

Ōtorohanga District Council's Grants and Awards Committee

Notice is hereby given that an ordinary meeting of Ōtorohanga District Council's Grants and Awards Committee will be held in Waikōwhitiwhiti (Council Chambers), Ōtorohanga District Council, 17 Maniapoto Street, Ōtorohanga on Wednesday, 16 October 2024 commencing at 3.00pm.

Tanya Winter, Chief Executive

9 October 2024



OPEN TO THE PUBLIC AGENDA

Committee membership

Chairperson	Katrina Christison
Deputy Chairperson	Jaimee Tamaki
Councillor	Rodney Dow
Councillor	Roy Willison
Te Nehenehenui representative	Maxine Morgan-Wind

All attendees at this meeting are advised that the meeting will be electronically recorded (audio and video) for the purpose of webcasting to the ŌDC's YouTube channel. Every care will be taken to maintain individuals' privacy however attendees are advised they may be recorded as part of the general meeting proceedings.

For use in both opening and closing meetings

A Member will provide the words of their preference or may choose to use the following:

Mā te whakapono	<i>By believing and trusting</i>
Mā te tūmanako	<i>By having faith and hope</i>
Mā te titiro	<i>By looking and searching</i>
Mā te whakarongo	<i>By listening and hearing</i>
Mā te mahi tahi	<i>By working and striving together</i>
Mā te aroha	<i>By all being done with compassion</i>
Ka taea e tātou	<i>We will succeed</i>

For use in blessing food

A Member will provide the words of their preference or may choose to use the following:

Nau mai e ngā hua o te wao	<i>I welcome the gifts of food from the forest</i>
O te ngakinga	<i>From the cultivated gardens</i>
O te wai tai	<i>From the sea</i>
O te wai māori	<i>From the fresh waters</i>
Hei oranga mō tātou	<i>For the goodness of us all</i>
Tūturu whakamaua	<i>Let this be my commitment to all!</i>
Kia tina! Tina! Hui e! Tāiki e!	<i>Drawn together and affirmed!</i>

Opening formalities		Ngā tikanga mihimihi	
Commencement of meeting		Te tīmatanga o te hui	5
Opening prayer/reflection/words of wisdom		Karakia/huitao/whakataukī	5
Apologies		Ngā hōnea	5
Late items		Ngā take tōmuri	5
Declaration of conflict of interest		Te whakapuakanga pānga taharua	5
Confirmation of minutes		Te whakaū i ngā meneti	6

Decision reports		Ngā pūrongo whakatau	
Item 15	Ōtorohanga District Community Grants Fund – Accountability Reports for Round 1 2024/2025		15
Item 16	Sport New Zealand Rural Travel Fund – Consideration of Applications for Round 1 of 2024/25		156
Item 17	Ōtorohanga Community Grants Fund – Consideration of Applications for Round 1 of 2024/2025		193

Information only reports	Ngā pūrongo mōhiohio anake
There are no reports.	

Public excluded	Take matatapu
There are no reports.	

Closing formalities		Ngā tikanga whakakapi	
Closing prayer/reflection/words of wisdom		Karakia/huritao/whakataukī	507
Meeting closure		Katinga o te hui	507

Workshops

Hui awheawhe

There are no scheduled workshops.

This Open Agenda was prepared by Manager Governance, Kaia King and approved for distribution by Group Manager Strategy & Community, Nardia Gower on 9 October 2024.

Commencement of meeting**Te tīmatanga o te hui**

The Chairperson will confirm the livestream to YouTube is active then declare the meeting open.

Opening prayer/reflection/words of wisdom**Karakia/huitao/whakataukī**

The Chairperson will invite a member to provide opening words and/or prayer/karakia.

Apologies**Ngā hōnea**

A Member who does not have leave of absence may tender an apology should they be absent from all or part of a meeting. The meeting may accept or decline any apologies. For clarification, the acceptance of a Member's apology constitutes a grant of 'leave of absence' for that specific meeting(s).

Should any apologies be received, the following recommendation is made: *That the Grants and Awards Committee receive and accept the apology from ... for ... (non-attendance, late arrival, early departure).*

Late items**Ngā take tōmuri**

Items not on the agenda for the meeting require a resolution under section 46A of the Local Government Official Information and Meetings Act 1987 stating the reasons why the item was not on the agenda and why it cannot be dealt with at a subsequent meeting on the basis of a full agenda item. It is important to note that late items can only be dealt with when special circumstances exist and not as a means of avoiding or frustrating the requirements in the Act relating to notice, agendas, agenda format and content.

Should a late item be raised, the following recommendation is made: *That the Grants and Awards Committee accept the late item due to to be heard*

Declaration of conflict of interest**Te whakapuakanga pānga taharua**

Members are reminded to stand aside from decision making when a conflict arises between their role as an elected member and any private or external interest they may have.

A conflict can exist where:

- The interest or relationship means you are biased; and/or
- Someone looking in from the outside could have reasonable grounds to think you might be biased.

Should any conflicts be declared, the following recommendation is made: *That the Grants and Awards Committee receive the declaration of a conflict of interest from for item ... and direct the conflict to be recorded in Ōtorohanga District Council's Conflicts of Interest Register.*

Confirmation of minutes**Te whakaū i ngā meneti**

The unconfirmed Minutes of the previous meeting is attached on the following page.

Staff recommendation

That the Grants and Awards Committee confirm as a true and correct record of the meeting, the open Minutes of the meeting held on 17 April 2024 (document number 750909).

OPEN MINUTES



Grants & Awards Committee

Te Komiti Tuku Karāti me ngā Whiwhinga

Open Minutes of an ordinary meeting of the Grants and Awards Committee held in the Council Chambers, Ōtorohanga District Council, 17 Maniapoto Street, Ōtorohanga on Wednesday, 17 April 2024 commencing at 3.00pm.

Tanya Winter, Chief Executive

19 April 2024

Elected Member attendance

Chairperson	Katrina Christison	Attended
Deputy Chairperson	Jaimee Tamaki	Attended
Member	Rodney Dow	Attended
Member	Roy Willison	Apology
Member	Maxine Morgan-Wind	Attended

ŌDC senior staff in attendance

Chief Executive	Tanya Winter	Attended
Group Manager Business Enablement	Graham Bunn	Apology
Group Manager Engineering & Assets	Mark Lewis	Apology
Group Manager Regulatory & Growth	Tony Quickfall	Apology
Group Manager Strategy & Community	Nardia Gower	Attended
Chief Advisor	Ross McNeil	Apology

The Minutes were prepared by Manager Governance, Kaia King and approved for distribution by Group Manager Strategy & Community, Nardia Gower on 23 April 2024.

ORDER OF BUSINESS

OPENING FORMALITIES	3
Commencement of meeting Te tīmatanga o te hui	3
Apologies Ngā hōnea	3
Late items Ngā take tōmuri	3
Declaration of conflict of interest Te whakapuakanga pānga taharua	3
Confirmation of minutes Te whakaū i ngā meneti	3
DECISION REPORTS NGĀ PŪRONGO WHAKATAU	
Item 12: Community Grant Fund - Accountability reports for Round 2 of 2023/24	4
Item 13: Sport New Zealand Rural Travel Fund – Consideration of applications for Round 2 of 2023/23	4
Item 14: Ōtorohanga District Community Grant Fund – Consideration of applications for Round 2 of 2023/24	5
INFORMATION ONLY REPORTS NGĀ PŪRONGO MŌHIOHIO ANAKE	
No reports.	
PUBLIC EXCLUDED TAKE MATATAPU	
No reports.	
CLOSING FORMALITIES	
Meeting closure Katinga o te hui	7
WORKSHOPS HUI AWHEAWHE	
There are no scheduled workshops.	

OPENING FORMALITIES**COMMENCEMENT OF MEETING | TE TĪMATANGA O TE HUI**

Chairperson Christison declared the meeting open at 3.04pm.

Councillor Rodney Dow provided an opening prayer.

APOLOGIES | NGĀ HŌNEA

Resolved G21: That the Grants & Awards Committee receive and accept the apology from Committee Member Roy Willison for non-attendance.

Deputy Chairperson Tamaki | Councillor Dow

LATE ITEMS | NGĀ TAKE TŌMURI

There were no late items.

DECLARATION OF CONFLICT OF INTEREST | TE WHAKAPUAKANGA PĀNGA TAHARUA

Chairperson Christison spoke to perceived conflicts of interest. She advised her sister wrote the application for the Ōtorohanga Netball Club (Item 14). She stated neither herself nor her sister stand to benefit from the proposal. She also advised that she was Ōtorohanga District Council's appointed representative to the Ōtorohanga District Development Board, of which the sub-committee Project Kiwiana Committee had also applied under Item 14. She advised she obtained a quote for an artist but otherwise did not contribute to the application and had no monetary interest. She stated she did not need to withdraw from the discussions and decisions relating to those applications.

Committee Member Morgan-Wind advised she was the secretary for Te Rōpū Manaaki Aroha Incorporated (TRMAI) and although she didn't fill in or send the application, she would withdraw for the discussions and decision relating to the application (Item 14).

Councillor Dow advised he was the organiser for the Truck and Ute Show which used re-purposed funds allocated to the Pistons and Picnics Event (Item 14). He advised his partner was a member of the Ōtorohanga District Development Board who also applied to Item 14. He stated he had no financial interest and wouldn't gain from either application so did not need to withdraw from the discussions and decisions relating to those applications.

CONFIRMATION OF MINUTES | TE WHAKAŪ I NGĀ MENETI

Resolved G22: That the Grants and Awards Committee confirm as a true and correct record of the meeting, the unconfirmed open minutes of the meeting held on 25 October 2023.

Deputy Chairperson Tamaki | Councillor Dow

DECISION REPORTS | NGĀ PŪRONGO WHAKATAU

ITEM 12: COMMUNITY GRANT FUND ACCOUNTABILITY REPORTS FOR ROUND 2 OF 2023/24

ŌDC's Nicky Deeley spoke to her report. She advised the accountability reports were shown for those projects where applicants were applying to this funding round and required their previous project accountability reports to be lodged to be eligible. She noted accountability reports for other projects had been received but due to the large number of applicants, those reports had been deferred to the next meeting.

Resolved G23: That the Grants and Awards Committee receive accountability reports from the listed grant recipients (attached as Appendix 1) from Nicky Deeley Manager Community Development & Wellbeing.

Ōtorohanga Tennis Club	(\$2,000 in Round 2, 2022/23)
Te Hokinga mai ki te Nehenehenui (Ōtewā Marae)	(\$3,000 in Round 1, 2022/23)
Ōtorohanga Sports Club	(\$5,000 in Round 1, 2022/23)
Ōtorohanga Carriers Association	(\$3,500 in Round 2, 2022/23)
Toi Aringa	(\$2,000 in Round 2, 2022/23)

Councillor Dow | Committee Member Morgan-Wind

ITEM 13: SPORT NEW ZEALAND RURAL TRAVEL FUND – CONSIDERATION OF APPLICATIONS FOR ROUND 2 OF 2023/24

ŌDC's Nicky Deeley spoke to her report. She advised a total of \$9,950 had been requested and the available funds were \$8,325.

Resolved G24: That the Grants and Awards Committee exclude the public from the following parts of the proceedings of this meeting confirming:

- a. This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act where a risk of prejudice is minimised by the holding of the whole or the relevant part of the proceedings of the meeting in public; and,

- b. The general subject of each matter to be considered while the public is excluded and the reason for passing this resolution in relation to each matter and the specific grounds for the passing of this resolution are as follows:

General subject of each matter to be considered	Ground(s) under section 48(1) for the passing of this resolution	Interest
Item 13: Sport New Zealand Rural Travel Fund – Consideration of applications for Round 2 of 2023/24	Section 9(2)(a)	Protect the privacy of natural persons, including that of deceased natural persons

Councillor Dow | Committee Member Morgan-Wind

The public were excluded during the deliberations phase of the item.

Resolved G25: That the Grants and Awards Committee approves the applications listed below, on behalf of the Rural Travel Fund (funded by Sport New Zealand), and disburse the funds as listed to successful applicants:

Ōtorohanga Sports Club Inc	\$1,100	Tiffany Te Wao	\$500
Tennille Kamoe Kete	\$256.25	Kane Wharepouri	\$500
Kio Kio School	\$933.50	Lucy Marshall	\$500
Ōtorohanga College	\$1,401.25	Kāwhia Moana District Sport	\$2,000
Ōtorohanga South School	\$934.50	Coast Rugby Football & Sports Club	\$200

Deputy Chairperson Tamaki | Committee Member Morgan-Wind

ITEM 14: ŌTOROHANGA COMMUNITY GRANTS FUND - CONSIDERATION OF APPLICATIONS FOR ROUND 2 OF 2023/24

ŌDC's Nicky Deeley spoke to her report. She noted one applicant, Kāwhia Museum from a previous round has requested to apply to this round and roll over their previously successful grant amount to combine with any successful funds from this Round 2 of 2023/24.

Deputy Chairperson Tamaki, Councillor Dow and Committee Member Morgan-Wind all spoke against the request as it would set a precedent for stockpiling funds and was not in alignment with the Fund's intentions.

Resolved G26: That the Grants and Awards Committee **declines** the request by the Kāwhia Museum to:

- a. Retain the grant awarded in Round 2, 2022/2023 of \$5,000 for their foyer and entrance refurbishment project; AND
- b. Apply to this Round 2 of 2023/24 for consideration of additional funding for the same project.

Councillor Tamaki | Councillor Dow

Ms Deeley confirmed the removal of Kāwhia Museum from the list of applicants following the previous resolution. She then outlined the request from each applicant for the Committee's consideration.

Members queried the Ōtewā Marae application and the impact on partially funding for this Round which would mean they would not be eligible for the next Round. The Committee encouraged the applicants to apply again in the upcoming Round.

Members discussed the application by Waikato Screen and due to the youth element of the project whether the applicant could work directly with Mayors Taskforce for Jobs.

Committee Member Morgan-Wind withdrew from the meeting at 4.31pm for the deliberations on the application by Te Rōpū Manaaki Aroha Incorporated (TRMAI) due to her declared conflict of interest.

Members discussed the application by Te Rōpū Manaaki Aroha Incorporated (TRMAI) and expressed health and safety concerns with the proposed bouncy castle. They also considered a photocopier and computer as 'nice to have' rather than event essentials.

Committee Member Morgan-Wind returned to the meeting following the completion of those discussions at 4.37pm. Chairperson Christison then adjourned the meeting for a short break at 4.37pm and recommenced at 4.41pm.

Chairperson Christison acknowledged the number of applicants meant the Committee had to use a range of full, partial or no funding in some cases as the fund was not sufficient to meet the requested amounts.

Resolved G27: That the Grants and Awards Committee approves the applications listed below from the Ōtorohanga Community Grants Fund, and disburse the funds as listed to successful applicants noting the grant to Te Rōpū Manaaki Aroha Incorporated (TRMAI) was not to be used to purchase a bouncy castle, photocopier, or computer:

Assembly of God – Harvest Church	\$2,000	Ōtorohanga Railway Station 100 Years – Event Volunteers	\$5,000
Ōtorohanga Christmas Club	\$2,780.76	Waikato Screen	\$0
Janie Tuhoro	\$1,575	Ōtewā Marae	\$0
Kāwhia Museum (not eligible)	\$0	Kio Kio School Social Committee	\$3,750
Central Motorcross Incorporated	\$1,500	Picnic and Pistons Event	\$4,000
Ōtorohanga Tennis Club Incorporated	\$2,125	Te Rōpū Manaaki Aroha Incorporated (TRMAI)	\$4,000

GRANTS & AWARDS COMMITTEE**TE KOMITI TUKU KARĀTI ME NGĀ WHIWHINGA**

Ōtorohanga Netball Club	\$5,000	Project Kiwiana Committee	\$4,681
Ōtorohanga Squash Club	\$500	Ōtorohanga Men's Shed	\$3293.91
Toi Aringa	\$3,000	Ōtorohanga Sports Club	\$2,875
Unplugged Arcade	\$1,201.86		

Deputy Chairperson Tamaki | Councillor Dow

INFORMATION ONLY REPORTS | NGĀ PŪRONGO MŌHIOHIO ANAKE

There were no reports.

PUBLIC EXCLUDED | TAKE MATATAPU

There were no reports.

CLOSING FORMALITIES**MEETING CLOSURE | KATINGA O TE HUI**

Councillor Tamaki provided the closing karakia.

Chairperson Christison declared the meeting closed at 4.57pm.

WORKSHOPS | HUI AWHEAWHE

There were no workshops.

Decision reports**Ngā pūrongo whakatau**

DISCLAIMER: The reports attached to this Open Agenda set out recommendations and suggested resolutions only. Those recommendations and suggested resolutions DO NOT represent Ōtorohanga District Council policy until such time as they might be adopted by formal resolution. This Open Agenda may be subject to amendment either by the addition or withdrawal of items contained therein.

Item 15 Ōtorohanga District Community Grants Fund – Accountability Reports for Round 1 2024/2025

To Grants and Awards Committee

From Nicky Deeley, Manager of Community Development

Type **DECISION REPORT**

Date 16 October 2024



1. Purpose | Te kaupapa

1.1. To provide the Committee with accountability reports for completed projects for previously awarded funding applications.

2. Executive summary | Whakarāpopoto matua

- 2.1. Ōtorohanga District Council (Council) established a Community Grant Fund (the Fund) through the Long Term Plan 2021- 2031 process as a contestable fund for community groups and organisations with an annual allocation of \$100,000, and a maximum allocation per application of \$5000. The Fund was re-affirmed within the LTP 2024-2034.
- 2.2. During Round 1 and 2 of 2023/2024, 30 applications were approved. It is a condition of the Community Fund that accountability forms are returned following completion of a project before another can be applied for.
- 2.3. The Fund guidelines stipulate that projects must be completed within 12-months from receiving the grant.
- 2.4. Round 1 of the 2023-2024 were paid to applicants in late 2023 meaning that only those grants awarded in Round 2 of 2022-2023 and prior, are currently due to produce an accountability report.
- 2.5. In addition, the grant guidelines require accountability reports be completed before an applicant can apply again.
- 2.6. Fifteen applicants have returned Accountability reports for this Round. Eight of these applicants are also applying for a new project in this current Round 1 2024/2025, this may be of interest to the Assessment Committee and any instances have been noted as ‘current applicant’.
- 2.7. The accountability reports submitted are outlined in point 4.10 below.

3. Staff recommendation | Tūtohutanga a ngā kaimahi

That the Grants and Awards Committee receive the accountability reports in *Appendix 1: Accountability Reports for Round 1 2024/2025* of the staff report.

4. Context | Horopaki

Background

- 4.1. Council established the Fund through the Long-Term Plan 2021- 2031 process replacing other previous funds such as Sundry Grants, Sport Support and other funds that were previously given out on a case-by-case basis by Council. This allocation was confirmed within the LTP 2024/34.
- 4.2. The Committee comprises of four Councillors and one mana whenua representative, who are delegated to assess and allocate funding to eligible applicants.
- 4.3. The Fund provides community assistance for the ‘not for profit’ sector to create a strong social, environmental, economic, and cultural base and to meet local needs, while contributing to the achievement of Council’s Community Outcomes and supporting Council’s priorities.
- 4.4. The Fund guidelines attached as Appendix 2 set out the funding criteria and allocation process for the Fund and help to ensure the distribution of funding:
 - is appropriately targeted;
 - occurs in a consistent, efficient and effective manner;
 - is fair and transparent; and,
 - promotes accountability.
- 4.5. The Fund does not replace the Sport NZ Rural Travel Fund or the Creative NZ Creative Communities Scheme Fund, as the criteria and funding of these are provided by their respective central government agencies.
- 4.6. The Fund is a contestable fund for community groups and organisations with an annual allocation of \$100,000, with a maximum allocation per application of \$5000.
- 4.7. It is a condition of the Fund that accountability forms are returned following completion of a project. Failure to adequately account for the use of a past grant will be considered sufficient cause for any subsequent application to be declined.
- 4.8. Across both Rounds 1 and 2 of 2023-2024, 33 applications were deliberated. The following 30 applications were approved:

Round 1

- | | |
|--|------------------------------------|
| • Kawhia Fireworks (\$5,000) | • Kāwhia Primary School (\$2,288) |
| • Aotea Patrol Community Response Team (\$2868.92) | • Kāwhia Sports Club Inc (\$4,780) |
| • Ōtorohanga Kai Forest (\$2,500) | • Ōtorohanga Museum (\$5,000) |
| | • Arohena Hall (\$4,901) |

- Ōtorohanga Lyceum Club (\$4,143)
- Bill Millar (\$687.70)
- Ōtorohanga Primary School (\$5,000)
- Ōtorohanga Support House Whare Āwhina (\$3,500)
- Turitea Marae (\$5,000)
- Unlocking Potential (\$3000)
- Tori Muller (\$4,367.99)

Round 2

- Assembly of God (\$2,000)
- Ōtorohanga Christmas Club (\$2,780.76)
- Janie Tuhoro (\$1,575)
- Central Motorcross Incorporated (\$1,500)
- Ōtorohanga Tennis Club Incorporated (\$2,125)
- Ōtorohanga Netball Club (\$5,000)
- Ōtorohanga Squash Club (\$500)
- Toi Aringa Trust (\$3000)
- Unplugged Arcade (\$1,201.86)
- Ōtorohanga Train Station 100 years (\$5,000)
- Kio Kio School Social Committee (\$3750)
- Picnic and Pistons Event (\$4,000)
- Te Rōpū Manaaki Aroha Incorporated (\$4,000)
- Project Kiwiana (\$4,681)
- Ōtorohanga Mens Shed Incorporated (\$3,293.91)
- Ōtorohanga Sports Club (\$2,875)

4.9. The Fund guidelines stipulate that projects must be completed within 12-months from receiving the grant, unless otherwise agreed. Successful applicants from Round 1 of 2023/24 were paid into accounts in late 2023 and Round 2 in June 2024. Project accountability is therefore due in December 2024 and June 2025 respectively.

4.10. Accountability reports, attached as Appendix 1, have been submitted by the following groups:

- Aotea Patrol Community Response Team (Round 1, 2023/24)
- Te Taiao o Kāwhia Moana (Round 1, 2022/23)
- Kāwhia Rowing Regatta Club Inc (Round 2, 2022/23)*current applicant
- Kio Kio Hall (Round 2, 2022/23)
- Korakonui School Board of Trustees (Round 1, 2023/24) *current applicant
- Ōtorohanga Historical Society/ Museum (Round 2, 2023/24, Round 1 2022/23) *current applicant
- Ōtorohanga Lyceum Club (Round 1, 2023/24), *current applicant
- Ōtorohanga Toy Library (Round 1, 2022/23), *current applicant
- Ōtorohanga Domain Sports Club (Round 2, 2022/23)
- Ōtorohanga Squash (Round 2, 2023/24)
- Maihihi Playcentre (Round 1, 2022/2023), *current applicant
- Kāwhia Fireworks (Round 1, 2023/24), *current applicant
- Ōtorohanga Primary School (Round 1, 2023/24)
- Ōtorohanga Netball Club (Round 2, 2023/2024)
- Te Tamawai Trust (Round 1, 2021/22), *current applicant

5. Appendices | Ngā āpitihanga

Number	Title	Document number
1	Accountability Reports for Round 1 2024/2025	
2	Ōtorohanga District Community Grants Fund Guidelines	



ŌTOROHANGA DISTRICT COUNCIL GRANTS

PROJECT COMPLETION ACCOUNTABILITY FORM

Tell us how your work went!

This form is a chance to tell the story of your project. Shout about your success, tell us what you might do differently next time, let us know how you impacted our community. All the feedback you include here is viewed by our Grants staff and our Grants and Awards Committee. It helps us understand what type of work is being led by our people and can help council to support you in other ways too.

If you can, include quotes from those who benefit from your project- these might be attendees, staff, volunteers, audience, or users. Photos can also help convey what you achieved. If you built something you could include a 'before and after' photo, if you ran an event you could show us the people who attended, if you bought tools or materials or created something, you could show us a picture of it being used or displayed.

Please note; quotes and photos you include may be used in our marketing to advertise the funds so we can encourage other members of community to apply.

Name of your Organisation: Aotea Community Response Team

Name of Project/Activity: First Aid Course

Name of Contact Person: Warren Adams

Email:



Postal Address:



Kawhia 3889

Did the project/activity take place and have you completed it? Yes/No

If you wrote yes please answer the following questions, if you wrote no please skip ahead to the section titled "Return of Funds"

Yes.

Refer back to your application. Were the funds used in the way you planned?

If no, please explain what the funds were used for, and why;



Total	2636.65
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Attach

- A final summary of expenditure and income report or final budget
- All relevant invoices pertaining to the funding tagged for this grant by Council.

Return to Funds

If you didn't spend the grant or only partially spent the grant please complete this section. Staff will be in contact to explain how to return the funds.

Choose one of the following

- Full Return of funds
- Partial Return of funds

Reason: Didn't get as ^{many} people as we thought attend the course

Choose one of the following

- The project/activity didn't take place

In 50 words or less please explain the why the project/activity did not take place

OR

- The estimated and actual cost differed.



To Whom it may concern

Our Otorohanga Distract grant was given to our village for the main purpose of offering our community the opportunity to complete a certified First Aid Course.

Although we didn't quite get the numbers expected we still managed to get 13 of our local's certified in First Aid.

The course was comprehensive and we hope now that with more people competent in first aid, that our village will be well served in the case of an emergency.

The general feedback included an enjoyable day, great knowledge learnt and confidence to administer first aid until emergency services arrive.

Our community would like to thank the Otorohanga District Council for issuing such grant to benefit all communities in the district.

Nga Mihi Nui

Warren Adams

Chairman

Aotea Community Response Team

Summary of expenditure in regard to ODC grant

Otorohanga district Council community grant	\$2868.92
Expenses:	
First Aid Course (13 People)	\$1930.50
Refreshments for course	\$177.81
First Aid Kit	\$282.95
Megaphone and Batteries	\$157.92
Containers for medical supplies	\$32.56
Additional medical supplies	\$54.91
Total Expenses	\$2636.65
Refund for Otorohanga District Council	\$232.27

First Aid

PO Box 12140
Thorndon
Wellington 6144



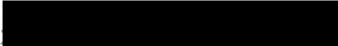
**NEW ZEALAND
RED CROSS**

REPEKA WHI ERO AOTEAROA

TAX INVOICE/GST RECEIPT



Order Number



Order Date: 8/12/23

Customer Details

CPNZ - Kawhia
Warren Adams



Kawhia
3889

PO Reference:



Product	Quantity	Unit	Cost	Amount (Excl. GST)
Essential First Aid	1.00000	Course	\$1,678.70	\$1,678.70

CPNZ - Kawhia : 2/12/23 - 2/12/23

- Warren Adams
- Nicole Adams
- Heather van der Hoek
- Paul van der Hoek
- Colin Culliford
- Carol Culliford
- Geoff Good
- Steve Gane
- Alan Davey
- Ginni Davey
- Peter Shirley
- Steve Crow
- Edelberta Craig

Discount \$0.01

Subtotal **\$1,678.69**
 GST \$251.81
Total (including GST) **\$1,930.50**



Payment Details

Thank you for your payment of \$1,930.50. Amount Outstanding \$0.00.

TAX INVOICE

FreshChoice Te Awamutu

GST number: [REDACTED]

39 Rewi Street
Te Awamutu 3800
07 871 3086

Warren Adams

KAWHIA 3889

01/12/2023

Hi there

Thank you for shopping your way with FreshChoice Te Awamutu, your invoice is below.

#	Item	Price	Subtotal ordered	Adjustments	Subtotal as packed
<input checked="" type="checkbox"/>	1 Coupland's Daily Wheatmeal Toast 550g	2.10 each	2.10		2.10 Inc. GST
<input checked="" type="checkbox"/>	2 Coupland's Daily White Toast 550g	2.10 each	4.20		4.20 Inc. GST
<input checked="" type="checkbox"/>	1 Blueberry Muffin 6 Pack	5.99 each	5.99		5.99 Inc. GST
<input checked="" type="checkbox"/>	1 Muffins Apple Crumble 6 Pack	5.99 each	5.99		5.99 Inc. GST
<input checked="" type="checkbox"/>	1 Muffins Double Choc Chip 6 Pack	5.99 each	5.99		5.99 Inc. GST
<input checked="" type="checkbox"/>	1.000 NZ Hothouse Tomatoes kg	2.99 per kg	2.99		2.99 Inc. GST
<input checked="" type="checkbox"/>	1 Iceburg Lettuce each	7.99 each	7.99		7.99 Inc. GST
<input checked="" type="checkbox"/>	0.500 Shaved Ham kg	19.90 per kg	9.95		9.95 Inc. GST
<input checked="" type="checkbox"/>	1 WW Milk Lite 3L	5.49 each	5.49		5.49 Inc. GST
<input checked="" type="checkbox"/>	1 Olivani Spread 500g	6.30 each	6.30		6.30 Inc. GST
<input checked="" type="checkbox"/>	1 Farmer Brown Fresh Colony Eggs Size 7 6 Pack	5.20 each	5.20		5.20 Inc. GST
<input checked="" type="checkbox"/>	0 Westie Savouries Mini Mince 15 Pack	10.00 each	20.00		0.00
<input checked="" type="checkbox"/>	1 Wattie's Tomato Sauce 565g	5.79 each	5.79		5.79 Inc. GST
<input checked="" type="checkbox"/>	1 Griffin's Chocolate Biscuits Toffee-pops Chocolate Brownie 200g	4.90 each	4.90		4.90 Inc. GST
<input checked="" type="checkbox"/>	1 Free From Gluten Biscuits Scotch Fingers 160g	4.20 each	4.20		4.20 Inc. GST
<input checked="" type="checkbox"/>	1 Bell Tea Bags Original Black 30 Pack	2.95 each	2.95		2.95 Inc. GST
<input checked="" type="checkbox"/>	1 Moccona Classic Medium Roast Instant Freeze Dried Coffee Refill 90g	12.39 each	12.39		12.39 Inc. GST
<input checked="" type="checkbox"/>	1 Keri Orange Juice With Apple Base Fruit Juice 3L Bottle	3.99 each	3.99		3.99 Inc. GST
<input checked="" type="checkbox"/>	1 Under \$200 Delivery Fee	15.00 each	15.00		15.00 Inc. GST
Total (inc GST)					111.41

Paid 111.41

Balance Due 0.00

PAYMENT DETAILS
\$111.41 [REDACTED]

Delivery Zone 2 (Kawhia): 1pm - 3:30pm Friday, December 01, 2023

The team at Marine Deals <no-reply@marine-deals.co.nz>

4/1/2024 12:40 ☆ 📌

To Warren Adams

Reply Reply all Forward Spam Delete Blacklist ☰

This email was sent from a notification-only address that cannot accept incoming email. Please do not reply to this message.



GET UP AND GO!



THANKS!

Hello Warren Adams ,

Thank you for your order from Marine Deals.

Your Tax Invoice [REDACTED]

Shipping Information:

Billing Information:

Warren Adams


Warren Adams

[REDACTED]
3889.

[REDACTED]
3889

New Zealand

New Zealand

Item	SKU	Qty	Subtotal
 Digitech Personal Megaphone with Siren 25W	AM4042	1	\$89.90

Subtotal	\$89.90
Courier	\$11.99
Grand Total	\$102.00
You've saved:	\$10.00

*** INVOICE GST INCLUSIVE ***
GST No. 59-038-000

Mitre 10 MEGA Te Anau
SIMPLY BLUE (NZ) LIMITED
CAMBRIDGE ROAD TE ANAU 01 8726210

16/01/2024 10:29 Dk246 Op:SS Reg:AI

061111	ALPINE ENERGIZED MAX 4PK		
133010	EACH		
1 @	\$13.98		\$55.92
267630	SANDPAPER ROLL 12M NORTON P120		
1 @	\$29.88		\$29.88
278011	FIBRE DISC BOSCH METAL 100X16MM 24G		
2 @	\$2.49		\$4.98
278014	FIBRE DISC BOSCH METAL 100X16MM-120G		
3 @	\$2.49		\$7.47
387804	BBQ GAS ACC BLOW TORCHMULIT ANTI GASMATE		
1 @	\$32.99		\$32.99
342624	BUTANE GAS CARTRIDGE 220G PERI		
1 @	\$6.13		\$6.13
391195	COLOURLAB SPECIALIST 300G VARNISH GLOSS		
1 @	\$24.98		\$24.98
377973	GREEN PAINTERS TAPE 36MMX50M		
1 @	\$9.68		\$9.68
178498	FELT PAD ROUND OATMEAL 19MM 53406 20PC		
1 @	\$11.98		\$11.98
176447	HANDLE CABINET 160MM BAR SN		



**NEW ZEALAND
RED CROSS**
RIPEKA WHERO AOTEAROA

First Aid
Whakaora Whawhā

Tax Invoice

Date
Feb 05, 2024

Page
1

32 Birmingham Drive
PO Box 217
Christchurch
New Zealand

Phone: 0800 233 243
Email: products@redcross.org.nz
GST No: [REDACTED]
Bank Acc#: [REDACTED]

Sold To:

Warren Adams
[REDACTED]
NEW ZEALAND

Ship To:

Warren Adams
[REDACTED]
NEW ZEALAND

Order No. [REDACTED]	Order Date Feb 5, 2024	Customer No. [REDACTED]	Salesperson	PO Number	Ship Via	Terms CC30
--------------------------------	----------------------------------	-----------------------------------	--------------------	------------------	-----------------	----------------------

Qty. Ord.	Qty. Shp.	Qty. B/O	Item Number	Description	Unit Price	UOM	Extended Price
1	1	0	748	EuroSplint 110mm x 900mm	22.40	each	22.40
1	1	0	651	Relistrip Skin Closure Strips 3mm x 75mm	14.48	each	14.48
1	1	0	ES01-001-00	Courier Post - 2-7 working days shipping -	10.87	each	10.87

Comments:

Subtotal	47.75
GST 15%	7.16
Total amount	54.91
Less payment	54.91
Amount due NZD	0.00

u

Ōtorohanga District Grants Fund Accountability Form



Ōtorohanga

District Council

Ōtorohanga - where kiwi can fly
A dynamic, inclusive and unique district

Name of Organisation: Te Taiaro o Kauhia Moana

Name of Project/Activity: Promotion, Organisational Costs + Weed Amnesty Event

Name of Contact Person: Kelly Dockery (previously Stacey Hill)

Email:



Phone



Postal Address:



Kauhia, 3843

Did the project/activity take place: Y N

If yes please answer the following questions, if no please go to section titled "Return of Funds"

Were the funds used in the way you outlined in your application: Y/N

If no, please explain what they were used for 50 words or less

Yes and additional approval was given from
Nicky Deeley to also purchase a teardrop flag
+ batteries/charger

Which of the wellbeing's did your project/activity contribute towards (choose as many as applicable)

- Social
- Economic
- Environment
- Cultural

In 500 words or less briefly explain

- How the grant was of benefit to the community
- The actual (or estimated) number of people involved
- How successful was the project
- Was there any part of the project that could have gone better - advertisement.
- How was Council acknowledged as the funder? *Yes @ the meeting event and @ an upcoming planting event.*

Weed Amnesty Event: Provided free weed disposal from private + public property. A whole skip bin (large) of weeds were removed from the community with a focus being put on "backyard baddies". Free gel treatments + native seedlings were given out in exchange. - Approx. 25 ppl.

Promotion: Has funded the development of a logo, business cards, email signatures and a hardtop flag + base.

- Paid for meeting venue hall hire. - Benefitted Approx. 25 ppl.

- Projects have been successful + the branding/promotional/organisational spends will continue to assist the group moving forward.

Attach any photos, newspaper articles or pamphlets

Details of Expenditure

Please show the total expenditure on the project, including your contribution:

*Included in email attachment:
ODC 22-23 Community grant.*

Project Costs	Amount (excluding GST)
	\$
Total	

Attach

- A final summary of expenditure and income report or final budget
- All relevant invoices pertaining to the funding tagged for this grant by Council.

** I have attached all of the invoices I have received since taking over the management of this budget but cannot find the original skip bin receipt as I was not in charge of the project. I have instead included a copy of a labelled bank statement to assist with purchase.*

jaycar

Phone: 07 846 0177

Hamilton

31

Commerce St Frankton

Hamilton

3204

GST# 111 810 257 Tax Invoice

Branch: 207
Operator: 9765

Till: 3

Date: 16/06/24
Time: 11:47

Sale

Code	Qty	Price	Extn
SB2931	2	\$45.90	\$ 91.80
BATT NIMH AA 1.2V 2000MAH ENVELOP PK4			\$ 91.90
MB3555	1	\$91.90	\$ 183.70
CHGR NIMH/NICD 6AA/AAA/C/D 2X9V			

Purchase Total:
Includes GST of \$23.96

Payment Tendered: \$ 183.70
EFTPCS \$
Change:

~ indicates surcharge applies to payment
Surcharge total including GST \$ 0.00

LDNZ Ltd
1 Hames Terrace Hillsborough
Auckland 1042

Issue date: Auckland, 07/03/2024
Due date: 09/03/2024

Aotea Marine Farms

Description	Price	Qty	Unit	GST	Amount
Te Taiao o Kāwhia Moana Koru Branding - \$650+gst Logo, Business card email signature 100 printed business cards Payment due now - \$400 +gst Balance on completion	\$400.00	1		15%	\$400.00
					Subtotal \$400.00
					GST \$60.00
					Total \$460.00

Tax level	Subtotal	GST	Total
GST 15%	\$400.00	\$60.00	\$460.00

When paying use the reference: 00-1922.

Please pay the invoice in full before the payment due date. If our designers and programmers have worked on your project then you are obligated to pay for the services as per the invoice issued. Unpaid invoices will be referred to Baycorp.

Account Manager - Brian

Tax Invoice: [REDACTED]
Issue date: Auckland, 02/04/2024
Due date: 05/04/2024

LDNZ Ltd
1 Hames Terrace Hillsborough
Auckland 1042



Aotea Marine Farms

Description	Price	Qty	Unit	GST	Amount
Te Taiao o Kāwhia Moana Koru Branding - \$650+gst Logo, Business card email signature 100 printed business cards Payment due now - \$400 +gst PAID Balance due now - \$250 +gst	\$250.00	1		15%	\$250.00
Email signatures	\$30.00	1		15%	\$30.00
Courier	\$7.00	1		15%	\$7.00
				Subtotal	\$287.00
				GST	\$43.05
				Total	\$330.05

Tax level	Subtotal	GST	Total
GST 15%	\$287.00	\$43.05	\$330.05

When paying use the reference: [REDACTED]

Please pay the invoice in full before the payment due date. If our designers and programmers have worked on your project then you are obligated to pay for the services as per the invoice issued. Unpaid invoices will be referred to Baycorp.

Account Manager - Brian



CASH FLOW

Te Taiao o Kawhia Moan Inc.



Cashflow Item	Withdrawals	Deposits	2024
PERIOD: 1 May 2024 - 30 May 2024			
Opening Cash Balance			<u>\$ 1,553.05</u>
Cash Used in Operating Activity (1 May - 31 May 2024)			-3.00
Interest In			
Fees Out (Bank Fees)	3.00		
Funds In/External Funding (1 May - 31 May 2024)			<u>\$ -</u>
Operating Expenditure (1 May - 31 May 2024)			<u>-\$ 591.39</u>
Payout to [redacted] for Camera Purchase - subs	268.99		
Xero Pkg to KTB Accounting for Month of May 2024 - [redacted] (last invoice)	18.40		
ODC Hall Hire Payment for next 4 months meetings (June-Sept)	120.00		
Coast Accounting Xero Pkg for 10 months (June 2024 - March 2025)	184.00		
(Coast Accting payment in full as per ODC Funding requirement)			
Closing Cash Balance @ 31 May 2024			<u>\$ 958.66</u>

odc fund

Te Taiao o Kawhia Moana Inc Treasurers Report May 2024

Here is my report FYI:

Above is a Cashflow Report created from our BankStatement for period May 2024

IRD # - Finally we have an [redacted]
 Inc. Society - I will request again from [redacted] but also now that [redacted] (Coast Accounting is our Accountant she'll have access)
 (Need to change details asap - request from IRD to change these details)

[redacted] has finally given a correct bank acct # & has been paid for reimbursement of Camera Purchase from our direct acct funds.
 Hall has been booked & paid for, for our dates selected at last governance hui (check if s/b payment from funds or our own?)

Meeting Dates: 14 June/12 July/9 August/6 September

Had a meeting with [redacted] identify allocation of funding from ODC finances. Compared Bank Acct to Cashflow Report all balanced & correct procedure followed
 Kelly should be able to fill out report from ODC.

I, Lucy Marshall move:

: That the Treasurers Report be accepted and approved
 by the Te Taiao o Kawhia Moana Committee

*\$ 54.01
 left in subs -*





Vanessa Rotohiko

Admin Top contributor

November 21, 2023 · 🌐

The bin has arrived for the weed swap this weekend 🙌

👍❤️👏 13

9 💬 1 ➦



Top comments ▾



Annette Gane

Ohh
What an awesome project is it OK if I let the aotea people know 😊

32w Like Reply Share 2 👍👏



Vanessa Rotohiko replied · 1 Reply



Amanda Keepa Pu
Fantastic how longs it there sis

32w Like Reply Share 🙄



Vanessa Rotohiko replied · 2 Replies



Annette Gane
Do you want a hand Vanessa doing weeding over the weekend?

32w Like Reply Share



Vanessa Rotohiko replied · 2 Replies



Comment as Te Taiao o Kāwhia Moana



Kāwhia community weed swap

**Our whenua is at war with weeds – it's time to fight back!
Let's work to remove weeds from our environment to give our native plants and wildlife a chance!**

Te Taiao o Kāwhia Moana, with support from Coastcare Waikato, is holding a weed swap for residents of the Kāwhia catchment.

You're invited to bring along your pest plants to swap for eco-sourced native plants grown by Kāwhia Moana Native nursery. It's free to dispose of your weeds – great for your pocket and the environment!

A biosecurity officer from Waikato Regional Council will be on site to help with identification of pest plants and give technical advice about their control.

25 & 26
November
10am-3pm

Kāwhia Moana
Native Nursery
529 Tainui Street
Kāwhia

Most wanted – dead or alive

Report any sightings of these weeds to Waikato Regional Council, who control these species free of charge.



Alligator weed

Rapidly forms dense mats over water and margins, smothers native plant species and blocks waterways.



Climbing spindleberry

Scrambling climber with suckering roots, grows rapidly, strangles trees and leaves turn bright yellow in autumn.



Boneseed

Quickly forms dense thickets, crowds out native coastal species and produces up to 50,000 seeds a year.



Sea spurge

Invades dunes and beaches, spreads rapidly and displaces native dune plants.

Backyard baddies

Watch out for these nasties in your community



Banana passionfruit

Smotheres coastal forest, prevents regeneration and produces many seeds in its fruit.



Blue morning glory

Aggressively climbs native vegetation, quickly forming dense suffocating mats.



Wild ginger

Tall, distinctive flowerer that creates impenetrable stands with dense rhizomes.



Tradescantia

Smotheres the ground, preventing native seedlings from establishing – and makes dogs itch.



Privet

Invades and conquers all natural areas, releasing prolific bird-dispersed seeds.



Dally pine

Thrives in impoverished soils and fixes nitrogen to let more weeds in and push native species out.



English ivy

Relentlessly strangles and climbs native vegetation, smothering everything in its path.



Australian brush wattle

Thrives in poor conditions, quickly establishes tall stands and produces many long-lived seeds.

Ōtorohanga District Grants Fund Accountability Form



Ōtorohanga

District Council

Ōtorohanga - where kiwi can fly
A dynamic, inclusive and unique district

Name of Organisation:

Kawhia Rowing Regatta Club Inc.

Name of Project/Activity:

KRRC Road Closure

Name of Contact Person:

Kelly Dockery / Sandra Diamond

Email:

Postal Address:

Kawhia, 3889

Did the project/activity take place:

Yes

If yes please answer the following questions, if no please go to section titled "Return of Funds"

Were the funds used in the way you outlined in your application:

If no, please explain what they were used for 50 words

Yes. Allowed for the payment to inframax for the roadclosure + gate staff

Which of the wellbeing's did your project/activity contribute towards (choose as many as applicable)

- Social
- Economic
- Environment
- Cultural

In 500 words or less briefly explain

- How the grant was of benefit to the community
- The actual (or estimated) number of people involved
- How successful was the project
- Was there any part of the project that could have gone better
- How was Council acknowledged as the funder?

* Please see attached sheet.

Attach any photos, newspaper articles or pamphlets

Hundreds of photos are available on our fb page.

Details of Expenditure

"Kawhia Rowing Regatta Club"

Please show the total expenditure on the project, including your contribution:

Project Costs	Amount (excluding GST)
Inframax planning hours 2@ \$80	\$ 160 -
Inframax physical work 1 day	\$ 2,902.14
Tmp Submission	\$ 150 -
Tmp Extension	\$ 120
Pay for gate staff for event (koha)	\$ 400 (\$100 pp)
Total	\$3,732.14

+ GST of \$499.82 = \$4,232.13

Attach

- A final summary of expenditure and income report or final budget
- All relevant invoices pertaining to the funding tagged for this grant by Council.

Return to Funds N/A

If you didn't spend the grant or only partially spent the grant please complete this section. Staff will be in contact to explain how to return the funds.

Choose one of the following

- Full Return of funds
- Partial Return of funds

Reason:

Choose one of the following

- The project/activity didn't take place

In 50 words or less please explain the why the project/activity did not take place

*Shows road closure project expenditure, the actual expenditure involved in making the regatta go ahead is detailed in the budget

The grant benefitted the community as it allowed for the rowing club's annual regatta day to take place by paying for the road closure. As Kawhia, Oparau and Te Waiwera rowing clubs all participate in the race day, all communities benefitted from the event. As well as club members, it is an event well attended by the local community (and holidaying visitors), of whom are not directly linked to the club. Having a road closure allowed for our 114 year event to continue to run.

Estimated number of people involved:
2000 - 3000

The project went very well, perhaps we could include more out-of-town store holders. Because the event has been running for so long, we have streamlined the event and what works/doesn't.

ODC was acknowledged through advertising within our printed/online event brochures/programmer, through facebook post from our popular page and also in multiple verbal announcements over the loud speaker system present @ the event.



To: Kawhia Rowing Regatta Club
[REDACTED]
Kawhia 3843

TAX INVOICE [REDACTED]
GST No: [REDACTED]
Client Code: [REDACTED]
Date: 16/01/2024
Due Date: 23/01/2024
Terms: 7D
Job No: [REDACTED]

Attention: Sandra Drummond

Job: Kawhia Rowing Regatta Club - TMP Extention & Traffic Management

Description	Qty	Unit	Rate	Amount
Planning of works to take place	2.00	HR	\$80.00	\$160.00
Physical works - 1x STMS + 1x TC + Vehicle + TM Equipment	1.00	DY	\$2,902.14	\$2,902.14

7 Days

GST Exclusive Amount	\$3,062.14
GST	\$459.32
GST INCLUSIVE AMOUNT	\$3,521.46

Please make payment to the Bank account below:

Bank Account details: ASB Bank Ltd [REDACTED]
[REDACTED]

Email: [REDACTED]

Inframax
PO Box 242
Waitete Rd
Te Kuiti 3910
PHONE: [REDACTED]



Kawhia Rowing Regatta Club

January 24 at 10:52 AM · 🌐



Now that the madness of the silly season has past, [Kawhia Rowing Regatta Club](#) would like to take the time to give a special thank you to our major sponsors for the 2023-2024 rowing season!

Without these key sponsorships, the regatta club would not be able to provide our community with the uniforms, road closures, medals, equipment and boat maintenance needed to complete another successful season.

Throw a bit of your support behind these local businesses that do so much to support our club!

Thanks again [Waipā Networks](#) [Rosetown Print Ltd](#) [Pub Charity Limited](#) [Ōtorohanga District Council](#) [@Inkfish Screen-printing & Embroidery](#) [@Smithy's Medals and Trophies](#)

SPONSORS



ROSETOWN PRINT
• TE AWAMUTU LTD •





HISTORIC
WHALEBOAT
RACING

KAWHIA
Rowing Regatta
CLUB

INVEST
SCREENPRINTING
AND
EMBROIDERY
HAMILTON

KAWHIA
Rowing Regatta
CLUB



Ōtorohanga District Grants Fund Accountability Form



Name of Organisation: Kio Kio Hall

Name of Project/Activity: Stage Curtains

Name of Contact Person: Steph Hughes

Email: [REDACTED]

Postal Address: [REDACTED], Otorohanga 3972

Did the project/activity take place: Yes the curtains were installed on the 13th February 2024

Were the funds used in the way you outlined in your application: Your generous \$2500 was put towards the stages side and back curtains, and the hall committee opted to put the remaining funds in to cover the remainder of the cost

Which of the wellbeing's did your project/activity contribute towards (choose as many as applicable)

- Social
- Economic
- Environment
- Cultural

The hall is used for a variety of purposes throughout the year, one of these being the local primary school's production. The old curtains were no longer fit for purpose and needing replacing. The new curtains, as can be seen in the photos below look fantastic. They will really add a quality to the performance of the production. The hall is also used by the school for the big mid-year fundraising event, and we hope that the stage will be better utilised now that the new curtains are up. The curtains came from our local store Murray Hunt Furnishings and both Bev and Greg were a massive help in choosing suitable materials. It was extremely important to us to go through local sources and support our local community. The council will be acknowledged as the funder through the school's newsletter when the production begins. We will also be putting a notice up in the hall, so anyone using the space will see that the council has contributed to this amazing project. I would like to take this opportunity to thank you for your amazing donation to the Kio Kio Hall. If you would like to see the curtains in action please grab some tickets to the school production on the 19th or 20th June. Tickets are available from Kio Kio school office. Our next project will be replacing the stage curtains at the front, which is already underway. The committee thought that the back and side curtains looked so good that they have decided to make up the remaining amount to replace the ones at the front as well. We hope this will be completed before the production.



Attach any photos, newspaper articles or pamphlets

Details of Expenditure

Please show the total expenditure on the project, including your contribution:

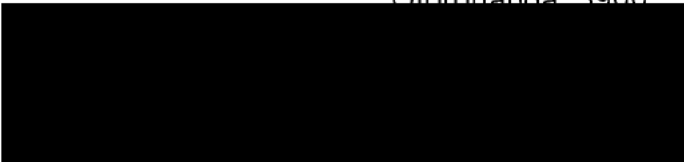
Project Costs	Amount (excluding GST)
To supply and fit drapes on sides and rear of stage in twilight fabric	\$3247.83
GST	\$487.17
Total	\$3735.00
How it was paid	
Community Grant from Otorohanga District Council	\$2500.00
Kio Kio Hall Contribution	\$1235.00

Attach

- A final summary of expenditure and income report or final budget
- All relevant invoices pertaining to the funding tagged for this grant by Council.

Murray Hunt Furnishers

63 Maniapoto Street
Otorohanga 3900



Tax Invoice / Statement

Tax Invoice 32596

Rosetown Properties Ltd T/A

GST No.

Invoice To:

Deliver To :

Page No. : 1

Kio Kio Hall
NEW ZEALAND

Kio Kio Hall
NEW ZEALAND

Order No : Date : 13/12/2023 Account : Reference : Rep :

Product Code	Description	Supplied	Rate	Total
CURTAINS	To supply and fit drapes on sides and rear of stage in Twilight fabric	1.00	3735.00	3735.00

FLOORING < TRA



Beds Rus

Flooring - Window Treatments - Homewares - Bedding

Freight 0.00
Rounding 0.00
GST Content 487.17

Please pay on this Invoice - No Statement will be sent. For Payment by D/CR:
Rosetown Properties Ltd -
Please use your Account no. as reference
** Credit Card payments will attract a 3% surcharge **

GST Inclusive 3735.00



Ōtorohanga District Grants Fund Accountability Form



Name of Organisation: Korakonui School

Name of Project/Activity: Purchase of 10 x Trestle Tables and a Trolley

Name of Contact Person: Cynthia Port – BOT Member – Grants Co-ordinator

Email: [REDACTED]

Postal Address: [REDACTED] RD3 Te Awamutu

Did the project/activity take place: Yes

If yes please answer the following questions, if no please go to section titled “Return of Funds”

Were the funds used in the way you outlined in your application:

Yes

Which of the wellbeing’s did your project/activity contribute towards (choose as many as applicable)

- Social – *these tables are used at school community events*
- Economic
- Environment
- Cultural – *these tables will be able to be used at a wide variety of events at our school*

In 500 words or less briefly explain

- How the grant was of benefit to the community
The tables and the trolley have been fantastic! Well used already at our Book fair week, our Potato day and Athletics. They provide a safe-to-use option rather than our old wobbly finger-squeezers!
- The actual (or estimated) number of people involved
Perhaps 200 people? - Students, Staff and parents/community members that have attended the events already – but we will be able to use them for many years to come
- How successful was the project
It went very smoothly. Tables were purchased and delivered. The trolley was made to spec by an ‘old boy’ of Korakonui School who is now an engineer.

- Was there any part of the project that could have gone better
No
- How was Council acknowledged as the funder?
- *The Council was acknowledged in our School Newsletter and at at our Final 2023 Prizegiving for their contribution to our school.*

Attach any photos, newspaper articles or pamphlets

Details of Expenditure

Please show the total expenditure on the project, including your contribution:

Project Costs	Amount (excluding GST)
10 x Trestle Tables	\$2077.65
Trolley for Trestle Tables	\$1100
Total	\$3,177.65

Attach

- A final summary of expenditure and income report or final budget
- All relevant invoices pertaining to the funding tagged for this grant by Council.



UP TO 25% OFF!

SITEWIDE SALE ENDS IN

09

Days

16

Hours

59

Mins

25

Secs



★ REVIEWS



Life Folding 2400 Rectangle Table

\$2,515.00

~~\$2,794.50~~

—

10

+

Remove

Total

\$2,515.00 incl.gst

You saved \$279.50!incl.gst

Accountability budget

Korakonui School Trestle Tables and Trolley purchase 2023		
INCOME	Budgeted amount (GST Inc)	Actual amount (GST inc)
Funding request details		
Otorohanga District Community Grant Fund	\$4,059.50	\$1,725.00
OTHER INCOME	Budgeted amount	Actual amount
Own income		\$1,929.30
TOTAL INCOME	\$4,059.50	\$3,654.30
EXPENDITURE	Budgeted amount	Actual amount
10 x Trestle Tables	\$2,794.50	\$2,389.30
Trolley	\$1,265.00	\$1,265.00
TOTAL EXPENDITURE	\$4,059.50	\$3,654.30
Operational Surplus/Deficit	\$0.00	\$0.00



TAX INVOICE

Korakonui School

Invoice Date
25 Aug 2023

E61 Engineering Ltd
908 Bond Road RD1
Te Awamutu 3879
NEW ZEALAND

Invoice Number
[REDACTED]

Reference
Table Trolley

GST Number
[REDACTED]

Description	Quantity	Unit Price	Amount NZD
Fabricate table trolley as quoted and accepted ref Cynthia Port.	1.00	1,100.00	1,100.00
		Subtotal	1,100.00
		TOTAL GST 15%	165.00
		TOTAL NZD	1,265.00

Due Date: 31 Aug 2023

For payment use account number

E61 Engineering Ltd

ANZ [REDACTED]

GST [REDACTED]

ENTERED

Fixed Assets [Signature]
- other furniture

PAYMENT ADVICE

To: E61 Engineering Ltd
908 Bond Road RD1
Te Awamutu 3879
NEW ZEALAND
[REDACTED]

Customer Korakonui School

Invoice Number [REDACTED]

Amount Due 1,265.00

Due Date 31 Aug 2023

Amount Enclosed _____

Enter the amount you are paying above

Batch Payment Summary

Korakonui School
Attention: Faye Ashmore
734 Wharepuhunga Road
RD3
Te Awamutu 3873
Waikato
NEW ZEALAND

Account Name
Korakonui School BOT

Bank Account Number

Payment Date
30 Aug 2023

Reference
Korakonui School

Payment to	Reference	Due Date	Bank Account	Details	Amount Paid
E61 Engineering Ltd	98	30 Aug 2023		Korakonui School	1,265.00
				Total 1 item(s)	NZD 1,265.00

Transaction History Report

Account Number

Account Name

Page 1 of 1

Transactions from 30 Aug 2023 to 30 Aug 2023

Date	Other Party	Part	Code	Ref	Withdrawals	Deposits	Balance
30 Aug 2023	Opening Balance						32,160.17
30 Aug 2023							32,310.17
30 Aug 2023							32,320.17
30 Aug 2023							32,380.67
30 Aug 2023							32,390.17
30 Aug 2023	1165 E61 Engineering	Korakonui	School		1,265.00		31,125.17
30 Aug 2023							31,145.17
30 Aug 2023							33,496.27
30 Aug 2023							33,496.27

Overdraft interest rates apply. Refer to your overdraft agreement. If your overdraft is unarranged the interest rate is 22.50%p.a. Interest rates are subject to change.

Transactions processed outside normal business hours may not appear on your Statement until the next business day, although they will appear immediately on your available balance.

* The exchange rate selected by Visa from a range of available wholesale rates or, if applicable, the government mandated rate to convert currency on the overseas cash withdrawal or other overseas transaction.

** The Offshore Service Margin is 1.10% for a FastCash overseas withdrawal and 2.10% for a Visa Debit overseas transaction.

*** The Retail Exchange Margin of 0.70% charged on cash withdrawals made using a Commonwealth Bank of Australia ATM.
(The Retail Exchange Margin only applies to cash withdrawals made prior to 30 October 2012.)

Transaction History Report

Account Number

Account Name

Page 1 of 1

Transactions from 14 Jun 2023 to 14 Jun 2023

Date	Other Party	Part	Code	Ref	Withdrawals	Deposits	Balance
14 Jun 2023	Opening Balance						8,388.24
14 Jun 2023	CARD 9968	SP OFFICEFUR	NITUREWA	TAURANGA	2,389.30		5,998.94
14 Jun 2023							2,778.94
14 Jun 2023							2,671.94
14 Jun 2023	Closing Balance						2,671.94

Overdraft interest rates apply. Refer to your overdraft agreement. If your overdraft is unarranged the interest rate is 22.50%p.a. Interest rates are subject to change.

Transactions processed outside normal business hours may not appear on your Statement until the next business day, although they will appear immediately on your available balance.

* The exchange rate selected by Visa from a range of available wholesale rates or, if applicable, the government mandated rate to convert currency on the overseas cash withdrawal or other overseas transaction.

** The Offshore Service Margin is 1.10% for a FastCash overseas withdrawal and 2.10% for a Visa Debit overseas transaction.

*** The Retail Exchange Margin of 0.70% charged on cash withdrawals made using a Commonwealth Bank of Australia ATM.

(The Retail Exchange Margin only applies to cash withdrawals made prior to 30 October 2012.)



Kōwhiri Leaders

Leaders	Responsibilities
Kōwhiri	Organise
Kōwhiri	Coordinate
Kōwhiri	Communicate
Kōwhiri	Support
Kōwhiri	Assess
Kōwhiri	Evaluate

Winter



Te Kaunihera ā-Rohe o
Otorohanga
District Council
Where kiwi can fly

Otorohanga District Grants Fund Accountability Form

Name of Organisation:

Otorohanga Historical Society Inc. (Otorohanga Museum)

Name of Project/Activity:

Heat pump installation in courthouse

Name of Contact Person:

Amanda Kiddie (President)

Email:

[REDACTED]

Postal Address:

[REDACTED]

Otorohanga 3972

Did the project/activity take place:

Project in progress - heat pump has been ordered and is awaiting installation

If yes please answer the following questions, if no please go to section titled "Return of Funds"

Were the funds used in the way you outlined in your application:

If no, please explain what they were used for 50 words

The original application and grant of \$5000 was intended to be used for the installation of display cases for the museum's R.S.A. collection. As a result of delays in receiving plans and staff shortages we requested that the funds in hand be repurposed to install a heat pump / air conditioner in the courthouse. This room is used by staff, volunteers and is the first area to welcome visitors. Currently it is subject to temperature extremes, making it an uncomfortable work & visitor space.

Which of the wellbeing's did your project/activity contribute towards (choose as many as applicable)

- Social
- Economic
- Environment
- Cultural

In 500 words or less briefly explain

- How the grant was of benefit to the community
- The actual (or estimated) number of people involved
- How successful was the project
- Was there any part of the project that could have gone better
- How was Council acknowledged as the funder?

The grant benefits staff, volunteers and visitors by providing a comfortable working environment. It is also provides optimal conditions for the preservation of the collections in the courthouse. The museum attracts at least 2000 people annually. Currently the only source of heating is small portable electric heaters, which inadequately heat the space and are not energy efficient.

The Council will be acknowledged as the funder via the Ōtorohanga Museum Facebook page [REDACTED] and shared via associated groups and Facebook pages.

Attach any photos, newspaper articles or pamphlets

Details of Expenditure

Please show the total expenditure on the project, including your contribution:

Project Costs	Amount (excluding GST)
Heat pump + installation	\$5249.00
(Excess cost to be met from museum Koha \$249.00)	
(Excess cost to be met from museum Koha \$249.00)	
Total	\$5249.00

Attach

- A final summary of expenditure and income report or final budget
- All relevant invoices pertaining to the funding tagged for this grant by Council.

Return to Funds

If you didn't spend the grant or only partially spent the grant please complete this section. Staff will be in contact to explain how to return the funds.



ŌTOROHANGA DISTRICT COUNCIL GRANTS

PROJECT COMPLETION ACCOUNTABILITY FORM

Tell us how your work went!

This form is a chance to tell the story of your project. Shout about your success, tell us what you might do differently next time, let us know how you impacted our community. All the feedback you include here is viewed by our Grants staff and our Grants and Awards Committee. It helps us understand what type of work is being led by our people and can help council to support you in other ways too.

If you can, include quotes from those who benefit from your project- these might be attendees, staff, volunteers, audience, or users.

Photos can also help convey what you achieved. If you built something you could include a 'before and after' photo, if you ran an event you could show us the people who attended, if you bought tools or materials or created something, you could show us a picture of it being used or displayed.

Please note; quotes and photos you include may be used in our marketing to advertise the funds so we can encourage other members of community to apply.

Name of your Organisation:

Ōtorohanga Historical Society Inc. (Ōtorohanga Museum)

Name of Project/Activity:

Anzac Room display fit out

Name of Contact Person:

Elisabeth Cowan

Email:

[REDACTED]

Postal Address:

[REDACTED]

Ōtorohanga 3900

Did the project/activity take place and have you completed it? Yes/No

If you wrote yes please answer the following questions, if you wrote no please skip ahead to the section titled "Return of Funds"





Yes

Refer back to your application. Were the funds used in the way you planned?

If no, please explain what the funds were used for, and why;

Yes

Which of the wellbeing's did your project/activity contribute towards (choose as many as applicable)

- Social
 - Economic
 - Environment
 - Cultural
-

In 500 words or less tell us how your project went;

-How did the grant help the development of your organisation?

-How the grant was of benefit to the community?

-The actual (or estimated) number of people involved?

-How do you measure success? How do you know this project was successful?

-Did you hit any snags? Was there any part of the project that you would do differently?

The grant enabled the Ōtorohanga Museum to set up a permanent display of Anzac memorabilia, much of it donated to the Museum for safekeeping by the RSA.

This has allowed the museum to honour the Ōtorohanga's Anzac history tradition, especially the men who served in WW1 and WW2.

Overall there has been a great deal of community engagement and support of the new display area. Although display space is limited, the exhibition has been described as very moving, intimate and beautiful without feeling cluttered.

-How was Council acknowledged as the funder?

Via Facebook post on [REDACTED]

-Whats next on your to do list? What are you planning on doing next to keep the momentum going?

Providing fireproof cabinets for the Wallace Photographic collection. This is Richard Wallace's life's work and consists of 1.5 million negatives chronicling the social history of Ōtorohanga from 1963 – 2010. It is the most significant museum acquisition of recent years.

Please attach any photos, newspaper articles or pamphlets, you can explain what they are here.

Photos x 4 showing Anzac Room interior





Details of Expenditure

Please show the total expenditure on the project, including your contribution:

Project Costs	Amount (excluding GST)
Antiquiti – RSA (Anzac Room) cabinets	\$2,300
Jake’s Glass (Safety Glass replacement on Anzac Room display cabinet)	\$ 487.38
R.W. Baker (Anzac Room painting)	\$1,087.50
TA Floor Sanders (sanding, prep & varnish Anzac Room kauri floor)	\$1,125.15
Total	\$5,000.03

Attach

- A final summary of expenditure and income report or final budget
 - All relevant invoices pertaining to the funding tagged for this grant by Council.
-

Return to Funds

If you didn’t spend the grant or only partially spent the grant please complete this section. Staff will be in contact to explain how to return the funds.

Choose one of the following

- Full Return of funds
- Partial Return of funds

Reason:

Choose one of the following

- The project/activity didn’t take place

In 50 words or less please explain the why the project/activity did not take place

OR

- The estimated and actual cost differed.





Thank you for your time filling in this form. Do keep in touch about the development of your work and remember to pay the good vibes forward. You can do this by telling others about the Council Funds available, and by offering to be an Umbrella for future applicants- see the document “Being an Umbrella Frequently asked Questions”.

Thank you sincerely for all the mahi (work) you do to uplift our district, and our people. Ngā mihi nui.

NĀU TE ROUROU, NĀKU TE ROUROU, KA ORA AI TE IWI

WITH YOUR FOOD BASKET, AND MY FOOD BASKET, THE PEOPLE WILL THRIVE

This whakatauki (proverb) talks to community, to collaboration and a strengths-based approach.

It acknowledges that everybody has something to offer, a piece of the puzzle, and by working together we can all flourish.





LEST WE FORGET

Applianceplus Otorohanga
66 Maniapoto Street
OTOROHANGA 3900
PH: [REDACTED]



TAX INVOICE

No. [REDACTED]

Date 16/08/23

OTOROHANGA MUSEUM
15 KAKAMUTU ROAD
OTOROHANGA

ACCOUNT SALE
Customer : [REDACTED]

Page: 1

Code	Description	Br	Ser/Batch#	Warranty	Qty	Price	Total
B FTXM95PAVMA	9.4KW R32 ALIRA RC IDU		73		1.00	1218.70	1218.70
B RXM95PAVMA	9.4KW R32 ALIRA ODU		73		1.00	2875.00	2875.00
T MISC TEMP 1	INSTALL & ELECTRICAL		73		1.00	1155.30	1155.30

Accepted in Good Condition

* B on Back Order

Sales Code : [REDACTED] Assistant : Wayne

Required : Thu 31/08/2023

GST Reg : [REDACTED] Includes GST of : 684.65

INVOICE TOTAL 5249.00

SUPPLY AND INSTALLATION OF HEAT PUMP FOR OTOROHANGA MUSEUM
IN THE MAIN HALL, AS PER QUOTE

BANK DETAILS FOR PAYMENT ARE [REDACTED]
PLEASE ENTER DETAILS ON BANK DEPOSITS
Particulars: [REDACTED]

PLEASE NOTE: DOCUMENT HAS BACK ORDERS



ŌTOROHANGA DISTRICT COUNCIL GRANTS

PROJECT COMPLETION ACCOUNTABILITY FORM

Tell us how your work went!

This form is a chance to tell the story of your project. Shout about your success, tell us what you might do differently next time, let us know how you impacted our community. All the feedback you include here is viewed by our Grants staff and our Grants and Awards Committee. It helps us understand what type of work is being led by our people and can help council to support you in other ways too.

If you can, include quotes from those who benefit from your project- these might be attendees, staff, volunteers, audience, or users.

Photos can also help convey what you achieved. If you built something you could include a 'before and after' photo, if you ran an event you could show us the people who attended, if you bought tools or materials or created something, you could show us a picture of it being used or displayed.

Please note; quotes and photos you include may be used in our marketing to advertise the funds so we can encourage other members of community to apply.

Name of your Organisation: Otorohanga Lyceum Club.

Name of Project/Activity: Payment of lease

Name of Contact Person: Chris Tappenden

Email: [Redacted]@haerehuka.co.nz

Postal Address: 46 Haerehuka St
Otorohanga.

