	<i>Approved Contractor</i>	Quote	Quote

Extraordinary Use

Right to withdraw from Fire Hydrant	<i>1 day</i>	\$100.00	\$100.00
Right to withdraw from Fire Hydrant	<i>1 year</i>	\$750.00	\$750.00

* Conditions Apply

COMMUNITY SERVICES

Otorohanga Community

CEMETERY

Plots

	1 October 2010	1 July 2011
Adults	\$510.00	\$650.00
Children	\$100.00	\$130.00
Columbarium (Ash Wall) and Ash Berm	\$205.00	\$260.00

COMMUNITY SERVICES

	1 October 2010	1 July 2011	
Interment			
Adults	\$740.00	\$750.00	
Extra Depth	\$770.00	\$800.00	
Child 11yrs and under	\$460.00	\$400.00	
Stillborn	\$100.00	\$110.00	
Ash Wall (inc. Council installation of plaque and interment)	\$255.00	\$255.00	
Ash Wall (inc. Own installation of plaque and interment)	\$100.00	\$105.00	
Additional Fees			
Extracts from cemetery plans and records	nil	nil	
LIBRARY			
GOLD CARD			
Free New Fiction, Magazines, General Fiction, Non Fiction, Children's Books, Large Print	<i>per card</i>	\$45.00	\$45.00
Renewal - New fiction and selected popular non fiction	<i>per renewal</i>	\$2.00	\$2.00
Renewal - New Magazines	<i>per renewal</i>	\$1.00	\$1.00
Overdue Charges	<i>per day after 3 weeks</i>	\$0.20	\$0.20
Book Reserve Fee	<i>per item</i>	\$1.00	\$1.00
Extra Card		\$5.10	\$5.00
Interloan		\$4.10	\$4.00
STANDARD CARD			
Free Fiction, Non Fiction, Large Print, Children's Books	<i>per book</i>	\$2.00	\$2.00
New Books (Fiction and selected popular non-fiction) (All Issues)	<i>per book</i>	Nil	Nil
Non Fiction and Large Print	<i>per book</i>	Nil	Nil

	1 October 2010	1 July 2011	
Renewal - New fiction and selected popular non fiction	<i>per book</i>	\$2.00	\$2.00
New Magazines (6 months only)	<i>per magazine</i>	\$1.00	\$1.00
Renewal - New Magazines	<i>per magazine</i>	\$1.00	\$1.00
Renewal - Magazines	<i>per magazine per day after 3 weeks</i>	\$0.50	\$0.50
Overdue Charges		\$0.20	\$0.20
Book Reserve Fee		\$0.50	\$0.50
Other Fees & Charges			
Internet Fees	<i>per 15 mins</i>	\$5.00	\$5.00
Internet Fees (Minimum Charge)		\$2.50	\$2.50
Sale of Books	<i>per book</i>	\$0.50	\$0.50 - replacement
Lost Books	<i>Cost</i>	cost	cost
Lost book handling		\$2.00	\$2.00
Photocopying	<i>per copy - A3</i>	\$0.20	\$0.20
	<i>per copy - A4</i>	\$0.30	\$0.30
Faxing	<i>per page</i>	\$0.50	\$0.50
DVDs	<i>per DVD (per week)</i>	\$2.50	\$2.50
Out of district membership fee	<i>per annum</i>	\$30.00	\$30.00
SWIMMING POOLS			
Admission			
Adults		\$3.00	\$3.00
Children (Up to 16 years)		\$1.50	\$1.50
Children (Under 4 years)		\$0.50	Free
Students (With I.D)		\$1.50	\$1.50
P.W.D		\$1.50	\$1.50
Seniors		\$1.50	\$1.50
Spectators		Free	\$1.00
Aquacise Public			\$4.00
Aquacise Senior			\$3.50

COMMUNITY SERVICES

	1 October 2010	1 July 2011
Concession		
Family Day Pass (2 adults, 3 children)	\$7.00	\$8.00
Adult (10 swim)	\$28.00	\$28.00
Child (10 swim)	\$14.00	\$14.00
Senior (10 swim)	\$13.50	\$14.00
Key to Fitness	-	-
Aquacise Pass (Public) (10 swim)	\$31.50	\$37.50
Aquacise Pass (Senior) (10 swim)	\$27.00	\$33.00
Pool Hire (non-exclusive, conditions apply)		
Within Otorohanga – per hour	\$22.50	\$22.50
Outside Otorohanga – per hour	\$35.00	\$35.00
Lifeguard supervision – per hour	\$20.00	\$20.00

