

OPEN AGENDA



Grants & Awards Committee

Te Komiti Tuku Karāti me ngā Whiwhinga

Notice is hereby given that an ordinary meeting of the Grants and Awards Committee will be held in the Council Chambers, Ōtorohanga District Council, 17 Maniapoto Street, Ōtorohanga on **Wednesday, 17 April 2024 commencing at 3.00pm.**

Tanya Winter, Chief Executive

3 April 2024

Membership

Chairperson	Upoko	Katrina Christison	Council Representative
Deputy Chairperson	Upoko Tirwa	Jaimee Tamaki	Council Representative
Member	Mema	Rodney Dow	Council Representative
Member	Mema	Roy Willison	Council Representative
Member	Mema	Maxine Morgan-Wind	Te Nehenehenui Representative

Quorum

A majority of members (including any vacancies).

Purpose of the Committee

To support and encourage community participation in sport, physical activity, and physical leisure by allocation of funding from the Sport NZ Rural Travel Fund.

To support arts and cultural activities taking place within the Ōtorohanga District by allocation of appointees to the Creative Communities New Zealand Scheme Committee.

To promote the economic, environmental, social, and cultural well-being of the people of the Ōtorohanga District by allocation of any other community grants Council may establish over the term of the triennium.

ORDER OF AGENDA

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DECISION REPORTS NGĀ PŪRONGO WHAKATAU	
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INFORMATION ONLY REPORTS NGĀ PŪRONGO MŌHIOHIO ANAKE	
No reports.	
PUBLIC EXCLUDED TAKE MATATAPU	
No reports.	
CLOSING FORMALITIES	
Meeting closure Katinga o te hui	472
WORKSHOPS HUI AWHEAWHE	
There are no scheduled workshops.	

PLEASE NOTE

The reports attached to this Open Agenda set out recommendations and suggested resolutions only. Those recommendations and suggested resolutions DO NOT represent Ōtorohanga District Council, or its Committees', policy until such time as they might be adopted by formal resolution. This Open Agenda may be subject to amendment either by the addition or withdrawal of items contained therein.

OPENING FORMALITIES**COMMENCEMENT OF MEETING | TE TĪMATANGA O TE HUI**

The Chairperson will confirm the livestream to YouTube is active then declare the meeting open.

APOLOGIES | NGĀ HŌNEA**Staff recommendation**

That the Grants & Awards Committee receive and accept the apology from Committee Member Roy Willison for non-attendance.

LATE ITEMS | NGĀ TAKE TŌMURI

Items not on the agenda for the meeting require a resolution under section 46A of the Local Government Official Information and Meetings Act 1987 stating the reasons why the item was not on the agenda and why it cannot be dealt with at a subsequent meeting on the basis of a full agenda item. It is important to note that late items can only be dealt with when special circumstances exist and not as a means of avoiding or frustrating the requirements in the Act relating to notice, agendas, agenda format and content.

Should a late item be raised, the following recommendation is made: *That the Grants & Awards Committee accept the late item ... due to ...and confirm the order of the meeting as indicated in the agenda with the late item ... to be heard ...*

DECLARATION OF CONFLICT OF INTEREST | TE WHAKAPUAKANGA PĀNGA TAHARUA

Members are reminded to stand aside from decision making when a conflict arises between their role as an elected member or committee appointee and any private or external interest they may have.

Should any conflicts be declared the following recommendation is made: *That the Grants & Awards Committee receive the declaration of a conflict of interest from ... for item ... and direct the conflict to be recorded in Council's Conflicts of Interest Register.*

CONFIRMATION OF MINUTES | TE WHAKAŪ I NGĀ MENETI

The open minutes of the Committee's meeting held on 25 October 2023 are attached on the following page.

Staff recommendation

That the open minutes of the Grants and Awards Committee meeting held on 25 October 2023, having been circulated, be taken as read and confirmed as a true and correct record of that meeting.



Otorohanga

District Council

*Otorohanga - where kiwi can fly
A dynamic, inclusive and unique district*

OPEN MINUTES

Te Komiti Tuku Karāti me ngā Whiwhinga Grants and Awards Committee

Chairperson

Deputy Chairperson

Member

Member

Te Whare o Waiwaia representative

Katrina Christison

Jaimee Tamaki

Rodney Dow

Roy Willison

Maxine Morgan-Wind

Minutes of an ordinary meeting of the Grants and Awards Committee held in the Council Chambers, Otorohanga District Council, 17 Maniapoto Street, Otorohanga on Wednesday, 25 October 2023 commencing at 3.00pm.

Tanya Winter

CHIEF EXECUTIVE

27 October 2023

ORDER OF BUSINESS

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Apologies Ngā hōnea	3
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Declaration of conflict of interest Te whakapuakanga pānga taharua	3
DECISION REPORTS NGĀ PŪRONGO WHAKATAU	
Item 8: Ōtorohanga District Community Grant Fund - Accountability reports for Round 1 of 23/24	3
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Item 11: Sport New Zealand Rural Travel Fund – Consideration of applications for Round 1 of 23/23	5
INFORMATION ONLY REPORTS NGĀ PŪRONGO MŌHIOHIO ANAKE	
No reports.	
PUBLIC EXCLUDED TAKE MATATAPU	
No reports.	
CLOSING FORMALITIES	
Meeting closure Katinga o te hui	6

ATTENDANCE REGISTER

Committee members present

Chairperson Katrina Christison, Deputy Chairperson Jaimee Tamaki and Councillor Rodney Dow and Iwi Representative Maxine Morgan-Wind.

Committee members absent

Councillor Roy Willison

Council staff present for meeting

Group Manager Strategy & Community Nardia Gower, Manager Community Development & Wellbeing Nicky Deeley, Executive Assistant David Dowd, and Manager Governance Kaia King.

OPENING FORMALITIES**Commencement of meeting | Te tīmatanga o te hui**

Deputy Chairperson Jaimee Tamaki declared the meeting open at 3.02pm and provided an opening karakia.

Manager Community Development & Wellbeing, Nicky Deeley provided an opening whakataukī.

Deputy Chairperson Tamaki acknowledged the resignation of Mihirawhiti Searancke and the appointment of Maxine Morgan-Wind.

Apologies | Ngā hōnea

RESOLVED G14: That the Grants and Awards Committee receive and accept the apology from Committee Member Roy Willison for non-attendance.

Tamaki | Christison

Late items | Ngā take tōmuri

There were no late items.

Declaration of conflict of interest | Te whakapuakanga pānga taharua

RESOLVED G15: That the Grants and Awards Committee receive the declarations of a conflict of interest and direct the conflicts to be recorded in Council's Conflicts of Interest Register from:

- Chairperson Katrina Christison for Ōtorohanga Kai Forest (item 10)
- Committee Member Maxine Morgan-Wind for Turitea Marae (items 8 and 10)
- Councillor Rodney Dow for Piston Picnics Event (item 9)

Tamaki | Dow

DECISION REPORTS | NGĀ PŪRONGO WHAKATAU**Item 8: Ōtorohanga District Community Grant Fund – Accountability reports for Round 1 of 23/24**

Manager Community Development & Wellbeing, Nicky Deeley outlined the report noting accountability reports must be provided before applicants can apply for a new grant. She advised there were six reports attached to the agenda for consideration and acceptance.

RESOLVED G16: That the Grants and Awards Committee receive and accept the accountability reports provided by the following organisations:

- Arohena Hall Society Inc

- Project Kiwiana Committee
- Ōtorohanga Historical Society (Ōtorohanga Museum)
- Ōtorohanga Support House Whare Awhinā
- Turitea Marae
- Ōtorohanga Lyceum Club.

Dow | Christison

Item 9: Ōtorohanga District Community Grant Fund – Project amendment requests

Manager Community Development & Wellbeing, Nicky Deeley outlined the report noting two successful applicants from previous rounds had requested to amend their grants.

RESOLVED G17: That the Grants and Awards Committee approve the application listed below to amend part of their successful grant fund from previous Rounds.

- Ōtorohanga Historical Society/Ōtorohanga Museum: Original successful application was for \$5,000 (Round 1, 22/23) to design and install custom cabinets for an RSA exhibition. The Museum requested to re-purpose their successful grant of \$5,000 to purchase and install a heat pump.

Dow | Christison

RESOLVED G18: That the Grants and Awards Committee approve the application listed below to amend part of their successful grant fund from previous Rounds.

- Pistons Picnic Event: Original successful application was for \$3,500 (Round 2, 22/23) to stage a public event displaying hot rods and cars. The applicant has requested to re-purpose their successful grant of \$3,500 to stage a public event displaying utes and tractors.

Christison | Morgan-Wind

Item 10: Ōtorohanga District Community Grant Fund – Consideration of applications for Round 1 of 23/24

Manager Community Development & Wellbeing, Nicky Deeley outlined the report noting the maximum allocation of \$5,00 per application under the Fund.

Members discussed the applications individually. During the discussions, in response from a query from Councillor Dow, Group Manager Strategy & Community Nardia Gower advised the Committee could provide a grant with the caveat that any capital items purchased are returned to Ōtorohanga District Council if the project does not continue within a specified timeframe.

In accordance with her previous declaration, Chairperson Christison left the meeting at 3.27pm for the discussion on the Ōtorohanga Kai Forest. She rejoined the meeting at 3.29pm once the discussion was concluded.

In accordance with her previous declaration, Committee Member Maxine Morgan-Wind left the meeting at 3.51pm for the discussion on the Turitea Marae. She rejoined the meeting at 3.54pm once the discussion was concluded.

RESOLVED G19: That the Grants and Awards Committee approves the applications listed below from the Ōtorohanga District Community Grants Fund, and disburse the funds as listed to successful applicants:

Kāwhia Fireworks	\$5,000.00	Ōtorohanga Lyceum Club	\$4,143.00
Aotea Patrol Community Response Team	\$2,868.92	Bill Millar	\$687.70
Ōtorohanga Kai Forest	\$2,500.00	Ōtorohanga Primary School	\$5,000.00
Kāwhia Primary School	\$2,288.00	Ōtorohanga Support House Whare Āwhina	\$3,500.00
Kāwhia Sports Club Inc	\$4,780.00	Turitea Marae	\$5,000.00
Ōtorohanga Historical Society (Museum)	\$5,000.00	Unlocking Potential	\$3,000.00
Arohena Hall	\$4,901.08	Tori Muller	\$4,367.99

TOTAL GRANTS ALLOCATED \$ 53,036.69

Dow | Tamaki

Item 11: Sport New Zealand Rural Travel Fund – Consideration of applications for Round 1 of 23/24

Manager Community Development & Wellbeing, Nicky Deeley outlined the report noting one application was received. In response to a query from Chairperson Christison, Ms Deeley confirmed travel was not restricted to the Ōtorohanga district but did not apply for 'rep teams'.

RESOLVED G20: That the Grants and Awards Committee approves the applications listed below, on behalf of Rural Travel Fund (funded by Sport NZ), and disburse the funds as listed to successful applicants:

Ōtorohanga Primary School	\$700.00
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TOTAL GRANTS ALLOCATED \$700.00

Christison | Morgan-Wind

INFORMATION ONLY REPORTS | NGĀ PŪRONGO MŌHIOHIO ANAKE

There were no reports.

PUBLIC EXCLUDED | TAKE MATATAPU

There were no reports.

CLOSING FORMALITIES

Meeting closure | Katinga o te hui

Deputy Chairperson Tamaki provided a closing karakia then declared the meeting closed at 4.23pm.

DECISION REPORTS | NGĀ PŪRONGO WHAKATAU

DISCLAIMER: The reports attached to this Open Agenda set out recommendations and suggested resolutions only. Those recommendations and suggested resolutions DO NOT represent Ōtorohanga District Council policy until such time as they might be adopted by formal resolution. This Open Agenda may be subject to amendment either by the addition or withdrawal of items contained therein.

Item 12: Community Grant Fund Accountability Reports for Round 2 of 2023/24

To: The Chairperson and Members of the Grants and Awards Committee

From: Nicky Deeley, Manager of Community Development

Date: 17 April 2024

Relevant community outcomes: Vibrant Connected Diverse



1 Purpose | Te Kaupapa

1.1 To provide the accountability reports for completed projects from previously awarded funding applications.

2 Executive Summary | Whakarāpopoto Matua

2.1 Ōtorohanga District Council established a Community Grant Fund (the Fund) through the Long Term Plan 2021- 2031 process as a contestable fund for community groups and organisations with an annual allocation of \$100,000, and a maximum allocation per application of \$5,000.

2.2 It is a condition of the fund that accountability forms must be complete before an applicant can apply again.

2.3 Due to the high volume of applications within this Round 2, the full set of grantee accountability reports for all previous projects will not be presented during this meeting, unless the applicant is applying for this Round 2, and their previous project accountability needs to be complete to be eligible for this current round.

2.4 Five completed Accountability Reports are attached to this report.

2.5 This report provides the Committee with accountability reports completed by the following groups who are also applying for consideration within this Round 2 - 2023/24:

- Ōtorohanga Tennis Club (\$2,000 in Round 2, 2022/23)
- Te Hokinga mai ki te Nehenehenui (Ōtewa Marae) (\$3,000 in Round 1, 2022/23)
- Ōtorohanga Sports Club (\$5,000 in Round 1, 2022/23)
- Ōtorohanga Carriers Association (\$3,500 in Round 2, 2022/23)
- Toi Aringa (\$2,000 in Round 2, 2022/23)

3 Staff recommendation | Tūtohutanga a ngā Kaimahi

That the Grants and Awards Committee receive accountability reports from the listed grant recipients (attached as Appendix 1) from Nicky Deeley, Manager Community Development & Wellbeing.