Did the project/activity take place and have you completed it? Yes/No

If you wrote yes please answer the following questions, if you wrote no please skip ahead to the section titled "Return of Funds"

Refer back to your application. Were the funds used in the way you planned?

If no, please explain what the funds were used for, and why;

Yes. Payment of lease on Lyceum Club property.



Which of the wellbeing's did your project/activity contribute towards (choose as many as applicable)

- Social
- Economic
- Environment
- Cultural

In 500 words or less tell us how your project went;

- How did the grant help the development of your organisation?
- How the grant was of benefit to the community?
- The actual (or estimated) number of people involved?
- How do you measure success? How do you know this project was successful?
- Did you hit any snags? Was there any part of the project that you would do differently?

-How was Council acknowledged as the funder?

The successful application was announced at a Lyceum luncheon meeting with over 50 people in attendance.

-Whats next on your to do list? What are you planning on doing next to keep the momentum going?

We have completed all repairs and maintenance to lyceum building a property so there are no plans at present.

Please attach any photos, newspaper articles or pamphlets, you can explain what they are here.

Details of Expenditure

Please show the total expenditure on the project, including your contribution:

Project Costs	Amount (excluding GST)
Sept 2023 Property lease Invoice .	\$
[Redacted]	\$ 1612 . 50 .
[Redacted]	\$ 537 . 50 .
[Redacted]	\$ 1612 . 50
[Redacted]	\$ 537 . 50
Total	\$ 4300 . 00





Total	
-------	--

Attach

- A final summary of expenditure and income report or final budget
- All relevant invoices pertaining to the funding tagged for this grant by Council.

Return to Funds

If you didn't spend the grant or only partially spent the grant please complete this section. Staff will be in contact to explain how to return the funds. **N/A**

Choose one of the following

- Full Return of funds
- Partial Return of funds

Reason:

Choose one of the following

- The project/activity didn't take place
- In 50 words or less please explain the why the project/activity did not take place

OR

- The estimated and actual cost differed.





Otorohanga Lyceum Club Inc
33 Turanga Street
Otorohanga, 3900

Tax Invoice

GST No.
Maori Trustee

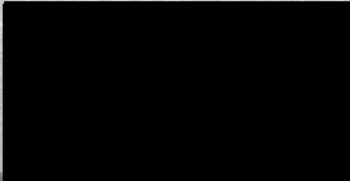
Invoice No.
Customer No.
Our Ref.
Ext. Doc. No.
Invoice Date
Due Date
Page



Property Name

Land Utilisation

Job No.



Description

GST

Amount

Rent

Rent for period 01/09/23 to 29/02/24

\$537.50

Total Excl. GST \$537.50

GST \$0.00

Total Inc. GST **\$537.50**

Please pay this invoice by direct credit into the following bank account:

Account Name:
Account No:
Particulars
Code
Reference



TE TUMU PAEROA | PO BOX 5038 | WELLINGTON, 6145
P 0800 WHENUA (0800 943 082) | F 04 474 4695 | E contact@telumupaeroa.co.nz

*Paid online
2/9/23*



Office of the Māori Trustee

Otorohanga Lyceum Club Inc
33 Turongo Street
Otorohanga, 3900

Tax Invoice

GST No.
Maori Trustee

Invoice No. [REDACTED]
Customer No. [REDACTED]
Our Ref [REDACTED]
Ext. Doc. No.
Invoice Date 01/03/24
Due Date 01/03/24
Page 1

Property Name [REDACTED]
Land Utilisation [REDACTED]
Job No. [REDACTED]

Description	GST	Amount
-------------	-----	--------

Rent		
Rent for period 01/03/24 to 31/08/24		\$1,612.50

Total Excl. GST	\$1,612.50
GST	\$0.00
Total Inc. GST	\$1,612.50

*Paid online
27/2/24*

Please pay this invoice by direct credit into the following bank account:

Account Name: [REDACTED]
Account No: [REDACTED]
Particulars Code
Reference [REDACTED]

TE TUMU PAEROA PO BOX 5038 WELLINGTON 6145





Office of the Māori Trustee

Otorohanga Lyceum Club Inc
33 Turongo Street
Otorohanga, 3900

Tax Invoice

GST No.
Maori Trustee

Invoice No. [REDACTED]
Customer No. [REDACTED]
Our Ref [REDACTED]
Ext. Doc. No. [REDACTED]
Invoice Date [REDACTED]
Due Date [REDACTED]
Page 1

Property Name [REDACTED]
Land Utilisation [REDACTED]
Job No. [REDACTED]

Description	GST	Amount
Rent		
Rent for period 01/03/24 to 31/08/24		\$537.50
Total Excl. GST		\$537.50
GST		\$0.00
Total Inc. GST		\$537.50

*Paid online
27/2/24*

Please pay this invoice by direct credit into the following bank account:

Account Name: [REDACTED]
Account No: [REDACTED]
Particulars [REDACTED]
Code [REDACTED]
Reference [REDACTED]

TE TUMU PAEROA | PO BOX 5038 | WELLINGTON, 6145
P 0800 WHENUA (0800 943 682) | F 04 474 4695 | E contact@tetumupaeroa.co.nz

Otorohanga Lyceum Club

Otorohanga District Council Grant report

The Otorohanga District Council grant of \$4143 which the Lyceum club received at the end of 2023 was used to pay the Lyceum Club property lease. This allowed the club to then use the money which had been earned from fund raising to spend on improvements to the club property. The most important improvement was the removal of a large dying tree, removal of several large flax bushes and two trailer loads of rubbish which had accumulated from the neighbouring property. We were then able to erect a post and rail fence and sow grass on the cleared area. This work which the neighbouring property owners were unwilling to help finance has given a clean and smart appearance to the club's property.



Office of the Māori Trustee

Otorohanga Lyceum Club Inc
33 Turongo Street
Otorohanga, 3900

Tax Invoice

GST No.
Māori Trustee

Invoice No. [REDACTED]
Customer No. [REDACTED]
Our Ref [REDACTED]
Ext. Doc. No. [REDACTED]
Invoice Date [REDACTED]
Due Date [REDACTED]
Page 1

Property Name Orāhiri E
Land Utilisation [REDACTED]
Job No. [REDACTED]

Description	GST	Amount
Rent Rent for period 01/08/23 to 29/02/24		\$1,612.50
	Total Excl. GST	\$1,612.50
	GST	\$0.00
	Total Inc. GST	\$1,612.50

Please pay this invoice by direct credit into the following bank account:

Account Name: [REDACTED]
Account No: [REDACTED]
Particulars [REDACTED]
Code [REDACTED]
Reference [REDACTED]

TE TUMU PAEROA | PO BOX 5038 | WELLINGTON, 6145
P 0800 WHENUA (0800 943 682) | F 04 474 4695 | E contact@tetumupaeroa.co.nz

*Paid online
2/9/23*



Office of the Māori Trustee

Otorohanga Lyceum Club Inc
33 Turongo Street
Otorohanga, 3900

Tax Invoice

GST No.
Maori Trustee

Invoice No. [REDACTED]
Customer No. [REDACTED]
Our Ref [REDACTED]
Ext. Doc. No. [REDACTED]
Invoice Date 01/03/23
Due Date 01/03/23
Page 1

Property Name [REDACTED]

Land Utilisation [REDACTED]

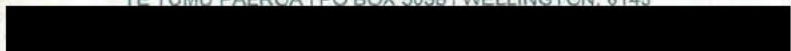
Job No. [REDACTED]

Description	GST	Amount
<i>Rent</i>		
Rent for period 01/03/23 to 31/08/23		\$1,612.50
	Total Excl. GST	\$1,612.50
	GST	\$0.00
	Total Inc. GST	\$1,612.50

*Paid online
28/2/23*

Please pay this invoice by direct credit into the following bank account:

Account Name:
Account No:
Particulars
Code
Reference



Ōtorohanga District Grants Fund Accountability Form



Name of Organisation: Ōtorohanga Toy Library

Name of Project/Activity: Stay and play space

Name of Contact Person: Alice Tasker

Email: [REDACTED]

Postal Address: [REDACTED], [Ōtorohanga 3900](#)

Did the project/activity take place: Yes

If yes please answer the following questions, if no please go to section titled “Return of Funds”

Were the funds used in the way you outlined in your application: Yes

If no, please explain what they were used for 50 words or less

Which of the wellbeing’s did your project/activity contribute towards (choose as many as applicable)

- Social
- Economic
- Environment
- Cultural

In 500 words or less briefly explain

- How the grant was of benefit to the community
- The actual (or estimated) number of people involved
- How successful was the project
- Was there any part of the project that could have gone better
- How was Council acknowledged as the funder?

With thanks to the money received from the Grant, the Toy Library purchased a couch, a rug and childrens chairs and table for the Library. We also managed to find a few other chairs to spread around the space. This has helped to create in the Library a space where parents and grandparents and stay and play when they visit the Library, rather than it just be a place to pick up and drop off toys.

We have the kitchen available for parents to make themselves tea or coffee (at no charge). Over summer or on sunny days, we open up the doors and put larger toys on the grass outside for kids to play.

It is a bit of a culture change for the Library to encourage people to stay but we have felt it has been hugely beneficial. As a committee when volunteering to open the Library, we have enjoyed the connections that have been made with parents in the community and the honest conversations about mothering, parenting and raising children.

Our membership has grown from 30 odd to 54 families and we hope to continue growing as we can make more people aware of the Library and its benefits.

We see benefits for children in having a fun place to try out and play with toys away from home, and huge benefits for parents as they can come and connect with other adults to talk in a safe and non-threatening environment. Unlike meeting at a cafe, once someone has paid their annual membership, it is free to visit and take toys out of the Library so it is a good free activity for families.

To continue with the stay and play idea, we have applied for funding to put up a fence outdoors around the Library to keep kids safe whilst they play outside, this will make it more relaxing for parents to stay and safer for tamariki.

The Council is acknowledged on our sponsor's board at the Library.





Details of Expenditure

Please show the total expenditure on the project, including your contribution:

Project Costs	Amount (excluding GST)	Amount (including GST)
Sofa	\$503.48	\$579
Table and Chairs	\$113.9	\$134
Rug	\$50.15	\$59
Total	\$667.53	\$772

Attach

- A final summary of expenditure and income report or final budget
- All relevant invoices pertaining to the funding tagged for this grant by Council.

Return to Funds

If you didn't spend the grant or only partially spent the grant please complete this section. Staff will be in contact to explain how to return the funds.

Choose one of the following

- Full Return of funds
- Partial Return of funds

Thanks for your order [REDACTED]

1 message

The Warehouse – Orders <orders@thewarehouse.twg.co.nz>

Wed, Feb 22, 2023 at 11:14 AM

Reply-To: The Warehouse - Customer Service <reply-fe8f1178746c017c71-57561_HTML-880143255-7326852-

131127@orders.twg.co.nz>

To: [REDACTED]

[VIEW IN BROWSER](#)

Thanks for your Order

Hi Alice,

Here is the summary of your order, please check the details.

Please note, that some items from your order may be sent from separate stores. You will receive an email when your items have been processed and are on their way.

Order number

[REDACTED]

Order date

22 February 2023

Order summary & tax invoice

Sold & shipped by The Warehouse



Living & Co Pandi Kids Table & Chairs Set

\$134.00

Qty: 1

Item No: R2528521

FREE Pickup in 2-4 business days



Living & Co Kids Kids' Lion Rug - Orange 100cm

\$59.00

Qty: 1

Item No: R2783647

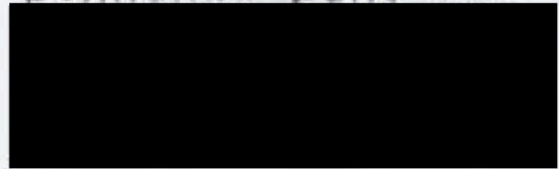
FREE Pickup in 2-4 business days

Subtotal	\$193.00
Delivery	FREE
Click & Collect - FREE	
Includes GST of	\$25.18
Total	\$193.00
GST number	[REDACTED]



BUNNINGS

HAMILTON SOUTH
BUNNINGS LIMITED



Wed 22/03/2023 04:31:26 pm
RETURNS/INFO DESK R10

Sale
** TAX INVOICE **

9322377033810 2 SEATER SOLARIS
CHARCOAL FRAME \$579.00

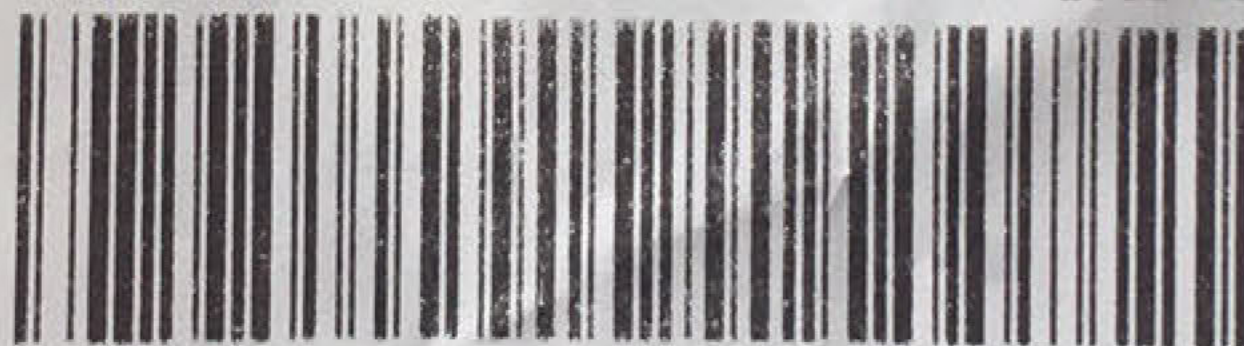
Total \$579.00
GST INCLUDED IN THE TOTAL \$75.52
EFT \$579.00

CARD NO:
SAVINGS

Rounding \$0.00
Change \$0.00

"*" Indicates non taxable item(s)

S9527 R10 P221 C26543 #010-64919-9527-2023-03-22



Thankyou for shopping with Bunnings
You were served by Misha
Please retain receipt for proof of purchase

Have Your Say

Give us your feedback online at
www.bunnings.co.nz/haveyoursay

-----EFTPOS-----
TERMINAL 68676610
TIME 22MAR23 16:31
TRAN 031947 SAVING
EFTPOS
CARD 2379
PURCHASE NZ\$579.00
TOTAL NZ\$579.00
ACCEPTED

CUSTOMER COPY

Ōtorohanga District Grants Fund Accountability Form



Ōtorohanga

District Council

Ōtorohanga - where kiwi can fly
A dynamic, inclusive and unique district

Name of Organisation: *Otorohanga Domain Sports Association*

Name of Project/Activity: *Clubhouse/changing rooms/storage shed upgrade*

Name of Contact Person: *Cheyne Edward Waldron*

Email: [Redacted]

Postal Address: [Redacted] *Otorohanga*

Did the project/activity take place: *yes*

If yes please answer the following questions, if no please go to section titled "Return of Funds"

Were the funds used in the way you outlined in your application: *yes*

If no, please explain what they were used for 50 words

Which of the wellbeing's did your project/activity contribute towards (choose as many as applicable)

- Social
- Economic
- Environment
- Cultural

The \$5000 grant was received on 14 July 2022. This was used to upgrade the downstairs changing rooms, storage shed and referees rooms at the Otorohanga Domain Sports Pavilion. These rooms are used by Otorohanga Football & Cricket Clubs, Sport Waikato, Otorohanga primary schools so benefit many people in the community.

In 500 words or less briefly explain

- How the grant was of benefit to the community *donating time (12 club members)*
- The actual (or estimated) number of people involved *plus local trades people.*
- How successful was the project
- Was there any part of the project that could have gone better *Key outcomes/milestones:*
- How was Council acknowledged as the funder?

- Changing Rooms Painted
- New storage shed
- New showers in referees room
- Replaced carpet in some areas

Attach any photos, newspaper articles or pamphlets

Details of Expenditure

The project was very successful with a total of \$5073.80 spent. The Otorohanga District Council is acknowledged on sponsors

Please show the total expenditure on the project, including your contribution:

Project Costs	Amount (excluding GST)
New Shower (oto TK Plumbing & Gas)	\$ 968.30
Builders Labour (Nick Rattray)	\$ 1335.47
Mitre 10 (Materials)	\$ 842.25
Mitre 10 (Storage Units)	\$ 377.70
Mitre 10 (Materials)	\$ 962.82
Murray Hunts (carpet)	\$ 255.00
New Lights	\$ 332.26
Total	\$ 5073.80

Attach

- A final summary of expenditure and income report or final budget *as above*
- All relevant invoices pertaining to the funding tagged for this grant by Council.

*will email through if required.
photo's also available if required.*

Return to Funds

If you didn't spend the grant or only partially spent the grant please complete this section. Staff will be in contact to explain how to return the funds.

Choose one of the following

- Full Return of funds
- Partial Return of funds

n/a

Reason:

Choose one of the following

- The project/activity didn't take place

In 50 words or less please explain the why the project/activity did not take place

n/a



ŌTOROHANGA DISTRICT COUNCIL COMMUNITY GRANT

ACCOUNTABILITY REPORT- PROJECT COMPLETION

Tell us how your work went!

This form is a chance to tell the story of your project. Shout about your success, tell us what you might do differently next time, let us know how you impacted our community. All the feedback you include here is viewed by our Grants staff and our Grants and Awards Committee. It helps us understand what type of work is being led by our people and can help council to support you in other ways too.

If you can, include quotes from those who benefit from your project- these might be attendees, staff, volunteers, audience, or users.

Photos can also help convey what you achieved. If you built something you could include a 'before and after' photo, if you ran an event you could show us the people who attended, if you bought tools or materials or created something, you could show us a picture of it being used or displayed.

Please note; quotes and photos you include may be used in our marketing to advertise the funds so we can encourage other members of community to apply.

Name of your Organisation: Otorohanga Squash Club

Name of Project/Activity: Junior Member Coaching Programme

Name of Contact Person: Cheryl Clark

Email: [REDACTED]

Postal Address: [REDACTED] Otorohanga

Did the project/activity take place and have you completed it? Yes

If you wrote yes please answer the following questions, if you wrote no please skip ahead to the section titled "Return of Funds"





Refer back to your application. Were the funds used in the way you planned? Yes utilised for repair of ball feed machine.

If no, please explain what the funds were used for, and why;

Which of the wellbeing's did your project/activity contribute towards (choose as many as applicable)

- Social
 - Economic
 - Environment
 - Cultural
-

In 500 words or less tell us how your project went;

-How did the grant help the development of your organisation?

The repair of the ball machine enabled consistent ball feeding enhanced the learning of the junior players and their engagement with squash.

-How the grant was of benefit to the community?

We are growing club membership through junior coaching programme which keeps kids and adults active and connected.

-The actual (or estimated) number of people involved?

We have increased junior membership to 31 players and club membership of adults.

-How do you measure success? How do you know this project was successful?

Success is measured by positive engagement of youth with our junior programme. Yes successfully increased junior participation and increased interest in trying a new sport resulting in membership and involvement in tournaments. More people come each week.

-Did you hit any snags? Was there any part of the project that you would do differently?

No

-Are there any quotes from participants that you can share with us?

Words from our College juniors:

"I like squash cos its productive", "I like Squash cos I like meeting new people", "I like squash cos its fun", "I like squash cos it's a cool sport", "I like squash cos it gives me something to do two days a week", "I like squash cos its entertaining", "I like squash cos its squash".





-How was Council acknowledged as the funder?

Acknowledgement shared on Facebook, on poster signage at the squash courts, club newsletter and report to the Otorohanga Sports Board.

-Whats next on your to do list? What are you planning on doing next to keep the momentum going?

Juniors have become involved in going to competitive tournaments, we are hosting some tournaments to showcase squash to the wider community.

We are looking to support college juniors getting teams to National Secondary Schools Competition in Wellington in August 2025.

Organising to get paid professional coaching in to increase the skills of the players across the programme.

Please attach any photos, newspaper articles or online links to the project that you are happy for us to use to promote the positive impact of the grant.

-You can explain what they are here.

Photos attached of juniors involved in training or competitive competitions wearing team wear that supports Otorohanga College and Otorohanga Squash Club.

Details of Expenditure

Please show the total expenditure on the project, including your contribution:

Project Costs	Amount (excluding GST)
Batteries x3 @75.00 =	\$225.00
Charger upgrade	\$150.00
Labour costs	\$125.00
GST at 15%	\$ 75.00
Total	\$575.00

Attach

- A final summary of expenditure and income report or final budget
 - All relevant invoices pertaining to the funding tagged for this grant by Council.
-

Return to Funds

If you didn't spend the grant or only partially spent the grant please complete this section. Staff will be in contact to explain how to return the funds.





Choose one of the following

- Full Return of funds
- Partial Return of funds

Reason:

Choose one of the following

- The project/activity didn't take place

In 50 words or less please explain the why the project/activity did not take place

OR

- The estimated and actual cost differed.

Thank you for your time filling in this form. Do keep in touch about the development of your work and remember to pay the good vibes forward. You can do this by telling others about the Council Funds available, and by offering to be an Umbrella for future applicants- see the document "Being an Umbrella Frequently asked Questions".

Thank you sincerely for all the mahi (work) you do to uplift our district, and our people. Ngā mihi nui.

NĀU TE ROUROU, NĀKU TE ROUROU, KA ORA AI TE IWI

WITH YOUR FOOD BASKET, AND MY FOOD BASKET, THE PEOPLE WILL THRIVE

This whakatauki (proverb) talks to community, to collaboration and a strengths-based approach.

It acknowledges that everybody has something to offer, a piece of the puzzle, and by working together we can all flourish.



Te Kaunihera ā-Rohe o
Ōtorohanga
District Council
Where kiwi can fly







ŌTOROHANGA DISTRICT COUNCIL COMMUNITY GRANT

ACCOUNTABILITY REPORT- PROJECT COMPLETION

Tell us how your work went!

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Photos can also help convey what you achieved. If you built something you could include a 'before and after' photo, if you ran an event you could show us the people who attended, if you bought tools or materials or created something, you could show us a picture of it being used or displayed.

Please note; quotes and photos you include may be used in our marketing to advertise the funds so we can encourage other members of community to apply.

Name of your Organisation: maihihi playcentre

Name of Project/Activity:

Native area

Name of Contact Person:

Karyn



Postal Address:

748 maihihi road

Otorohanga

Did the project/activity take place and have you completed it? Yes/No

If you wrote yes please answer the following questions, if you wrote no please skip ahead to the section titled "Return of Funds"





Yes

Refer back to your application. Were the funds used in the way you planned?

If no, please explain what the funds were used for, and why;

Yes

Which of the wellbeing's did your project/activity contribute towards (choose as many as applicable)

- Social
 - Economic
 - Environment
 - Cultural
-

In 500 words or less tell us how your project went;

-How did the grant help the development of your organisation?

By gaining money towards our project we were able to make movement with our plan. It definitely needed a lot of work and this was a great start. As we proceeded with the project our children were able to start to enjoy the area as it should of been.

-How the grant was of benefit to the community?

This money benefited hugely towards our small community by helping our tamariki have a space they could play in with it's full potential. The area looks a lot nicer and has more road appeal. It's spruced it up and the community can be proud to drive past and call playcentre their own.

-The actual (or estimated) number of people involved?

Estimated people involved.

As we have a forever changing role the number of people involved could be up to 30

-How do you measure success? How do you know this project was successful?

As you will see from the before photo you will see the huge success we have had with our project. The area was not used by our tamariki as it was over grown and full of weeds, it had no play appeal and was just an unused area in our centre.

We have seen a major increase of children playing in the area even seeing them go straight to the area when they arrive. They have increased their imaginative skills beyond what we could create for them, it's a really beautiful sight.

-Did you hit any snags? Was there any part of the project that you would do differently?





We had to add in some drainage and metal to help wwhen it rained a lot so we didn't have any flooded areas.
We still need to add some more projects and finishing touches so it's still an ongoing area.

-Are there any quotes from participants that you can share with us?

Members from the community

"i really like what you have done with the area at the back of the building , it really brightens the place up."

"i took my grandson to playcentre in the weekend and he really enjoyed the stepping stones and beams, also the sensory path that lead to the teepee."

Ex playcentre member

"It's great to see the native area finally upgraded and used"

-How was Council acknowledged as the funder?

A thank you advertisement was put on the local community page and maihihi playcentre page.

-Whats next on your to do list? What are you planning on doing next to keep the momentum going?

We are planning on added a few more special touches to the area. le, wharenuui, diggers, tunnel, music, sitting /picnic area and fairy gardens. Ongoing self review to make sure we are keeping the tamarikis ongoing learning alive

Please attach any photos, newspaper articles or online links to the project that you are happy for us to use to promote the positive impact of the grant.

-You can explain what they are here.

Before photo of the area

Photos of the children utilising the area





Details of Expenditure

Please show the total expenditure on the project, including your contribution:

Project Costs	Amount (excluding GST)
Builder and materials	\$5770.25
Goldpine	\$2000.00
Total	7770.25

Attach

- A final summary of expenditure and income report or final budget
 - All relevant invoices pertaining to the funding tagged for this grant by Council.
-

Return to Funds

If you didn't spend the grant or only partially spent the grant please complete this section. Staff will be in contact to explain how to return the funds.

Choose one of the following

- Full Return of funds
- Partial Return of funds

Reason:

Choose one of the following

- The project/activity didn't take place



In 50 words or less please explain the why the project/activity did not take place

OR

- The estimated and actual cost differed.
-





 Fix lighting 



Share



Edit



Lens



Delete





Homestead General Services

Subsidiary of Homestead Farmlet Ltd

Maihihi Playcenter.

748 Maihihi Road RD2
Otorohanga.

Tax Invoice

Invoice # [REDACTED]
GST #: [REDACTED]
Date of Invoice: 18/08/23

Homestead Farmlet Ltd
[REDACTED]
RD5 Otorohanga.

Description.

Landscaping work as requested.

<u>Description</u>	<u>Unit price</u>	<u>Qty</u>	<u>Total</u>
Build retaining wall	810.00	1	810.00
Digging area	405.00	1	405.00
Stepping Stones and edging	675.00	1	675.00
Drainage field	404.25	1	404.25
Sensory path & Teepee	275.00	1	275.00
Concrete path	468.00	1	468.00
Entrance ways x 2	425.00	1	425.00
Artificial grass	150.00	1	150.00
Clean & tidy area	155.00	1	155.00

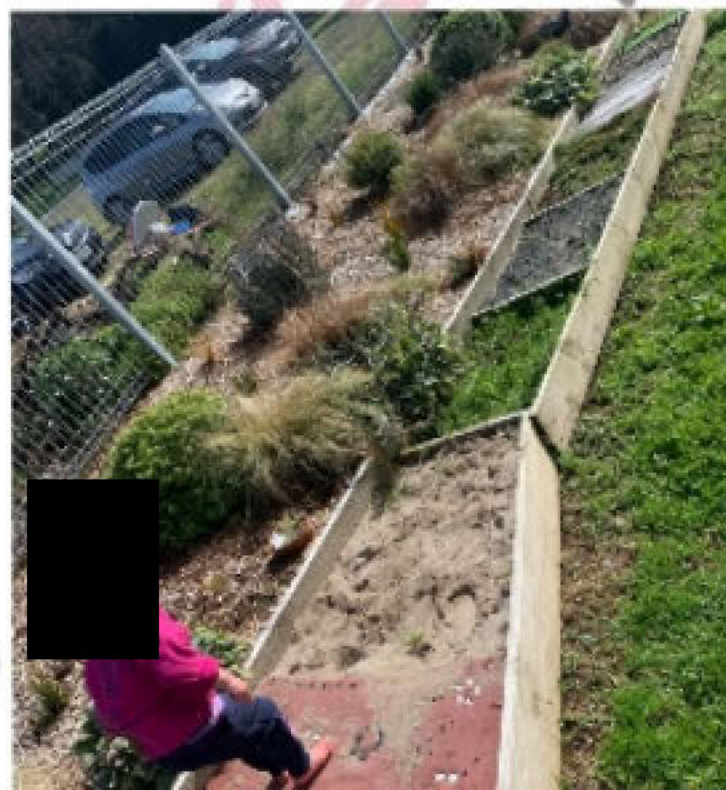
Total = \$3,767.25

Subtotal = \$3,767.25
+ Gst = \$565.09
Total = \$4,332.34

All accounts payable on invoice to Homestead Farmlet Ltd [REDACTED] please use invoice number as reference. Any queries please phone [REDACTED]
Accounts in arrears for longer than 6 weeks from invoice date will incur a penalty fee of 5% of the invoice total per week overdue.

Thank You for your custom.





ŌTOROHANGA DISTRICT COUNCIL

COMMUNITY GRANT

We are so grateful to the Otorohanga council/ community grant for helping us create an amazing space for our tamariki, their favourite ways to explore this space are following the sensory path to the teepee, balancing on the beams and stones, painting rocks and hiding them and playing hide and seek

Nature Play

Nature play fosters connections with the natural world and provides opportunities to learn in, through and about nature. Playing in nature nurtures creativity and imagination, empowering learners to explore and experiment with self-directed, freely chosen and self-motivated play. Every interaction in and through nature is building connections that enhance brain development and fosters holistic development.



Thank you



Playcentre



Maihihi Playcentre



ŌTOROHANGA DISTRICT COUNCIL COMMUNITY GRANT

ACCOUNTABILITY REPORT- PROJECT COMPLETION

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Photos can also help convey what you achieved. If you built something you could include a 'before and after' photo, if you ran an event you could show us the people who attended, if you bought tools or materials or created something, you could show us a picture of it being used or displayed.

Please note; quotes and photos you include may be used in our marketing to advertise the funds so we can encourage other members of community to apply.

Name of your Organisation: Kawhia Fireworks Group

Name of Project/Activity: New Years Eve Fireworks Display

Name of Contact Person: Anne Laws

Email: [REDACTED]

Did the project/activity take place and have you completed it? Yes

If you wrote yes please answer the following questions, if you wrote no please skip ahead to the section titled "Return of Funds"

Refer back to your application. Were the funds used in the way you planned? YES





If no, please explain what the funds were used for, and why;

Which of the wellbeing's did your project/activity contribute towards (choose as many as applicable)

- Social
 - Economic
 - Environment
 - Cultural
-

In 500 words or less tell us how your project went;

-How did the grant help the development of your organisation?

The display wouldn't have gone ahead without the funding

-How the grant was of benefit to the community?

Great social gathering that has happened for well over 30 years

-The actual (or estimated) number of people involved?

Hundreds

-How do you measure success? How do you know this project was successful?

Feedback from the community

-Did you hit any snags? Was there any part of the project that you would do differently?

No

-Are there any quotes from participants that you can share with us?

-How was Council acknowledged as the funder?

Noted on our Facebook page and word of mouth

-Whats next on your to do list? What are you planning on doing next to keep the momentum going?

Please attach any photos, newspaper articles or online links to the project that you are happy for us to use to promote the positive impact of the grant.

-You can explain what they are here.

Details of Expenditure

Please show the total expenditure on the project, including your contribution:





Project Costs	Amount (excluding GST)
17,500	\$
The rest of the funds came from donations from Locals and visitors and local business	\$
Total	

Attach

- A final summary of expenditure and income report or final budget
 - All relevant invoices pertaining to the funding tagged for this grant by Council.
-

Return to Funds

If you didn't spend the grant or only partially spent the grant please complete this section. Staff will be in contact to explain how to return the funds.

Choose one of the following

- Full Return of funds
- Partial Return of funds

Reason:

Choose one of the following

- The project/activity didn't take place

In 50 words or less please explain the why the project/activity did not take place

OR

- The estimated and actual cost differed.
-





ŌTOROHANGA DISTRICT COUNCIL GRANTS

PROJECT COMPLETION ACCOUNTABILITY FORM

Tell us how your work went!

This form is a chance to tell the story of your project. Shout about your success, tell us what you might do differently next time, let us know how you impacted our community. All the feedback you include here is viewed by our Grants staff and our Grants and Awards Committee. It helps us understand what type of work is being led by our people and can help council to support you in other ways too.

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Photos can also help convey what you achieved. If you built something you could include a 'before and after' photo, if you ran an event you could show us the people who attended, if you bought tools or materials or created something, you could show us a picture of it being used or displayed.

Please note; quotes and photos you include may be used in our marketing to advertise the funds so we can encourage other members of community to apply.

Name of your Organisation: Otorohanga Primary School Whaanau Committee

Name of Project/Activity: Swing Project

Name of Contact Person: Leigh Henderson

Email: [REDACTED]

Postal Address: [REDACTED] Otorohanga

Did the project/activity take project and have you completed it? Yes/No

If you wrote yes please answer the following questions, if you wrote no please skip ahead to the section titled "Return of Funds"

Yes

Refer back to your application. Were the funds used in the way you planned?

If no, please explain what the funds were used for, and why;



Which of the wellbeing's did your project/activity contribute towards (choose as many as applicable)

- Social
 - Economic
 - Environment
 - Cultural
-

In 500 words or less tell us how your project went;

- How did the grant help the development of your organisation?
- How the grant was of benefit to the community?
- The actual (or estimated) number of people involved?
- How do you measure success? How do you know this project was successful?
- Did you hit any snags? Was there any part of the project that you would do differently?

Phew, our committee succeeded (with support of our whaanau fundraising and local grant providers) in having a three bay swing installed at Otorohanga Primary School. The squeals of delight, smiles and fun our 80 tamariki are having on the swings makes all our hard mahi so rewarding. In holidays and at weekends and after school the swings also get use. We look forward to them being used for many years to come. We had initially planned for trampolines as well but couldn't meet that target but can in future years. We thank the Otorohanga District Council supporting us in our first endeavour as a whaanau committee.

-How was Council acknowledged as the funder?

We are working on a video to post on social media just making sure we have the ok whaanau for Tamariki to go on social media.

-Whats next on your to do list? What are you planning on doing next to keep the momentum going?

A vegetable garden and sports shirts.

Please attach any photos, newspaper articles or pamphlets, you can explain what they are here.

Details of Expenditure

Please show the total expenditure on the project, including your contribution:

PROJECT INCOME	Amount (excluding GST)
Otorohanga Charitable Trust	\$4000





Manawa Energy Trust	\$6442
ODC Community Grant	\$5000
The Lines Company	\$1000
Fundraising	\$2500
PROJECT COSTS	
Playground Creations – Triple Bay Swing	\$13246.13
Goodwood - Softfall	\$6145.31
Underground Service Check	\$414.29

Attach

- A final summary of expenditure and income report or final budget
 - All relevant invoices pertaining to the funding tagged for this grant by Council.
-

Return to Funds

If you didn't spend the grant or only partially spent the grant please complete this section. Staff will be in contact to explain how to return the funds.

Choose one of the following

- Full Return of funds
- Partial Return of funds

Reason:

Choose one of the following

- The project/activity didn't take place

In 50 words or less please explain the why the project/activity did not take place

OR

- The estimated and actual cost differed.
-





ŌTOROHANGA DISTRICT COUNCIL COMMUNITY GRANT

ACCOUNTABILITY REPORT- PROJECT COMPLETION

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Please note; quotes and photos you include may be used in our marketing to advertise the funds so we can encourage other members of community to apply.

Name of your Organisation: Ōtorohanga Netball Centre

Name of Project/Activity: Court wash/clean

Name of Contact Person: Marrienne Walton

Email: [REDACTED]

[REDACTED]

Did the project/activity take place and have you completed it? Yes

If you wrote yes please answer the following questions, if you wrote no please skip ahead to the section titled "Return of Funds"

Refer back to your application. Were the funds used in the way you planned?





Yes

Which of the wellbeing's did your project/activity contribute towards (choose as many as applicable)

- Social
- Economic
- Environment
- Cultural

In 500 words or less tell us how your project went;

The court wash was completed quickly and without incident. Paul from Surface Pro did mention how dirty they were. The Centre committee is very happy with the result and pleased that our youngest junior players have a safe surface to play on. Our senior players have also commented on how good it is to have a safe, non-slippery surface to warm up on.

All our membership (approximately 500) is now able to make full use of all our courts without worrying about safety.

-How was Council acknowledged as the funder?

Photos of the cleaned courts in use, together with a short story on our Facebook page and website, under Future Ferns, acknowledges Council's contribution.

-What's next on your to do list? What are you planning on doing next to keep the momentum going?

This is no relevant to our project.

Please attach any photos, newspaper articles or online links to the project that you are happy for us to use to promote the positive impact of the grant.

Link to our website with photos of our players using the cleaned courts

<https://www.sporty.co.nz/otorohanganetball/Home>

Link to our Facebook page showing the same



Details of Expenditure

Please show the total expenditure on the project, including your contribution:

Project Costs	Amount (excluding GST)
Surface Pro invoice 1289	\$4940.00





Total	\$4940.00+GST

Attach

- A final summary of expenditure and income report or final budget
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-

Return to Funds

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- Partial Return of funds

Reason:

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In 50 words or less please explain the why the project/activity did not take place

OR

- The estimated and actual cost differed.
-





ŌTOROHANGA DISTRICT COUNCIL COMMUNITY GRANT

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Name of your Organisation:

Te Tamawai Trust

Name of Project/Activity:

Taku Wairua Kura Program

Name of Contact Person:

Morgan Haakma



Postal Address:

Te Tamawai Trust



Did the project/activity take place and have you completed it? Yes/No



If you wrote yes please answer the following questions, if you wrote no please skip ahead to the section titled "Return of Funds"

Yes

Refer back to your application. Were the funds used in the way you planned?

If no, please explain what the funds were used for, and why;

Yes, these funds were used towards 2 classes of Kura Program within Otorohanga District schools - Otorohanga Primary School and Ngutunui School.

Which of the wellbeing's did your project/activity contribute towards (choose as many as applicable)

- Social
 - Economic
 - Environment
 - Cultural
-

In 500 words or less tell us how your project went;

-How did the grant help the development of your organisation?

This grant helped us reach communities we hadn't been able to reach in the past due to lack of funding in the Otorohanga District. It allowed us to branch out beyond just the Waikato and deliver the important messages of the Taku Wairua program to the Tamariki of Otorohanga.

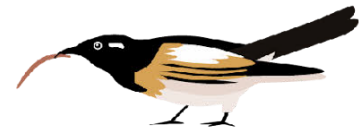
-How the grant was of benefit to the community?

Tamariki from the Otorohanga community and rural Ngutunui community were able to participate in the Taku Wairua Kura Program and have access to the personal development opportunities that it brings.

- They learned more about their identity and where they come from
- Learned about themselves, their personalities and their interests
- Learned about their strengths and weaknesses and how to harness and get the most out of themselves.
- They learned about growth mindset, goal-setting and how to set a action plans to achieving their goals.
- They learned about citizenship, volunteering and giving back to their communities.
- They completed volunteer excursions: Otorohanga Primary volunteered with cleaning up the local gym, Ngutunui School volunteered by planting and freeing Native trees in their communities.

-The actual (or estimated) number of people involved?

An estimated 40 students were involved in the Kura Program between both schools. Alongside roughly 15 volunteers and staff members working on the excursion days and helping out.



-How do you measure success? How do you know this project was successful?

Success was mainly measured by observations, visual feedback from the tamariki's Taku Wairua workbooks, and how they progressed their way through the program. Success was also measured by attitudes and willingness and enthusiasm to give back to the community during the excursions. Upon the completion of the program and at the end of the excursion, tamariki are awarded with a completion of the Program certificate. Now we do more evaluations and surveys to measure learning, program and success, but at the time these programs were delivered in these schools, this wasn't yet the case.

-Did you hit any snags? Was there any part of the project that you would do differently?

Since these two programs were delivered we did alter the program in a few ways:

- The workbooks have been updated to be more relevant to what the tamariki need now.
- We take surveys before and after the program to monitor students learnings and the effectiveness of what we are delivering/teaching.
- We are constantly evaluating our program and tweaking it to be better.

-Are there any quotes from participants that you can share with us?

Please see these two links for the videos from the school's excursions which include quotes from the students about what they liked best and learned from the program.

Otorohanga Primary:



Ngutunui:



-How was Council acknowledged as the funder?

The logo of the Otorohanga District Council was printed on the back covers of the Taku Wairua Workbooks, the schools were aware of the funding and where it came from and the council was extended an invite to the guest speaker session and Excursions. The logo was also on our Taku Wairua Website during the years we received funding for.

-Whats next on your to do list? What are you planning on doing next to keep the momentum going?

We are currently delivering the Kura Program throughout the wider Waikato in Primary, Intermediate and Secondary schools. We have also applied for some funding to branch into the BOP region. We would like to continue working in the Otorohanga District as well if funding is available.



Please attach any photos, newspaper articles or online links to the project that you are happy for us to use to promote the positive impact of the grant.

-You can explain what they are here.

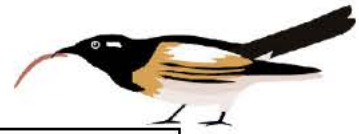
I have attached the reports from the sessions to this email and also the videos from the excursions are linked here:

Otorohanga Primary:



Ngutunui:





Otorohanga Primary School	\$ 3272.50
Ngutunui School	\$ 3272.50
Total	\$6545 excluding GST

Attach

- A final summary of expenditure and income report or final budget
- All relevant invoices pertaining to the funding tagged for this grant by Council.

Note: As this grant went towards the program costs for running and delivering Taku Wairua at these two schools, there are not specific invoices for each cost. I have attached the profit and loss statement for both FY23 and FY24 attaining to the Kura Program to this accountability report.

Return to Funds

If you didn't spend the grant or only partially spent the grant please complete this section. Staff will be in contact to explain how to return the funds.

Choose one of the following

- Full Return of funds
- Partial Return of funds

Reason:

Choose one of the following

- The project/activity didn't take place

In 50 words or less please explain the why the project/activity did not take place

OR

- The estimated and actual cost differed.



Thank you to the Otorohanga District Council for their funding support which allowed for 2 schools the opportunity to participate in the Taku Wairua Kura Program and access personal development for their students. The schools are incredibly grateful and we would love to continue spreading the goodness in the Otorohanga Community in the future if we are able to find the funding necessary to do so.

Thank you again for your support.

Thank you for your time filling in this form. Do keep in touch about the development of your work and remember to pay the good vibes forward. You can do this by telling others about the Council Funds available, and by offering to be an Umbrella for future applicants- see the document "Being an Umbrella Frequently asked Questions".

Thank you sincerely for all the mahi (work) you do to uplift our district, and our people. Ngā mihi nui.

NĀU TE ROUROU, NĀKU TE ROUROU, KA ORA AI TE IWI

WITH YOUR FOOD BASKET, AND MY FOOD BASKET, THE PEOPLE WILL THRIVE

This whakatauki (proverb) talks to community, to collaboration and a strengths-based approach.

It acknowledges that everybody has something to offer, a piece of the puzzle, and by working together we can all flourish.



Taku Wairua Kura Programme

Ngutunui School Term 2, 2023

Duration: 10 week programme (Term 2, 2023)

Start date: Thursday 4th May Term 2, 2023

Introduction

People are a result of the people around them. The Taku Wairua Kura programme in schools aims to equip your students with the tools and information needed to become the best versions of themselves.

Thursday 04 May, 2023 marked the beginning of the Taku Wairua programme at Ngutunui School with Year 5-8 students.

Four Pillars are taught in the programme:

Belonging | Tāku Mataoneone

Self Discovery | Ko wai au

Goal setting | Tautuhinga Whaingā

Citizenship | Mahi a Tāngata

Throughout the 10 weeks, our programme taught all four of the Taku Wairua pillars through discussions, guest speakers and interactive activities weekly every Wednesday. We feel that through the engagement we've seen from your students who participated in Taku Wairua, that the programme has been well received. We look forward to working alongside you again in the future.

Achievement objectives

1. Develop a stronger sense of belonging, stronger sense of identity through learning about their ancestry and places of significance.
2. Increase self-awareness, through identifying one self's strengths, values and abilities.
3. Learn the importance and benefits of setting goals and working towards achieving goals.
4. Learn and experience the power of giving and volunteering.
5. Understand that all aspects of self are just their present self. All aspects of oneself can be changed with nurture and evolved through focus and hard work.
6. Understanding the attitude and experience of guest speakers relating to the Taku Wairua pillars.

Learning intentions

1. Identify the 4 pillars of the Taku Wairua Programme. Belonging, Self Discovery, Goal Setting & Citizenship.
2. Identify the key elements of our Pepeha and Whakapapa.
3. Discover something about our Whakapapa we did not know.
4. Identify pictures and words that symbolise our Pepeha and Whakapapa.
5. Learn and present 3 words that best describe me.
6. Explain the importance of self discovery.
7. Discover my personality traits and learn of my abilities.
8. Understand what gratitude is and why it's important.
9. Understand the key aspects of self discovery, belonging and identity.
10. Identify processes that link to goal setting.
11. Identify ways to give back and understand how that makes you feel.

Lesson One - Introduction to Taku Wairua / Guest Speaker session

Date: Thursday 04 May, 2023

Pillar: All pillars

Learning intentions: <ul style="list-style-type: none">● Learn and understand the 4 pillars of the Taku Wairua programme. Belonging, Self Discovery, Goal Setting & Citizenship	Learning activities: <ul style="list-style-type: none">● Class discussion – Overview of Taku Wairua● Guest speaker - Jackson Willison● Guest speaker worksheet	Notes: <ul style="list-style-type: none">- 90 minute session- Wiri interviewing- Maia writing the answers and taking photos- No images to be posted on social media as not all forms back. Can post the group photo taken with children allowed.
Formative Assessment: <ul style="list-style-type: none">● Complete guest speaker worksheet in Taku Wairua workbook (page 5).		
Key observations: <ul style="list-style-type: none">● During the guest speaker session, the students demonstrated their engagement and understanding of the school values and the four pillars of learning.● From the beginning of the session to the end, the students were happy to participate in discussions about the four pillars. Morgan’s presentation was informative, and the students appeared genuinely interested in his message. We discussed our four pillars of learning, and the students had a good understanding of their meanings. They also shared their school values, and we completed an exercise on honesty, which provided insight into their personalities. Although guest -	Key observations cont: <p>speaker sessions can be lengthy, the children exhibited exemplary behavior throughout</p> <ul style="list-style-type: none">● After the interview, we opened the floor for the students to ask questions and most of the group had their hands up which shows engagement.● There were so many great questions from all the students. It was really cool to see that they were paying attention to Morgan’s korero	

Lesson Two - Introduction to Belonging & Identity | Tāku Mātaoneone

Date: Thursday 11th May, 2023

Pillar: Belonging & Identity | Tāku Mātaoneone

Learning intentions: <ul style="list-style-type: none">● Identify key elements of Pepeha & Whakapapa.● Discover something about our Whakapapa we did not know.	Learning activities: <ul style="list-style-type: none">● Class discussion on the importance of Pepeha & Whakapapa● Example of Pepeha - Wiri● Pepeha & Whakapapa work sheets● Group presentation: Sharing of Pepeha & Whakapapa	Notes: <ul style="list-style-type: none">- Wiri: Lead Facility- Maia: Assist - The students were really excited about the session, they were very well behaved and engaged in the session.
Formative Assessment: <ul style="list-style-type: none">● Complete Pepeha work sheet in Taku Wairua workbook (page 7)● Complete Whakapapa work sheet in Taku Wairua workbook (pages 8 & 9)● Class brainstorm on the key components and importance of belonging and identity		<ul style="list-style-type: none">- Since the class age range is year 4 - year 8 some students finished faster than others, but, the older students helped the younger students to finish their mahi.
Key observations: <ul style="list-style-type: none">● The students had a good recollection of our guest speaker session.● They could recall all four pillars and what they mean.● The students had a good idea of what pepeha is, and thanks to our pepeha game in the first session, they knew what elements we used in a pepeha (Maunga, awa, waka. etc.)	Key observations cont: <ul style="list-style-type: none">● When it came to the whakapapa side, many kids breezed through it. I could see that they already knew a lot about their whanau. The students worked really quickly, so we had time to play a game that the kids really enjoyed. All in all, it was a great session and we all learned a lot about each other.	<ul style="list-style-type: none">- The whole class had already talked about their family tree and pepeha so all of the work books were totally filled- The teacher was really helpful with supplying resources (kids pepeha work etc.) and behaviour management- No photos were taken

Lesson Three - Extension of Belonging & Identity | Tāku Mātaoneone

Date: Tuesday 16th August, 2022

Pillar: Belonging & Identity | Tāku Mātaoneone

Learning intentions: <ul style="list-style-type: none">● Identify pictures and words that symbolise our Pepeha and Whakapapa.	Learning activities: <ul style="list-style-type: none">● Pepeha/Whakapapa collage● Collage example: Facilitators to share their collages● Group presentation: Sharing of their collage	Notes: <ul style="list-style-type: none">- Wiri: Lead Facilitator- Maia: Assist
Formative Assessment: <ul style="list-style-type: none">● Complete Collage worksheets in Taku Wairua workbook (pages 10 & 11)		
Key observations: <ul style="list-style-type: none">● The students now have a better understanding of what whakapapa and pepeha are, and why it is important to know about them. They were well-behaved and eager to start their work. The cutouts and other resources made it easier for them to get inspired.● It was cool to see that most of the students bought photos of their whanau, friends, pets and hobbies.	Key observations cont: <ul style="list-style-type: none">● When we asked the students if they were proud of the work they had done in their workbooks, the whole class raised their hands and said yes. It was really rewarding to see them proudly showing their work to the whole class. We played a game that everyone enjoyed and that got the students moving.● Lastly, we shared stories about our tupuna and it was nice to hear most students have stories to keep connections with those who came and went before them.	



Lesson Four - Introduction to Self Discovery | Ko wai au

Date: Tuesday 23rd August, 2022

Pillar: Self Discovery | Ko wai au

Learning intentions:

- Identify key aspects from the Belonging pillar.
- Increase self awareness through identifying personal strengths, values and abilities.
- Deepen sense of identity through My dream day activity.

Learning activities:

- Belonging pillar revision
- Self Discovery pillar introduction
- Class Brainstorm on self discovery
- Individual activity - My dream day
- Presentation of My Dream day

Notes:

- Wiri: Lead Facilitator
- Maia: Assist

Formative Assessment:

- Group Brainstorm
- Complete My Dream day activity in Taku Wairua workbook (page 13)

Key observations:

- Some students had done homework and filled in the rest of their 'Belonging' pillar
- We introduced the 'Self Discovery' pillar to the students and had a group discussion about what they think 'Self-Discovery' is.
- The students were quick to give input and contribute to the conversation, one student said "It's learning about who we are and what we want to do".
- Usually it's hard for students to look inside and describe themselves but the students at Ngutunui are self aware and know who they are.

Key observations cont:

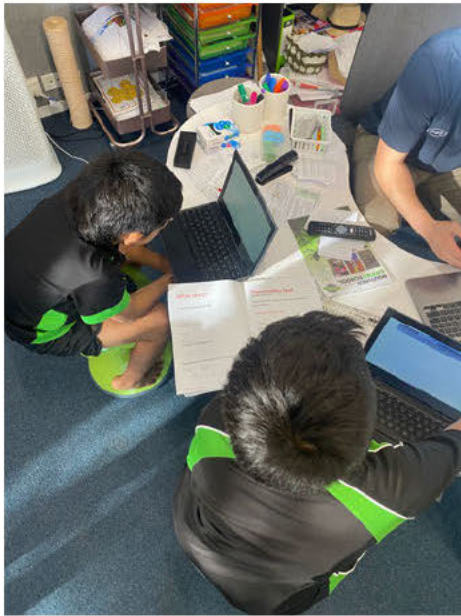
- So many kids were keen to share their dream days, it was cool to see the differences in each kid and how each student approached the exercise.
- We finished off with a game and the students thoroughly enjoyed it.
- This session was fun and the students worked well, helped each other out and were proud of their mahi.

Lesson Five - Extension of Self Discovery | Ko wai au

Date: Tuesday 30th August, 2022

Pillar: Self Discovery | Ko wai au

Learning intentions: <ul style="list-style-type: none">● Increase self awareness, through identifying personal strengths, values and abilities.● Discover my personal traits and learn my strengths and abilities.	Learning activities: <ul style="list-style-type: none">● Recap of lesson four● Group discussion on values● Small group activity on three describing words and three values● Achievement activity● Group presentation	Notes: <ul style="list-style-type: none">- Wiri: Lead Facilitator- Maia: Assist - Students were able to identify and explain the concept of values accurately.- The completion of the "Who Am I" activity sheet demonstrated students' ability to reflect on their personal traits and identify their strengths and abilities.- Overall, the session was successful in helping students increase their self-awareness by identifying their personal strengths, values, and abilities. Their behavior and active participation contributed to a positive and meaningful learning experience, fostering personal growth and self-reflection.
Formative Assessment: <ul style="list-style-type: none">● Be able to identify and explain what a value is● Complete "Who Am I" activity sheet in Taku Wairua work book (Page 14)		
Key observations: <ul style="list-style-type: none">● Students actively participated in class discussions and activities, displaying a high level of engagement and interest in the topic.● Respectful and supportive behavior was observed, with students listening attentively to each other and offering constructive feedback.● Students demonstrated patience and openness, allowing for a safe and inclusive learning environment.	Key observations cont: <ul style="list-style-type: none">● Students successfully grasped the concept of values and could explain their meaning and significance.● They completed the "Who Am I" activity sheet in the Taku Wairua workbook (Page 14) effectively, identifying and reflecting on their personal traits, strengths, and abilities.● Students showcased an increased self-awareness and understanding of their individual qualities, contributing to personal growth and development.	

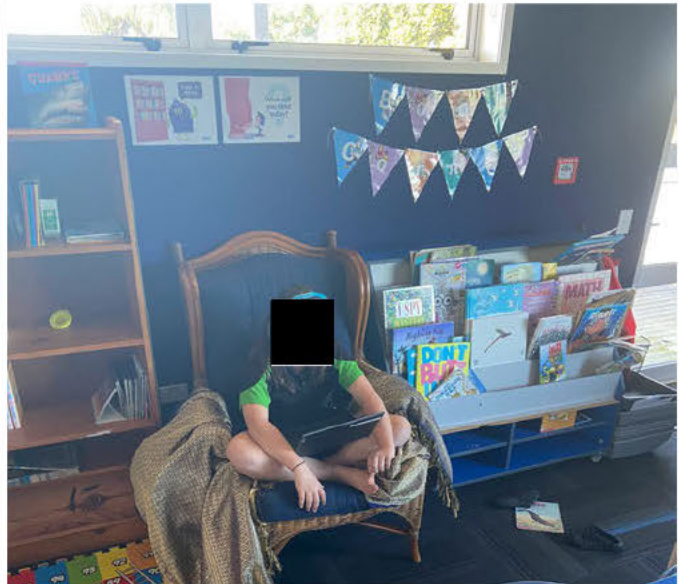
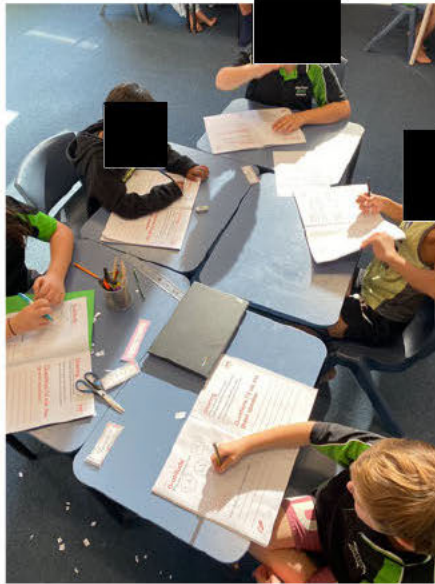
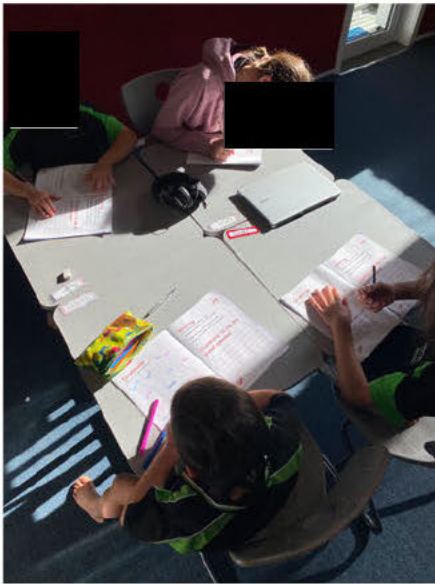
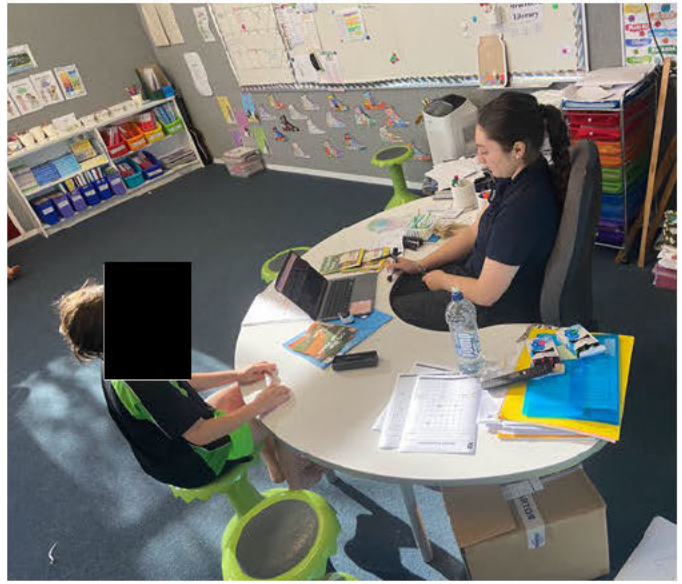
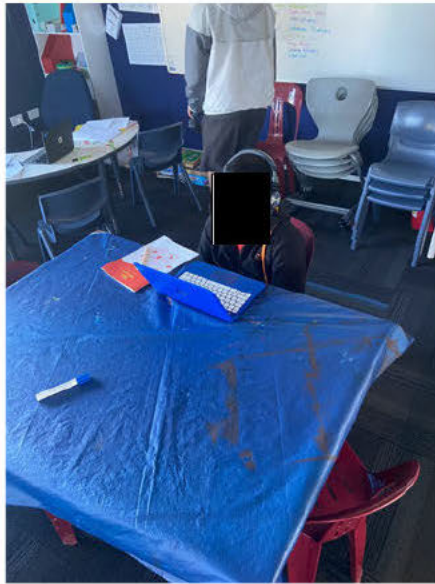
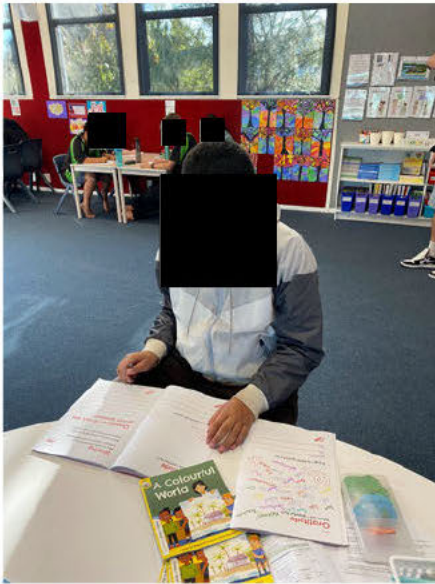


Lesson Six - Gratitude

Date: Tuesday 6th September, 2022

Pillar: Self Discovery | Ko wai au

Learning intentions: <ul style="list-style-type: none">● Understand what Gratitude is and why it's important.● Identify what we are grateful for.	Learning activities: <ul style="list-style-type: none">● Recap of lesson five● Discussion on personality test results● Gratitude Brainstorm● Individual activity - Gratitude list● Gratitude Game● Guest Speaker questions	Notes: <ul style="list-style-type: none">- Wiri: Lead Facilitator- Maia: Assist/Taking photos/Helping the students - The students had plenty to be grateful for and almost all of them said their main thing to be grateful for is family.
Formative Assessment: <ul style="list-style-type: none">● Complete Personality Test in Taku Wairua workbook (page 15).● Complete Gratitude sheet in Taku Wairua workbook (page 16).● Be able to explain what Gratitude is and give examples.		
Key observations: <ul style="list-style-type: none">● Students understood the concept of gratitude and its importance in daily life.● They were able to identify various things they were grateful for in their lives.● Students learned to express gratitude through group discussion, writing, and creative activities.● They developed an understanding of the positive impact gratitude can have on their well-being.	Key observations cont: <ul style="list-style-type: none">● Overall, the students displayed good behavior throughout the session.● They actively participated and showed enthusiasm during discussions and activities.● Students respected one another's opinions and actively listened to their peers.● They demonstrated a cooperative and inclusive attitude, creating a positive classroom environment.	

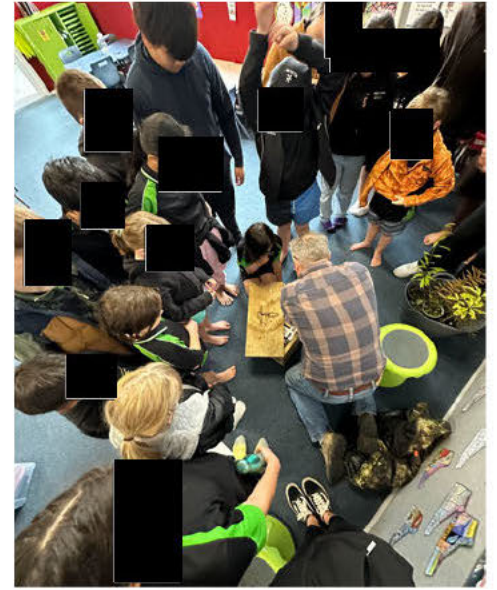
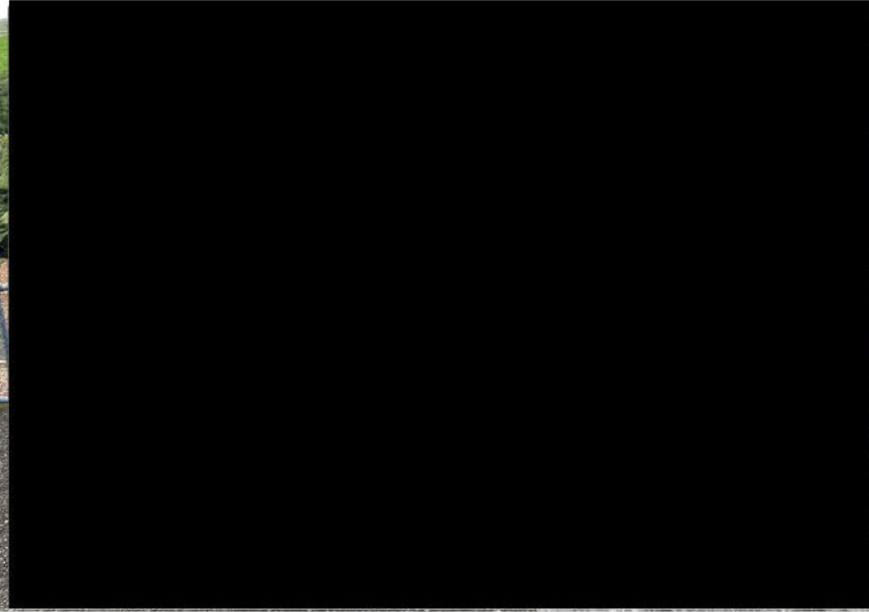


Lesson Seven - Guest speaker session / Introduction to Goal Setting & Citizenship | Tautuhinga Whaingā me Mahi a tāngata

Date: **Wednesday 21st June, 2023**

Pillar: Goal Setting & Citizenship | Tautuhinga Whaingā me Mahi a tāngata

Learning intentions: <ul style="list-style-type: none">● Learn and understand the 4 pillars of the Taku Wairua programme. Belonging, Self Discovery, Goal Setting & Citizenship.	Learning activities: <ul style="list-style-type: none">● Quick review of Belonging and Self Discovery Pillars and introduction to Goal Setting and Citizenship● Guest Speaker- Murray Grant● Speaker follow up activity	Notes: <ul style="list-style-type: none">- Lead: Nat- Assist: Maia- Speaker: Murray- Wiri on leave today- Murray bought along some native plants as well as a DOC trap for the students to observe - this was very well received!- Only had one hour for this session due to school pick ups, ensured this ran to time, we were done and completed by 2:25pm so as not to disrupt the students afternoon.- Thank you Miss Dove for your support this session with putting the photos on the TV for us - awesome help!
Formative Assessment: <ul style="list-style-type: none">● Complete guest speaker worksheet in Taku Wairua workbook (page 19).		
Key observations: <ul style="list-style-type: none">● Students were very keen and eager to hear from our speaker when he introduced himself and what he does for mahi.● All students were respectful and engaged. This was shown by the way they sat and listened as Murray was speaking and with the amount of questions they were answering and asking.● It was amazing to see how many students were able to identify native trees and predators.	Key observations cont: <ul style="list-style-type: none">● Students were proud to tell Murray they understood biodiversity. They enjoyed sharing with Murray what their parents do to support the environment with regards to tree planting, pest control etc.● Some questions that were asked:<ul style="list-style-type: none">“What is the price per kilo of seeds when selling them to a nursery?”“What pests have you trapped and caught in the traps?”“What are the best native trees to plant on farmland?”	