SECURITY PATROL SERVICE

Charges for properties outside defined area (Former Differential Rating Area No 1)	Capital Value Uniform Charge	Current Rate	Current Rate
		Current Rate	Current Rate

Kawhia Community CEMETERY

Plots		
Adults	\$615.00	\$750.00
Children	\$100.00	\$130.00
Ash Wall	\$255.00	\$320.00
Interment		
Adults	\$740.00	\$750.00
Extra Depth	\$770.00	\$800.00
Children 11 years and under	\$460.00	\$400.00

	1 October 2010	1 July 2011
Stillborn	\$100.00	\$110.00
Ash Wall (inc. Council installation of plaque and interment)	\$255.00	\$255.00
Ash Wall (inc. Own installation of plaque and interment)	\$100.00	\$105.00
KAWHIA WHARF		
Shed Rentals		
NZ Steel	\$1,040.00	\$1,040.00
Other Sheds	\$850.00	\$850.00
Power Charge	<i>per shed connected</i> \$168.75	\$168.75
Berthage		
NZ Steel	\$1,040.00	\$1,040.00
Other Permanent Users	\$850.00	\$850.00
Casual	<i>per day</i> \$50.00	\$50.00

REGULATORY SERVICES

	1 October 2010	1 July 2011
RESOURCE MANAGEMENT FEES		
All references are to the Resource Management Act 1991 unless specified otherwise		

Notes to Payment Of Charges

All the deposits and specified amounts are payable in advance. Pursuant to Section 36 (7) of the Resource Management Act 1991 Council need not perform the action to which the charge relates until the charge has been paid to it in full. An additional charge may be required under Section 36 (3) where the set charge is inadequate to enable Council to recover its actual and reasonable costs relating to any particular application. Deposits made will be non-refundable and do not include GST.

REGULATORY SERVICES

	1 October 2010	1 July 2011
External Consultants Fees		
When external consultants are engaged to review Consent applications the applicant will be charged the actual cost for those services.		Actual Cost
Application For Change To District Plan		
Deposit payable on receipt of the application with the balance of Council's costs recoverable on an actual and reasonable basis.		
<i>deposit</i>	\$6,000.00	\$12,000.00
Staff time will be calculated at an hourly rate *	Actual Time	Actual Time
Notified Application (Landuse and Subdivision)		
<i>deposit</i>	\$3,300.00	\$5,000.00
Limited Notified Application (Landuse and Subdivision)		
<i>deposit</i>	\$2,500.00	\$3,500.00
These categories include:		
– Controlled activities		
– Restricted Discretionary and Discretionary activities		
– Non-complying activities		
– Extension of consent periods (Section 125)		
– Change or cancellation or consent condition (Section 127)		
Deposit payable on receipt of the application with the balance of Council's costs recoverable on an actual and reasonable basis.		
Staff time will be calculated at an hourly rate *	Actual Time	Actual Time

1 October
2010 1 July 2011

Hearings Committee;
In addition to staff time, a charge shall be payable by the applicant for the cost of convening a Hearings Committee meeting and for any site visit by the Hearings Committee

\$1,000.00 Actual Time

Non-Notified Applications for Resource Consent (Landuse)

This category includes the following

- Controlled activities
- Restricted Discretionary and Discretionary activities
- Change or cancellation or consent condition (Section 127)
- Relocatable dwellings

deposit \$950.00 \$1,000.00

- Non complying activities

deposit \$950.00 \$1,500.00

Staff time will be calculated at an hourly rate *

Actual Time Actual Time

Monitoring;

In the case of Land Use consents an additional fee to apply at the time of issuing the consent to cover the cost of ongoing monitoring.