- Ōtorohanga Tennis Club (\$2,000 in Round 2, 2022/23)
- Te Hokinga mai ki te Nehenehenui (Ōtewa Marae) (\$3,000 in Round 1, 2022/23)
- Ōtorohanga Sports Club (\$5,000 in Round 1, 2022/23)
- Ōtorohanga Carriers Association (\$3,500 in Round 2, 2022/23)
- Toi Aringa (\$2,000 in Round 2, 2022/23)

4 Discussion | He Kōrerorero

- 4.1 Ōtorohanga District Council established the Fund through the Long-Term Plan 2021- 2031 process replacing other previous funds such as Sundry Grants, Sport Support and other funds that were previously given out on a case-by-case basis by Council.
- 4.2 A Grants and Awards Committee, comprising of four Councillors and a mana whenua representative, are delegated to assess and allocate funding of eligible applicants.
- 4.3 The Fund provides community assistance for the 'not for profit' sector to create a strong social, environmental, economic, and cultural base and to meet local needs, while contributing to the achievement of Council's Community Outcomes and supporting Council's priorities.
- 4.4 The Fund guidelines set out the funding criteria and allocation process for the Fund and help to ensure the distribution of funding:
- is appropriately targeted;
 - occurs in a consistent, efficient and effective manner;
 - is fair and transparent; and,
 - promotes accountability.
- 4.5 The Fund does not replace the Sport New Zealand Rural Travel Fund or the Creative New Zealand Creative Communities Scheme Fund, as the criteria and funding of these are provided by their respective central government agencies.
- 4.6 The Fund is a contestable fund for community groups and organisations with an annual allocation of \$100,000 and with a maximum allocation per application of \$5,000.
- 4.7 It is a condition of the Fund that accountability forms are returned following completion of a project. Failure to adequately account for the use of a past grant will be considered sufficient cause for any subsequent application to be declined.

- 4.8 The Fund Guidelines (attached as Appendix 2) stipulate that projects must be completed within 12-months from receiving the grant, unless otherwise agreed.

5 Appendices | Ngā Āpitihanga

Appendix #	Name
1	Accountability reports received
2	Ōtorohanga District Community Grants Fund Guidelines

Ōtorohanga District Grants Fund Accountability Form



Ōtorohanga
District Council

*Ōtorohanga - where kiwi can fly
A dynamic, inclusive and unique district*

Name of Organisation: Otorohanga Tennis Club

Name of Project/Activity: Yearly Maori Lease
Payment. TE TUMU PAE ROA

Name of Contact Person: Rosemary
Fleming

Email: [REDACTED] **Phone:** [REDACTED]

Postal Address: 54 Burr Road, R D 4
Otorohanga.

Did the project/activity take place? Y N

If yes please answer the following questions, if no please go to section titled "Return of Funds"

Were the funds used in the way you outlined in your application? Y N

If no, please explain what they were used for 50 words or less

Which of the wellbeing's did your project/activity contribute towards (choose as many as applicable)

- Social
- Economic
- Environment
- Cultural

In 500 words or less briefly explain

- How the grant was of benefit to the community
- The actual (or estimated) number of people involved
- How successful was the project
- Was there any part of the project that could have gone better
- How was Council acknowledged as the funder?

The Grant benefits our community in many ways. Its a great contribution to our yearly land lease cost. It enables the Tennis Club to keep subscriptions to an affordable cost for people. They can then benefit from the many activities that we provide. For example our very popular business house competition, Junior and adult coaching, club nights, BBQ's etc. We have around 90 members which includes full members, Juniors & business house players. The Otoroheanga Council has been acknowledged at committee meetings, newspaper articles, on the notice board, of which we hope to look at providing a sponsors board at the club in the near future.

Attach any photos, newspaper articles or pamphlets

Details of Expenditure

Please show the total expenditure on the project, including your contribution:

Project Costs	Amount (excluding GST)
Otoroheanga District Council Grant	\$ 2000
Our Contribution	\$ 2280
<u>Total</u>	<u>\$ 4280</u>
Our lease is paid in two installments	
of \$ 2140	
1st January	
1st July	
Total	

Attach

- A final summary of expenditure and income report or final budget
- All relevant invoices pertaining to the funding tagged for this grant by Council.

Return to Funds

If you didn't spend the grant or only partially spent the grant please complete this section. Staff will be in contact to explain how to return the funds.

Choose one of the following

- Full Return of funds
- Partial Return of funds

Reason:

Choose one of the following

- The project/activity didn't take place

In 50 words or less please explain the why the project/activity did not take place

OR

- The estimated and actual cost differed
- Other

Otorohanga Tennis Club

Presidents Report September 2023

Welcome to Our AGM for the Start of the 2023-24 season.

I apologise to all members for the lateness in starting the tennis season off. I have had a lot of things to cope with during the past year not least of which was the death of my mother at age 101 in February and having to deal with her estate. Then Liz has had a cancer diagnosis and she has been undergoing treatment ever since and still has some way to go. Because of this and other pressures I will not be standing as President again as I feel my priority is to Liz and her well-being. I am still willing to look after maintenance for the Club.

For the past few seasons our Club season has been blighted by the presence of Covid 19 and the Governments restrictive rules of managing that risk. While there is plenty of Covid 19 and flu still out in the Community we are no longer having to have rules in place when we meet to play tennis. However, I would ask, that if you do have Flu like symptoms, that you don't come to tennis to protect old people like me.

Once again, we started the season with 3 weeks of coaching which was really appreciated by those taking part. We are blessed to have wonderful people who give lots of time and effort to help people who wish to learn how to hit that yellow ball better. Thank you, Robert Ingham, Marcus Paterson, Donna Russell and Lucy Barlow.

I would like to give a big shout out to the efforts of Donna Russell and her team, Tony Russell, Jessie Bolt and Paul Fleming and a few fill ins as well. Donna for the past few years has put a lot of time and effort into junior coaching and it has been wonderful seeing lots of young children, really enjoying their time on the tennis court and learning new skills. These young ones are the future of the club. Some of the older ones are now becoming quite skilful players. Donna made very good use of the new ball machine during these coaching sessions.

Although we had a very wet summer, this did not stop tennis very often on Business house and Club nights. We were a bit more organised with Club nights this past season. a roster was created so that people would be available to run those nights and make them a bit of fun. Holly Carr-Paterson and Marcus Paterson did a great job organising business house tennis. By mixing and matching people, very competitive games ensued. We had two seasons, one before and one after Christmas.

We did not receive as much in Grants from the Otorohanga Grants committee this year but we as a Club are very grateful for the money we did receive, which helps greatly in paying for the lease of our Club grounds.

Lastly, I thank all the people who make the running of our tennis Club work so well. Rosemary Fleming for her financial work and putting in applications for funding. Holly Carr-Paterson for secretarial work. And along with Marcus Paterson, making the Business House nights work so well. Our marvelous adult coaches and a special shout out to Donna Russell and her wonderful team, who coach the many juniors each week. Gareth and Rosemary who ran the Singles and Double Club champs. Then lastly to the Club members who come along each week and make the skilful game of tennis so much fun. I love hearing lots of laughter on the courts and hope it may continue for a long time.

I trust that the Club will be in good hands and continues to grow as very good sport to play for the very young, to the very old (Marj and myself)

Cheers, Ken Phillips

Otorohanga Tennis Club

Meeting Minutes



Location: Otorohanga Tennis Club Rooms

Date: Tuesday 26.09.2023

Time: 7.50pm

Attending: Ed, Marcus, Donna, Brendon, Rae, Marj, Ken, Holly, Luci, Lance, Tori . *Rosemary (RHJ)*

1. Apologies

Gareth Udy, Uli Hoffer, Dorothy Carr, Suz Cornelissen, Ian Clark, Robert Ingham

2. Minutes of the previous meeting are taken as read

Ken Phillips moves these areas true and correct. Marcus Paterson seconds. All in favour carried.

3. Matters Arising

- Ladies shower

Ken Phillips has been in contact with the plumber and the shower is all fixed.

- Club House building

Ken Phillips is going to explore further and will contact Lockwood, to quote on the building. Rosemary Fleming will ask her son Brett to also have a look at the building.

Ken Phillips will change the locks on both lockboxes to start the new season. Holly Carr Paterson will send out the codes to members once payment has been received.

- Business House

Holly Carr Paterson and Marcus Paterson will start Monday the 16th and will run the competition for 9 weeks to allow enough time for semis and finals.

- Opening Night

Marj Carr has suggested that we have an afternoon similar to love tennis to invite the community to the tennis club. The committee decided to open on Wednesday the 11th of October and will ask those who come along if they would be able to attend on a Sunday afternoon.

- Working bee

Marcus Paterson will wash the outside of the building. Rosemary Fleming, Donna Russell and Holly Carr Paterson will clean the inside of the club house.

- **Senior Coaching**

Senior coaching will run for three weeks Tuesday the 10th 5.15pm. Rosemary Fleming to organise with Holly Carr Paterson advertising. Marcus, Luci, Donna, Rosemary and Robert have all volunteered to help with coaching.

- **Junior Coaching**

Junior coaching will start Wednesday 11th of October. First Wednesday of Term 4.

- **Grants for new chairs**

Marj Carr has given a report on her finding of new chairs. Marj Carr was quoted \$3,760.50 from CINTESI in Tauranga. Marj Carr applied for funding from both the Otorohanga Club and the Otorohanga Lions Company. Marj Carr was successful in getting this funding getting \$1,600 from the Otorohanga Club and \$2,160 from the Lions Company. Marj Carr has already sent out thank you letters. The deposit has been paid and the chairs will arrive in November.

- **ODC community grant**

The Club was granted \$2000 to put towards our lease.

- **Lawn Roster**

The current lawn roster isn't working very well. Holly Carr Paterson is to send out another email asking people to be on the roster. This will be updated and placed on the window of the club house.

- **Newsletter**

The committee decided we do not need a newsletter as the communications are enough.

- **Championship board**

The Championship board is due to be updated. Ken Phillips will take the board down and between the committee the board will be dropped off at scotty dog the engraver in Kihikihi.

- **Bailey Ingham morning tea**

Rosemary Fleming will ask a few people at opening night who will help with a plate to drop off.

4. **Correspondence**

N/A

5. **Financial Report**

Rosemary Fleming suggested doing an end of year raffle or a tournament to bring more money into the club.

Rosemary Fleming moves that they're true and correct and that they be adopted – Brenden seconds. All in favour – carried.

6. General business

Gareth Udy has decided to leave the committee as he has to have shoulder and knee operations. The committee would like to thank Gareth Udy for his years on the committee. Gareth has spent a lot of time helping the club by being president and vice president and doing general maintenance.

On behalf of the committee Marj Carr thanked Ken Phillips for being a wonderful president for the past two years. The work in and around the club doesn't go unnoticed and the committee wish you and Liz all the best during this difficult time.

Meeting closed 8.32pm



Otorohanga Tennis Club (Inc)

Otorohanga, 3941

Tax Invoice

GST No.

Invoice No.
Customer No.
Our Ref
Ext. Doc. No.
Invoice Date
Due Date
Page

01/01/23
01/01/23
1

Property Name

Job No.

Description

Rent

Rent for period 01/01/23 to 30/06/23

GST

Amount

\$2,140.00

Total Excl. GST \$2,140.00

GST \$0.00

Total Inc. GST \$2,140.00

Paid 23/12/22 for 1-1-25

(Next Invoice expected 1-01/23 for the above amount)

R. Fleming

Please pay this invoice by direct credit into the following bank account:

Account Name:
Account No:
Particulars
Code
Reference





Otorohanga Tennis Club (Inc)



Otorohanga, 3941

Tax Invoice

GST No.
Maori Trustee

Invoice No.
Customer No.
Our Ref
Ext. Doc. No.
Invoice Date
Due Date
Page



01/07/23
01/07/23
1

Property Name



Job No.

Description

GST

Amount

Rent

Rent for period 01/07/23 to 31/12/23

\$2,140.00

Total Excl. GST	\$2,140.00
GST	\$0.00
Total Inc. GST	\$2,140.00

Please pay this invoice by direct credit into the following bank account:

Account Name:
Account No:
Particulars
Code
Reference



The lease payment was used to pay the money owed on this invoice by Fleming.

Paid 4/7/2023

Top season of tennis for Ōtorohanga

Brayden Lindsay

IT'S been a season of highlights for the Ōtorohanga Tennis Club.

Player numbers were good throughout the season and although some wild weather made playing difficult at times, there was plenty to like about the season.

Players attended numerous tournaments and took part in club competitions that provided plenty of exciting matches.

In the club championships, top female tennis player Luci Barlow was again too strong for the opposition, winning the women's title ahead of Zoe Clapcott, who played some outstanding tennis en route to the final.

Paul Fleming took out the men's division ahead of Lance Udy in what was an entertaining final.

The plate sections were won by Holly Carr-Paterson and Ken Phillip.

In the highly competitive doubles divisions, Donna Russell and Fiona Parsons teamed up to outclass the rest of their field, while in the men's equivalent, Sid Mitchell went on to win the first of four club crowns when he partnered with Ben Carpenter.

