

OPEN MINUTES



Creative Communities Scheme Committee

Te Komiti Kaupapa Hapori Auaha

Open Minutes of an ordinary meeting of the Creative Communities Scheme Committee held in the Council Chambers, Ōtorohanga District Council, 17 Maniapoto Street, Ōtorohanga on Wednesday, 17 April 2024 commencing at 6.00pm.

Tanya Winter, Chief Executive

23 April 2024

Committee Member attendance

Chairperson	Katrina Christison	Attended
Deputy Chairperson	Jaimee Tamaki	Attended
Te Nehenehenui representative	Maxine Morgan-Wind	Attended
Committee representative	Elle Freestone	Attended
Committee representative	Jasmine Teei	Attended
Committee representative	Kiana Ormsby	Attended
Committee representative	Richard Scott	Attended

Quorum

A majority of members (including any vacancies).

ŌDC senior staff in attendance

Chief Executive	Tanya Winter	Apology
Group Manager Business Enablement	Graham Bunn	Apology
Group Manager Engineering & Assets	Mark Lewis	Apology
Group Manager Regulatory & Growth	Tony Quickfall	Apology
Group Manager Strategy & Community	Nardia Gower	Attended
Chief Advisor	Ross McNeil	Apology

The Minutes were prepared by Manager Governance, Kaia King and approved for distribution by Group Manager Strategy & Community, Nardia Gower on 23 April 2024.

ORDER OF BUSINESS

OPENING FORMALITIES	3
Commencement of meeting Te tīmatanga o te hui	3
Apologies Ngā hōnea	3
Late items Ngā take tōmuri	
Declaration of conflict of interest Te whakapuakanga pānga taharua	
Confirmation of minutes Te whakaū i ngā meneti	4 April 2024 4
DECISION REPORTS NGĀ PŪRONGO WHAKATAU	
Item 5: Ōtorohanga Creative Communities Scheme Grants Fund – Consideration of applications for Round 2 of 2023/24	4
Item 6: Ōtorohanga Creative Communities Scheme Creative Cultural Festival Fund - Consideration of applications for Round 2 of 2023/2024	6
INFORMATION ONLY REPORTS NGĀ PŪRONGO MŌHIOHIO ANAKE	
No reports.	
PUBLIC EXCLUDED TAKE MATATAPU	
No reports.	
CLOSING FORMALITIES	
Meeting closure Katinga o te hui	6
WORKSHOPS HUI AWHEAWHE	
There are no workshops.	

OPENING FORMALITIES**Commencement of meeting | Te tīmatanga o te hui**

Chairperson Christison declared the meeting open at 6.00pm.

Councillor Tamaki provided an opening karakia.

Chairperson Christison welcomed the new members of the Committee.

Appointment of a chairperson

ŌDC's Nardia Gower spoke to the appointment process then called for nominations. Katrina Christison was nominated by Jaimee Tamaki and seconded by Richard Scott.

Resolved CC21: That the Creative Communities Scheme Committee appoint Katrina Christison as the Chairperson of the Committee from 1 July 2024 to 30 June 2025.

Councillor Tamaki | Committee Member Scott

Appointment of a deputy chairperson

ŌDC's Nardia Gower called for nominations. Jaimee Tamaki was nominated by Katrina Christison and seconded by Maxine Morgan-Wind.

Resolved CC22: That the Creative Communities Scheme Committee appoint Jaimee Tamaki as the Deputy Chairperson of the Committee effectively immediately until 30 June 2025.

Chairperson Christison | Committee Member Morgan-Wind

Apologies | Ngā hōnea

There were no apologies.

Late items | Ngā take tōmuri

There were no late items.

Declaration of conflict of interest | Te whakapuakanga pānga taharua

Committee Member Elle Freestone declared a conflict of interest for the Te Puti Art Studio application (Item 5).

Committee Member Morgan-Wind advised she was the secretary for Te Rōpū Manaaki Aroha Incorporated (TRMAI) and although she didn't fill in or send the application, she would withdraw for the discussions and decision relating to the application (Item 5).