\$250.00 \$250.00

Non-Notified Applications for Resource Consent (Subdivision)

This category includes the following:

- Controlled activities
- Restricted Discretionary and Discretionary activities
- Change or cancellation or consent condition (Section 127)

REGULATORY SERVICES		
	1 October 2010	1 July 2011
Subdivision to Create One additional Lot Boundary Relocation or Adjustment involving up to Three Existing Titles		
<i>deposit</i>		\$1,300.00
- Non-complying activities		
<i>deposit</i>		\$1,800.00
Subdivision to Create Two or more additional Lots Boundary Relocation or Adjustment involving Four or more Existing Titles		
<i>deposit</i>		\$1,900.00
- Non-complying activities		
<i>deposit</i>		\$2,500.00
Staff time will be calculated at an hourly rate *	Actual Time	Actual Time
Change or Cancellation of Consent Notice including Preparation of Document (Section 221 Resource Management Act)	\$460.00	\$1,000.00
Designations And Notices of Requirements		
Receipt of a designation or notice of requirement with the balance of Council's costs recoverable on an actual and reasonable basis.		
<i>deposit</i>	\$3,200.00	\$2,500.00
Outline Plan Application (Section 176A Resource Management Act)		
<i>deposit</i>	\$650.00	\$350.00

	1 October 2010	1 July 2011
Application to Waive the Requirement for an Outline Plan (Minor Works only) (Section 176A Resource Management Act)		
<i>fee</i>	\$150.00	\$150.00
Application to do anything to land that is subject to a Designation (Section 176(1)b Resource Management Act)		
<i>deposit</i>	\$330.00	\$330.00
Request to the Requiring Authority responsible for an earlier designation (Section 177 Resource Management Act)		
<i>deposit</i>	\$330.00	\$330.00
Application to do anything that would prevent or hinder the public work or project (Section 178 Resource Management Act)		
<i>deposit</i>	\$330.00	\$330.00
Transfer of rights and responsibilities for a Designation (Section 180 Resource Management Act)		
<i>deposit</i>	\$330.00	\$330.00
Requirement for Alteration of a Designation (Section 181 Resource Management Act)		
<i>deposit</i>	\$950.00	\$950.00
Removal of a designation (Section 182(2) Resource Management Act)		
<i>deposit</i>	\$550.00	\$550.00
Application to extend the life of a designation (Section 184 and 184A Resource Management Act)		
<i>deposit</i>	\$550.00	\$550.00
The balance of Council's costs recoverable on an actual and reasonable basis. *	Actual Time	Actual Time
Heritage Orders		
Receipt of a heritage order or notice of requirement with the balance of Council's cost recoverable on an actual and reasonable basis (Section 189 Resource Management Act).		
<i>deposit</i>	\$850.00	\$1,000.00
Application to do anything which would wholly or partly nullify the effect of a heritage order (Section 193 Resource Management Act)		

REGULATORY SERVICES

	1 October 2010	1 July 2011
Removal of a heritage order (Section 196 Resource Management Act)	deposit \$330.00	\$330.00
Staff time will be calculated at an hourly rate *	Actual Time	Actual Time
Other Resource Management Act Approvals		
Preparation and signing of any Bond (except relocatable Bond), covenant, legal document or variation thereto required as a condition of consent (s.108,109) or application to vary or extend time in respect of any bond, covenant or consent notice under s.108 and/or 109 including preparation of documents	deposit \$550.00	\$550.00
Bond discharges (except cash relocatable bonds)	standard fee \$320.00	\$320.00
Relocatable Buildings		
Bond Preparation Fee	\$206.00	\$210.00
Partial Bond Refunds	\$206.00	\$210.00
Application for an extension of time to complete works (Section 109(4) Resource Management Act)	deposit \$200.00	\$200.00
Renewal of Resource Consent (Section 124(b) Resource Management Act)	deposit \$330.00	\$330.00
Application for Extension of Consent Periods for Non-Notified Resource Consents (Section 125 & 126 Resource Management Act)	deposit \$330.00	\$550.00
Application for Certificate of Compliance and Application for Existing Use Certificate (Section 139 Resource Management Act)	deposit \$950.00	\$1,000.00