The mixed doubles was taken out by Mitchell and Jan Darby.

In a hotly contested battle, Joyce Wong was named most improved player.

Business house tennis is always popular with Rae Udy and Yvonne Le Fleming being the top performers in the 5.30pm division, taking out the grade ahead of Ellen Eyre and Dan Starnes.

Mitchell and Clare Newsom com-



bined beautifully to win the 6.30pm round, ahead of Marcus Paterson and Holly Paterson.

In the final business house division, Mitchell made it a fourth crown this season with victory alongside Jan Derby as they claimed the grade over


Lance Udy and Andrew White.

There will be the odd tournament or club event through winter, but otherwise tennis begins again properly in summer when the club would like to see more players turn up with their racquets.

CHAMPION: Paul Fleming with his men's singles title after he defeated Lance Udy in an entertaining final.
PHOTOS SUPPLIED

VICTORIOUS: Luci Barlow defeated Zoe Clapcott in an entertaining women's final



 Non Profit Org A/C

ACCOUNT NAME
 OTOROHANGA TENNIS CLUB (INC) [REDACTED]

STATEMENT NO. 652
 FOR THE PERIOD
 31 MAY 2023 TO 30 JUNE 2023

						OPENING BALANCE		2,099.25		
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals		Deposits		Balance
02 Jun	TRUSTPOWER	BP	Trustpower		[REDACTED]	303	53.36			2,045.89
18 Jun	Envirowaste	BP	Envirowaste	[REDACTED]	[REDACTED]	311	33.56			2,012.33
20 Jun	OTOROHANGA TENNIS CL	AP	SAVINGS			399	10.00			2,002.33
21 Jun	Select Alarms	BP	Select Alarm	375988	Alarm Malfun	311	380.48			1,621.85
27 Jun	Otorohanga District	DC			GRANT23			218	2,000.00	3,621.85
						CLOSING BALANCE		680		3,621.85

The Bank's base rate is currently 12.150 percent per annum. The interest rate on this account is 4.750 percent p.a above the base rate. There is no required payment applicable to this statement period provided the limit has not been exceeded. These rates are less than the finance rate within the meaning of the Credit Contracts Act 1981. This only applies if you entered into your facility agreement prior to 1 April 2005. If you have any questions please contact your nearest branch or call 0800 800 468.



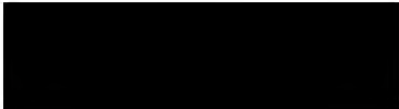
BNZ
 Otorohanga Store
 Telephone 0908 800 488
 Facsimile 07 873 8770

THE Treasurer



Non Profit Org A/C

ACCOUNT NAME
 OTOROHANGA TENNIS CLUB (INC)



STATEMENT NO. 653
 FOR THE PERIOD
 30 JUNE 2023 TO 31 JULY 2023

						OPENING BALANCE		3,621.85
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
04 Jul	Tiger Turf NZ Ltd	BP	Tiger Turf	140187	Maintenance	1,380.00		2,241.85
04 Jul	Te Tumu Paeroa	BP	Te Tumu Paeroa		Lease Payment	2,140.00		101.85
19 Jul	RAPID SAVE	IB			INTERNET XFR		2,000.00	2,101.85
19 Jul	Mercury	BP	Mercury			214.67		1,887.18
20 Jul	OTOROHANGA TENNIS CL	AP	SAVINGS			10.00		1,877.18
						CLOSING BALANCE		1,877.18

The Bank's base rate is currently 12.150 percent per annum. The interest rate on this account is 4.750 percent p.a. above the base rate. There is no required payment applicable to this statement period provided the limit has not been exceeded. These rates are less than the finance rate within the meaning of the Credit Contracts Act 1981. This only applies if you entered into your facility agreement prior to 1 April 2005. If you have any questions please contact your nearest branch or call 0800 800 488.

108

3r



Internet Banking for Business

Transaction List Report from 05 Dec 2022 to 29 Jan 2023

Date	Amount	CCY	Serial	Value Date	Trn	Particulars	Code	Reference	Other Party	Origin	Type	Batch	Other Party Account
------	--------	-----	--------	------------	-----	-------------	------	-----------	-------------	--------	------	-------	---------------------

[REDACTED]													
------------	--	--	--	--	--	--	--	--	--	--	--	--	--

04/01/2023	331	-2,140.00	NZD	000000000000	000	Te Tumu Paer		Lease Paymen	[REDACTED]		02-1255	BP	
------------	-----	-----------	-----	--------------	-----	--------------	--	--------------	------------	--	---------	----	--

[REDACTED]													
------------	--	--	--	--	--	--	--	--	--	--	--	--	--

RJ

[REDACTED]

4

Otorohanga Tennis Club

Annual General Meeting Agenda

Location: Otorohanga Tennis Club Rooms

Date: Tuesday 26th September 2023

Time: 7.00pm

Attending: Ed, Marcus, Donna, Brendon, Rae, Marj, Ken, Holly, Luci, Lance,
Tori, Rosemary Fleming (RFM)



1. Apologies

Gareth Udy, Uli Hoffer, Dorothy Carr, Suz, Ian Clark

2. Minutes of the previous AGM

Ken Phillips' moves are true and correct. Marcus Paterson seconds. All in favour carried.

3. Financial Report

- ^ Rosemary moves that they're true and correct and that they be adopted – Marj Carr seconds. All in favour – carried.

4. President's Report (attached)

Ken would like to apologise to the committee for the late start to the season as he has had a lot going on. Ken thanks the club for all the fun tennis that has been had since being president.

Ken moves, Marcus seconds, all in favour carried.

5. Election of Officers:

Patron: Marj Carr. Ken Phillips nominates, Marcus Paterson seconds.

President: Donna Russell. Marj Carr nominates, Rosemary Fleming seconds.

Vice President: Luci Barlow. Rosemary Fleming nominated, Ken Phillips seconds

Treasurer: Rosemary Fleming. Ken nominates, Rae Udy seconds.

Secretary: Holly Carr Paterson Ken Phillips nominates, Rosemary Fleming seconds.

Junior Coordinator: Donna Russell. Ken nominates, Brenden seconds.

Business House Coordinator: Holly Carr Paterson & Marcus Paterson. Ken nominates, Marj Carr seconds.

Maintenance: Ken Phillips. Holly Carr Paterson nominates, Marcus Paterson seconds.

Committee: Holly Carr Paterson, Marcus Paterson, Brenden Mc Neil, Ed Becan, Rae Udy, Donna Russell, Luci Barlow, Lance Udy, Marj Carr, Suz Cornelissen, Ian Clark, Robert Ingham.

6. Subscription Fees (attached)

Marcus motions that we move that fees for business house move to \$80 from \$75, Youth membership from \$100 to \$120, Junior coaching from \$20 to \$25. Luci Barlow seconds. All in favour, motion carried.

7. Club Championship

Women's singer winner: Luci Barlow

Women's singles runner up: Zoë Clapcott

Men's singles winner: Paul Fleming

Men's runner up: Lance Udy

Women's plate winner: Holly Carr Paterson

Women's plate runner up: Claire Newson

Men's plate Winner: Ken Phillips

Men's plate runner up: Aaron Marx

Womens Doubles Winner: Dorothy Carr and Joanne Fransisco

Mens Doubles Winner: Syd Mitchell and Ben Carpenter

Mixed Doubles: Jan Derby and Syd Mitchell

Business House (Post Christmas)

5.15pm Winner: Rae Udy and Yvonee Le Flemming

5.15pm Runner up: Ellen Eyre and Dan Starnes

6.30pm Winner: Claire Newson and Syd Mitchell

6.30pm Runner up: Holly Carr Paterson and Marcus Paterson

7.30pm Winner: Jan Derby and Syd Mitchell

7.30pm Runner up: Lance Udy and Andrew White

8. General business

Marj Carr thanked Ken for his time and hard work on behalf of the committee.

Meeting closed 7.50pm

An example of posts made on
Face book where we
have a page for all our
news/newletters etc.

BUSINESS HOUSE

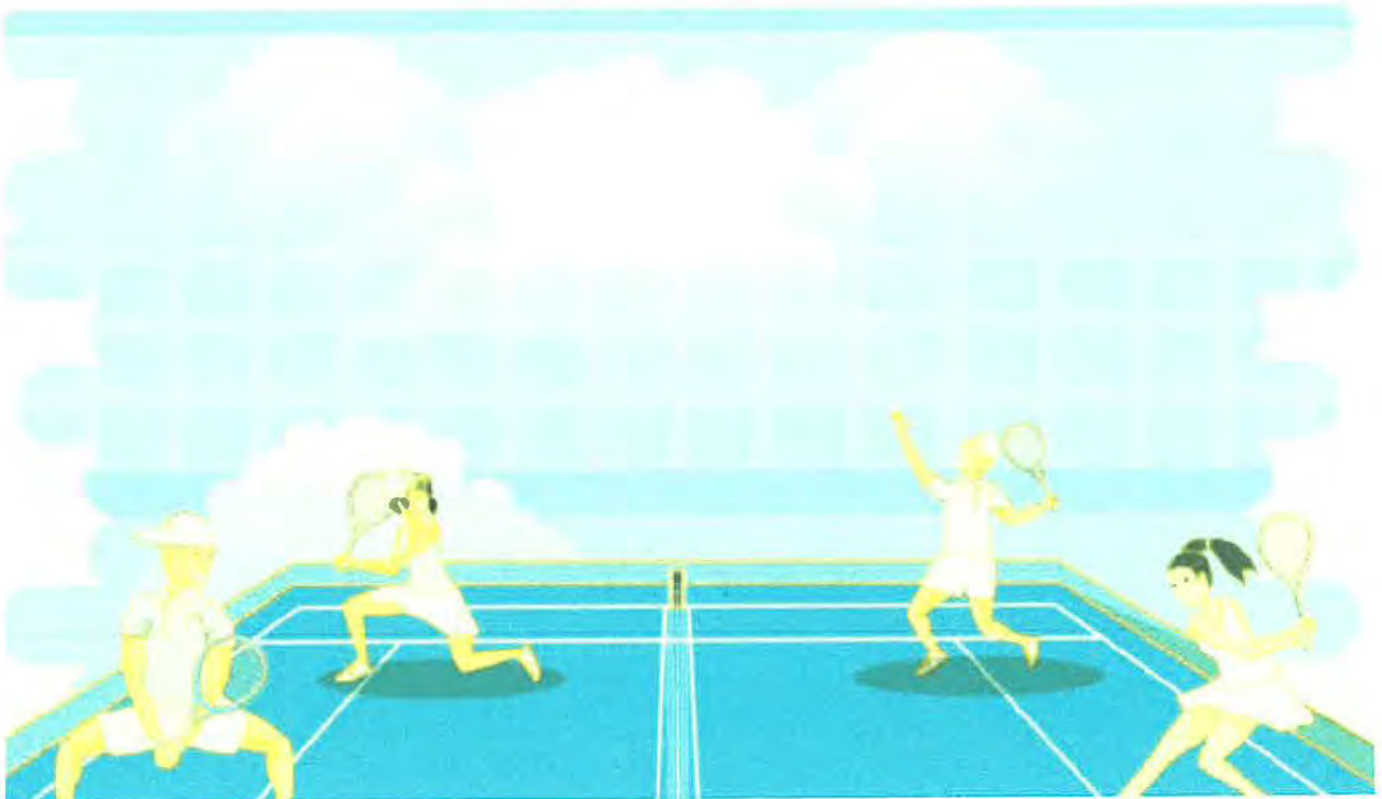
DOUBLES TENNIS

22ND JANUARY - 18TH

MARCH 2024

Three rounds 5.15pm (beginner/intermediate),
6.30pm (intermediate) and 7.30pm (advanced)

Text Holly to enter
0275541060



CLUB NIGHT

The background of the poster features two stylized tennis rackets. The heads of the rackets are large, overlapping circles with a white grid pattern. The handles are thin lines extending from the heads, with small teal-colored grips at the ends. The entire design is set against a solid yellow background.

TENNIS

STARTING WEDNESDAY
31ST OF JANUARY

6PM ONWARDS



ŌTOROHANGA DISTRICT COUNCIL COMMUNITY GRANT

ACCOUNTABILITY REPORT- PROJECT COMPLETION

Tell us how your work went!

This form is a chance to tell the story of your project. Shout about your success, tell us what you might do differently next time, let us know how you impacted our community. All the feedback you include here is viewed by our Grants staff and our Grants and Awards Committee. It helps us understand what type of work is being led by our people and can help council to support you in other ways too.

If you can, include quotes from those who benefit from your project- these might be attendees, staff, volunteers, audience, or users.

Photos can also help convey what you achieved. If you built something you could include a 'before and after' photo, if you ran an event you could show us the people who attended, if you bought tools or materials or created something, you could show us a picture of it being used or displayed.

Please note; quotes and photos you include may be used in our marketing to advertise the funds so we can encourage other members of community to apply.

Name of your Organisation: Te Hokingamai ki te Nehenehenui / Otewa Marae

Name of Project/Activity: Creation of a Maara kai (food garden) at the Marae

Name of Contact Person: [REDACTED]

[REDACTED]

Postal Address: [REDACTED]

Did the project/activity take place and have you completed it? Yes/No

Yes the project took place, but it is not yet completed.

Refer back to your application. Were the funds used in the way you planned?