Chairperson Christison advised that she was Ōtorohanga District Council's appointed representative to the Ōtorohanga District Development Board which had an application for the Ōtorohanga Creative Conduit (Item 5). She advised she was not involved in the application and had no monetary interest. She stated she did not need to withdraw from the discussions and decisions relating to those applications.

Resolved CC23: That the Creative Communities Scheme Committee receive the declaration of a conflict of interest from Elle Freestone and Maxine Morgan-Wind and direct the conflict to be recorded in Council's Conflicts of Interest Register.

Deputy Chairperson Tamaki | Committee Member Morgan-Wind

Confirmation of minutes | Te whakaū i ngā meneti

Resolved CC24: That the Creative Communities Scheme Committee confirm as a true and correct record of the meeting, the open minutes of the Creative Communities Scheme Committee meeting held on 4 April 2024.

Deputy Chairperson Tamaki | Committee Member Morgan-Wind

DECISION REPORTS | NGĀ PŪRONGO WHAKATAU**Item 5: Ōtorohanga Creative Communities Scheme Grants Fund – Consideration of Applications for Round 2 of 2023/24**

ŌDC's Nicky Deeley outlined the report. She noted five applications were received and the amount requested was higher than the funding available. Ms Deeley noted one applicant had requested to be heard and was in attendance.

Rebecca Ngapo: Creative Threads Wearable Arts Show

Ms Ngapo spoke to her application, providing an update on progress since the application was lodged. In response to a query from Committee Member Scott, Ms Ngapo advised proposed venues included the Ōtorohanga Club, Ōtorohanga College and the Ōtorohanga Museum. Members raised concern around the

four months lead-in to the event not being long enough and the extensive workload required to achieve a successful event.

In response to a query, Ms Ngapo advised there was potential to combine the Show with the Art Beat Festival. She noted the Festival was a daytime event while the Show was an evening event.

Deputy Chairperson Tamaki departed from the meeting at 6.31pm.

Resolved CC25: the Creative Communities Scheme Committee exclude the public from the following parts of the proceedings of this meeting confirming:

- a. This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act where a risk of prejudice is minimised by the holding of the whole or the relevant part of the proceedings of the meeting in public; and,
- b. The general subject of each matter to be considered while the public is excluded and the reason for passing this resolution in relation to each matter and the specific grounds for the passing of this resolution are as follows:

General subject of each matter to be considered	Ground(s) under section 48(1) for the passing of this resolution	Interest
Item 5: Deliberations on applications	Section 9(2)(a)	Protect the privacy of natural persons, including that of deceased natural persons

Committee Member Morgan-Wind | Committee Member Scott

The public were excluded from the meeting at 6.31pm and were readmitted at 7.19pm.

Resolved CC26: That the Creative Communities Scheme Committee approves the applications listed below from the Ōtorohanga Creative Community Grants Fund, and disburse the funds as listed to successful applicants:

Te Rōpū Manaaki Aroha Incorporated (TRAI)	\$5,000	Encore Arts Academy	\$2,176
Apakura Rangatahi ki Kahotea Marae (ARK)	\$2,000	Te Puti Art Studio	\$2,926
Ōtorohanga District Development Board (ODDB)	\$0		

Committee Member Scott | Committee Member Ormsby

Item 6: Ōtorohanga Creative Communities Scheme Creative and Cultural Festival Fund - Consideration of Applications for Round 2 of 2023/2024

ŌDC's Nicky Deeley outlined the purpose of the one-off fund and provided an overview of the application received. Members spoke in support of the application.

Resolved CC27: That the Creative Communities Scheme Committee approves the application listed below from the Creative and Cultural Festival Fund, and disburse the funds as listed to successful applicant:

Rebecca Ngapo

\$6,661.34

Deputy Chairperson Tamaki | Committee Member Morgan-Wind

INFORMATION ONLY REPORTS | NGĀ PŪRONGO MŌHIOHIO ANAKE

There were no reports.

PUBLIC EXCLUDED | TAKE MATATAPU

There were no reports.

CLOSING FORMALITIES**Meeting closure | Katinga o te hui**

Chairperson Christison thanked the new members of the Committee.

Committee Member Ormsby provided a closing karakia.

Chairperson Christison declared the meeting closed at 7.28pm.

WORKSHOPS | HUI AWHEAWHE

There were no workshops.