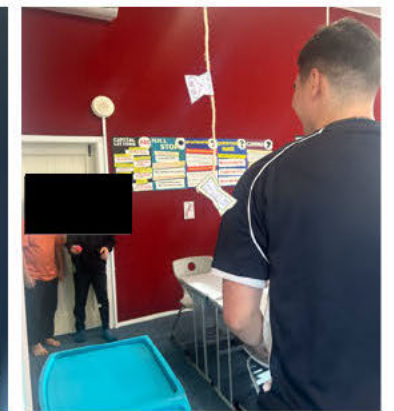
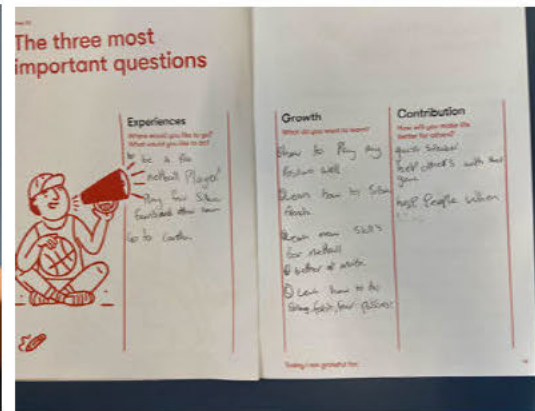
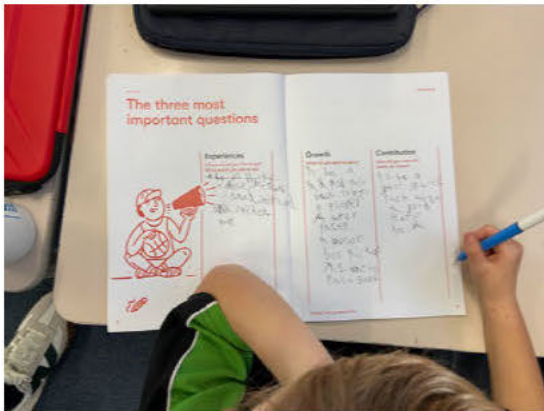
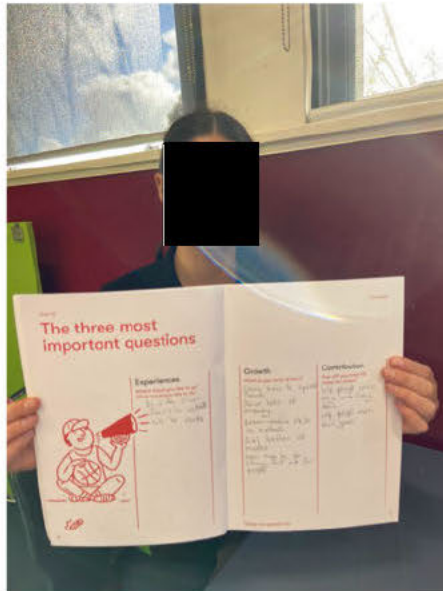


Lesson Eight - Introduction to Goal Setting | Tautuhinga Whaingā

Date: Wednesday, 19 July 2023

Pillar: Goal Setting | Tautuhinga Whaingā

Learning intentions: <ul style="list-style-type: none">● Learn the importance and benefits of setting goals and working toward achieving goals.● Identify processes that link to goal setting	Learning activities: <ul style="list-style-type: none">● A game of two halves● Group discussion on goal setting techniques● Individual task - 3 Most Important Questions (3 MIQ)● Set goal for 100 day challenge	Notes:
Formative Assessment: <ul style="list-style-type: none">● Be able to explain at a beginner level what SMART goals are and give an example● Complete 3MIQ Worksheets in Taku Wairua workbook (Pages 20 & 21)● Complete 100 day goal in Taku Wairua workbook (Page 22)		
Key observations: <ul style="list-style-type: none">● The students were happy to see us back at their kura, they called our names and we caught up about the holidays and eased our way back into the programme and i think that helped the students.● We discussed goals and asked if the students knew how to achieve their goals - The students had general ideas but weren't able to specify the steps that they need to take in order to get where they want to be.	Key observations cont: <ul style="list-style-type: none">● We showed them the 3MIQ tool and talked about the 3 columns (Experiences, Growth, Contribution) . We talked about the purpose of each column and I believe the students gained a good understanding of them.● It was really cool being back at Ngutunui, TK and myself enjoyed the session and hope that the students did too	

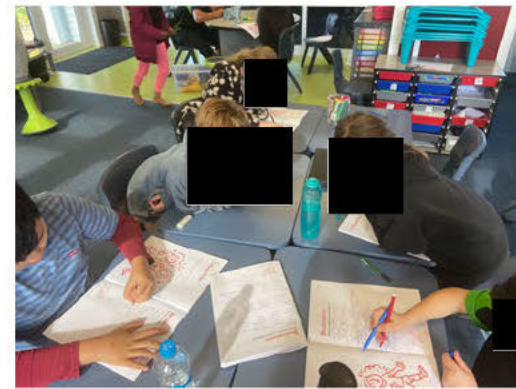
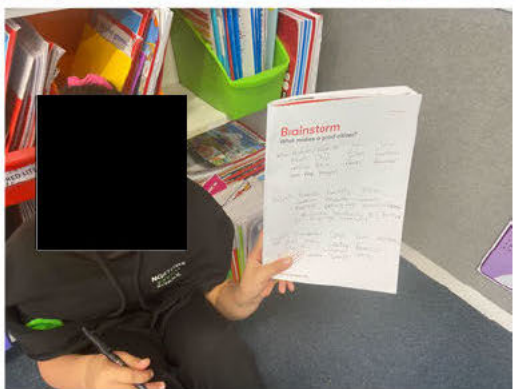
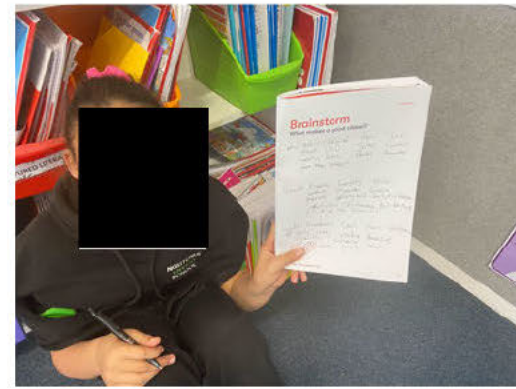
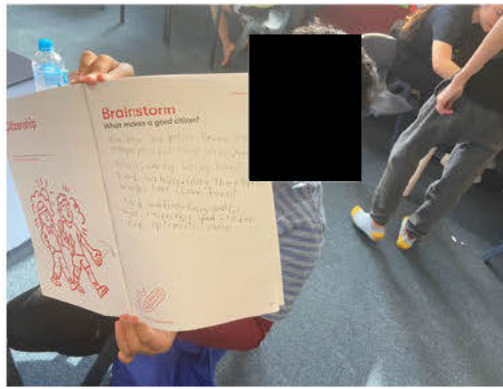
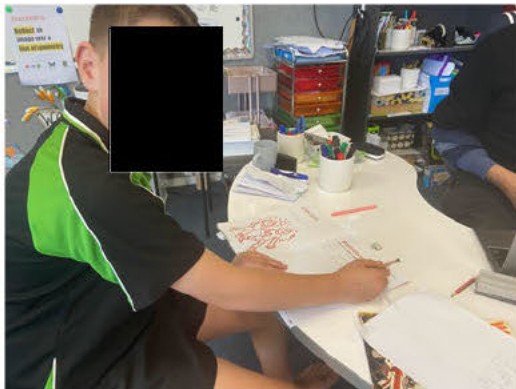
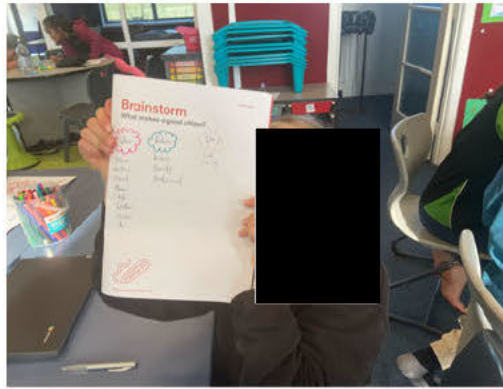


Lesson Nine - Revision of Goal Setting and Introduction to Citizenship | Tautuhinga Whaingā me Mahi a tāngata

Date: Wednesday 26th July 2023

Pillar: Goal Setting and Citizenship | Tautuhinga Whaingā me Mahi a tāngata

Learning intentions: <ul style="list-style-type: none">● Learn the importance and benefits of setting goals and working toward achieving goals.● Learn the power of giving and volunteering.	Learning activities: <ul style="list-style-type: none">● Goal setting review● Introduction to citizenship pillar discussion● Group discussion on what makes a good citizen● Individual activity - What makes a good Citizen brainstorm● Excursion prep	Notes: <p>Wiri: Lead Facilitator Maia: Assist/Taking photos/</p> <p>Quotes:</p> <ul style="list-style-type: none">- “I’m a good citizen, I always help my mum with chores.”- “My mum's a good person, she looks after me and my siblings.”- “Police officers, because they fight crime”.
Formative Assessment: <ul style="list-style-type: none">● Complete Citizenship Brainstorm in Taku Wairua Workbook (Page 27)● Complete Excursion plan in Taku Wairua Workbook (Pages 28 & 29)● Be able to explain the importance of citizenship● Be able to give an example of what makes a good citizen		
Key observations: <ul style="list-style-type: none">● Students demonstrated active engagement and participation throughout the session on citizenship and giving back to the community.● The kids gave great examples of good citizens, the values that good citizens	Key observations cont: <ul style="list-style-type: none">● Students achieved the objective of understanding citizenship and the importance of giving back to the community by identifying examples of good citizens and role models in their community, such as police officers, firefighters, and doctors.● Students showed an awareness of the positive impact these individuals have on society and expressed a desire to follow their examples.	



Lesson Ten - Excursion

Date: 31st of July

Pillar: Citizenship | Mahi a tāngata

<p>Learning intentions:</p> <ul style="list-style-type: none">● Identify ways to give back and understand how that makes you feel.	<p>Learning activities:</p> <ul style="list-style-type: none">● Planting● Plant Maintenance● Games● BBQ	<p>Notes:</p>
<p>Key observations:</p> <ul style="list-style-type: none">● Students arrived excited for our excursion, which was pleasing to see. After our morning briefing, where we talked about Health & Safety, clear expectations were set for the day. Once Murray gave an overview of what the day was about and demonstrated how to plant a tree, we were ready to start our tree planting activity.	<p>Key observations cont:</p> <ul style="list-style-type: none">● Conditions were perfect for planting and the students got stuck in.● Some key highlights from our excursion were seeing students helping one another and working together to plant their trees.● Some comments from students were that they had never planted trees before, so this was a first-time experience for them.	

Key learnings:

Ngutunui tamariki have shown excitement and willingness to participate in Taku Wairua each week, engaging in most of the learning activities. Their enthusiasm is evident in the warm greetings we receive every time when we arrive at the school.

It's crucial that the tamariki feel valued and important when we visit. We make an effort to remember their names, their interests, and their passions. This connection is key in building strong relationships between Taku Wairua and the Ngutunui School students, showing them that we genuinely care about who they are and what we're teaching.

Keeping the sessions fun and engaging is essential. The students are more likely to participate if we keep the atmosphere positive and include games to balance the learning. As facilitators, we remain upbeat and ensure that the students stay energised throughout the session.

We also focus on using growth mindset language, encouraging effort and hard work instead of talent. This approach helps to instill positive attitudes in the tamariki.

The Belonging pillar was well received by the students. They showed excitement as they began to learn about their pepeha and whakapapa, sharing new information about their ancestors with pride. Although we've only scratched the surface with pepeha, continuing this kōrero throughout the year will help strengthen their understanding and sense of identity.

The Self-Discovery pillar, while more challenging, was embraced by the tamariki. They demonstrated strong self-awareness and confidence in sharing words that describe them, their strengths, and what they feel proud of. It's clear that many of the Ngutunui students already have a solid sense of who they are, which was fantastic to see.

The Goal Setting pillar was well received and the students were engaged with thinking about their goals and setting them. They embraced the goal setting techniques we were teaching and asked a lot of questions about short term vs long term goals. It was great to see some awesome goals written down by each student.

The Citizenship Pillar was a great way to summarise the programme. Ngutunui students were already heavily involved with supporting the environment, and as an enviro school were really enthusiastic about the community excursion that was planned - to plant trees on a local farm. There was great alignment between the school and the community excursion, which is something we put intention into when planning to ensure the students buy in to the "why". We had an awesome day out planting and giving back to their community.

Taku Wairua Programme

Otorohanga Primary School Term 4 Review

Duration: 10 week programme (Term 3 & 4, 2022)

Introduction

People are a result of the people around them. The Taku Wairua program in schools aims to provide students with tools and knowledge to help them become better versions of themselves. The Taku Wairua program began at **Otorohanga Primary School**, with a select group of Year 5&6 pupils.

Four Pillars are taught in the program

Belonging - Tāku Mātaoneone

Self Discovery - Ko Wai Au

Goal Setting - Tautuhinga Whaingā

Citizenship - Mahi a Tāngata

Achievement objectives

1. Develop a stronger sense of belonging, stronger sense of identity through learning about their ancestry and places of significance.
2. Increase self-awareness, through identifying one self's strengths, values, and abilities.
3. Learn the importance and benefits of setting goals and working towards achieving goals.
4. Learn and experience the power of giving and volunteering.
5. Understand that all aspects of self are just their present self. All aspects of oneself can be changed with nurture and evolved through focus and hard work.
6. Understanding the attitude and experience of guest speakers relating to the Taku Wairua pillars.

Learning intentions

1. Identify the 4 pillars of the Taku Wairua Programme. Belonging, Self Discovery, Goal Setting & Citizenship.
2. Identify the key elements of our Pepeha and Whakapapa.
3. Discover something about our Whakapapa we did not know.
4. Identify pictures and words that symbolize our Pepeha and Whakapapa.
5. Learn and present 3 words that best describe me.
6. Explain the importance of self-discovery.
7. Discover my personality traits and learn of my abilities.
8. Understand the key aspects of self-discovery, belonging, and identity.
9. Identify processes that link to goal setting.
10. Identify ways to give back and understand how that makes you feel.

Lesson sequence:

Lesson Six - Revision on Self Discovery Ko wai au <i>Date: 26/10/2022</i> <i>Pillar: Self Discovery Ko wai au</i>		
Learning intentions: <ul style="list-style-type: none">● Understand the key aspects of Self-Discovery.	Learning activities: <ul style="list-style-type: none">● Personality test (knowandlove)● Gratitude exercise	Notes: <p>Tahu and Jackson led the session</p>
Formative Assessment: <ul style="list-style-type: none">● Revision of personality test results and discussion● Gratitude activity		
Key observations: <ul style="list-style-type: none">● Students were excited to have us in their school and we are always greeted with smiles and awhis.● Students completed the personality test during the session which meant we were able to have discussions about results.● Students were mostly in agreement with the results of their personality tests when they read the results.● Students had a really good prior understanding of what gratitude is, which meant we could have greater discussion about its importance.	Key observations cont: <ul style="list-style-type: none">● I really enjoy the tuakana teina environment at the kura, and it was awesome to see the tuakana helping out the others.	In session six we continue to look at the Self-Discovery pillar as we try to increase their self awareness and learn about who they are now. We do a personality test which asks students a series of questions they have to answer as honestly as possible. We also discuss 'gratitude' and what it means and why it's important - understanding that we have so much to be grateful for that other people don't get - then we ask them to list everything they are grateful for in 2 minutes (they imagine if they don't write it they won't have it tomorrow). This hopefully gives them increased self awareness and increased sense of appreciation.

Lesson Seven - Guest Speaker Session

Date: 02/11/2022

Pillar: All pillars | Belonging, Self-Discovery, Goal Setting, Citizenship

Learning intentions: <ul style="list-style-type: none">● Listen to the guest speaker and take notes for the workbook.	Learning activities: <ul style="list-style-type: none">● Workbook activity● Guest Speaker - Chris Lord	Notes: <p>Tahu and Jackson led the session.</p> <p>Anne from the Lines Company who sponsored the program also attended.</p>
Formative Assessment: <ul style="list-style-type: none">● Guest Speaker Page in Workbook		<p>Anne and her company were very impressed by the program and the visible impact on the students.</p>
Key observations: <ul style="list-style-type: none">● The students were very respectful while Chris and I had a Q&A session.● Students had awesome lesson retention and were able to recite the answers in their workbooks.● Students were really keen to see and touch some of Chirs' equipment that he uses.● Students were excited to hear about some of the places that Chris has been able to travel to because of his job.	Key observations cont: <ul style="list-style-type: none">● It was awesome and hopefully inspiring for the students to hear from someone from their community who has managed to live out his dream and I hope the students realise the same is possible for them.	<p>Chris is a local Otorohanga boy who attended Otorohanga college, Chris is now a New Zealand representative in woodchopping. It was awesome for the students to hear and see a local face who has gone on to achieve success around the world.</p> <p>Chris spoke about how he never really had goals when he was growing up but he put time into what he was passionate about and managed to create a successful career from it.</p>

Lesson Eight - Introduction to Goal Setting | Tautuhinga Whaingā

Date: 09/11/2022

Pillar: Goal Setting | Tautuhinga Whaingā

Learning intentions: Learn the importance and benefits of setting goals and working toward achieving goals. Identify processes that link to goal setting	Learning activities: <ul style="list-style-type: none">● Group discussion on goal setting techniques● Individual task - 3 Most Important Questions (3 MIQ)● Set goal for 100 day challenge	Notes: Tahu and Jackson led the session. Session 8 focuses on Goal Setting, we start by asking simple questions like what is goal setting? and why is it important? To see what prior knowledge students have.
Formative Assessment: <ul style="list-style-type: none">● Complete 3MIQ● Discussed SMART goal structure		We then go outside for a game of Soccer, the class is split into two teams and they play football for about 10 minutes after which time we take away the goals.
Key observations: <ul style="list-style-type: none">● Students were excited to get to go outside and play a game of football and it was awesome to see the whole group participating.● When we took the goals away the students were originally really confused and didn't know what to do, but when we went back into the class and had a discussion students had that "Aaaaahhhhh" moment.● Students were able to easily name some experiences, skills and contributions they want to have/make in the future.● We didn't have time to go over the 100 day goal and will look to do that in session 9.	Key observations cont:	Through this activity we are able to physically see the importance of 'goals', when asked the difference between the two games the students identified that goals help to give us an aim and direction. Without them we can feel lost and confused. We also talk about the three most important questions, which helps to break down many of the challenges goal setting presents. For example a lot of the children might not know which career they want to do, but through this activity hopefully are able to identify things they want to experience, learn and contribute to one day.

Lesson Nine - Revision of Goal Setting and Introduction to Citizenship | Tautuhinga Whaingā me Mahi a tāngata

Date: 16/11/22

Pillar: Goal Setting and Citizenship | Tautuhinga Whaingā me Mahi a tāngata

<p>Learning intentions:</p> <ul style="list-style-type: none">● Learn the importance and benefits of setting goals and working toward achieving goals.● Learn the power of giving and volunteering.	<p>Learning activities:</p> <ul style="list-style-type: none">● Goal setting review● Introduction to citizenship pillar discussion● Group discussion & peer activity on goal setting - 100 day goal● Individual activity - What makes a good Citizen brainstorm	<p>Notes:</p> <p>Tahu and Jackson led the session.</p> <p>Session 9 we speak about 'Citizenship' and ask the students if they can define it and also tell us why it's important.</p> <p>We identify that Citizenship is helping others and being a good community contributor.</p> <p>Citizenship is all about everybody doing their part so that our community and environment can thrive and we can all be proud of our contribution.</p> <p>We also talk about the fact that a contribution doesn't have to be money, we can also contribute things like time, resources, knowledge etc...</p>
<p>Formative Assessment:</p> <ul style="list-style-type: none">● Write their 100 day goal, write the steps required between now and 2023 to get closer to achieving the goal.● Citizenship brainstorm 'what makes a good citizen'		
<p>Key observations:</p> <ul style="list-style-type: none">● Students are excited for the excursion and are looking forward to being able to get out of school and help in the community.● Students' behaviour was awesome even though their teacher wasn't there because of staff shortages, Jackson and I were really impressed.● Students had awesome ideas to contribute to the class brainstorm we did on Citizenship and we ended up with heaps of different adjectives and values to describe a good citizen.	<p>Key observations cont:</p>	

Lesson Ten - Excursion

Date: 28/11/22

Pillar: Citizenship | Mahi a tāngata

<p>Learning intentions:</p> <ul style="list-style-type: none">● Understand the value and importance of giving back	<p>Learning activities:</p> <ul style="list-style-type: none">● Cleaning Otorohanga boxing gym● Workout● Kaitahi	<p>Notes:</p> <p>To conclude the program we take students out of the school on an excursion, the idea of the activity is for students to give back to their community and those that help them.</p>
<p>Key observations:</p> <ul style="list-style-type: none">● When we arrived at the school the students were all really excited and had been waiting for their excursion.● We did a karakia together as a group then spoke about expectations. It was really good to see that students had an understanding of what behaviour was expected.● When we arrived at the gym Rob told us what he needed cleaned and then we split the students into two groups and got into it.● I was really impressed to see how every single student was busy cleaning, to the point that some students offered the adults a rest!	<p>Key observations continued:</p> <ul style="list-style-type: none">● Has been an awesome couple of terms working with the students and going over the concepts in the program. I hope they take these tools and use them in their success in the future.	<p>It was such an awesome day, Rob and Candace greeted the students in the morning and let them know what he needed tidied up and the students got stuck in.</p> <p>We did about an hour cleaning the gym from wall to wall, the place looked amazing and our host was very grateful.</p> <p>After that we were treated to one of Rob's hard work outs which the students all gave their all in, there were some sweaty faces afterwards!</p> <p>It was an amazing day!</p>

Nei rā te mihi maioha ki a koutou te Kura o Otorohanga,

Over the last term and a half the mahi the students have done has been amazing, their awareness and understanding of key concepts was awesome. I love the way this roopū works in a 'tuakana/teina way' and how the older students are always willing to help the younger ones. The students have been respectful, well-mannered and kind towards Jackson and I which goes a long way in terms of us being able to deliver a successful program.

Ngaa manaakitanga!

Key learnings:

- Use of language when speaking with the children e.g. growth mindset language use.
- Students respond better when there is consistency in the facilitator as they can build a relationship.
- The goal setting works better over a space of time and is important to go back to. The more depth of understanding the students had, the better the goals became.
- Reiterating the descriptive words and values added depth to the understanding..
- Having fun is key! The tamariki are more likely to engage if we ensure the way we deliver the content is carried out in a fun, positive manner. They enjoy games, and dislike too much sitting and talking. Important to make sure that we as facilitators are always upbeat, cheery, positive and encouraging so that all sessions are fun and enjoyable.

Taku Wairua Programme

Otorohanga Primary School

Duration: 10 week program (Terms 3 & 4, 2022)

Start date: 07/09/2022

Term 1 review:

Introduction:

People are a result of the people around them. The Taku Wairua programme in schools aims to educate the students with the tools and information that they can use to make better versions of themselves. September the 7th, Term 3 2022 marked the beginning of the Taku Wairua Programme at Otorohanga Primary School with a select group of Year 5-8 students.

Four Pillars are taught in the programme, Belonging, Self Discovery, Goal-setting & Citizenship. Block One (Term 3, 2022), taught the pillars of Belonging and Self Discovery through discussions, guest speakers and interactive activities fortnightly on Mondays. We think the engagement from the students has been well received and look forward to working alongside you to complete block two of the programme in Term 3, 2022.

Achievement objectives:

- Develop a stronger sense of belonging, stronger sense of identity through learning about their ancestry and places of significance.
- Increase self-awareness, through identifying one self's strengths, values and abilities.
- Understand that all aspects of self are just their present self, all aspects can be changed with nurtured and evolved through focus and hard-work.

Learning intentions:

1. Identify the 4 pillars of the Taku Wairua program, Belonging, Self Discovery, Goal Setting & Citizenship
2. Identify the key elements of our Pepeha and Whakapapa
3. Discover something about our Whakapapa we did not know
4. Identify pictures and words that symbolise our Pepeha and Whakapapa
5. Learn and present 3 words that best describe me
6. Explain the importance of self-discovery

Lesson sequence:

Lesson One - Introduction to Taku Wairua Program

Date: August 22nd 2022 (Monday)

Pillar: All pillars

Learning intentions:

- Learn and understand the 4 pillars of the Taku Wairua program, Belonging, Self Discovery, Goal Setting & Citizenship

Learning activities:

- Class discussion – Overview of Taku Wairua
- Guest speaker
- Guest speaker follow up activity

Notes:

Tahu, Jackson and Maeana led the session.

Session One: We do a guest speaker session, we do this to try and inspire the students on the program and show them that the guest speakers have come from the same environments they are in, but with hard work and goal setting were able to achieve amazing things.

In this session we had Rob Berridge, former New Zealand champ of boxing, Rob was amazing and had the students and staff inspired talking about perseverance and some of the luxuries it afforded him. Was really awesome to be so well received by the students in the first session.

Key observations:

- Was an awesome first session, the students are very genuine and it was awesome to see how much they appreciated having Rob come in to speak to them.
- Students had excellent retention of facts from the Q&A session, which shows they were listening intently.
- Students also asked really good questions when given the opportunity and Rob was impressed by the depth of some questions students asked.
- It was an awesome start to the Taku Wairua program at Otorohanga and we are looking forward to continuing our delivery at the kura.

Assessment:

Formative assessment:

- Guest speaker: Key learnings worksheet

Lesson two and Lesson Three
 Dates: 5th of September 2022 & 12th of September 2022 (Monday)
 Pillar: Belonging & Identity - Tāku Mātaoneone

<p>Learning intentions:</p> <ul style="list-style-type: none"> ● Identify key elements of Pepeha & Whakapapa ● Discover something about our Whakapapa we did not know ● Identify pictures and words that symbolise our Pepeha and Whakapapa 	<p>Learning activities:</p> <ul style="list-style-type: none"> ● Class discussion/brainstorm – The importance of Pepeha & Whakapapa ● Example of Pepeha - Tahu & Maeana ● Pepeha & Whakapapa work sheets ● Group presentation: Sharing of Pepeha & Whakapapa ● Pepeha/Whakapapa collage 	<p>Notes:</p> <p>Session 2: Tahu, Maeana and Jackson led the session.</p> <p>In session 2 we begin looking at our first pillar which is belonging, we separate this into two concepts; Pepeha: Connection to places Whakapapa: Connection to people</p>
<p>Key observations:</p> <ul style="list-style-type: none"> ● Students were really excited to have us back at their kura and we were warmly welcomed. ● Group numbers were quite low however this meant we were able to spend more time individually with students. ● Students already had a clear understanding of these concepts which made the session easier. ● Was awesome to see Jackson make connections with several students in the class through their pepeha. ● Really awesome group of students. I'm looking forward to the continuation of the program. ● Students really enjoyed the opportunity for 	<p>Assessment:</p> <p>Formative assessment:</p> <ul style="list-style-type: none"> ● Discover, learn and research your Pepeha and Whakapapa while learning of stories and/or achievements from your ancestors ● Create a collage of your whakapapa and/or pepeha and present to group 	<p>We ask students to explain why they think these subjects are important. Pepeha is important because it gives us an understanding of places significant to your whanau but also helps you connect with other people who connect to those same places. Whakapapa is important because the students need to understand that without their whānau they literally wouldn't be here, but also to help us remember people in our family who have passed.</p> <p>Session 3:</p> <p>In this session we ask students to turn their pepeha from an oral introduction to a visual representation. The objective of the task is that we should be able to understand who they are with them telling us. We also hope that through</p>

<p>arts and crafts and made some awesome artwork.</p> <ul style="list-style-type: none"> ● Everyone in the classroom was on task and completing their mahi which was cool to see. 		<p>this activity students will gain a stronger connection to the things on their page and become more proud.</p>
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<p>Lesson Four and Lesson Five Date: 19th of September 2022 & 26th of September 2022 (Monday) Pillars: Revision of Belonging and introduction to Self Discovery Pillar</p>		
<p>Learning intentions:</p> <ul style="list-style-type: none"> ● Identify key aspects from the Belonging pillar. ● Learn about self, through identifying personal strengths, values and abilities ● Learn and present 3 words that best describe me ● Discover my personal trait and learn of my abilities 	<p>Learning activities:</p> <ul style="list-style-type: none"> ● Create a brainstorm of your 'Dream Day' ● Share with a buddy your 'Dream Day' ● Identify words to best describe your values, self and who you are 	<p>Notes:</p> <p>Session Four: In session four we begin working on Self-Discovery. We think it is important that the students understand that who they are now will be different to who they are in 10 years time. So there's no pressure to feel as though they need to know everything about themselves right now.</p>
<p>Key observations:</p> <ul style="list-style-type: none"> ● Students all had independent ideas for their dream days. ● Students had good previous understanding of values and named a lot of māori values in a brainstorm which was awesome ● We had high class numbers which was awesome. ● Students were excited to see us again after the holidays. 	<p>Assessment:</p> <p>Formative assessment:</p> <ul style="list-style-type: none"> ● Class discussion/brainstorm <ul style="list-style-type: none"> - Revision of the importance of Belonging - What is Self Discovery - The importance of Self Discovery ● Class Brainstorm what your "Dream Day" and what that would look like ● Creation of your Dream Day including where you would like to be, who you would like to be with and what you would 	<p>We ask them to think of their dream day, if they could do anything what would it be. Through this activity we as facilitators learn a lot about the students and what's important to them at the moment.</p> <p>Session Five: Tahu and Maeana led the session.</p> <p>In session five we continue trying to learn and understand who the students are right now. We look at identifying words and values that the students closely associated with themselves. Through this we are able to get a better Page 148</p>

<ul style="list-style-type: none"> ● Students struggled to identify their greatest achievement. ● Students were able to complete their personality test because all the work was done. 	<p>like to be doing</p> <ul style="list-style-type: none"> ● Class Brainstorm: <ul style="list-style-type: none"> - What words would you use to describe yourself? - What values do you hold? ● Class Discussion: What is your greatest achievement in life so far <ul style="list-style-type: none"> - Important students understand that this doesn't have to be a trophy or medal. 	<p>understanding of what the students value the most AT THE MOMENT.</p>
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Achievement objective links:

Key learnings:

- Students show the willingness and excitement to participate in programme and engage in learning activities
- Some students will need more assistance than others so it's important to take note of which students are needing extra support
- Important to write brainstorm ideas from students on white board so it's visible for them when they are writing the work in their books.
- Awareness around use of language when speaking with the children e.g. growth mindset language use (hard work and effort as opposed to talented)
- Important to note that 'My Dream Day' activity needs to be done individually as students will influence other students 'Dream Day' this takes away from the individuals Self Discovery and instead creates more barriers to discovering more about themselves
- Single based location; good having all the classes in one space to make best use of our time with the lessons.

Profit and Loss

Te Tamawai Trust

For the year ended 31 March 2024

Initiative is 1. Taku Wairua Kura.

	2024	2023
Trading Income		
General Donations - Individuals/Companies/Trusts	1,200.06	250.00
Grant Funding - MYD	262,499.97	-
Grant Funding - Other	124,920.00	186,566.68
Initiative Sponsorship	18,875.04	7,500.00
Taku Wairua in Schools	53,800.00	83,322.28
Total Trading Income	461,295.07	277,638.96
Cost of Sales		
Excursions, Camps, Field Trips	645.09	3,427.87
Food	4,622.50	1,454.55
Guest Speakers	1,369.52	565.22
Initiative Supplies (non-food)	4,441.04	2,787.81
Printing of Book & Training Materials	15,274.00	4,624.00
Transport (Fuel)	18,879.29	6,529.02
Total Cost of Sales	45,231.44	19,388.47
Gross Profit	416,063.63	258,250.49
Operating Expenses		
Advertising	359.00	-
Bank Fees	5.00	-
Depreciation	12,261.30	1,201.33
Design and Content Creation	1,980.65	11,449.25
Entertainment	33.91	-
General Expenses	1,168.12	10.87
Gifts/Thanks	1,708.86	73.91
Insurance	2,745.90	-
KiwiSaver Employer Contributions	5,053.27	5,125.33
Low Value Assets	935.18	-
Mileage	2,989.58	5,584.11
Motor Vehicle Expenses	4,196.30	3,126.90
Office Expenses	250.97	196.44
Overhead Allocation (internal)	128,869.52	-
Printing & Stationery	-	1,151.57
Professional Development	1,013.06	-
Repairs and Maintenance	86.47	-
Salaries	252,616.56	130,368.74
Sponsors Appreciation	159.81	1,516.42
Subscriptions	104.34	469.57

	2024	2023
Telephone & Internet	142.48	56.52
Total Operating Expenses	416,680.28	160,330.96
Net Profit	(616.65)	97,919.53

Ōtorohanga District Community Grants Fund Guidelines



1.0 Introduction and Purpose

- 1.1 The Ōtorohanga District Community Grants Fund (the Fund) is a contestable fund for community groups and organisations.
- 1.2 The Fund provides community assistance for the 'not for profit' sector in order to create a strong social, environmental, economic and cultural base and to meet local needs, contributes to the achievement of Council's Community Outcomes and supports Council's priorities.
- 1.3 The Guidelines set out the funding criteria and allocation process for the Fund.
- 1.4 The Guidelines help ensure the distribution of funding:
 - Is appropriately targeted
 - Occurs in a consistent, efficient and effective manner
 - Is fair and transparent; and
 - Promotes accountability

2.0 Policy Considerations

- 2.1 An overarching Grants Policy is currently being developed for all of the grants administered by Council.
- 2.2 This will include, but will not be limited to the Ōtorohanga District Community Grants Fund.
- 2.3 While the existence of a Grants Policy will clarify Council's community funding strategy, these guidelines represent the primary basis on which applications to the Community Grants Fund will be determined.

3.0 Definitions

Long Term Plan (LTP)	Council's adopted Long Term Plan (LTP) as defined by the Local Government Act 2002.
Capital Expenditure	Expenditure that results in the procurement and ownership of an asset, whose purpose or use will provide benefits to the applying organisation for a period greater than one year.
Operating Expenditure	Expenditure that supports the day-to-day operation of a community group/organization.
Community Organisation	A not-for-profit group or organisation that has the primary objective to provide programmes, services, facilities or activities that benefit the social, cultural, economic and environmental wellbeing of communities in the Ōtorohanga District.

4.0 What can be funded?

- 4.1 The following costs will be considered for funding:
- Expenditure to support or obtain resources for a project or initiative
 - Capital expenditure for grant requests up to \$5000

5.0 What will not be funded?

- 5.1 The following will not be considered for funding:
- Projects that have been completed
 - Loan / Debt Repayment
 - Wages or Salary
 - Where an organization already has a funding arrangement or service agreement with Council to deliver services
 - Organisations yet to fulfil their funding obligations from a previous funding round

6.0 Funding Considerations

- 6.1 Applications will be considered that:
- Align with and support Council's Vision and Community Outcomes
 - Get the community involved across a diverse range of people
 - Advance collaboration across community sectors

7.0 Applicants – Eligible

7.1 Not-for-profit incorporated organisations (including Charitable Trusts, Trusts, Incorporated Societies) and Maori Trust Boards. These groups are a recognised legal entity and are referred to collectively as 'community organisations'. Most community organisations have a formal legal structure and founding documents (e.g. a constitution).

7.2 Groups with no formal legal structure/status may apply for grants via nominating an 'umbrella' non-profit incorporated community organisation, which has agreed to receive and administer the grant on their behalf. The umbrella organisation would be legally accountable to Council for the expenditure of the grant.

7.3 A maximum of one application per annum, per community organisation will apply.

7.4 Applicants - Ineligible

- For-profit organisations
- Individuals
- Political Organisations
- Social Clubs
- Internal Applicants (such as departments of Council or subcommittee of Council)
- Other local authorities, government agencies or public sector entities
- Organisations with outstanding projects from previous Council funding rounds

8.0 Making an Application

8.1 All applications:

- Must be made via the appropriate Community Grants Application Form
- Must be complete with all necessary information attached
- Must be submitted before the advertised closing date/time

8.2 Incomplete or late applications may be deemed ineligible and therefore may not be considered for funding.

8.3 All applications must include the following:

- Proof of legal entity, governance structure and charter/constitution
- The organisation's latest confirmed annual financial accounts
- Verified bank account details for the applicant organisation
- Information about other support (funding, in-kind, etc) the group has received from other sources generally and other support sought in relation to the application
- Disclosure of any other monies, grants, benefits or assistance the group receives from Council, including but not limited to; rates, water charges, insurances, reduced rental

9.0 Level of Financial Reserves

9.1 It is acknowledged that it is prudent for organisations to carry financial reserves for their operations. However, if an organisation is carrying reserves greater than a year of operating costs with funding not tagged for special projects, Council may not approve a grant to the organisation.

10.0 When to apply

10.1 Funding rounds will be advertised on Council's website, Face Book Page and in the local newspaper with the intention of having two funding rounds per year around August/September and February/March of each financial year.

10.2 The application period will be 6 weeks. Extensions of time will not be granted, and late/incomplete applications will not be retained/held over for a future funding round.

11.0 Funding Allocation

11.1 The total funding assistance provided to the community through the Fund is confirmed by Council at adoption of the Long Term Plan and through the subsequent Annual Plan reviews. This amount will be stated on Council's website. The level of funding available is at the sole discretion of Council, and not all funds available in a funding round have to be allocated.

12.0 Decision Making

12.1 Applications will be determined by Council's Grants and Awards Committee through a contestable comparative assessment process, where the relative merits of applications are considered, having regard to the relative benefits of each proposal.

12.2 In this context contestable means that:

- Applications are invited during scheduled funding rounds twice a year, with publicly advertised opening and closing dates
- Any eligible organisation has an equal opportunity to be considered for a grant
- Clearly defined processes will be applied to the consideration of all applications; and

- Final allocation decisions are made in a public Grants and Awards Committee meeting

13.0 Funding Obligations

- 13.1 Funding must be used for the purpose for which it was approved, and any specific conditions met.
- 13.2 Projects must be completed within 12-months from receiving the grant, unless otherwise agreed.
- 13.3 Successful applicants will be required to submit an Accountability Report upon completion of the project or initiative, with the timeframe for submission of the report specified in the funding confirmation letter.
- 13.4 Failure to adequately account for the use of a past grant will be sufficient cause for any subsequent application to be declined.
- 13.5 Using a grant for any purpose other than that approved may result in future applications being declined.
- 13.6 Council reserves the right to request the repayment of any funds allocated to a group or organisation where grant misuse is identified.
- 13.7 Council reserves the right to conduct audits on grants received by organisations.

Item 16 Sport New Zealand Rural Travel Fund – Consideration of Applications for Round 1 of 2024/25

To Grants and Awards Committee

From Nicky Deeley, Manager of Community Development

Type **DECISION REPORT**

Date 16 October 2024



1. Purpose | Te kaupapa

1.1. To decide funding allocations of the Sport New Zealand Rural Travel Fund (the Fund) applicants for Round 1, the first round of 2024/2025.

2. Executive summary | Whakarāpopoto matua

- 2.1. The Fund is a partnership between Sport NZ and territorial authorities to assist the development of junior sport in rural communities, by providing a travel subsidy targeted at young people aged between 5 and 19 years.
- 2.2. The annual funding made available to the Ōtorohanga District is \$15,500.25 across Round 1 and Round 2 of the 2024/2025 year. Sport NZ recommends that councils use up to 5% of their annual fund for promotional purposes to raise community awareness. For Round 1 of 2024/25, \$250 was spent on newspaper ads, leaving \$15,250.25 available for current applicants.
- 2.3. Due to low usage of the Fund, staff collaborated with Sport Waikato’s Robbie Mathews to relax the application criteria starting in Round 2 of 2023/2024, allowing individual players to apply. This change has led to an increase in applicants in later rounds, while the other criteria from the Guidelines remain the same.
- 2.4. Seven eligible applicants have requested a total of \$18,700 from this Round 1 of 2024/25 which more than the available funds for the full year.

Available for rounds one and two	\$ 15,500.25	Total requested in round one	\$ 18,700.00
----------------------------------	--------------	------------------------------	--------------

2.5. It is up to the Committee to decide how to distribute the annual funding allowance across two rounds. Any unspent funds for this Round 1 of 2024/2025 will roll over to Round 2.

3. Staff recommendation | Tūtohutanga a ngā kaimahi

That the Grants and Awards Committee approves the applications listed below, on behalf of the Sport New Zealand Rural Travel Fund and disburse the funds as listed to successful applicants:

Ōtorohanga Sports Club Inc	\$	Kāwhia Galaxy Touch Rugby	\$
Elizabeth Pikia	\$	Kio Kio School	\$
Ōtorohanga South School	\$	Ōtorohanga College	\$
Ōtorohanga Primary School	\$	TOTAL GRANTED	\$

4. Context | Horopaki

- 4.1. Council administers the Fund on behalf of Sport NZ. The locally appointed assessment committee are delegated to assess and allocate funding of eligible applicants.
- 4.2. This meeting is deliberating Round 1, the first Round of 2024-2025 where a total of \$18,700 has been requested across seven applications. The total requested is more than the available funds of \$15,250.25.

Background

- 4.3. The Fund is a partnership between Sport NZ and Territorial Authorities to subsidise travel costs for young people that live in rural communities to attend sport competitions and events.
- 4.4. Territorial Authorities administer the Fund on behalf of Sport NZ.
- 4.5. Sport NZ has selected Territorial Authorities based on a formula that considers population density. Eligible Territorial Authorities have a population density of less than 10 people per square kilometre.
- 4.6. Council holds two funding rounds per annum.
- 4.7. The availability of this funding Round 1 was advertised in King Country News, was notified on the Council’s website, Antenna, and Facebook page, shared to Community Facebook pages, and through direct emails to previous applicants, schools, clubs, and via direct phone calls.

Eligibility criteria set by Sport NZ

- 4.8. The Fund guidelines 2024-28 (Appendix 3) state that funding can be provided for:
 - a) Rural school club teams or rural sports club teams participating in regular local competition outside of school time.
- 4.9. The following are not eligible to be covered by the fund:
 - a) Rural school or club teams located outside of the Ōtorohanga District
 - b) Rural school club teams competing in inter-school or intra-school competition during school time
 - c) Rep Teams

- d) Teams travelling to regional or national sport competitions.
 - e) Individual players, coaches or officials (please see 4.10).
- 4.10. Due to low usage of the Fund, staff collaborated with Sport Waikato's Robbie Mathews to relax the application criteria starting in Round 2 of 2023/2024, allowing individual players to apply. This change has led to an increase in applicants in later rounds, while the other criteria from the Guidelines remain the same.
- 4.11. Sport NZ have confirmed that travel from the Ōtorohanga District to neighbouring regions is eligible for the fund, provided it is for the purpose of "a regular series of competitions and not a one-off event at the end of the season".
- 4.12. All applicants and applications for this Round 1 have been assessed by Sport Waikato representative Robbie Mathews and are eligible.
- 4.13. Further information for Assessors regarding the Fund can be found in the Rural Travel Fund Guidelines attached to this report.
- 4.14. This meeting is deliberating Round 1, the first round of 2 for 2024-2025 where a total of \$18,700 has been requested across seven applications. The total requested in this Round is not within the available annual funds of \$15,250.25
- 4.15. Sport NZ criteria does not require Accountability Reports to be returned by applicants before they apply for other rounds, and an applicant may apply for consecutive rounds.
- 4.16. The Committee may wish to consider that some applications contain both winter and summer sports and comprise a full twelve months of activity for that applicant.
- 4.17. It is up to the Committee to decide how to distribute the annual funding allowance across two rounds. Any unspent funds for this Round 1 of 2024/2025 will roll over to Round 2.

5. Considerations | Ngā whai whakaarotanga

Significance and engagement

- 5.1. The level of significance is assessed as low as this decision will not impact on our community and is likely to be of interest to a range of our communities. The committee includes not only Councillors, but also one external iwi representative as a way of widening the input from the community when making final resolutions.

Risk analysis

- 5.2. Unlike the Ōtorohanga Community Grants and the Creative Communities Grant Scheme, any amount of funding towards an applicants' costs is considered helpful and partial funding an application is unlikely to pose a risk to the activity completion.

Legal

- 5.3. There are no legal implications associated with this decision, other than our compliance in accordance with our agreement with Sport NZ.

5.4. The annual allocation of \$15,500.25 is assigned to Council from Sport NZ, meaning it is not funded through rate payments. This does not provide for the staff costs to administer the fund.

6. Appendices | Ngā āpitihanga

Number	Title	Document number
1	Applications received	
2	Assessment scoresheet	
3	2024-2028 Rural Travel Fund Guidelines	

Survey Responses

01 August 2024 - 10 September 2024

SPORT NZ RURAL TRAVEL FUND APPLICATION FORM

Connecting Ōtorohanga

Project: Sport NZ Rural Travel Fund



VISITORS					
15					
CONTRIBUTORS			RESPONSES		
7			7		
0	0	7	0	0	7
Registered	Unverified	Anonymous	Registered	Unverified	Anonymous



Respondent No: 1

Login: Anonymous

Email: n/a

Responded At: Aug 01, 2024 10:54:21 am

Last Seen: Aug 01, 2024 10:54:21 am

IP Address: n/a

- Q1. Which sport, or sports are you applying for? Junior Rugby
-
- Q2. Who are you applying on behalf of... A club team
-
- Q3. If you are applying for a number of students at a school, what is the schools name? not answered
-
- Q4. If this application is for a club or team, what is its full name, and where is the club or team based? Otorohanga Sports Club Inc . Otorohanga
-
- Q5. Tell us about where the players go.What is the name and location of the practice/competition players are attending.-Location, town, venue, park-Name-Facebook link (if any)
players travel to several venues . Taupo , taumarunui. PioPio , tekuiti
-
- Q6. Contact person 1: Gavin Hazledon
-
- Q7. Contact person 2: Abby Keech
-
- Q8. Contact person 1 - Phone number: [REDACTED]
-
- Q9. Contact person 2 - Phone number: [REDACTED]
-
- Q10. Postal address: [REDACTED] Otorohanga
-
- Q11. Email: [REDACTED]
-
- Q12. Postal address: P.O.Box36 Otorohanga
-
- Q13. How many participants aged between and including 5 & 18 will this travel subsidy benefit? 85
-
- Q14. How many members belong to your club/school?- if an individual player please put 1 85
-
- Q15. Tell us about the players and what they do.- please describe clearly; where players need to go, why they go there, when they go, and what you would use the funding for. (** yes, its okay to be traveling outside of the Ōtorohanga District.)Here is a fictional example of the type of info we need;"Lou is a 14 year old rock-climber who goes to Otorohanga College. She has been climbing for five years. We drive her to the Edge Indoor Wall in Hamilton every Friday night for the 7pm - 9pm "Young Climbers Friday Session" practice and competition.The "Young Climbers" weekly climbing draw is released on their facebook page here (*link*).We travel from Otorohanga to Hamilton in our car, and this costs \$30 each round trip. The season is ten weeks long.
- players travel outside otorohanga district weekly to taupo/piopio/taumarunui/tekuiti to play rugby with alternative games at otorohanga every other week . depending on the draw the teams are split between the different venues as required

Q16. How many participants are aged between 12-18 years?	25
Q17. How many participants are aged between 5-11 years?	60
Q18. Please detail how many applicants are female?	3
Q19. Please detail how many applicants are male?	82
Q20. Do you have any disabled individuals who are being supported by this fund?	No
Q21. That's awesome, how many disabled individuals will receive support from the Rural Travel Fund?	not answered
Q22. How many players live in the vicinity of the Ōtorohanga District?	85
Q23. Are you registered for GST?	Yes
Q24. If yes, please write your GST Number in the space provided below- please double check the numbers are correct	██████████
Q25. \$___ Rural Sport NZ funding- what is the amount are you asking from this fund	1400
Q26. \$___ Other funders	200
Q27. \$___ Your contribution	300
Q28. \$___ TOTAL	1900
Q29. If you have applied for funding from other organisations please supply details - include: Organisation (including other councils), Amount requested (\$) , Results date (if known)	not answered
Q30. Do you have endorsement from your local affiliated club/school for this application for funding? (This is only relevant if the group applying is the regional body).	Not applicable
Q31. I previous answer was yes, briefly explain and attach evidence of this:	not answered
Q32. Official name on bank account:	██

Q33. Full bank account Number:-please double check
the account is in use, and the numbers are
correct!



Q34. I / we have read the declaration and agree to
each section.

Yes I agree.



Respondent No: 2

Login: Anonymous

Email: n/a

Responded At: Aug 07, 2024 07:59:23 am

Last Seen: Aug 07, 2024 07:59:23 am

IP Address: n/a

Q1. Which sport, or sports are you applying for?	Touch Rugby and 7s rugby
Q2. Who are you applying on behalf of...	A club team
Q3. If you are applying for a number of students at a school, what is the schools name?	not answered
Q4. If this application is for a club or team, what is its full name, and where is the club or team based?	Galaxy Touch club, based in kawhia
Q5. Tell us about where the players go. What is the name and location of the practice/competition players are attending.-Location, town, venue, park-Name-Facebook link (if any)	<p>Our kids travel from kawhia to hamilton 4 times per week, these days are Tuesday and Sunday for the trainings and Monday and Thursday for the competition.</p>
Q6. Contact person 1:	Dr Shane Edwards
Q7. Contact person 2:	not answered
Q8. Contact person 1 - Phone number:	[REDACTED]
Q9. Contact person 2 - Phone number:	not answered
Q10. Postal address:	[REDACTED] KAWHIA
Q11. Email:	[REDACTED]
Q12. Postal address:	[REDACTED] KAWHIA
Q13. How many participants aged between and including 5 & 18 will this travel subsidy benefit?	12
Q14. How many members belong to your club/school?- if an individual player please put 1	12

Q15. Tell us about the players and what they do.- please describe clearly; where players need to go, why they go there, when they go, and what you would use the funding for. (** yes, its okay to be traveling outside of the Ōtorohanga District.)Here is a fictional example of the type of info we need;"Lou is a 14 year old rock-climber who goes to Otorohanga College. She has been climbing for five years. We drive her to the Edge Indoor Wall in Hamilton every Friday night for the 7pm - 9pm "Young Climbers Friday Session" practice and competition.The "Young Climbers" weekly climbing draw is released on their facebook page here (*link*).We travel from Otorohanga to Hamilton in our car, and this costs \$30 each round trip. The season is ten weeks long.

These kids are from Kawhia, aged between 12-17, they have little to no access to sports in Kawhia area and so we play them in hamilton and they join the Galaxy Waikato Touch club where they are included as members in their teams. The club trains at Elliott park Hamilton and plays at Swarbrick park on Moindays and Thursdays. this goives them access to other peers, good coaching, play and activity and increases health and well being.

Q16. How many participants are aged between 12-18 years? 12

Q17. How many participants are aged between 5-11 years? 0

Q18. Please detail how many applicants are female? 9

Q19. Please detail how many applicants are male? 3

Q20. Do you have any disabled individuals who are being supported by this fund? Yes

Q21. That's awesome, how many disabled individuals will receive support from the Rural Travel Fund? 1

Q22. How many players live in the vicinity of the Ōtorohanga District? 12

Q23. Are you registered for GST? No

Q24. If yes, please write your GST Number in the space provided below- please double check the numbers are correct not answered

Q25. \$___ Rural Sport NZ funding- what is the amount are you asking from this fund 5200

Q26. \$___ Other funders 0

Q27. \$___ Your contribution 5400

Q28. \$___ TOTAL 10600

Q29. If you have applied for funding from other organisations please supply details - include: Organisation (including other councils), Amount requested (\$), Results date (if known)

n/a

Q30. Do you have endorsement from your local affiliated club/school for this application for funding? (This is only relevant if the group applying is the regional body). Not applicable

Q31. I previous answer was yes, briefly explain and attach evidence of this: not answered

Q32. Official name on bank account: [REDACTED]

Q33. Full bank account Number:-please double check the account is in use, and the numbers are correct! [REDACTED]

Q34. I / we have read the declaration and agree to each section. Yes I agree.



Respondent No: 3

Login: Anonymous

Email: n/a

Responded At: Aug 10, 2024 18:22:59 pm

Last Seen: Aug 10, 2024 18:22:59 pm

IP Address: n/a

Q1. Which sport, or sports are you applying for?	Rugby league
Q2. Who are you applying on behalf of...	An individual player (who is not part of a rep team)
Q3. If you are applying for a number of students at a school, what is the schools name?	not answered
Q4. If this application is for a club or team, what is its full name, and where is the club or team based?	not answered
Q5. Tell us about where the players go.What is the name and location of the practice/competition players are attending.-Location, town, venue, park-Name-Facebook link (if any)	Training in deanwell park hamilton Maniapoto wehi 11s and 10s Facebook Maniapoto 10s wehi Facebook Maniniapoto 11s wehi
Q6. Contact person 1:	Elizabeth Pikia
Q7. Contact person 2:	Elizabeth Pikia
Q8. Contact person 1 - Phone number:	[REDACTED]
Q9. Contact person 2 - Phone number:	not answered
Q10. Postal address:	[REDACTED]
Q11. Email:	[REDACTED]
Q12. Postal address:	Unsure maniapoto
Q13. How many participants aged between and including 5 & 18 will this travel subsidy benefit?	3
Q14. How many members belong to your club/school?- if an individual player please put 1	3

Q15. Tell us about the players and what they do.- please describe clearly; where players need to go, why they go there, when they go, and what you would use the funding for. (** yes, its okay to be traveling outside of the Ōtorohanga District.)Here is a fictional example of the type of info we need;"Lou is a 14 year old rock-climber who goes to Otorohanga College. She has been climbing for five years. We drive her to the Edge Indoor Wall in Hamilton every Friday night for the 7pm - 9pm "Young Climbers Friday Session" practice and competition.The "Young Climbers" weekly climbing draw is released on their facebook page here (*link*).We travel from Otorohanga to Hamilton in our car, and this costs \$30 each round trip. The season is ten weeks long.

My children Te Wai-tikitiki, Nyjah-West and Ky-mani are a sports freaks they plays rugby , netball ,basketball, league and touch every year At the moment they have just finished there rugby season and have started there league season for Maniapoto training every Sunday from the 4th aungust 10am-11.30am to the 15th of September On September 1 they have a tournament in taumaranui and another a 2day tournament on the 28th and 29th of September in Rotorua and then they start there touch season for tainui

Q16. How many participants are aged between 12-18 years? 0

Q17. How many participants are aged between 5-11 years? 3

Q18. Please detail how many applicants are female? 1

Q19. Please detail how many applicants are male? 2

Q20. Do you have any disabled individuals who are being supported by this fund? No

Q21. That's awesome, how many disabled individuals will receive support from the Rural Travel Fund? not answered

Q22. How many players live in the vicinity of the Ōtorohanga District? The 3 of them live in kawhia

Q23. Are you registered for GST? No

Q24. If yes, please write your GST Number in the space provided below- please double check the numbers are correct not answered

Q25. \$___ Rural Sport NZ funding- what is the amount are you asking from this fund 600

Q26. \$___ Other funders not answered

Q27. \$___ Your contribution 300

Q28. \$___ TOTAL 900

Q29. If you have applied for funding from other organisations please supply details - include: Organisation (including other councils), Amount requested (\$) , Results date (if known)

not answered

Q30. Do you have endorsement from your local affiliated club/school for this application for funding? (This is only relevant if the group applying is the regional body).

No

Q31. I previous answer was yes, briefly explain and attach evidence of this:

not answered

Q32. Official name on bank account:

██████████

Q33. Full bank account Number:-please double check the account is in use, and the numbers are correct!

████████████████████

Q34. I / we have read the declaration and agree to each section.

Yes I agree.



Respondent No: 4

Login: Anonymous

Email: n/a

Responded At: Aug 15, 2024 13:50:52 pm

Last Seen: Aug 15, 2024 13:50:52 pm

IP Address: n/a

Q1. Which sport, or sports are you applying for?	Miniball, Cross Country, Rippa Rugby, Athletics, Touch Rugby, Tennis
Q2. Who are you applying on behalf of...	A school team
Q3. If you are applying for a number of students at a school, what is the schools name?	Kio Kio School
Q4. If this application is for a club or team, what is its full name, and where is the club or team based?	not answered
Q5. Tell us about where the players go. What is the name and location of the practice/competition players are attending.-Location, town, venue, park-Name-Facebook link (if any)	MiniBall - Gallagher Centre, Te Kuiti Cross Country - Hamilton Tomo Group Hut, Te Anga Rd, Waitomo Caves Rippa Rugby - Island reserve, Otorohanga Athletics - Otorohanga South School, Otorohanga Touch Rugby - Domain Sports, Otorohanga Tennis - Otorohanga Tennis Club, Otorohanga
Q6. Contact person 1:	Emma Telfer
Q7. Contact person 2:	Shirley McKinley
Q8. Contact person 1 - Phone number:	[REDACTED]
Q9. Contact person 2 - Phone number:	[REDACTED]
Q10. Postal address:	[REDACTED] RD 4, Otorohanga
Q11. Email:	[REDACTED]
Q12. Postal address:	[REDACTED] Otorohanga
Q13. How many participants aged between and including 5 & 18 will this travel subsidy benefit?	80
Q14. How many members belong to your club/school?- if an individual player please put 1	160

Q15. Tell us about the players and what they do.- please describe clearly; where players need to go, why they go there, when they go, and what you would use the funding for. (** yes, its okay to be traveling outside of the Ōtorohanga District.)Here is a fictional example of the type of info we need;"Lou is a 14 year old rock-climber who goes to Otorohanga College. She has been climbing for five years. We drive her to the Edge Indoor Wall in Hamilton every Friday night for the 7pm - 9pm "Young Climbers Friday Session" practice and competition.The "Young Climbers" weekly climbing draw is released on their facebook page here (*link*).We travel from Otorohanga to Hamilton in our car, and this costs \$30 each round trip. The season is ten weeks long.

The funding with help up provide travel funds for parents who transport their children to weekly games

Q16. How many participants are aged between 12-18 years? 20

Q17. How many participants are aged between 5-11 years? 60

Q18. Please detail how many applicants are female? 38

Q19. Please detail how many applicants are male? 42

Q20. Do you have any disabled individuals who are being supported by this fund? Yes

Q21. That's awesome, how many disabled individuals will receive support from the Rural Travel Fund? 4

Q22. How many players live in the vicinity of the Ōtorohanga District? 80

Q23. Are you registered for GST? Yes

Q24. If yes, please write your GST Number in the space provided below- please double check the numbers are correct

██████████

Q25. \$___ Rural Sport NZ funding- what is the amount are you asking from this fund 2000

Q26. \$___ Other funders 0

Q27. \$___ Your contribution 1

Q28. \$___ TOTAL 2001

Q29. If you have applied for funding from other organisations please supply details - include: Organisation (including other councils), Amount requested (\$) , Results date (if known)

N/A

Q30. Do you have endorsement from your local affiliated club/school for this application for funding? (This is only relevant if the group applying is the regional body). Not applicable

Q31. I previous answer was yes, briefly explain and attach evidence of this: not answered

Q32. Official name on bank account: [REDACTED]

Q33. Full bank account Number:-please double check the account is in use, and the numbers are correct! [REDACTED]

Q34. I / we have read the declaration and agree to each section. Yes I agree.



Respondent No: 5

Login: Anonymous

Email: n/a

Responded At: Aug 28, 2024 10:03:06 am


Last Seen: Aug 28, 2024 10:03:06 am

IP Address: n/a

Q1. Which sport, or sports are you applying for?	2024 Waitomo Miniball Competition
Q2. Who are you applying on behalf of...	A school team
Q3. If you are applying for a number of students at a school, what is the schools name?	Otorohanga South School
Q4. If this application is for a club or team, what is its full name, and where is the club or team based?	not answered
Q5. Tell us about where the players go.What is the name and location of the practice/competition players are attending.-Location, town, venue, park-Name-Facebook link (if any)	Gallagher Recreation Centre - Eketone Street, Te Kuiti (Intermediate/Senior grades) Waitomo Indoor Stadium - John Street, Te Kuiti (Midget/Junior grades)
Q6. Contact person 1:	Scott Lincoln - School Principal
Q7. Contact person 2:	Andrea Grainger - Sports Co-ordinator
Q8. Contact person 1 - Phone number:	[REDACTED]
Q9. Contact person 2 - Phone number:	[REDACTED]
Q10. Postal address:	[REDACTED] Otorohanga 3900
Q11. Email:	[REDACTED]
Q12. Postal address:	[REDACTED] Otorohanga 3900
Q13. How many participants aged between and including 5 & 18 will this travel subsidy benefit?	50
Q14. How many members belong to your club/school?- if an individual player please put 1	48

Q15. Tell us about the players and what they do.- please describe clearly; where players need to go, why they go there, when they go, and what you would use the funding for. (** yes, its okay to be traveling outside of the Ōtorohanga District.)Here is a fictional example of the type of info we need;"Lou is a 14 year old rock-climber who goes to Otorohanga College. She has been climbing for five years. We drive her to the Edge Indoor Wall in Hamilton every Friday night for the 7pm - 9pm "Young Climbers Friday Session" practice and competition.The "Young Climbers" weekly climbing draw is released on their facebook page here (*link*).We travel from Otorohanga to Hamilton in our car, and this costs \$30 each round trip. The season is ten weeks long.

Otorohanga South School has registered 6 miniball teams this 2024 season. This is a total of 50 children aged from 5yrs to 13yrs. The Waitomo Miniball Competition is a huge inter-school competition accommodating 76 odd teams every year. The weekly draw is released on their facebook page: waitomo miniball. It is held in Te Kuiti on Wednesday afternoon/evenings for Midget/Junior grades and Thursday afternoon/evenings for Intermediate/Senior grades. Otorohanga South School parents are responsible for getting their children to the venue which is a 40km round trip at the cost of \$41.60 (IRD guide at \$1.04pkm). The season is 10 weeks long (+2 extra weeks for semis and finals). We would like to present parents with petrol vouchers as a contribution to the costs of transporting children to this weekly competition.

Q16. How many participants are aged between 12-18 years?	16
Q17. How many participants are aged between 5-11 years?	34
Q18. Please detail how many applicants are female?	15
Q19. Please detail how many applicants are male?	35
Q20. Do you have any disabled individuals who are being supported by this fund?	No
Q21. That's awesome, how many disabled individuals will receive support from the Rural Travel Fund?	not answered
Q22. How many players live in the vicinity of the Ōtorohanga District?	48
Q23. Are you registered for GST?	Yes
Q24. If yes, please write your GST Number in the space provided below- please double check the numbers are correct	
Q25. \$___ Rural Sport NZ funding- what is the amount are you asking from this fund	2500
Q26. \$___ Other funders	not answered
Q27. \$___ Your contribution	not answered
Q28. \$___ TOTAL	2500

Q29. If you have applied for funding from other organisations please supply details - include: Organisation (including other councils), Amount requested (\$) , Results date (if known)

n/a

Q30. Do you have endorsement from your local affiliated club/school for this application for funding? (This is only relevant if the group applying is the regional body). Not applicable

Q31. I previous answer was yes, briefly explain and attach evidence of this: not answered

Q32. Official name on bank account:

[REDACTED]

Q33. Full bank account Number:-please double check the account is in use, and the numbers are correct!

[REDACTED]

Q34. I / we have read the declaration and agree to each section. Yes I agree.



Respondent No: 6

Login: Anonymous

Email: n/a

Responded At: Aug 30, 2024 11:03:21 am

Last Seen: Aug 30, 2024 11:03:21 am

IP Address: n/a

Q1. Which sport, or sports are you applying for?	Basketball, Cricket, Football, Golf, Netball, Rugby
Q2. Who are you applying on behalf of...	A school team
Q3. If you are applying for a number of students at a school, what is the schools name?	Ōtorohanga College
Q4. If this application is for a club or team, what is its full name, and where is the club or team based?	not answered

Q5. Tell us about where the players go. What is the name and location of the practice/competition players are attending.-Location, town, venue, park-Name-Facebook link (if any)

Rugby

As we prepare to apply for funding to support our rugby programs, we are excited to outline how this fund will be a game-changer for our students and teams. This vital support will enable us to provide van transport for many of our players, ensuring they can travel to games safely and reliably. By reducing the financial burden on our players and their families, we can focus on developing our athletes and fostering a strong team spirit. The fund will not only enhance the logistical aspects of our rugby programs but also contribute to the overall success and growth of our teams, both in the summer and winter codes. We are grateful for the continued support and look forward to making the most of these opportunities for our players. Cricket

As the number of students across New Zealand and particularly the greater Waikato region falls, we are proud that our small rural school is still able to support our students to be involved in cricket. The weekly competitions for the girls start at 4pm on a Tuesday, which is a time where most parents are working and unavailable for transport. Cricket also involves different personal uniform and gear requirements so we do not want any extra costs to be a barrier for our teams. With up to 16 games over a year, and at least half of the games being in Hamilton or Cambridge, this brings a large cost for travel. The boys games are also midweek on a Wednesday, which brings up the same issues for transport. Being able to provide funding for transport is vital to keep this sport going in our school and community.

Netball

Like many other schools we have a number of unique challenges faced by our small rural school in providing competitive netball opportunities for our College teams. Our College teams are integrated into a local netball season dominated by adult teams, leaving them without the opportunity to compete against other secondary school teams. To provide more age-appropriate competition, we plan to enter teams into nearby centres where other secondary schools participate. The total estimated travel cost for participating in these alternative competitions is approximately \$700.

Golf

2024 has seen Ōtorohanga College partner with Waitomo Golf club to grow the game of Golf. I am therefore applying for funding to support our junior golf development program for 2024 and into 2025. Transport to the golf course is essential for meaningful coaching and your support will enable us to provide van transport for many of our players, ensuring they can travel to games safely and arrive in a relaxed focused mindset. By reducing the financial burden on our players and their families, we can focus on attending more weekend tournaments as well which will in turn develop our golfers team spirit. The fund will not only enhance the logistical aspects of our golf programs but also contribute to the overall success and growth of our teams, both in the summer and winter codes. We are grateful for the continued support and look forward to making the most of these opportunities for our players as they follow in the footsteps of growing stars like Lydia Ko and Ryan Fox on the world stage.

Football

Due to the mahi put into our football programme over the last couple of years, both of our senior teams have been promoted to compete in higher divisions than previously. However, this has also meant longer journeys to away games. The school van has been crucial in getting especially the girls team to relatively far-flung places like Raglan and Huntly, but this comes at a cost with rising fuel prices. Any assistance through the Rural Travel Fund would help ensure that we can compete at the highest level despite the distant away games.

Basketball

Our basketball teams always face challenges such as having to travel each week over their basketball season as we do not have the opportunity for games on a home and away basis. We must travel to give our school teams any meaningful experience and our Junior Boys basketball team travels weekly to Cambridge as we play in the Greater Waikato competition to play in our appropriate age group. Travel costs add up each trip and on top of travel our entry fees per team are based around \$850 to \$1200 depending on our competition. We would be very appreciative for any support that reduces travel costs to our teams and supports our players having a positive experience that also builds good team culture when they travel together.

Q11. Email:	
Q12. Postal address:	Ōtorohanga College, 2-8 Bledisloe Ave, Ōtorohanga 3900
Q13. How many participants aged between and including 5 & 18 will this travel subsidy benefit?	200
Q14. How many members belong to your club/school?- if an individual player please put 1	200
Q15. Tell us about the players and what they do.- please describe clearly; where players need to go, why they go there, when they go, and what you would use the funding for. (** yes, its okay to be traveling outside of the Ōtorohanga District.)Here is a fictional example of the type of info we need;"Lou is a 14 year old rock-climber who goes to Otorohanga College. She has been climbing for five years. We drive her to the Edge Indoor Wall in Hamilton every Friday night for the 7pm - 9pm "Young Climbers Friday Session" practice and competition.The "Young Climbers" weekly climbing draw is released on their facebook page here (*link*).We travel from Otorohanga to Hamilton in our car, and this costs \$30 each round trip. The season is ten weeks long.	
<p>The Sport NZ Rural Travel Fund will help support many of our students in their midweek and weekend sports by use of covering costs of College vans for all teams in our codes. Basketball, cricket, golf, football, netball and rugby. We are able to transport a majority of the group together. Our van cost are currently charged out at 0.95 cents km including return trip, this quickly adds up for travel between our teams each week. An example for basketball who travel to Cambridge each week will cost \$120 over a period 10 to 12 weeks. Our rugby might travel to Tokoroa, Morrinsville, Matamata which will cost at estimate around \$200 per trip. Our draws for all sports are dependant on what grade and division we play in and change each year. However we always expect to travel as all our codes play in The Waikato Secondary Schools competitions which we are very grateful to be a part of for meaningful experiences in sport for our rangatahi. We do post a weekly sports draw on our Otorohanga College Facebook Page for our students, whanau and wider community.</p>	
Q16. How many participants are aged between 12-18 years?	200
Q17. How many participants are aged between 5-11 years?	200
Q18. Please detail how many applicants are female?	85
Q19. Please detail how many applicants are male?	115
Q20. Do you have any disabled individuals who are being supported by this fund?	No
Q21. That's awesome, how many disabled individuals will receive support from the Rural Travel Fund?	not answered
Q22. How many players live in the vicinity of the Ōtorohanga District?	Majority of students live within the Ōtorohanga district. All students attending our College.
Q23. Are you registered for GST?	Yes

Q24. If yes, please write your GST Number in the [REDACTED]
space provided below- please double check the
numbers are correct

Q25. \$___ Rural Sport NZ funding- what is the 6000
amount are you asking from this fund

Q26. \$___ Other funders 0

Q27. \$___ Your contribution 0

Q28. \$___ TOTAL 6000

Q29. If you have applied for funding from other organisations please supply details - include: Organisation (including other councils), Amount requested (\$) , Results date (if known)

Nil

Q30. Do you have endorsement from your local Not applicable
affiliated club/school for this application for
funding? (This is only relevant if the group
applying is the regional body).

Q31. I previous answer was yes, briefly explain and not answered
attach evidence of this:

Q32. Official name on bank account: [REDACTED]

Q33. Full bank account Number:-please double check [REDACTED]
the account is in use, and the numbers are
correct!

Q34. I / we have read the declaration and agree to Yes I agree.
each section.