Yes





Which of the wellbeing's did your project/activity contribute towards (choose as many as applicable)

- Social
- Economic
- Environment
- Cultural

In 500 words or less tell us how your project went;

The grant assisted Otewa Marae and Te Kohanga Reo o Iti-a-Rata (located at the Marae) to purchase a greenhouse, designed to our specifications.

The purchase of a greenhouse has been the conduit for the two organisations (the Marae and the Kohanga Reo) to work collaboratively on this project.

A follow up report of the benefits to the community will follow when greenhouse activity is well underway. It is premature to report on this matter at this time as we would like to include quotes from project participants.

We hit a snag. Unfortunately, the specifications of the greenhouse for the site were not available at the time of purchase, and we have had to wait for the item to be outsourced from overseas. We would recommend that quotes are outsourced from other companies other than Trade Tested Limited in Newmarket, Auckland.

-How was Council acknowledged as the funder?

We have not gone public with the project. When the launch occurs, we will acknowledge the grant received from the Otorohanga District Council in our invitation to Marae and Kohanga participants.

-What's next on your to do list? What are you planning on doing next to keep the momentum going?

1. Appoint a Greenhouse Coordinator to monitor the activity and to coordinate volunteers on a monthly rotation.
2. Teach the kohanga reo tamariki to grow food
3. Supply the Marae kitchen with fresh vegetables
4. Invite Otewa Primary School students to visit the Marae and greenhouse.



Please attach any photos, newspaper articles or online links to the project that you are happy for us to use to promote the positive impact of the grant.

A follow up report of the benefits of the project will follow when greenhouse activity is well underway. It is premature to report on this matter at this time as we would like to include photos from project participants.

Details of Expenditure

Please show the total expenditure on the project, including your contribution:

Project Costs	Amount (excluding GST)
28.06.2023 Paid to Trade Tested Limited (refer last 2 pages)	\$ 2,882.70
Kai for three Hui with volunteers to prepare the site	\$ 117.30
Total	\$ 3,000.00

Attach

- A final summary of expenditure and income report or final budget
- All relevant invoices pertaining to the funding tagged for this grant by Council.

Return to Funds

If you didn't spend the grant or only partially spent the grant please complete this section. Staff will be in contact to explain how to return the funds.

~~Choose one of the following~~

- Full Return of funds
- Partial Return of funds

~~Reason:~~

~~Choose one of the following~~

- ~~The project/activity didn't take place~~

In 50 words or less please explain the why the project/activity did not take place





OR

~~The estimated and actual cost differed.~~

Thank you for your time filling in this form. Do keep in touch about the development of your work and remember to pay the good vibes forward. You can do this by telling others about the Council Funds available, and by offering to be an Umbrella for future applicants- see the document "Being an Umbrella Frequently asked Questions".

Thank you sincerely for all the mahi (work) you do to uplift our district, and our people. Ngā mihi nui.

NĀU TE ROUROU, NĀKU TE ROUROU, KA ORA AI TE IWI

WITH YOUR FOOD BASKET, AND MY FOOD BASKET, THE PEOPLE WILL THRIVE

This whakatauki (proverb) talks to community, to collaboration and a strengths-based approach.

It acknowledges that everybody has something to offer, a piece of the puzzle, and by working together we can all flourish.



Te Kaunihera ā-Rohe o
Ōtorohanga
District Council
Where kiwi can fly





TAX INVOICE 860805

Billing address:



Order Date
20/06/2023

Order Number
860805

Trade Tested Limited
PO Box 9117
Newmarket Auckland
1149 New Zealand



Shipping address:

ODC COMMUNITY GRANT
995 OTEWA ROAD
OTEWA
OTOROHANGA, 3975
New Zealand

Description	GST	Quantity	Unit Price	Amount NZD
Evergreen Greenhouse 8ft x 12ft Green 6mm	15.00 %	1	1,999.00	\$ 1,999.00
Evergreen Greenhouse Staging 2 Tier Green	15.00 %	4	99.00	\$ 396.00
Evergreen Greenhouse Automatic Vent Opener	15.00 %	1	69.00	\$ 69.00
Evergreen Greenhouse Hanging Staging 120cm Green	15.00 %	6	49.00	\$ 294.00
Evergreen Greenhouse Hanging Brackets Green 10 Pack	15.00 %	3	9.90	\$ 29.70
Rural Door to Door	15.00 %	1	95.00	\$ 95.00

Total	\$ 2,882.70
Includes GST content of	\$ 376.00
Less Payments	\$ 0.00
Balance Remaining	\$ 2,882.70

Pay by bank deposit

Name of bank: BNZ



Account name: Trade Tested Ltd
Use payment reference: 860805

Pay by credit card

Please call 0800 800 880

Phone: 0800 800 880 | E-mail: support@tradetested.co.nz | Website: www.tradetested.co.nz

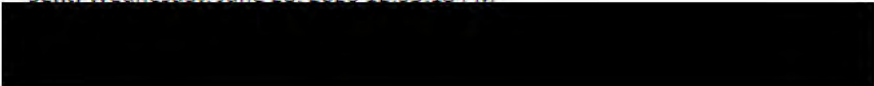
Page: 1 / 1





From: Trade Tested <support@tradetested.co.nz>

Sent: Wednesday, June 28, 2023 12:35:18 PM



tradetested

TRADE PRICES DELIVERED NATIONWIDE

Payment Receipt

Hi Sandra Takawe Paki,

We have received full payment for your order 860805. Please see your invoice attached. You will receive an email with tracking details once your order is on its way.

— The Team at Trade Tested

Order Date: 20/06/2023

Order #: 860805



TAX INVOICE 860805

Billing address:

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
New Zealand

Order Date
20/06/2023

Order Number

[REDACTED]
[REDACTED]

Trade Tested Limited
PO Box 9117
Newmarket Auckland
1149 New Zealand

Shipping address:

ODC COMMUNITY GRANT
995 OTEWA ROAD
OTEWA
OTOROHANGA, 3975
New Zealand

Description	GST	Quantity	Unit Price	Amount NZD
Evergreen Greenhouse 8ft x 12ft Green 6mm	15.00 %	1	1,999.00	\$ 1,999.00
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Total	\$ 2,882.70
Includes GST content of	\$ 376.00
Less Payments	\$ 0.00
Balance Remaining	\$ 2,882.70

Pay by bank deposit

Name of bank: BNZ
[REDACTED]
Account name: Trade Tested Ltd
[REDACTED]

Pay by credit card

Please call 0800 800 880



ŌTOROHANGA DISTRICT COUNCIL COMMUNITY GRANT

ACCOUNTABILITY REPORT- PROJECT COMPLETION

Tell us how your work went!

This form is a chance to tell the story of your project. Shout about your success, tell us what you might do differently next time, let us know how you impacted our community. All the feedback you include here is viewed by our Grants staff and our Grants and Awards Committee. It helps us understand what type of work is being led by our people and can help council to support you in other ways too.

If you can, include quotes from those who benefit from your project- these might be attendees, staff, volunteers, audience, or users.

Photos can also help convey what you achieved. If you built something you could include a 'before and after' photo, if you ran an event you could show us the people who attended, if you bought tools or materials or created something, you could show us a picture of it being used or displayed.

Please note; quotes and photos you include may be used in our marketing to advertise the funds so we can encourage other members of community to apply.

Name of your Organisation: Otorohanga Sports Club Inc

Name of Project/Activity: Fixed costs

Name of Contact Person: Graham Wilshier

Email: [REDACTED]

Postal Address: [REDACTED]

Did the project/activity take place and have you completed it? Yes

If you wrote yes please answer the following questions, if you wrote no please skip ahead to the section titled "Return of Funds"

Refer back to your application. Were the funds used in the way you planned? yes



If no, please explain what the funds were used for, and why;

Which of the wellbeing's did your project/activity contribute towards (choose as many as applicable)

- Social
- Economic
- Environment
- Cultural

In 500 words or less tell us how your project went;

The ODC Community Fund Grant is targeted towards the Fixed Costs of Electricity and Gas and Clubhouse Insurance and we are grateful for this support. Our Clubrooms are the home for our players and members and contribute to the social and cultural wellbeing of the club.

The Otorohanga Sports Club was formed in 1895 and has been active in the Otorohanga District for 129 years. We currently have 400 members including 120 girls and boys from 4 years to 13 years playing rugby.

-How was Council acknowledged as the funder?

The Community Grant is acknowledged on our Club Social Media page and Clubhouse signage.

-Whats next on your to do list? What are you planning on doing next to keep the momentum going?

The Management Board is committed to the ongoing support of our sporting programs.

Please attach any photos, newspaper articles or online links to the project that you are happy for us to use to promote the positive impact of the grant.

-You can explain what they are here.

Details of Expenditure

Please show the total expenditure on the project, including your contribution:

Project Costs	Amount (excluding GST)
Details of Expenditure	
We attach a copy of the Annual Accounts for the year ended 30 th September 2023	
Refer page 4	



Income	
The \$5000.00 ODC Grant is included in the grant donation received totalling \$9655.00	
Expenses	
Electricity and Gas total \$7299.00	
Insurance cost \$8995.00	
Monthly payments are made for these expenses and all transactions checked by Bailey Ingham who prepare the sports club financial accounts	
Total	

Attach

- A final summary of expenditure and income report or final budget
 - All relevant invoices pertaining to the funding tagged for this grant by Council.
-

Return to Funds

If you didn't spend the grant or only partially spent the grant please complete this section. Staff will be in contact to explain how to return the funds.

Choose one of the following

- Full Return of funds
- Partial Return of funds

Reason:

Choose one of the following

- The project/activity didn't take place

In 50 words or less please explain the why the project/activity did not take place

OR

- The estimated and actual cost differed.
-





Thank you for your time filling in this form. Do keep in touch about the development of your work and remember to pay the good vibes forward. You can do this by telling others about the Council Funds available, and by offering to be an Umbrella for future applicants- see the document “Being an Umbrella Frequently asked Questions”.

Thank you sincerely for all the mahi (work) you do to uplift our district, and our people. Ngā mihi nui.

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Te Kaunihera ā-Rohe o
Ōtorohanga
District Council
Where kiwi can fly





8 February 2024

The Members
Otorohanga Sports Club Inc

Dear Members

We enclose herewith the financial accounts for the Otorohanga Sports Club Incorporated, for the year ended 30 September 2023. The financial accounts show an overall surplus for the year totalling \$18,136. This compares to a deficit in the previous financial year. Gross income was up compared to the year before due to increased surpluses from the rugby account and bar account, along with increased grants and donations, as well as the Silver Lake deal distribution moneys received. Expenditure was down slightly compared to the year before. The statement of financial position shows accumulated funds at the 30th September 2023 standing at \$271,651.

We confirm we have completed a compilation of the financial accounts. We have not completed an audit or review. We have once again completed the financial accounts on a voluntary basis and we welcome the opportunity to support your organisation in this way. We would be pleased to discuss any aspect of the financial accounts and assist as required.

Yours faithfully

BAILEY INGHAM LIMITED



OTOROHANGA SPORTS CLUB INC

FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2023

Contents	Page
Rugby Account Profit and Loss Statement	1
Netball Account Profit and Loss Statement	2
Bar Account Profit and Loss Statement	3
Statement of Movements in Accumulated Funds	6
Statement of Financial Position	7
Notes to the Financial Statements	8
Compilation Report	10
Schedule of Property, Plant and Equipment	<i>Appendix</i>

OTOROHANGA SPORTS CLUB INC

STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 SEPTEMBER 2023

2022		2023
	Rugby Account	
	INCOME	
2,130	Subscriptions	7,928
20,970	Sponsorship	24,218
5,087	Gate Takings/Rental	5,092
<u>28,187</u>		<u>37,238</u>
	COST OF SALES	
-	Affiliations & Registrations	2,061
609	Rugby Photo Expenses	-
14,990	Gear & Equipment Purchases	18,876
2,320	First Aid Expenses/Physiotherapy	-
2,000	Club Subscriptions	2,500
1,429	Travelling	2,164
300	Entry Fees	-
6,778	Catering	9,181
<u>28,426</u>	Cost of Sales	<u>34,782</u>
<u>\$(239)</u>	TRADING SURPLUS (DEFICIT)	<u>\$2,456</u>

The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review
engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

OTOROHANGA SPORTS CLUB INC

**STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 30 SEPTEMBER 2023**

2022		2023
	Netball Account	
	INCOME	
1,513	Subscriptions	2,087
-	Sponsorship	300
<u>1,513</u>		<u>2,387</u>
	COST OF SALES	
991	Affiliations & Registrations	2,009
520	Club Subscriptions	378
<u>1,511</u>	Cost of Sales	<u>2,387</u>
<u>\$2</u>	TRADING SURPLUS	<u>-</u>

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Bailey Ingham Limited
Chartered Accountants

OTOROHANGA SPORTS CLUB INC

STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 SEPTEMBER 2023

2022		2023
	Bar Account	
37,603	Bar Sales	64,053
	COST OF SALES	
3,076	Opening Stock	2,960
16,543	Purchases	33,073
5,000	Bar Expenses	8,000
24,619		44,033
2,960	Closing Stock	2,890
21,659	Cost of Sales	41,143
\$15,944	TRADING SURPLUS	\$22,910

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Bailey Ingham Limited
Chartered Accountants