	1 October 2010	1 July 2011
Application to extend the period specified to carry out and complete work subject to a bond (Section 222(2) Resource Management Act)	deposit \$330.00	\$330.00
Application for a Section 224 certificate Completion of subdivision conditions	deposit \$380.00	\$550.00
Application for a Section 226(e) certificate Allotment in accordance with requirements of District Plan	deposit	\$550.00
Cancellation of amalgamation condition (Section 241 Resource Management Act)	deposit \$280.00	\$550.00
Staff time will be calculated at an hourly rate	Actual Time	Actual Time
Removal of Building Line Restriction (Section 327A Local Government Act 1974)	deposit \$550.00	\$550.00
Easement approvals and revocation (Section 348 Local Government Act 1974)	deposit \$550.00	\$550.00
Infringement Fees NO GST		
Contravention of s.9 (restrictions to use of land) (s.338 (1) (a))	standard fee \$550.00	\$550.00
Contravention of abatement notice (but not under s 322 (1) (c), s338 (1) (a))	standard fee \$800.00	\$800.00
Contravention of an excessive noise direction (s338 (2) (c))	standard fee \$700.00	\$700.00
Contravention of an abatement notice about unreasonable noise (s338 (2) (d))	standard fee \$700.00	\$700.00
BUILDING CONTROL		
Certificate of Title Search		

REGULATORY SERVICES

	1 October 2010	1 July 2011
Required for all Building Consent applications	\$20.00	\$25.00
PIM – Project Information Memorandum		
Less than \$20,000	\$52.00	\$55.00
\$20,000 to \$300,000	\$129.00	\$132.00
Over \$300,000	\$206.00	\$210.00
BUILDING CONSENTS by PROJECT CATEGORY (Cost includes PIM)		
	FEES (excl BIA, BRA, travel)	
Minor Works	<i>Rural area add travel for 1 inspection</i>	
Solid Fuel Heaters	\$223.00	\$228.00
Garden Sheds		
Installation of Basic Warning System		
Marquees		
Plumbing & Drainage		
Minor Building Work	<i>Rural area add travel for 2 inspections</i>	
Carports	\$320.00	\$327.00
Demolition		
Para Pools & Equivalent Type Pools		
Decks & Pergolas		
Other Buildings	<i>Rural area add travel for 2 inspections</i>	
Garages	\$422.00	\$431.00
Hay Barns		
Implement Sheds		
Concrete Swimming Pools		
Bridges	<i>Rural area add travel for 3 inspections</i>	
	\$422.00	\$431.00

	1 October 2010	1 July 2011
Detached habitable buildings with no plumbing & drainage Sleepouts, Office, Studio, small additions up to 30m ²	<i>Rural area add travel for 3 inspections</i>	
	\$520.00	\$532.00
Small Additions or alterations up to 30m² with no plumbing & drainage	<i>Rural area add travel for 3 inspections</i>	
	\$520.00	\$532.00
Detached habitable buildings with plumbing/drainage Sleepouts with Toilet/Shower	<i>Rural area add travel for 4 inspections</i>	
	\$726.00	\$742.00
Small Additions or alterations up to 30m² with plumbing & drainage	<i>Rural area add travel for 4 inspections</i>	
	\$726.00	\$742.00
Additions between 30 & 60m² Note: for work over 60m ² , dwelling, commercial & industrial fees apply	<i>Rural area add travel for 4 inspections</i>	
	\$824.00	\$842.00
Dairy Sheds	<i>Rural area add travel for 5 inspections</i>	
	\$920.00	\$940.00
Resited Dwellings A refundable performance bond based on the estimated cost of remedial work required to meet Resource Consent conditions is also required	<i>Rural area add travel for 5 inspections</i>	
	\$1,034.00	\$1,057.00
Single storey dwellings up to 100m²	<i>Rural area add travel for 8 inspections</i>	
	\$1,473.00	\$1,506.00
Single storey dwellings up to 200m²	<i>Rural area add travel for 8 inspections</i>	
	\$1,666.00	\$1,703.00

REGULATORY SERVICES			
		1 October 2010	1 July 2011
Single storey dwellings in excess of 200m ²	<i>Rural area add travel for 9 inspections</i>	\$1,763.00	\$1,802.00
Dwellings Two Storey or more up to 200m ²	<i>Rural area add travel for 9 inspections</i>	\$2,008.00	\$2,053.00
Dwellings two storey or more over 200m ²	<i>Rural area add travel for 10 inspections</i>	\$2,153.00	\$2,200.00
Small Commercial/Industrial Buildings up to 300m ²	<i>Rural area add travel for 9 inspections</i>	\$1,666.00	\$1,703.00
Commercial/Industrial Buildings in excess 300m ²	<i>Rural area add travel for 10 inspections</i>	\$2,526.00	\$2,582.00
Travel Costs (inclusive of staff time)	<i>per km each way</i>	\$2.60	\$2.60
Applies to building consents in excess of 5 km from Otorohanga A set rate will be charged with any building work in Kawhia	<i>per Trip</i>	\$100.00	\$105.00
A flat rate will be charged with any building work in Otorohanga	<i>per Trip</i>	\$25.00	\$26.00
Extra Inspections Where an inspection is requested but the project is not ready fails inspection		\$90.00	\$92.00
Report on Buildings to be Relocated A refundable performance bond based on the estimated cost of remedial work required to meet Resource Consent conditions is also required	<i>Inspection and Report</i>	\$270.00 <i>(plus travel costs)</i>	\$276.00 <i>(plus travel costs)</i>