Respondent No: 7

Login: Anonymous

Email: n/a

Responded At: Aug 31, 2024 14:02:56 pm

Last Seen: Aug 31, 2024 14:02:56 pm

IP Address: n/a

Q1. Which sport, or sports are you applying for?	Waitomo Miniball Competition
Q2. Who are you applying on behalf of...	A school team
Q3. If you are applying for a number of students at a school, what is the schools name?	Otorohanga Primary School
Q4. If this application is for a club or team, what is its full name, and where is the club or team based?	not answered
Q5. Tell us about where the players go. What is the name and location of the practice/competition players are attending.-Location, town, venue, park-Name-Facebook link (if any)	We will have four teams competing in the Waitomo Miniball Competition in Te Kuiti starting in September at the Les Munro Centre. Our four teams are years 1/2, 3/4, 5/6 and 7/8.
Q6. Contact person 1:	Leigh Henderson
Q7. Contact person 2:	Siobhan Patterson
Q8. Contact person 1 - Phone number:	[REDACTED]
Q9. Contact person 2 - Phone number:	[REDACTED]
Q10. Postal address:	[REDACTED] Otorohanga
Q11. Email:	[REDACTED]
Q12. Postal address:	[REDACTED] Otorohanga
Q13. How many participants aged between and including 5 & 18 will this travel subsidy benefit?	40
Q14. How many members belong to your club/school?- if an individual player please put 1	40

Q15. Tell us about the players and what they do.- please describe clearly; where players need to go, why they go there, when they go, and what you would use the funding for. (** yes, its okay to be traveling outside of the Ōtorohanga District.)Here is a fictional example of the type of info we need;"Lou is a 14 year old rock-climber who goes to Otorohanga College. She has been climbing for five years. We drive her to the Edge Indoor Wall in Hamilton every Friday night for the 7pm - 9pm "Young Climbers Friday Session" practice and competition.The "Young Climbers" weekly climbing draw is released on their facebook page here (*link*).We travel from Otorohanga to Hamilton in our car, and this costs \$30 each round trip. The season is ten weeks long.

Half of the tamariki at our school have signed up to compete in the Waitomo Miniball Competition in Te Kuiti. The season is 12 weeks long. Our tamariki are aged 6-12 and will need support from whaanau to get them from Otorohanga to Te Kuiti each week. We were lucky enough to get a sports travel grant last year and our whaanau were very appreciative of the vouchers to help pay for some of their petrol costs getting to Te Kuiti and back.

Q16. How many participants are aged between 12-18 years? 8

Q17. How many participants are aged between 5-11 years? 32

Q18. Please detail how many applicants are female? 16

Q19. Please detail how many applicants are male? 24

Q20. Do you have any disabled individuals who are being supported by this fund? No

Q21. That's awesome, how many disabled individuals will receive support from the Rural Travel Fund? not answered

Q22. How many players live in the vicinity of the Ōtorohanga District? All players live within the Otorohanga District

Q23. Are you registered for GST? No

Q24. If yes, please write your GST Number in the space provided below- please double check the numbers are correct not answered

Q25. \$___ Rural Sport NZ funding- what is the amount are you asking from this fund 1000

Q26. \$___ Other funders not answered

Q27. \$___ Your contribution not answered

Q28. \$___ TOTAL 1000

Q29. If you have applied for funding from other organisations please supply details - include: Organisation (including other councils), Amount requested (\$), Results date (if known)

not answered

Q30. Do you have endorsement from your local affiliated club/school for this application for funding? (This is only relevant if the group applying is the regional body). Not applicable

Q31. I previous answer was yes, briefly explain and attach evidence of this: not answered

Q32. Official name on bank account: [REDACTED]

Q33. Full bank account Number:-please double check the account is in use, and the numbers are correct! [REDACTED]

Q34. I / we have read the declaration and agree to each section. Yes I agree.

RURAL TRAVEL FUND ROUND 1, 2024/2025	Sport type	Club or School	How many players will it support in total?	Travel details	What will the funds actually pay for?	Total Cost of travel	Applicant Contribution	Funding requested from ŌDC	*Assessor input* Drafted Funding Amount
OTO SPORTS CLUB	Junior Rugby	Club	85	Ōtorohanga to Taupo/ Pio Pio/Taumarunui/ Te Kuiti	Petrol	\$1,900	\$500	\$ 1,400.00	\$
KAWHIA GALAXY TOUCH	Touch Rugby	Club	12	Kawhia to Ōtorohanga	Petrol	\$10,600	\$5,400	\$ 5,200.00	\$
ELIZABETH PIKIA	Rugby League	Individuals playing in a club	3	Kawhia to Hamilton	Petrol	\$900	\$300	\$ 600.00	\$
KIO KIO SCHOOL	Miniball, Cross Country, Ripa Rugby, Athletics, Touch Rugby, Tennis	School	80	Te Kuiti, Waitomo, Ōtorohanga	Petrol Vouchers for parents	\$2,001	\$1	\$ 2,000.00	\$
ŌTOROHANGA SOUTH SCHOOL	Miniball	School	50	Ōtorohanga to Te Kuiti return	Petrol Vouchers for parents	\$2,500	\$0	\$ 2,500.00	\$
OTO COLLEGE	Basketball, Cricket, Football, Golf, Netball, Rugby	School	200	Cambridge, Tokoroa, Morrinsville, Matamata	Van Running Costs	\$6,000	\$0	\$ 6,000.00	\$
ŌTOROHANGA PRIMARY SCHOOL	Miniball	School	40	Ōtorohanga to Te Kuiti return	Petrol	\$1,000	\$0	\$ 1,000.00	\$
TOTAL FUNDS AVAILABLE FOR R1 AND R2 2024/2025							\$15,250.25	\$ 18,700.00	\$

RURAL TRAVEL FUND

GUIDELINES FOR JULY 2024 – JUNE 2028



CONTENTS OF GUIDELINES

Guidelines

- | | | |
|----|--|--------|
| 1) | Background | page 3 |
| 2) | The Fund Detail | page 3 |
| 3) | Sport NZ Strategic Direction | page 3 |
| 4) | Amended Rural Travel Fund Application Form | page 3 |
| 5) | Sport NZ Other Funding Streams | page 4 |

Information for Applicants

- | | | |
|-----|------------------------------|--------|
| 6) | Eligible teams | page 5 |
| 7) | Eligible travel | page 5 |
| 8) | Accountability for funding | page 5 |
| 11) | Goods and services tax (GST) | page 6 |
| 12) | Return of unspent funding | page 6 |
| 13) | Further information | page 6 |

Frequently asked Questions

- | | | |
|-----|------|--------|
| 14) | FAQs | page 7 |
|-----|------|--------|

GUIDELINES

1) Background

The Sport NZ Rural Travel Fund (RTF) was established in 2003 with the purpose being to “remove the barrier of cost to participation for those in rural communities”. In 2021-24 the RTF was allocated across 35 ‘provincial’ Territorial Authorities in Aotearoa.

2) The Fund - Detail

The Rural Travel Fund (RTF) will be administered on Sport NZ’s behalf by thirty-five eligible Territorial Authorities (TAs) across Aotearoa. These guidelines apply for the period to 30 June 2028.

The RTF is to provide quality sport opportunities and experiences for tamariki (children aged 5-11) and rangatahi (young people aged 12-18). We would ask that the TAs receiving RTF consider how they place an emphasis on providing sport experiences for:

- Girls and young women aged 5-18; and/or
- Disabled tamariki (5-11) and rangatahi (12-18)

In 2024-28 Sport NZ will allocate \$444k to the 35 eligible TAs for distribution into their communities.

3) Sport New Zealand Strategic Direction 2020-2032

In mapping our strategic direction to 2032, Sport New Zealand have introduced a new vision and purpose.

Our Purpose

To contribute to the wellbeing of everybody in Aotearoa New Zealand by leading an enriching and inspiring Play, Active Recreation and Sport system

Our Vision

Every Body Active

4) Rural Travel Fund Application Form

As we are interested in understanding more about how this fund is currently being used within your community, and to seek more data on gender and disability applications, please ensure that this data is captured when submitting your reporting templates to Sport NZ.

5) **Other Sport New Zealand Funding Streams**

Sport NZ also offer other community funding opportunities such Tū Manawa Active Aotearoa. If you are interested in knowing more, we suggest that you follow Sport NZ and your local Regional Sports Trust on social media (or sign up to their newsletter) to be kept informed.

INFORMATION FOR APPLICANTS

6) Eligible teams

Applications for funding from the Rural Travel Fund can be made by rural sport club teams and rural school club teams within the Territorial Authority region, with members aged between 5 and 18 years, who require financial assistance with transport costs so that they can participate in local sporting competitions and events.

7) Eligible travel

The following criteria will be applied by Territorial Authorities when considering applications for funding made by eligible teams (along with any other criteria that the Authority considers appropriate).

A rural school club team will be eligible for funding if it is participating in a regular local sports competition out of school time, which excludes inter-school and intra-school competitions run during school time.

A rural sports club team will be eligible for funding if it is participating in an organised, regular sports competition through club membership outside of school time.

Please note: Funding will *not* be provided for, and may not be used for, the purpose of travel to **regional** or **national** sports competition.

8) Accountability for funding

You must only use the funding for travel costs that arise from the team participating in a local competition, and as agreed with the relevant Territorial Authority.

You must return an accountability form to the Territorial Authority administering your funding that shows how the funding was spent, including by providing proof of purchases made and any receipts.

9) **Goods and Services Tax (GST)**

GST registered organisations:

If you are a GST registered organisation, the Territorial Authority administering your funding will pay your funding plus GST. You must then account for the GST to the Inland Revenue Department (IRD).

Non-registered GST organisations:

If you are not GST registered, the Territorial Authority administering your funding will not add GST to your funding.

10) **Return of unspent funds**

You must return any funds you have not spent as of 30 June of the funding year to the Territorial Authority administering your funding.

11) **Further information**

If you have any questions regarding the Rural Travel Fund, there are FAQs at the back of these Guidelines. Sport New Zealand also has a FAQ section on its website at [Rural Travel Fund | Sport New Zealand - Ihi Aotearoa \(sportnz.org.nz\)](https://www.sportnz.org.nz/rural-travel-fund).

If you would like to speak to someone in person, please contact Fiona Ramsay at Sport New Zealand on 021 535 714 or email fiona.ramsay@sportnz.org.nz

FAQs

Q What is the Sport NZ Rural Travel Fund?

A The Sport NZ Rural Travel Fund is a partnership between Sport New Zealand and Territorial Authorities to subsidise travel costs for young people that live in rural communities to attend sporting competitions and events..

Q Who administers this funding?

A Territorial Authorities administers the Rural Travel Fund on behalf of Sport New Zealand.

Q Can individuals apply for funding?

A No, all applications must come from rural sport club teams or rural school teams. Funding will not be provided to individual players, coaches, or officials.

Q How are Territorial Authorities selected to participate in the Rural Travel Fund?

A Sport New Zealand has selected Territorial Authorities based on a formula that considers population density. Eligible Territorial Authorities have a population density of less than 10 people per square kilometre.

Q Where can I get an application form?

A Application forms can be obtained from your local Territorial Authority.

Q Who do I contact if I have any questions about the application form or eligibility for funding?

A Contact your local Territorial Authority as they administer this fund on behalf of Sport New Zealand.

Q Who can apply for funding?

A Sport club teams and school club teams within a Territorial Authority that receives Rural Travel Funding, who have members aged between 5 and 18 years, and who meet the Rural Travel Fund eligibility criteria.

Q Our team has applied for funding to help pay for travel expenses to get to National Champs. Are we eligible?

A No, you are not. Funding is only available for travel to regular, local competition. For example, Saturday morning or weeknight games.

Q Can we get funding for our school team for a one off or annual inter school competition?

A No, funding is only available for travel to regular, local competition

Q How can I find out about the application process for the Rural Travel Fund?

A Contact your local Territorial Authority for more information.

Q Who should I contact at Sport New Zealand for more information?

A Please contact Fiona Ramsay at Sport New Zealand on 021 535 714 or email fiona.ramsay@sportnz.org.nz

Q Which Territorial Authorities are eligible for Rural Travel Funding?

- A
- Ashburton District Council
 - Buller District Council
 - Carterton District Council
 - Central Hawkes Bay District Council
 - Central Otago District Council
 - Chatham Islands Territory
 - Clutha District Council
 - Far North District Council
 - Gisborne District Council
 - Gore District Council
 - Grey District Council
 - Hurunui District Council
 - Kaikōura District Council
 - Kaipara District Council
 - Mackenzie District Council
 - Marlborough District Council
 - Ōpōtiki District Council
 - Ōtorohanga District Council
 - Queenstown-Lakes District Council

- Rangitikei District Council
- Ruapehu District Council
- Selwyn District Council
- South Taranaki District Council
- South Wairarapa District Council
- Southland District Council
- Stratford District Council
- Tararua District Council
- Tasman District Council
- Taupō District Council
- Waimate District Council
- Wairoa District Council
- Waitaki District Council
- Waitomo District Council
- Westland District Council
- Whakatāne District Council

Item 17 Ōtorohanga Community Grants Fund – Consideration of Applications for Round 1 of 2024/2025

To Grants and Awards Committee
From Nicky Deeley, Manager of Community Development
Type **DECISION REPORT**
Date 16 October 2024



1. Purpose | Te kaupapa

1.1. To decide funding allocations of the Ōtorohanga District Community Grants Fund (the Fund) requested by applicants to Round 1, the first round of 2024/25.

2. Executive summary | Whakarāpopoto matua

2.1. The Fund is a contestable fund for community groups and organisations which provides assistance to the ‘not for profit’ sector, to create a strong social, environmental, economic and cultural base and to meet local needs, while contributing to the achievement of Council’s Community Outcomes and supporting Council’s priorities.

2.2. The annual allocation for the Fund is \$100,000. Nineteen applicants for this Round 1 have requested a total of \$76,863.00.

Available for rounds one and two	\$ 100,000.00	Total requested in round one	\$76,863.00
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3. Staff recommendation | Tūtohutanga a ngā kaimahi

That the Grants and Awards Committee approves the applications listed below from the Ōtorohanga District Community Grants Fund, and disburse the funds as listed to successful applicants:

Comm Safe	\$	Project Kiwiana/Elevate Ōtorohanga	\$
Hauturu Hall	\$	Kāwhia Art Group	\$
Kāwhia Fireworks	\$	Kāwhia Tangata Kai Festival Committee	\$
Kāwhia Rowing Regatta Club	\$	Korakonui School	\$
Lyceum Club	\$	Maihihi Playcentre	\$

Pacifika Group at Ōtorohanga College	\$	Ōtorohanga Museum	\$
Ōtorohanga Toy Library	\$	Riding for the Disabled	\$
Sailability	\$	Te Hokinga mai ki te Nehenehenui/ Ōtewā Marae	\$
Te Tamawai Trust	\$	Turitea Marae	\$
Wharepūhunga Playcentre	\$	TOTAL GRANTED	\$

4. Context | Horopaki

Background

- 4.1. Council established a Community Grant Fund through the Long-Term Plan 2021- 2031. A committee comprising of four Councillors and one external community iwi representative are delegated to assess and allocate funding to eligible applicants.
- 4.2. The Fund is a contestable fund for community groups and organisations with an annual allocation of \$100,000 with a maximum allocation per application of \$5000.
- 4.3. Council holds two funding rounds per annum. This is Round 1 for the 24/25 year.
- 4.4. The Fund provides community assistance for the ‘not for profit’ sector in order to create a strong social, environmental, economic and cultural base and to meet local needs, while contributing to the achievement of Council’s Community Outcomes and supporting Council’s priorities. All applications meet the following criteria:
 - Alignment to Council’s Vision and Community Outcomes
 - Community involved a across diverse range of people
 - Advances collaboration across community sectors.
- 4.5. The Guidelines set out the funding criteria and allocation process for the Fund and help to ensure the distribution of funding;
 - is appropriately targeted;
 - occurs in a consistent, efficient and effective manner;
 - is fair and transparent; and,
 - promotes accountability.
- 4.6. The Fund does not replace the Sport New Zealand Rural Travel Fund or the Creative New Zealand Creative Communities Scheme Fund as the criteria and funding of these are provided by their respective agencies.

4.7. The availability of these grants was advertised in the The King Country News, was notified on the Council's website, Antenna, and Facebook page through direct emails to previous applicants, and direct phone calls.

Application and Assessment for 2024/2025

4.8. The annual allocation across both Round 1 and 2 of 2024/25 totals \$100,000.

4.9. Nineteen applications received for this Round 1 of 2024/2025 are attached to this report.

4.10. All applicants, applications and their line items meet eligibility criteria.

4.11. Sixteen current applicants were successful in previous rounds. Such instances have been detailed in the Assessors Scoresheet.

4.12. The Committee is provided with an Assessment Scoresheet to assess each application, attached as Appendix 2, and make funding recommendations for each applicant. The Committee are required to complete and return the Assessment Scoresheet to staff by Monday 14 October at 9am.

4.13. The collated results will be presented to the Committee at the meeting on which to base discussion and make final funding decisions.

4.14. Individual assessments on Scoresheets are by no means binding. Committee members are able change their mind about an application throughout the deliberation process. However, it can be useful as a starting point and to highlight where there is clear consensus amongst committee members about a particular application.

5. Considerations | Ngā whai whakaarotanga

Significance and engagement

5.1. The level of significance is assessed as low as this decision will not impact on our community and is likely to be of interest to a range of our communities. The committee includes not only Councillors, but also one external iwi representative as a way of widening the input from the community when making final resolutions.

Impacts on Māori

5.2. There is a combination of Māori and non-Māori applicants in this round there are a number of kaupapa Māori projects. Such projects have a positive impact not only Māori but also non-Māori that wish to participate.

Risk analysis

5.3. The Committee should also take into consideration funding applicants for success. Meaning that the best applications are given adequate support to ensure they have a good chance of project completion, rather than spreading funding too thinly over a larger number of applications which may mean they need to source further match funding.

Policy, plans and finance

5.4. The Fund has been budgeted for in the LTP 24-34. The Fund's guidelines meet Council's LTP objectives.

Legal

5.5. There are no legal implications associated with funding any of the applications.

6. Appendices | Ngā āpitihanga

Number	Title	Document number
1	Applications received	
2	Assessment scoresheet	
3	Community Grant guidelines	

APPLICANT; COMMS SAFE

Full legal name of organisation: CommSafe

Commonly used name

-if different

CommSafe

What is the legal status of you organisation?

Charitable Trust

What is your charities commission registration number?

██████████

Contact person at organisation:

Chris Smith

The position they hold in organisation:

Trustee

Postal address:

19 Lyon Street, Kihikihi

Physical address of organisation:

19 Lyon Street, Kihikihi

Email:

████████████████████

Website:

www.commsafe.co.nz

What are the objectives of your club/organisation?

-how do they promote local community services, activities or facilities within your community?

To support local communities by endeavouring to make them safe places to live, work & play through developing and administering Neighbourhood Support.

How long has your club/organisation been active within the Ōtorohanga district?

15 Years

Where are any facilities used by your organisation located?

The office is located at 19 Lyon Street, Kihikihi

Are they on private property?

No

Since your facilities are not on private property can you please provide further details.

CommSafe has a long term lease / arrangement with Waipa District Council to use the Kihikihi Town Hall as it's base.

What is the activity/services period of your organisation?

-Example - all year or seasonal March to October

The trust operates throughout the year. It has 3 main aspects - Neighbourhood Support incorporating many urban & rural roads in the Otorohanga District. Secomndly our Community Patrols often travel a number of the rural road in the Otorohanga District.

How many members in your organisation?

-including volunteers?

50

Do you charge a membership fee?

No

In twenty words or less what will the funds actually buy or pay for?

Contribution to costs for the Community Safety Officer prompting Neighbourhood Support in the Otorohanga District.

In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for

-remember to cover what, where, who, why, how

Our Community Safety Officer, Mandy Merson, has worked extensively in the Otorohanga District over the past 24 months supporting Collette Corley, Rural Engagement Officer for NZ Police based in Otorohanga dealing with the consequences of rural crime. Mandy was instrumental in organising a meeting to deal with long term issues around Mangatutu Reserve. CommSafe believes there is a need to expand more directed time in the district to promote Neighbourhood Support further. However to enable this to happen CommSafe would need to look to contract another person to support Mandy in her office administration enabling her the time to spend in the Otorohanga District.

Which option will your proposed project do most?

It helps us cover our business as usual work

What is the total amount of the project/ activity?

\$13,000 pa

What are the biggest current challenges you face as an organisation?

-tick all that apply

Consistent funding

Letting people know about our services

What is the amount of funding assistance that you are applying to this Community Fund for?

-please write without GST included.

Remember you can apply up to a maximum of \$5,000.

\$5,000

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

The development of Neighbourhood Support has been acknowledged as a key aspect for communities to feel connected and empowered.

Choose three of following community outcomes that you think your project best aligns to:

Connected

Empowered

Supportive

What is the exact name on your organisation's bank account?

- double check it is current and correct, as any funds will be paid here

CommSafe

What is the full account number of this bank account?

-please double check the numbers.

████████████████████

Is your organisation GST Registered?

Yes

What is your GST number:

[REDACTED]

**What is the chief source of your income?
(i.e., membership subs, fundraising, entry fees, sponsorship):**

Grants, sponsorship

Attach a copy of your latest complete

-ANNUAL ACCOUNTS or FINANCIAL STATEMENTS,

-and a CURRENT BANK STATEMENT

-Please indicate if any funds are tagged for a specific purpose, eg; lease costs

[REDACTED]

Attach a copy of your budget for your proposal:

[REDACTED]

Attach any quotes obtained for your proposal:

[REDACTED]

Please list here ALL financial assistance your organisation has received over the last three years.

-Include any assistance from council and other funders who support your work.

You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

Waipa District Council - \$40,000 annually Greenlea Foundation - \$10,000 - \$15,000 annually Various small amounts from local community boards.

Otorohanga Community Grant \$5000 (R1 2021/22), other grants have been received over the past few years for projects - eg AED units in vehicles, iPads for use in both vehicles and CCTV Room for digital reporting

Are you applying under an umbrella organisation?

No

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Name of person completing form:

Chris Smith

Position in Organisation:

Trustee

Daytime Contact Number:

██████████

Alternative contact person:

Mandy Merson

Position in Organisation:

Community Safety Officer

Budget – Expansion of Neighbourhood Support into Otorohanga District

• Contract cost	
10 hours per week x 52 weeks @ \$25 per hour	\$19,500.00
Total budgetted project cost	\$13,000.00

Entity Information

Trustees In The Commsafe Trust For the year ended 31 March 2024

COMMSAFE is a Discretionary Trust, established by a trust deed dated 11th January 2007 and registered under the Charities Act 2005.

Entity's Purpose or Mission

To work towards a safer community.

Entity Structure

The Trust was established to help make Te Awamutu a safer community. The trustees are representative of a cross section of different backgrounds of the community. The day to day administration is managed by the trustees.

Main Sources of Entity's Cash and Resources

The Trust's activities are funded by income from fundraising and grants from local community groups and organisations.

Main Methods Used by Entity to Raise Funds

Grants and Donations

Directory

Trustees In The Commsafe Trust For the year ended 31 March 2024

Nature of Business

Community Safety

Trustees

Chris Smith
Athol Murray
Bruce Thomas
Ray Cullen

John Wood
David Wilson resigned on 20/12/2022

Donald Johnstone
Gavin Dalziel appointed on 28/08/2023

Beneficiaries

Community of Te Awamutu

Chartered Accountant

Gener8
Chartered Accountants
182 Teesdale Street
Te Awamutu

Bankers

ASB

IRD Number



Statement of Service Performance

Trustees In The Commsafe Trust For the year ended 31 March 2024

Description of Entity's Outcomes

To work towards a safer community;

To encourage community ownership of crime and the sharing of the responsibility for shaping responses with community social services, voluntary groups and agencies;

To develop programmes and raise awareness of crime prevention and community safety in four areas:

- a) to reduce opportunity for crime;
- b) to deter people from criminal activity;
- c) to educate against the fear of crime; and
- d) to be mindful of the individuals and families who have become victims of crime

	BUDGET 2025	ACTUAL 2024	BUDGET 2024	ACTUAL 2023
Description of the Entity's Outputs				
Produce a regular newsletter for the information of all NS members	30	39	30	39
Total number of NS Groups	105	100	-	4
Increase the number of Households on Computer Programme	100	87	100	164
Hold Public Meetings and Visit NS Coordinators	50	56	60	90
Increase Monthly Rostered Patrols	18	15	10	14
Number of Patrollers	40	33	30	32
Number of Patrol Hours	1,600	1,562	1,500	1,576
Number of CCTV Monitoring Hours	1,100	1,072	-	-
Reported Incidents	500	435	500	429
Kilometres Travelled	24,000	22,959	20,000	22,226

These performance reports are to be read in conjunction with the accompanying Notes.

Statement of Profit or Loss

Trustees In The Commsafe Trust For the year ended 31 March 2024

	NOTES	2024	2023
Revenue			
Donations, fundraising and other similar revenue	1	101,636	114,176
Total Revenue		101,636	114,176
Expenses			
Volunteer and employee related costs	2	2,413	2,400
Costs related to providing goods or service	3	78,053	70,331
Other expenses	4	17,352	18,627
Total Expenses		97,818	91,357
Surplus/(Deficit) for the Year		3,818	22,819

These performance reports are to be read in conjunction with the accompanying Notes.

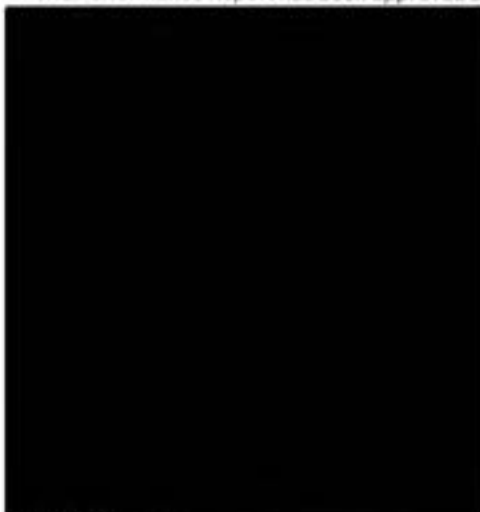
Balance Sheet

Trustees In The Commsafe Trust As at 31 March 2024

	NOTES	31 MAR 2024	31 MAR 2023
Assets			
Current Assets			
Cash and Bank			
ASB Bank		45,680	35,949
Prepayments		6,773	6,519
GST Receivable		3,302	3,451
Total Current Assets		55,954	45,919
Non-Current Assets			
Property, Plant and Equipment		23,928	28,752
Total Non-Current Assets		23,928	28,752
Total Assets		79,882	74,671
Liabilities			
Current Liabilities			
Trade and Other Payables	5	10,417	9,023
Total Current Liabilities		10,417	9,023
Total Liabilities		10,417	9,023
Net Assets		69,465	65,647
Trust Funds			
Trust Capital	6	69,465	65,647
Total Trust Funds		69,465	65,647

Total Accumulated Funds

The Performance Report has been approved by the Trustees, for and on behalf of the COMMSAFE:



Bruce Thomas

05/07/2024

These performance reports are to be read in conjunction with the accompanying Notes.

Statement of Cash Flows

Trustees In The Commsafe Trust For the year ended 31 March 2024

	2024	2023
Cash Flows from Operating Activities		
Cash was received from:		
Donations, fundraising and other similar receipts	101,636	114,176
Total Cash was received from:	101,636	114,176
Cash was applied to:		
Costs related to providing goods or services	(76,841)	(70,331)
Other Expenses	(8,830)	(7,365)
Volunteer and employee related costs	(2,413)	(2,400)
GST		
GST-IRD	331	(3,320)
Total GST	331	(3,320)
Total Cash Flows from Operating Activities	13,883	30,761
Cash Flows from Investing and Financing Activities		
Payments to acquire property, plant and equipment	(3,952)	(7,738)
Total Cash Flows from Investing and Financing Activities	(3,952)	(7,738)
Net increase/(Decrease) in Cash	9,931	23,023
Bank Accounts and Cash		
Opening cash	35,949	12,926
Net change in cash for period	9,931	23,023
Closing cash	45,880	35,949

These performance reports are to be read in conjunction with the accompanying Notes.

Depreciation Schedule

Trustees In The Commsafe Trust For the year ended 31 March 2024

NAME	RATE	METHOD	PRIVATE USE %	COST	OPENING VALUE	PURCHASES	PURCHASED	SALE PRICE	LOSS	DEP RECOVERED	CAPITAL GAIN	DEPRECIATION	CLOSING ACCUM DEP	CLOSING VALUE
Motor Vehicles														
[REDACTED]	30.00%	DV	0.00%	27,826	18,982	-	4 Mar 2022	-	-	-	-	5,695	14,539	13,287
Total Motor Vehicles				27,826	18,982	-		-	-	-	-	5,695	14,539	13,287
Office Plant & Equipment														
3 x Ipad's plus	50.00%	DV	0.00%	3,952	-	3,952	6 Feb 2024	-	-	-	-	329	329	3,623
3x3 Pop Up Tent	40.00%	DV	0.00%	1,861	781	-	26 Jul 2021	-	-	-	-	312	1,392	469
Carpet (R) - Hall	48.00%	DV	0.00%	2,561	1	-	24 Mar 2011	-	-	-	-	-	2,561	1
Computer	50.00%	DV	0.00%	1,719	1,220	-	20 Sept 2022	-	-	-	-	610	1,109	610
F&P Fridge Freezer	30.00%	DV	0.00%	685	4	-	13 Nov 2008	-	-	-	-	1	682	3
Get Ready Software	50.00%	DV	0.00%	6,908	61	-	1 Dec 2015	-	-	-	-	31	6,879	31
[REDACTED] ash	25.00%	DV	0.00%	2,040	2,194	-	25 May 2022	-	-	-	-	549	1,203	1,646
Install New Fortigate 6DF Firewall	50.00%	DV	0.00%	2,372	1,135	-	28 Mar 2022	-	-	-	-	568	1,805	568
Internal Building Fitout	10.00%	DV	0.00%	4,260	1,255	-	30 Jun 2011	-	-	-	-	126	3,231	1,130
J Single Motor Programmable Controller Desk	13.00%	DV	0.00%	1,085	1,061	-	27 Feb 2023	-	-	-	-	138	161	924
Laptop	60.00%	DV	0.00%	1,200	-	-	29 Feb 2008	-	-	-	-	-	1,200	-
Laptop - Levene G550 (N)	60.00%	DV	0.00%	956	-	-	21 Oct 2010	-	-	-	-	-	956	-
Laptop & Screen	60.00%	DV	0.00%	1,999	-	-	16 Jan 2009	-	-	-	-	-	1,999	-
Multi Functional Printer	48.00%	DV	0.00%	350	-	-	21 Aug 2008	-	-	-	-	-	350	-
Printer	48.00%	DV	0.00%	399	-	-	16 Nov 2007	-	-	-	-	-	399	-
Pulsar Digital NV Recen X870	40.00%	DV	0.00%	1,799	34	-	16 Jun 2015	-	-	-	-	14	1,779	20
Radio Telephone	30.00%	DV	0.00%	1,283	4	-	6 Jun 2007	-	-	-	-	1	1,280	3
Samsung G56 32GB Black	67.00%	DV	0.00%	1,149	-	-	2 Jun 2015	-	-	-	-	-	1,149	-
TCL TV - 65P735 X2	20.00%	DV	0.00%	2,085	2,018	-	27 Feb 2023	-	-	-	-	404	471	1,615
Total Office Plant & Equipment				41,573	9,770	3,952		-	-	-	-	3,082	30,933	10,640
Total				69,400	28,752	3,952		-	-	-	-	8,777	45,472	23,928

Statement of Accounting Policies

Trustees In The Commsafe Trust For the year ended 31 March 2024

Reporting Entity

Commsafe Trust is a Charitable Trust registered under the Charities Act 2005.

Statement of Compliance and Basis of Preparation

COMMSAFE is eligible to apply Tier 3 PBE Accounting Requirement [REDACTED] Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit), on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. The trust has elected to report in accordance with PBE SFR-A (NFP). All transactions in the Performance Report are reported using the accrual basis of accounting.

The accounting principles recognised as appropriate for the measurement and reporting of the Statement of Financial Performance and Statement of Financial Position on a tax value basis are followed by the company, unless otherwise stated in the Specific Accounting Policies.

The information is presented in New Zealand dollars. All values are rounded to the nearest \$.

The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Specific Accounting Policies

The following specific accounting policies which materially affect the measurement of the Statement of Financial Performance and Statement of Financial Position have been applied:

Revenue Recognition

Supply of Goods and Services and Fundraising Activities are upon receipt.

Revenue from interest earned on current and term deposits is recognised on a time-proportion basis using the effective interest method.

Revenue from Grants is recognised once entitlement of the grant money exists.

Expenses

Expenses have been classified by their business function.

Property, Plant and Equipment and Investment Property

Property, plant and equipment are recognised at cost less aggregate depreciation. Depreciation has been calculated using maximum rates permitted by the Income Tax Act 2007. Gains and losses of fixed assets are taken into account in determining the operating result of the year.

Income Tax

The Trust has Charitable Status and is wholly exempt from income tax.

These performance reports are to be read in conjunction with the accompanying Notes.



Goods and Services Tax

Revenue and expenses have been recognised in the financial statements exclusive of GST except that irrecoverable GST input tax has been recognised in association with the expense to which it relates. All items in the Balance Sheet are stated exclusive of GST except for receivables and payables which are stated inclusive of GST. The trust is registered for GST.

Changes in Accounting Policies

There have been no changes in accounting policies. All policies have been applied on a basis consistent with those from previous financial statements.

These performance reports are to be read in conjunction with the accompanying Notes.

Notes to the Financial Statements

Trustees In The Commsafe Trust For the year ended 31 March 2024

	2024	2023
1. Donations, fundraising and other similar revenue		
Donations Received	(22,075)	(26,076)
Other Income - Grants	(79,561)	(88,100)
Total Donations, fundraising and other similar revenue	(101,636)	(114,176)
	2024	2023
2. Volunteer and employee related costs		
Volunteer Expenses/ Rewards	2,413	2,400
Total Volunteer and employee related costs	2,413	2,400
	2024	2023
3. Costs related to providing goods or services		
Advertising & Branding	3,320	1,822
Bank Charges	20	-
Community Day Expenses	3,498	-
CSO - Contract	56,910	50,900
CPA - Contract	-	4,333
Phone	6,327	5,753
Postage	32	-
Power	2,223	1,372
Stationery	-	532
Vehicle Expenses	5,724	5,042
R&M - Plant & Equipment	-	576
Total Costs related to providing goods or services	78,053	70,331
	2024	2023
4. Other expenses		
Insurance	3,605	3,136
Computer Expenses	1,450	496
Subscriptions & Licences	154	153
Donations	-	500
Depreciation	8,777	11,262
Interest - IRD Use of Money	12	-
IRD Penalty	32	-
Other Expense	243	-
Website Expenses	3,080	3,080
Total Other expenses	17,352	18,627
	2024	2023
5. Payables & Accruals		

These performance reports are to be read in conjunction with the accompanying Notes.

Sundry Creditors	(6,223)	(4,830)
Accruals	(4,193)	(4,193)
Total Payables & Accruals	(10,417)	(9,023)
	2024	2023

6. Trust Funds

Accumulated Surpluses/(Deficits)		
Opening Balance	65,647	42,828
Current Year Earnings	3,818	22,819
Total Accumulated Surpluses/(Deficits)	69,465	65,647
Total Trust Funds	69,465	65,647

7. Non - Audit

The Financial Statements have not been audited.

8. In-kind Donations

Commsafe has received throughout the year various in-kind donations of goods and services as follows:

Waipa District Council and Trust Power have supplied the use of community patrol vehicles

Accounting One has provided the review of the Financials

Gener8 has provided, accounting and support services

OCD and Affco have provided patrol vehicles and the running costs of them

9. Going Concern

The trustees have put in place actions in securing additional funding for the coming year and they are committed to monitoring and assessing the situation to ensure the trust remains a going concern.

10. Golf Tournament

Due to Covid-19 the March 19 Golf Tournament that was scheduled to take place in March 2020 was postponed. Originally rescheduled for March 2022 the Trustees intended on holding it in March 2023 but ran out of time to organise it so have subsequently postponed this event to March 2024. Trustees ran out of time again for scheduled tournament in March 2024 so have subsequently postponed this event to November 2024. All income and expenses related to the original golf tournament have been transferred to accruals or prepayments and will be recorded in the revenue account once the tournament has been held

11. Commitments

There were no capital commitments as at 31 March 2024 (2023 Nil)

12. Contingent Liabilities and Guarantees

The trust has no contingent liabilities and no guarantees as at 31 March 2024 (2023: Contingent Liabilities Nil, Guarantees Nil).

13. Events Occurring After Balance Date

These performance reports are to be read in conjunction with the accompanying Notes.



There were no events that have occurred after the balance date that would have a significant impact on the Performance Report.
(2023 - Nil)

These performance reports are to be read in conjunction with the accompanying Notes.

APPLICANT; PROJECT KIWIANA /ELEVATE ŌTOROHANGA

Commonly used name

ELEVATE is the rebranded name formally known as Ōtorohanga District Development Board Inc.

What is the legal status of you organisation?

Incorporated Society

Contact person at organisation:

MARAIN HURLEY

The position they hold in organisation:

Chairperson

Postal address:

PO Box 152, Ōtorohanga, 3940

Physical address of organisation:

21 Maniapoto Street, Ōtorohanga

Email:

[REDACTED]

[REDACTED]

What are the objectives of your club/organisation?

-how do they promote local community services, activities or facilities within your community?

ELEVATE Ōtorohanga is an autonomous business development board we promote and support businesses, organisations activities and services that will stimulate the

economy of the Ōtorohanga District. The District includes the urban communities of Ōtorohanga and Kāwhia. We work on behalf of our moral owners who are the people of the Ōtorohanga District – Mahia te mahi, he painga mo te iwi. We invest our time and resources into strategic projects that:

- Grow the presence and profile of our District and community.
 - Leverage economic outcomes.
 - Build connections and partnerships.
 - Retain and attract talented individuals.
 - Support business capability and growth.
 - Provide independent advocacy.
 - Enhance environmental sustainability and community wellbeing.
-

How long has your club/organisation been active within the Ōtorohanga district?

ODDB was established in 1998. to promote the Ōtorohanga district as a great place to live and work. Since then, we have grown and continue to achieve a lot. Today, our focus remains unchanged as ELEVATE propose to organise the Christmas Parade 2024 for o

Where are any facilities used by your organisation located?

Elevate Ōtorohanga’s Kiwiana subcommittee are proud to offer sculptures, and features for the enjoyment of locals as well as added attractions for visitors to our town.

1. Jim Barker Playground
 2. 26 Kiwiana Display modules in Sir ED Hillary Walkway an
-

Are they on private property?

No

Since your facilities are not on private property can you please provide further details.

The above sculptures and icons are what makes our town known as the Kiwiana town of NZ and are located on Council property

What is the activity/services period of your organisation?

-Example - all year or seasonal March to October

All year

How many members in your organisation? -including volunteers?

38

Do you charge a membership fee?

No

In twenty words or less what will the funds actually buy or pay for?

ELEVATE's aim is to organise a Christmas Parade that involves the entire Ōtorohanga District-wide community as we begin the Christmas Festive Season celebrations in Ōtorohanga.

In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for

-remember to cover what, where, who, why, how

ELEVATE Ōtorohanga are in the early stage of planning and are progressing through steps to personally engage with Float participants i.e. Locals, Iwi, schools, college, service groups, businesses, Ōtorohanga police, Fire Bigrade, St Johns, Beattie Home to gain their support and input. At the risk of giving too much away, the piping of the Te Kuiti Band will lead the parade. In our attempt to extend the Christmas celebrations and festivities, we aim to entice parade watchers to stay a little longer in town. Elevate are providing a before and after parade entertainment at the Ōtorohanga Reserve (Village Green) 5pm-7:30pm to entice locals to enjoy the Christmas festive season, shop local and enjoy some Kai in town. All in our effort to promote the local economy. Elevate aims to lift the spirits and support our community as they face present challenging times. Lucky shopper draws will be a promotion that the Information Centre will run in conjunction with festivities. Elevate will organise a Santa Grotto to run every Saturday following the parade in the lead-up to Christmas. Children will receive goodie bag gifts.

Which option will your proposed project do most?

It helps us cover our business as usual work

What is the total amount of the project/ activity?

\$10,000

What are the biggest current challenges you face as an organisation?

Letting people know about our services

What is the amount of funding assistance that you are applying to this Community Fund for?

\$5,000

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

This event fits very much with Elevate's purpose. To promote our town, to involve our community and have fun. What a better way is to have a parade, relax, chill soak up the celebrations all for free!

Choose three of following community outcomes that you think your project best aligns to:

Diverse, Supportive, Engaged

What is the exact name on your organisation's bank account?

[REDACTED]

What is the full account number of this bank account?

[REDACTED]

Is your organisation GST Registered?

Yes

What is your GST number:

[REDACTED]

What is the chief source of your income?

The Christmas parade is funded through Grant applications, fundraising and sponsorship

Attach a copy of your latest complete

[REDACTED]

Attach a copy of your latest CURRENT BANK STATEMENT

-Please indicate if any funds are tagged for a specific purpose, eg; lease costs

[REDACTED]

Attach a copy of your BUDGET for your proposal:

[REDACTED]

Attach any QUOTES obtained for your proposal:

[REDACTED]

Attach ANY OTHER documents to support your proposal:

[REDACTED]

Please list here ALL financial assistance your organisation has received over the last three years.

-Include any assistance from council and other funders who support your work. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

Yes, in 2022 for Christmas Parade 2022. Accountability Report submitted to ODC Grants Committee Jan 2024.

Are you applying under an umbrella organisation?

No

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Name of person completing form:

Marain Hurley

Position in Organisation:

Chairperson

Daytime Contact Number:

Alternative contact person:

Michelle Erikson

Position in Organisation:

Treasurer

Daytime Contact Number:

██████████

Tell us about any other funding you have applied for or received for this project.

Date applied	Who to	How much	Confirmed/unconfirmed
n/a	n/a		
NONE	<p>Hopeful that ODC Community Grants Fund will assist ELEVATE with the budget shortfall. We are conscious of the challenging and difficult times in our local community at this present time.</p> <p>We are here to support and lift the spirits of our community by staging a Christmas Parade commencing 6th December and provide a Santa Grotto that will follow the parade commencing on Saturday 7th December right up to Christmas. The Christmas Festive Season will be evident in Otorohanga.</p>		

Is there any other information regarding your budget, or your quotes that you would like us to know?

- tell us here.

On behalf of ELEVATE Otorohanga will reach out to Inframax in the next few days to request a discounted price for the TMP. Please note below.

Other financial information

Groups or organisations must provide a copy of their latest financial accounts and proof of bank account number.

Will upload in separate attachment. This will be for year 2022-2023 as our books 2023-2024 are currently with Accountants for review and then forwarded to the auditor before presenting at AGM on October 30th 2024.

Elevate's dedicated bank with WESTPAC for Christmas Parade is [REDACTED]
There is a current balance as at 27/08/2024 \$4,659,76. Please note the cost of TMP for the 2023 parade was 100% donated by Inframax.

You must include quotes for line items.

ELEVATE Ōtorohanga Christmas Parade

Friday 6th December 6.30pm

Run Sheet

5.00pm	Inframax to close the roads where applicable Pre Parade entertainment on Village Green to set up/start
5.00 – 6.00pm	Floats may assemble on Ranfurly Street Ōtorohanga Fire Brigade to use their vehicle to clear Maniapoto Street of cars
6.30pm – 7.15pm approx	Parade starts from Ranfurly Street, along Maniapoto Street, turn around in Whittington Lane and return along Maniapoto Street back to Ranfurly where they are free to depart
7.15 - 7.30pm	Inframax to reopen the roads when all clear

ELEVATE Ōtorohanga Presents

A Kiwiana Christmas

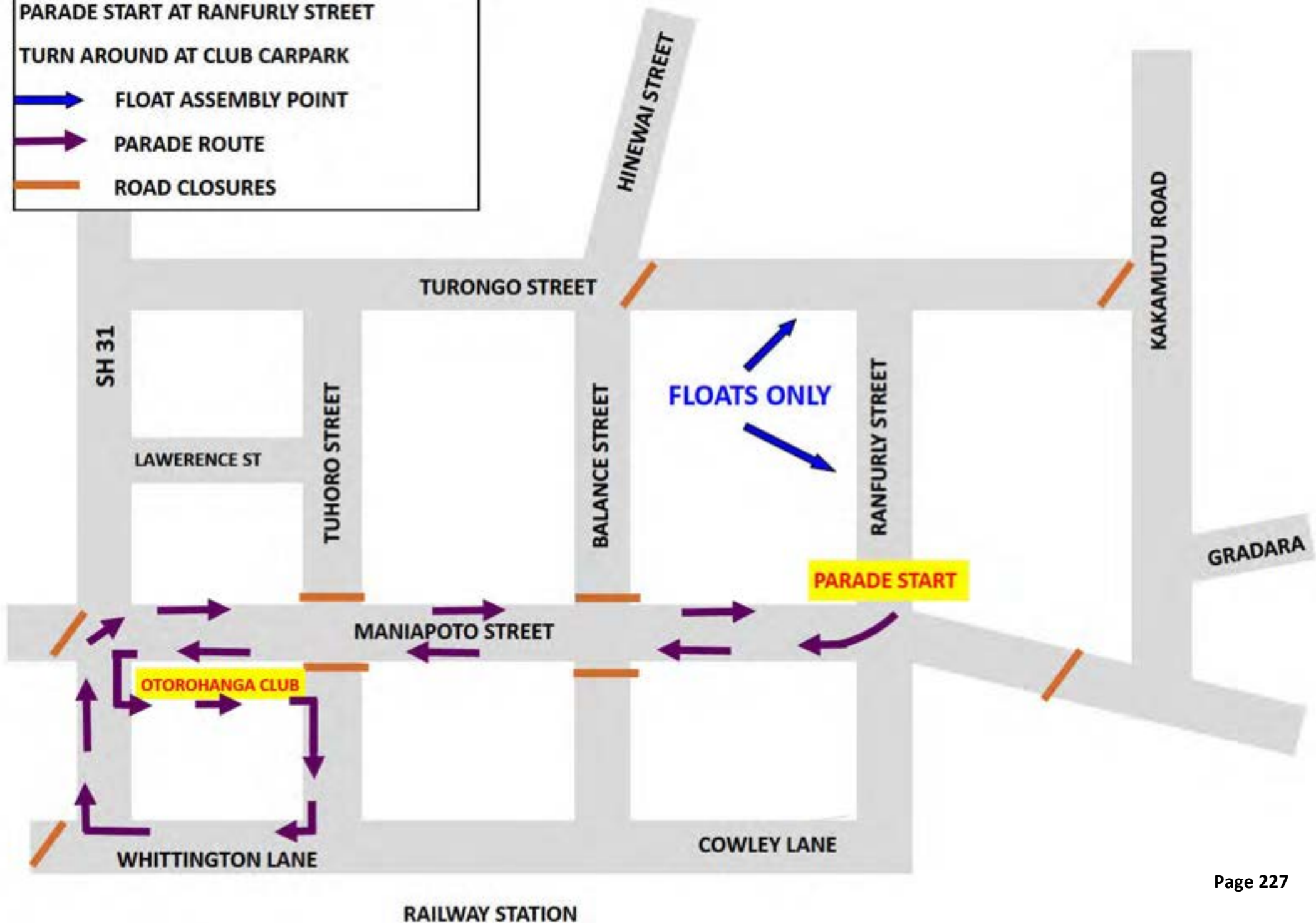


Ōtorohanga Christmas Parade
Friday 6 December 2024

6.30pm



PARADE START AT RANFURLY STREET
TURN AROUND AT CLUB CARPARK
 **FLOAT ASSEMBLY POINT**
 **PARADE ROUTE**
 **ROAD CLOSURES**



ELEVATE ŌTOROHANGA CHRISTMAS PARADE 2024

WAIVER

The undersigned acknowledge that they assume all risks in the connection with their participation in the parade. The undersigned agree:

- To indemnify ELEVATE Ōtorohanga, Ōtorohanga Community Board, and Ōtorohanga District Council against all claims, suits and liability (including damage of any kind whatsoever) incurred as a result of their involvement in the Christmas Parade 2024.
- That they have read the Parade Guidelines and will fully comply with them.

Group, organisation or individual participating in the parade.

Signature

Please print name

Email/phone

Please return to Ōtorohanga Information Centre

office@otorohanga.co.nz

Ph: 07 8738951

CERTIFICATE OF INCORPORATION

of

**OTOROHANGA DISTRICT DEVELOPMENT BOARD
INCORPORATED**



This is to certify that **OTOROHANGA DISTRICT DEVELOPMENT BOARD
INCORPORATED** was incorporated under the Incorporated Societies Act 1908 on the 16th day
of October 1996



Neville Harris
Registrar of Incorporated Societies
17 October 1996



1 June 2022

Project Kiwiana Design
C/- Marayns

Non - Profit Organisation

Account name: **Project Kiwiana Design**
Otorohanga District Developmen
Trading as

Account number: [REDACTED]
Last summary date: **29 April 2022**
This summary date: **1 June 2022**
Summary number: **56**

At a glance

your current balance **\$0.00**

Current credit interest rates

These are the current per annum interest rates. They are subject to change without notice.

BALANCE	INTEREST RATE
Under \$5,000	0.00%
\$5,000 to \$9,999	0.05%
\$10,000 and over	0.05%

The interest you earned for this period was calculated on your daily credit balance and paid to you monthly.

Other balances

TYPE	BALANCE \$
Day to day	223,503.27
Savings	42,950.32



Financial Statements

Otorohanga District Development Board
For the year ended 30 June 2023

Prepared by Bailey Ingham Ltd

INDEPENDENT AUDITOR'S REPORT

To the Executive Committee of Otorohanga District Development Board Inc.

Opinion

We have audited the financial statements of Otorohanga District Development Board Inc. on pages 5 to 12, which comprise the balance sheet as at 30 June 2023, and the statements of profit or loss and changes in equity for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Otorohanga District Development Board Inc. as at 30 June 2023, and its financial performance for the year then ended, in accordance with Special Purpose Financial Reporting Framework for For-Profit Entities (SPFR for FPEs), issued by Chartered Accountants Australia & New Zealand.

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of Otorohanga District Development Board Inc. in accordance with Professional and Ethical Standard 1 (Revised) Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, Otorohanga District Development Board Inc.

Restriction on Responsibility

This report is made solely to the Executive Committee, as a body, in accordance with specify source of audit duty, e.g. constitution of Otorohanga District Development Board Inc. Our audit work has been undertaken so that we might state to the Executive Committee those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Executive Committee as a body, for our audit work, for this report, or for the opinions we have formed.

Executive Committee' Responsibility for the Financial Statements

The Executive Committee are responsible on behalf of the entity for determining that the SPFR for FPE framework adopted is acceptable in Otorohanga District Development Board Inc.'s circumstances, the preparation of financial statements, and for such internal control as the Executive Committee determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Executive Committee are responsible on behalf of the entity for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Executive Committee either intend to liquidate the entity or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (NZ), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.
- conclude on the appropriateness of the use of the going concern basis of accounting by the Executive Committee and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management. We communicate with the Executive Committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Other Matter

As there was no audit/review for the year ended 30 June 2022, we are not in a position to and do not express any assurance in respect of the comparative information for the year ended 30 June 2022.





I-Site Trading Statement

Otorohanga District Development Board
For the year ended 30 June 2023

	2023	2022
Trading Account		
Income		
Merchandise Sales	2,737	2,924
Post Sales	-	22
Total Income	2,737	2,946
Less Cost of Sales		
Opening Inventory	6,947	9,781
Merchandise Purchases	852	562
Total Cost of Sales	7,799	10,343
Less Closing Inventory	4,840	6,947
Cost of Goods Sold	2,959	3,397
Gross Profit (Loss)	(222)	(451)



The accompanying notes form part of these financial statements.



Statement of Financial Performance

Otorohanga District Development Board
For the year ended 30 June 2023

	2023	2022
Income		
Gross Surplus From Trading	(222)	(451)
Other I-Site Income		
ODDB Grant	-	102,000
Secretarial & Administration Income	10,267	11,722
Net Income - Commissions, Shows, Fieldays & Tours	5,316	106
Admin Sales	1,113	-
Sundry Income	4,952	43
Total Other I-Site Income	21,648	113,872
ODDB Income		
Operational Grant	267,500	212,000
Member Subscriptions	39	13
Business Breakfast Income	906	-
Digital Boost Programme	20,000	-
Kawhia Fitness Trail	3,587	-
Pistons & Picnic Festival	6,687	-
RRP Income	51,739	-
Interest Received	1,928	118
Donations Received	-	68
Total ODDB Income	352,387	212,198
Total Income	373,813	325,619
Expenses		
I-Site Expenses		
Salary & Wages	105,313	83,802
Conference & Training Expenses	448	464
Shop & Staff Expenses	659	1,453
Rent - I-Site	7,954	8,234
Repairs & Maintenance - I-Site	165	173
Uniforms	489	342
Total I-Site Expenses	115,028	94,468
ODDB Expenses		
Business Breakfast Expenses	2,733	-
Consultancy Fees & Contractor Payments	72,062	106,531
Office Refit	33,268	2,562
Travelling Expenses	1,157	129
Vehicle Expenses	524	5,899
Total ODDB Expenses	109,743	115,121
Projects & Community Promotions		
Business Promotion	11,271	1,150
Event Grants	-	2,885

The accompanying notes form part of these financial statements.





	2023	2022
Incite Expenses	6,900	-
Information Centre	-	102,000
Digital Boost Programme - Expenses	7,810	-
Kawhia Visitor Programme	21,005	18,780
Kiwiana - Annual Grant	14,933	14,933
Maea Media (T3 Media)	8,637	12,000
Meet the Candidates	487	-
Piston Festival	2,936	-
Promotion	63	-
Rebel Business School	5,000	-
RRP Expenses	6,440	52
Rental	-	1,040
Website Expenses	719	762
Venue Hire	2,603	-
Total Projects & Community Promotions	88,804	153,602
Administration		
Accident Compensation Levies	453	198
Accountancy Fees	1,975	1,915
Administration Expense	3,472	-
Advertising/Marketing	2,853	4,888
Audit Fees	5,700	-
Bank Charges	621	491
Board Honoraria	-	6,867
Computer Expenses	99	1,520
Eftpos Expenses	503	503
Entertainment Expenses	716	-
Insurance	5,027	4,060
MYOB & Xero Charges	1,057	2,163
Papers Subscriptions & Licences	2,246	-
Petty Cash	-	200
Printing	584	-
Postage, Stationery & Photocopying	908	1,228
Photocopier Lease	516	583
Rates	91	-
Sundry Expenses	664	4,999
Telephone & Internet	4,613	3,849
Depreciation	6,543	4,884
Loss on Sale	430	-
Total Expenses	352,648	401,539
Profit from Board Activities	21,166	(75,919)

The accompanying notes form part of these financial statements.





2023

2022

Surplus / Deficit From Subsidiaries

Surplus / Deficit From Subsidiaries		
Mayors Taskforce for Jobs (Deficit)	(5,730)	19,618
Project Kiwiana (Surplus)	13,433	(2,234)
Total Surplus / Deficit From Subsidiaries	7,703	17,384
Total Surplus / Deficit From Subsidiaries	7,703	17,384
Net Profit (Loss) for the Year	28,869	(58,535)

The accompanying notes form part of these financial statements.





Statement of Movements in Accumulated Funds

Otorohanga District Development Board

For the year ended 30 June 2023

	2023	2022
Equity		
Opening Balance	138,487	-
Additions		
Profit for the Period	28,869	-
Retained Earnings	-	151,657
Other Increases	-	45,365
Total Additions	28,869	197,022
Withdrawals		
Loss for the Period	-	58,535
Total Withdrawals	-	58,535
Total Equity	167,355	138,487

The accompanying notes form part of these financial statements.





Statement of Financial Position

Otorohanga District Development Board
As at 30 June 2023

	NOTES	30 JUN 2023	30 JUN 2022
Assets			
Current Assets			
Cash and Bank			
I-Site Westpac Ticketing Account		19,445	9,889
Cash Float		200	200
ODDB Westpac Shop Account		86,530	95,154
Total Cash and Bank		106,175	105,243
GST Receivable		23,669	265
Inventories		4,840	6,947
Accounts Receivable		8,257	-
OEH Loan account		601	-
Total Current Assets		143,542	112,455
Non-Current Assets			
Property, Plant and Equipment			
Fixed Assets- I-Site (Buildings)		17,857	22,609
Fixed Assets - I-Site (Plant & Equipment)		2,573	520
Fixed Assets - MTFJ		-	15,462
Total Property, Plant and Equipment		20,431	38,592
Total Non-Current Assets		20,431	38,592
Westpac Kiwiana Accounts		30,083	16,050
Westpac Mayors Taskforce		45,509	32,059
Total Assets		239,565	199,756
Liabilities			
Current Liabilities			
Accounts Payable		27,799	24,010
Holiday Pay Owed at Balance Date		6,463	-
Westpac Credit Card		74	526
Total Current Liabilities		34,336	24,536
Creditors - I-Site		-	2,890
Creditors - Mayors Taskforce For Jobs		37,873	8,354
Community Promotions - Income Received In Advance		-	25,489
Total Liabilities		72,210	61,269
Net Assets		167,355	138,487
Equity			
Equity		167,355	138,487

The accompanying notes form part of these financial statements.





Notes to the Financial Statements

Otorohanga District Development Board

For the year ended 30 June 2023

1. Statement of Accounting Policies

These are the financial statements of Otorohanga District Development Board. Otorohanga District Development Board is an Incorporated Society established under the Incorporated Societies Act 1908. These financial statements are a special purpose report for internal management purposes only.

Historical Cost

These financial statements have been prepared on a historical cost basis, except as noted otherwise below. The financial statements are presented in New Zealand dollars (NZ\$) and all values are rounded to the nearest NZ\$, except when otherwise indicated.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

Property, Plant, Equipment and Depreciation

Property, plant and equipment are included at cost less aggregate depreciation provided at the maximum rates allowed by the Inland Revenue Department. Property, plant and equipment that are leased under a specified lease for the purposes of the Income Tax Legislation are capitalised and depreciated. The depreciation rates used are shown in the Schedule of Property, Plant and Equipment.

An item of property, plant and equipment is derecognised upon disposal or when no further future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in profit or loss in the year the asset is derecognised.

Accounts Receivable

Accounts receivable are stated at their estimated realisable value.

Goods and Services Tax

Financial information in these accounts is recorded exclusive of GST with the exception of receivables and payables, which include GST. GST payable or receivable at balance date is included in the appropriate category in the Balance Sheet.

Changes in Accounting Policies

There have been no specific changes in accounting policies and they have been applied on a consistent basis with those of the previous period.





	2023	2022
2. Property, Plant and Equipment		
Fixed Assets - I-Site		
Cost	75,708	75,708
Accumulated depreciation	(57,851)	(53,099)
Total Fixed Assets - I-Site	17,857	22,609
Plant and Equipment		
Cost	30,796	30,082
Accumulated depreciation	(28,222)	(29,562)
Total Plant and Equipment	2,573	520
Vehicles		
Cost	7,979	23,441
Accumulated depreciation	(7,979)	(7,979)
Total Vehicles	-	15,462
Total Property, Plant and Equipment	20,431	38,592

3. Contingent Liabilities

There are no contingent liabilities at year end (Last year: Nil)

4. Capital Commitments

There are no capital commitments at year end (Last year: Nil)

5. Associated Person Disclosure

There were no transactions with associated persons requiring disclosure

6. Board Re-Structure

In the past Otorohanga I-Site prepared a separate set of financial accounts. From the 2023 year onwards the Otorohanga I-Site's activities are incorporated within the Otorohanga District Development Board and the accounts reflect this.

7. Mayors Taskforce for Jobs

These accounts include a deficit from one of the Boards Subsidiaries, Mayors Taskforce for Jobs (Otorohanga Employment Hub). 2023 will be the last year that the Employment Hub is included within the Board Accounts.





Depreciation Schedule

Otorohanga District Development Board
For the year ended 30 June 2023

NAME	PRIVATE USE %	COST	OPENING VALUE	PURCHASES	DISPOSALS	RATE	METHOD	DEPRECIATION	CLOSING ACCUM DEP	CLOSING VALUE
Fixed Assets - I-Site										
Counter	0.00%	3,922	2,149	-	-	4.00%	DV	85	1,859	2,063
I-Site Fitout Costs	0.00%	71,786	20,460	-	-	6.50%	SL	4,666	55,992	15,794
Total Fixed Assets - I-Site		75,708	22,609	-	-			4,752	57,851	17,857
Plant & Machinery										
2x Laptop	0.00%	3,526	-	3,526	-	50.00%	DV	1,616	1,616	1,910
3x HP Computers	0.00%	4,539	-	-	-	60.00%	DV	-	4,539	-
Cellphone - Vanessa	0.00%	313	-	313	-	50.00%	DV	144	144	170
Computer	0.00%	587	2	-	-	50.00%	DV	1	586	1
Fixtures & Fittings	0.00%	5,351	20	-	-	18.00%	DV	4	5,335	16
Ibis Computer Software	0.00%	8,230	-	-	-	60.00%	DV	-	8,230	-
Panasonic Aircon Unit	0.00%	3,561	430	-	430	50.00%	DV	-	-	-
Shop Sign	0.00%	840	69	-	-	18.00%	DV	12	783	57
TV and bracket for i-SITE	0.00%	435	-	435	-	20.00%	DV	14	14	420
Wiki Kiwi Suit	0.00%	6,975	-	-	-	50.00%	DV	-	6,975	-
Total Plant & Machinery		34,357	521	4,274	430			1,791	28,222	2,574
Total		110,065	23,130	4,274	430			6,543	86,073	20,431

The above information has not been audited, refer accompanying disclaimer of liability.



Approval of Financial Report

Otorohanga District Development Board
For the year ended 30 June 2023

The Board are pleased to present the approved financial report including the historical financial statements of Otorohanga District Development Board for year ended 30 June 2023.

APPROVED



Chairperson

Date

9th February 2024

Michelle Erikson



Treasurer

Date

9/2/24

APPLICANT – HAUTURU HALL

Full legal name of organisation:

Hauturu Memorial Hall Society Incorporated

**Commonly used name
-if different**

Hauturu Hall

What is the legal status of your organisation?

Incorporated Society

What is your charities commission registration number?

██████████

Contact person at organisation:

Murray Brandon

The position they hold in organisation:

Volunteer/Project lead

Postal address:

613 Harbour Road, Kawhia

Physical address of organisation: 613 Harbour Road,

Hauturu

Email:

[REDACTED]

What are the objectives of your club/organisation?

-how do they promote local community services, activities or facilities within your community?

Currently our hall is used as a base and venue for birthday parties, pre-schools, farewells, unveilings, farming courses, the pig hunting club, and various other social events. The hall is the main community venue in our area.

How long has your club/organisation been active within the Ōtorohanga district?

Since 1960- sixty four years.

Where are any facilities used by your organisation

located? 613 Harbour Road, Hauturu

Are they on private property?

Yes. Land donated to the Hall and built using community funds

What is the activity/services period of your organisation?

-Example - all year or seasonal March to October

All year. The public is able to rent/book/use the facilities all year round.

How many members in your organisation?

-including volunteers?

10 (ten)

Do you charge a membership fee?

No

In twenty words or less what will the funds actually buy or pay for?

To hire a contractor to sand and varnish the floors in the hall.

In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for

-remember to cover what, where, who, why, how

We need to do a series of improvements to the hall to ensure that it is protected for future generations. The most urgent job is replacing the leaky roof, the second is sanding and varnishing the floors, the third is replacing and updating the very dated kitchen facilities. We wish all of this work to keep the venue sound, and to attract more hires and activities to our area- keeping the social fabric of our neighbourhood strong and vibrant. For this application we are applying to address the floors.

Which option will your proposed project do most?

It will help our organisation sort out some longstanding problems and get us out of a rut

What is the total amount of the project/ activity?

\$10,700.75

What are the biggest current challenges you face as an organisation?

-tick all that apply

Out of date facilities

What is the amount of funding assistance that you are applying to this Community Fund for?

-please write without GST included.

Remember you can apply up to a maximum of \$5,000.

\$5000

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

Currently our hall is used as a base and venue for birthday parties, pre-schools, farewells, unveilings, farming courses, the pig hunting club, social events. By improving the floors we will protect the building and give it longevity as well as improving its appearance. By being more attractive we expect that more people will hire it and therefore increase our hall hires and ensure keeping our income over time.

Please note in our financials /bank statement we have \$17,305.48 in our account. This was gathered over years through hall hires. We have ear marked these funds for the re-roofing project as our roof is in dire need of replacement and leaks – this work will begin within the next month.

The quote for this roofing (inc labour and materials) comes to \$10,631.75 and we have included the quote so you can see. We need to keep the remainder of our bank funds in reserve in case of unforeseen roofing costs when the project begins, and to pay our future power bills.

Choose three of following community outcomes that you think your project best aligns to:

Enduring, Connected , Resilient

What is the exact name on your organisation's bank account?
- double check it is current and correct, as any funds will be paid here
Houturu Memorial Hall Society

What is the full account number of this bank account?
-please double check the numbers.

████████████████████

Is your organisation GST Registered?

No

**What is the chief source of your income?
(i.e., membership subs, fundraising, entry fees,
sponsorship):**

Community Fundraising, and Hall hires.

Attach a copy of your latest complete

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Please list here ALL financial assistance your organisation has received over the last three years.

-Include any assistance from council and other funders who support your work.

You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

We have not received any funding from any source- this is our first time applying for a grant. However ODC cover our insurance and fire extinguisher costs.

Are you applying under an umbrella organisation?

No

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Name of person completing form: Murray Brandon

Position in Organisation: Project lead

Daytime Contact Number: please email instead





< Estimate for M1...



Estimate For: TPB Building
 Job Reference: Roof
 Estimate Number: [REDACTED]
 Date: 21/05/2024
 This estimate is valid until: 20/06/2024

MITRE 10
TRADE

Schedule of Materials

Stage/Usage	SKU	Description	Qty	Rate \$	Value \$
Materials					
	SPECIAL	Corrugate 0.40 762mm ZinaCore Grey Friar	285.96	21.34	6102.14
		18 x 8.80 18 x 5.54 8 x 3.20			
	SPECIAL	Roundtop Ridging ZinaCore Grey Friars	15	25.28	379.1
		2 x 5.00			
	SPECIAL	Flashings 0.55 ZinaCore Grey Friars	1	645.54	645.1
		250/2 Fold - 2 x 6.00 - 2 x 4.80 - 2 x 4.50 200/2 Fold - 2 x 2.50			
	SPECIAL	Timbertek 12x55 Grey Friars 100pk	18	34.12	614.19
	SPECIAL	DrStud RU24 50m2 Roof Underlay	5	150.86	754.30
					8495.34
				Sub Total	8495.34
				GST	1274.30
				Grand total:	9769.64

HAUTURU MEMORIAL HALL SOCIETY

Receipts and Payments Account

as at 31 March 2024

<u>RECEIPTS</u>	\$	<u>PAYMENTS</u>	\$
Opening Account Balance (as at 1 April 2023)	19,378.91	Electricity	776.88
<u>Interest</u>	471.56	Insurance (ODC)	0.00
		<u>Repairs / Maintenance:</u>	
<u>Hall Hire:</u>		Building	0.00
Tables / Chairs / Cups	54.00		
Meetings/Courses	65.00		
Functions / Stays	710.00	<u>Other Expenses:</u>	
<u>Other Income</u>		Oparau Whaleboat Committee (Share of Guided Bike Ride Fundraiser 2023)	5100.00
Donations	0.00		
Marquee Hire (Awaroa Sports Marquee)	50.00		
Fundraiser: Forestland Motor Cycle Club 8 Hour Bike Ride	2,500.00	Closing Account Balance (as at 31 March 2024)	17,352.59
	<u>\$ 23,229.47</u>		<u>\$ 23,229.47</u>

HAUTURU MEMORIAL HALL SOCIETY
INCOME AND EXPENDITURE ACCOUNT

for year ended 31 March 2024

<u>EXPENDITURE</u>	\$	<u>INCOME</u>	\$
Electricity	776.88	Interest	471.56
Insurance (ODC)	0.00	Hall Hire	829.00
Repairs & Maintenance	0.00	Donations	0.00
Oparau Whaleboat Committee	5,100.00	Marquee Hire	50.00
		Fundraiser: Forestland Motor Cycle Club 8 Hour Bike Ride	2500.00
	<u>5876.88</u>		<u>3850.56</u>
		DECREASE IN BANK BALANCE	
		(Excess Expenditure over Income)	2026.32
	<u>\$ 5,876.88</u>		<u>\$ 5,876.88</u>

I hereby certify that the Financial Statements for the year ended 31 March 2024 were submitted to and approved by those present at the meeting held on 8 May 2024.