OTOROHANGA SPORTS CLUB INC

STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 SEPTEMBER 2023

2022	Note	2023
	INCOME	
(239)	Trading Surplus (Deficit) from Rugby Account	2,456
2	Trading Surplus from Netball Account	-
15,944	Trading Surplus from Bar Account	22,910
-	Silver Lake Deal Distribution	20,000
4,628	Livestock Scheme Trading Surplus	5,406
4,197	Insurance Proceeds Received	-
22	Interest Received	315
2,520	Subscriptions - Other	2,495
8,800	Clubroom Hire	2,301
4,600	Grants/Donations Received	9,655
<u>40,474</u>	TOTAL INCOME	<u>65,538</u>
	EXPENSES	
	Working Expenses	
2,273	Clubhouse Supplies	3,401
5,494	Clubroom Cleaning	4,257
9,361	Electricity & Gas	7,299
2,400	Entertainment (Players & Sponsors)	2,800
<u>19,528</u>		<u>17,757</u>
	Repairs and Maintenance	
5,201	Buildings	5,225
1,056	Burglary Loss	435
<u>6,257</u>		<u>5,660</u>
	Fixed Costs	
7,914	Insurance	8,995
	Administration	
2,121	Advertising	149
1,533	Bank Charges & Interest	2,219
2,007	Donations & Presentations	2,605
984	Eftpos Rental	857
1,370	GST Adjustment	1,960
1,091	Licence & Consent Fees	538
2,652	Sundry Expenses	1,548
1,364	Telephone & Tolls	1,492
<u>13,122</u>		<u>11,368</u>

The accompanying notes form part of these financial statements.
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engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

OTOROHANGA SPORTS CLUB INC

STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 SEPTEMBER 2023

2022		Note	2023
3,466	Depreciation		3,622
<u>50,287</u>	TOTAL EXPENSES		<u>47,402</u>
<u>\$(9,813)</u>	NET SURPLUS (DEFICIT)		<u>\$18,136</u>

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engagement procedures and must be read subject to the compilation report.*

Bailey Ingham Limited
Chartered Accountants

OTOROHANGA SPORTS CLUB INC

STATEMENT OF MOVEMENTS IN ACCUMULATED FUNDS FOR THE YEAR ENDED 30 SEPTEMBER 2023

2022	Note	2023
(9,813)	Net Surplus (Deficit) for the Period	18,136
(9,813)	Total Recognised Revenue and Expenses	18,136
263,328	ACCUMULATED FUNDS AT START OF PERIOD	253,515
253,515		271,651
<u>\$253,515</u>	ACCUMULATED FUNDS AT END OF PERIOD	<u>\$271,651</u>

The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review
engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

OTOROHANGA SPORTS CLUB INC

**STATEMENT OF FINANCIAL POSITION
AS AT 30 SEPTEMBER 2023**

2022		Note	2023
	NON CURRENT ASSETS		
	Property, Plant and Equipment		
6,481	Field Lighting		5,963
259,883	Buildings		257,758
3,294	Plant & Machinery		6,339
<u>269,658</u>			<u>270,060</u>
	CURRENT ASSETS		
20,022	ANZ 01		40,307
6,984	ANZ 00		-
1	ANZ 00 - Jubilee		1
1,300	Cash on Hand		1,300
5,800	Sundry Debtors		11,899
2,960	Stock on Hand - Bar		2,890
<u>37,067</u>			<u>56,397</u>
<u>283,031</u>	TOTAL ASSETS		<u>317,184</u>
	CURRENT LIABILITIES		
-	ANZ 00		14,882
9,516	Sundry Creditors		10,651
23,694	Insurance Refund Received - Field Lighting		9,273
<u>33,210</u>			<u>34,806</u>
	NON CURRENT LIABILITIES		
20,000	Members Loan (Cattle Scheme)		20,000
<u>29,516</u>	TOTAL LIABILITIES		<u>45,533</u>
<u>\$253,515</u>	TOTAL FUNDS EMPLOYED		<u>\$271,651</u>
	GENERAL FUNDS		
(9,813)	Net Surplus / (Deficit) Current Year		18,136
263,328	Balance at Beginning of Year	3	253,515
<u>\$253,515</u>			<u>\$271,651</u>

Chairperson _____

Date _____

Treasurer _____

Date _____

The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2023**

1 STATEMENT OF ACCOUNTING POLICIES

These are the financial statements of Otorohanga Sports Club Inc.

Otorohanga Sports Club Inc is an Incorporated Society established under the Incorporated Societies Act 1908.

These financial statements are a special purpose report for internal management purposes only.

Historical cost

These financial statements have been prepared on a historical cost basis, except as noted otherwise below. The financial statements are presented in New Zealand dollars (NZ\$) and all values are rounded to the nearest NZ\$, except when otherwise indicated.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

Property, Plant, Equipment and Depreciation

Property, plant and equipment are included at cost less aggregate depreciation provided at the maximum rates allowed by the Inland Revenue Department. Property, plant and equipment that are leased under a specified lease for the purposes of the Income Tax Legislation are capitalised and depreciated. The depreciation rates used are shown in the Schedule of Property, Plant and Equipment.

Income Tax

The club has non-profit status and therefore is exempt from income tax.

Accounts Receivable

Accounts receivable are stated at their estimated realisable value.

Goods and Services Tax

Financial information in these accounts is recorded exclusive of GST with the exception of receivables and payables, which include GST. GST payable or receivable at balance date is included in the appropriate category in the Balance Sheet.

Changes in Accounting Policies

There have been no specific changes in accounting policies and they have been applied on a consistent basis with those of the previous period.

2 PROPERTY, PLANT AND EQUIPMENT SUMMARY

	Cost	Accum Depn	Book Value
2023			
Buildings	423,757	165,999	257,758
Land	47,673	41,710	5,963
Plant & Machinery	89,537	83,198	6,339
	<u>\$560,967</u>	<u>\$290,907</u>	<u>\$270,060</u>
2022			
Buildings	423,757	163,874	259,883
Land	47,673	41,192	6,481
Plant & Machinery	85,513	82,219	3,294
	<u>\$556,943</u>	<u>\$287,285</u>	<u>\$269,658</u>

The above information has been prepared without performance of audit or review engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2023**

3 RESERVES	2023	2022
Balance at Beginning of Year		
Opening Balance	253,515	263,328
Net Surplus/Loss for the Period	18,136	(9,813)
	<u>\$271,651</u>	<u>\$253,515</u>

4 CONTINGENT LIABILITIES

There are no contingent liabilities at year end (30 September 2022: \$Nil).

5 CAPITAL COMMITMENTS

There are no capital commitments at year end (30 September 2022: \$Nil).

6 RELATED PARTIES

There are no related party transactions at year end (30 September 2022: \$Nil).

COMPILATION REPORT

Compilation report to the Committee of Otorohanga Sports Club Inc.

Scope

On the basis of information you provided we have compiled, in accordance with Service Engagement Standard No. 2: Compilation of Financial Information, the financial statements of Otorohanga Sports Club Inc for the year ended 30 September 2023.

As described in Note 1 to the financial statements, these financial statements are a special purpose report for internal management purposes only.

Responsibilities

You are solely responsible for the information contained in the financial statements and have determined that the accounting policies employed are appropriate to meet your needs and to the purpose for which the financial statements were prepared.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or a review engagement has been performed, and accordingly no assurance is expressed.

Disclaimer

As mentioned earlier in our report, we have compiled the financial information based on information provided to us which has not been subject to an audit or review engagement. Accordingly, neither we, nor any of our employees accept any responsibility for the reliability, accuracy or completeness of the compiled financial information nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on the compiled financial information.

Departure from Reporting Framework

The accounting policies adopted are not in conformity with generally accepted accounting practice. Accordingly the financial statements should only be relied on for the expressly stated purpose.



Bailey Ingham Limited

Chartered Accountants

Otorohanga

7 February 2024

OTOROHANGA SPORTS CLUB INC

Taxation Depreciation Schedule
For the Year Ended 30 September 2023

	Private Use %	Date	Orig Cost	Open W.D.V	Add'ns (Sales)	Profit(Loss) on Sale	Oep Method	YTD Dep	Accum Depn	Close W.D.V
740										
74001			36383				10.00 P		36383	
74002			11289	6480			8.00 D	518	5327	5962
			47673	6480				518	41710	5962
744										
74401			234557	107112			P		127445	107112
74402			4824	3009			P		1815	3009
74403			3216	757			D		2459	757
74404			94885	69976			P		24909	69976
74405			47267	45509			D		1758	45509
74406			10807	10537			D		270	10537
74407			2711	2711			D			2711
74408			5919	3245			13.00 D	422	3096	2823
74409			19572	17028			10.00 D	1703	4247	15325
			423757	259883				2125	165999	257758
760										
76001			42723	1672			10.00 D	167	41218	1505
76002			5332				39.60 D		5332	
76003			2061				48.00 D		2061	
76004			515				39.60 D		515	
76005			426				39.60 D		426	
76006			9217	2			33.00 D	1	9216	1
76007			4988				33.00 D		4988	
76008			400				33.00 D		400	
76009			1080	23			18.00 D	4	1061	19
76010			2000	188			12.00 D	23	1835	165
76011			493	48			12.00 D	6	451	42
76012			3036	326			12.00 D	39	2749	287
76014			462	4			25.00 D	1	459	3
76015			2969	26			26.40 D	7	2950	19
76016			1000	75			18.00 D	14	939	61
76017			823	111			16.00 D	18	730	93
76018			1400	4			40.00 D	2	1398	2
76019			980	17			30.00 D	5	968	12
76020			522	42			20.00 D	8	488	34
76021			261				40.00 D		261	
76022			650	4			40.00 D	2	648	2
76023			406				67.00 D		406	
76024			1035	198			16.00 D	32	869	166
76025			652	97			20.00 D	19	574	78
76026			1082	311			16.00 D	50	821	261
76027			1001	147			30.00 D	44	898	103
76028		01/02/2023	4024		4024		20.00 D	537	537	3487
			89537	3295	4024			979	83198	6339
			560967	269658	4024			3622	290908	270060



ŌTOROHANGA DISTRICT COUNCIL COMMUNITY GRANT

ACCOUNTABILITY REPORT- PROJECT COMPLETION

Tell us how your work went!

This form is a chance to tell the story of your project. Shout about your success, tell us what you might do differently next time, let us know how you impacted our community. All the feedback you include here is viewed by our Grants staff and our Grants and Awards Committee. It helps us understand what type of work is being led by our people and can help council to support you in other ways too.

If you can, include quotes from those who benefit from your project- these might be attendees, staff, volunteers, audience, or users.

Photos can also help convey what you achieved. If you built something you could include a 'before and after' photo, if you ran an event you could show us the people who attended, if you bought tools or materials or created something, you could show us a picture of it being used or displayed.

Please note; quotes and photos you include may be used in our marketing to advertise the funds so we can encourage other members of community to apply.

Name of your Organisation: Otorohanga Carriers Association

Name of Project/Activity: Truck and Ute Show

Name of Contact Person: Roy Johnson / Rodney Dow

Email: [REDACTED]

[REDACTED]

Did the project/activity take place and have you completed it? Yes

If you wrote yes please answer the following questions, if you wrote no please skip ahead to the section titled "Return of Funds"

Refer back to your application. Were the funds used in the way you planned?



If no, please explain what the funds were used for, and why;

Which of the wellbeing's did your project/activity contribute towards (choose as many as applicable)

- Social
 - Economic
 - Environment
 - Cultural
-

In 500 words or less tell us how your project went;

-How did the grant help the development of your organisation?

The funds allowed us to run a risk free fun community event.

-How the grant was of benefit to the community?

The benefit was in the increased well-being of those that attended and also as an activity for children end to end interest and vibrancy to the district.

-The actual (or estimated) number of people involved?

It's hard to estimate as there was no counter at the gate but there might have been 500 people there?

-How do you measure success? How do you know this project was successful?

100% positive feedback, plenty of outsiders and visitors come to town, No accidents or property damage.

-Did you hit any snags?

There were two snags:

- 1) we were let down by our event fun mini cart providers who arrived late.
- 2) there was a risk that it would be called off due to a public liability requirement which was fortunately covered by the ODB.

Was there any part of the project that you would do differently?

Lobby council to provide public liability insurance for free public events on council land automatically.

-Are there any quotes from participants that you can share with us?

"This will only get bigger"

-How was Council acknowledged as the funder?





-Whats next on your to do list? What are you planning on doing next to keep the momentum going?

Piston Festival application

Thankyou to the charitable trust for their support.

Please attach any photos, newspaper articles or online links to the project that you are happy for us to use to promote the positive impact of the grant.





Details of Expenditure

Please show the total expenditure on the project, including your contribution:

Truck Show Actuals						
Income						
	ODC	3500.00	OCT	2000.00	Total Income	5500.00
Expenses						
	KS Design	Signs	621.00	Event Fun Ltd	Mini Jeeps/ Bouncy Castle	1715.00
	Jody Van Der Hoek	Facepainting	500.00		Refund	-600.00
	Rodney Dow	Toilet Cleanit	54.54			54.54
	Good Guys	Portaloos	1100.00			1100.00
	OTL Group	Mini Truck	204.95			204.95
	Chris Johnson	DJ	700.00			700.00
			3180.49			
					1115.00	Total Expenses
						4295.49
	Refund Required	319.51	Refund Required	885.00		1204.51

Attach

- A final summary of expenditure and income report or final budget
- All relevant invoices pertaining to the funding tagged for this grant by Council.