		1 October 2010	1 July 2011
Inspections of Existing Swimming Pool Fences (Plus Travel)	<i>per inspection</i>	\$90.00	\$92.00
Inspections of Buildings for Compliance with Section 224(f) Resource Management Act 1991	<i>per inspection</i>	\$180.00	\$184.00
Code Compliance Certificate for each additional inspection necessary to obtain compliance (Plus Travel)	<i>per inspection</i>	\$90.00	\$92.00
Extension of Time for which Building Consent is Valid Max 2 extensions of 6 months each		\$50.00	\$51.00
Dept of Building and Housing levy		\$1.97 per \$1,000	\$1.97 per \$1,000
B.R.A.N.Z levy		\$1.00 per \$1,000	\$1.00 per \$1,000
BCA Accreditation levy	<i>per consent</i>	\$21.00	\$21.00
Application for Certificate of Acceptance		\$412.00	\$421.00
per inspection		\$90.00	\$92.00
Application for Certificate of Public Use		\$412.00	\$421.00
per inspection		\$90.00	\$92.00
Notice to Fix		\$186.00	\$190.00
per inspection		\$90.00	\$92.00
Section 71 and Section 77 Building Act 2004			
Preparation, signing and registration of Notices and Certificates charged at actual cost	<i>deposit</i>	\$330.00	\$337.00
Cancellation of Building Consent Upon cancellation of a building consent that has been approved Council will refund all fees less 50% of the Building Consent Fee	<i>Per consent</i>		
Building Consent Information – Others	<i>per year</i>	\$300.00	\$307.00

REGULATORY SERVICES

	1 October 2010	1 July 2011
External Consultant Fees		
When external consultants are engaged to peer review Consent applications the applicant will be charged the actual cost for those services.	Actual Cost	Actual Cost
 AMUSEMENT DEVICES		
Permit Fees - First Device	\$11.25	\$11.25
Permit Fees - Each additional device	\$2.50	\$2.50
 LIQUOR LICENSING FEES		
Application for a Special Licence	\$63.00	\$64.40
Application for On, Off, Club Licence		\$793.24
Application for Renewal of On, Off, Club Licence		\$793.24
Application for Endorsed Licence (BYO)		\$134.93
Application for Managers Certificate	\$132.00	\$134.93
Application for Renewal of Managers Certificate		\$134.93
Application for Temporary Authority	\$132.00	\$134.93
Public request for information from register etc.	\$20.00	\$20.00
Local Authority Certificate (Section 9 Sale of Liquor Act)		
Resource Management Act and NZ Building Code		
On papers		\$100.00
With Site inspection		\$195.00
 PUBLIC HEALTH FEES		
FOOD PREMISES		
Application for Food Premises Licence - initial inspection and interview plus apportioned annual fee or \$100.00, whichever is greater	\$220.00 plus apportioned annual fee	\$235.00 plus apportioned annual fee
Annual Fee required by risk assessment		
Very Low risk		\$190.00
Low risk premises	\$275.00	\$295.00