Chairperson:

ASSETS:

Land Valuation (QV 1/10/22)	150000.00	(0.1872 hectares)	(2019 \$19,000)
Land Valuation (QV 1/10/22)	2000.00	(0.1593 hectares)	(2019 \$1,500)
Building Valuation (QV1/10/22)	50000.00	(Insured by ODC)	(2019 \$39,000)
Contents	5000.00	(Insured by ODC)	
Hall Fencing (2019/2020)	6808.75		
Bank Balances (Includes Perpetual Loan from Bowls Club \$950)	17,352.59		
	<u>\$ 231,161.34</u>		

(Disclosure: Regarding the Guided Bike Ride Fundraiser with Oparau Whaleboat Club in March 2023- 50% of the \$10,200 profit i.e. \$5,100 was transferred to the Oparau Whaleboat Club on 27/6/23)



QUOTE

Peter Burgess

Date
10 Jul 2023

Expiry
8 Oct 2023

Te Awamutu Floor
Sanders Limited
194 Pushue Road
RD 5
Te Awamutu 3875
NEW ZEALAND
tafloorsander@gmail.com



Description	Quantity	Unit Price	Amount NZD
Hauturu Hall Kawhia Harbour Road			
Sanding and Polyurethane	120.00	70.00	8,400.00
Sand floor x4, Nail punch, Apply wood dap, Progress floor, Vacuum and apply x3 coats of polyurethane			
Floor Area: 120m			
Travel x5 trips 130 km per trip = 650 km	650.00	1.30	845.00
		Subtotal	9,245.00
		TOTAL GST 15%	1,386.75
		TOTAL NZD	10,631.75

Terms

All workmanship and materials guaranteed
Members of NZ Flooring Association
Members of Hazard Co

P: Zane [REDACTED] Ford [REDACTED] [REDACTED] www.teawamutufloorsanders.co.nz

WAIKATO FLOOR SANDERS LTD

10 Duck Road, RD8, Hamilton 3288
Call Free 0800 847 1818

W www.waikatofloorsanders.co.nz



Member of N.Z.
National Flooring Contractors Assn

QUOTE

NAME <i>Peter Burgess</i>	HOME PH
ADDRESS <i>Hauturu Hall</i>	WORK PH
POSTAL ADDRESS <i>Harbour Rd.</i>	MOBILE
EMAIL ADDRESS	
DO YOU HAVE A GAS PILOT LIGHT?	YES / NO

*Entrance main hall, side rooms, stage -
To sand, patch & fill nail holes, fine
sand and apply 4 coats of polyurethane
solvent based low-sheen.*

travel.

8505
800
9305
gst. 1395.75
\$ 10700.75

I.H.W. Moore.

Quote valid for sixty (60) days
Acceptance of the quote in full or part deems acceptance of the following conditions.

Conditions

- Payment is due on the completion of the job unless prior arrangements have been made.
- Power supply must be adequate to run our machines.
- Interest will be charged at 2.5% per month on accounts which are one or more months overdue and will be charged on the total overdue balance outstanding on the first day of each month thereafter. Customer is liable for all costs and expenses incurred by the company to obtain payment in full.

NOTE No allowances has been made on the quote for the removal of fittings, furnishings or appliances. We will remove all of our rubbish from the job site. Large amounts may incur a small charge. Our machines do have a dust collection system on them but are not dust free. You may wish to cover or remove items that you want to remain dust free

Thank you for the opportunity to quote your job. We look forward to working with you. Please feel free to talk to us over any concerns that you may have.
Cork (Natural or Coloured), T & G Flooring, Parquet, Concrete Leveling, Polyurethane, Sanding.



Non Profit Org A/C

ACCOUNT NAME
 HAUTURU MEMORIAL HALL SOCIETY
 INCORPORATED

ACCOUNT NUMBER

STATEMENT NO. 204
 FOR THE PERIOD
 31 JANUARY 2024 TO 30 APRIL 2024

							OPENING BALANCE	17,108.48
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
13 Feb	MERCURY NZ LTD	DD	TRUSTPOWER L			54.00		17,054.48
19 Feb				Hall Hire			60.00	17,114.48
29 Feb	GROSS CR INTEREST		\$234.55	EXEMPT			234.55	17,349.03
01 Mar				Hall Hire			40.00	17,389.03
01 Mar	REM2023-37		\$28.88	EXEMPT			28.88	17,417.91
19 Mar	MERCURY NZ LTD	DD	TRUSTPOWER L			65.32		17,352.59
15 Apr	MERCURY NZ LTD	DD	TRUSTPOWER L			47.11		17,305.48
							CLOSING BALANCE	17,305.48

The Bank's base rate is currently 12.150 percent per annum. The interest rate on this account is 0.000 percent p.a above the base rate. There is no required payment applicable to this statement period provided the limit has not been exceeded. These rates are less than the finance rate within the meaning of the Credit Contracts Act 1981. This only applies if you entered into your facility agreement prior to 1 April 2005. If you have any questions please contact your nearest branch or call 0800 800 468.

APPLICANT; KĀWHIA ART GROUP

Q1: Full legal name of organisation:

KĀWHIA ART GROUP

Q3: What is the legal status of you organisation?

Other (please specify)

Q5: Contact person at organisation:

Dr Carole Shepheard

Q6: The position they hold in organisation:

Educator, facilitator, curator

Q7: Postal address:

[REDACTED]

Q8: Physical address of organisation:

[REDACTED]

Q9: Email:

[REDACTED]

Q10: Website:

www.caroleshepheard.com

Q12: What are the objectives of your club/organisation? -how do they promote local community services, activities or facilities within your community?

Some members of these groups have been actively engaged with Te Puti Art Studio for over fifteen years. In this time they, and others have participated in many local and area exhibitions, on site workshop (print, painting, drawing, sculpture, clay), public demonstrations, children's art activities, the annual Spring Fling Art Event (2007 - 2020) and as stockists of TOPO (The Post Office Art Gallery).

Attached to these and other art events have been 'hands on' activities for the public to participate in. Te Puti Art Studio published a booklet of Art Activities (Ready Set Go in 2023 thanks to a CCS grant) which was given to schools and interested locals at no cost - approximately 50 were distributed here).

The core objectives are to make art fun and accessible to all, to provide a well stocked facility with materials, tools and equipment and to assist and support those who wish to make a career (however modest) out of art. There is also the opportunity for individuals to move on and gain both secondary and tertiary qualifications. Te Puti Art Studio has seen newcomers grow to become professional artists, educators and community workers. We have an active presence on Facebook, Kāwhia Connection and Instagram.

Q13: How long has your club/organisation been active within the Ōtorohanga district?

Since 2007.

Q14: Where are any facilities used by your organisation located?

The main facility is Te Puti Art Studio, 5078 Kāwhia Rd, where there is 'open' access to materials, tools and equipment - suitable for a range of art activities. The studio has etching presses, light box. guillotine, a matt cutter, a clay slab roller etc

Q15: Are they on private property?

Yes

Q16: Since your facilities are not on private property can you please provide further details.

Skipped

Q17: What is the activity/services period of your organisation? -Example - all year or seasonal March to October

1 February to December 1

Q18: How many members in your organisation? -including volunteers?

23

Q19: Do you charge a membership fee?

No

Q20: How much is your membership?

Skipped

Q21: In twenty words or less what will the funds actually buy or pay for?

The funds will be used to purchase a MiScreen Digital Screen Maker (for printing) and relevant materials/tools.

Q22: In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for - remember to cover what, where, who, why, how

The creative activities associated with the use of this machine are innovative diverse. It will produce images for the screen printing technique and able to be applied to painting, printmaking, collage, clay, and textiles. It removes the need to travel to have screens made and processed, replaces analogue with new digital technology and as an Educational Package has all the software, process information and materials required.

Q23: Which option will your proposed project do most?

Its a new thing that will help us in our work

Q24: What is the total amount of the project/ activity?

\$5133.45

Q25: What are the biggest current challenges you face as an organisation? -tick all that apply

Other (please specify)

Q26: What is the amount of funding assistance that you are applying to this Community Fund for? -please write without GST included. Remember you can apply up to a maximum of \$5,000.

\$5000.00

Q27: How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

All of the above are well aligned with how this machine might be used for a number of outcomes. Without doubt the groups I have mentioned have a strong social component which also relates to cultural and mental well being. Given opportunities to work collaboratively, to support, encourage and assist one another has seen many friendships formed.

The age range in these groups is from the mid forties to eighty! Individuals will have the opportunity to creatively explore their own ideas, issues, concerns and passions. Working in isolation for artists is difficult therefore small groups such as these have a valuable role to play. Some meet weekly, some monthly so information can be current and useful.

Spring Fling and TOPO have brought many people to Kāwhia to see what is happening creatively and uniquely. The art made here is not seen elsewhere! Visitors not only purchase art and thereby support the artist but they also spend money in the town. It's a win win.

Q28: Choose three of following community outcomes that you think your project best aligns to:

Innovative, Aspirational, Connected

Q29: What is the exact name on your organisation's bank account? - double check it is current and correct, as any funds will be paid here

[REDACTED]

Q30: What is the full account number of this bank account? -please double check the numbers.

[REDACTED]

Q31: Is your organisation GST Registered?

No

Q33: What is the chief source of your income? (i.e., membership subs, fundraising, entry fees, sponsorship):

Koha

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Q39: Please list here ALL financial assistance your organisation has received over the last three years. -Include any assistance from council and other funders who support your work. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

Te Puti Art Studio - Creative Communities Grant 2022 (Booklet) Kawhia Uku Group - Creative Communities Grant 2024 (New group)

Q40: Are you applying under an umbrella organisation?

Yes

Q41: Name of Umbrella Organisation

Elevate Otorohanga

Q42: Contact person at umbrella organisation

Marain Hurley (Chairperson)

Q43: Phone number of contact person at umbrella organisation

[REDACTED]

Q44: Email of person at umbrella organisation

[REDACTED]

Q45: Postal address of umbrella organisation

21 Maniapoto Street PO Box 152 Ōtorohanga 3940

Q46: What is the legal status of the umbrella organisation?

Incorporated Society

Q48: Is the umbrella organisation GST registered?

Yes

Q49: What is the GST number of the umbrella organisation?

[REDACTED]

Q50: What is the name on the umbrella organisation's bank account?

[REDACTED]

Q51: What is the umbrella organisation's bank account number?

[REDACTED]

Q52: Please upload a document/letter/email snapshot from the organisation stating they are willing to umbrella you for this project.

Umbrella Acceptance Letter Kawhia Art Group.docx

Q53: To assist us in supporting non-profits and community projects, what -other than more funding- could the council do to support your groups development and aspirations?

Assist with promotion possibly?

Q54: We are looking at possibly running free skills workshops to assist our non-profit groups. Which of these possible training sessions do you think your group would benefit from?

Succession planning for committees (skills transfer)

Q55: Please select the option which best describes where your group or non-profit is at the moment(before any funding)....

Hunky dory- everything is sweet as and we are going really well!

Q56: I understand that as part of getting funding, our group needs to publicly acknowledge the Ōtorohanga District Community Grant as a source of support. - this can be via logos on posters, mentions in posts on social media etc (please tick that you understand)

Yes

Q57: "Pay it forward" If you are a registered non-profit would you be open to being contacted to act as a project 'umbrella' for other groups, who do not have non-profit status?

Not applicable- we are not registered as a non-profit

Q58: We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Q59: Name of person completing form:

Carole Shephard

Q60: Position in Organisation:

Facilitator

Q61: Daytime

[REDACTED]

Q62: Alternative contact person:

Sheena Lomas

Q63: Position in Organisation:

Assistant

Q64: Daytime Contact Number:

[REDACTED]

*Staff note to Assessors: This project is considered within this Community Fund as within our other CCS (Creative) Fund, large items such as this are not eligible under that criteria. However within this Community Fund there are no restrictions on creative projects applying- and the items are eligible.

Is there any other information regarding your budget, or your quotes that you would like us to know?

- tell us here.

Gordon Harris Art Supplies is the sole New Zealand supplier of MiScreen equipment, materials and instruction.

Other financial information

Groups or organisations must provide a copy of their latest financial accounts and proof of bank account number.

**Kawhia Art Group Bank Statement attached.
Nominated treasurer is Linda Cole-Cantwell. (**

You must include quotes for line items.

Quote from Gordon Harris Art Supplies attached.

MISCREEN EDUCATION PACKAGE

Carole Shephard 2024



Price: \$4,502.25

MiScreen School and Education Package is the all new replacement to the (analogue) Thermal-Copiers you have been using for years . . . it's time to step into the digital future with MiScreen.

- Lower screen costs
- Faster imaging
- Change mesh grades with each screen
- No carbon artwork
- Full A4 designs
- 70/120/200mesh available
- Stronger 'P' mesh lasts longer

MiScreen Digital Screen Maker eliminates all traditional artwork processes (plus all the problems, time, delays and costs that comes with it), creating a screen with your students designs has never been easier or faster. Load your design into the application software (PNG, PDF, JPEG are all suitable), send artwork to the MiScreen, place your framed mesh into the MiScreen unit and lower the handle to begin.

Specifications:

- Resolution: 200dpi
- Screen Making Time: Approx. 30 seconds
- Max Image Size: 210 x 300mm
- Frame Size: ID 250 x 370mm (OD: 310x430mm)
- Supported OS:

Windows Ver.2.1.3 Windows 11/Windows 10/Windows 8.1

Macintosh Ver.2.4 macOS13 / macOS12 / macOS11 / macOS10.15 / macOS10.14 / macOS10.13 / macOS10.12

- Machine Weight: Approx 2.6Kg
- Pack Weight: 8.8Kg

Kit contents:

MiScreen Unit

5 x Miscreen 120Mesh Precut Sheets (S-7768)

5M x Miscreen 120Mesh (QS-120P-28-5)

1 x RISO Miscreen A4 Design Frame (S-8315)

2 x Miscreen A4 Design Frame (1 taped + 1 plain)

2 x Miscreen A5 Design Frame (1 taped + 1 plain)

1 x Roll Red Maxibond for RISO Digital QS Mesh (double sided tape)
1 x 3"/75mm Eziblade Squeegee
1 x 6"/150mm Eziblade Squeegee
1 x 12"/305mm Eziblade Squeegee
1 x Screen Masking Tape (T24)
1 x RISO Miscreen A4 Printing Board
4 x Permaset Fabric Ink 100ml
NEHOC Printing Lesson #1 Standard Inks
1 x T-Shirt Sample for printing lesson
Power Transformer with cord
USB 2.0 Connection cable
Miscreen Instruction Book plus Software CD

Additional material required:

MISCREEN RISO DIGITAL QS 120 MESH 28CMX5M ROLL

Price: \$219.00

120Mesh RISO Digital QS Master for use in MiScreen Digital Screen Maker.
Fine grade mesh for textiles, t-shirts, fabrics, cotton, polyester, lycra, canvas, neoprene, poly-cotton blends, ceramics, wood and papers.

Specifications:

- Mesh Grade: 120 mesh per inch (#42T mesh per cm)
- Width: 28cm (11in)
- Length: 5 Metres
- Type: 'P' Digital QS Master
- Mesh colour: Grey

Usage by Kāwhia artists and designers:

Printmakers - screen printed editions, layered prints, multiples, collograph.
Painters - visual information for painting, collage and mixed media
Pottery - application of under glaze patterns to clay pots
Designers - printed T-Shirts, T-towels, tote bags, fabric lengths etc.

Total costs: \$4502.25
 \$ 219.00
 \$4721. 25 total

Gordon Harris

THE ART & GRAPHIC STORE

Gordon Harris Hamilton

Gordon Harris Ltd
 Shop 12
 386 Angelesea St Hamilton 3204
 Phone: 07 834 3952 Fax: 07 834 3958
 Email: hamilton@gordonharris.co.nz
 Website: http://www.gordonharris.co.nz

Invoice To:

20% TUTORS
 1 DR CAROLE SHEPHEARD
 TE PUTI ART STUDIO

20% TUTORS



Date	Order No	Customer No	Invoice No
13/08/2024			

Code	Description	Unit	Qty	Unit price	Total
NEHDSM-MS120	MISCREEN EDUCATION PACKAGE	EACH	1	\$4,502.25	\$4,502.25
NEHQS120P-28-	MISCREEN RISO DIGITAL QS 120 MESH 28CMX25M ROLL including discount of \$157.80 (20%)	EACH	1	\$631.20	\$631.20
Prices include GST of \$669.58 and a total discount of \$157.80 was given.				Quote Total	\$5,133.45

QUOTE VALID 30 DAYS.

Goods Taken By: (Print Name)	Signature	Courier Docket No
---------------------------------	-----------	-------------------

TERMS ARE STRICTLY NETT 20TH OF FOLLOWING MONTH.
 GOODS DELIVERED REMAIN THE PROPERTY OF GORDON HARRIS LTD UNTIL THEY ARE PAID FOR IN FULL.
 CLAIMS FOR FAULTY GOODS OR DISCREPANCIES ONLY ACKNOWLEDGED WITHIN 7 DAYS OF RECEIPT OF GOODS.
 BANK ACCOUNT FOR PAYMENT





21 Maniapoto Street
PO Box 152
Ōtorohanga 3940

21 August 2024

Reference: Carole Shephard - Funding Application to ŌDC Creative Community Fund
on behalf of Groups - Kāwhia Art, Te Puti Art Studio, Oparau Print and Kāwhia Uku.

Dear Carole

We are pleased to inform you that ELEVATE Ōtorohanga - Ōtorohanga District Development Board Inc. would be delighted to act as the umbrella organisation to support the above groups.

If your application is successful, all funds received will be transferred to a nominated bank account and you will manage the funds. You will receive a monthly statement showing all funds received and paid out.

[REDACTED]

Disclaimer:

Neither ELEVATE Ōtorohanga, nor any employees, and its contractors, will be liable for any costs incurred. ELEVATE Ōtorohanga, its employees, and its contractors do not accept any liability, for any reason whatever for any loss or damage that may arise in any way.

- (a) out of the use of any material or facilities; or
- (b) from errors in or omissions from that material or facilities.

Please do not hesitate to contact us should you have any questions.

Regards

[REDACTED]

Marain Hurley
Chairperson
ELEVATE Ōtorohanga
Phone: 027 473 6101
Email: marayns@xtra.co.nz



Statement of Accounts

Your accounts at a glance as at 31 July 2024

KAWHIA ART GROUP

0439



Today's statements

Account type	Account number	Balance
Go	[Redacted]	1,657.14

Go

Account name	[Redacted]
[Redacted]	[Redacted]
[Redacted]	[Redacted]

Date	Transaction type and details	Withdrawals	Deposits	Balance
01 Jul	Opening balance			1,657.14
	No transactions for this period			
Totals at end of period		\$0.00	\$0.00	\$1,657.14

Your available credit is \$1,657.14 as at the closing date of this statement.

AP Automatic Payment BP Bill Payment DC Direct Credit ED Electronic Debitout FX Foreign Exchange IP International EFTPOS Transaction IF International Payment
 AT Automatic Teller Machine CQ Cheque/Withdrawal DD Direct Debit EP EFTPOS Transaction IM International Money Machine VT Visa Transaction

Payment dates displayed on bank statements are business day dates only (even if a payment was made or received on a non-business day prior). To find out the date a payment was made or received, you can check your transaction details online, or contact us.



Statement of Accounts

Your accounts at a glance as at 31 July 2024

0439

KAWHIA ART GROUP



Today's statements

Account type	Account number	Balance
Go	[REDACTED]	1,657.14

Go

Account name



Date	Transaction type and details	Withdrawals	Deposits	Balance
01 Jul	Opening balance			1,657.14
	No transactions for this period			
Totals at end of period		\$0.00	\$0.00	\$1,657.14

Your available credit is \$1,657.14 as at the closing date of this statement.

AP Automatic Payment **BP** Bill Payment **DC** Direct Credit **ED** Electronic Dishonour **FX** Foreign Exchange **IP** International EFTPOS Transaction **IF** International Payment
AT Automatic Teller Machine **CQ** Cheque/Withdrawal **DD** Direct Debit **EP** EFTPOS Transaction **IA** International Money Machine **VT** Visa Transaction

Payment dates displayed on bank statements are business day dates only (even if a payment was made or received on a non-business day prior). To find out the date a payment was made or received, you can check your transaction details online, or contact us.

APPLICANT: KAWHIA FIREWORKS

Q1: Full legal name of organisation:

Kāwhia fireworks

Q2: Commonly used name -if different

Kāwhia fireworks

Q3: What is the legal status of you organisation?

Other (please specify)

Q5: Contact person at organisation:

Anne Laws

Q6: The position they hold in organisation:

Volunteer

Q7: Postal address:

[REDACTED]

Q8: Physical address of organisation:

Kāwhia

Q9: Email:

[REDACTED]

Q12: What are the objectives of your club/organisation? -how do they promote local community services, activities or facilities within your community?

Annual fireworks display that entertains the community & visitors. It is good for local businesses

Q13: How long has your club/organisation been active within the Ōtorohanga district?

At least 30 years

Q14: Where are any facilities used by your organisation located?

The fireworks are set off on the waterfront by a professional

Q15: Are they on private property?

No

Q16: Since your facilities are not on private property can you please provide further details.

Kāwhia waterfront near the wharf- map from 2023 provided and layout is the same

Q17: What is the activity/services period of your organisation? -Example - all year or seasonal March to October

Just New Year's eve or as we say in Scotland, Hogmanay.

Q18: How many members in your organisation? -including volunteers?

2

Q19: Do you charge a membership fee?

No

Q21: In twenty words or less what will the funds actually buy or pay for?

The funds will go towards the cost of the fireworks display & safety requirements. We need the funds to go towards the cost of a professional who displays the fireworks. The rest of the money needed is contributed by community & local businesses.

Q22: In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for - remember to cover what, where, who, why, how

The Fireworks display which is set up and executed by a qualified professional, happens at midnight on the 31st December. This is the traditional way of the Kāwhia Community welcoming in the new year. It is quite spectacular as it is seen from all over the village and looks wonderful over the water.

This lasts about 10 – 15 minutes and is the only event like this in our area. There is no charge to watch the display. I have lived in the Ōtorohanga District for 40 years, and my children and their friend's families have great memories of this event, and now they are bringing their children to share the experience.

Unfortunately, the cost of this display has increased hugely and it is becoming more and more difficult to raise the funds through public donations, hence the need to seek funding where we can. This is an event that brings large numbers of people. We are very aware of the safety requirements and also keeping the area clean and tidy. We will have a team of volunteers to walk the display area after the event and put any rubbish from the audience in the bins.

Every year we put an application to the Council to hold the event and follow the required rules. The area is alcohol free. We will be inviting the new Kawhia policewoman to attend and assist us with security.

Q23: Which option will your proposed project do most?

It helps us cover our business as usual work

Q24: What is the total amount of the project/ activity?

15980 + GST=\$18,377

Q25: What are the biggest current challenges you face as an organisation? -tick all that apply

Consistent funding

Q26: What is the amount of funding assistance that you are applying to this Community Fund for?

\$5,000

Q27: How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

It's a gathering of the community to watch a fun event & brings tourists to Kawhia, which in turn is good for local businesses. It gives warm fuzzies to locals.

Q28: Choose three of following community outcomes that you think your project best aligns to:

Vibrant, United, Welcoming

Q29: What is the exact name on your organisation's bank account? - double check it is current and correct, as any funds will be paid here

[REDACTED]

Q30: What is the full account number of this bank account? -please double check the numbers.

[REDACTED]

Q31: Is your organisation GST Registered?

No

Q33: What is the chief source of your income? (i.e., membership subs, fundraising, entry fees, sponsorship):

Fundraising

Q36: Attach a copy of your BUDGET for your proposal:

BUDGET Kāwhia Fireworks.docx

Q37: Attach any QUOTES obtained for your proposal:

KawhiaFireworks2024A.pdf

Q38: Attach ANY OTHER documents to support your proposal:

KawhiaMap2023.pdf

Q39: Please list here ALL financial assistance your organisation has received over the last three years. -Include any assistance from council and other funders who support your work. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

ODC Community Grant round 1 2023/2024

Q40: Are you applying under an umbrella organisation?

Yes

Q41: Name of Umbrella Organisation

Ōtorohanga Historical Society Incorporated

Q42: Contact person at umbrella organisation

Liz Cowan

Q43: Phone number of contact person at umbrella organisation

[REDACTED]

Q44: Email of person at umbrella organisation

[REDACTED]

[REDACTED]

Q46: What is the legal status of the umbrella organisation?

Incorporated Society

Q47: What is the umbrella organisation's charities commission registration number?

Skipped

Q48: Is the umbrella organisation GST registered?

No

Q49: What is the GST number of the umbrella organisation?

Skipped

Q50: What is the name on the umbrella organisation's bank account?

[REDACTED]

Q51: What is the umbrella organisation's bank account number?

[REDACTED]

Q54: We are looking at possibly running free skills workshops to assist our non-profit groups. Which of these possible training sessions do you think your group would benefit from?

Succession planning for committees (skills transfer)

Q55: Please select the option which best describes where your group or non-profit is at the moment(before any funding)...

Hunky dory- everything is sweet as and we are going really well!

Q56: I understand that as part of getting funding, our group needs to publicly acknowledge the Ōtorohanga District Community Grant as a source of support. - this can be via logos on posters, mentions in posts on social media etc (please tick that you understand)

Yes

Q57: "Pay it forward" If you are a registered non-profit would you be open to being contacted to act as a project 'umbrella' for other groups, who do not have non-profit status?

Not applicable- we are not registered as a non-profit

Q58: We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Q59: Name of person completing form:

Anne Laws

Q60: Position in Organisation:

Volunteer

Q61: Daytime Contact Number:

██████████

PYROTECHNICS DISPLAY SITE MAP

DATE: 31 DECEMBER 2023

KAWHIA WHARF, OMIMITI STREET, KAWHIA



★ = FIREWORKS

— = DISCHARGE AREA – 25m RADIUS

— = EXCLUSION ZONE – 50m RADIUS

→ = DIRECTION OF FLIGHT – 125m

— = PUBLIC EXCLUSION ZONE – 75m RADIUS

APPLICANT; KĀWHIA KAI FESTIVAL

Q1: Full legal name of organisation:

Kāwhia Moana, Kāwhia Kai, Kāwhia Tangata Kai Festival Committee

Q2: Commonly used name -if different

Kāwhia Kai Festival

Q3: What is the legal status of you organisation?

Other (please specify)

Q4: What is your charities commission registration number?

Skipped

Q5: Contact person at organisation:

Marj Kaati

Q6: The position they hold in organisation:

Volunteer

Q7: Postal address:

[REDACTED]

Q8: Physical address of organisation:

[REDACTED]

Q9: Email:

[REDACTED]

Q12: What are the objectives of your club/organisation? -how do they promote local community services, activities or facilities within your community?

The Kāwhia Kai, Kāwhia Moana, Kāwhia Tangata Kai Festival Committee (the 'Committee') operates as an independent 'not-for-profit' entity under the 'umbrella' of the Ōtorohanga District Development Board (known as 'Elevate'). Any profit derived from the event is distributed to organisations within the Kāwhia Community.

Up until 2022 the Kāwhia Kai Festival had been held annually since 2005 and is was one of the few events held in the Ōtorohanga District. It attracts many visitors to Kāwhia and to the District itself. We believe this promotes interest in our community and is of economic benefit to businesses locally and to others in the District. (N.B. The Committee went into recess in 2022 due mainly to rising costs, particularly those

associated with traffic management and temporary toilet facilities.

As the 2025 event will be held on the private grounds of Maketū Marae, some of those costs have been either removed or mitigated). At a well-attended public meeting held on 17th August last, support for the continuation of the Kai Festival was unanimous. Planning for the 2025 Kai Festival has now commenced. Key points are:

- The Festival will showcase (but not limited to) traditional Maori kai (food), carving, weaving and kaka haka.
- The festival will be held on Saturday 8th February 2025. (We have always held this festival as close as possible to Waitangi Day to commemorate and celebrate the ‘Treaty of Waitangi’).
- The Festival is also a celebration of unity amongst all cultures - “He iwi tahi taatou” meaning “We are (now) one people.”

The Festival commemorates the signing of the Treaty of Waitangi and brings many whanau throughout the motu, along with visitors from many other parts to Kāwhia. In the past many of our visitors have come from overseas and over the years the Festival has become established as an iconic event not just locally but also internationally. As a result, the Kāwhia Kai Festival continued to grow from strength to strength and went global in 2018 as one of the “30 Best Attend Festivals” as well as one of the Top 10 Indigenous events in Aotearoa.

The current and previous Committees have successfully planned and held Festivals annually since 2004/2005. All of the work is undertaken voluntarily by Committee members and other members of the community. The Committee relies on funding from public subscriptions, grants and donations (cash and ‘in kind’) and various fundraising activities to undertake each Festival. All aspects of the Festival will managed by individual Committee members in consultation and agreement with the Committee – e.g. waste management, health & safety (including toilet facilities, PPE, crowd control), entertainment, stall holders, sound system, and fundraising.

Q13: How long has your club/organisation been active within the Ōtorohanga district?

20 years

Q14: Where are any facilities used by your organisation located?

Maketū Marae

Q15: Are they on private property?

Yes

Q16: Since your facilities are not on private property can you please provide further details.

Skipped

Q17: What is the activity/services period of your organisation? -Example - all year or seasonal March to October

One day of the year – 8th February 2025

Q18: How many members in your organisation? -including volunteers?

20

Q19: Do you charge a membership fee?

No

Q20: How much is your membership?

Skipped

Q21: In twenty words or less what will the funds actually buy or pay for?

If successful, this application will meet the costs of the sound system and the additional toilets required – the marae is making its 8 toilets available but we believe additional Port-a-Loos will be required.

Q22: In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for - remember to cover what, where, who, why, how

The sole activity of the Kai Festival Committee is to plan and conduct the successful running of the annual Kāwhia Kai Festival. This includes liaising with the Ōtorohanga District Council, service providers, stall holders, entertainers and volunteers in order to:

- Commemorate and celebrate Waitangi Day with a smoke-free, alcohol-free family event;
- Promote and attract visitors to Kāwhia and the Ōtorohanga District;
- Showcase traditional Maori kai, carving, weaving and kapa haka;
- Provide a fundraising opportunity for local maraes, schools and organisations.

Q23: Which option will your proposed project do most?

It helps us cover our business as usual work

Q24: What is the total amount of the project/ activity?

\$21,000

Q25: What are the biggest current challenges you face as an organisation? -tick all that apply

Consistent funding

Q26: What is the amount of funding assistance that you are applying to this Community Fund for?

\$4,870

Q27: How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

As stated above, the Kāwhia Kai Festival is a recognised iconic annual event that commemorates and celebrates the signing of the Treaty of Waitangi, by: 1. Enhancing community spirit and cultural unity; 2. Showcasing traditional kai, carving, weaving and kapa haka; 3. Encouraging participation from local maraes, schools and whānau from in and around Kāwhia, enabling them to raise funds for their own activities; 4. Providing Te Wananga o Aotearoa and other organisations the opportunity to connect with whānau by sharing information, responding to queries and offering advice; 5. Providing an opportunity for performing artists. The Festival is a smoke free and alcohol free event and attracts much interest particularly from tourists visiting Kāwhia and the surrounding areas of Ōtorohanga District. The 2020 Festival accommodated a record number and variety of stalls which, along with first class non-stop entertainment throughout the day, provided a memorable family day experience.

Q28: Choose three of following community outcomes that you think your project best aligns to:

Vibrant, United, Connected

Q29: What is the exact name on your organisation's bank account? - double check it is current and correct, as any funds will be paid here

[REDACTED]

Q30: What is the full account number of this bank account? -please double check the numbers.

[REDACTED]

Q31: Is your organisation GST Registered?

Yes

Q32: What is your GST number:

[REDACTED]

Q33: What is the chief source of your income? (i.e., membership subs, fundraising, entry fees, sponsorship):

Sponsorship/fundraising

Q34: Attach a copy of your latest complete -ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, -Please indicate if any funds are tagged for a specific purpose, eg; lease costs

No financial statements.docx

Q35: Attach a copy of your latest CURRENT BANK STATEMENT -Please indicate if any funds are tagged for a specific purpose, eg; lease costs

No Bank Statement Provided.docx

Q36: Attach a copy of your BUDGET for your proposal:

Budget_Template_ODC_Community_Grant.docx

Q37: Attach any QUOTES obtained for your proposal:

Quotes for Kai Festival.pdf

Q40: Are you applying under an umbrella organisation?

Yes

Q41: Name of Umbrella Organisation

[REDACTED]

Q42: Contact person at umbrella organisation

Marain Hurley

Q43: Phone number of contact person at umbrella organisation

[REDACTED]

Q44: Email of person at umbrella organisation

[REDACTED]

Q45: Postal address of umbrella organisation

[REDACTED]

Q46: What is the legal status of the umbrella organisation?

Incorporated Society

Q47: What is the umbrella organisation's charities commission registration number?

Skipped

Q48: Is the umbrella organisation GST registered?

Yes

Q49: What is the GST number of the umbrella organisation?

[REDACTED]

Q50: What is the name on the umbrella organisation's bank account?

[REDACTED].

Q51: What is the umbrella organisation's bank account number?

[REDACTED]

Q52: Please upload a document/letter/email snapshot from the organisation stating they are willing to umbrella you for this project.

Skipped

Q54: We are looking at possibly running free skills workshops to assist our non-profit groups. Which of these possible training sessions do you think your group would benefit from?

Finding funding

Q55: Please select the option which best describes where your group or non-profit is at the moment(before any funding)....

Hunky dory- everything is sweet as and we are going really well!

Q56: I understand that as part of getting funding, our group needs to publicly acknowledge the Ōtorohanga District Community Grant as a source of support. - this can be via logos on posters, mentions in posts on social media etc (please tick that you understand)

Yes

Q58: We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Q59: Name of person completing form:

Kit Jeffries

Q60: Position in Organisation:

Volunteer

Q61: Daytime Contact Number:

[REDACTED]

Kawhia Moana, Kawhia Tangata, Kawhia Kai Festival

BUDGET FOR 2025 FESTIVAL

	<u>2025</u>
<u>INCOME</u>	
<i>Donations, Grants & Sponsorships Received:</i>	
- Ministry of Culture - Grant	1,000.00
- Kawhia Community Board - Grant	1,000.00
- Raffles & Auction	500.00
- Otorohanga District Council	10,000.00
- Sundry Donations	1,000.00
- Taharoa C Block	500.00
<i>Total Donations, Grants & Sponsorships</i>	14,000.00
<i>Proceeds from Festival Day</i>	
- Penalty for Late Registrations	-
- Auction	200.00
- Quickfire Raffles	500.00
- Wheelbarrow Raffle	750.00
- Ground Rental (Stalls)	2,500.00
- Entry Donations	4,500.00
	8,450.00
<u>TOTAL INCOME (incl. GST)</u>	22,450.00
<u>Deduct: EXPENDITURE</u>	
Accounting Services (incl Audit)	500.00
Advertising, Postage & Signage	500.00
Deliver/Remove Refuse Bins (<i>as per quote</i>)	2,450.00
Entertainment	5,000.00
Hire Generators	1,000.00
Hire EFTPOS Machine (<i>net - as per quote</i>)	200.00
Hire Meeting Rooms	450.00
Hire of Sound System & MC (<i>as per quote</i>)	2,000.00
Hire of Toilets (<i>as per quote</i>)	2,750.00
Koha - Maketu Marae	1,500.00
Public & Statutory Liability Insurance (<i>as per quote</i>)	500.00
Raffle & Auction Prizes	500.00
Signwriting & Koha for Site	1,000.00
Stationery, Photocopying, Printing	150.00
Traffic & Crowd Control (including Maori Wardens)	2,000.00
Volunteers' Travel & Meals	500.00
<u>TOTAL EXPENDITURE (incl. GST)</u>	21,000.00
<u>BUDGETED NET SURPLUS/(DEFICIT)</u>	\$ 1,450.00

Kit Jeffries

From: John Thomson [REDACTED]
Sent: Wednesday, 28 August 2024 1:54 pm
To: kitdi
Subject: Re: Sounds System
Attachments: image002.png

I've just talked to a guy that Maciek put me onto - PA with 2 operators - delivered - \$2000 neg. incl GST
JT

On Wed, 28 Aug 2024 at 09:59, kitdi [REDACTED] wrote:
Hi John

It could be worth checking out the Soundman link below.

Cheers

Kit

Sent from my Galaxy

----- Original message -----

[REDACTED]
Date: 28/08/24 09:25 (GMT+12:00)
To: Kit Jeffrie [REDACTED]
Subject: FW: kai test - links

Skip: <https://purposefill.co.nz/general-waste/>

Toilets: <https://www.aimhire.co.nz/>

Sound: <https://soundman.co.nz/equipment-hire>

QUOTE

Kawhia Kai Festival

Date
29 Aug 2024**Expiry**
28 Sep 2024**Reference**
Kawhia Kai Festival 2025Aim Hire Hamilton Limited
PO Box 10527
Te Rapa
Hamilton
Mobile: 0272464473
Email:
hamilton@aimhire.co.nz

Description	Quantity	Unit Price	Amount NZD
Delivery date : Friday February 7th 2025 Collection date : Monday February 10th 2025 Delivery address : Maketu Marae, Kawhia			
Event portable toilet hire	10.00	240.00	2,400.00
		Subtotal	2,400.00
		TOTAL GST 15%	360.00
		TOTAL NZD	2,760.00

Terms

This quote includes delivery, set up and pick up.

Confirmation in writing required.

Payment in full required by delivery date.

All our toilets are top quality, hands-free flush with hand wash basin.

Below is our web site, this will show you the toilets you would be hiring for your event plus a full copy of our terms and conditions of hire.

www.aimhire.co.nz

All the best with your event.

Regards Jason & Alisha Wilkinson

Phone: 027 246 4473

Policy Type

The Policy Covers	Broadform Liability
Period of Insurance	From 4.00 p.m. 30 th August 2024 to 4.00 p.m. 30 th August 2025
Insured	Onepu Charitable Trust – Charitable Trust including facilitating the Kawhia Kai Festival
Excess	\$500 for each Event, unless a different amount is shown in the policy wording or below under Amendment to Policy Wording
Endorsements	<ul style="list-style-type: none"> • Aon CPF Special Events Condition – One Off Event [REDACTED] • NZI Broadform Liability – Communicable Disease Exclusion • NZI Broadform Liability – Cyber Exclusion • NZI Broadform Liability – Sanctions Exclusion
Policy Wording	Aon CPF Broadform Liability Policy [REDACTED]

Terms

Underwriting Information Sum Insured = \$2,000,000 any one Event
Territory – New Zealand Only

Annual Premium	\$400.00
Administration Fee	\$70.00
GST	\$70.50
Total Premium	\$540.50
Inclusive of GST	

Aon Contact [Lee-Anne Daniel](#)
Account Manager
Aon New Zealand
DDI: 07 878 1142
M: 027 641 5174
E: lee-anne.daniel@aon.com

APPLICANT; KAWHIA ROWING REGATTA CLUB

Full legal name of organisation:

Kawhia Rowing Regatta Club Incorporated

**Commonly used name
-if different**

Kawhia Rowing Regatta Club

What is the legal status of you organisation?

Incorporated Society

Contact person at organisation:

Kelly Dockery

The position they hold in organisation:

Secretary

Postal address:

[REDACTED]

Physical address of organisation:

[REDACTED]

Email:

Facebook page:

<https://www.facebook.com/kawhiarowingclub/>

What are the objectives of your club/organisation?

-how do they promote local community services, activities or facilities within your community?

We have provided local sporting opportunities to the Kāwhia Community for the last 115 years. Every year we hold our annual rowing regatta day on the Kāwhia waterfront, where our club competes with Te Waitere and Oparau rowing clubs. Our three clubs also share the hosting responsibilities of our annual long row. These events include local rowers aged 7 to 75, with plenty of non-rowing club members also involved in the operation. Our sheds provide a safe place for our community to gather together, exercise and build skills such as teamwork/leadership. No one who is willing to positively add to our club is ever turned away.

How long has your club/organisation been active within the Ōtorohanga district?

115 years.

Where are any facilities used by your organisation located?

166 Omimiti Street

Are they on private property?

Yes

What is the activity/services period of your organisation?

-Example - all year or seasonal March to October

All year. Adult crews continue to row fortnightly throughout the winter months, the training period for the wider club is over the spring/summer months.

How many members in your organisation?

-including volunteers?

100

Do you charge a membership fee?

Yes

How much is your membership?

\$2 for children, \$5 for adults. This membership fee is not strictly enforced, as we have a lot of members who cannot afford this cost over the Christmas/New Year period.

In twenty words or less what will the funds actually buy or pay for?

These funds will cover the outstanding amount needed to fund this years road closure quote (Traffic Safe NZ). We have already be granted partial funding from the Kāwhia Community Board for this purchase. This remaining amount includes the two required newspaper ads for road closure.

In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for

-remember to cover what, where, who, why, how

Granted funding will be used to cover the outstanding cost associated with the Traffic Management Plan and the manning/execution of the road closure for our 115th annual New Years Rowing Regatta. This event will be held on January 1st, 2025 on Omimiti Street, Kawhia and will be hosted by the Kawhia Rowing Regatta Club. As well as rowing events, there will also be a small market for local vendors and a couple of local food stalls. Te Waitere and Oparau Rowing Clubs will also be competing at the the event. Crowd numbers are expected to be between one and two thousand throughout the day, approximately 200 rowers will compete in the event and 7 historic whaleboats will be on the water.

Which option will your proposed project do most?

It helps us cover our business as usual work

What is the total amount of the project/ activity?

We have been quoted \$2,428.00

What are the biggest current challenges you face as an organisation?

-tick all that apply

Other (please specify) - Legal requirements such as road closures/event applications and the cost/application time that is associated with them.

Consistent funding

What is the amount of funding assistance that you are applying to this Community Fund for?

-please write without GST included.

Remember you can apply up to a maximum of \$5,000.

\$469.00



How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

Road closures allow our regattas to go ahead. These regattas are the focus events for our club and the ticket which draws in our membership. Rowing contributes to the Kāwhia community by providing sporting/exercise opportunities, builds teamwork/leadership skills, provides a safe place for people (especially children) to spend their mornings and helps to bring our community together. The regatta day itself helps to draw visitors into the area, injects money into the local economy and helps to make our community a more vibrant place to live.

Please note ; We have current public liability insurance for staging this event.

Choose three of following community outcomes that you think your project best aligns to:

Connected, Enduring , Proud

What is the exact name on your organisation's bank account?
- double check it is current and correct, as any funds will be paid here

[REDACTED]

What is the full account number of this bank account?
-please double check the numbers.

[REDACTED]

Is your organisation GST Registered?

No

What is the chief source of your income?
(i.e., membership subs, fundraising, entry fees, sponsorship):

Fundraising

Attach a copy of your latest complete

-ANNUAL ACCOUNTS or FINANCIAL STATEMENTS,

-and a CURRENT BANK STATEMENT

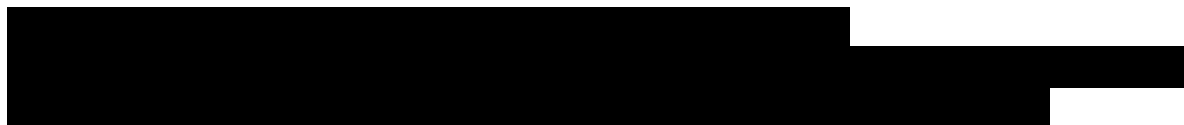
-Please indicate if any funds are tagged for a specific purpose, eg; lease costs

[REDACTED]

[REDACTED]

[REDACTED]

Attach any quotes obtained for your proposal:



Please list here ALL financial assistance your organisation has received over the last three years.

-Include any assistance from council and other funders who support your work. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

2024: Kawhia Community Board: \$1,959.00 Road Closure 2023: Waipa Networks: \$5,000 Advertising (programme booklets, signs/posters) and ongoing boat maintenance costs. 2023, 2022 & 2021: Pub Charity: Uniforms and Medals (approx. \$4,500 per year) 2023: ODC: \$3,500 grant for road closure 2023: Kawhia Kai Festival \$500 for ongoing costs

Are you applying under an umbrella organisation?

No

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Name of person completing form:

Kelly Dockery

Position in Organisation:

Secretary (voluntary)

Daytime Contact Number:

██████████

Alternative contact person:

Sandra Drummond

Position in Organisation:

Treasurer

Daytime Contact Number:

██████████

Kawhia Rowing Regatta Club 24-25 Season Budget:

Item:	Cost	Funding Source(s)	Funding Approved	Funding Applied	Funding Outstanding:
Outstanding Expenses:	Road Closure	\$2,428.00	Kawhia Community Board	\$1,959.00	
			Otorohanga District Council		\$469.00
	Medals and Trophy Engraving	\$672.20	Pub Charity		\$672.20
	Uniforms	\$4,484.41	Pub Charity		\$4,484.41
Income:	Membership Subs	\$200	Rowers		
	Donations (Gate Entry/Private)	\$8,900	Public		
	Sausage Sizzle	\$500	Public		
Expenses Covered:	24-25 ODC Rates	\$2,868.00	Savings		
	Electricity 24-25	\$1,129	Savings		
	Insurance (Public Liability & Property)	\$1,213.00	Savings		
	Accounting Costs	\$200.00	Savings		
	Rowing Break-up	\$1,000.00	Savings		
	Septic Tank Emptying	\$644.00	Savings		
	Boat Maintenance	\$1,000.00	Savings		



Estimated cost of Traffic Management Services for Private

Date of Estimate: 01 July 2024 Valid for 30 days

Project Name: Kawhia Rowing Regatta Club Inc - 136 Jervois St, Kawhia

Traffic Management Planning : 1 hour(s)

Description: The event is our 115th annual whaleboat racing regatta. There will be some small local stalls/food trucks, but the primary purpose is for a sporting event.

Address: 136 Jervois St, Kawhia

Notes: End of Road Closure Design

Tier Rate	Description	Type	Road Level	Rate	Quantity	Total
1.17	Site Specific TMP - minimum charge up to 3 hours	Per TMP	Level 1	\$375.00	1	\$375.00
1.19	Submission of TMP to Road Controlling Authority (RCA)	Per Hour	Level 1	\$130.00	1	\$130.00
					Total	\$505.00

NB: Some RCA's charge additional fees for CAR applications, Cable Locates, use of restricted parking, etc. These will be on-charged to you once we receive their bill. For exact costings please contact your local RCA.

Temporary Traffic Management : 12 hour(s) a day for 1 day(s)

Description: The event is our 115th annual whaleboat racing regatta. There will be some small local stalls/food trucks, but the primary purpose is for a sporting event.

Address: 136 Jervois St, Kawhia

Notes: End of Road Closure

Tier Rate	Description	Type	Road Level	Rate	Quantity	Total
1.01	TTM Truck and STMS	Hourly	Level 1	\$110.30	12	\$1,323.60
1.02	TTM Worker/TMO	Hourly	Level 1	\$49.95	12	\$599.40
					Total	\$1,923.00

GRAND TOTAL ESTIMATE

\$2,428.00

- The above options are inclusive of all signs, supplements, stands, bases, cones, stand-bags, RTs, Stop-Go paddles, No-Parking cones, permanent sign covers, cone arrows, telescopic pedestrian guides and curb ramps, but do not include VMS boards, fencing, barriers, plating or light towers.
- Equipment stolen or damaged on site may be charged at cost plus 10% to you.
- Public holiday, weekend & night rates will be charged where applicable.
- Whilst every attempt is made to reserve parking occasionally this does not happen, and a tow-truck will be required to move the vehicle(s) to the nearest available parking space(s). Any expenses related to this will be on charged to you.



Terms and Conditions

1. Fees and Charges

- 1.1. All Traffic Safe NZ fees and charges are exclusive of GST unless otherwise stated.
- 1.2. All amounts payable by the Client shall be paid on the 20th day following the date of the invoice. Late payment of an invoice is considered in default.
- 1.3. Invoices that are 14 days in default will be referred to a Debt Collection Agency.
- 1.4. The Client is responsible for the payment of any debt collection fees incurred in the recovery of the debt by the Debt Collection Agency.

2. Additional Charges

- 2.1. Traffic Safe NZ quotes do not include any additional fees charged by authorities such as Councils or the Regional Controlling Authority unless otherwise stated. These fees will either be directly charged to the Client by the authority or on charged separately by Traffic Safe NZ to the Client.
- 2.2. Traffic Safe NZ is not liable for any additional charges that are incurred by the Client.

3. Service Cancellation Fees

- 3.1. Traffic Safe NZ reserves the right to charge a service cancellation fee if the Client cancels a scheduled job where Traffic Safe NZ trucks are scheduled to be deployed.
- 3.2. The following cancellation fees will apply:

Cancellation once Truck has already been dispatched.	Full Minimum Charge Applies
Cancellation within 30 minutes prior to the Truck being dispatched.	Half Minimum Charge Applies

4. Damaged / Stolen Equipment

- 4.1. The Client is responsible for the loss or damage of any Traffic Safe NZ equipment at the client's worksite.
- 4.2. Traffic Safe NZ reserves the right to recover the cost of any loss or damaged equipment from the Client. The Client will be charged the cost of repair or replacement plus 10%.

5. Training Course Fees and Cancellations

- 5.1. Payment for all Traffic Safe NZ courses must be made at the time training is booked and confirmed by the Client and must be made prior to the training course commencement.
- 5.2. Traffic Safe NZ reserves the right to cancel and re-schedule courses if there are insufficient numbers attending a course or if the trainer is unavailable or on sick leave. Traffic Safe NZ will endeavour to give as much notice as possible if there are any changes to the course scheduling. Traffic Safe NZ will refund the Client in full for any course fees paid if you are unable to attend any other course.
- 5.3. In the event of Traffic Safe NZ cancelling the course, the Client agrees that Traffic Safe NZ is not liable for any other costs incurred by you in relation to the cancelled course.
- 5.4. Traffic Safe NZ reserves the right to charge a cancellation fee to any participant who does not attend or cancels a course that has been confirmed.
- 5.5. In the event that participants are unable to attend a course they are booked on, the Client must inform Traffic Safe NZ as soon as possible.
- 5.6. Refunds for courses as a result of cancellation or non-attendance are outlined in the table below:

Non Attendance	No Refund
Cancellation within 24 hours of course commencing	No Refund
Cancellation within 1-7 days of course commencing	50% Refund
Cancellation within 7-30 days of course commencing	100% Refund

6. Confidentiality

- 6.1. Traffic Safe NZ will keep all information supplied by the Client confidential and only use it for the purpose it was made available. Traffic Safe NZ will not disclose any supplied information to third parties without the Clients prior written approval. Information will cease to be confidential information when the information is publically available through no unauthorized act of Traffic Safe NZ.

7. Employees

- 7.1. To discourage poaching of our employees, should the Client employ a Traffic Safe NZ worker within a period of six months from the last engagement of that Traffic Safe NZ worker on the Client's job the Client shall be liable to pay the Supplier a penalty fee equal to 400 hours hire of the worker.



Statement of Accounts

Your accounts at a glance as at 31 July 2024

0603

KAWHIA ROWING REGATTA CLUB INCORPORATED

[REDACTED]

KAWHIA 3843

Today's statements

Account type	Account number	Balance
Select	[REDACTED]	9,965.02

Upcoming automatic payments

Account number	Payee	Frequency	Payment date	Payment amount
[REDACTED]	[REDACTED]	MONTHLY	01 Aug 24	20.00

Select

Account name	[REDACTED]
Account number	[REDACTED]
Statement number	00172
Statement period	01 Jul 2024 - 31 Jul 2024

Date	Transaction type and details	Withdrawals	Deposits	Balance
01 Jul	Opening balance			21,991.86
11 Jul	DD MERCURY NZ LTD MERCURY [REDACTED]	50.00		21,941.86
26 Jul	DD [REDACTED] Moved to Savings Account	12,000.00		9,941.86
31 Jul	GROSS CREDIT INTEREST PAID		25.88	9,967.74
31 Jul	WITHHOLDING TAX PAID	2.72		9,965.02
Totals at end of page		\$12,052.72	\$25.88	\$9,965.02
Totals at end of period		\$12,052.72	\$25.88	\$9,965.02

Your available credit is \$9,965.02 as at the closing date of this statement.

AP Automatic Payment BP Bill Payment DC Direct Credit ED Electronic Dishonour FX Foreign Exchange IP International EFTPOS Transaction IF International Payment
 AT Automatic Teller Machine CQ Cheque/Withdrawal DD Direct Debit EP EFTPOS Transaction IA International Money Machine VT Visa Transaction

Payment dates displayed on bank statements are business day dates only (even if a payment was made or received on a non-business day prior). To find out the date a payment was made or received, you can check your transaction details online, or contact us.



Statement of Accounts

Your accounts at a glance as at 31 July 2024

0603
KAWHIA ROWING REGATTA CLUB INCORPORATED
KAWHIA 3843

Today's statements

Account type	Account number	Balance
Select		9,965.02

Upcoming automatic payments

Account number	Payee	Frequency	Payment date	Payment amount
		MONTHLY	01 Aug 24	20.00

Select

Account name
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Statement number 00172
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Totals at end of page		\$12,052.72	\$25.88	\$9,965.02
Totals at end of period		\$12,052.72	\$25.88	\$9,965.02

Your available credit is \$9,965.02 as at the closing date of this statement.

AP Automatic Payment BP Bill Payment DC Direct Credit ED Electronic Dishonour FX Foreign Exchange IP International EFTPOS Transaction IF International Payment
AT Automatic Teller Machine CQ Cheque/Withdrawal DD Direct Debit EP EFTPOS Transaction IA International Money Machine VT Visa Transaction

Payment dates displayed on bank statements are business day dates only (even if a payment was made or received on a non-business day prior). To find out the date a payment was made or received, you can check your transaction details online, or contact us.

APPLICANT; KORAKONUUI SCHOOL

Q1: Full legal name of organisation:

Korakonui School

Q2: Commonly used name -if different

Korakonui School

Q3: What is the legal status of you organisation?

Other (please specify)

Q5: Contact person at organisation:

Cynthia Port

Q6: The position they hold in organisation:

BOT Member, Grants Coordinator

Q7: Postal address:

734 Wharepuhunga Rd, RD3 Te Awamutu

Q8: Physical address of organisation:

734 Wharepuhunga Rd, Korakonui, Otorohanga District

Q9: Email:

[REDACTED]

Q10: Website:

<https://www.korakonui.school.nz/>

Q11: Facebook page:

<https://www.facebook.com/profile.php?id=100057607414263>

Q12: What are the objectives of your club/organisation? -how do they promote local community services, activities or facilities within your community?

Korakonui School is a full rural Primary school (Years 1-8) situated n Korakonui on the northern borders of the Otorohanga District. It is a hub in our local community. We host many school events that the community attends - eg assemblies, sports days, Ag day, Summer Gala etc. We have a Council Recycling centre at our school, and our School Pool is available for community use over the summer.

Q13: How long has your club/organisation been active within the Ōtorohanga district?

The school was established in 1911 and has run continuously since

Q14: Where are any facilities used by your organisation located?

734 Wharepuhunga Rd, Korakonui

Q15: Are they on private property?

No

Q16: Since your facilities are not on private property can you please provide further details.

Owned by the Ministry of Education

Q17: What is the activity/services period of your organisation? -Example - all year or seasonal March to October

All year round during School Term time

Q18: How many members in your organisation? -including volunteers?

300

Q19: Do you charge a membership fee?

No

Q21: In twenty words or less what will the funds actually buy or pay for?

Purchase a composting system for the school garden.

Q22: In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for - remember to cover what, where, who, why, how

We are wanting to purchase a composting system for our school to deal with all our greenwaste and foodwaste so it doesn't end up in landfill. We already have a glass house and raised vegetable gardens that are being used. A composting system would be an amazing addition to our school. We already have just over 75% of the funds raised for the system, and we would love to get this purchased and up and running by the end of the year!

Q23: Which option will your proposed project do most?

Its a new thing that will help us in our work

Q24: What is the total amount of the project/ activity?

\$8,900

Q25: What are the biggest current challenges you face as an organisation? -tick all that apply

Consistent funding, Overwork and burn out

Q26: What is the amount of funding assistance that you are applying to this Community Fund for? -please write without GST included. Remember you can apply up to a maximum of \$5,000.

\$1,652

Q27: How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

Currently the bulk of our greenwaste and foodwaste goes to landfill. We know this is not good enough! It is financially and environmentally unsound. We have many resources at our school that could make excellent compost (eg leaf litter, foodwaste, clippings, paper etc) We have several staff members and parents who are enthusiastic gardeners. and this compost would be a welcome addition to our gardens! We also are considering selling our compost to the community as a fundraiser, or offering to our local marae if they have gardens.

Q28: Choose three of following community outcomes that you think your project best aligns to:

Thriving, Responsible, Sustainable

Q29: What is the exact name on your organisation's bank account? - double check it is current and correct, as any funds will be paid here

[REDACTED]

Q30: What is the full account number of this bank account? -please double check the numbers.

[REDACTED]

Q31: Is your organisation GST Registered?

Yes

Q32: What is your GST number:

[REDACTED]

Q33: What is the chief source of your income? (i.e., membership subs, fundraising, entry fees, sponsorship):

Ministry of Education Funding

Q34: Attach a copy of your latest complete -ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, -Please indicate if any funds are tagged for a specific purpose, eg; lease costs

2023_Audited_Annual_Report_-_Korakonui_School.pdf

Q35: Attach a copy of your latest CURRENT BANK STATEMENT -Please indicate if any funds are tagged for a specific purpose, eg; lease costs

7 - Statement 163.pdf

Q36: Attach a copy of your BUDGET for your proposal:

ODC Budget - Compost.pdf

Q37: Attach any QUOTES obtained for your proposal:

Quote QU0027.pdf

Q39: Please list here ALL financial assistance your organisation has received over the last three years. -Include any assistance from council and other funders who support your work. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

Ministry of Education funding Donations: (Stock Scheme - 2022 \$20,000; 2023 \$17,800; 2024 \$0) Fundraising: (2022-2024: \$22,000) Grants: 2022: Otorohanga Lions Club for Chromebooks \$1850; Gallagher Charitable Trust for Chromebooks \$5000; Otorohanga District Council Community Grant Fund for Chromebooks \$5000; Creative Communities for Pottery Workshop \$745; Trust Waikato for Swimming Pool refurb \$7,988; The Page Trust for Swimming pool refurb \$6655. 2023: Otorohanga Charitable Trust for Chromebooks \$5000; Otorohanga District Council Community Grant Fund for Trestle tables \$1,725; Creative Communities for Mural \$6,819; Gallagher Charitable Trust for Outdoor security lighting \$6000. 2024 Rabobank for Composting System \$5000; Otorohanga Charitable Trust for composting System \$2000

Q40: Are you applying under an umbrella organisation?

No

Q58: We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Q59: Name of person completing form:

Cynthia Port

Q60: Position in Organisation:

Grants Coordinator, BOT Member

Q61: Daytime Contact Number:

[REDACTED]

Q62: Alternative contact person:

Tom Cochrane

Q63: Position in Organisation:

Principal of Korakonui School

Q64: Daytime Contact Number:

[REDACTED]

Korakonui School – Composting System**2024****INCOME**

Inc GST

Funding request details

Otorohanga District Community Grants Fund	\$1,900.00
---	------------

OTHER INCOME*List all expected and confirmed project income*

Rabobank	\$5,000.00
Otorohanga Charitable Trust	\$2,000.00
TOTAL INCOME	\$7,000.00

EXPENDITURE**Budgeted amount***List all expected and confirmed project expenses*

Composting System	\$8,902.00
TOTAL EXPENDITURE	\$8,902.00

Operational Surplus/Deficit**\$2.00**

QUOTE

Korakonui School
734 Wharepuhunga Road
Waikeria 3873
NEW ZEALAND

Date
5 Apr 2024



The CarbonCycle Company Limited
2 Taylors Road
Morningside
Auckland 1025
NEW ZEALAND

Description	Quantity	Unit Price	Amount NZD
Standard Home Composter	4.00	1,238.25	4,953.00
Long Handled Drag Fork	1.00	169.57	169.57
Compost Thermometer	1.00	30.44	30.44
Masport Shredd	1.00	1,807.83	1,807.83
Freight	1.00	480.00	480.00
Installation/Workshop	1.00	300.00	300.00
		Subtotal	7,740.84
		TOTAL GST 15%	1,161.13
		TOTAL NZD	8,901.97

KORAKONUI SCHOOL

ANNUAL FINANCIAL STATEMENTS FOR

THE YEAR ENDED 31 DECEMBER 2023



Principal: Tom Cochrane

School Address: 734 Wharepuhunga Rd, Waikeria 3873 School Postal

Address: 734 Wharepuhunga Rd, Waikeria 3873 School Phone: 07 872

2762

School Email: office@korakonui.school.nz

Ministry Number: 1783

Accountant / Service Provider: Accounting For Schools Ltd

KORAKONUI SCHOOL

Statement of Comprehensive Revenue and Expense For the year ended 31 December 2023

	Notes	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Revenue				
Government Grants	2	1,301,786	1,224,973	1,201,355
Locally Raised Funds	3	159,190	66,020	158,637
Interest		10,147	1,000	2,181
Other Revenue		5,818	-	-
		<u>1,476,941</u>	<u>1,291,993</u>	<u>1,362,173</u>
Expenses				
Locally Raised Funds	3	100,827	28,850	88,283
Learning Resources	4	903,220	886,841	842,829
Administration	5	105,254	110,190	113,851
Interest		704	-	1,133
Property	6	249,547	255,320	258,336
Loss on Disposal of Property, Plant and Equipment		6,463	-	-
		<u>1,366,015</u>	<u>1,281,201</u>	<u>1,304,432</u>
Net Surplus / (Deficit) for the year		110,926	10,792	57,741
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u>110,926</u>	<u>10,792</u>	<u>57,741</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

KORAKONUI SCHOOL

Statement of Changes in Net Assets/Equity For the year ended 31 December 2023

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Equity at 1 January	<u>226,803</u>	<u>226,803</u>	<u>154,334</u>
Total comprehensive revenue and expense for the year	110,926	10,792	57,741
Contribution - Furniture and Equipment Grant - Te Mana Tuhono	-	-	10,206
Contribution - Furniture and Equipment Grant	7,507	-	4,522
Equity at 31 December	<u>345,236</u>	<u>237,595</u>	<u>226,803</u>
Accumulated comprehensive revenue and expense	345,236	237,595	226,803
Equity at 31 December	<u>345,236</u>	<u>237,595</u>	<u>226,803</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

KORAKONUI SCHOOL

Statement of Financial Position

As at 31 December 2023

	Notes	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Current Assets				
Cash and Cash Equivalents	7	230,700	45,645	18,646
Accounts Receivable	8	68,030	70,000	113,164
GST Receivable		-	5,000	3,268
Inventories	9	5,537	5,000	7,120
Investments	10	135,815	100,000	127,328
Transport Cluster	24	20,660	16,000	19,889
Prepayments		2,867	4,000	2,547
		<u>463,609</u>	<u>245,645</u>	<u>291,962</u>
Current Liabilities				
GST Payable		12,029	-	-
Accounts Payable	12	83,631	80,000	78,922
Borrowings	13	3,748	3,750	3,748
Revenue Received in Advance	14	2,399	1,000	-
Provision for Cyclical Maintenance	15	18,861	91,750	-
Finance Lease Liability	16	3,015	5,000	5,362
Funds held for Capital Works Projects	17	126,711	-	71,381
		<u>250,394</u>	<u>181,500</u>	<u>159,413</u>
Working Capital Surplus/(Deficit)		213,215	64,145	132,549
Non-current Assets				
Property, Plant and Equipment	11	206,890	200,000	192,603
		<u>206,890</u>	<u>200,000</u>	<u>192,603</u>
Non-current Liabilities				
Borrowings	13	6,559	6,550	10,307
Provision for Cyclical Maintenance	15	65,027	15,000	81,745
Finance Lease Liability	16	3,283	5,000	6,297
		<u>74,869</u>	<u>26,550</u>	<u>98,349</u>
Net Assets		<u><u>345,236</u></u>	<u><u>237,595</u></u>	<u><u>226,803</u></u>
Equity		<u><u>345,236</u></u>	<u><u>237,595</u></u>	<u><u>226,803</u></u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

KORAKONUI SCHOOL
Statement of Cash Flows
For the year ended 31 December 2023

		2023	2023	2022
	Note	Actual \$	Budget (Unaudited) \$	Actual \$
Cash flows from Operating Activities				
Government Grants		399,575	365,973	345,907
Locally Raised Funds		212,413	112,317	125,472
Goods and Services Tax (net)		15,298	(1,732)	(3,285)
Payments to Employees		(222,344)	(195,994)	(220,458)
Payments to Suppliers		(196,362)	(201,175)	(264,412)
Interest Paid		(704)	-	(1,133)
Interest Received		9,747	585	1,139
Net cash from / (to) the Operating Activities		217,623	79,974	(16,770)
Cash flows from Investing Activities				
Purchase of PPE (and Intangibles)		(50,039)	(7,397)	(10,253)
Purchase of Investments		(8,487)	27,328	(73,407)
Net cash from / (to) the Investing Activities		(58,526)	19,931	(83,660)
Cash flows from Financing Activities				
Furniture and Equipment Grant		7,507	-	4,522
Finance Lease Payments		(5,361)	(1,659)	(5,198)
Loans Received/ Repayment of Loans		(3,748)	(3,755)	(3,748)
Funds Administered on Behalf of Third Parties		(771)	3,889	6,648
Funds Held for Capital Works Projects		55,330	(71,381)	50,678
Net cash from / (to) Financing Activities		52,957	(72,906)	52,902
Net increase/(decrease) in cash and cash equivalents		212,054	26,999	(47,528)
Cash and cash equivalents at the beginning of the year	7	18,646	18,646	66,174
Cash and cash equivalents at the end of the year	7	230,700	45,645	18,646

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries, use of land and buildings grant and expense and other notional items have been excluded.

The above Cash Flow Statement should be read in conjunction with the accompanying notes which form part of these financial statements.

KORAKONUI SCHOOL

Notes to the Financial Statements For the year ended 31 December 2023

2. Government Grants

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited) \$	\$
Government Grants - Ministry of Education	397,176	364,973	353,724
Teachers' Salaries Grants	735,868	700,000	679,914
Use of Land and Buildings Grants	168,742	160,000	158,387
Government Grants - Other	-	-	9,330
	<u>1,301,786</u>	<u>1,224,973</u>	<u>1,201,355</u>

The school has opted in to the donations scheme for this year. Total amount received was \$18,803 (2022: \$nil).