Return to Funds

If you didn't spend the grant or only partially spent the grant please complete this section. Staff will be in contact to explain how to return the funds.

Choose one of the following

- Full Return of funds
- Partial Return of funds

Reason:

Choose one of the following

- The project/activity didn't take place

In 50 words or less please explain the why the project/activity did not take place

OR

- The estimated and actual cost differed.

Original budget

Truck Show Budget			
<u>Income</u>			<i>residual</i>
ODC		3500	
OCT		2000	
		<u>5500</u>	
<u>Expences (inc GST)</u>			
Toilets	Luptons	1100	
signs	KS design	621	
Music	DJ Chris	750	
		<u>2471</u>	1029
Minicarts	1400		
Bouncy C	250		
delivery	65		
	<u>1715</u>		285
<u>Costs in kind</u>			
Generators - music, karts and bouncy castle			
Rubbish disposal			
event signs - inframax			
entry direction			
curtain sider for DJ			



Thank you for your time filling in this form. Do keep in touch about the development of your work and remember to pay the good vibes forward. You can do this by telling others about the Council Funds available, and by offering to be an Umbrella for future applicants- see the document “Being an Umbrella Frequently asked Questions”.

Thank you sincerely for all the mahi (work) you do to uplift our district, and our people. Ngā mihi nui.

NĀU TE ROUROU, NĀKU TE ROUROU, KA ORA AI TE IWI

WITH YOUR FOOD BASKET, AND MY FOOD BASKET, THE PEOPLE WILL THRIVE

This whakatauki (proverb) talks to community, to collaboration and a strengths-based approach.

It acknowledges that everybody has something to offer, a piece of the puzzle, and by working together we can all flourish.



Te Kaunihera ā-Rohe o
Ōtorohanga
District Council
Where kiwi can fly





INVOICE

Otorohanga I-Site Visitor Centre
21 Maniapoto Street
Otorohanga
Otorohanga 3900
NEW ZEALAND

Invoice Date
13 Jan 2024

Event Fun Unlimited
0274 383 687

Invoice Number
INV-1575

Reference
24th Feb Truck Show

Item	Description	Quantity	Unit Price	Amount NZD
Mini Jeeps	Mini Jeeps With Operator for for hours min hire	1.00	1,300.00	1,300.00
BC 8 Laughing Clown	BC 8 Laughing Clown for 4 hours min hire	1.00	250.00	250.00
bc8	BC8 Additional hour hire	1.00	100.00	100.00
Delivery	Delivery Costs to Otorohanga	1.00	65.00	65.00
Event Date: 24th Feb 2024 Event Start time 10am to 3pm Event Address - Island Reserve - [REDACTED] [REDACTED]				
			Subtotal	1,715.00
			TOTAL NZD	1,715.00

Due Date: 24 Feb 2024

A 20% deposit is required to secure this booking. Payment can be made to:

Event Fun Unlimited

[REDACTED] number as reference

or send payment to:
Event Fun Unlimited
PO Box 5677
Frankton
Hamilton

Balance is due on date of event, Thanks very much.



PAYMENT ADVICE

To: Event Fun Unlimited
0274 383 687

Customer

[REDACTED]

Otorohanga

[REDACTED]

Amount Due

1,715.00

Due Date

24 Feb 2024

Amount Enclosed

Enter the amount you are paying above



ŌTOROHANGA DISTRICT COUNCIL COMMUNITY GRANT

ACCOUNTABILITY REPORT- PROJECT COMPLETION

Tell us how your work went!

This form is a chance to tell the story of your project. Shout about your success, tell us what you might do differently next time, let us know how you impacted our community. All the feedback you include here is viewed by our Grants staff and our Grants and Awards Committee. It helps us understand what type of work is being led by our people and can help council to support you in other ways too.

If you can, include quotes from those who benefit from your project- these might be attendees, staff, volunteers, audience, or users.

Photos can also help convey what you achieved. If you built something you could include a 'before and after' photo, if you ran an event you could show us the people who attended, if you bought tools or materials or created something, you could show us a picture of it being used or displayed.

Please note; quotes and photos you include may be used in our marketing to advertise the funds so we can encourage other members of community to apply.

Name of your Organisation: Toi Aringa Trust

Name of Project/Activity:

Pataka Kai - Delivery of Kai packages to vulnerable whanau within the community of Otorohanga and it's rural district including acting as a hub for distribution of kai to kawhia Food Bank.

Name of Contact Person: Rama Kete

Email: [REDACTED]

Postal Address: [REDACTED] Otorohanga

Did the project/activity take place and have you completed it? Yes

If you wrote yes please answer the following questions, if you wrote no please skip ahead to the section titled "Return of Funds"



Refer back to your application. Were the funds used in the way you planned? Yes

If no, please explain what the funds were used for, and why;

Which of the wellbeing's did your project/activity contribute towards (choose as many as applicable)

- Social
- Economic
- Environment
- Cultural

In 500 words or less tell us how your project went;

The aim of Toi Aringa – Pataka Kai was to continue to deliver Kai and care packages to individuals within the Otorohanga Community and it's rural districts was achieved. We continued to identify further assistance needed i.e. ensuring Kaumatua were aware and where necessary assisted in the completion of Kaumatua Grant Applications to Te Nehenehenui Trust.

-How did the grant help the development of your organisation?

The grant from ODC was combined with a grant from MSD to enable the purchase of essential services (rates, water) and items, (food for care packages and petrol) to help volunteer staff undertake their business as usual mahi. We used the ODC portion to pay our rates and our rates are up to date.

-How the grant was of benefit to the community?

Toi Aringa Trust - Pataka Kai has provided an average of 30 essential food packs to whanau in need weekly within the Otorohanga District. The value of Kai packs delivered was \$180 and included meat and where necessary personal items and toiletries and nappies where there were Pepes in the family. Deliveries have not decreased but have changed from exclusively Covid related to welfare and covid. Due to a decrease in funding from MSD we are now delivering packs with an average value of \$100. A grant of \$2000 would assist in ensuring ongoing support to needy whanau.

-The actual (or estimated) number of people involved?

Pataka kai have over the past year delivered Kai and Care packages to over 200 households – (Approx 495 individuals) with varying make up - encompassing areas including Otorohanga, Kawhia, Kihikihi and Mahihi. -

How do you measure success? How do you know this project was successful? Project was successful as the delivery of Kai Packs to 150 households ensured they were provided with items that were essential for their wellbeing.

-Did you hit any snags? Was there any part of the project that you would do differently?

Yes the decrease of funding from MSD and the difficulty in meeting needs of whanau in the Otorohanga community. In addition we apologise for not including the receipts for petrol and the kai packages- instead we have included our bank statements with highlighted sections so you can see where the funding went.

How was Council acknowledged as the funder?

In all discussions with providers and the community

-Whats next on your to do list? What are you planning on doing next to keep the momentum going?

We will continue to meet the needs of whanau in the Otorohanga District and provide ongoing support as deliveries have not decreased but have changed from exclusively Covid related to welfare and covid. Due to



a decrease in funding from MSD we are now delivering packs with an average value of \$100. A grant of \$2000 would assist in ensuring ongoing support to needy whanau.

Please attach any photos, newspaper articles or online links to the project that you are happy for us to use to promote the positive impact of the grant.

-You can explain what they are here-----

Details of Expenditure

Please show the total expenditure on the project, including your contribution: the rates were more than the grant so we used a small portion of our other funding from MSD to cover the remainder (\$93.57)

Project Costs	Amount (excluding GST)
Otorohanga District Council Rates	\$2493.57
Total	\$2493.57

Attach

- A final summary of expenditure and income report or final budget
 - All relevant invoices pertaining to the funding tagged for this grant by Council.
-

Return to Funds

If you didn't spend the grant or only partially spent the grant please complete this section. Staff will be in contact to explain how to return the funds.

Choose one of the following

- Full Return of funds
- Partial Return of funds

Reason:

Choose one of the following

- The project/activity didn't take place

In 50 words or less please explain the why the project/activity did not take place





OR

The estimated and actual cost differed.

Thank you for your time filling in this form. Do keep in touch about the development of your work and remember to pay the good vibes forward. You can do this by telling others about the Council Funds available, and by offering to be an Umbrella for future applicants- see the document "Being an Umbrella Frequently asked Questions".

Thank you sincerely for all the mahi (work) you do to uplift our district, and our people.
Ng mihi nui.

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Te Kaunihera ā-Rohe o
Otorohanga
District Council
Where kiwi can fly



OTOROHANGA
DISTRICT COUNCIL

Otorohanga - where kiwis can fly

17 Maniapoto Street, PO Box 11, Otorohanga 3940
P 07 873 4000 E info@otodc.govt.nz
Reg No 10-962-633 www.otodc.govt.nz
Tax Invoice/Credit Note

Rates Invoice

██████████ Otorohanga



Valuation Number



Land Value



Capital Value



Area

602 sq m

Legal Description



RATING YEAR 1 July 2023 to 30 June 2024

Please pay

\$ 851.75

by

23 February 2024

This is instalment

2 of 2

Invoice date

22 January 2024

RATES STATEMENT OF ACCOUNT

Annual Rates (GST incl)	\$	\$2,493.15
-------------------------	----	------------

RATES INVOICE/STATEMENT as at 1 July 2023

Opening balance as at 1 July 2023	\$	0.00
Penalties on Arrears	\$	0.00
Previous Instalments charged	\$	1,246.55
Penalties on current year overdue	\$	0.00
Penalties remitted	\$	0.00
Adjustments	\$	0.00
Rebate credited	\$	0.00
Payments received from 1 July	\$	1,641.40CR
Sub-total	\$	394.85CR
This instalment No. 2 of 2	\$	1,246.60
Balance to clear year	\$	851.75
AMOUNT DUE (GST incl) by 23 February 2024	\$	851.75

This account will be paid by Direct Debit. No additional payment is required.

Questions regarding this invoice Rating and Arrears call 07 873 4000 or 0800 734 000, or email info@otodc.govt.nz

A 10% penalty is added on the next business day to any instalment rates unpaid by the penalty date. A further 10% arrears penalty is applied to all rates outstanding at 1 July and 1 January. Penalties imposed are exempt from GST.

To receive invoices by email please go to www.otodc.govt.nz



14 Hinewai Street Otorohanga

Description of Rates	Factor	Rate	Total for Year
Otorohanga Residential Rate	440,000	\$ 0.03241	\$ 142.56
Otorohanga Comm Uniform Rate	1	\$ 113.06257	\$ 113.06
Otorohanga Water Loan Rate	440,000	\$ 0.00348	\$ 15.31
Otorohanga Sewerage Loan Rate	440,000	\$ 0.00887	\$ 39.03
Otorohanga Refuse Uniform Rate	1	\$ 147.28821	\$ 147.29
Otorohanga Water Uniform Rate	1	\$ 0	\$ 0.00
Sewerage Uniform Rate	1	\$ 580.37744	\$ 580.38
District General Rate	440,000	\$ 0.09182	\$ 404.01
Uniform Annual General Charge	1	\$ 465.83788	\$ 465.84
Roading Targeted Rate	440,000	\$ 0.06182	\$ 272.01
Roading Uniform Targeted Rate	1	\$ 313.66026	\$ 313.66
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
Total District Rates levied including GST of \$325.19			
All Rates are GST inclusive except penalties applied			\$ \$2,493.15

Payment Options

Payments can be made at: The Council Office 17 Maniapoto Street Otorohanga
 Payments can be posted to: Otorohanga District Council PO Box 11 Otorohanga 3940

Alternatively payments can be made online

Credit card payments can be processed on our website www.otodc.govt.nz

Bank Account Name: Otorohanga District Council
 Bank Account Number: 02-0392-0018241-00
 Particulars: (Please use your Surname, Initials)
 Code: Rates
 Reference: (Valuation reference)

Payment Plan Options Please call Customer Services on 07 873 4000 to arrange

Names and postal address on council information database

Owners' names and postal address are publicly available on the Rating Information Database. Every ratepayer has the right to request that this information be withheld. You also have the ability to object to the information held. These requests must be in writing. Forms are available on www.otodc.govt.nz or by contacting Customer Services on 07 873 4000.

Email Rates invoices/assessment

You can now receive your rates invoice and assessment notice by email. To request this service please contact Council on 07 873 4000 or go to www.otodc.govt.nz to register.

Council Policies

Council has policies in place in respect of remission and postponement of rates on Maori freehold land. For more information about these policies go to www.otodc.govt.nz

Advice of new contact details

New postal address _____

Would you like to receive your Rates assessment by email?

(please circle one) Y/N

(please circle one) Y/N

New telephone no _____

Email _____

Signature _____

Ōtorohanga District Community Grants Fund Guidelines



1.0 Introduction and Purpose

- 1.1 The Ōtorohanga District Community Grants Fund (the Fund) is a contestable fund for community groups and organisations.
- 1.2 The Fund provides community assistance for the 'not for profit' sector in order to create a strong social, environmental, economic and cultural base and to meet local needs, contributes to the achievement of Council's Community Outcomes and supports Council's priorities.
- 1.3 The Guidelines set out the funding criteria and allocation process for the Fund.
- 1.4 The Guidelines help ensure the distribution of funding:
 - Is appropriately targeted
 - Occurs in a consistent, efficient and effective manner
 - Is fair and transparent; and
 - Promotes accountability

2.0 Policy Considerations

- 2.1 An overarching Grants Policy is currently being developed for all of the grants administered by Council.
- 2.2 This will include, but will not be limited to the Ōtorohanga District Community Grants Fund.
- 2.3 While the existence of a Grants Policy will clarify Council's community funding strategy, these guidelines represent the primary basis on which applications to the Community Grants Fund will be determined.