	1 October 2010	1 July 2011
Medium risk		\$340.00
High risk	\$350.00	\$380.00
Food Control Plans Audit Fee		\$380.00
Change of ownership	\$100.00	\$105.00
Premises not required to be registered but requiring inspection		
Licensed premises, eating houses and food preparation premises	\$275.00	\$190.00
General inspection fee	\$90.00	\$95.00
 HAIRDRESSERS		
Initial registration of premises		
Initial inspection and interview plus apportioned annual fee or \$100.00, whichever is greater	\$220.00 plus apportioned annual fee	\$235.00 plus apportioned annual fee
Renewal annual fee	\$275.00	\$340.00
 OFFENSIVE TRADES		
Initial registration		
Initial inspection and interview plus apportioned annual fee or \$100.00, whichever is greater	\$220.00 plus apportioned annual fee	\$235.00 plus apportioned annual fee
Renewal annual fee	\$275.00	\$340.00
 CAMPING GROUNDS		
Initial registration		
Initial inspection and interview to check compliance with Camping Ground Regulations plus apportioned annual fee or \$100.00, whichever is greater	\$220.00 plus apportioned annual fee	\$235.00 plus apportioned annual fee
Renewal annual fee	\$275.00	\$340.00
 HAWKERS AND MOBILE SHOPS		
Hawkers	\$100.00	\$102.00
Mobile Shops	\$150.00	\$153.00
Itinerant Traders	\$150.00	\$153.00

REGULATORY SERVICES

	1 October 2010	1 July 2011
DOG CONTROL		
Pursuant to Section 37 of the Dog Control Act 1996 the dog registration fees for the 2011/12 registration year and payable from 1 July 2011 in respect of all dogs aged 3 months or over, being based on the existing fees, as follows:		
Urban Dogs	\$116.00	\$116.00
Urban plus Neutered Dogs	\$90.00	\$90.00
Urban plus Special Owner Dogs	\$90.00	\$90.00
Rural Dogs	\$90.00	\$90.00
Special Owner plus Neutered Dogs	\$47.00	\$47.00
Rural plus Special Owner Dogs	\$47.00	\$47.00

That an additional registration fee of 50% of the fee that would have been payable on dogs not registered by 31 July shall apply.

Registration tags to be supplied free of charge.
Replacement tags to be supplied free of charge.

Dog collars – all sizes
That all fees be inclusive of Goods and Services Tax.

POUNDAGE

DOGS

That pursuant to Section 68 of the Dog Control Act 1996 the following fees by payable for impounding of dogs-

A poundage fee of	<i>per dog</i>	\$45.00	\$46.00
An additional poundage fee for second and subsequent impoundings.	<i>per dog</i>	\$45.00	\$46.00

**Fee for dogs uplifted for barking complaints, threatening public safety, non-registration or any other purpose authorised under the Dog Control Act 1996, the actual and reasonable costs incurred.*

	1 October 2010	1 July 2011
Sustenance fee	\$12.00	\$12.50
Notification Fee	\$12.00	\$12.50
<i>That impounded dogs only be released from the pound between the hours of 8.30am to 5.00pm Monday to Friday on full payment of all fees. No releases to be made on Saturdays, Sundays or public holidays.</i>		
OTHER ANIMALS		
pursuant to Section 14 of the Impounding Act 1955		
Poundage		
For every horse, mare, gelding, colt, filly or foal	\$45.00	\$46.00
For every mule or ass	\$45.00	\$46.00
For every bull above the age of 9 months	\$45.00	\$46.00
For every bull above the age of 9 months	\$20.00	\$20.00
For every ox, cow, steer, heifer or calf	\$35.00	\$36.00
For every ox, cow, steer, heifer or calf	\$20.00	\$20.00
For every stag above the age of 9 months	\$45.00	\$46.00
For all other deer	\$35.00	\$36.00
For every ram above the age of four months	\$15.00	\$15.00
For every ewe, wether, or lamb	\$10.00	\$10.00
For every goat	\$10.00	\$10.00
For every boar	\$40.00	\$41.00
For all other pigs	\$40.00	\$41.00

REGULATORY SERVICES

	1 October 2010	1 July 2011
Notification Advertisement That in addition to the above fees and to be considered part of the poundage fee, where applicable, a notification fee of a newspaper circulating in the local authority district.	\$15.00	\$25.00

Repeated Impounding

	Double initial impounding Fee	Double initial impounding Fee
That where stock, not necessarily the same animal, but owned by the same person is impounded on a second or subsequent occasion, the Poundage fee shall be twice that charged on the initial impounding.		

Sustenance *per head of stock per day.*

	\$8.00	\$8.00
That sustenance fees shall be payable by the owner of impounded stock sufficient to reimburse the Council for all actual and reasonable costs incurred in the sustenance of the stock provided that no such fee shall be less than.		