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited) \$	\$
Revenue			
Fees for Extra Curricular Activities	35,968	-	44,546
Donations & Bequests	1,545	5,000	14,426
Fundraising & Community Grants	73,643	27,700	68,460
Other Revenue	35,276	33,320	10,354
Trading	12,758	-	20,851
	<u>159,190</u>	<u>66,020</u>	<u>158,637</u>
Expenses			
Extra Curricular Activities Costs	48,512	-	37,710
Fundraising and Community Grant Costs	21,234	-	17,221
Other Expenses	5,375	13,000	6,893
Trading	12,799	2,000	26,459
Other Locally Raised Funds Expenses	12,907	13,850	-
	<u>100,827</u>	<u>28,850</u>	<u>88,283</u>
<i>Surplus/ (Deficit) for the year Locally raised funds</i>	<u>58,363</u>	<u>37,170</u>	<u>70,354</u>

4. Learning Resources

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited) \$	\$
Curricular	31,626	40,950	26,810
Depreciation	29,289	28,000	30,069
Employee Benefits - Salaries	828,083	801,391	760,038
Information and Communication Technology	3,294	4,000	2,712
Library Resources	534	500	374
Staff Development	10,394	12,000	22,826
	<u>903,220</u>	<u>886,841</u>	<u>842,829</u>

KORAKONUI SCHOOL

Notes to the Financial Statements For the year ended 31 December 2023

5. Administration

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	4,911	6,003	5,068
Board of Trustees Fees	4,489	5,300	5,127
Board of Trustees Expenses	3,064	2,900	2,581
Communication	5,516	5,950	6,332
Consumables	4,242	3,900	3,295
Employee Benefits - Salaries	71,634	61,611	77,277
Insurance	1,357	3,476	2,850
Operating Lease	47	3,800	582
Other	6,674	13,650	7,494
Service Providers, Contractors and Consultancy	3,320	3,600	3,245
	<u>105,254</u>	<u>110,190</u>	<u>113,851</u>

6. Property

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	11,770	9,100	9,240
Consultancy and Contract Services	3,238	2,000	1,518
Cyclical Maintenance Expense	2,143	30,639	(10,005)
Employee Benefits - Salaries	21,191	31,000	29,049
Grounds	1,132	1,100	538
Heat, Light and Water	16,390	14,971	9,522
Repairs and Maintenance	24,941	6,510	60,087
Use of Land and Buildings	168,742	160,000	158,387
	<u>249,547</u>	<u>255,320</u>	<u>258,336</u>

The use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

KORAKONUI SCHOOL

Notes to the Financial Statements For the year ended 31 December 2023

7. Cash and Cash Equivalents

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
ASB Cheque 00a/c	11,288	42,607	16,623
ASB Business Saver Account	-	38	31
ASB Omni Account	4,912	3,000	1,992
Short-term Bank Deposits	214,500	-	-
Cash and cash equivalents for the Statement of Cash Flows	230,700	45,645	18,646

Of the \$230,700 Cash and Cash Equivalents, \$126,711 is held by the School on behalf of the Ministry of Education. These funds have been provided by the Ministry as part of the school's 5 Year Agreement funding for upgrades to the school's buildings. The funds are required to be spent in 2024 on Crown owned school buildings.

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

8. Accounts Receivable

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Receivables	7,392	8,500	54,797
Interest Receivable	1,485	1,500	1,085
Teacher Salaries Grant Receivable	59,153	60,000	57,282
	68,030	70,000	113,164
Receivables from Exchange Transactions	8,877	10,000	55,882
Receivables from Non-Exchange Transactions	59,153	60,000	57,282
	68,030	70,000	113,164

9. Inventories

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
School Uniforms	4,310	4,000	6,147
Stationery	1,227	1,000	973
	5,537	5,000	7,120

10. Investments

The School's investment activities are classified as follows:

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Current Asset	-	-	-
Short-term Bank Deposits	135,815	100,000	127,328

KORAKONUI SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2023

11. Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2023						
Building Improvements	111,340	8,072	-	-	(7,221)	110,191
Furniture and Equipment	52,532	18,490	(1,806)	-	(13,164)	56,052
Information Technology	12,785	25,478	(399)	-	(6,256)	31,608
Leased Assets	11,329	-	(4,258)	-	(2,071)	5,000
Library Resources	4,617	-	-	-	(577)	4,040
Balance at 31 December 2023	192,603	50,040	(6,463)	-	(29,289)	206,891

The net carrying value of equipment held under a finance lease is \$5,000 (2022: \$11,329).

Restrictions

With the exception of the contractual restrictions related to the above noted finance leases, there are no restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

	2023 Cost or Valuation \$	2023 Accumulated Depreciation \$	2023 Net Book Value \$	2022 Cost or Valuation \$	2022 Accumulated Depreciation \$	2022 Net Book Value \$
Building Improvements	209,141	(98,950)	110,191	203,071	(91,731)	111,340
Furniture and Equipment	202,327	(146,275)	56,052	200,009	(147,477)	52,532
Information Technology	49,536	(17,928)	31,608	44,973	(32,188)	12,785
Leased Assets	9,190	(4,190)	5,000	51,834	(40,505)	11,329
Library Resources	58,675	(54,635)	4,040	58,675	(54,058)	4,617
Balance at 31 December	528,869	(321,978)	206,891	558,562	(365,959)	192,603

12. Accounts Payable

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Creditors	6,124	6,800	6,580
Accruals	5,220	5,200	5,068
Employee Entitlements - Salaries	69,304	65,000	63,850
Employee Entitlements - Leave Accrual	2,981	3,000	3,424
	83,629	80,000	78,922
Payables for Exchange Transactions	83,629	80,000	78,922
	83,629	80,000	78,922

The carrying value of payables approximates their fair value.

KORAKONUI SCHOOL

Notes to the Financial Statements For the year ended 31 December 2023

13. Borrowings

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Loans due in one year	3,748	3,750	3,748
Due beyond one year	6,559	6,550	10,307
	<u>10,307</u>	<u>10,300</u>	<u>14,055</u>

The School has borrowings at 31 December 2023 of \$10,307. This loan is from the Energy Efficiency & Conservation Authority for the purpose of Energy Saving Schools Programme. The loan is interest free with quarterly repayments of \$937.

14. Revenue Received in Advance

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Grants in Advance - Ministry of Education	2,399	1,000	-
	<u>2,399</u>	<u>1,000</u>	<u>-</u>

15. Provision for Cyclical Maintenance

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Provision at the Start of the Year	81,745	81,745	91,750
Increase/ (decrease) to the Provision During the Year	17,860	30,639	(10,005)
Other Adjustments	(15,717)	-	-
Use of the Provision During the Year	-	(5,634)	-
Provision at the End of the Year	<u>83,888</u>	<u>106,750</u>	<u>81,745</u>
Cyclical Maintenance - Current	18,861	91,750	-
Cyclical Maintenance - Non Current	65,027	15,000	81,745
	<u>83,888</u>	<u>106,750</u>	<u>81,745</u>

The schools cyclical maintenance schedule details annual painting to be undertaken, the costs associated to this annual work will vary dependent on the requirements during the year. This plan is based on the schools 10 Year Property plan.

KORAKONUI SCHOOL

Notes to the Financial Statements For the year ended 31 December 2023

16. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
No Later than One Year	3,327	5,000	6,066
Later than One Year and no Later than Five Years	3,495	5,000	6,821
Future Finance Charges	(524)	-	(1,228)
	<u>6,298</u>	<u>10,000</u>	<u>11,659</u>
Represented by			
Finance lease liability - Current	3,015	5,000	5,362
Finance lease liability - Non Current	3,283	5,000	6,297
	<u>6,298</u>	<u>10,000</u>	<u>11,659</u>

17. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works project is included under cash and cash equivalents in note 7.

2023		Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution \$	Closing Balances \$
ILE Upgrade to Blocks B, C & E	209412	71,381	-	-	-	71,381
Heating	240084	-	5,013	(1,798)	-	3,215
LSC Space & Toilet Refurb	236607	-	250,000	(201,278)	-	48,722
Blk A & B Classroom Refurb	242372	-	33,300	(32,524)	-	776
Roofing Project	242363	-	17,988	(15,371)	-	2,617
Totals		<u>71,381</u>	<u>306,301</u>	<u>(250,971)</u>	<u>-</u>	<u>126,711</u>

Represented by:

Funds Held on Behalf of the Ministry of Education	126,711
Funds Due from the Ministry of Education	-
	<u>126,711</u>

2022		Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution \$	Closing Balances \$
ILE Upgrade to Blocks B, C & E	209412	20,703	139,923	(89,245)	-	71,381
Totals		<u>20,703</u>	<u>139,923</u>	<u>(89,245)</u>	<u>-</u>	<u>71,381</u>

Represented by:

Funds Held on Behalf of the Ministry of Education	71,381
Funds Due from the Ministry of Education	-
	<u>71,381</u>

KORAKONUI SCHOOL

Notes to the Financial Statements For the year ended 31 December 2023

18. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

19. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2023 Actual \$	2022 Actual \$
<i>Board Members</i> Remuneration	3,189	3,255
<i>Leadership Team</i> Remuneration	248,702	226,982
Full-time equivalent members	2.00	2.00
Total key management personnel remuneration	<u>251,891</u>	<u>230,237</u>

There are six members of the Board excluding the Principal. The Board had held eight full meetings of the Board in the year. As well as these regular meetings, including preparation time, the Presiding Member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2023 Actual \$000	2022 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	130 - 140	120 - 130
Benefits and Other Emoluments	3 - 4	3 - 4
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2023 FTE Number	2022 FTE
100 - 110	1	-
	<u>1</u>	<u>-</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

KORAKONUI SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2023

20. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2023 Actual \$0	2022 Actual \$0
Total Number of People	-	-

21. Contingencies

There are no contingent liabilities and no contingent assets (except as noted below) as at 31 December 2023 (Contingent liabilities and assets at 31 December 2022: Holidays Act Compliance).

Teacher Aide & Support Staff Settlement Wash Up

In 2023 the Ministry of Education provided additional funding for both the support staff in School's Collective Agreement (CA) Settlement and the Teacher Aide Pay Equity Settlement. The School is yet to receive a final wash up that adjusts the estimated quarterly instalments for the actual teacher aides employed in 2023. The Ministry is in the process of determining the amount of the final wash up payment for the year ended 31 December 2023. Even though the payment is confirmed, the amount to be received is not known with a high level of certainty. The School has therefore not recognised the expected receipt (asset) and income in its financial statements. The payment is expected to be received in July 2024.

Holidays Act Compliance – Schools Payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider, Education Payroll Limited.

The Ministry continues to review the Schools Sector Payroll to ensure compliance with the Holidays Act 2003. An initial remediation payment has been made to some current school employees. The Ministry is continuing to perform detailed analysis to finalise calculations and the potential impacts of specific individuals, as such, this is expected to resolve the liability for school boards.

22. Commitments

(a) Capital Commitments

At 31 December 2023, the Board had capital commitments of \$565,713 (2022: \$286,343) as a result of entering the following contracts:

(b) Operating Commitments

As at 31 December 2023 the Board has not entered into any contracts for operating commitments.
(Operating commitments at 31 December 2022: nil)

KORAKONUI SCHOOL

Notes to the Financial Statements For the year ended 31 December 2023

23. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Financial assets measured at amortised cost			
Cash and Cash Equivalents	230,700	45,645	18,646
Receivables	68,030	70,000	113,164
Investments - Term Deposits	135,815	100,000	127,328
Transport Cluster	20,660	100,000	19,889
Total Financial Assets Measured at Amortised Cost	455,205	315,645	279,027
Financial liabilities measured at amortised cost			
Payables	83,629	80,000	78,922
Borrowings - Loans	10,307	10,300	14,055
Finance Leases	6,298	10,000	11,659
Total Financial Liabilities Measured at Amortised Cost	100,234	100,300	104,636

24. Te Awamutu College Bus Network

Korakonui School is a member of the Te Awamutu College Bus Network along with a number of other schools. The School has a 5.5% share in the activities of the Bus Network.

Funds held in the Bus Network are as follows:

Opening Funds held in Bus Network	19,889	16,530	16,331
Share of net income/(loss) from Bus Network	771	(530)	3,558
	20,660	16,000	19,889

25. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

26. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

INDEPENDENT AUDITOR'S REPORT

TO THE READERS OF *KORAKONU* SCHOOL'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

The Auditor-General is the auditor of *Korakonui School* (the School). The Auditor-General has appointed me, Tracey Herbert, using the staff and resources of Finnz Audit Limited, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 4 to 21, that comprise the *statement of financial position* as at 31 December 2023, the *statement of comprehensive revenue and expense*, *statement of changes in net assets/equity and statement of cash flows* for the year ended on that date, and *the notes to the financial statements that include accounting policies and other explanatory information*.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2023; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector – Public Benefit Entity (PBE) Standards, Reduced Disclosure Regime.

Our audit was completed on 10 June 2024. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board for the financial statements

The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand.

The Board is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities arise from section 134 of the Education and Training Act 2020.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the school payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arises from the Public Audit Act 2001.

Other information

The Board is responsible for the other information. The other information comprises the Members of the Board, Kiwisport Note, Statement of Compliance with Employment Policy, Statement of Variance including the Evaluation of the School's Student Progress and Achievement and the Report on how the School has Given Effect to Te Tiriti o Waitangi but does not include the financial statements, and our auditor's report thereon.

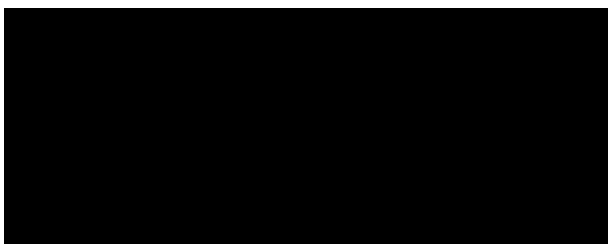
Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 *International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand) (PES 1)* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with, or interests in, the School.



Tracey Herbert
Finnz Audit Limited
On behalf of the Auditor-General
Te Awamutu, New Zealand

KORAKONUI SCHOOL

Members of the Board

For the year ended 31 December 2023

Name	Position	How position on Board gained	Occupation	Term expired / expires
Jude Stacey	Presiding Member	Elected August 2021	Farmer	Dec 2023
Thomas Cochrane	Principal	Appointed	Principal	
Stephanie Brown	Parent Rep	Elected December 2020	Director	Dec 2023
Cynthia Port	Parent Rep	Elected September 2022	Farmer	Sept 2025
Gerard Dorssers	Parent Rep	Elected September 2022	Engineering	Sept 2025
Lisa Leather	Staff Rep	Elected September 2022	Teacher	Sept 2025
Kate MacDonald	Parent Rep	Elected September 2022	Teacher	Sept 2025

KORAKONUI SCHOOL

Kiwisport Funding

For the year ended 31 December 2023

Kiwisport is a Government funding initiative to support student participation in organised sport.

In 2023, the school received total Kiwisport funding of \$1,890 (2022: \$2,039).

The funding was spent on activities that will develop students' skills in a range of sporting codes.

Statement of Compliance with Employment Policy

For the year ended 31 December 2023 the Korakonui School Board:

- Has developed and implemented personnel policies, within policy and procedural frameworks to ensure the fair and proper treatment of employees in all aspects of their employment
- Has reviewed its compliance against both its personnel policy and procedures and can report that it meets all requirements and identified best practice.
- Is a good employer and complies with the conditions contained in the employment contract of all staff employed by the Board.
- Ensures all employees and applicants for employment are treated according to their skills, qualifications and abilities, without bias or discrimination.
- Meets all Equal Employment Opportunities requirements.



Kōrakonui School

Statement of Variance

2023

Strategic Goals

Strategic Goal 1

- Nurture authentic partnerships with the community

To achieve this we will;

- A) Develop community relationships that provide benefit for all
- B) Strengthen our connection with the local iwi
- C) Infuse our local curriculum with community narratives
- D) Provide learning opportunities that reflect our community

Strategic Goal 2

- Ākonga experiencing high levels of life satisfaction

To achieve this we will;

- A) Deliver a broad curriculum that is underpinned by choice and opportunity
- B) Provide quality physical, academic, and cultural experiences
- C) Be culturally responsive
- D) Deliver a programme that grows well-rounded, thriving individuals

Strategic Goal 3

- Foster a love of learning and excellence

To achieve this we will;

- A) Strive for excellence in literacy and numeracy
- B) Deliver a local curriculum that is equitable and allows all to experience success
- C) Draw on a variety of assessment practices
- D) Provide learning environments that are inviting and inclusive

Analysis of Variance

Annual Plan Priorities 2023

The work to achieve our three priorities for 2023 is intertwined, the work to develop a common approach to learning design and delivering authentic learning experiences that are centred around local contexts, naturally lead to many opportunities to amplifying partnerships for example.

Priority 1

To amplify partnerships with whānau and the wider community

To support all three priorities of our 2023 Annual Plan, we began the year with the staff engaged in two successful days of professional development (PD). The first day involved all staff and was led by facilitators from the Te Awamutu Museum. We visited Rangiaowhia and Orakau for PD, listening to and learning about the history for the area and the events that occurred during the landwars. The second day included sessions with Carolyn Stuart (our facilitator for local curriculum) and our student leaders, to unpack the learning from the previous day and create learning resources.

Priority 2

To develop a common approach to learning design

Throughout the 2023 school year, progress was made in connecting with the local iwi, particularly with representatives from the Whakamarama Marae. Whakarongotai Hohepa played a crucial role as a liaison between the marae and the school, attending meetings and committing to ongoing support. Plans were discussed for future collaboration, including a combined Matariki event and learning more about the local maunga, Puketoki. A reciprocal relationship between the marae and the school emerged, with mutual sharing of resources and involvement in professional development. Despite the challenges of losing key staff, the school continued to utilise the Te Ao Māori Bottom Lines document for staff induction and development. A key component of this being an ongoing focus on increasing te reo Māori use in classrooms and and stronger Te Ao Māori perspective via tikanga approaches such as daily use of pepeha, karakia and waiata. The involvement in the MAC (Māori Achievement Collaborative) has been beneficial, with support from Anaru Morgan facilitating staff stocktakes and developing resources to support teachers to incorporate more te reo Māori and tikanga into classrooms. His support has also been highly valued in working with our student leaders to follow a tikanga based approach to leading school events such assemblies and authentically incorporating more te reo Māori into these events.

Priority 3

To deliver authentic learning experiences centred around local contexts

Analysis of Variance - continued

Priority 1

To amplify partnerships with whānau and the wider community

Throughout the year, the school prioritised strengthening partnerships with whānau and the wider community. Efforts were made to engage with whānau, listen to their aspirations, and gather feedback. Communication was enhanced through changes in the school newsletter platform and active use of the school's Facebook page, resulting in increased readership and engagement. Authentic opportunities for whānau involvement were created, leading to high attendance at various school events and positive feedback from the wider community. This focus on relationships and community involvement has fostered a positive school culture and reputation, leading to rapid growth in school enrollment and improved attendance. Former students remained engaged with the school, contributing to various events and activities throughout the year.

Priority 2

To develop a common approach to learning design

The school focused on bringing consistency to learning approaches and curriculum implementation. This included creating "poutama" for four out of five learning signposts to guide teaching and reporting. Efforts were made to document bottom lines for writing, although this proved to be a larger project than anticipated. The school maintained a focus on achieving excellence in literacy and numeracy through various support programmes, including successful writing workshops and moderation. The curriculum was broadened with the addition of ukulele lessons and expanded EOTC (Education Outside the Classroom) opportunities, including partnerships with organisations like Riding for the Disabled and Sailability Waikato. Additionally, the school implemented various programmes such as Athletics and Word Chain across the school to enhance consistency.

Priority 3

To deliver authentic learning experiences centred around local contexts

Evidence

Priority 1

To amplify partnerships with whānau and the wider community

The success of Kōrakonui School's Annual Plan for 2023 is evident in various documentation highlighting positive trends in student achievement and attendance. The school's culture has notably improved, garnering overwhelming positive feedback from both whānau and the wider community. This positive change has resulted in a steady increase in school enrollment, with returning families and new entrants choosing Kōrakonui School.

Priority 2

To develop a common approach to learning design

High levels of engagement from whānau in school events and activities reflect the positive atmosphere. The progress in the creation of resources such as the poutama for learning signposts and the Writing Bottom Lines documents further supports ongoing growth and development. Notable achievements in 2023 include significant improvements in student achievement in mathematics and reading, as well as more equitable levels of achievement across gender and ethnicity. Additionally, a high percentage of at-risk students showed significant progress with many making accelerated improvements.

Priority 3

To deliver authentic learning experiences centred around local contexts

Reasons for any differences (variances) between the target and the outcomes

Priority 1

To amplify partnerships with whānau and the wider community

The variance between our targets and outcomes can be attributed to several factors. Firstly, the planned professional learning and development (PLD) engaging with local iwi regarding the Puketoki maunga, a significant local area, did not occur due to a lack of availability for key stakeholders. Additionally, the illness of key staff, the resignation of our Te Ao Māori lead teacher, and staffing shortages in terms 3 and 4 hindered progress and implementation of changes, making it difficult to gain and maintain momentum. Furthermore, the failure to create poutama for all five learning signposts, along with the need to review existing poutama due to new staff, contributed to the variance.

Priority 2

To develop a common approach to learning design

The prioritisation of the curriculum refresh over other plans and uncertainty in future planning also affected momentum. Overall, the lack of staffing and momentum posed challenges to building capacity and consistency, leading to less successful outcomes than anticipated in some areas of our 2023 Annual Plan priorities. Aside from these challenges, 2023 was a successful year, where a lot of progress was made on working towards the school's strategic goals and the school is well placed to successfully progress further with these in 2024.

Priority 3

To deliver authentic learning experiences centred around local contexts

Planning for next year - where to next?

Priority 1

To amplify partnerships with whānau and the wider community

In our school planning for 2024, we aim to prioritise strengthening partnerships with our local iwi, particularly through increased engagement with the Whakamarama Marae. Building an authentic connection with the marae is crucial for developing our local curriculum and ensuring our cultural narrative is woven throughout school and community activities. We plan to provide resources, support, and access to facilities to facilitate learning experiences at the marae, with the ultimate goal of jointly running events that deepen our cultural identity and enrich our curriculum.

Priority 2

To develop a common approach to learning design

Our overarching goals for 2024 include cultivating a positive behavior and learning culture (supported by the implementation of the PB4L programme) and enhancing teaching and learning practices. To achieve these goals, we will foster authentic relationships between whānau and teachers, promote community involvement in all aspects of school life, and integrate local contexts, te reo, and tikanga into our curriculum delivery.

Priority 3

To deliver authentic learning experiences centred around local contexts

Our tactics for achieving these goals involve utilising existing relationships with the marae and wider community, strengthen partnerships, and re-establishing Kapa Haka in the school. Additionally, we will leverage new expertise brought by Matua Fraser and continue to utilise successful strategies such as attendance monitoring and the at-risk register.

Through collaborative efforts with Ministry of Education facilitators, strengthened relationships with whānau and the wider community, and a focus on reviewing and enhancing our curriculum, we aim to create a positive, inclusive, and high-achieving learning environment at Kōrakonui School in 2024.

How we have given effect to Te Tiriti o Waitangi?

Te Tiriti o Waitangi is one of Aotearoa New Zealand's founding documents and represents the binding contract between Māori and the Crown. Kōrakonui School recognises our role and responsibility to honour and give effect to te Tiriti o Waitangi.

Kōrakonui School is actively working to honor and give effect to te Tiriti o Waitangi, the Treaty of Waitangi, in several ways:

- Reflecting Māori Culture in Curriculum and Policies: The school ensures that its plans, policies, and local curriculum reflect local tikanga Māori, mātauranga Māori, and te ao Māori. This is achieved through initiatives such as whānau hui (family meetings), collaboration with the local Māori community, and visits to culturally significant sites.
- Providing Instruction in Te Reo Māori and Tikanga Māori: Kōrakonui School takes steps to make instruction available in te reo Māori and tikanga Māori, including professional development opportunities for teachers and hiring staff with the necessary skills.
- Equity for Māori Students: The school aims to achieve equitable outcomes for Māori students, as evidenced by references in curriculum reports.
- Cultural Awareness and Appreciation: Opportunities are provided for all learners to appreciate the importance of te Tiriti o Waitangi and te reo Māori. This includes studying Waitangi Day and implementing Te Reo Māori, waiata (songs), learning and using pepeha, and karakia (prayers) into daily practices.
- The school operates based on the principles of partnership, protection, and participation, aligning with the three articles of te Tiriti o Waitangi. This involves working to actively involve the local Māori community in decision-making processes and seeking their guidance to support the educational success of Māori students.

Through these efforts, Kōrakonui School demonstrates its commitment to honoring te Tiriti o Waitangi and supporting the cultural identity and educational success of its students.

APPLICANT: LYCEUM CLUB

Full legal name of organisation:

Otorohanga Lyceum Club Incorporated

Commonly used name

-if different

Lyceum

What is the legal status of you organisation?

Incorporated Society

Contact person at organisation:

Chris Tappenden

The position they hold in organisation:

Committee member

Postal address:

[REDACTED]

Physical address of organisation:

33 Turongo St, Otorohanga

Email:

[REDACTED]

Website:

N/A

Facebook page:

N/A

What are the objectives of your club/organisation?

-how do they promote local community services, activities or facilities within your community?

The objective of the Lyceum club is to provide an opportunity for women to meet in a safe physical and welcoming environment. The club acknowledges the importance of social interaction to the wellbeing of the retired and elderly women who attend. Senior women are given the opportunity to gather for further education, friendship, camaraderie and activities.

How long has your club/organisation been active within the Ōtorohanga district?

47years

Where are any facilities used by your organisation located?

33 Turongo St, Otorohanga

Are they on private property?

Yes

What is the activity/services period of your organisation?

-Example - all year or seasonal March to October

All year

How many members in your organisation?

-including volunteers?

Do you charge a membership fee?

Yes

How much is your membership?

\$80

In twenty words or less what will the funds actually buy or pay for?

If our application is successful it will enable us to pay our annual land lease fee allowing us to use our funds for increased maintenance costs and membership activities. Lyceum club will then continue to provide a welcoming and supportive place for our senior and retired women to meet.

In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for

-remember to cover what, where, who, why, how

The Lyceum club building and property are well maintained but sited on leasehold land. If our application is successful the funds will be used to pay the Maori land lease of \$4300. The lease fee has remained the same for the last 7 years but this year is the beginning of a new 7 year cycle and we are expecting a significant increase in the lease fee.

Which option will your proposed project do most?

It helps us cover our business as usual work

What is the total amount of the project/ activity?

\$4300

What are the biggest current challenges you face as an organisation?

-tick all that apply

Consistent funding

Lack of membership or aging membership

Other (please specify) - * Retention of membership * Providing activities which suit an ageing population, in order to retain membership.

What is the amount of funding assistance that you are applying to this Community Fund for?

-please write without GST included.

Remember you can apply up to a maximum of \$5,000.

\$4300

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

Lyceum provides Otorohanga township with a much needed club where older women, especially those living alone can feel welcome while enjoying the company of others. The healthy mental challenge of the Mah jong circle, time spent sharing ideas in the Garden circle or simply enjoying each others company in the different social circles, Lyceum provides the ideal venue and often fills the void left by loneliness, isolation and sometimes a lack of mobility. Ramps and wheelchair access provide ease of entry to the clubrooms so those experiencing a lack of mobility can be included and feel welcome. The subs are kept low to make it inclusive for any person to be part of the club.

Choose three of following community outcomes that you think your project best aligns to:

Supportive

Connected

Engaged

What is the exact name on your organisation's bank account?

- double check it is current and correct, as any funds will be paid here

[REDACTED]

What is the full account number of this bank account?

-please double check the numbers.

[REDACTED]

Is your organisation GST Registered?

No

What is the chief source of your income?

(i.e., membership subs, fundraising, entry fees, sponsorship):

Subscriptions and in house Lyceum circle activities

Attach a copy of your latest complete

-ANNUAL ACCOUNTS or FINANCIAL STATEMENTS,

-Please indicate if any funds are tagged for a specific purpose, eg; lease costs

[REDACTED]

Attach a copy of your latest CURRENT BANK STATEMENT

-Please indicate if any funds are tagged for a specific purpose, eg; lease costs

[REDACTED]

Attach a copy of your BUDGET for your proposal:

[Redacted]

Attach any QUOTES obtained for your proposal:

[Redacted]

Attach ANY OTHER documents to support your proposal:

[Redacted]

Please list here ALL financial assistance your organisation has received over the last three years.

-Include any assistance from council and other funders who support your work. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

2022 COGS - Covid related loss of income \$1500 2022 Charitable Trust - Toilets upgrade \$4494 2022 Oto Community Grant - Ramps, handrails \$4143 2023 Oto Community Grant - Payment of Maori lease \$4300

Are you applying under an umbrella organisation?

No

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Name of person completing form:

Tax Invoice

GST No.
Maori Trustee

Invoice No.
Customer No.
Our Ref
Ext. Doc. No.
Invoice Date
Due Date
Page

01/03/24
01/03/24
1

Property Name
Land Utilisation
Job No.

Description	GST	Amount
Rent		
Rent for period 01/03/24 to 31/08/24		\$537.50

Total Excl. GST \$537.50
GST \$0.00
Total Inc. GST **\$537.50**

*Paid online
27/2/24*

Please pay this invoice by direct credit into the following bank account:

Account Name:
Account No.
Particulars:
Code:
Reference:

**TE
TUMU
PAEROA**

office of the MBOT Trustee

Oterohanga Lyceum Club Inc
33 Turanga Street
Oterohanga, 3900

Tax Invoice

GST No.
Main Trustee

Invoice No.
Customer No.
Our Ref
Ext. Doc. No.
Invoice Date
Due Date
Page

01/03/24
01/03/24
1

Property Name
Land Utilisation
Job No.

Description

Rent

Rent for period 01/03/24 to 31/06/24

GST Amount

\$1,612.50

Total Excl. GST \$1,612.50
GST \$0.00
Total Inc. GST **\$1,612.50**

*Paid online
27/2/24*

Please pay this invoice by direct credit into the following bank account:

Account Name
Account No.
Particulars
Code
Reference

BNZ
 Otorohanga Store
 Telephone 0800 800 468
 Facsimile 07 873 6770

THE MEMBERS, OTOROHANGA LYCEUM CLUB (INC), 33 TURONGO STREET, OTOROHANGA, 3900

 Non Profit Org A/C

ACCOUNT NAME
 OTOROHANGA LYCEUM CLUB (INC)



STATEMENT NO. 46
 FOR THE PERIOD
 07 JUNE 2024 TO 09 JULY 2024

CARRIED FORWARD 14,023.55

Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance	
22 Jun	[REDACTED]			OTOROHANGA G	SUBSCRIPTION		800.00	14,823.55	
24 Jun				216	sub		80.00	14,903.55	
24 Jun				216	Sub		80.00	14,983.55	
25 Jun				216	Sub		80.00	15,063.55	
26 Jun				216	sub		80.00	15,143.55	
27 Jun					SUB2024/5	MEMBERSHIP		80.00	15,223.55
04 Jul								70.00	15,293.55
06 Jul					216	Sub		80.00	15,373.55
09 Jul					216	[REDACTED]		80.00	15,453.55
09 Jul								80.00	
09 Jul					305	June 2024	30.78		
09 Jul					369	[REDACTED]	35.00		15,467.77
CLOSING BALANCE								15,467.77	

The Bank's base rate is currently 12.150 percent per annum. The interest rate on this account is 0.000 percent p.a above the base rate. There is no required payment applicable to this statement period provided the limit has not been exceeded. These rates are less than the finance rate within the meaning of the Credit Contracts Act 1981. This only applies if you entered into your facility agreement prior to 1 April 2005. If you have any questions please contact your nearest branch or call 0800 800 468.



OTOROHANGA LYCEUM CLUB INC**STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 31 MARCH 2024**

2023	Note	2024
	INCOME	
3,600	Otorohanga District Council	4,143
4,494	Otorohanga Charitable Trust	-
1,500	COGS Donation Received	-
1,010	Room Hire	1,690
116	Interest Received	342
1,766	Raffles	1,493
2,165	Donations	3,640
4,530	Subscriptions	4,860
4,017	Functions & Luncheons	3,886
<u>23,198</u>	TOTAL INCOME	<u>20,054</u>
	EXPENSES	
	Working Expenses	
1,468	Electricity & Lines Charges	1,683
1,862	Function Expenses	150
139	Gifts, Speakers & Badge Expenses	402
1,227	House Keeping	1,154
846	Wages & Honorariums	766
<u>5,541</u>		<u>4,154</u>
	Repairs and Maintenance	
9,225	Cleaning & Repairs	267
-	Fence Expenses	1,698
<u>9,225</u>		<u>1,965</u>
	Fixed Costs	
1,862	Insurance	2,094
1,059	Rates	1,022
4,300	Rent	4,300
<u>7,222</u>		<u>7,416</u>
	Administration	
50	Postage & Stationery	-
681	Subscriptions & Levies	689
50	Sundry	50
<u>781</u>		<u>739</u>
738	Depreciation	627
<u>23,507</u>	TOTAL EXPENSES	<u>14,900</u>
<u>\$(308)</u>	NET SURPLUS (DEFICIT)	<u>\$5,153</u>

The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review
engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

OTOROHANGA LYCEUM CLUB INC

STATEMENT OF MOVEMENTS IN ACCUMULATED FUNDS FOR THE YEAR ENDED 31 MARCH 2024

2023		<i>Note</i>	2024
(308)	Net Surplus (Deficit) for the Period		5,153
(308)	Total Recognised Revenue and Expenses		5,153
43,004	ACCUMULATED FUNDS AT START OF PERIOD		42,696
42,696			47,849
<u>\$42,696</u>	ACCUMULATED FUNDS AT END OF PERIOD		<u>\$47,849</u>

*The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review
engagement procedures and must be read subject to the compilation report.*

Bailey Ingham Limited
Chartered Accountants

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

1 STATEMENT OF ACCOUNTING POLICIES

These are the financial statements of Otorohanga Lyceum Club Inc.

Otorohanga Lyceum Club Inc is an Incorporated Society established under the Incorporated Societies Act 1908.

These financial statements are a special purpose report and have been prepared for taxation purposes on the principles contained in the Income Tax Act 2007 and internal management purposes.

Historical cost

These financial statements have been prepared on a historical cost basis, except as noted otherwise below. The financial statements are presented in New Zealand dollars (NZ\$) and all values are rounded to the nearest NZ\$, except when otherwise indicated.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

Property, Plant, Equipment and Depreciation

Property, plant and equipment are included at cost less aggregate depreciation provided at the maximum rates allowed by the Inland Revenue Department. Property, plant and equipment that are leased under a specified lease for the purposes of the Income Tax Legislation are capitalised and depreciated. The depreciation rates used are shown in the Schedule of Property, Plant and Equipment.

Income Tax

The club has non-profit status and therefore exempt from income tax.

Foreign Currency

Transactions in foreign currency have been converted at the date of payment or receipt. Year end balances in foreign currency have been converted at the exchange rate ruling at balance date.

Goods and Services Tax

The financial statements have been prepared on a GST inclusive basis.

Changes in Accounting Policies

There have been no specific changes in accounting policies and they have been applied on a consistent basis with those of the previous period.

2 PROPERTY, PLANT AND EQUIPMENT SUMMARY

2024	Cost	Accum Depn	Book Value
Buildings	21,543	9,701	11,842
Land	449	-	449
Plant & Machinery	38,338	22,319	16,019
	<u>\$60,330</u>	<u>\$32,020</u>	<u>\$28,310</u>
2023			
Buildings	21,543	9,701	11,842
Land	449	-	449
Plant & Machinery	38,338	21,692	16,646
	<u>\$60,330</u>	<u>\$31,393</u>	<u>\$28,937</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

3 RESERVES	2024	2023
<i>Balance at Beginning of Year</i>		
Opening Balance	42,696	43,004
Net Surplus/Loss for the Period	5,153	(308)
	<u>\$47,849</u>	<u>\$42,696</u>

4 CONTINGENT LIABILITIES

There are no contingent liabilities at year end (31 March 2023: \$Nil).

5 CAPITAL COMMITMENTS

There are no capital commitments at year end (31 March 2023: \$Nil).

6 RELATED PARTIES

There are no related party transactions at year end (31 March 2023: \$Nil).

OTOROHANGA LYCEUM CLUB INC

Taxation Depreciation Schedule
For the Year Ended 31 March 2024

	Private Use %	Date	Orig Cost	Open W.D.V	Add'ns (Sales)	Profit(Loss) on Sale	Dep Method	YTD Dep	Accum Depn	Close W.D.V
740										
74001			449	449			D			449
			<u>449</u>	<u>449</u>						<u>449</u>
744										
74401			17823	9883			D		7940	9883
74402			3720	1959			D		1761	1959
			<u>21543</u>	<u>11842</u>					<u>9701</u>	<u>11842</u>
760										
76001			484				20.00 D		484	
76002			1627				20.00 D		1627	
76003			4500	698			7.50 D	52	3854	646
76004			4605	93			15.00 D	14	4526	79
76006			375	20			15.00 D	3	358	17
76008			424	22			15.00 D	3	405	19
76009			235	12			15.00 D	2	225	10
76010			535	39			15.00 D	6	502	33
76011			5296	181			20.00 D	36	5151	145
76012			12211	12211			D			12211
76013			322	11			20.00 D	2	313	9
76014										
			629	59			15.00 D	9	579	50
76016			500	103			15.00 D	15	412	88
76017			2200	497			16.00 D	80	1783	417
76018			4395	2700			15.00 D	405	2100	2295
			<u>38338</u>	<u>16646</u>				<u>627</u>	<u>22319</u>	<u>16019</u>
			<u>60330</u>	<u>28937</u>				<u>627</u>	<u>32020</u>	<u>28310</u>

APPLICANT; MAIHIIHI PLAYCENTRE

Full legal name of organisation:

Te Whaanau Tupa Ngaatahi o Aotearoa - Playcentre Aotearoa - Maihiihi playcentre

Commonly used name

-if different

Maihiihi playcentre

What is the legal status of you organisation?

Charitable Trust

What is your charities commission registration number?

[REDACTED]

[REDACTED]

Contact person at organisation:

Karyn Martin

The position they hold in organisation:

grants

Postal address:

748 Maihiihi Road, rd2, Ōtorohanga

Physical address of organisation:

748 Maihiihi road, rd2, Ōtorohanga

Email:

[REDACTED]

What are the objectives of your club/organisation?

-how do they promote local community services, activities or facilities within your community?

we offer early childhood to our rural community

How long has your club/organisation been active within the Ōtorohanga district?

over 30 years

Where are any facilities used by your organisation located?

748 Maihihi road, Ōtorohanga

Are they on private property?

Yes

What is the activity/services period of your organisation?

-Example - all year or seasonal March to October

school term - all year

How many members in your organisation?

-including volunteers?

50

Do you charge a membership fee?

No

In twenty words or less what will the funds actually buy or pay for?

Items for the native/sensory garden - play area

In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for -remember to cover what, where, who, why, how

Maihihi Playcentre is situated on Maihihi road next to a small primary school. We currently have 20 children enrolled on either one or both session days. We also offer the outside area to the community during non-session days. We are a well-equipped centre that strives to offer a high level of education for our tamariki and also a place for parents to gain education as they journey through their parenthood with playcentre.

Maihihi Playcentre is open to 0-6 years of age and welcome all cultures and family situations. We have a great group of families that support each other and believe in the importance of providing an ECE in a rural setting but also see the worth it has for parents to have a place to go to for themselves as well.

We have an ongoing project that we are nearly finished and would like to take this opportunity to apply for some more funds. Our native area is starting to come together and has been a huge ongoing internal evaluation for our centre. We believe so far, we have created an environment that meets these needs to a standard level, we are looking at pushing this area to the next level!! We would love to add a few more details to this space that would see the children absolutely thrive and with even more opportunities to further their learning growth. We have also noted/documentated our children's interests and come up with the following to add into our native area.

We will likely be hiring a local handy man for any big jobs.

- Diggers for the digging pit
 - Wharenui
 - Fairy gardens
 - Gravel pit
 - Table and chairs
 - Tunnel to link to sensory path
 - Music
 - Mural
-

Which option will your proposed project do most?

It will be a strategic development- our group is trying out new territory

What is the total amount of the project/ activity?

\$4225.54

What are the biggest current challenges you face as an organisation?

-tick all that apply

Consistent funding

Out of date facilities

What is the amount of funding assistance that you are applying to this Community Fund for?

\$ 3,591.71

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

The reason we are so committed to offering a natural and cultural setting is because they are very important in supporting children's health, fitness and wellbeing, it also is beneficial for children's language development to have a well-resourced outside area, we are committed to building a solid space for their development growth.

Spending time outside and in nature promotes a sense of connection to the natural world and we have created a place that links both nature and play together. Over years of planning, we have cooperated activities that stimulate children's sense of touch, smell, taste, hearing and sight, this links to te whaariki. It's hard to break down what nature, physical and sensory play links to but here are a few examples.

- Providing satisfying experiences to stimulate emotional well-being (Mana Atua)
- Sensory play is openminded, it can encourage curiosity and experimenting in young children's play (Exploration - Mana Aotuuoroa)
- Links children together in their play by sharing and learning alongside each other. (Contribution – Mana Tangata)

As a centre we strive to provide a learning atmosphere that links to Te Whaariki at all times and where children have a high standard of equipment, opportunities and connection to further their learning. We provide a place that includes anyone and everyone that would like to join our ECE community centre. Playcentre helps you to be involved with your child's learning and encourages you to learn and play along side your

child. By creating more amazing areas around our centre parents and whanau can interact even more with their tamariki.

Choose three of following community outcomes that you think your project best aligns to:

Connected, Empowered, Supportive

What is the exact name on your organisation's bank account?

- double check it is current and correct, as any funds will be paid here

[REDACTED]

What is the full account number of this bank account?

-please double check the numbers.

[REDACTED]

Is your organisation GST Registered?

No

What is the chief source of your income?

(i.e., membership subs, fundraising, entry fees, sponsorship):

MOE funding subsidy

Attach a copy of your latest complete

-ANNUAL ACCOUNTS or FINANCIAL STATEMENTS,

-Please indicate if any funds are tagged for a specific purpose, eg; lease costs

[REDACTED]

[REDACTED]

[REDACTED]

Attach a copy of your latest CURRENT BANK STATEMENT

-Please indicate if any funds are tagged for a specific purpose, eg; lease costs

[REDACTED]

Attach a copy of your BUDGET for your proposal:

[REDACTED]

Attach any QUOTES obtained for your proposal:

[REDACTED]

Attach ANY OTHER documents to support your proposal:

[REDACTED]

Please list here ALL financial assistance your organisation has received over the last three years.

-Include any assistance from council and other funders who support your work. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

MOE funding subsidy \$29288.35
22sept 21 - lottery - \$1000.00
22 oct 21 - te whanau tupu ngata - \$1150.00
16 nov 21 oto char trust \$2268.00 23
nov 21 trust waikato \$1000.00
9 jun 22 - odc - 3295.00
29 july 22 - te whanau tupu ngata - \$358.80 22

dec 22 - ODC - 3000.00
11 may 23 - te whanau tupu ngata - 500.00
|1 aug 23 - oto chairty trust \$2500.00
interest - \$305.35
fundraiser \$392.00

Are you applying under an umbrella organisation?

Yes

Name of Umbrella Organisation

Te whanau tupu ngatahi o aotearoa - playcentre aotearoa

Contact person at umbrella organisation

Diane o keefe

Phone number of contact person at umbrella organisation

[REDACTED]

Email of person at umbrella organisation

[REDACTED]

Postal address of umbrella organisation

po box 5252. frankton, hamilton

What is the legal status of the umbrella organisation?

Charitable Trust

What is the umbrella organisation's charities commission registration number?

[REDACTED]

Is the umbrella organisation GST registered?

Yes

What is the GST number of the umbrella organisation?

[REDACTED]

What is the name on the umbrella organisation's bank account?

te whanau tupu ngatahi o aotearoa

Please upload a document/letter/email snapshot from the organisation stating they are willing to umbrella you for this project.

[REDACTED]

To assist us in supporting non-profits and community projects, what -other than more funding- could the council do to support your groups development and aspirations?

maybe more advertising

We are looking at possibly running free skills workshops to assist our

non-profit groups. Which of these possible training sessions do you think your group would benefit from?

Finding funding

Please select the option which best describes where your group or non-profit is at the moment(before any funding)....

We have a few challenges, but otherwise we are okay.

I understand that as part of getting funding, our group needs to publicly acknowledge the Ōtorohanga District Community Grant as a source of support.

- this can be via logos on posters, mentions in posts on social media etc

(please tick that you understand)

Yes

"Pay it forward"

If you are a registered non-profit would you be open to being contacted to act as a project 'umbrella' for other groups, who do not have non-profit status?

No

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Name of person completing form:

karyn martin

Position in Organisation:

grants officer

Daytime Contact Number:

██████████

Alternative contact person:

hazel kelly

Position in Organisation:

treasure

Daytime Contact Number:

[REDACTED]

Ōtorohanga District Community Grants Fund -Budget Template

The budget/Ngā pūtea

See the Application Guide for more detail on how to complete this section.

Are you GST registered?

Yes

Do NOT include GST in your budget

No

Include GST in your budget

Project costs	Write down all the costs of your project	
Item <i>eg; hall hire</i>	Detail <i>eg; 3 days' hire at \$100 per day, contractor name..</i>	Amount <i>eg;\$300</i>
Fire pit		98.00
wharenui	Hut	1749.84
diggers	For digging pit	257.70
builder	Build wharenui and tunnel	500.00
Gravel pit	Gravel, trucks	300.00
Toadstool seats		420.00
Fairy garden		200.00
music		500.00
paint	For toadstoals	200.00
Total Costs		\$4225.54

Our vision for our these areas



KITSET WHARENUI

\$2,494.50 + GST



Platform Steel Sandpit Digger



Mural that represents maihihi

Home > Products > Outdoor Living > Outdoor Heaters > Braziers & Firepits

Glow

Glow Tambo Steel Fire Pit

★★★★☆ 4.3 (90)

I/N: 3171835

GLW



Compare



Feedback

\$98

Add to Cart

spruceup.co.nz/q

THE spruce up COMPANY

Same invoice address

CONFIRM YOUR ORDER

Description	Model	Qty	Price
-------------	-------	-----	-------



1310115

1

NZ\$ 1,521.60

Whare/Wharenui - Large

Total products (Tax excl.) NZ\$ 1,521.60

Total Tax NZ\$ 228.24

Voucher

Apply

Total NZ\$ 1,749.84

WE RECOMMEND



Faraway Garden



Hide order summary ^

\$420.00



Faraway Garden Mushroom

Table

\$420.00

Classic Grey

Discount code or gift card

Apply

Subtotal

\$420.00

Shipping ⓘ

Enter shipping address

Total

NZD **\$420.00**

Including \$54.78 in taxes

Your Cart



Steel Sandpit Digger

\$257.70

JUST ADDED

[Move to Wish List](#)

Promo Code

Promo Code

APPLY

3 items

\$257.70

Shipping

TBC

Or Click&Collect

Free

Total

\$257.70

Includes GST of


\$11.20



GO TO CHECKOUT

ACCOUNT NAME
 MAIHIHI PLAYCENTRE

STATEMENT NO. 01
 FOR THE PERIOD
 01 JULY 2024 TO 01 AUGUST 2024

 GENERAL

OPENING BALANCE 8,365.23

Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
19 Jul		DC	PLAYCENTRE	AOTEAROA	BULK FUNDING		2,620.76	9,185.93
19 Jul		DD	MERCURY LIM			195.06		8,990.87
22 Jul		AP	SAVINGS			10.00		8,979.87
01 Aug		BP	Work	maintance	garden	40.00		8,939.87
01 Aug		BP	storage	containers		52.89		
01 Aug		BP	MAIHIHI	PLAYCENTRE	resources	157.15		8,730.03

CLOSING BALANCE 8,730.03

The Bank's base rate is currently 12.150 percent per annum. The interest rate on this account is 10.000 percent p.a. above the base rate. There is no required payment applicable to this statement period provided the limit has not been exceeded. These rates are less than the finance rate within the meaning of the Credit Contracts Act 1981. This only applies if you entered into your facility agreement prior to 1 April 2025. If you have any questions please contact your nearest branch or call 0800 600 400.

Profit and Loss

Maitiuli Playcentre

For the year ended 31 August 2023

	2023
Trading Income	
Subsidiary Book Publishing	950.00
Market Income	500.00
Workshop Income	30.00
Net DCA Funding Subsidy	21,814.00
	23,294.00
	10,000.00
	424.34
	950.00
	700.00
	114.00
	141.67
	3,240.00
	21.70
	4,200.34
	88.00
	370.00
	28.74
	36.00
	9,607.00
	6,496.00
	1,211.00
	491.34
	17.30
	16,710.34
Gross Profit	(16,416.40)
Other Income	
Funding Receipts - Carve Income (Net SPICE Income)	30.00
Grant - General	4,000.00
Total Other Income	4,030.00
Operating Expenses	
Depreciation	3,205.00
Other Expenses - Donations	(20.00)
Other Expenses - Gifts	417.97
Other Expenses - Travel/Transport	1.00
Total Operating Expenses	3,653.97
Net Profit	(16,087.40)

APPLICANT; PASIFIKA OC

Q1: Full legal name of organisation:

Pasifika Group, Ōtorohanga College

Q2: Commonly used name -if different

Pasifika OC

Q3: What is the legal status of you organisation?

School Group

Q4: What is your charities commission registration number?

N/A

Q5: Contact person at organisation:

Seilala Makasale

Q6: The position they hold in organisation:

Group leader

Q7: Postal address:

Ōtorohanga College, C/- Board Of Trustees, PO Box 115, Ōtorohanga 3940

Q8: Physical address of organisation:

2-8 Bledisloe Avenue, Ōtorohanga 3900

Q12: What are the objectives of your club/organisation? -how do they promote local community services, activities or facilities within your community?

We learn, perform and celebrate Pasifika cultural dances and music. We are based through the College and we have 15 members from these nations: Tonga, Cook Island, Kiribati, Samoa, Fiji, Rotuman, Niue and Aotearoa.

We aim to celebrate and platform Pasifika culture and to promote our Ōtorohanga young people on the regional and national stages.

Q13: How long has your club/organisation been active within the Ōtorohanga district?

We have been running since the group started in 2023

Q14: Where are any facilities used by your organisation located?

Ōtorohanga College

Q15: Are they on private property?

Yes

Q17: What is the activity/services period of your organisation? -Example - all year or seasonal March to October

All year around

Q18: How many members in your organisation? -including volunteers?

There are 2 staff members supporting our group

There are 15 students in the group.

Q19: Do you charge a membership fee?

No

Q21: In twenty words or less what will the funds buy or pay for?

Matching professional costumes for our performances at practice, and school and community, and public events and regional and national competitions.

Q22: In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for - remember to cover what, where, who, why, how.

We are applying for our new Pasifika Cultural group which is the only Pasifika group in the Ōtorohanga district. We wish to purchase our first set of appropriate and costumes to instill a sense of pride and belonging in our members which will positively affect their dance skill development. These costumes and accessories will be the first set owned by the group and will be able to be re-used each year so will positively benefit lots of future members. Each culture (we represent 8 island nations) boasts a unique array of traditional attire and jewellery specific to their customs and practices. In our performances, we strive to incorporate one or two items from each nation we represent. This not only enriches our understanding of diverse cultures but also highlights the striking similarities and differences that exist between them.

We aim to secure funding to procure consistent uniforms that symbolize our school during travel and performances. Currently the attire for our student performers is a combination of lavalavas from their personal wardrobes paired with plain white t-shirts. Additionally, parents contributed accessories and ta'ovala (traditional waist mats)- we aim to be more unified and professional.

Q23: Which option will your proposed project do most?

Its a new thing that will help us in our work

Q24: What is the total amount of the project/ activity?

\$3,825.00

Q25: What are the biggest current challenges you face as an organisation? -tick all that apply

Consistent funding

Q26: What is the amount of funding assistance that you are applying to this Community Fund for? -please write without GST included. Remember you can apply up to a maximum of \$5,000.

\$3,825 inc GST

Q27: How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

We are the only Pasifika group in the Ōtorohanga district and will be ambassadors for our College on a regional and national stage. Our Pasifika Group (Pasifika OC) celebrates and platforms the dances, songs, music and culture from 8 countries. We practice 2 times a week at school.

We are a new group and will be aiming to perform for our community locally as well as competing regionally and nationally.

Due to our group being the only Pasifika group In our district, we would like to showcase our heritage, our culture through performances In our community. This can be done by having a FiaFia Night locally. Traditionally, fiafia nights are held as a public social occasion where different people and groups share food and exchange their performances of music and dance. We would like to share this with our community to say thank you for accepting our tiny nations.

Q28: Choose three of following community outcomes that you think your project best aligns to:

Vibrant, Empowered, Proud

Q29: What is the exact name on your organisation's bank account? - double check it is current and correct, as any funds will be paid here

Ōtorohanga College

Q30: What is the full account number of this bank account? -please double check the numbers.

[REDACTED]

Q31: Is your organisation GST Registered?

Yes

Q32: What is your GST number:

[REDACTED]

Q33: What is the chief source of your income? (i.e., membership subs, fundraising, entry fees, sponsorship):

We have no income if anything it is parent donations

Q37: Please list here ALL financial assistance your organisation has received over the last three years. -Include any assistance from council. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

We have not applied to this fund before and have not applied for or received any funding from any other source.

Q38: Are you applying under an umbrella organisation?

No

Q55: We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Q56: Name of person completing form: Seilala Makasale

Q57: Position in Organisation: Group Lead of Pasifika OC and Principals Assistant

Q58: Daytime Contact Number: [REDACTED]

Q59: Alternative contact person: Vanessa Te Huia

Q60: Position in Organisation: Assistant Principal

Q61: Daytime Contact Number: [REDACTED]

My cart



Cream & gold Stretch Pair & Aloha

- 7 +

\$1,050.00



\$150.00

Women Size: 14

More Details



Cream & gold Stretch Pair & Aloha

- 4 +

\$600.00



\$150.00

Women Size: 14

More Details



Cream & gold Stretch Pair & Aloha

- 2 +

\$300.00



\$150.00

Women Size: 10

More Details



Cream & gold Stretch Pair & Aloha

- 2 +

\$300.00



\$150.00

Women Size: 14

More Details



Maroon LavaLava

- 4 +

\$140.00



\$35.00

Length: LONG

More Details



Maroon LavaLava

- 2 +

\$70.00



\$35.00

Length: LONG

More Details



Maroon LavaLava

\$35.00

Length: LONG

[More Details](#)

- 1 +

\$35.00



red

\$35.00

- 7 +

\$385.00



Ula Nifo White teeth Necklace

\$15.00

- 9 +

\$135.00



[Enter a promo code](#)

[Add a note](#)

Subtotal

\$3,015.00

Delivery

\$100.00

Waikato, New Zealand

Shipping With in Auckland Region - \$100.00



Total

\$3,115.00

Tax included

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[Careers](#)

[Support](#)
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SAMOAN TO'OTO'O

\$220.00

Fantasi explore the Pacific



KAHOA
\$75.00

X 15



SAMOAN TO'OTO'O
\$200.00

X 1

APPLICANT – ŌTOROHANGA MUSEUM

Full legal name of organisation:

Ōtorohanga Historical Society Inc.

**Commonly used name
-if different**

Ōtorohanga Museum

What is the legal status of you organisation?

Charitable Trust

What is your charities commission registration number?

██████████

Contact person at organisation:

Elisabeth Cowan

The position they hold in organisation:

Museum director

Postal address:

15 Kakamutu Road, Ōtorohanga

Physical address of organisation:

15 Kakamutu Road, Ōtorohanga

Email:

[REDACTED]

Facebook page:

[REDACTED]

What are the objectives of your club/organisation?

-how do they promote local community services, activities or facilities within your community?

The Ōtorohanga Museum is the single most important repository of our local history. Since 1974 it has been collecting and safeguarding the district's taonga and historical records, including whakapapa/genealogies, social histories, historical maps and documents.

The museum complex includes the 1913 NZ Heritage Listed courthouse, 1913 Police Office, 1909 Anglican Church, 1897 Police Lockup (the oldest existing building in Ōtorohanga) and Te Waonui o Tāne, which houses a unique, partially-carved waka and a significant collection of Ngati Māniapoto artefacts.

The museum is a community facility that offers everyone free access to the museum complex, provides information on all aspects of local history and helps people to research historic documents and information.

How long has your club/organisation been active within the Ōtorohanga district?

50 years

Where are any facilities used by your organisation located?

15 Kakamutu Road, Ōtorohanga

Are they on private property?

No

Since your facilities are not on private property can you please provide further details.

The museum is located on Ōtorohanga District Council reserve land

What is the activity/services period of your organisation?

-Example - all year or seasonal March to October

All year. We open to the public Thursday, Friday & Saturday 12pm - 3pm

How many members in your organisation?

-including volunteers?

100

Do you charge a membership fee?

Yes

How much is your membership?

\$25 / adult

In twenty words or less what will the funds actually buy or pay for?

Upgrade of the courthouse lighting system. The existing lighting in the building is inadequate and collections/displays are poorly lit.

In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for

-remember to cover what, where, who, why, how

We need energy efficient, fit for purpose lighting It will be installed throughout the museum courthouse building It will provide adequate lighting for visitors to read and appreciate the museum display areas The current lighting is out dated, and displays are poorly lit The lighting will be professionally installed to museum quality standards

Which option will your proposed project do most?

Its a new thing that will help us in our work

What is the total amount of the project/ activity?

\$8864.02

**What are the biggest current challenges you face as an organisation?
-tick all that apply**

Consistent funding

What is the amount of funding assistance that you are applying to this Community Fund for?

-please write without GST included.

Remember you can apply up to a maximum of \$5,000.

\$5000

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

The Ōtorohanga Museum is available and accessible to everyone in the community at no charge. The following list of achievements/projects undertaken in the last 12 months give some indication of its social, cultural, environmental and cultural benefits to the community:

1. Repainted the interiors of the 1913 courthouse and 1909 church, sanded and polyurethaned the courthouse kauri floors. (An unexpected bequest from a former Ōtorohanga resident enabled us to carry out this project).
2. Redesigned display areas in the courthouse and church. The kauri-lined courtroom has been restored to its original state.

- 3.** Fitted UV-resistant blinds throughout the courthouse
- 4.** Redesigned the Anzac exhibition room, including an area dedicated to Ngāti Maniapoto soldiers of the Ōtorohanga District
- 5.** Coordinated a Work Experience Team provided by the Ōtorohanga Employment Hub to clean, clear and move the entire courthouse and church collections prior to painting and floor sanding. This also provided us with the opportunity to comprehensively re-assess the entire museum collection to determine what was truly relevant to our local history and/or a Health & Safety issue (e.g. chemical residues in old bottles & containers, disintegrating material, broken equipment).
- 6.** Received very positive feedback from the manager of the Ōtorohanga Employment Hub. She reported that these prospective employees initially lacked confidence in social and work situations, but that their self-esteem and work readiness improved markedly after their time with us.
- 7.** Engaged a textile conservation expert to evaluate the significance and conservation requirements of textiles in the museum collection
- 8.** Cleaned, cleared and reorganised the spaces in the Police Lockup (1896 – the oldest existing building in Ōtorohanga) and the Police Office (1912). The Lockup is especially popular with children and has been redesigned as an interactive space for them.
- 9.** Cleared existing gardens of old vegetation to protect exterior cladding
- 10.** Acquired the photographic collection of Ōtorohanga professional photographer, Richard Wallace. This consists of 1.5 million negatives from 1963 to 2010 - the largest and most significant collection of photographs of the Ōtorohanga District.
- 11.** Completed a full inspection of all fire protection systems with appropriate documentation
- 12.** Increased visitor numbers from 870 in 2023 to 500 (to 24 July 2024) despite a 2-month closure for refurbishments)
- 13.** Increased our social media presence by 300%
- 14.** Collaborated with the Ōtorohanga Creative Hub to bring creative workshops to the museum, e.g. korowai weaving, drawing lessons, children's art workshops. This initiative is designed to connect the museum with local artists /creatives and their tutors, who currently lack adequate community venues.
- 15.** Installed heat pumps in the Courthouse and Church buildings to improve the visitor/staff experience and provide consistent temperatures for the museum collections.
- 16.** Commissioned a design for improved display lighting in the Courthouse building.
- 17.** Organised fundraising Silent Auctions for a 5-course dinner and an Afternoon Tea held in the courtroom at the museum
- 18.** Established relationships with neighbouring museums at Kawhia, Te Awamutu, Te Kuiti, Cambridge & Morrinsville
- 19.** Hosted local teachers (primary to secondary) with an invitation to visit, use museum resources and spaces to suit their curricular needs
- 20.** Provided research information, photographs and railway memorabilia to support the community's 2024 centennial celebration of Ōtorohanga Railway Station building
- 21.** Provided research information and resources for the Ōtorohanga Fire Brigade centennial (2025)
- 22.** Appointed Professor Tom Roa (Waikato University – Ngati Maniapoto, Waikato, and Ngati Apakura) as the Ōtorohanga Museum kaumatua

No

**What is the chief source of your income?
(i.e., membership subs, fundraising, entry fees, sponsorship):**

Grants funding (Lotteries Community Funding)

Attach a copy of your latest complete

-ANNUAL ACCOUNTS or FINANCIAL STATEMENTS,

-and a CURRENT BANK STATEMENT

-Please indicate if any funds are tagged for a specific purpose, eg; lease costs

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Please list here ALL financial assistance your organisation has received over the last three years.

-Include any assistance from council and other funders who support your work.

You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

ODC - \$5000 for courthouse heat pump (2022) ; \$5000 for Anzac Room displays (2023)
Trust Waikato - \$4000 for heat pump for church (2023) Otorohanga Charitable Trust -
\$2000 for courthouse lighting upgrade (2024) Lotteries - \$154,000 for staff wages (2022)

Are you applying under an umbrella organisation?

No

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Name of person completing form:

Elisabeth Cowan

Position in Organisation:

Museum Director

Daytime Contact Number:

██████████

Alternative contact person:

Maggie Hughes

Position in Organisation:

President - Ōtorohanga Historical Society Inc.

Ōtorohanga District Community Grants Fund -Budget Template

The budget/Ngā pūtea

See the Application Guide for more detail on how to complete this section.

Are you GST registered?

Yes

Do NOT include GST in your budget

No

Include GST in your budget

Project costs		Write down all the costs of your project
Item <i>eg; hall hire</i>	Detail <i>eg; 3 days' hire at \$100 per day, contractor name..</i>	Amount <i>eg;\$300</i>
Lighting Labour and Materials	<p>Courtroom</p> <ul style="list-style-type: none"> Remove old lighting. Install a tracking lighting system around the ceiling of the court room. Supply and install 5 18w Spotlights for the track lighting. <p>Anzac Display</p> <ul style="list-style-type: none"> Supply and install a LED strip in the lower part of the Anzac cabinet that is on a lead. <p>General Lighting</p> <ul style="list-style-type: none"> Supply and install 6 LED Battens throughout the building to replace exiting lights. <p>Display Cabinet</p> <ul style="list-style-type: none"> Supply and install two LED strips in the display cabinet and have a lead to plug into as socket. 	
Total Costs		\$ Total Ex GST \$7,707.84 GST \$1,156.18 Total Inc GST \$8,864.02

Tell us about any other funding you have applied for or received for this project.

Date applied	Who to	How much	Confirmed/unconfirmed
June 2024	Otorohanga Charitable Trust	\$2000	confirmed

Is there any other information regarding your budget, or your quotes that you would like us to know?
 - tell us here.

Other financial information

Groups or organisations must provide a copy of their latest financial accounts and proof of bank account number.

You must include quotes for line items.



May, 21st, 2024

Otorohanga Museum
15 Kakamutu Rd
Otorohanga

RE QUOTE: Lighting Upgrade

Dear Liz

Please find the enclosed Quote to carry out work at the Museum as listed below

Breakdown	Cost
Courtroom	
<ul style="list-style-type: none">Remove old lighting.Install a tracking lighting system around the ceiling of the court room.Supply and install 5 18w Spotlights for the track lighting.	
Anzac Display	
<ul style="list-style-type: none">Supply and install a LED strip in the lower part of the Anzac cabinet that is on a lead.	
General Lighting	
<ul style="list-style-type: none">Supply and install 6 LED Battens through out the building to replace exiting lights.	
Display Cabinet	
<ul style="list-style-type: none">Supply and install two LED strips in the display cabinet and have a lead to plug into as socket.	
Total Ex GST	\$7,707.84
GST	\$1,156.18
Total Inc GST	\$8,864.02

Note:

Prices are excluding GST

Thank you for the opportunity to price the above job for you, please do not hesitate to contact me if you have any queries.

T&C – Are below

This quote is only valid for 120 days after the date of the quote, and must be signed and sent back for the quote to be valid

Regards,

OTOROHANGA HISTORICAL SOCIETY

STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31 DECEMBER 2023

2022		Note	2023
	REVENUE	2	
204,330	Grants, Donations, Fundraising and Other Revenue		55,827
7,061	Revenue from Providing Goods or Services		360
88	Interest, Dividends and Other Investment Revenue		2,851
<u>211,478</u>	TOTAL REVENUE		<u>59,039</u>
	EXPENSES	3	
103,408	Employee & Volunteer Expenses		84,458
26,331	Goods or Services Expenses		16,414
8,057	Other Expenses		5,473
<u>137,796</u>	TOTAL EXPENSES		<u>106,346</u>
<u>\$73,682</u>	NET SURPLUS (DEFICIT)		<u>\$(47,307)</u>

The accompanying notes form part of the performance report.
The above information has been prepared without performance of audit or review
engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

OTOROHANGA HISTORICAL SOCIETY

STATEMENT OF MOVEMENTS IN ACCUMULATED FUNDS FOR THE YEAR ENDED 31 DECEMBER 2023

2022		Note	2023
73,682	Net Surplus (Deficit) for the Period		(47,307)
<u>73,682</u>	Total Recognised Revenue and Expenses		<u>(47,307)</u>
133,420	GENERAL FUNDS AT START OF PERIOD		207,103
<u>207,103</u>			<u>159,796</u>
<u><u>\$207,103</u></u>	GENERAL FUNDS AT END OF PERIOD		<u><u>\$159,796</u></u>

*The accompanying notes form part of the performance report.
The above information has been prepared without performance of audit or review
engagement procedures and must be read subject to the compilation report.*

Bailey Ingham Limited
Chartered Accountants

OTOROHANGA HISTORICAL SOCIETY

STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2023

2022		Note	2023
	NON CURRENT ASSETS		
	Property, Plant and Equipment		
11,851	Plant & Machinery		22,502
	CURRENT ASSETS		
195,252	Cash at Bank	4	140,744
<u>207,103</u>	TOTAL ASSETS		<u>163,246</u>
	CURRENT LIABILITIES		
-	Accounts Payable	5	3,450
-	TOTAL LIABILITIES		3,450
<u>\$207,103</u>	TOTAL FUNDS EMPLOYED		<u>\$159,796</u>
	GENERAL FUNDS		
73,682	Excess of Income over Expenditure		(47,307)
133,420	Balance at Beginning of Year	7	207,103
<u>\$207,103</u>			<u>\$159,796</u>

Chairperson

Date

Treasurer

Date

OTOROHANGA HISTORICAL SOCIETY

CASH FLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2023

2022		2023
	OPERATING ACTIVITIES	
	Cash was provided from:	
204,330	Donations and other similar receipts	59,277
88	Interest and Dividends	2,851
7,061	Revenue from Good or Services	360
<u>211,479</u>		<u>62,489</u>
	Cash was applied to:	
136,709	Payments to suppliers and employees	103,700
<u>74,770</u>	Net Cash Inflow (Outflow) from Operating Activities	<u>(41,211)</u>
	INVESTING ACTIVITIES	
	Cash was applied to:	
6,779	Payments to acquire Property, Plant & Equipment	13,297
<u>(6,779)</u>	Net Cash Inflow (Outflow) from Investing Activities	<u>(13,297)</u>
67,991	Net Increase (Decrease) in Cash Held	(54,508)
127,261	Add Opening Cash brought forward	195,252
<u>\$195,252</u>	Ending Cash Carried Forward	<u>\$140,744</u>
	Cash Balances in Balance Sheet	
195,252	BNZ Current Account	140,744
<u>\$195,252</u>	Ending Cash Carried Forward	<u>\$140,744</u>

The accompanying notes form part of the performance report.
The above information has been prepared without performance of audit or review
engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

NOTES TO THE PERFORMANCE REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

1 STATEMENT OF ACCOUNTING POLICIES

REPORTING ENTITY

Otorohanga Historical Society is domiciled in New Zealand and is a charitable organisation registered under the Incorporated Societies Act 1908 and the Charities Act 2005.

BASIS OF PREPARATION

Otorohanga Historical Society has elected to apply Public Benefit Entity Simple Format Reporting - Accrual (Not-for-Profit) (PBE SFR-A (NFP)), as established by the External Reporting Board, on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000 for the last two annual reporting periods. All transactions in the performance report are reported using the accrual basis of accounting. The performance report is prepared under the assumption that the Society will continue to operate as a going concern in the foreseeable future.

PARTICULAR ACCOUNTING POLICIES

The following is a summary of the significant accounting policies adopted by the Society in the preparation of this performance report.

Property, Plant, Equipment and Depreciation

Property, plant and equipment are included at cost less aggregate depreciation provided at the maximum rates allowed by the Inland Revenue Department. Property, plant and equipment that are leased under a specified lease for the purposes of the Income Tax Legislation are capitalised and depreciated. The depreciation rates used are shown in the Schedule of Property, Plant and Equipment.

