

Chief Executive Review Committee

Open Minutes of an ordinary meeting of Ōtorohanga District Council's Chief Executive Review Committee held in Waikōwhitiwhiti (Council Chambers), Ōtorohanga District Council, 17 Maniapoto Street, Ōtorohanga on Monday, 10 February 2025 commencing at 10.00am.

Tanya Winter, Chief Executive

12 February 2025



OPEN TO THE PUBLIC MINUTES

Committee membership

Chairperson	His Worship the Mayor, Max Baxter	Attended
Deputy Chairperson	Deputy Mayor, Annette Williams	Attended
Councillor	Jaimee Tamaki	Apology
Councillor	Roy Johnson	Attended

Quorum

A majority of members (including any vacancies).

These Open Minutes were prepared by Manager Governance, Kaia King and approved for distribution by Chief Executive, Tanya Winter on 12 February 2025.

Opening formalities	Ngā tikanga mihimihi	
Commencement of meeting	Te tīmatanga o te hui	3
Apologies	Ngā hōnea	3
Late items	Ngā take tōmuri	3
Declaration of conflict of interest	Te whakapuakanga pānga taharua	3
Confirmation of minutes	Te whakaū i ngā meneti	3

Decision reports	Ngā pūrongo whakatau	
No reports.		

Information only reports	Ngā pūrongo mōhiohio anake	
No reports.		

Public excluded	Take matatapu	
Item 6	Resolution to exclude the public for Item PE13 – Chief Executive six month performance review	4

Closing formalities	Ngā tikanga whakakapi	
Meeting closure	Katinga o te hui	4

Commencement of meeting**Te tīmatanga o te hui**

His Worship the Mayor declared the meeting open at 10.08am.

Apologies**Ngā hōnea**

Resolved CE11: That Ōtorohanga District Council receive and accept the apology from Councillor Jaimee Tamaki for non-attendance.

His Worship the Mayor | Deputy Mayor Williams

Late items**Ngā take tōmuri**

There were no late items.

Declaration of conflict of interest**Te whakapuakanga pānga taharua**

There were no Declarations made.

Confirmation of minutes**Te whakaū i ngā meneti**

Resolved CE12: That the Chief Executive Review Committee confirm as a true and correct record of the meeting, the open Minutes of the meeting held on 29 October 2024 (document number 787372).

Councillor Johnson | His Worship the Mayor

Decision reports**Ngā pūrongo whakatau**

There were no reports.

Information only reports**Ngā pūrongo mōhiohio anake**

There were no reports.

Public excluded**Take matatapu****Item 6: Resolution to exclude the public for Item PE13 – Chief Executive six-month performance review**

Resolved CE13: That the Chief Executive Review Committee exclude the public from the following parts of the proceedings of this meeting confirming:

- a) This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act where a risk of prejudice is minimised by the holding of the whole or the relevant part of the proceedings of the meeting in public; and
- b) The general subject of each matter to be considered while the public is excluded and the reason for passing this resolution in relation to each matter and the specific grounds for the passing of this resolution are as follows:

General subject of each matter to be considered	Ground(s) under section 48(1) for the passing of this resolution	Interest
Item PE13: Chief Executive KPI six month performance review	Section 9(2)(a)	To protect the privacy of natural persons, including that of deceased natural persons

His Worship the Mayor | Deputy Mayor Williams

The public were excluded from the meeting at 10.10am and re-admitted at 11.33am.

Meeting closure**Katinga o te hui**

His Worship the Mayor declared the meeting closed at 11.33am.