Driving Charges

	\$12.00	\$12.50
That in the case of any stock found trespassing, straying or wandering on any road, the owner shall pay to the Council all actual and reasonable costs incurred in loading, driving or conveying the stock from the place where it is found to the nearest pound.		

That impounded stock only be released from the pound between the hours of 8.30am to 5.00pm Monday to Friday on full payment of all fees. No releases to be made on Saturdays, Sundays or public holidays.

TRESPASSING

Trespass on any paddock of grass or stubble

	<i>Per day</i>	\$3.00	\$3.00
For every horse, cattle, beast, deer ass or mule	<i>Per day</i>	\$1.00	\$1.00
For every sheep	<i>Per day</i>	\$6.00	\$6.00
For every pig or goat	<i>Per day</i>		
Trespass on any land bearing any growing crop or from which the crop has not been removed, or in any reserve, cemetery or burial ground			

		1 October 2010	1 July 2011
For every horse, cattle, beast, deer ass or mule	<i>Per day</i>	\$6.00	\$6.00
For every sheep	<i>Per day</i>	\$2.00	\$2.00
For every pig or goat	<i>Per day</i>	\$12.00	\$12.00

GOVERNANCE AND LEADERSHIP

		1 October 2010	1 July 2011
GIS PLANS For custom maps the GIS Officers time should be charged at	<i>per hr.</i>	\$55.00	\$55.00

<u>Raster Data</u>	Sheet	Size		
	A4	(210 x 297)	\$10.50	\$10.50
	A3	(420 x 297)	\$12.50	\$12.50
	A2	(420 x 594)	\$15.50	\$15.50
	A1	(840 x 594)	\$31.00	\$31.00
<u>Vector Data</u>	A4	(210 x 297)	\$7.00	\$7.00
	A3	(420 x 297)	\$8.00	\$8.00
	A2	(420 x 594)	\$15.50	\$15.50
	A1	(840 x 594)	\$20.50	\$20.50

Raster plots are dearer as they are solid graphics like topographical maps or aerial photography, whereas vector data is only line work and text and therefore uses considerably less ink.

PHOTOCOPYING

Single <5

	\$0.40	\$0.40
A4 White		
A3 White	\$0.60	\$0.60
A4 Coloured	\$1.00	\$1.00

GOVERNANCE AND LEADERSHIP

	1 October 2010	1 July 2011
Single >5		
A4 White	\$0.35	\$0.35
A3 White	\$0.50	\$0.50
A4 Coloured	\$0.80	\$0.80
Double sided <5		
A4 White	\$0.60	\$0.60
A3 White	\$0.80	\$0.80
A4 Coloured	\$1.50	\$1.50
Double sided >5		
A4 White	\$0.50	\$0.50
A3 White	\$0.70	\$0.70
A4 Coloured	\$1.25	\$1.25
Own Paper less 2c per copy, Staff Schools/Clubs less 25%, Large Volumes by negotiation, Cash only under \$50		

LAND INFORMATION MEMORANDUM

Application Fee	\$225.00	\$225.00
Urgent Fee (within 5 working days)	Additional \$130.00	\$130.00
Any follow up work as a result of a LIM	Actual costs	Actual costs

LEGAL DOCUMENTS

Preparation of Leases and Licences of Council land (plus actual disb. Costs i.e. any advertising fees)	Standard Fee	\$205.00	\$205.00
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		1 October 2010	1 July 2011
Preparation of Leases and Licences of Council land – renewal	Standard Fee	\$155.00	\$155.00
Sealing Fee per set of documents		\$35.00	\$35.00
Title Search	Standard (plus disbursements)	per document \$20.00	\$20.00
	Complex (plus disbursements)	per document \$20.00	\$20.00
Search Fee for Complex Title Search Staff Time	per hour	\$50.00	\$50.00

RATING INFORMATION

Road / Street Index	\$510.00	\$510.00
Written confirmation of individual property information and requisitions	\$50.00	\$50.00
Verbal information on properties to the owner, occupier or their representatives.	Nil	Nil

* Details of staff hourly rates are available on request.