Income Tax

The Society has non-profit status and therefore exempt from income tax.

Bank Accounts and Cash

Bank and Cash in the Statement of Cash Flows comprise of cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Goods and Services Tax

The financial statements have been prepared on a GST inclusive basis.

Changes in Accounting Policies

There have been no specific changes in accounting policies and they have been applied on a consistent basis with those of the previous period.

2 ANALYSIS OF REVENUE	2023	2022
GRANTS, DONATIONS, FUNDRAISING AND OTHER SIMILAR REVENUE		
Donations (Koha) Received	46,077	9,202
Fundraising Income	-	3,584
COGS Grant	-	3,450
Other Grants Received	5,750	11,250
New Zealand Lotteries Grant	-	176,844
Trust Waikato Grant	4,000	-
	<hr/> 55,827	<hr/> 204,330

**NOTES TO THE PERFORMANCE REPORT
FOR THE YEAR ENDED 31 DECEMBER 2023**

	REVENUE FROM PROVIDING GOODS OR SERVICES	
	Merchandise Revenue	- 342
	Subscriptions	360 693
	Wage Subsidy	- 2,500
	MDS - Covid	- 3,526
		<u>360 7,061</u>
	INTEREST, DIVIDENDS AND OTHER INVESTMENT REVENUE	
	Interest Received	<u>2,851 88</u>
	TOTAL REVENUE	<u><u>\$59,039 \$211,478</u></u>
3	ANALYSIS OF EXPENSES	2023 2022
	EMPLOYEE & VOLUNTEER EXPENSES	
	Wages	<u>84,458 103,408</u>
		<u>84,458 103,408</u>
	GOODS OR SERVICES EXPENSES	
	Electricity & Lines Charges	1,755 1,644
	Grounds, Buildings & General Maintenance	3,595 5,826
	Stationery & Advertising	- 1,493
	Computer & Software Expenses	458 -
	Exhibition Costs	10,064 15,764
	Promotions & Merchandise	- 770
	Telephone & Internet	543 834
		<u>16,414 26,331</u>
	OTHER EXPENSES	
	Accident Compensation Levies	426 -
	Advertising	498 -
	Postage & Stationery	1,352 4,372
	Grant Repayment	- 900
	Sundry	551 159
	Depreciation - Plant & Machinery	2,646 2,627
		<u>5,473 8,057</u>
	TOTAL EXPENSES	<u><u>\$106,346 \$137,796</u></u>
4	CASH AT BANK	2023 2022
	BNZ Current Account	<u>140,744 195,252</u>
5	ACCOUNTS PAYABLE	2023 2022
	Unspent Grants	<u>3,450 -</u>

**NOTES TO THE PERFORMANCE REPORT
FOR THE YEAR ENDED 31 DECEMBER 2023**

6 PROPERTY, PLANT AND EQUIPMENT SUMMARY

2023	Cost	Accum Depn	Book Value
Plant & Machinery	<u>38,483</u>	<u>15,981</u>	<u>22,502</u>
2022			
Plant & Machinery	<u>25,186</u>	<u>13,335</u>	<u>11,851</u>

7 RESERVES

Balance at Beginning of Year

Opening Balance		207,103	133,420
Net Surplus/Loss for the Period		<u>(47,307)</u>	<u>73,682</u>
		<u>\$159,796</u>	<u>\$207,103</u>

8 EVENTS OCCURRING AFTER BALANCE DATE

There are no events after balance date that require disclosing.

9 CONTINGENT LIABILITIES

There are no contingent liabilities at year end (31 December 2022: \$Nil).

10 CAPITAL COMMITMENTS

There are no capital commitments at year end (31 December 2022: \$Nil).

11 RELATED PARTIES

There are no related party transactions at year end (31 December 2022: \$Nil).

COMPILATION REPORT

Compilation report to the Committee of Otorohanga Historical Society.

Scope

On the basis of information you provided we have compiled, in accordance with Service Engagement Standard No. 2: Compilation of Financial Information, the financial statements of Otorohanga Historical Society for the year ended 31 December 2023. These have been prepared in accordance with the Reporting Framework described in Note 1 to the financial statements.

Responsibilities


You are solely responsible for the information contained in the financial statements and have determined that the reporting framework used is appropriate to meet your needs and for the purpose that the financial statements were prepared.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or a review engagement has been performed, and accordingly no assurance is expressed.

Disclaimer

As mentioned earlier in our report, we have compiled the financial information based on information provided to us which has not been subject to an audit or review engagement. Accordingly, neither we, nor any of our employees accept any responsibility for the reliability, accuracy or completeness of the compiled financial information nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on the compiled financial information.



Bailey Ingham Limited
Chartered Accountants
Otorohanga

4 April 2024

OTOROHANGA HISTORICAL SOCIETY INC

Taxation Depreciation Schedule
For the Year Ended 31 December 2023

	Private Use %	Date	Orig Cost	Open W.D.V	Add'ns (Sales)	Profit(Loss) on Sale	Dep Method	YTD Dep	Accum Depn	Close W.D.V
760										
Plant & Machinery										
76001			373				33.00 D		373	
76002			2475				33.00 D		2475	
76003			1123	115			13.00 D	15	1023	100
76004			1575	211			12.00 D	25	1389	186
76005			3850	1068			10.00 D	107	2889	961
76006			975	271			10.00 D	27	731	244
76007			2025	157			20.00 D	31	1899	126
76008			800	607			12.00 D	73	266	534
760100			4579	2899			33.00 D	957	2637	1942
760101			261	227			12.00 D	27	61	200
760102			370	330			10.00 D	33	73	297
760103			6779	5965			12.00 D	716	1530	5249
760104										
		01/11/2023	5249		5249		20.00 D	175	175	5074
760105		01/03/2023	499		499		50.00 D	208	208	291
760106		01/09/2023	2300		2300		10.00 D	77	77	2223
760107		01/11/2023	5249		5249		20.00 D	175	175	5074
			<u>38483</u>	<u>11851</u>	<u>13297</u>			<u>2646</u>	<u>15981</u>	<u>22502</u>

APPLICANT - ŌTOROHANGA TOY LIBRARY

Full legal name of organisation:

Otorohanga Toy Library

**Commonly used name
-if different**

Otorohanga Toy Library

What is the legal status of you organisation?

Charitable Trust

What is your charities commission registration number?

██████████

Contact person at organisation:

Alice Tasker

The position they hold in organisation:

Funding Officer

Postal address:

██

Physical address of organisation:

25 Te Kanawa Street, Otorohanga

Email:

[REDACTED]

Website:

<https://otorohanga.mibase.co.nz/home/index.php>

Facebook page:

[REDACTED]

What are the objectives of your club/organisation?

-how do they promote local community services, activities or facilities within your community?

The purpose of the Otorohanga Toy Library is to provide a cost effective toy loaning service so Otorohanga families of all socio-economic levels have access to a wide range of toys that aid learning and play, which research has shown is essential for the optimal educational, physical, psychological, social and cultural development of a child. Our objectives are: - To remove the cost barrier that comes with purchasing new toys so that lower socio-economic families are not disadvantaged - To enable children to have access to toys that encourage problem solving, communication, the development of fine motor skills, creativity & fun

How long has your club/organisation been active within the Ōtorohanga district?

Registered charity since 2008

Where are any facilities used by your organisation located?

25 Te Kanawa Street, Otorohanga

Are they on private property?

Yes

What is the activity/services period of your organisation?

-Example - all year or seasonal March to October

All year round (closed for a period over summer holidays)

How many members in your organisation?

-including volunteers?

56

Do you charge a membership fee?

Yes

How much is your membership?

Annually - \$40 for a family, \$20 for grandparent membership. Toy hires are free

In twenty words or less what will the funds actually buy or pay for?

Purchase of new toys for the library.

In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for

-remember to cover what, where, who, why, how

At the toy library we always try to keep our toy collection up to date and refreshed with new toys for our members. This funding would be used to purchase new toys for our collection and to replace well loved and broken ones. We purchase both new toys and

good quality second hand toys for the library. Specific toys will be selected throughout the year as needs arise.

Which option will your proposed project do most?

It helps us cover our business as usual work

What is the total amount of the project/ activity?

\$2000

What are the biggest current challenges you face as an organisation?

-tick all that apply

Letting people know about our services

Overwork and burn out

What is the amount of funding assistance that you are applying to this Community Fund for?

-please write without GST included.

Remember you can apply up to a maximum of \$5,000.

\$600

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

Economic- We are passionate about providing a toy loaning service to the community as a way to enable anyone, whatever their finances, the ability to provide toys for their whanau.

Social- With our new 'Stay and Play' spaces set up, the library provides a place where parents and grandparents can come, allow their children to play with toys in our space and catch up with our volunteers and other members. Free tea and coffee is available for members. We have seen great connections made in the toy library, particularly as a space for mums to connect with one another.

Environmental- Borrowing toys reduces the waste of purchasing many toys for your own family. Fewer toys are needed which can be shared among many families for many years, rather than families needing to purchase endless toys which their children may

quickly grow out of.

Cultural- The library is open for all members of the community and welcomes all cultures.

Choose three of following community outcomes that you think your project best aligns to:

Sustainable

Supportive

Connected

What is the exact name on your organisation's bank account?

- double check it is current and correct, as any funds will be paid here

Otorohanga Toy Library Inc

What is the full account number of this bank account?

-please double check the numbers.

████████████████████

Is your organisation GST Registered?

No

What is the chief source of your income?

(i.e., membership subs, fundraising, entry fees, sponsorship):

Membership fees, fundraising, community grants

Attach a copy of your latest complete

-ANNUAL ACCOUNTS or FINANCIAL STATEMENTS,

-and a CURRENT BANK STATEMENT

-Please indicate if any funds are tagged for a specific purpose, eg; lease costs

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Please list here ALL financial assistance your organisation has received over the last three years.

-Include any assistance from council and other funders who support your work.

You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

Otorohanga District Council - \$740 for Stay and Play space (2022) COGS multi year grant - \$2000 annually for operating expenses (2023, 2024, 2025) Trust Waikato \$1000 wages Tindell Trust \$1200 - wages DV Bryant \$3000 - wages

Are you applying under an umbrella organisation?

No

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Name of person completing form:

Alice Tasker

Position in Organisation:

Funding Officer

Daytime Contact Number:

██████████

Otorohanga Toy Library Inc

Budget for 2024/2025 Financial Year

	Budget 2024/2025	Actual 2023/2024	Budget 2023/2024	
<u>INCOME</u>				
Membership Fees	1,135	1,684	1,500	Note #1
Interest	-	267	-	
Fundraising	500			
COGS Multi-Year Grant	2,000	2,000	-	Note #2
TOTAL BUDGETED INCOME	3,635	3,951	1,500	
<u>EXPENDITURE</u>				
Salaries	-	5,834	6,440	Note #3
General Expenses	200	653	50	Note #4
Insurance	500	419	500	
Rent	1,200	1,200	1,200	
Repairs and Maintenance	150	119		
Toy Purchases	2,000	1,910	1,200	Note #5
ACC Levies	40	41	50	
Advertising	40	22	-	
Xero Subscription	161	161		
Office expenses, inc phone & internet	370	365		
TLFNZ Subscription / Mibase	220	212	131	
TOTAL EXPENDITURE	4,881	10,936	9,571	
BUDGET SURPLUS/DEFICIT	- 1,246	- 6,985	- 8,071	

NOTES TO THE BUDGET

Note #1 - Figure is based on 28 families paying \$40 each and 1 Grandparent members paying \$15 each (Membership fees increasing to \$45 as of 1/8/20, Grandparents increasing to \$20, with renewal fees staying at \$40 for families and \$15 for Grandparents)

Note #2 - COGs multiyear grant

Note #3 - The committee are now running the Toy Library on a voluntary basis to minimise expenses.

Note #4 - General expenses include volunteer expenses, such as two meals per annum for meetings paid for by the Toy Library to show gratitude for the time volunteers spend keeping the Toy Library going

Note #5 - We are aiming to put \$2000 per annum into new toys to keep our collection

current and interesting. This figure is based on this goal

Note#7 - The phone and internet costs \$30 per month, paid for 12 months

Note #8: The Stay and Play concept is being driven by the committee members this year to attempt to provide a safe space for parents to get together. We have increased our monthly expenditure in this area as we push this concept. We have already seen great success with this idea at our open day for the year in Feb 2024.



Statement of Accounts

Your accounts at a glance as at 31 July 2024

0441

OTOROHANGA TOY LIBRARY INC
25 TE KANAWA STREET
OTOROHANGA 3900

Today's statements

Account type	Account number	Balance
Business Premium Current Account	[REDACTED]	6,064.08

Upcoming automatic payments

Account number	Payee	Frequency	Payment date	Payment amount
[REDACTED]	Idea Rentals	MONTHLY	11 Aug 24	100.00
[REDACTED]	[REDACTED]	MONTHLY	11 Aug 24	30.00

•

Business Premium Current Account

Account name OTOROHANGA TOY LIBRARY INC
 Account number [REDACTED]

Statement number 00017
 Statement period 01 Jul 2024 - 31 Jul 2024

Date	Transaction type and details		Withdrawals	Deposits	Balance
01 Jul	Opening balance				6,180.66
11 Jul	AP	[REDACTED] Internet Phone Spark	30.00		6,150.66
11 Jul	AP	Idea Rentals Rent Oto toy libr 25 Te Kanawa	100.00		6,050.66
15 Jul	DC	[REDACTED]		45.00	6,095.66
23 Jul	BP	Accident Compensatio ACC	45.54		6,050.12
31 Jul		GROSS CREDIT INTEREST PAID		13.96	6,064.08
Totals at end of page			\$175.54	\$58.96	\$6,064.08
Totals at end of period			\$175.54	\$58.96	\$6,064.08

Your available credit is \$6,064.08 as at the closing date of this statement.

- AP Automatic Payment BP Bill Payment DC Direct Credit ED Electronic Dishonour FX Foreign Exchange IP International EFTPOS Transaction IF International Payment
- AT Automatic Teller Machine CQ Cheque/Withdrawal DD Direct Debit EP EFTPOS Transaction IA International Money Machine VT Visa Transaction

Payment dates displayed on bank statements are business day dates only (even if a payment was made or received on a non-business day prior). To find out the date a payment was made or received, you can check your transaction details online, or contact us.



Statement of Service Performance

Otorohanga Toy Library For the year ended 31 March 2024

Description of Entity's Outcome

Children are able to reach their full potential via affordable access to a wide variety of good quality and well designed toys and equipment. This will allow for the extension of basic physical, mental sensory and perceptual skills in children.

	2024	2023
Description and Quantification of the Entity's Outputs		
Membership - Children	57	42
Membership - Grandparents	5	2
Membership - Committee	5	5
Membership - Full	41	21
Facebook Likes	633	560
Number of Toys	439	400



Statement of Financial Performance

Otorohanga Toy Library For the year ended 31 March 2024

	NOTES	2024	2023
Revenue			
Donations, fundraising and other similar revenue		4,953	11,632
Fees, subscriptions and other revenue from members		1,694	1,002
Interest, dividends and other investment revenue		267	149
Total Revenue		6,913	12,783
Expenses			
Volunteer and employee related costs		5,834	5,230
Costs related to providing goods or service		4,789	4,248
Other expenses		1,161	1,315
Total Expenses		11,783	10,793
Surplus/(Deficit) for the Year		(4,870)	1,990

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.



Statement of Financial Position

Otorohanga Toy Library

As at 31 March 2024

	NOTES	31 MAR 2024	31 MAR 2023
Assets			
Current Assets			
Bank accounts and cash		6,849	11,719
Total Current Assets		6,849	11,719
Total Assets		6,849	11,719
Total Assets less Total Liabilities (Net Assets)		6,849	11,719
Accumulated Funds			
Accumulated surpluses or (deficits)		6,849	11,719
Total Accumulated Funds		6,849	11,719

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.



Statement of Cash Flows

Otorohanga Toy Library For the year ended 31 March 2024

	2024	2023
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	4,953	11,632
Fees, subscriptions and other receipts from members	1,684	918
Receipts from providing goods or services	10	84
Interest, dividends and other investment receipts	267	149
Payments to suppliers and employees	(11,783)	(10,793)
Total Cash Flows from Operating Activities	(4,870)	1,990
Cash Flows from Investing and Financing Activities		
Cash flows from other investing and financing activities	-	9,728
Total Cash Flows from Investing and Financing Activities	-	9,728
Net Increase/(Decrease) in Cash	(4,870)	11,719
Bank Accounts and Cash		
Opening cash	11,719	-
Net change in cash for period	(4,870)	11,719
Closing cash	6,849	11,719

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.



Notes to the Performance Report

Otorohanga Toy Library For the year ended 31 March 2024

	2024	2023	NOTES
1. Analysis of Revenue			
Donations, fundraising and other similar revenue			
COGS Grant	2,000	2,000	
Donation	-	60	
Fundraising	2,385	2,772	
Grants	-	6,800	
Lottery Grants Board	568	-	
Total Donations, fundraising and other similar revenue	4,953	11,632	
Fees, subscriptions and other revenue from members			
Membership	1,684	918	
Toy Rental	10	84	
Total Fees, subscriptions and other revenue from members	1,694	1,002	
Interest, dividends and other investment revenue			
Interest Income	267	149	
Total Interest, dividends and other investment revenue	267	149	
	2024	2023	NOTES
2. Analysis of Expenses			
Volunteer and employee related costs			
Salaries	5,834	5,230	
Total Volunteer and employee related costs	5,834	5,230	
Costs related to providing goods or services			
Cost of Fundraising	488	126	
General Expenses	653	467	
Insurance	419	398	
Rent	1,200	1,200	
Repairs and Maintenance	119	551	
Toy Purchases	1,910	1,506	
Total Costs related to providing goods or services	4,789	4,248	
Other expenses			
ACC Levy	41	-	
Advertising	22	-	
Xero Subscription	161	-	
Office Expenses	365	35	
Subscriptions	212	929	
Telephone & Internet	360	351	
Total Other expenses	1,161	1,315	

	2024	2023	NOTES
3. Analysis of Assets			
Bank accounts and cash			
Current Everyday Account	6,849	11,719	
Savings Account	-	-	
Total Bank accounts and cash	6,849	11,719	
	2024	2023	NOTES

4. Accumulated Funds

Accumulated Funds			
Opening Balance	11,719	-	
Accumulated surpluses or (deficits)	(4,870)	11,719	
Total Accumulated Funds	6,849	11,719	
Total Accumulated Funds	6,849	11,719	

5. Commitments

There are no commitments as at 31 March 2024 (Last year - nil).

6. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 31 March 2024 Last year - nil).

7. Related Parties

There were no transactions involving related parties during the financial year.

8. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

9. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.

Email:



Website:

<https://rda.org.nz/rda-groups/otorohanga/>

Facebook page:

<https://www.facebook.com/profile.php?id=100064606182871>

What are the objectives of your club/organisation?

-how do they promote local community services, activities or facilities within your community?

Since 1995 Otorohanga Riding for the Disabled (ORDA) has been providing vulnerable youth in our region with the opportunity to improve their health and wellbeing through the regular interaction with horses. The core purpose of ORDA is to provide interaction with horses to improve health and wellbeing outcomes for people experiencing disability, or who have specific challenges or needs. Horse Riding is a proven therapy that develops, improves and/or promotes many aspects such as: balance and co-ordination; muscle tone; concentration; self-discipline and self-esteem; perception and spatial awareness; communication and social skills; independence and encourages decision making. We aim to enable and support disabled people to achieve good lives, including meaningful participation and contribution to activities and roles in their community.

How long has your club/organisation been active within the Ōtorohanga district?

Incorporated 25 years ago

Where are any facilities used by your organisation located?

ORDA is sincerely grateful to be able to use the facilities at Island Reserve to provide our riding programmes to local people referred to us.

Are they on private property?

No

Since your facilities are not on private property can you please provide further details.

ORDA is sincerely grateful to be able to use the facilities at Island Reserve to provide our riding programmes to local people referred to us.

What is the activity/services period of your organisation?

-Example – all year or seasonal March to October

ORDA run our riding programmes between October and July each year, however, our horse care is an all year expense.

How many members in your organisation?

-including volunteers?

55

Do you charge a membership fee?

Yes

How much is your membership?

Riders are charged a minimal fee to participate in our programmes and we work with community funders and host fundraising events to help cover our expenses.

In twenty words or less what will the funds actually buy or pay for?

We request a contribution towards our annual horse expenses.

In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for

-remember to cover what, where, who, why, how

Without our horses there would be no riding therapy for people in our community. It is essential to have healthy and happy horses that love what they do, are well balanced and help provide great RDA lessons and enhance the lives of their riders. Horse care expenses are crucial for ensuring we can provide a positive and beneficial experience for our riders. We currently have six horses providing our rider Therapy, Education, and Sport and Recreation programmes. Our Equine Manager is primarily responsible for the care, health, welfare and wellbeing of our horses utilising best practice, RDA policy and the Animal Welfare Act 1999 to ensure they are fit for purpose. Horse care costs include management of pasture, hay and hard feed to ensure horses maintain healthy weights, grooming, farrier and medical management as required to ensure horses are in good working condition. Stress and signs of illness are also required to be monitored and riding gear and equipment is well maintained and appropriately fitted. Our Equine Manager also coordinates a team of coaches who help riders create personalised goal-based programmes, individualised to meet their specific needs and delivered with the support of our team of hard-working volunteers. With your support we hope to continue to provide a quality, stimulating riding programme to disabled rangatahi and 3amariki in Otorohanga, utilising healthy horses to help to build their physical abilities, their community connections and overall wellbeing.

Which option will your proposed project do most?

It helps us cover our business as usual work

What is the total amount of the project/ activity?

\$ 8,500

What are the biggest current challenges you face as an organisation?

Consistent funding

Out of date facilities

What is the amount of funding assistance that you are applying to this Community Fund for?

\$ 5,000

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

ORDA welcome and assist people of all ages and disabilities. Our riders are referred to us in several ways, including word of mouth or referral from a local health, recreational or teaching professional. We currently provide riding opportunities for 30 riders per year with our six horses. Our riders work towards short term goals (riding based) that contribute to their long term goals which are normally life based. Clear individualised goals set with careful consideration by the riders and their key people when achieved create some amazing outcomes. Some of our riders' outcomes are life changing. Here are some of the ways some riders and their families have let us know about how riding helps.

- Riding improves head and neck control – with increased head and neck control a rider can join their family at the dinner table
- Riding with other riders and being part of a ride team gives riders a sense of community and a place to call their own where they can form relationships and participate fully in a meaningful activity.
- Riding increases balance and tone – with increased balance and tone, a rider can join their friends and family on their bikes and scooters.

The warmth and three-dimensional movement of the horse is the key therapy tool used in our groups. The movement of the horse is transmitted through the rider's body, gradually making the rider more relaxed, improving muscle tone, as well as improving

their balance, posture, and co-ordination. Our RDA sessions are designed to enhance and improve physical, psychological and social abilities as well as provide recreational and educational opportunities. Improving health outcomes for people who experience disability involves enabling and supporting them to learn to live well, despite their disabilities, challenges or needs, in the context of their home, school and communities. Feedback we receive is continually positive.

Many families express how this programme has helped their child to build a stronger relationship with family members, friends and the community. With your support we hope to continue to provide our programmes in the Otorohanga district with healthy, happy horses supporting our vulnerable disabled tamariki and rangatahi, contributing towards more physically and socially confident young people with an increase sense of self-worth.

Choose three of following community outcomes that you think your project best aligns to:

Sustainable, Knowledgeable, Supportive

What is the exact name on your organisation's bank account?

- double check it is current and correct, as any funds will be paid here

[REDACTED]

What is the full account number of this bank account?

-please double check the numbers.

[REDACTED]

Is your organisation GST Registered?

No

What is the chief source of your income?

(i.e., membership subs, fundraising, entry fees, sponsorship):

We are conscious to remain a sustainable charity continuing to support our vulnerable community members we need a diverse source of funding. Currently donations from fundraising events and grants contribute the majority of our income.

Attach a copy of your latest complete

-ANNUAL ACCOUNTS or FINANCIAL STATEMENTS,

-Please indicate if any funds are tagged for a specific purpose, eg; lease costs

[REDACTED]

Attach a copy of your latest CURRENT BANK STATEMENT

-Please indicate if any funds are tagged for a specific purpose, eg; lease costs

[REDACTED]

Attach a copy of your BUDGET for your proposal:

[REDACTED]

Attach ANY OTHER documents to support your proposal:

[REDACTED]

Please list here ALL financial assistance your organisation has received over the last three years.

-Include any assistance from council and other funders who support your work. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

Organisation: Purpose: Amount: FY: Lottery Operating Costs \$10000 2021 Otorohanga Club Horse Covers \$2000 2021 Sport Waikato Coach wages \$20000 2021 COGS Waikato South Horse Care \$3500 2021 Otorohanga Charitable Trust Coach Course \$2500 2021 Trust Waikato Coach wages \$3500 2021 Donations - various Operating costs \$8124 2021 Fundraising activities Operating costs \$1235 2021 Donations - various Horse sponsorship\$22984 2022 Fundraising activities Operating costs \$5298 2022 Otorohanga District Council Operating costs \$5000 2022 COGS Waikato South Horse expenses \$3000 2022 Otorohanga Charitable Trust RDA Anniversary \$800 2022 Otorohanga District Council Operating costs \$5000 2022 Fundraising activities Operating costs \$16519 2023 Donations - various Horse expenses \$22128 2023

Are you applying under an umbrella organisation?

No

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Name of person completing form:

Nickie Mouncey

Position in Organisation:

Volunteer

Daytime Contact Number:

[REDACTED]

Alternative contact person:


Sarah Snookes

Position in Organisation:

Committee Chair

Daytime Contact Number:

██████████

					
Budget For Otorohanga Riding for the Disabled for 1st January 2024 to 31st December 2024					
Income		2024	Expenses		2024
Book Sales	\$500		Repairs & Maintenance		\$2,000
Sundry Income	\$500		Horse expenses		\$8,500
Fees	\$1,500		Coach Training		\$1,200
NZRDA donation			Coach Training Travel Costs		\$2,130
Fundraising, raffle,	\$7,000				
Donations	\$15,000		NZRDA Affiliation fees		\$600
Interest from all accounts	\$1,000		New equipment		\$1,500
Grants as follows			Horses (purchase new stock)		\$8,000
COGS South Waikato -pending	\$5,000		Volunteer excursion		\$950
Lotteries Community Waikato - pending	\$15,000		Consumables (housekeeping)		\$150
Waikato WDFE Karamu Trust - pending	\$4,805		Equine manager/ horse trainer/coach		\$32,000
Otorohanga Charitable Trust	\$4,000		Charities commission		\$55
			Admin		\$400
			Insurance		\$1,500
			Sign writing/embroidary		\$500
			Accounting program		\$350
			Vests and hats for volunteers		\$300
Total Income	\$54,305		Total Expenses		\$60,135
Budget Deficit/Amount Requested	\$5,830				

ORGANISATION BACKGROUND

Otorohanga Riding for the Disabled Ass Inc (ORDA) is an affiliated group of NZRDA who has over 40 groups located in every region throughout the country, from Kaitaia to Invercargill. All RDA groups are incorporated societies and independently financed and managed. The NZRDA is the umbrella organisation providing standards, training, certification and support.



ORDA provides programmes to the greater King Country region and is primarily run by over 20 volunteers, working directly with riders and committee members. We currently have three part time paid staff (0.8FTE), Equine Manager, Assistant Equine Manager and Head Horse Coach.

PURPOSE

The core purpose of ORDA is to provide interaction with horses to improve health and wellbeing outcomes for people experiencing disability, or who have specific challenges or needs.

We aim to enable and support disabled people to achieve good lives including meaningful participation in, and contribution to, important life activities and roles in their community.

We increase ability through participation in goal-based riding activities. We provide life-changing opportunities for over 30 children and adults a year.

THE NEED

Therapeutic Horse Riding is of benefit to children and adults with a wide range of challenges, needs or disabilities.

Horse Riding is a proven therapy that develops, improves and/or promotes many aspects such as:

balance and co-ordination; muscle tone; concentration; self-discipline and self-esteem; perception and spatial awareness; communication and social skills; independence and encourages decision making.

In addition, riding is an enjoyable form of exercise and an exciting, challenging and motivating activity.

Improving health outcomes for people who experience disability involves enabling and supporting them to learn to live well, despite their disabilities, challenges or needs, in the context of their home, school and communities.



OUR PROGRAMMES

We provide structured, goal-based riding opportunities. Each RDA session is supervised by a qualified coach and assisted by our specially trained therapists, volunteers, and horses. Our riders are carefully matched to a particular horse by our coach, who then develops a programme for and with the rider.

We have three core riding programmes: **Therapy, Education, and Sport and Recreation**. While a rider's initial goal may be therapy, we incorporate education and recreational elements into our sessions. Each rider has their own goal-based programme, individualised to meet their specific needs. Riders may move between the programmes.

Therapy Programme - Our therapy programme is set for each rider in conjunction with a NZ registered therapist. Each rider will have a different required outcome. Through using riding skills, alternative positioning and alternative saddles or equipment, riding helps stimulate all parts of the body, build muscle strength, improve coordination and balance and improve walking ability. Riders in this programme usually have higher support needs, and often use wheelchairs. They have specific goals developed by a trained RDA Coach and a therapist, to ensure the best outcome is achieved for them.



Education Programme - Our education programme focuses on school aged riders, with goals that are linked to the NZ curriculum such as supporting literacy and numeracy skills. The RDA environment and activities can be adapted to teach a wide range of educational skills and goals and programmes are often aligned to their IEP goals (individual Education Plans) that are developed as part of their school programme.



Sport & Recreation Programme - Our sport and recreational riding programme offers exercise and active recreation and leisure activities in a challenging, fun and supportive environment. All riders have individual set outcomes/goals and these may include pathways to pony club, riding centres, Para-Equestrian or Special Olympics. Recreational riding can help maintain a rider's independence and functionality.

OUTCOMES

Our riders work towards short term goals (riding based) that contribute to their long term goal(s) which are normally life based. Clear individualised goals set with careful consideration by the riders and their key people when achieved create some amazing outcomes.

Some of our riders' outcomes are life changing. Here are some of the ways that some riders and their families have let us know about how riding helps.

- Riding improves head and neck control – with increased head and neck control a rider can join their family at the dinner table
- Riding with other riders and being part of a ride team gives riders a sense of community and a place to call their own where they can form relationships and participate fully in a meaningful activity.
- Riding increases balance and tone – with increased balance and tone, a rider can join their friends and family on their bikes and scooters.

The warmth and three-dimensional movement of the horse is the key therapy tool used in our groups. The movement of the horse is transmitted through the rider's body, gradually making the rider more relaxed, improving muscle tone, as well as improving their balance, posture, and co-ordination. Our RDA sessions are designed to enhance and improve physical, psychological and social abilities as well as provide recreational and educational opportunities.

EVIDENCE

Therapeutic Horse Riding is a proven therapy that develops, improves and/or promotes many aspects such as:

- **Physical ability**
 - Muscle tone, balance, coordination.
 - Muscle strength, flexibility, fitness.
 - Posture, gait, ability to walk.
 - Respiration, circulation, metabolism.
 - Sensory perception and integration.
 - Independence, self-care and mobility.
- **Psychological ability**
 - Concentration, problem-solving and decision making.
 - Insight, motivation, self-worth, confidence.
 - Learning/practising concepts e.g. letters, numbers, colours, distances, shapes, body parts, etc.



- **Social skills**
 - Communication.
 - Learning appropriate behaviours and manners.
 - Interaction with peers, individuals and groups.
 - Human to animal contact and building relationships.
 - Consideration for others and taking on responsibility.
- **Sport and recreational participation**
 - Develop interests.
 - Challenge and success in competition with self and others.
 - Stimulation or relaxation.
 - Integration into a community activity.

DR RACHELLE MARTIN - In 2019 Dr Rachelle Martin, a physiotherapist, carried out a research project as part of a Ph.D. thesis. The main conclusions of the research project are summarised below.

“Therapeutic Horse Riding was found to be accessible for children and young people with a wide range of impairments, providing for an increased activity repertoire and therefore increased opportunities to develop and practice skills.

Riders and caregivers referenced a lack of other accessible leisure activity options compared to their non disabled peers.

The NZRDA environment was also a context in which riders experienced an emphasis on their capacities and strengths rather than their deficits and difficulties.”

Clinical Researcher, Rehabilitation Teaching and Research Unit (RTRU) Department of Medicine, University of Otago, Wellington

GOOD MEASURE REPORT - In 2022 NZRDA commissioned a Good Measure Report to enable us to understand and communicate the good we are achieving for the populations we serve. It provides a powerful tool to communicate the value of the need we are addressing.

https://rda.org.nz/wp-content/uploads/2023/08/5012_RDA_Social-Impact-1-Pager-Nov-2022-2.0.pdf

Impact Lab compared the cost of investment of our programmes and assessed the social value over a six month period. The exercise calculated that every dollar invested in delivering this programme generated an estimated \$3.20 of measurable benefits to each rider. This research qualifies the social value of our RDA programmes for not only the individual rider but the family and the community as a whole.



Every
dollar invested in
NZRDA Programmes
delivers \$3.20 of
measurable good to
New Zealand

OUR GOALS

Our volunteer committee works hard to keep expenses down and to raise funds from the community to minimise the cost of participation for families of riders and to make it affordable and accessible to those that need them the most.

ORDA currently have over 30 riders participating in our programmes. With the support of your funding we aim to continue to provide therapeutic horse riding opportunities to individuals and families in the greater King Country region and to build on the number of participants.

Through the provision of stimulating exercise opportunities for our regions people experiencing disability our goal is to help build their physical abilities, their community connections and overall wellbeing.



Thank you for taking the time to consider our funding application. Please contact us if you need any further information to assist with our request.

With your support we hope to grow the RDA programme in the greater King Country region providing more disabled people with our programme, contributing towards more physically and socially confident young people with an increase sense of self-worth.



24 July 2024

To whom it may concern,

I had heard about ORDA from my grandmother in-law Anne Smith. She always spoke so passionately about the difference being on these special horses, with the amazing helpers, made to the children.

So when my son was offered the chance to go to the sessions we jumped at it. His teacher thought it would help with his shyness and she was right. It was the highlight of his school week. It helped him to talk to people and be brave enough to try new things, all while on the back of a beautiful horse. Skills that he quickly took into his everyday life.

That was over 10 years ago! I am now lucky enough to be a teacher aide at Otewa School and bring 4 riders in to RDA once a week. They get chosen for a variety of reasons, and they are always eagerly watching out for me on a Thursday morning when I go to collect them for our trip to riding.

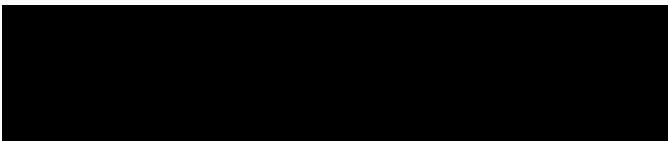
The first session they go to, they are always nervous and quiet. Gwen greets them all and puts them at ease. Then they get introduced to the amazing horses which they have to climb on the back of! Gwen chats away to the child and they have a person on each side to keep them safe. Keeping their hand on the child's leg if they sense nervousness, which quickly puts the child at ease.

Every week they are greeted by Gwen and the amazing helpers. All chatting away to the children and helping them through the tasks. It doesn't take many sessions before the children are sitting up straight in their saddle, chatting back to the helpers and feeling totally relaxed.

I have seen children that are able to concentrate better, slow down while doing their work and have the confidence to talk to people because of their time on the RDA horses.

ORDA is such an amazing asset to our community. The team works hard at making students, volunteers and visitors feel welcome and accepted.

Thanks,



Lana Smith





Statement of Service Performance

Otorohanga Riding for the Disabled For the year ended 31 December 2023

Riding Sessions

Term 1, 2 and 4 every Tuesday and Thursday mornings 9am - 12.15pm (weather permitting)

	2023	2022
Description and Quantification of the Entity's Outputs		
Horses on Hand	5	4
Lease Horses	1	2
Training	5	4
Conferences	2	2
Volunteers	35	25



Statement of Financial Performance

Otorohanga Riding for the Disabled For the year ended 31 December 2023

	NOTES	2023	2022
Revenue			
Donations, fundraising and other similar revenue	1	82,331	46,452
Fees, subscriptions and other revenue from members	1	2,570	1,590
Interest, dividends and other investment revenue	1	2,787	626
Other revenue	1	80	1,455
Total Revenue		87,768	50,122
Expenses			
Volunteer and employee related costs	2	24,369	24,042
Costs related to providing goods or service	2	22,546	18,095
Other expenses	2	8,437	3,256
Total Expenses		55,351	45,393
Surplus/(Deficit) for the Year		32,417	4,729

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.



Statement of Financial Position

Otorohanga Riding for the Disabled As at 31 December 2023

	NOTES	31 DEC 2023	31 DEC 2022
Assets			
Current Assets			
Bank accounts and cash	3	116,551	74,809
Debtors and prepayments	3	460	60
Other Current Assets	3	29,500	23,000
Total Current Assets		146,511	97,869
Non-Current Assets			
Property, Plant and Equipment		30,844	30,844
Total Non-Current Assets		30,844	30,844
Total Assets		177,354	128,713
Liabilities			
Current Liabilities			
Accounts Payable		536	-
Unused sponsorship and grants with conditions	4	27,899	12,210
Total Current Liabilities		28,435	12,210
Total Liabilities		28,435	12,210
Total Assets less Total Liabilities (Net Assets)		148,919	116,503
Accumulated Funds			
Accumulated surpluses or (deficits)	5	148,919	116,503
Total Accumulated Funds		148,919	116,503

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.



Statement of Cash Flows

Otorohanga Riding for the Disabled For the year ended 31 December 2023

	2023	2022
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	98,020	42,082
Fees, subscriptions and other receipts from members	2,170	1,530
Interest, dividends and other investment receipts	2,787	626
Cash receipts from other operating activities	80	1,615
Payments to suppliers and employees	(54,816)	(43,904)
Total Cash Flows from Operating Activities	48,241	1,949
Cash Flows from Investing and Financing Activities		
Cash flows from other investing and financing activities	(6,500)	-
Total Cash Flows from Investing and Financing Activities	(6,500)	-
Net Increase/(Decrease) in Cash	41,741	1,949
Bank Accounts and Cash		
Opening cash	74,809	72,860
Net change in cash for period	41,741	1,949
Closing cash	116,551	74,809

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.



Notes to the Performance Report

Otorohanga Riding for the Disabled For the year ended 31 December 2023

	2023	2022	NOTES
1. Analysis of Revenue			
Donations, fundraising and other similar revenue			
Book Sales	700	508	
Donations & Horse Sponsorship	25,673	19,484	
Grants Received	40,275	21,669	
Raffle & Fundraising Income	15,683	4,790	
Total Donations, fundraising and other similar revenue	82,331	46,452	
Fees, subscriptions and other revenue from members			
Riding Fees	2,570	1,590	
Total Fees, subscriptions and other revenue from members	2,570	1,590	
Interest, dividends and other investment revenue			
Interest Received	2,787	626	
Total Interest, dividends and other investment revenue	2,787	626	
Other revenue			
Sundry Income	80	1,455	
Total Other revenue	80	1,455	
	2023	2022	NOTES

2. Analysis of Expenses

Volunteer and employee related costs

Equine Manager	15,716	20,040
Training, Courses & Conference Expenses	8,653	4,002
Total Volunteer and employee related costs	24,369	24,042

Costs related to providing goods or services

Affiliation & Entry Fees	575	575
Equipment & General Expenses	2,301	3,711
Grounds, Plant & Building Maintenance	946	1,163
Horse Coach	3,225	3,945
Horse Expenses	12,497	6,352
Insurance	1,150	1,092
Shirts & Embroidery	390	-
Telephone & Internet	366	442
Volunteer Gifts & Social Consumables	1,096	815
Total Costs related to providing goods or services	22,546	18,095



	2023	2022	NOTES
Other expenses			
Advertising/Marketing	-	1,362	
Bank Charges	3	3	
Consultancy Fees	7,745	-	
Loss on Sale	-	1,489	
Papers Subscriptions & Licences	322	301	
Postage & Stationery	174	51	
Sundry Expenses	193	51	
Total Other expenses	8,437	3,256	

	2023	2022	NOTES
--	------	------	-------

3. Analysis of Assets

Bank accounts and cash			
Westpac Account	57,068	42,612	
Westpac Horse Account	12,770	11,080	
Westpac Savings Account	46,713	21,118	
Total Bank accounts and cash	116,551	74,809	
Debtors and prepayments			
Accounts Receivable	460	60	
Total Debtors and prepayments	460	60	
Other current assets			
Horses on Hand	29,500	23,000	
Total Other current assets	29,500	23,000	

	2023	2022	NOTES
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4. Analysis of Liabilities

Unused sponsorship and grants with conditions			
Sponsorship Paid in Advance	-	(3,500)	
Unspent Grants	(27,899)	(8,710)	
Total Unused sponsorship and grants with conditions	(27,899)	(12,210)	
Total Analysis of Liabilities	(27,899)	(12,210)	

	2023	2022	NOTES
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5. Accumulated Funds

Accumulated Funds			
Opening Balance	116,503	111,773	
Accumulated surpluses or (deficits)	32,417	4,729	
Total Accumulated Funds	148,919	116,503	
Total Accumulated Funds	148,919	116,503	



Depreciation Schedule

Otorohanga Riding for the Disabled For the year ended 31 December 2023

NAME	CCST	OPENING VALUE	PURCHASES	DISPOSALS	DEPRECIATION	CLOSING VALUE	PRIVATE USE AMOUNT
Buildings							
Skyline Garage	7,763	5,143	-	-	-	5,143	-
Vinyl Flooring	592	94	-	-	-	94	-
Total Buildings	8,355	5,237	-	-	-	5,237	-
Plant & Machinery							
Ann Smith Memorial Seat	5,106	4,978	-	-	-	4,978	-
Filing Cabinet	290	8	-	-	-	8	-
Gazebos	2,240	2,240	-	-	-	2,240	-
[REDACTED]	825	208	-	-	-	208	-
[REDACTED]	15,000	15,000	-	-	-	15,000	-
Jumps	816	816	-	-	-	816	-
Jumps	400	400	-	-	-	400	-
Saddle	1,169	1,169	-	-	-	1,169	-
Signage	546	546	-	-	-	546	-
Tow Ball - Float	242	242	-	-	-	242	-
Whiteboard	257	-	-	-	-	-	-
Total Plant & Machinery	26,891	25,607	-	-	-	25,607	-
Total	35,245	30,843	-	-	-	30,843	-

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

APPLICANT; SAILABILITY

Q1: Full legal name of organisation:

Sailability Waikato Trust

Q2: Commonly used name -if different

Sailability

Q3: What is the legal status of you organisation?

Trust

Q4: What is your charities commission registration number?

[REDACTED]

Q5: Contact person at organisation:

Michael Maloney

Q6: The position they hold in organisation:

Sailing Master and Trustee

Q7: Postal address:

[REDACTED]

Q8: Physical address of organisation:

[REDACTED]

Q12: What are the objectives of your club/organisation? -how do they promote local community services, activities or facilities within your community?

To make sailing and water sports accessible for all young people regardless of their mobility.

Q13: How long has your club/organisation been active within the Ōtorohanga district?

We have been running since the group started in 2017

Q14: Where are any facilities used by your organisation located?

Lake Ngaroto and – in development ...Lake Karapiro

Q15: Are they on private property?

No

Q17: What is the activity/services period of your organisation? -Example - all year or seasonal March to October

Sailing season is August through till April each year. When we are unable to sail in Ngaroto due to lake water health we sail at Lake Karapiro.

Q18: How many members in your organisation? -including volunteers?

12- 15

Q19: Do you charge a membership fee?

No

Q21: In twenty words or less what will the funds buy or pay for?

We will buy new additional life jackets which will allow more of us on the water at one time, and cover our insurance costs and provide boat maintenance.

Q22: In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for - remember to cover what, where, who, why, how.

Since starting Sailability in 2015 we have given over 2000 (two thousand) disabled and special needs adults and children a sailing and boating experience on Lake Ngaroto. Sailing boats used are Hansa 303's which are used in the Para-Olympics and World Champs- it is a specialist boat for disabled users.

There are four primary schools in the Ōtorohanga district who are now in their third year with Sailability;

-Ōtorohanga Primary

-St Marys Primary

-Korakonui Primary

-Kio Kio Primary.

Q23: Which option will your proposed project do most?

Its a new thing that will help us in our work

Q24: What is the total amount of the project/ activity?

\$4,101.88

Q25: What are the biggest current challenges you face as an organisation? -tick all that apply

Consistent funding

Q26: What is the amount of funding assistance that you are applying to this Community Fund for? -please write without GST included. Remember you can apply up to a maximum of \$5,000.

\$4101.88

Q27: How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

The reports from Principals, teachers and parents all support the benefits of the children having this new experience. Sailability Waikato has concentrated on special needs children at schools who can often miss out on sporting and exciting out-of-school experiences.

The benefit to the students is huge- just being active, improving social skills, gaining coincidence and having a sailing experience, or even being on the water for the first time.

Q28: Choose three of following community outcomes that you think your project best aligns to:

Empowered, Aspirational, Progressive

Q29: What is the exact name on your organisation's bank account? - double check it is current and correct, as any funds will be paid here

Sailability Waikato Trust

Q30: What is the full account number of this bank account? -please double check the numbers.

[REDACTED]

Q31: Is your organisation GST Registered?

No

Q33: What is the chief source of your income? (i.e., membership subs, fundraising, entry fees, sponsorship):

Fundraising

Q37: Please list here ALL financial assistance your organisation has received over the last three years. -Include any assistance from council. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

We have not applied to this ODC fund before. In 2023 we received \$1000 from Otorohanga Liona for insurance. In 2022 we received \$800 from Jumble Around (second hand store) for First Aid, in 2021 we received \$1600 from Fonterra for 12 lifejackets.

Q38: Are you applying under an umbrella organisation?

No

Q55: We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Q56: Name of person completing form: Dr Michael Maloney

Q57: Position in Organisation: Trustee and Sailing Master

Q58: Daytime Contact Number: [REDACTED]

Q59: Alternative contact person: Mr R Greenwood

Q60: Position in Organisation: Treasurer



Sailability Waikato Objectives

- To promote the behavioural, physical, emotional, educational and social rehabilitation and well-being of the disabled residents of the Waikato region.
- To promote the amateur sport of sailing in all its forms including recreational and competitive activities for the benefit of persons with disabilities.
- To promote develop and encourage the use of sailing to advance the physical and spiritual well being of persons with disabilities.
- To support the work of such other charitable organisations working with persons with disabilities and by such means as the Trustees may from time to time deem appropriate.
- To join or seek affiliation with Yachting New Zealand and such bodies or organisations or clubs which the Trustees from time to time consider expedient.
- Generally to have all the powers of a natural person to do such things as are conducive to the attainment of any of the objects of this Trust provided that the purposes and objects of the Trust shall be so conducted as to remain within the definition of charitable purposes.

④

Sailing Dates Sailability Waikato

①

2024

Potential 2025 Dates
Not Booked

August
Wenese days
14th - St Pats. ✓
21st - TA. Primary ✓
28th - Paterangi

Feb 12th
19th
26th

Sept
4th - Ohau Primary ✓
11th - ~~Nth Hamilton~~ Kio Kio. (oto)
18th - Koro Kanui (oto)
25th - St Marys (oto)

March 5th
12th
19th
24th

Oct.
2nd } Enrich Plus
9th }
16th - Patrican Ave. ✓
23rd - South Oto Primary (oto)
30th - ? Nth Hamilton - check. ✓

April 2nd
9th

Nov
6th
13th
20th
27th
Not Filled. Lake Condition check

N.B. Nov onwards

Further Future dates to be allocated when
lake Ngahoto water conditions known

Dec
4th
11th



CERTIFICATE OF INCORPORATION

SAILABILITY WAIKATO TRUST

[REDACTED]

This is to certify that SAILABILITY WAIKATO TRUST was incorporated under the Charitable Trusts Act 1957 on the 13th day of November 2014.



Registrar of Incorporated Societies
3rd day of October 2018



For further details visit www.societies.govt.nz

Certificate printed 3 Oct 2018 14:22:42 NZT

Office of the Mayor

Monday 22 January 2024

TO WHOM IT MAY CONCERN

I am delighted to have been asked to provide a letter of support to Sailability Waikato for fundraising purposes.

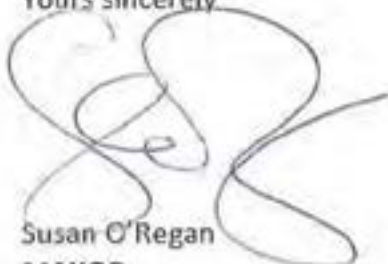
Sailability Waikato has been providing sailing lessons for the disabled at Lake Ngaroto - a small sheltered peat lake in the Waipā District since 2015. These lessons have been provided free of charge using purpose designed yachts and constructing lifting equipment to enable the disabled athletes to get safely in and out of the boats.

These lessons have proved extremely popular and it has transpired that Lake Ngaroto is an ideal safe venue for the purpose. As a result, Sailability Waikato would like to continue with sailing lessons and requires funds to meet their ongoing operational expenses including fuel, insurance and maintenance costs to their boats. They need financial support from time to time so that the sailing experiences remain cost-free for their sailors. In recent times they have received financial assistance from Jumble Around, Lions and others. The District Council fully supports their endeavours which are attracting budding sailors from the greater Waikato area.

Sailability Waikato is to be commended for its initiative in providing volunteer coaches and facilities for this group in our community which is so often ignored. The ability for some to gain access to this level of mobility and independence builds confidence and is life changing.

I congratulate and thank Sailability Waikato for their initiative and would encourage any potential funders to support this activity which has a proven need.

Yours sincerely



Susan O'Regan
MAYOR



MAYOR MAX
BAXTER
OTOROHANGA DISTRICT

20 April 2024

LETTER OF SUPPORT
SAILABILITY WAIKATO

To whom it may concern,

It is a privilege to provide a letter of support for Sailability Waikato.

Over many years, Sailability Waikato has grown in size and impact, providing free accessible sailing lessons for the disabled and the wider community on Lake Ngaroto located near Te Awamutu.

In our community, I regularly hear wonderful stories from numerous school students and community members who regularly partake in the joys of this programme. Currently, five primary schools across the Ōtorohanga District are involved in the programme. Sailing and enjoying the beauty of our waterways is an activity that through the generosity of Sailability can open up new possibilities, raise aspirations and ultimately change lives.

As a long-time supporter, I am delighted to highlight some of the key advancements that have progressed Sailability Waikato:

- Purpose Built Facility
- Tailored yachts and associated equipment
- Expanded volunteer base
- Tailored lessons for those participating

This experience provides an opportunity for all to participate and experience the joys of the water. Congratulations Sailability Waikato for many years of service to the community and I look forward to supporting them in their future endeavours.

A handwritten signature in black ink, appearing to read 'M Baxter', written in a cursive style.

Mayor Max Baxter

MAYOR - ŌTOROHANGA DISTRICT

9

Dear Michael and Team

Just a note to say thank you for the great experience Hamilton North School Te Ao Marama Satellite had when we came to Sailability.

We were impressed with your patience with our children and your ability to encourage them to have a go.

Your team was well organised and very friendly. I, as a teacher, felt quite comfortable that you all knew what you were doing and that "our" children were in safe hands.

Some of the things that stood out are the student who didn't want to go in the sailboat and totally refused. Then, with encouragement went on the rescue boat and loved it and then happily went on the sailboat on his return. Another thing that stood out was our student who couldn't get enough of the sailboat and used words, predominantly non verbal student, to request another turn. The way the team member supporting him in the boat, allowed him to control the boat was amazing.

Also, in discussion with us, reading a situation for a child that could have gone wrong in that a meltdown could occur and it would take a long time to return to shore because of the lack of wind. So you kindly got the rescue boat to tow him so his ride was quick but he could still participate. I know the parents also really appreciated this. When sent a photo, they said "we love this. Thank you" followed by lots of smiley faces.

The only thing that could have made the day better was beyond all our control, and that was the lack of wind. Hopefully next time there will be a little more wind.

Thank you once again. Hope to see you again next summer.

Regards

Andrea and the staff at Hamilton North Satellite at Te Ao Marama.

(14)



A NEW boat will be launched on Lake Ngaroto in Te Awamutu to honour former Otorohanga Lions president Martin Weld, who passed away last month. The boat will be used by Waikato Sailability — a volunteer-based organisation providing opportunities for people with disabilities to try sailing. PHOTO SUPPLIED

Boat launch on Saturday

MARTIN Weld's dream of launching a boat for the Waikato Sailability Organisation will soon be made a reality.

The former Otorohanga Lions president passed away last month, but his goal of raising \$16,000 to fund a boat for the charity has come to fruition, and on March 23, it will be launched in his honour.

President Pat Edwards says the launch is special for two reasons.

"Otorohanga Lions moved last June to purchase this boat for the organisation. The cost of the boat was \$16,000," he says.

"Our past president Martin Weld was behind this great project.

"Sadly, Martin saw this boat delivered, but passed away a month ago and didn't see it launch," he says.

"Martin was a member of Lions for 38 years, so the club will launch the boat in memory of

him. His wife and daughter will also be there for the launching.

"This is a great asset to our community and also the wider community for use."

The boat will be launched at Lake Ngaroto in Te Awamutu, where Waikato Sailability's activities are based.

Sailability New Zealand is a volunteer-based organisation that provides opportunities for people with disabilities to try sailing.

Groups form coalition

A MULTI-organisation venture toward improving the wellbeing and safety of the community and its visitors has been given the go-ahead by the Waitomo District Council.

At the council's monthly meeting late last month, community services group manager Helen Beever told members the Vibrant Safe Waitomo Regional Coalition's purpose was "to enable a cross disciplinary approach to delivering increased positive safety outcomes for those [who] live and work within our communities."

"This includes forming partnerships, managing risks, educating and informing and increasing overall safety in the community.

"Vibrant Safe Waitomo aims to improve the quality of life of the Waitomo community and visitors to the district through its actions.

She said the coalition will achieve this through ongoing leadership and governance to ensure a co-ordinated approach is taken in the delivery of services and contracts within the community.

MEMBERS

Members of the coalition include Waikato District Health Board, New Zealand Police, Ministry of Education, Fire and Emergency New Zealand, Maniapoto Maori Trust Board, Ministry of Social Development and Tamariki Ministry for Children, Waikato Regional Council, Taranaki-King Country

(12)

JC & RC Francis

[REDACTED]
Hamilton
[REDACTED]

12 May 2017

To Whom it May Concern

Re: Sailability Waikato – Lake Ngaroto Sailing Club

During the past season I have had the privilege of working alongside Mike Malone and the team from Sailability Waikato through my association as Vice-Commodore of Lake Ngaroto Sailing Club.

It was a delight to see the enjoyment that getting out on a boat sailing brings to those who, for a variety of reasons, would not normally get this opportunity. I received very positive feedback on each occasion both about the experience itself and the team that make these days happen.

We were excited by the numbers that took up the opportunity to give it a go and those who have expressed interest in continuing to sail. On that note, we wish to thank the supporters of the program, without their generous support this program would not have been possible.

Kind regards

[REDACTED]

Rob Francis
Vice-Commodore
Ngaroto Sailing Club

(13)

COPY

23 April 2018

To Whom It May Concern:-

Re: Sailability Waikato Trust.

I would like to offer my full support to the above Trust in endorsing any funding application on behalf of this organisation. The Board of which I am Chair, previously received an application for funding to allow them to complete the purchase of a second vessel to enable a larger number of disability clients to participate in the sailing activities undertaken by this group.

As a part of our research into this Trust, I visited the programme on two occasions at Lake Ngaroto which is delivered with the huge support of the Te Awamutu Lions Club. I was impressed with the high level of safety, commitment, enthusiasm and care shown by all the volunteers and participants. I was also moved by the obvious delight and fun the clients were displaying following their stint on the water with their instructor, as they pulled back into the jetty. Clearly this is a programme that is hugely supported by all the parents and care givers, and is just one of the programmes that fly under the radar when it comes to the huge difference it makes to the lives of all its participants that live daily with disabilities.

As a result of our research, our Board granted the full amount of the funding application, which allowed the Trust to place an order for the second vessel.

I am happy to be contacted on:-  to elaborate on my experience with this organisation.

Kind Regards,

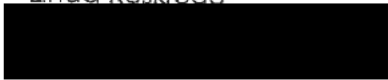
Gary Derbyshire

(Chairperson – Te Awamutu Community Board)

(10)

23rd December, 2016

Linda Roskruga



Hamilton

Dear Michael,

I would like to express my sincere thanks to the members of Lake Ngaroto Sailing Club for providing such an excellent service to people with disabilities through their Sailability program.

It is so helpful to have the support of people such as yourselves, who are prepared to provide their time and expertise, to open up new avenues of experience for our clients. Josh, Rentia and Richard have all thoroughly enjoyed, and benefitted from, the days they have spent sailing with you and have expressed pride in their new found skills and accomplishment. Their excitement over outings on Lake Ngaroto had them talking about it for days afterwards.

All three are keen to continue with Sailability in 2017 and I know of many others within the support sector who would also like to participate.

It was so exciting for me to witness the obvious pleasure that all three of my clients experienced while sailing with you, as every new skill gained adds greatly to their confidence and self-esteem.

I truly consider that Sailability provides an invaluable experience for all involved, and look forward to many more great days of sailing with you throughout the coming year.

Kind Regards,



Linda Roskruga

11

"To Whom It May Concern"

May 2018

I am a L1 incomplete paraplegic bloke (predominantly wheelchair bound) who has learnt to sail through the Sailability Waikato programme 😊

Firstly I enjoyed a sail at a "Have A Go" day at Lake Ngaroto, October 2015. That was my first sailing experience to speak of.

I loved the sailing that day, I went out in the two seater Hansa 303 yacht with a pilot sailor & quickly thought that I would like to learn to sail myself 😊

Within days I enrolled in a "Learn To Sail" programme with the Ngaroto Sailing Club which works alongside Sailability Waikato.

The next course I did, which was straight after the first course, was the "Learn To Sail Fast" course.

By this stage I was sailing at regattas & club days at Lake Ngaroto.

I am now one of the pilot sailors taking people out for a "Have A Go" sail 😊

I believe Sailability Waikato plays an important part in getting the disabled out onto the water under sail power & provides an opportunity to learn to sail solo for those that want too & that can. It also means that even thou I am disabled, I can sail with/against able-bodied people on the same terms & rules. Our son & I can & do enjoy the same past time. We can sail together, or sail solo in different yachts 😊

[REDACTED]

If I can be of assistance, please be in touch 😊

[REDACTED]

Kind Regards, Andrew Short

Phone; [REDACTED] - Te Awamutu





13 July 2024

Sailability Waikato Trust
 360 Alexandra Street
 Te Awamutu 3800

Non - Profit Organisation

Account name: **Sailability Waikato Trust**

⑤



Account number:



Statement Opening date: **14 June 2024**

Statement Closing date: **13 July 2024**

Statement number: **111**

At a glance

your current balance

\$10,924.28

Current credit interest rates

These are the current per annum interest rates. They are subject to change without notice.

BALANCE	INTEREST RATE
Under \$5,000	0.00%
\$5,000 and over	2.00%

The interest you earned for this period was calculated on your daily credit balance and paid to you monthly.

N.B

Funds tagged for Base 2 at Lake Karapiro when Waipa Council approves.

This will allow Sailability to transfer to Katapito when Lake Ngaroto is Red stiched for water condition, usually

Funds received November to Feb 28th.

2023 \$1000 from Ota Lions - for Insurance.
 2022. \$ 800 Jumble Around general Funding, e First Aid.
 2021 \$1600 Fonterra - 12 LifeJackets



Statement of Account

31 May 2024

Date:

Client Number:

Sailability Waikato Trust

TE AWAMUTU

Email -

Contact:

Address:

Aon New Zealand
PO Box 409
Te Awamutu

Page 3 of 5

Date	Invoice	Funded	Cover	Details	Debit	Credit	Balance
06/05/2024		No		Renewal of Club Insurance	902.52		902.52
Current	NZD	902.52	Overdue	NZD	0.00	Total Amount Due	NZD 902.52

Payment Options

Electronic Funds Transfer

Account:

Client Number:

Please note your client number when making your online payment. If you have any queries please email nz.accounts@aon.com and quote your client number.

Cash or Cheques

We are unable to accept cash or cheques.

Monthly Instalments

You can pay your account in monthly instalments through our finance facility. Contact your Aon broker for more information.

Credit Card (NZD Invoice only)

(Visa and Mastercard only)

Use your credit card to pay online at

aon.co.nz/pay-my-account.

A transaction fee of 1.5% applies to credit card payments.

Account Details

Client Name:

Client Number:

Total Amount Due:

NZD 902.52



Quote

01/08/2024

THE JOURNEY STARTS HERE

Burnsco (25) Hamilton

Burnsco Hamilton

Hamilton 3200

Phone: [Redacted] Fax: [Redacted]

Email: [Redacted] Website: www.burnsco.co.nz

Quote valid for 14 Days

Quote By: James B

Customer# [Redacted]

Sailability Waikato

Hamilton

UPC	Description	Qty	Unit	Unit price	RRP	Price
42242	Gill Pilot Jacket XXL Graphite	6	EA	\$199.99	\$249.99	\$1,199.94

Sub Total: **\$1,043.43**

GST: **\$156.51**

Includes Total Discounts of: \$300.00

Total (inc GST): **\$1,199.94**

Payment Options:

In store

Bank Account [Redacted]



APPLICANT; KO TE HOKINGAMAI KI TE NEHENEHENUI MARAE

Q1: Full legal name of organisation:

Ko te Hokingamai ki te Nehenehenui Marae

Q2: Commonly used name -if different

Otewa Marae Trustees

Q3: What is the legal status of you organisation?

Other (please specify)

Q4: What is your charities commission registration number?

Skipped

Q5: Contact person at organisation:

Lorraine Anderson

Q6: The position they hold in organisation:

Trustee & Treasurer

Q7: Postal address:

[REDACTED]

Q8: Physical address of organisation:

995 Otewa Road, RD 5, Otorohanga 3975

Q9: Email:

[REDACTED]

Q10: Website:

Skipped

Q11: Facebook page:

Skipped

Q12: What are the objectives of your club/organisation? -how do they promote local community services, activities or facilities within your community?

The Otewa Marae Trustees operate Ko Te Hokingamai ki te Nehenehenui (Otewa) Marae with the support of the Marae beneficiaries.

1) We uphold the spiritual and cultural values of the Whare Tupuna (ancestral meeting house) and Marae complex

2) We hold and administer the land and all monies derived from the Marae

3) We manage and hire the facilities situated on the land and ensure their use is sensitive to and respectful of the culture aspects of Marae Tikanga and kaupapa.

4) We promote or hold hui or other gatherings within the Marae 5) We ensure the appropriate insurance cover for the building and chattels

6) We manage and monitor the fundraising activities of the Marae Our principal focus has been Marae beneficiaries' activities in conjunction with the ongoing development of Marae refurbishments. We have a cordial relationship with the local farming community and the Otewa School, which participates in annual Marae visits. This has been put on hold during Marae refurbishments and the covid pandemic. We have the Kohanga Reo o Iti-a-Rata, which is the only Marae-based Kohanga in the region. The staff, tamariki, and whānau enjoy daily access to the Marae grounds, facilities, as well as direct engagement with local waterways, and our history through the

ancestral meeting house, carvings, urupa, and written history. We look forward to expanding our community engagement once our refurbishments are complete. Trustees and beneficiaries talk about civil defense engagement, pandemic response activity, and more local community involvement.

Q13: How long has your club/organisation been active within the Ōtorohanga district?

The first appointed Trustees were vested in 1959, however the current meeting house was opened in 1928. This has been recorded as the third meeting house. Therefore, the Marae has been active since the late 1800s.

Q14: Where are any facilities used by your organisation located?

The facilities used by the Otewa Marae Trustees and beneficiaries are located on site at the Marae. I have attached a poster which shows an overview of the Otewa Marae Development Plan and an aerial photograph of the Marae facilities.

Q15: Are they on private property?

No

Q16: Since your facilities are not on private property can you please provide further details.

We are a Maori Reservation which has its Maori land block name identified as [REDACTED] and is administered by the Otewa Marae Trustees on behalf of the Marae beneficiaries.

Q17: What is the activity/services period of your organisation? -Example - all year or seasonal March to October

All year, dependent on availability of the Marae, and status of refurbishment and repairs.

Q18: How many members in your organisation? -including volunteers?

500

Q19: Do you charge a membership fee?

No

Q21: In twenty words or less what will the funds actually buy or pay for?

Supply and install a 25,000 litre tank, connect to existing bore, and supply and install a pressure pump.

Q22: In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for - remember to cover what, where, who, why, how.

Pratts Plumbing, Otorohanga have provided the attached quote which details an outline of our "Water Tank & Pump" Project. The quote outlines their installation and supply description and costs associated with the replacement of our existing water system at Otewa Marae. Funds from a successful grant application along with part of our Marae savings will go towards this project. We will also require Marae volunteers to clear the existing concrete water tanks, which are no longer in use, before the installation of the new tank in July 2025.

The concrete tanks (three in all) will need to be broken down and removed or relocated for another purpose at the Marae. In the past, our local farmers have been very generous in assisting Marae volunteers to clear the land. We will require their support again to break down the concrete water tanks and remove them to be used to re-build the races on their farms. It is likely that we will have at least three weekend working bees to complete this Project.

Our kitchen team will be a valuable component of the Project to sustain our volunteers with meals and drinks.

Q23: Which option will your proposed project do most?

It will help our organisation sort out some longstanding problems and get us out of a rut

Q24: What is the total amount of the project/ activity?

\$8,000.00

Q25: What are the biggest current challenges you face as an organisation? -tick all that apply
Consistent funding, Lack of membership or aging membership , Overwork and burn out , Letting people know about our services, Out of date facilities

Q26: What is the amount of funding assistance that you are applying to this Community Fund for? - please write without GST included. Remember you can apply up to a maximum of \$5,000.

\$5,000.00

Q27: How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

Our Marae facilities are undergoing major refurbishment. We have two more projects to complete. Firstly, the improvement of our water system, and secondly the replacement of our kitchen. When the Marae is fully operational, it will be available for hire to all community groups within the cultural parameters determined by our Charter.

A fully operational Marae guarantees regular use. Our target is Marae bookings on a weekly and / or monthly basis. The cultural well-being of the Marae is to draw its people home, that is, those who whakapapa (have genealogical ties) to the Marae and the land.

The cultural well-being of the community is to have open engagement with all members of the Otewa community coming to know the Marae, with the hosting of community events at the Marae.

Q28: Choose three of following community outcomes that you think your project best aligns to:

Diverse, Empowered, Engaged

Q29: What is the exact name on your organisation's bank account? - double check it is current and correct, as any funds will be paid here

[REDACTED]

Q30: What is the full account number of this bank account? -please double check the numbers.

[REDACTED]

Q31: Is your organisation GST Registered?

No

Q32: What is your GST number:

Skipped

Q33: What is the chief source of your income? (i.e., membership subs, fundraising, entry fees, sponsorship):

Fundraising, lease agreement, and koha

Q34: Attach a copy of your latest complete -ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, -and a CURRENT BANK STATEMENT -Please indicate if any funds are tagged for a specific purpose, eg; lease costs

Otewa Marae Trustees 2023 acc.pdf

Q35: Attach a copy of your budget for your proposal:

Proposal Budget.docx

Q36: Attach any quotes obtained for your proposal:

New Water Pump.pdf

Q37: Please list here ALL financial assistance your organisation has received over the last three years. -Include any assistance from council. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

A: Revenue for Otewa Marae general Use John Austin Ltd, grazing lease agreement, \$5,200 per annum y/e 31 March 2024 Te Kohanga Reo o Iti-a-Rata, MOU building use, \$3,000 per annum, y/e 31 October 2023 Ngati Maniapoto Marae Pact Trust, Marae Grant, \$500 per annum, y/e 31 March 2024 Te Hape B Trust, Rereahu Marae Grant, \$500 per annum, y/e 31 March 2024 Interest on term investment for capital works upgrades, \$280 per month Marae Beneficiaries direct credit contributions, \$120 per month Koha for various Hui ie: tangi & birthdays, \$1500 per annum y/e 31 March 2024 B: Revenue for Specific Projects COGS Grant tagged for Marae Insurance for \$3,000 in 2021 Otorohanga District Council Grant of \$3,000 for a Marae nursery in 2023 Te Puni Kokiri, Technical & Feasibility Study Stage 1, paid to Brymer Group for \$24,500 in 2023 Te Puni Kokiri TFS Stages 2 & 3, to be paid to Brymer Group for \$82,500 in 2024

Q38: Are you applying under an umbrella organisation?