3.0 Definitions

Long Term Plan (LTP)	Council's adopted Long Term Plan (LTP) as defined by the Local Government Act 2002.
Capital Expenditure	Expenditure that results in the procurement and ownership of an asset, whose purpose or use will provide benefits to the applying organisation for a period greater than one year.
Operating Expenditure	Expenditure that supports the day-to-day operation of a community group/organization.
Community Organisation	A not-for-profit group or organisation that has the primary objective to provide programmes, services, facilities or activities that benefit the social, cultural, economic and environmental wellbeing of communities in the Ōtorohanga District.

4.0 What can be funded?

- 4.1 The following costs will be considered for funding:
- Expenditure to support or obtain resources for a project or initiative
 - Capital expenditure for grant requests up to \$5000

5.0 What will not be funded?

- 5.1 The following will not be considered for funding:
- Projects that have been completed
 - Loan / Debt Repayment
 - Wages or Salary
 - Where an organization already has a funding arrangement or service agreement with Council to deliver services
 - Organisations yet to fulfil their funding obligations from a previous funding round

6.0 Funding Considerations

- 6.1 Applications will be considered that:
- Align with and support Council's Vision and Community Outcomes
 - Get the community involved across a diverse range of people
 - Advance collaboration across community sectors

7.0 Applicants – Eligible

- 7.1 Not-for-profit incorporated organisations (including Charitable Trusts, Trusts, Incorporated Societies) and Maori Trust Boards. These groups are a recognised legal entity and are referred to collectively as 'community organisations'. Most community organisations have a formal legal structure and founding documents (e.g. a constitution).
- 7.2 Groups with no formal legal structure/status may apply for grants via nominating an 'umbrella' non-profit incorporated community organisation, which has agreed to receive and administer the grant on their behalf. The umbrella organisation would be legally accountable to Council for the expenditure of the grant.
- 7.3 A maximum of one application per annum, per community organisation will apply.

7.4 Applicants - Ineligible

- For-profit organisations
- Individuals
- Political Organisations
- Social Clubs
- Internal Applicants (such as departments of Council or subcommittee of Council)
- Other local authorities, government agencies or public sector entities
- Organisations with outstanding projects from previous Council funding rounds

8.0 Making an Application

- 8.1 All applications:

- Must be made via the appropriate Community Grants Application Form
- Must be complete with all necessary information attached
- Must be submitted before the advertised closing date/time

8.2 Incomplete or late applications may be deemed ineligible and therefore may not be considered for funding.

8.3 All applications must include the following:

- Proof of legal entity, governance structure and charter/constitution
- The organisation's latest confirmed annual financial accounts
- Verified bank account details for the applicant organisation
- Information about other support (funding, in-kind, etc) the group has received from other sources generally and other support sought in relation to the application
- Disclosure of any other monies, grants, benefits or assistance the group receives from Council, including but not limited to; rates, water charges, insurances, reduced rental

9.0 Level of Financial Reserves

9.1 It is acknowledged that it is prudent for organisations to carry financial reserves for their operations. However, if an organisation is carrying reserves greater than a year of operating costs with funding not tagged for special projects, Council may not approve a grant to the organisation.

10.0 When to apply

10.1 Funding rounds will be advertised on Council's website, Face Book Page and in the local newspaper with the intention of having two funding rounds per year around August/September and February/March of each financial year.

10.2 The application period will be 6 weeks. Extensions of time will not be granted, and late/incomplete applications will not be retained/held over for a future funding round.

11.0 Funding Allocation

11.1 The total funding assistance provided to the community through the Fund is confirmed by Council at adoption of the Long Term Plan and through the subsequent Annual Plan reviews. This amount will be stated on Council's website. The level of funding available is at the sole discretion of Council, and not all funds available in a funding round have to be allocated.

12.0 Decision Making

12.1 Applications will be determined by Council's Grants and Awards Committee through a contestable comparative assessment process, where the relative merits of applications are considered, having regard to the relative benefits of each proposal.

12.2 In this context contestable means that:

- Applications are invited during scheduled funding rounds twice a year, with publicly advertised opening and closing dates
- Any eligible organisation has an equal opportunity to be considered for a grant
- Clearly defined processes will be applied to the consideration of all applications; and

- Final allocation decisions are made in a public Grants and Awards Committee meeting

13.0 Funding Obligations

- 13.1 Funding must be used for the purpose for which it was approved, and any specific conditions met.
- 13.2 Projects must be completed within 12-months from receiving the grant, unless otherwise agreed.
- 13.3 Successful applicants will be required to submit an Accountability Report upon completion of the project or initiative, with the timeframe for submission of the report specified in the funding confirmation letter.
- 13.4 Failure to adequately account for the use of a past grant will be sufficient cause for any subsequent application to be declined.
- 13.5 Using a grant for any purpose other than that approved may result in future applications being declined.
- 13.6 Council reserves the right to request the repayment of any funds allocated to a group or organisation where grant misuse is identified.
- 13.7 Council reserves the right to conduct audits on grants received by organisations.

INFORMATION ONLY REPORTS | NGĀ PŪRONGO MŌHIOHIO ANAKE

There are no reports.

PUBLIC EXCLUDED | TAKE MATATAPU

There are no reports.

CLOSING FORMALITIES

MEETING CLOSURE | KATINGA O TE HUI

The Chairperson will declare the meeting closed.

WORKSHOPS | HUI AWHEAWHE

There are no planned workshops.

Item 13: Sport New Zealand Rural Travel Fund – Consideration of Applications for Round 2 of 2023/24

To: The Chairperson and Members of the Grants and Awards Committee

From: Nicky Deeley, Manager of Community Development

Date: 17 April 2024

Relevant community outcomes: Vibrant Connected Diverse



1 Purpose | Te Kaupapa

1.1 To decide funding allocations of the Sport New Zealand Rural Travel Fund applicants for Round 2, the second and last round of 2023/24.

2 Executive Summary | Whakarāpopoto Matua

- 2.1 The Sport New Zealand Rural Travel Fund (The Fund) is a partnership between Sport New Zealand and territorial authorities to assist the development of junior sport in rural communities, by providing a travel subsidy targeted at young people aged between 5 - 19 years.
- 2.2 The annual funding made available to the Ōtorohanga District is \$9,500 across Round 1 and Round 2 of the 2023/24 year. In the previous Round 1 of 2023/24 one eligible applicant was awarded \$700.
- 2.3 Up to 5% of Council's annual fund allocation is encouraged by Sport New Zealand to be used for promotional costs to make the community aware of the fund. Newspapers advertising for Round 1 2023/24 totalled \$525.12 (5.5% of the total) so a total of \$475.00 (the maximum of 5%) was deducted. The advertising spend for this Round 2 was \$262.56 and cannot be deducted from the Fund and instead will be covered by the existing Community Development budget - this leaves \$8,325.00 in the pool for current applicants.
- 2.4 Due to the underutilisation of this Rural Sport Travel Fund in Round 1 of 2023/24, staff worked with Sport Waikato representative Robbie Mathews to trial a relaxation of the application criteria to allow individual players to apply for the fund. This has resulted in an increased amount of applicants this Round. The rest of the criteria remains intact as previously agreed.
- 2.5 Ten eligible applicants have requested a total of \$9,950.00 from this Round 2 of 2023/24 which is not within the available funds.
- 2.6 Any unspent funds for this Round 2 of 2023/24 will not roll over and must be returned to Sport New Zealand.

3 Staff recommendation | Tūtohutanga a ngā Kaimahi

That the Grants and Awards Committee approves the applications listed below, on behalf of the Rural Travel Fund (funded by Sport New Zealand), and disburse the funds as listed to successful applicants:

Ōtorohanga Sports Club Inc	\$	Tiffany Te Wao	\$
Tennille Kamoe Kete	\$	Kane Wharepourī	\$
Kio Kio School	\$	Lucy Marshall	\$
Ōtorohanga College	\$	Kāwhia Moana District Sport	\$
Ōtorohanga South School	\$	Coast Rugby Football & Sports Club	\$

4 Context | Horopaki

- 4.1 Ōtorohanga District Council administers the Rural Travel Fund on behalf of Sport New Zealand. The locally appointed assessment committee are delegated to assess and allocate funding of eligible applicants.
- 4.2 This meeting is deliberating Round 2, the second and final round of 2023/24 where a total of \$9,950.00 has been requested across ten applications. The total requested is not within the available funds of \$8,325.

Background

- 4.3 The Sport New Zealand Rural Travel Fund is a partnership between Sport New Zealand and Territorial Authorities to subsidise travel costs for young people that live in rural communities to attend sport competitions and events.
- 4.4 Territorial Authorities administer the Rural Travel Fund on behalf of Sport New Zealand.
- 4.5 Sport New Zealand has selected Territorial Authorities based on a formula that considers population density. Eligible Territorial Authorities have a population density of less than 10 people per square kilometre.
- 4.6 Ōtorohanga District Council holds two funding rounds per annum. In Round 1, 2023/24 a total of \$700 was granted to one eligible applicant. This is Round 2 for the 2023/24 year.
- 4.7 The availability of this funding Round 2 was advertised in The King Country News, was notified on the Council's website and Facebook page, shared to Community Facebook Noticeboards, and through direct emails to previous applicants, schools, clubs, via direct phone calls, printed fliers at Council Reception, and through a staff led drop-in advice day in Kāwhia Community Hall in January 2024.

Eligibility criteria set by Sport NZ

- 4.8 The Fund guidelines 2021-24 state that funding can be provided for:
- Rural school club teams or rural sports club teams participating in regular local competition outside of school time.
- 4.9 The following are not eligible to be covered by the fund:
- Rural school or club teams located outside of the Ōtorohanga District
 - Rural school club teams competing in inter-school or intra-school competition during school time
 - Rep Teams
 - Teams travelling to regional or national sport competitions
 - Individual players, coaches or officials.
- 4.10 Due to the underutilisation of this Rural Sport Travel Fund in Round 1 of 2023/24, staff worked with Sport Waikato representative Robbie Mathews to trial a relaxation of the application criteria to allow individual players to apply for the Fund. This has resulted in an increased amount of applicants this Round. The rest of the criteria remains intact as previously agreed.
- 4.11 Sport New Zealand have confirmed that travel from the Ōtorohanga District to neighbouring regions is eligible for the fund, provided that it is for the purpose of “a regular series of competitions and not a one-off event at the end of the season”.
- 4.12 Further information for Assessors regarding the Fund can be found in the Rural Travel Fund guidelines attached to this report.

Application and Funding for 2023/2024

- 4.13 This meeting is deliberating Round 2, the second and final round, of 2023/24 where a total of \$9,950.00 has been requested from ten applications which are attached to this report (Appendix 1). The total requested is not within the available budget of \$8,325. The applications have been assessed by the administrator and are eligible for funding.
- 4.14 The annual allocation assigned to the Ōtorohanga District Council for 2023/24 is \$9,500.
- 4.15 Up to 5% of Council’s annual fund allocation is encouraged by Sport New Zealand to be used for promotional costs to make the community aware of the fund. Newspaper advertising for Round 1 2023/24 totalled \$525.12 (5.5% of the total) so a total of \$475.00 (the maximum of 5%) was deducted. The advertising spend for this Round 2 was \$262.56 and cannot be deducted from the Fund and instead will be covered by the existing Community Development budget, this leaves \$8,325.00 in the pool for current applicants.
- 4.16 Sport New Zealand criteria does not require Accountability Reports to be returned by applicants before they apply for other rounds, and an applicant may apply for consecutive rounds.

4.17 Any unspent funds for this Round 2 of 2023/2024 will not roll over and must be returned to Sport NZ.

5 Considerations | Ngā whai whakaarotanga

Significance and engagement

5.1 The level of significance is assessed as low. The Committee includes not only Councillors, but also one external iwi representative as a way of widening the input from the community when making final resolutions.

Impacts on Māori

5.2 Staff consider the matters set out in this report do not have a direct impact on cultural wellbeing, sites of significance or waterways.

Risk analysis

5.3 The Committee should also take into consideration funding applicants for success. Meaning that the best applications are given adequate support to ensure they have a good chance of project completion, rather than spreading funding too thinly over a larger number of applications which may mean they need to source further funding.

Policy and plans

5.4 The requested amendments do not go against any Council plans or policies. The process to approve such requests sits with the Committee and is for them to decide based on these reports.

Legal

5.5 There are no legal implications associated with this decision, other than our compliance in accordance with our agreement with Sport New Zealand.

Financial

5.6 The annual allocation of \$9,500 is assigned to the Ōtorohanga District Council from Sport New Zealand, meaning it is not funded through rate payments. This does not provide for the staff costs to administer the fund.

6 Appendices | Ngā ĀpitiHanga

Appendix #	Name
1	Applications received
2	Assessment sheet
3	Sport Travel Fund Guidelines

APPLICANT; OTOROHANGA SPORTS CLUB INC

Who are you applying on behalf of...

A club team

What is your clubs name?

Ōtorohanga sports club inc

Contact person 1:

gavin hazledon

Contact person 1 - Phone number:

211445301

Contact person 2:

Abby Keech

Contact person 2 - Phone number:

273327489

Postal address:

8 turongo st otorohanga

Email:

gavin@msca.co.nz

Postal address:

p.o.box 36 otorohanga

How many participants aged between and including 5 & 18 will this travel subsidy benefit?