DEVELOPMENT CONTRIBUTIONS

Area of Benefit	1 October 2010	1 July 2011
ROADING PROJECTS		
Safety Improvements Hanning, Te Tahi and Mangati Roads Calculated based on distance up road from State Highway 39, with a minimum charge of	\$12,657.00	\$12,657.00

WATER/ WASTEWATER/ STORMWATER

Otorohanga Community Water Reservoir	Refer to Map Five in Development Contributions Policy	\$817.00	\$817.00
Otorohanga Community Water Treatment Plant	Refer to Map Five in Development Contributions Policy	\$736.00	\$736.00
Kawhia Community a) Treatment & b) Headworks	Refer to Map Three in Development Contributions Policy	-	-
Thompson/ Harper Avenue water main ring main completion	Refer to Map Two in Development Contributions Policy	\$445.00	\$445.00
Otorohanga Community pre- treatment	Refer to Map Five in Development Contributions Policy	\$1,348.00	\$1,348.00
Stormwater capacity upgrade	Refer to Map One in Development Contributions Policy	\$610.00	\$610.00

RESERVE CONTRIBUTIONS

Under Section 108 Resource Management Act 1991	For every new lot created	\$1,012.00
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Glossary

ACTIVITY:

Goods or Services provided by or on behalf of Council.

ACTIVITY GROUPS:

Related activities clustered together under a single category, such as 'community facilities'.

ANNUAL REPORT:

A report that Council prepares once a year to assess performance against its objectives, activities, performance targets and budgets outlined in the Long-term Council Community Plan.

ASSET:

A resource controlled by Council, such as a park, road, stormwater system, water or wastewater plant.

ASSET MANAGEMENT PLANS:

Plans that provide operational guidance concerning service standards, maintenance and capital costs for assets such as parks, roads, stormwater systems, water and wastewater plants.

ASSUMPTIONS:

A statement that is used as a basis for making particular predictions that may or may not occur.

CAPITAL EXPENDITURE

Money spent to build or buy a new asset or to improve the standard of an existing asset.

COMMUNITY:

A network of people and organisations linked together by factors such as (geographic community), common interest or identity (hapu, voluntary organisation) or administrative community (the District).

COMMUNITY GRANT:

A sum of money (or goods and service provided in lieu of money) provided by Council or community boards to non-profit organisations within the District.

COMMUNITY OUTCOMES:

A set of aspirations that reflect the community's desires for economic, social, environmental, and cultural well-being.

COUNCIL ORGANISATION:

Any organisation in which Council owns or controls any portion of voting rights or has the right to appoint one or more director, trustees, etc.

COUNCIL CONTROLLED ORGANISATION (CCO):

An organisation in which Council owns or controls 50 percent or more of the voting rights or has the right to appoint 50 percent or more of the directors of the organisation.

DIFFERENTIAL RATING:

A technique used to 'differentiate' or change the relative rates between different categories of rateable land in order to adjust the rating burden on one or more groups of ratepayers.

DISTRICT PLAN:

A detailed plan of the way the District's environment will be managed to achieve the purpose and principles of the Resource Management Act 1991.

EQUITY:

Also known as net worth. The total value of assets less total liabilities.

FUNDING IMPACT STATEMENT:

A Document that includes information that discloses revenue and financing mechanisms and indicates the level or amount of funds to be produced by each mechanism.

LEVELS OF SERVICE:

The service parameters or requirements for a particular activity or service area against which service performance may be measured. Service levels usually relate to quality, quantity, reliability, responsiveness, environmental acceptability and cost.

LONG-TERM COUNCIL COMMUNITY PLAN:

A ten-year plan adopted every three years under section 93 of the Local Government Act 2002. It describes Council's activities, why it participates in these activities and how the activities will be funded.

NEW ZEALAND DRINKING WATER STANDARD:

Drinking water standards set by the Ministry of Health.

OPERATING COSTS:

Money spent to deliver a service, maintain an asset, or any other expenditure, which does not buy, or build on, a new asset.

REVENUE AND FINANCING POLICY:

A comprehensive policy stating how each activity of Council is to be funded from rates, user charges, subsidies, other income or combination of these.

SIGNIFICANCE:

The degree of importance attached by Council to an issue, proposal, decision or other matter in terms of its likely impact on the wellbeing of the District.

SIGNIFICANT DECISION:

A Council decision that has a high degree of importance in terms of economic, social, environmental, or cultural wellbeing.

STATUTORY REQUIREMENTS:

Requirements identified and defined by the law.

STRATEGIC PLAN:

Long-term strategy for the District approved by Council