No

Q55: We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Q56: Name of person completing form:

Lorraine Anderson

Q57: Position in Organisation:

Trustee and Treasurer

Q58: Daytime Contact Number:

[REDACTED]

Q59: Alternative contact person:

Rangi Fraser

Q60: Position in Organisation:

Interim Chairperson

Q61: Daytime Contact Number:

[REDACTED]

****Staff note to Assessors.**

This project was unsuccessful in the previous Round (R2 2023/24).

Specific feedback from the Grants Committee was the project was worthy, however as the fund round was over-subscribed the Committee felt that it would not be beneficial to partially fund this project as it may negatively affect its completion by requiring the applicant source the remainder of funds from other sources. The Committee asked the applicant to re-apply with the same project within this current round.

Total Project Cost: \$7,000.00 + \$1,050 gst = \$8,050.00

Revenue

Grant Application	\$ 5,000.00
Marae contribution	<u>\$ 3,000.00</u>
	\$ 8,000.00

Project Expenses (Refer Pratts Plumbing Quote)

Plumbing supplies & installation	\$ 5,399.00 + gst
Electrician	<u>\$ 1,500.00 + gst</u>
	\$ 6,899.00 + gst

OTEWA MARAE TRUSTEES

TRUST DIRECTORY AS AT 31 MARCH 2023

Registered Office:	Otewa Marae R D 5 Otewa Otorohanga
Chairperson:	Bill Paki
Secretary:	
Treasurer:	Lorraine Anderson
Trustees:	Lorraine Anderson, Mary Paki, Rangi Fraser, Tash Tapara, Sandra Paki, Bill Paki
Accountants:	Bailey Ingham Limited PO Box 225 Otorohanga 3940

OTEWA MARAE TRUSTEES

STATEMENT OF MOVEMENTS IN ACCUMULATED FUNDS FOR THE YEAR ENDED 31 MARCH 2023

2022		Note	2023
28,006	Net Surplus (Deficit) for the Period		(4,868)
<u>28,006</u>	Total Recognised Revenue and Expenses		<u>(4,868)</u>
128,350	ACCUMULATED FUNDS AT START OF PERIOD		156,357
<u>156,357</u>			<u>151,489</u>
<u><u>\$156,357</u></u>	ACCUMULATED FUNDS AT END OF PERIOD		<u><u>\$151,489</u></u>

*The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review
engagement procedures and must be read subject to the compilation report.*

Bailey Ingham Limited
Chartered Accountants

OTEWA MARAE TRUSTEES

STATEMENT OF FINANCIAL POSITION AS AT 31 MARCH 2023

2022		Note	2023
	NON CURRENT ASSETS		
	<i>Property, Plant and Equipment</i>		
2,888	Plant & Machinery		2,308
	CURRENT ASSETS		
5,462	Westpac Account		4,489
9,635	Westpac Savings Account		6,220
29,963	BNZ Bank Account		3,112
7,689	BNZ Term Deposit		7,741
100,000	Westpac Term Deposit - 001		100,000
721	Building Consent/Plans		25,158
-	Insurance Prepaid		2,460
<u>153,469</u>			<u>149,181</u>
<u>156,357</u>	TOTAL ASSETS		<u>151,489</u>
-	TOTAL LIABILITIES		-
<u>\$156,357</u>	TOTAL FUNDS EMPLOYED		<u>\$151,489</u>
	ACCUMULATED FUNDS		
28,006	Excess of Income over Expenditure		(4,868)
<u>128,350</u>	Balance at the Beginning of the Year	3	<u>156,357</u>
<u>\$156,357</u>			<u>\$151,489</u>

Chairperson

Date

Treasurer

Date

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

1 STATEMENT OF ACCOUNTING POLICIES

The accounting policies adopted are not in conformity with generally accepted accounting practice. Accordingly the financial statements should only be relied on for the expressly stated purpose.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

Property, Plant, Equipment and Depreciation

Property, plant and equipment are included at cost less aggregate depreciation provided at the maximum rates allowed by the Inland Revenue Department. Property, plant and equipment that are leased under a specified lease for the purposes of the Income Tax Legislation are capitalised and depreciated. The depreciation rates used are shown in the Schedule of Property, Plant and Equipment.

Income Tax

Taxation is payable on any surplus from taxable activities.

Goods and Services Tax

The financial statements have been prepared on a GST inclusive basis.

Changes in Accounting Policies

There have been no specific changes in accounting policies and they have been applied on a consistent basis with those of the previous period.

2 PROPERTY, PLANT AND EQUIPMENT SUMMARY

2023	Cost	Accum Depn	Book Value
Plant & Machinery	<u>6,662</u>	<u>4,354</u>	<u>2,308</u>
2022			
Plant & Machinery	<u>6,662</u>	<u>3,774</u>	<u>2,888</u>

3 RESERVES

	2023	2022
Balance at the Beginning of the Year		
Opening Balance	156,357	128,350
Net Surplus/Loss for the Period	<u>(4,868)</u>	<u>28,006</u>
	<u>\$151,489</u>	<u>\$156,357</u>

4 CONTINGENT LIABILITIES

There are no contingent liabilities at year end (31 March 2022: \$Nil).

5 CAPITAL COMMITMENTS

There are no capital commitments at year end (31 March 2022: \$Nil).

OTEWA MARAE TRUSTEES

Taxation Depreciation Schedule
For the Year Ended 31 March 2023

	Private Use %	Date	Orig Cost	Open W.D.V	Add'ns (Sales)	Profit(Loss) on Sale	Dep Method	YTD Dep	Accum Depn	Close W.D.V
760										
76001			469	34			25.00 D	9	444	25
76002			6193	2854			20.00 D	571	3910	2283
			<u>6662</u>	<u>2888</u>				<u>580</u>	<u>4354</u>	<u>2308</u>



Why Choose Pratts?

Full pump sales and Water services of Davey and DAB along with other mainstream brands. Our experienced team have had many years in the industry and can deal with most pumps and filtration available in New Zealand.

Let's face it - when you have a problem with your water - you have a problem that needs to be solved quickly.



Project Specifications - Water Tank & Pump

This job will be to supply & install a 25,000L Bailey tank, connect tank to existing bore & supply & install a pressure pump at tank for water feed to building

- Bailey Tank 25,000L (colour TBC)
- Tank delivery & loading
- Digger hire & site prep
- Pit sand
- Geotess filter cloth
- Tank vent cowls
- Tank level Indicator
- Connection Kit
- Dab 102 Water Pump
- Press controller
- Pressure Tank
- Pressure Pipe
- 50mm RX fittings
- 25mm RX fittings
- Reducing bushes
- Ice ball valves
- Pressure pipe
- Sundries
- Travel
- Labour and Materials to complete



Estimated Total: \$5,399.00 + GST

Pump must be in an enclosed space or have a cover.

Pump cover at an additional cost

Electrician

PC Sum: \$1,500.00



Project Specifications – Run New Waste Line

This job will be to run a new waste pipe from the kitchen sink and connect to terminal vent. The waste pipe will be run through a 12 meter long galvanised channel for better reinforcement & life longevity

- 50mm DWV waste pipe
- DWV T junctions
- DWV reducing bushes
- DWV bends
- Fabricated galvanised channel
- Sundries
- Travel
- Labour and Materials to complete

Estimated Total: \$1,010.00 + GST



Please note:

- This quote excludes electrical
- All estimates are confirmed as Quotes once the customer confirms acceptance
- Quotes are valid for 30 days
- Any additional work required once a tradesman is on site will be notified and a price given with arrangements of payment prior to commencement
- Pratts are not responsible for any services that are damaged during the course of work if we have no knowledge of their location. We take all care and responsibility to identify any known services, any repairs to damage as a result of unknown or undisclosed services are the responsibility of the customer. This relates to water lines, gas lines, power, telephone and any other undisclosed services
- On verbal or written acceptance of this quote a 75% deposit (including GST) is required before work commences and as per our Trading Terms and Conditions. This can be deposited via internet banking into the following account:



Please use your name and job number (found on the cover page of this document) as a reference. Once the deposit is received we will order the product and start the process

APPLICANT; TE TAMAWAI TRUST

Q1: Full legal name of organisation:

Te Tamawai Trust

Q2: Commonly used name -if different

Taku Wairua

Q3: What is the legal status of you organisation?

Charitable Trust

Q4: What is your charities commission registration number?

[REDACTED]

Q5: Contact person at organisation:

Morgan Haakma

Q6: The position they hold in organisation:

Operations Manager

Q7: Postal address:

Te Tamawai Trust PO Box 1326 Hamilton 3240

Q8: Physical address of organisation:

Fraser Tech Rugby Club, Corner of Norton Rd and Mill Street, Frankston, Hamilton

Q9: Email:

[REDACTED]

Q10: Website:

<https://www.takuwairua.co.nz/>

Q11: Facebook page:

https://www.instagram.com/taku_wairua?igsh=MzBmM2Z6d2YycHZu

Q12: What are the objectives of your club/organisation? -how do they promote local community services, activities or facilities within your community?

The objectives of Taku Wairua Kura program are to make growth and personal development an achievable opportunity for all tamariki. We deliver the program based on the 4 Taku Wairua pillars which are: 'Belonging and Identity', 'Self-discovery', 'Goal-Setting', and 'Citizenship'. This program is delivered onsite in schools, and they complete a volunteering excursion where they venture out into the community to practice their citizenship. We aim to empower our tamariki to become the best versions of themselves and strive to make and achieve their goals.

Q13: How long has your club/organisation been active within the Ōtorohanga district?

Since 2022

Q14: Where are any facilities used by your organisation located?

We deliver our Taku Wairua Kura Program within Schools, on school property in the Otorohanga District.

Q15: Are they on private property?

Yes

Q16: Since your facilities are not on private property can you please provide further details.

Skipped

Q17: What is the activity/services period of your organisation? -Example - all year or seasonal March to October

During the School Terms.

Q18: How many members in your organisation? -including volunteers?

20

Q19: Do you charge a membership fee?

No

Q20: How much is your membership?

Skipped

Q21: In twenty words or less what will the funds actually buy or pay for?

With \$5000, we can deliver Taku Wairua to 1 class or subsidise more than one class of Kura Program delivered within the Otorohanga costs.

Q22: In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for - remember to cover what, where, who, why, how

Taku Wairua Kura Program is a personal development program delivered in Primary schools across 10 sessions throughout the School Term. This version of the program is aimed at Primary school students aged 9-11. They will grow through learning about who they are and where they come from, about their personality type, strengths, weaknesses, and growth mindset.

They will learn how to set SMART goals and the different types of goals as well as how to put an action plan together in order to be resilient, persistent and able to achieve their goals. They also learn about what it means to become a positive and contributing citizen within their community and how to 'give back' and volunteer their time. We have delivered this program in Otorohanga schools before and would like to do it again. The schools really valued it, however financial barriers are an issue here. This is why we are seeking funding to mitigate this.

Q23: Which option will your proposed project do most?

It helps us cover our business as usual work

Q24: What is the total amount of the project/ activity?

\$ 5,770

Q25: What are the biggest current challenges you face as an organisation? -tick all that apply

Consistent funding

Q26: What is the amount of funding assistance that you are applying to this Community Fund for?

\$ 5,000

Q27: How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

Taku Wairua is timeless, the flow on effect can make positive generational change. We believe that by creating stronger, more resilient members of the community, the stronger the community will be. We strive to help increase the employability of our tamariki so they can set themselves and their future families up for a more successful and thriving life.

Q28: Choose three of following community outcomes that you think your project best aligns to:

Resilient, Empowered, Proud

Q29: What is the exact name on your organisation's bank account? - double check it is current and correct, as any funds will be paid here

[REDACTED]

Q30: What is the full account number of this bank account? -please double check the numbers.

[REDACTED]

Q31: Is your organisation GST Registered?

Yes

Q32: What is your GST number:

[REDACTED]

Q33: What is the chief source of your income? (i.e., membership subs, fundraising, entry fees, sponsorship):

Sponsors and Funders

Q34: Attach a copy of your latest complete -ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, -Please indicate if any funds are tagged for a specific purpose, eg; lease costs

2023 Te Tamawai Trust Financials.pdf

Q35: Attach a copy of your latest CURRENT BANK STATEMENT -Please indicate if any funds are tagged for a specific purpose, eg; lease costs

Transaction History Report.pdf

Q36: Attach a copy of your BUDGET for your proposal:

IMG_0232.jpeg

Q37: Attach any QUOTES obtained for your proposal:

Skipped

Q38: Attach ANY OTHER documents to support your proposal:

Financial Support over last 3 years.pdf

Q39: Please list here ALL financial assistance your organisation has received over the last three years. -Include any assistance from council and other funders who support your work. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

Please see all financial assistance doc attached to the 'Any Other documents' Section of this application. All of our funds in our bank account are currently tagged to the purposes which they were applied for or sponsored towards. In this application we are seeking funding for delivering Kura Program in Otorohanga and we currently do not have any funds in our bank account towards doing this as of yet.

Q40: Are you applying under an umbrella organisation?

No

Q58: We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Q59: Name of person completing form:

Morgan Haakma

Q60: Position in Organisation:

Operations Manager

Q61: Daytime Contact Number:

██████████

Q62: Alternative contact person:

Natalie Brownlie

Q63: Position in Organisation:

General Manager

Q64: Daytime Contact Number:

██████████

A	B	C	D	E	F
Cost Per Class (30 Kids, 10 Sessions)					
Salary/Wages of Facilitators					
Lead facilitator	(Based on 50 Classes Per Year and \$70k Salary)			1400	
Assistant Facilitator Full time	(Based on covering 70 classes per year on \$50k salary)			1400	
Assistant Facilitator Casual	Based on 20 classes per year at \$450 per class)			450	3250
Excursion Costs					
Busses	(Calculated on 50% of classes using a bus)			350	
Food				40	
Supplies	(Paint, Rocks, Plants, Hire of venue etc)			150	540
Vehicle Expenses					
Petrol				300	
Vehicle Lease	(\$8500/ 50 Classes)			170	470
Variable Costs per class					
Printing				450	
Non Printing Supplies	(Scissors, Crayons Etc)			50	
Guest Speaker Gifts	(Average of \$30 per class per guest speaker)			60	560
Overheads					
Management Salary	(\$85k per year plus \$10k Vehicle Lease/100 Classes per year)				950
Total Cost Per Class					
					5770
Variable Costs Per Class					
Salary/Wages of Facilitators					
Lead facilitator	(Based on 50 Classes Per Year and \$65k Salary)			0	
Assistant Facilitator				450	450
Excursion Costs					
Busses	(Calculated on 50% of classes using a bus)			350	
Food				40	
Supplies	(Paint, Rocks, Plants, Hire of venue etc)			150	540
Vehicle Expenses					
Petrol				300	
Vehicle Lease	(\$8500/ 50 Classes)			0	300
Variable Costs per class					
Printing	(Workbook, Parent book, Teacher Book)			450	
Non Printing Supplies	(Scissors, Crayons Etc)			50	
Guest Speaker Gifts	(Average of \$30 per class per guest speaker)			60	560
Overheads					
Management Salary	(\$85k per year plus \$10k Vehicle Lease/100 Classes per year)				0
Total Variable Costs					
					1850
Total Variable Costs + Lead Salary					
					3320

Transaction History Report**Account Number**

[REDACTED]

Account Name

[REDACTED]

Page 1 of 1

Transactions from 30 Aug 2024 to 31 Aug 2024

Date	Other Party	Part	Code	Ref	Withdrawals	Deposits	Balance
30 Aug 2024	Opening Balance						138,419.11
30 Aug 2024	1145 Grassroots Refu				340.11		138,079.00
30 Aug 2024	1146 Cambridge Prima				1,427.50		136,651.50
30 Aug 2024	1147 Leamington Scho				1,350.00		135,301.50
30 Aug 2024	1148 Cambridge Prima				450.00		134,851.50
30 Aug 2024	[REDACTED]	[REDACTED]		[REDACTED]		100.00	134,951.50
30 Aug 2024	PRAGMA DESIGNER HOME			INV-994		5,750.00	140,701.50
30 Aug 2024	GOCARDLESS	[REDACTED]	[REDACTED]		518.65		140,182.85
31 Aug 2024	Closing Balance						140,182.85

Overdraft interest rates apply. Refer to your overdraft agreement. If your overdraft is unarranged the interest rate is 22.50%p.a. Interest rates are subject to change.

Transactions processed outside normal business hours may not appear on your Statement until the next business day, although they will appear immediately on your available balance.

* The exchange rate selected by Visa from a range of available wholesale rates or, if applicable, the government mandated rate to convert currency on the overseas cash withdrawal or other overseas transaction.

** The Offshore Service Margin is 1.10% for a FastCash overseas withdrawal and 2.10% for a Visa Debit overseas transaction.

*** The Retail Exchange Margin of 0.70% charged on cash withdrawals made using a Commonwealth Bank of Australia ATM.

(The Retail Exchange Margin only applies to cash withdrawals made prior to 30 October 2012.)

APPLICANT; TURITEA MARAE

Q1: Full legal name of organisation:

TUROTO C2B2B4B1

Q2: Commonly used name -if different

TURITEA MARAE

Q3: What is the legal status of you organisation?

Other (please specify)

Q5: Contact person at organisation:

Juanita Morgan

Q6: The position they hold in organisation:

Treasurer

Q7: Postal address:

C/- Juanita Morgan (Treasurer), 37 Northolt Road, Fairview Downs, Hamilton 3214

Q8: Physical address of organisation:

473 Turitea Road, Honikiwi, Otorohanga

Q9: Email:

[REDACTED]

Q10: Website:

www.turiteamarae.co.nz

Q11: Facebook page:

<https://www.facebook.com/groups/715872035673637>

Q12: What are the objectives of your club/organisation? -how do they promote local community services, activities or facilities within your community?

One of the objectives of our non profit organisation/Māori Reservation, Turitea Marae, is to strive to bring our people back to the district, to the community that our ancestors were apart of. A place of gathering for our Iwi, hapu and whanau of Turitea Marae. Our organisation has slowly been rebuilding our connections in the past few years, being active and working towards our goals. This new generation is reinvigorating the people to reconnect with our community, by providing Wānanga workshops and activities throughout the year at our rural land in Honikiwi or in town at a local Marae venue, and incorporating Ngāti Maniapoto Tikanga and Kawa practices.

Q13: How long has your club/organisation been active within the Ōtorohanga district?

Reinvigorating our people since 2021

Q14: Where are any facilities used by your organisation located?

Otorohanga, Te Awamutu, Hamilton

Q15: Are they on private property?

Yes

Q17: What is the activity/services period of your organisation? -Example - all year or seasonal March to October

All year

Q18: How many members in your organisation? -including volunteers?

45

Q19: Do you charge a membership fee?

No

Q20: How much is your membership?

Skipped

Q21: In twenty words or less what will the funds actually buy or pay for?

The funds will be paying for a Matariki community event in 2025: and support functions/logistics needed to hold this event in the Otorohanga community.

Q22: In 300 words or less provide a description of your group's proposed project/activity that you are seeking funding for - remember to cover what, where, who, why, how

This event will take place in Otorohanga township, close to town amenities at a local Marae eg. Taarewanga and hosted by Turitea Marae. A benefit for locals and surrounding communities, our whānau, our rangatahi, friends and anyone who would like to join from the region.

It will cater to all age groups, genders and styles, who want to gather and learn what Matariki is all about. Celebrating the Māori New Year with Whanau and Friends. It's a chance to get together and remember whānau who have passed on, share food, learn & embrace Matariki principles through storytelling, waiata & karakia related to this theme and its significance to our people.

The event will provide for the foundation of understanding in Matariki principles and how its applied to our people. Future celebrations of Matariki will allow our people to gain more knowledge and comprehend the significance to us and Te Ao Māori.

Q23: Which option will your proposed project do most?

Its a new thing that will help us in our work

Q24: What is the total amount of the project/ activity?

\$ 5,750

Q25: What are the biggest current challenges you face as an organisation? -tick all that apply

Overwork and burn out , Other (please specify)

Q26: What is the amount of funding assistance that you are applying to this Community Fund for?

\$ 5,000

Q27: How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

The community event will have a positive impact on the social and cultural wellbeing of the community by fostering and contributing to social inclusion in the area and bring economic growth (with people returning to the district and spending in the area).

Matariki or celebrating the Māori New Year with Whanau and Friends can be a new concept, some do not understand the significance and want to learn more. We hope this will be a chance to get together and remember whānau, embrace the Matariki principles in a fun atmosphere. We hope to raise culture awareness for the event in the community, and hope that these principles will be carried out at future celebrations. While it may not directly influence environmental factors, it plays a crucial role in ensuring that future generations feel confident and connected to their heritage.

Q28: Choose three of following community outcomes that you think your project best aligns to:

Supportive, Welcoming, Connected

Q29: What is the exact name on your organisation's bank account? - double check it is current and correct, as any funds will be paid here

[REDACTED]

Q30: What is the full account number of this bank account? -please double check the numbers.

[REDACTED]

Q31: Is your organisation GST Registered?

No

Q33: What is the chief source of your income? (i.e., membership subs, fundraising, entry fees, sponsorship):

Donations/Koha, Fundraising, Government & other grants

Q34: Attach a copy of your latest complete -ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, -Please indicate if any funds are tagged for a specific purpose, eg; lease costs

Turitea_Marae__TUROTO_C2B2B4B1__ -
_Turitea_Marae_Cash_Summary_TYE_31_04_24.pdf

Q35: Attach a copy of your latest CURRENT BANK STATEMENT -Please indicate if any funds are tagged for a specific purpose, eg; lease costs

Grants Account Statement 14.06.24 06-0313-0769734-01.pdf

Q36: Attach a copy of your BUDGET for your proposal:

Project Budget.pdf

Q37: Attach any QUOTES obtained for your proposal:

Some quotes.pdf

Q39: Please list here ALL financial assistance your organisation has received over the last three years. -Include any assistance from council and other funders who support your work. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

Financial Assistance over the last 3 years Year Funder Purpose Amount 2022
Ōtorohanga District Council Community Grant, outside furniture, safety enhancements and operational costs project \$5,000.00 2022 COGS funding 2022/23, Operational costs, project costs - Wananga \$5,000.00 2022 Te Nehenehenui CAT 3 Roopu grant -

cultural competency, \$600.00 2022 Te Nehenehenui CAT 2 Marae Grant, \$1,200.00 2022 Mazda Foundation, AED unit purchase, \$2,556.57 2022 Te Puni Kokiri, Marae Development Plan Funding, \$5,543.00 2022 New Zealand Lottery, Kitchen items and wananga costs etc, \$15,020.00 2023 COGS funding 2023/24, Operational costs, project costs - Wananga, \$6,000.00 2023 Ministry of Culture, Matariki Grant, \$5,000.00 2023 Ōtorohanga District Council Community Grant, outside furniture upgrade, operational costs project etc, \$5,000.00 2023 Te Nehenehenui Marae Hui (Voting for Marae Reps), \$400.00 2023 Te Nehenehenui Marae Prosperity Grant, \$10,000.00 2023 Te Nehenehenui Roopu Grant, \$1,900.00 2024 COGS funding 2024/25, Operational costs, project costs - Wananga \$7,000.00 Funding left 2023 Te Nehenehenui, Roopu Grant, \$800.00

Q40: Are you applying under an umbrella organisation?

No

Q58: We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Q59: Name of person completing form:

Juanita Morgan

Q60: Position in Organisation:

Treasurer

Q61: Daytime Contact Number:

[REDACTED]

Q62: Alternative contact person:

Mellissa Gage

Q63: Position in Organisation:

Chairperson

Q64: Daytime Contact Number:

[REDACTED]

Matariki Project costs budget

TURITEA MARAE (NOT FOR PROFIT ORGANISATION)

This spreadsheet will automatically calculate totals and balances

Funding request

Add grant details here

Budgeted amount

Amount requested

Actual amount

Update this column during the year

Otorohanga Community Fund	5,000
---------------------------	-------

--

Other income received

List all expected and confirmed income towards your operating costs

Budgeted amount

Actual amount

Koha (unconfirmed)	250.00
Turitea Marae - Project Contribution (unconfirmed)	500.00

TOTAL INCOME	\$5,750.00
---------------------	-------------------

\$0.00

EXPENDITURE

List all confirmed and expected operating expenses

Budgeted amount

Amount budgeted

Actual amount

Update the actual columns during the year

Facilitator koha - Raranga, Mahi Toi, Kaiwhakahaere/Guest speaker	900.00
Marae Venue koha	300.00
Resource - Equipment koha (PA system, projector, screen etc)	150.00
Resource - Signs/banners	105.00
Resource - pamphlets and booklets	170.00
Advertising and promotion of event	145.00
Resource - \$50 & 20 petrol Gift cards for volunteers for the awahi	350.00
Resource - Mahi Toi	2030.00
Catering - Hangi Kai costs	1600.00

TOTAL EXPENDITURE	\$5,750.00
--------------------------	-------------------

\$0.00

Operational Surplus/Deficit

\$0

\$0.00

Some quotes



STANDARD ROLL UP / PULL UP BANNER

Standard roll up / pull up / retractable banner stand is made of Aluminium, easy to assemble and competitively priced to help you succeed in your marketing campaign.

- High resolution printing on Coated PVC / Composite Vinyl
- Aluminium retractable stand, with non-padded carriage base

Price Calculator Pricing Templates

Price Calculator [Share Product](#)

Size
850mm x 2000mm

Quantity
1

Material Choice
Coated PVC

Price (Exc. GST) : NZD91.00

Shipping Cost

Delivery Date
North Island

Calculate Shipping

Shipping Method & Cost
Courier with Track & Trace NZD12.00

Total (Exc. GST) : NZD103.00



LEAFLET / FLYER (SINGLE SIDED)

Showcasing your products / services and widening the reach with beautifully printed flyer that is personalised with your very own marketing message.

- Full colour, single sided, high resolution digital printing
- Supporting responsible forestry - Paper stock is FSC / PEFC certified
- Paper Stock : 100GSM matte / 150GSM gloss / 250GSM matte / 300GSM gloss

Price Calculator Pricing

Price Calculator [Share Product](#)

Size
A4 (210mm x 297mm)

Quantity
100

Paper Option
Standard Gloss - 150GSM

Price (Exc. GST) : NZD26.00

Shipping Cost

Delivery Date
North Island

Calculate Shipping

Shipping Method & Cost
Courier with Track & Trace NZD12.00

Total (Exc. GST) : NZD38.00



A5 Self Covering Booklet

Booklets are a great way to provide potential customers with detailed information about your business and to showcase the range of products and services on offer. Self covering booklet is the most economical option which uses the same paper stock for both cover and interior pages.

Full colour double sided book available in digital selection

Price Calculator Pricing

Price Calculator [Share Product](#)

Size
8 Pages

Quantity
50

Paper Option
Standard Matt - 100GSM

Price (Exc. GST) : NZD97.00

Shipping Cost

Delivery Zone
North Island [Calculate Shipping](#)

Shipping Method & Cost
Courier with Track & Trace NZD12.00

Total (Exc. GST) : NZD109.00



Express checkout

shop

OR

Contact

Email me with news and offers

	Matariki Mini 10x10cm	\$1,000.00
<input type="text" value="Discount code or gift card"/>		Apply
Subtotal		\$1,000.00
Shipping		\$15.00
Total		NZD \$1,015.00
<small>Including \$132.00 in taxes</small>		

Cash Summary

Turitea Marae [REDACTED]
For the year ended 31 March 2024

	2024	2023	2022
Income			
Apparel Fundraising	424.00	1,563.00	-
Donations/Koha	6,477.92	2,636.13	1,615.00
Grants Funding	28,300.00	34,919.57	6,000.00
Housie fundraising	-	10,550.80	2,120.00
Interest Income	516.20	251.28	8.18
Raffles	21,857.01	6,435.10	8,208.00
Refund from Supplier	339.54	350.82	-
Wananga - Rongoa/Raranga	-	300.00	-
Wananga - Te Reo me ona Tikanga	-	405.00	670.00
Westpac Account Transferred	-	-	1,452.38
Total Income	57,914.67	57,411.70	20,073.56
Less Expenses			
Bank Fees	-	11.97	0.80
Catering: Food Costs	7,848.10	-	-
Freight & Courier	59.90	8.70	-
Fundraising expenses	299.00	2,436.00	300.00
Fundraising Expenses - Raffle Winners (Payout)	6,960.00	9,726.90	3,650.00
General Expenses	13,812.81	1,565.48	-
Grant Expense - COGS	3,799.76	4,766.65	2,855.14
Grant Expense - Lotteries	15,020.00	-	-
Grant Expense - Mazda Foundation	-	2,556.57	-
Grant Expense - ODC	3,772.00	5,000.00	-
Grant Expense - Oranga Marae (MDP)	5,396.60	146.40	-
Grant Expense - Te Nehenehenui (MMTB)	3,674.70	1,200.00	-
Housie Expense - Ranford Bingo/Housie Direct	1,184.64	832.46	867.14
Interest Expense	-	-	0.08
Maori Land Court Fees	340.00	-	-
Rent	2,196.00	-	-
Repairs and Maintenance	-	1,256.13	-
Surveyor Expense	4,945.00	-	-
Tangihanga Koha	-	1,000.35	1,000.00
Venue Hire	727.50	725.00	510.00
Volunteer Expenses	306.90	200.00	-
Wananga Expense - Te Reo me ona Tikanga/Rongoa/Raranga etc	300.00	-	70.00
Total Expenses	70,642.91	31,432.61	9,253.16
Surplus (Deficit)	(12,728.24)	25,979.09	10,820.40
Net Cash Movement	(12,728.24)	25,979.09	10,820.40

Summary

	2024	2023	2022
Opening Balance	37,817.85	11,838.76	1,018.36
Plus Net Cash Movement	(12,728.24)	25,979.09	10,820.40
Cash Balance	25,089.61	37,817.85	11,838.76

1. Grants Received

TNN - Marae meeting \$400 (all used)

Ministry of Culture \$5000 (all used)

COGS funding \$6000 (all used)

ODC Community grant \$5000 (all used)

TNN - Marae Prosperity Grant \$10,000 (all used)

TNN - Roopu Grant \$1900 (\$400 left)

2. Raffles

Housie fundraising event

Batons up fundraiser

other raffles

3. Supplier Refunds

Shipping cost refund

overpayment of program fee refund

Additional notes to financial records: For the year ending 31 March 2024

Turitea Marae's main source of income is from:

- Fundraising efforts such as raffles
- Donations/Koha received
- and from Grants from Funders.

The funds accumulated:

Have been tagged for a specific authorized purpose, as noted below:

Authorised Purpose Definition:

Actual and reasonable expenses associated with the ongoing provision, maintenance, and development of the Marae complex, buildings, ablution block, furniture, fittings, plumbing, grounds, and equipment can be an authorised purpose.

This can include the general administration and running costs of the Marae such as rates, electricity, gas, insurance, and the like.

An authorised purpose statement may read:

"Provision, maintenance and development of Turitea Marae. Includes rates, insurance, general administration and security costs."

Tagged funds for authorised purpose: Cash Balance \$15,286.70

\$800.00 Grants funding - Small Taiao Project

\$500.00 - Petty Cash - Small Taiao Project

\$500.00 - Petty Cash - towards gravel for driveway job completed

\$102.42 - Petty Cash

\$9768.43 - Fundraising Account

\$3663.64 Gravel for driveway completed from

Total: \$5,566.06



Future jobs:

BCD surveyors remainder of jobs still in progress

Working bee - Mangawhara clean up

Marae fencing

Maintenance container



I, Juanita Morgan, as Treasurer of Turitea Mara
are true and correct.

confirm the financial records generated for the Tax Year Ended 31.03.24





Statement of Accounts

Your accounts at a glance as at 14 June 2024

0459

TURITEA MARAE
C/O THE TREASURER
[REDACTED]
FAIRVIEW DOWNS
HAMILTON 3214

Account information

Account type	Business Premium Current Account	Account number	[REDACTED]
Statement number	00019	Opening balance	11,902.98
Statement period	16 Apr 2024 - 14 Jun 2024	Closing balance	4,318.17

.

Business Premium Current Account

Account name TURITEA MARAE

Account number [REDACTED]

Statement number

Statement period

00019

16 Apr 2024 - 14 Jun 2024

Date	Transaction type and details				Withdrawals	Deposits	Balance
16 Apr	Opening balance						11,902.98
22 Apr	DD	[REDACTED]	Credit inter	est transfer	red	189.21	11,713.77
22 Apr	BP	[REDACTED]	[REDACTED]	Fencing	Job	3,000.00	8,713.77
22 Apr	BP	[REDACTED]	ShowerInstal	Plumbing	Materials	1,837.95	6,875.82
23 Apr	BP	ODC Grant Expense	ODC grant	Expense	Borer	360.00	6,515.82
30 Apr	GROSS CREDIT INTEREST PAID					26.08	6,541.90
30 Apr	BP	Tamaki - Project	Tamaki Group	Taiaoproject	Turiteamarae	1,100.00	5,441.90
01 May	DD	[REDACTED]	Transfer cre	dit interest		26.08	5,415.82
01 May	BP	ODC Grant Expense	ODC grant	Expense	R&M-rammer	89.99	5,325.83
01 May	BP	ODC Grant Expense	ODC grant	Expense	Toner black	78.44	5,247.39
03 May	BP	[REDACTED]	TamakiGroup	TaiaoProject	TuritaMarae	363.00	4,884.39
06 May	BP	Xero Subscription	COGS expense	Xero	Annual sub	455.40	4,428.99
10 May	BP	Hardy TrainingCentre	AGM venue	HardyTrainin	g Centre HAM	120.00	4,308.99
31 May	GROSS CREDIT INTEREST PAID					9.18	4,318.17
Totals at end of page					\$7,620.07	\$35.26	\$4,318.17
Totals at end of period					\$7,620.07	\$35.26	\$4,318.17

Your available credit is **\$4,318.17** as at the closing date of this statement.

AP Automatic Payment
AT Automatic Teller Machine

BP Bill Payment
CQ Cheque/Withdrawal

DC Direct Credit
DD Direct Debit

ED Electronic Dishonour
EP EFTPOS Transaction

FX Foreign Exchange
IA International Money Machine

IP International EFTPOS Transaction
VT Visa Transaction

IF International Payment

Payment dates displayed on bank statements are business day dates only (even if a payment was made or received on a non-business day prior). To find out the date a payment was made or received, you can check your transaction details online, or contact us.

APPLICANT; WHAREPUHUNGA PLAYCENTRE

Q1: Full legal name of organisation:

Wharepuhunga Playcentre

Q2: Commonly used name -if different

Wharepuhunga Playcentre

Q3: What is the legal status of you organisation?

Other (please specify)

Q5: Contact person at organisation:

Cynthia Port

Q6: The position they hold in organisation:

Grants co-officer

Q7: Postal address:

743 Wharepuhunga Rd, RD3 Te Awamutu

Q8: Physical address of organisation:

743 Wharepuhunga Rd, Korakonui, Otorohanga District

Q9: Email:

[REDACTED]

Q10: Website:

<https://www.playcentre.org.nz/centre/wharepuhunga/>

Q11: Facebook page:

<https://www.facebook.com/playcentrenz>

Q12: What are the objectives of your club/organisation? -how do they promote local community services, activities or facilities within your community?

We are a volunteer, parent run ECE catering for 0-6 year olds, specialising in child led play. We are a hub in our rural community providing opportunities for education, socialisation, play and support for tamariki and parents alike. We run 3 sessions per week during term time – Monday, Tuesday and Friday mornings. We employ one person to facilitate two of our sessions.

Q13: How long has your club/organisation been active within the Ōtorohanga district?

The Wharepuhunga Playcentre opened in April 1965 and has run continuously for the last 59 years

Q14: Where are any facilities used by your organisation located?

743 Wharepuhunga Rd

Q15: Are they on private property?

No

Q16: Since your facilities are not on private property can you please provide further details.

Raukawa Settlement Trust Land

Q17: What is the activity/services period of your organisation? -Example - all year or seasonal March to October

All year round during School Term time

Q18: How many members in your organisation? -including volunteers?

75

Q19: Do you charge a membership fee?

No

Q20: How much is your membership?

Skipped

Q21: In twenty words or less what will the funds actually buy or pay for?

Purchasing items to update three areas of play at our Playcentre: Family Play, Outdoor Play and Bi-Cultural Area.

Q22: In 300 words or less provide a description of your group's proposed project/activity that you are seeking funding for - remember to cover what, where, who, why, how

Our Playcentre has seen an amazing increase in role in the last year which we are delighted by. It also means we are having more children using a limited number of resources in our centre. The purchasing team have been really thorough and put together 3 quotes based on what we need to add to our centre to cater for all our wonderful new tamariki.

These items have been chosen with consultation with the parents at Playcentre. Three areas of play were identified as needing further resources - Family Play (dress ups, Home/Shopping/Occupational Props), Outdoor Play (Swings, Balance Bikes/Helmets, Obstacle Course items) and the BiCultural Area (Maori games, Poi, Puzzles, Books)

Q23: Which option will your proposed project do most?

It helps us cover our business as usual work

Q24: What is the total amount of the project/ activity?

\$3,452.93

Q25: What are the biggest current challenges you face as an organisation? -tick all that apply

Consistent funding, Overwork and burn out

Q26: What is the amount of funding assistance that you are applying to this Community Fund for? -please write without GST included. Remember you can apply up to a maximum of \$5,000.

\$3,452.93

Q27: How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

Wharepuhunga Playcentre is a much loved resource in our rural community. It provides a hub of support and play for our local families. There are many many volunteer hours put in by our families - predominately our busy rural mothers - to keep our centre

running. Being able to apply for a grant to cover these purchases to round out these areas of play is one way that we can take the pressure of our whanau so they are not needing to put in further hours to fundraise. Having the additional resources in our Playcentre creates a more inclusive and robust centre that encourages activity outside, empathy and imagination in family play, and supports an age appropriate bi-cultural environment

Q28: Choose three of following community outcomes that you think your project best aligns to:

Diverse, Vibrant, Engaged

Q29: What is the exact name on your organisation's bank account? - double check it is current and correct, as any funds will be paid here

[REDACTED]

Q30: What is the full account number of this bank account? -please double check the numbers.

[REDACTED]

Q31: Is your organisation GST Registered?

No

Q32: What is your GST number:

Skipped

Q33: What is the chief source of your income? (i.e., membership subs, fundraising, entry fees, sponsorship):

Ministry of Education Funding.

Q34: Attach a copy of your latest complete -ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, -Please indicate if any funds are tagged for a specific purpose, eg; lease costs

Financials 2023 for ODCCGF.pdf

Q35: Attach a copy of your latest CURRENT BANK STATEMENT -Please indicate if any funds are tagged for a specific purpose, eg; lease costs

Bank Statement and Tagged Funds.pdf

Q36: Attach a copy of your BUDGET for your proposal:

ODC Budget - Areas of Play.pdf

Q37: Attach any QUOTES obtained for your proposal:

Areas of Play Quotes ODCCGF.pdf

Q38: Attach ANY OTHER documents to support your proposal:

Skipped

Q39: Please list here ALL financial assistance your organisation has received over the last three years. -Include any assistance from council and other funders who support your work. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

From 1 Aug 2021 - 31 Aug 2023: Ministry of Education Funding \$91,183 Fundraising \$16,000 Grants \$7,900 (Trust Waikato \$1,000, Otorohanga District Community Grant

\$5,000, MOE Winter Ventilation \$358, Otorohanga Charitable Trust \$1000, NZ Playcentre Aotearoa \$500) Donations \$480 Membership Fees (prior to ceasing fees) \$82

Q40: Are you applying under an umbrella organisation?

No

Q58: We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Q59: Name of person completing form:

Cynthia Port

Q60: Position in Organisation:

Grants Co-Officer

Q61: Daytime Contact Number:

[REDACTED]

Q62: Alternative contact person:

Hannah Bignall

Q63: Position in Organisation:

Treasurer and Grants Co-Officer

Q64: Daytime Contact Number:

[REDACTED]

Wharepuhunga Playcentre - Areas of Play

2024

INCOME**Funding request details**

Otorohanga District Community Grants Fund	\$3,453.00
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OTHER INCOME*List all expected and confirmed project income*

None	\$0.00

TOTAL INCOME	\$0.00
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EXPENDITURE**Budgeted amount***List all expected and confirmed project expenses*

Family Play Area Purchases	\$740.84
Outdoor Play Area Purchases	\$1,448.00
Bi-Cultural Area Purchases	\$1,264.09

TOTAL EXPENDITURE	\$3,452.93
--------------------------	-------------------

Operational Surplus/Deficit	-\$0.07
------------------------------------	----------------

QUOTE

Wharepuhunga Playcentre
743 Wharepuhunga Road
RD3
Te Awamutu, 3873

DATE: 10.07.2024

Quote for prices to update our Playcentre.
Bi-Cultural Area

DESCRIPTION	UNIT PRICE	QTY	TOTAL
NZ Bird Dominoes (Moana Road)	\$24.99	1	\$24.99
Maori Patterned Fabric Poi (Creative Classrooms)	\$10.90	5	\$54.50
Memory Game - Te Reo Maori (Moana Road - Playcentre Shop)	\$21.85	1	\$21.85
Te Reo Rainbow Blocks (Moana Road - Playcentre Shop)	\$27.55	1	\$27.55
Wooden Maori Village (Large 12 piece Set - Play'n Learn)	\$527.95	1	\$527.95
Tane & Ruby Stamp Kit (Moana Road)	\$44.99	1	\$44.99
Te Reo Rainbow Cushion (Moana Road)	\$24.99	1	\$24.99
Magnetic Maui Catches The Sun (Playcentre Shop)	\$35.20	1	\$35.20
Pele Ryda Minky Blanket (Tan Turtle - Child Space)	\$74.75	1	\$74.75
NZSL & Te Reo - Colours Puzzle (Learn to Sign - Kiwi Made Toys)	\$61.87	1	\$61.87
NZSL Alphabet Blocks (The Carpenter & Co)	\$165	1	\$165
Nestling New Zealand Birds (Creative Classrooms)	\$40	1	\$40
Ahua Shapes Puzzle (Creative Classrooms)	\$51.64	1	\$51.64
Te Reo Memory Game (Creative Classrooms)	\$26.34	1	\$26.34
Flit the Fantail and the Matariki Map Book (Creative Classrooms)	\$24.04	1	\$24.04
The World Map (Creative Classrooms)	\$9.09	1	\$9.09
Wharewhare - Te Reo Maori and English Bingo (Creative Classrooms)	\$49.34	1	\$49.34

Page 491

TOTAL \$1,264.09

QUOTE

Wharepuhunga Playcentre
743 Wharepuhunga Road
RD3
Te Awamutu, 3873

DATE: 10.07.2024

Quote for prices to update our Playcentre.
Family Play Area

DESCRIPTION	UNIT PRICE	QTY	TOTAL
Baby Dolls (Kindred Folk - Kmart)	\$22	5	\$110
Baby Doll Carrier (Doll Carrier - Kmart)	\$12	1	\$12
Doll Clothes (Doll Maori Dess - Play'n Learn)	\$39.95	2	\$79.90
Dress Ups (Astronaut - Kmart)	\$16	1	\$16
Dress Ups (Construction Worker - Kmart)	\$12	1	\$12
Toy Medical Set (13 Piece Wooden Paramedic Set - Kmart)	\$17	1	\$17
Toy Tool Set (17 Piece Wooden Tool Tray Playset - Kmart)	\$18	1	\$18
Toy Tool Set (Busy Hands Tool Set - Kmart)	\$12	1	\$12
Cookware Set (8 Piece Cookware Playset - Kmart)	\$19	1	\$19
Wooden Food Set (24 Piece Wooden Food - Kmart)	\$35	1	\$35
Shopping Trolley (Metal Shopping Trolley - Toy World)	\$79.99	2	\$159.98
Shopping Basket (Chef Food Basket Playset - Toy World)	\$24.99	2	\$49.98
Baby Stroller (Hape Doll Stroller - Kids Stuff)	\$99.99	2	\$199.98

TOTAL \$740.84

QUOTE

Wharepuhunga Playcentre
743 Wharepuhunga Road
RD3
Te Awamutu, 3873

DATE: 10.07.2024

Quote for prices to update our Playcentre.
Outdoor Play

DESCRIPTION	UNIT PRICE	QTY	TOTAL
Nest Swing (Swings and Things)	\$255	1	\$255
Trapeze Bar Swing (Trapeze Bar with Rings - Swings and Things)	\$180	1	\$180
Round Nest Swing (Kiwi Play)	\$150	1	\$150
Balance Beam (Curved Balance Beam - Kmart)	\$25	1	\$25
Stepping Stones (Mountain Stepping Stones - Kmart)	\$25	1	\$25
Balance Buckets (6 Pack Balance Buckets - Kmart)	\$25	1	\$25
Cone Markers (Field Markers 10 Pack - Kmart)	\$8	2	\$16
Cone Markers (6 Pack Training Cones)	\$6	2	\$12
Helmets (Devon Helmet - Kmart) *Range of Sizes	\$15	4	\$60
Balance Bikes (Hape Shock Absorbing - Mighty Ape)	\$175	4	\$700

TOTAL \$1,448.00

 Non Profit Org A/C

ACCOUNT NAME
 WHAREPUHUNGA PLAYCENTRE

ACCOUNT NUMBER
 [REDACTED]

STATEMENT NO. 44
FOR THE PERIOD
 27 JUNE 2024 TO 30 JULY 2024

Date	Type	Code	Reference	Withdrawals	Deposits	Balance
				OPENING BALANCE		23,676.39
02 Jul	BP	Use of local	paddock		400.00	24,076.39
06 Jul	BP	Reimburse	Civil defens	17.10		24,059.29
06 Jul	BP	Reimburse	Civil Defens	41.89		
06 Jul	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		[REDACTED]
[REDACTED]	BP	Reimburse	Milo	14.99		23,439.41
19 Jul	BP	Reimburse	Cookie cutte	32.98		
19 Jul	BP	Fire Check	[REDACTED]	209.87		
19 Jul	BP	Water Refill	[REDACTED]	310.00		
19 Jul	BP	Wages	[REDACTED]	480.77		
19 Jul	BP	Wages	[REDACTED]	480.78		21,925.01
21 Jul	DC	PLAYCENTRE	AOTEAROA BULK FUNDING		7,630.70	29,555.71
25 Jul	DD	MERCURY LIM	[REDACTED]	178.02		29,377.69
				CLOSING BALANCE		29,377.69

The Bank's base rate is currently 12.150 percent per annum. The interest rate on this account is 0.000 percent p.a above the base rate. There is no required payment applicable to this statement period provided the limit has not been exceeded. These rates are less than the finance rate within the meaning of the Credit Contracts Act 1981. This only applies if you entered into your facility agreement prior to 1 April 2005. If you have any questions please contact your nearest branch or call 0800 800 468.

Financial Report for July 2024

Greetings - This report covers activity for July 2024.

- **Account Summaries from 1 July to 31 July 2024**

Account	Opening Balance	Cash Received	Cash Spent	Closing Balance
Wharepuhunga Playcentre 00	23,676.39	8,030.70	2,329.40	29,377.69
Total	23,676.39	8,030.70	2,329.40	29,377.69

- **Reports attached:**

1. Bank Reconciliation Report - This shows that the balance on the bank statement reconciles with the balance in Xero for the month
2. Cash Summary Report - This shows our income and expenses for the month
3. Grants/Donations and Fundraising Cash Summary Reports

- **Income for the period ending 31 July 2024**

Income

Donations from the Public - Annual grazing transferred from Wharepuhunga Hall Society	400
MoE ECE Funding Subsidy	15,261.40
Total Income	15,661.40

- **Expenses for the period ending 31 July 2024**

Expenses

Affiliation Levies on MoE Funding	7,630.70
Centre Admin - Other Expenses - New tablet	428
Equipment - Fixed - Inside Play (Blocks/Trains/Puzzles/Music/Craft/Family & DramaticPlay) - Replace speaker and cookie cutters	167.98
Equipment - Other supplies/resources - Civil defence kit items	58.99
Housekeeping - Biscuits/Coffee/Milo/Tea/etc	14.99
Supervision - Wages for Big Kids Session	384.62
Supervision - Wages for General Sessions	576.93
Utilities - Electricity / Gas	178.02
Utilities - Fire Safety checks/supplies	209.87
Utilities - Other Expenses - Fill water tank	310
Total Expenses	9,960.10

- **Cashbook Summary**

With the above income and expenses overall the period ending 31 July 2024 ran a surplus of \$5,701.30.

- **Term Deposits**

No funds currently on term deposit.

- **Bulk Funding**

We received our latest round of bulk funding at the end of July. We received \$15,261.40 in bulk funding less \$7,630.70 in levies at 50%. Leaving \$ 7,630.70.

- **Grants applied for**
No Grants currently applied for.
- **Grants, Donations and Fundraising Spending Summary**

Grants 2023/2024

Wharepuhunga Hall Soc Donation: Received \$10,000 in May 2015 to be used for educational purposes. Remaining Whitaker Building Invoice paid of \$3290.25. Mud kitchen \$1050. Current balance is \$659.75 which is tagged to go towards finishing the Sandpit Project and storage boxes.

Fundraisers 2023/2024

Cherry Tree Photoshoot 2023: Raised \$2000 less \$500 for the photographer, leaving a profit of \$1500. We have used \$1,046.79 to purchase two new pedal tractors and five new trailers. \$453.21 remaining.

Ag Day Bake Sale: Raised \$298 in cash sales remaining.

School Gala Bake Sale: Raised \$562 in cash sales (deposited 13/06/2024) plus \$20 online donation, less ingredient purchases of \$61.58, \$520.42 remaining.

Net Proceeds rolled over from fundraising activities for both 2021/22 and 2022/23 financial years was \$7,446.03.

To date, total Net Proceeds available for future projects is \$9,764.45 less \$1,046.79 (pedal tractors), less \$1,008.62 (carpentry upgrade), less \$500.66 (toy animal set), leaving \$7,208.38 remaining.

- **Tagged Funds**

Currently tagged funds:

- \$659.75 remaining from Wharepuhunga Hall Society for the Sandpit Project
- \$298 proceeds from Ag Day Bake Sale to purchase new climbing wall
- \$520.42 School Gala proceeds to go towards new bikes and helmets

Currently tagged funds specifically for Required Property Upgrades:

- \$2000 for fencing
- \$600 for flexi bridge and climbing wall
- \$1400 for wobbly bridge
- \$50 for new security light
- \$1000 for front entrance ramp recover
- \$200 Outdoor cleaning solvents
- \$1000 Annual property inspection fee
- \$10,000 Re-screw and paint roof

- **Fundraising**

Cherry Tree Photoshoot

- **Payments to Approve for August 2024**

Aged Payables

██████████ - Tea, coffee, milk, consumables, grocery items	131.61
Mercury NZ Ltd - Aug & Sept	293.8
NZ Safety Blackwoods - Paper towels	105
Playcentre Aotearoa - Wages	961.53
Qizzle - Paint, stationary supplies, clearfile books, batteries	155.06
Warehouse Stationery - Printer Ink	73.98
Total Aged Payables	1,720.98

I move that the financial statements for the period ending 31 July 2024 be accepted and the accounts be passed for payment.

Nga mihi
Hannah Bignell
Treasurer

Balance Sheet

Wharepuhunga Playcentre As at 31 August 2023

31 AUG 2023

Assets

Bank

Wharepuhunga Playcentre 00	33,149.82
Total Bank	33,149.82

Fixed Assets

Furniture & Fittings	64,835.31
Less Accumulated Depreciation on Furniture & Fittings	(50,207.12)
Total Fixed Assets	14,628.19

Total Assets	47,778.01
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Liabilities

Current Liabilities

Accounts Payable	1,548.55
Rounding	0.08
Total Current Liabilities	1,548.63

Total Liabilities	1,548.63
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Net Assets	46,229.38
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Equity

Current Year Earnings	(21,217.99)
Retained Earnings	67,447.37
Total Equity	46,229.38

Profit and Loss

Wharepuhunga Playcentre For the year ended 31 August 2023

2023

Trading Income

Interest Income	450.51
Membership Fees	130.00
MoE ECE Funding Subsidy	28,630.63
Total Trading Income	29,211.14

Cost of Sales

Affiliation Levies on MoE Funding	14,315.31
Centre Activities - General Meetings (Annual/Monthly)	360.00
Centre Activities - Matariki Celebrations	137.31
Centre Activities - Session / Trip Expenses	281.00
Centre Admin - Bank Fees	3.20
Centre Admin - Other Expenses	276.00
Centre Admin - Printing	292.86
Centre Admin - Public Relations	115.00
Centre Admin - Stationery	609.41
Education/Training - Adult Library Books/Resources	20.00
Education/Training - First Aid Training Courses	560.00
Equipment - Consumables - Collage & Paint supplies/materials	194.44
Equipment - Consumables - Supplies for Children's Play (Grocery items, Clay etc)	179.47
Equipment - Fixed - Inside Play (Blocks/Trains/Puzzles/Music/Craft/Family & DramaticPlay)	774.42
Equipment - Fixed - Outside Play (Carpentry/Sandpit/Bike Track/Water)	185.67
Equipment - Fixed - Science/Gardening/Nature	1,556.13
Housekeeping - Biscuits/Coffee/Milo/Tea/etc	237.86
Housekeeping - Cleaning products	362.30
Housekeeping - First Aid Kit supplies	80.97
Housekeeping - Other supplies	194.63
Housekeeping - Paper Products (Paper Towels, Toilet Paper, Tissues)	176.28
Property/Maintenance - Additions/Alterations to the Building	13,290.25
Property/Maintenance - General Repairs and Maintenance to the Building	2,793.67
Property/Maintenance - Sand/Bark/Ground Cover supplies	3,305.48
Property/Maintenance - Storage Units/Sheds	91.74
Supervision - Wages for Big Kids Session	4,444.69
Supervision - Wages for General Sessions	4,659.21
Utilities - Electricity / Gas	1,642.58
Utilities - Fire Safety checks/supplies	441.34
Utilities - Lawn mowing/Gardening expenses	226.36
Utilities - Water Filter Service / Water Quality Tests	1,079.29
Total Cost of Sales	52,886.87

Gross Profit

(23,675.73)

Other Income

2023

Fundraising Receipts - Centre General	7,539.50
Grant - General	500.00
Total Other Income	8,039.50
Operating Expenses	
Depreciation	4,033.59
Fundraising Expenses - Centre General	878.68
Other Expenses - Gifts	669.49
Total Operating Expenses	5,581.76
Net Profit	(21,217.99)

COMMUNITY GRANT ROUND 1 2024/2025 APPLICANTS	What is the project?	Tied to a specific date? (eg;event)	Where will it happen?	Project - What will the funds actually pay for?	Previously funded by ODC/ Community Grant?	Community Outcomes and Project Values	Total Cost of Project	Amount Requested	Draft Funding Amount	Does the project align to their selected Community Outcomes? eg; will the projects or organisations encourage, or achieve these project values? (see column to the left)	Does the organisation or project involve a diverse mix of people? eg; a varied audience, different users, ages etc	Does the project advance collaboration across community sectors? eg; does it encourage new groups to work together,will it help people meet and mix?
									*Assessors please fill in a draft dollar amount	*Assessors please mark each a score below; 1 (low) to 5 (high)	*Assessors please mark each a score below; 1 (low) to 5 (high)	*Assessors please mark each a score below; 1 (low) to 5 (high))
Comm Safe	Neighbourhood security	No	Ōtorohanga	Community Safety Officer running costs	R1, 2022/23 \$2500 Signage R1 2021/22, \$5000, contribution of running costs for Ōtorohanga Community Safety Officer	Connected Empowered Supportive	\$13,000.00	\$5,000	\$			
Project Kiwiana/ Elevate Ōtorohanga	Christmas Parade	Yes, December 2024	Ōtorohanga Township	Expenses for Ōtorohanga Christmas Parade. Road Closure, Entertainers, Prizes, Decorations, Ads, Wardens	R2 2022/23, \$5,000 for Christmas Parade R1 2022, \$5,750 for Christmas Parade	Diverse, Supportive, Engaged	\$10,000.00	\$5,000	\$			
Hauturu Hall	Floor sanding and revarnishing	No	Hauturu	Tradesman to sand and varnish the floor	New Applicant	Enduring Connected Resilient	\$10,700.75	\$5,000	\$			
Kāwhia Art Group	Purchase of a specialist screen printer machine for use by local artists	No	Kāwhia	Purchase of a screen maker	New Applicant	Innovative Inspired Connected	\$5,133.45	\$5,000	\$			
Kāwhia Fireworks	Free public Kāwhia Fireworks Display to celebrate New Years Eve	Yes, New Years Eve Dec 31 2024	Kāwhia	Fire works technician	R1 2023/24, \$5000 for NYE Fireworks	Vibrant United Welcoming	\$18,377.00	\$5,000	\$			
Kāwhia Tangata Kai Festival Committee	Kāwhia Kai Festival	Yes	Kāwhia	Sound system & Port-a-Loos, Hire of EFTPOS machine	New Applicant	United, Connected, Vibrant	\$21,000.00	\$4,870	\$			
Kāwhia Rowing Regatta Club	New Years Rowing Regatta Event	Yes 1 January 2025	Kāwhia	Road closure fees, Traffic Management	2024, Kāwhia Community Board, \$1,959.00 for road closure 2023, ODC: \$3,500 grant for road closure	Connected Enduring Proud	\$2,428.00	\$469	\$			
Korakonui School	Composting System	No	Korakonui	Purchase a composting system for the school garden.	R2 2022/23, \$1500 for trestle tables R2 2021/22, \$5000 for laptops	Thriving, Responsible, Sustainable	\$8,900.00	\$1,652	\$			
Lyceum Club	Land Lease payment	No	Ōtorohanga Township	Annual land lease	R1 2023/24, \$4143 for land lease R 1 2022/23, \$3600 for handrails/ramp	Supportive Connected Engaged	\$4,300	\$4,300	\$			
Maihihi Playcentre	Native sensory garden, and play centre	No	Maihihi	Gravel, plants, tables, chairs, tunnel, lights, music, mural	R1 2022/23, \$3000 for native planting R2 2021/22, \$3295 for shade sails	Connected Empowered Supportive	\$4,225.54	\$3,591.71	\$			
Pacifika Group at Ōtorohanga College	Youth Pasifika Cultural Dance Group	No	Ōtorohanga	Competition and performance level uniforms and accessories	New Applicant	Vibrant, Empowered, Proud	\$3,825.00	\$3,825	\$			
Ōtorohanga Museum	Professional exhibition lighting	No	Ōtorohanga	Electrician, lighting tracks and lights	R1 2023/24 \$5000 Heat Pumps R1 2022/23 \$5000 RSA Display Cabinets R1 2021/22 \$5000 Mobile Display Boards	Welcoming Knowledgeable Connected	\$8,864.02	\$5,000	\$			
Ōtorohanga Toy Library	Purchase of new toys for the library.	No	Ōtorohanga	Purchase of new toys for the library.	R1 2022/2023, \$740 for new toys	Sustainable, Supportive, Connected	\$2,000.00	\$600	\$			
Riding for the Disabled	Contribution to Horse Expenses	No	Ōtorohanga	Contribution to Horse Expenses	R1 2022/2023 \$5000 for running costs R1 2021/2022 \$5000 for running costs	Sustainable, Knowledgeable, Supportive	\$8,500	\$5,000	\$			

Sailability	Sailing for the Disabled	No	Ōtorohanga Schools at Lake Ngaroto or Karapiro	Life Jackets, boat insurance, boat maintenance	New Applicant	Empowered Aspirational Progressive	\$4,101.88	\$4,101.88	\$			
Te Hokinga mai ki te Nehenehenui/ Otewa Marae	Marae water upgrade	No	Otewa	a 25,000 litre tank, connect to existing bore, and supply and install a pressure pump.	R1 2022/23 \$3000 for marae gardens and greenhouse	Diverse, Empowered, Engaged	\$8,000.00	\$5,000	\$			
Te Tamawai Trust	Taku Wairua Kura Program	No	Ōtorohanga	With \$5000, we can deliver Taku Wairua to 1 class or subsidise more than one class of Kura Program delivered within the Ōtorohanga costs.	R2 2021/2022, \$5000 subsidise schools outreach programme	Resilient, Empowered, Proud	\$5,770.00	\$5,000	\$			
Turitea Marae	Matariki event	Yes	Ōtorohanga Township	The funds will be paying for a Matariki community event in 2025: and support functions/logistics needed to hold this event in the Ōtorohanga community	R1 2023/2024, \$5000 for gazebos and portaloos hire R2, 2021/22, \$5000 for outside furniture and safety enhancements	Supportive, Welcoming, Connected	\$5,750.00	\$5,000	\$			
Wharepuhunga Playcentre	Equipment Upgrade	No	Wharepuhunga	Purchasing items to update three areas of play at our Playcentre: Family Play, Outdoor Play and Bi-Cultural Area	R1 2021/22, \$5000 for shade sail, sandpit roof	Diverse, Vibrant, Engaged	\$3,452.93	\$3,452.93	\$			
TOTAL REQUESTED FROM THIS ROUND 1								\$76,863				

TOTAL ALLOCATION ACROSS ROUND 1 AND ROUND 2 **\$100,000**

Ōtorohanga District Community Grants Fund Guidelines



1.0 Introduction and Purpose

- 1.1 The Ōtorohanga District Community Grants Fund (the Fund) is a contestable fund for community groups and organisations.
- 1.2 The Fund provides community assistance for the 'not for profit' sector in order to create a strong social, environmental, economic and cultural base and to meet local needs, contributes to the achievement of Council's Community Outcomes and supports Council's priorities.
- 1.3 The Guidelines set out the funding criteria and allocation process for the Fund.
- 1.4 The Guidelines help ensure the distribution of funding:
 - Is appropriately targeted
 - Occurs in a consistent, efficient and effective manner
 - Is fair and transparent; and
 - Promotes accountability

2.0 Policy Considerations

- 2.1 An overarching Grants Policy is currently being developed for all of the grants administered by Council.
- 2.2 This will include, but will not be limited to the Ōtorohanga District Community Grants Fund.
- 2.3 While the existence of a Grants Policy will clarify Council's community funding strategy, these guidelines represent the primary basis on which applications to the Community Grants Fund will be determined.

3.0 Definitions

Long Term Plan (LTP)	Council's adopted Long Term Plan (LTP) as defined by the Local Government Act 2002.
Capital Expenditure	Expenditure that results in the procurement and ownership of an asset, whose purpose or use will provide benefits to the applying organisation for a period greater than one year.
Operating Expenditure	Expenditure that supports the day-to-day operation of a community group/organization.
Community Organisation	A not-for-profit group or organisation that has the primary objective to provide programmes, services, facilities or activities that benefit the social, cultural, economic and environmental wellbeing of communities in the Ōtorohanga District.

4.0 What can be funded?

- 4.1 The following costs will be considered for funding:
- Expenditure to support or obtain resources for a project or initiative
 - Capital expenditure for grant requests up to \$5000

5.0 What will not be funded?

- 5.1 The following will not be considered for funding:
- Projects that have been completed
 - Loan / Debt Repayment
 - Wages or Salary
 - Where an organization already has a funding arrangement or service agreement with Council to deliver services
 - Organisations yet to fulfil their funding obligations from a previous funding round

6.0 Funding Considerations

- 6.1 Applications will be considered that:
- Align with and support Council's Vision and Community Outcomes
 - Get the community involved across a diverse range of people
 - Advance collaboration across community sectors

7.0 Applicants – Eligible

7.1 Not-for-profit incorporated organisations (including Charitable Trusts, Trusts, Incorporated Societies) and Maori Trust Boards. These groups are a recognised legal entity and are referred to collectively as 'community organisations'. Most community organisations have a formal legal structure and founding documents (e.g. a constitution).

7.2 Groups with no formal legal structure/status may apply for grants via nominating an 'umbrella' non-profit incorporated community organisation, which has agreed to receive and administer the grant on their behalf. The umbrella organisation would be legally accountable to Council for the expenditure of the grant.

7.3 A maximum of one application per annum, per community organisation will apply.

7.4 Applicants - Ineligible

- For-profit organisations
- Individuals
- Political Organisations
- Social Clubs
- Internal Applicants (such as departments of Council or subcommittee of Council)
- Other local authorities, government agencies or public sector entities
- Organisations with outstanding projects from previous Council funding rounds

8.0 Making an Application

8.1 All applications:

- Must be made via the appropriate Community Grants Application Form
- Must be complete with all necessary information attached
- Must be submitted before the advertised closing date/time

8.2 Incomplete or late applications may be deemed ineligible and therefore may not be considered for funding.

8.3 All applications must include the following:

- Proof of legal entity, governance structure and charter/constitution
- The organisation's latest confirmed annual financial accounts
- Verified bank account details for the applicant organisation
- Information about other support (funding, in-kind, etc) the group has received from other sources generally and other support sought in relation to the application
- Disclosure of any other monies, grants, benefits or assistance the group receives from Council, including but not limited to; rates, water charges, insurances, reduced rental

9.0 Level of Financial Reserves

9.1 It is acknowledged that it is prudent for organisations to carry financial reserves for their operations. However, if an organisation is carrying reserves greater than a year of operating costs with funding not tagged for special projects, Council may not approve a grant to the organisation.

10.0 When to apply

10.1 Funding rounds will be advertised on Council's website, Face Book Page and in the local newspaper with the intention of having two funding rounds per year around August/September and February/March of each financial year.

10.2 The application period will be 6 weeks. Extensions of time will not be granted, and late/incomplete applications will not be retained/held over for a future funding round.

11.0 Funding Allocation

11.1 The total funding assistance provided to the community through the Fund is confirmed by Council at adoption of the Long Term Plan and through the subsequent Annual Plan reviews. This amount will be stated on Council's website. The level of funding available is at the sole discretion of Council, and not all funds available in a funding round have to be allocated.

12.0 Decision Making

12.1 Applications will be determined by Council's Grants and Awards Committee through a contestable comparative assessment process, where the relative merits of applications are considered, having regard to the relative benefits of each proposal.

12.2 In this context contestable means that:

- Applications are invited during scheduled funding rounds twice a year, with publicly advertised opening and closing dates
- Any eligible organisation has an equal opportunity to be considered for a grant
- Clearly defined processes will be applied to the consideration of all applications; and

- Final allocation decisions are made in a public Grants and Awards Committee meeting

13.0 Funding Obligations

- 13.1 Funding must be used for the purpose for which it was approved, and any specific conditions met.
- 13.2 Projects must be completed within 12-months from receiving the grant, unless otherwise agreed.
- 13.3 Successful applicants will be required to submit an Accountability Report upon completion of the project or initiative, with the timeframe for submission of the report specified in the funding confirmation letter.
- 13.4 Failure to adequately account for the use of a past grant will be sufficient cause for any subsequent application to be declined.
- 13.5 Using a grant for any purpose other than that approved may result in future applications being declined.
- 13.6 Council reserves the right to request the repayment of any funds allocated to a group or organisation where grant misuse is identified.
- 13.7 Council reserves the right to conduct audits on grants received by organisations.

Information only reports**Ngā pūrongo mōhiohio anake**

There are no reports.

Public excluded**Take matatapu**

There are no reports.

Closing prayer/reflection/words of wisdom**Karakia/huritao/whakataukī**

The Chairperson will invite a Member to provide the closing words and/or prayer/karakia.

Meeting closure**Katinga o te hui**

The Chairperson will declare the meeting closed.

Workshops**Hui awheawhe**

There are no scheduled workshops.