85

**How many members belong to your club/school?
- if an individual player please put 1**

85

How many participants are aged between 12-18 years?

25

How many participants are aged between 5-11 years?

60

What is this funding going to be used for?

- please describe what the funds will actually cover.

- remember its okay for the team to be traveling outside of the Ōtorohanga District

eg; van hire for ten return trips from Kāwhia to Te Awamutu to practice Hockey

Van hire @ \$100 per hire +fuel 300kms plus to turangi/taupo/taumarunui & piopio

Do you have any disabled individuals who are being supported by this fund?

No

What percentage of your members live in the vicinity of the Ōtorohanga District?

100%

Please detail how many applicants are female?

3

Please detail how many applicants are male?

82

Are you registered for GST?

Yes

**If yes, please write your GST Number in the space provided below
- please double check the numbers are correct**

12541040

**\$___ Rural Sport NZ funding
- what is the amount are you asking from this fund**

1400

\$___ Your contribution

500

\$___ TOTAL

1900

Do you have endorsement from your local affiliated club/school for this application for funding? (This is only relevant if the group applying is the regional body).

Not applicable

Official name on bank account:

otorohanga sports club inc

Full bank account Number:

-please double check the account is in use, and the numbers are correct!

203920028220001

I / we have read the declaration and agree to each section.

Yes I agree.

APPLICANT; TENNILLE KAMOE KETE

Who are you applying on behalf of...

An individual player

Contact person 1:

Tennille Kamoe Kete

Contact person 1 - Phone number:

0211739242

Contact person 2:

Rueben Kete

Contact person 2 - Phone number:

02102226939

Postal address:

27 bluck road Otorohanga

Email:

ketetennille@gmail.com

Postal address:

27 Bluck road otorohanga

How many participants aged between and including 5 & 18 will this travel subsidy benefit?

1

**How many members belong to your club/school?
- if an individual player please put 1**

1

How many participants are aged between 12-18 years?

1

How many participants are aged between 5-11 years?

1

What is this funding going to be used for?

- please describe what the funds will actually cover.

- remember its okay for the team to be traveling outside of the Ōtorohanga District

eg; van hire for ten return trips from Kāwhia to Te Awamutu to practice Hockey

Travel from Otorohanga every Sunday in the league season, to play in the round robin Waikato junior league competition games in Hopuhopu Ngaruawahia.

Do you have any disabled individuals who are being supported by this fund?

No

What percentage of your members live in the vicinity of the Ōtorohanga District?

1

Please detail how many applicants are female?

1

Please detail how many applicants are male?

1

Are you registered for GST?

No

**\$___ Rural Sport NZ funding
- what is the amount are you asking from this fund**

450

\$___ Your contribution

450

\$___ TOTAL

900

Do you have endorsement from your local affiliated club/school for this application for funding? (This is only relevant if the group applying is the regional body).

Not applicable

Official name on bank account:

Tk & RK Kete

Full bank account Number:

-please double check the account is in use, and the numbers are correct!

0203920008780001

I / we have read the declaration and agree to each section.

Yes I agree.

APPLICANT; KIO KIO SCHOOL

Who are you applying on behalf of...

A school team

If you are applying for a school, what is your schools name?

- if this an application for an individual player, what school do they attend?

Kio Kio School

What is the name and location of the practice/competition that they are attending that these travel costs will go towards?

-Location, town, venue, park

-Name

-Add a facebook link (if any)

Netball - Otorohanga Netball Centre Soccer - Centennial Park Te Kuiti Hockey - Te Kuiti High School Miniball - New Les Munro Centre Te Kuiti

Contact person 1:

Emma Telfer

Contact person 1 - Phone number:

8731816

Contact person 2:

Shirley McKinley

Contact person 2 - Phone number:

8731816

Postal address:

1701 Otorohanga Rd, RD 4, Otorohanga 3974

Email:

admin@kiokio.school.nz

Postal address:

1701 Otorohanga Rd, RD4, Otorohanga, 3974

How many participants aged between and including 5 & 18 will this travel subsidy benefit?

60

**How many members belong to your club/school?
- if an individual player please put 1**

151

**What is this funding going to be used for?
- please describe clearly who and what the funds will actually cover.
(** yes, its okay to be traveling outside of the Ōtorohanga District.)**

This funding will help us provide travel funds for parents who take their children to sport each week. Netball - Otorohanga Soccer, Hockey, Miniball - Te Kuiti

How many participants are aged between 12-18 years?

10

How many participants are aged between 5-11 years?

50

Please detail how many applicants are female?

29

Please detail how many applicants are male?

31

Do you have any disabled individuals who are being supported by this fund?

Yes

That's awesome, how many disabled individuals will receive support from the Rural Travel Fund?

1

What percentage of your members live in the vicinity of the Ōtorohanga District?

100

Are you registered for GST?

Yes

**If yes, please write your GST Number in the space provided below
- please double check the numbers are correct**

49637098

\$___ Rural Sport NZ funding
- what is the amount are you asking from this fund

1500.00

\$___ Your contribution

1

\$___ TOTAL

1500.00

If you have applied for funding from other organisations please supply details
- include: Organisation (including other councils), Amount requested (\$) , Results
date (if known)

N/A

Do you have endorsement from your local affiliated club/school for this
application for funding? (This is only relevant if the group applying is the regional
body).

Not applicable

Official name on bank account:

Kio Kio School Board of Trustees

Full bank account Number:

-please double check the account is in use, and the numbers are correct!

20392002177400

I / we have read the declaration and agree to each section.

Yes I agree.

APPLICANT; ŌTOROHANGA COLLEGE

Who are you applying on behalf of...

A school team

If you are applying for a school, what is your schools name?

- if this an application for an individual player, what school do they attend?

Ōtorohanga College

What is the name and location of the practice/competition that they are attending that these travel costs will go towards?

-Location, town, venue, park

-Name

-Add a facebook link (if any)

We travel to various locations depending on the division we play in and the draw. We travel within the King Country and Waikato area. For football we play in the Waikato Secondary Schools Football Association and could travel to Taumarunui, Waihi, Te Aroha, etc. For rugby we play in the Waikato Secondary Schools Rugby competition and could travel to Tokoroa, Hamilton, etc. For basketball we play in the Waikato Secondary Schools Basketball League and Waitomo Winter League where we travel on a weekly basis to Te Kuiti, Cambridge, Te Awamutu and various Hamilton locations. Netball will have a weekly competition in Hamilton and Te Kuiti of 6 weeks or more to play against other secondary schools that is outside of their Friday night competition at the local netball courts. Golf will travel to the Waitomo Golf club for weekly practice. Cricket travels to various locations in the Waikato area. Squash and Touch may require travel also.

Contact person 1:

Peata Kakau

Contact person 1 - Phone number:

078738029

Contact person 2:

Lyndsay Kurth

Contact person 2 - Phone number:

078738029

Postal address:

2-8 Bledisloe Ave, Ōtorohanga 3900

Email:

kakaup@otocoll.school.nz

Postal address:

Ōtorohanga College, 2-8 Bledisloe Ave, Ōtorohanga 3900

How many participants aged between and including 5 & 18 will this travel subsidy benefit?

182

**How many members belong to your club/school?
- if an individual player please put 1**

182

What is this funding going to be used for?

**- please describe clearly who and what the funds will actually cover.
(** yes, its okay to be traveling outside of the Ōtorohanga District.)**

The RTF will help support our students in their midweek and weekend sports by use of covering costs of College vans for all teams in our codes. Basketball, cricket, golf, football, netball and rugby. We are able to transport a majority of the group together.

How many participants are aged between 12-18 years?

182

How many participants are aged between 5-11 years?

0

Please detail how many applicants are female?

75

Please detail how many applicants are male?

107

Do you have any disabled individuals who are being supported by this fund?

No

What percentage of your members live in the vicinity of the Ōtorohanga District?

Majority of students live within the Ōtorohanga district.

Are you registered for GST?

Yes

**If yes, please write your GST Number in the space provided below
- please double check the numbers are correct**

53052398

**\$___ Rural Sport NZ funding
- what is the amount are you asking from this fund**

2500

\$___ Other funders

0

\$___ Your contribution

0

\$___ TOTAL

2500

**If you have applied for funding from other organisations please supply details
- include: Organisation (including other councils), Amount requested (\$), Results
date (if known)**

Nil

Do you have endorsement from your local affiliated club/school for this application for funding? (This is only relevant if the group applying is the regional body).

Not applicable

Official name on bank account:

Ōtorohanga College

Full bank account Number:

-please double check the account is in use, and the numbers are correct!

031562000504300

I / we have read the declaration and agree to each section.

Yes I agree.

APPLICANT; OTOROHANGA SOUTH SCHOOL

Who are you applying on behalf of...

A school team

If you are applying for a school, what is your schools name?

- if this an application for an individual player, what school do they attend?

Otorohanga South School

What is the name and location of the practice/competition that they are attending that these travel costs will go towards?

Waitomo Miniball Competition -Played in Te Kuiti at the Gallagher Recreation Centre (seniors) and TK Basketball Stadium (juniors) Facebook link - Waitomo Miniball

Contact person 1:

Scott Lincoln - School Principal

Contact person 1 - Phone number:

078738530

Contact person 2:

Andrea Grainger - Sports Co-ordinator

Contact person 2 - Phone number:

0276699033

Postal address:

2 Rangipare St, Otorohanga 3900

Email:

principal@otosouth.school.nz

Postal address:

2 Rangipare St, Otorohanga 3900

How many participants aged between and including 5 & 18 will this travel subsidy benefit?

45

**How many members belong to your club/school?
- if an individual player please put 1**

45

**What is this funding going to be used for?
- please describe clearly who and what the funds will actually cover.
(** yes, its okay to be traveling outside of the Ōtorohanga District.)**

We have 45 students (36 families) travelling to compete in the Waitomo Miniball competition held in Te Kuiti. We have 6 teams (3 senior/3 junior) and they play weekly on either a Wed/Thur afternoon/evening depending on their grade. The games/competition is held during term 3-4 and runs for 10-12 weeks. Parents drive their kids to Te Kuiti which is a 40km round trip and at \$0.83cpkm (IRD costing) it costs \$33.20 per trip. The fund would be used to supply petrol vouchers to parents in appreciation of the commitment they provide in getting their children to this sports games/competition.

How many participants are aged between 12-18 years?

11

How many participants are aged between 5-11 years?

34

Please detail how many applicants are female?

15

Please detail how many applicants are male?

30

Do you have any disabled individuals who are being supported by this fund?

Yes

That's awesome, how many disabled individuals will receive support from the Rural Travel Fund?

1

What percentage of your members live in the vicinity of the Ōtorohanga District?

100%

Are you registered for GST?

Yes

**If yes, please write your GST Number in the space provided below
- please double check the numbers are correct**

52060117

**\$___ Rural Sport NZ funding
- what is the amount are you asking from this fund**

2100.00

\$___ Your contribution

260.00

\$___ TOTAL

2100.00

**If you have applied for funding from other organisations please supply details
- include: Organisation (including other councils), Amount requested (\$) , Results
date (if known)**

n/a

**Do you have endorsement from your local affiliated club/school for this
application for funding? (This is only relevant if the group applying is the regional
body).**

Not applicable

Official name on bank account:

Otorohanga South School Board of Trustees

Full bank account Number:

-please double check the account is in use, and the numbers are correct!

010391002311000

I / we have read the declaration and agree to each section.

Yes I agree.

APPLICANT; TIFFANY TE WAO

Who are you applying on behalf of...

An individual player

What is the name and location of the practice/competition that they are attending that these travel costs will go towards?

-Location, town, venue, park

-Name

-Add a facebook link (if any)

Club Basketball One: Rebels Basketball Kio Kio School Gym - Training Schedule -
Sundays - 4PM - 6PM Te Awamutu Event Centre - Basketball Game - 5PM - 6PM Club
Basketball Two: TOA Basketball Fairfield College Hamilton East - Training Schedule -
Monday - 6PM - 8PM Fraser High School Hamilton - Basketball Game - 4.40PM - 8.10PM

Contact person 1:

Tiffany Te Wao

Contact person 1 - Phone number:

02108547889

Postal address:

108 Te Kura Road, RD6, Otorohanga 3976

Email:

tiffanytewao@gmail.com

Postal address:

108 Te Kura Road, RD6, Otorohanga 3976

How many participants aged between and including 5 & 18 will this travel subsidy benefit?

3

**How many members belong to your club/school?
- if an individual player please put 1**

1

**What is this funding going to be used for?
- please describe clearly who and what the funds will actually cover.
(** yes, its okay to be traveling outside of the Ōtorohanga District.)**

Three children aged 8 10 and 12 Years old all train at Kio Kio School Gym from 4PM - 6PM the games are then carried out on a Monday night at Te Awamutu Event Centre 5PM and 530PM. Two children aged 10 and 12 Years old train at Fairfield College every Monday night after there Te Awamutu Event Centre game night from 6PM - 8PM the games are then carried out on a Tuesday night any where from 4.40PM - 8.10PM Rebels Basketball practice and competition are communicated in a Private Facebook page, you have to be a member to view posts etc. Toa practice and competition are communicated on a private messenger chat between coach and parents. Both basketball clubs will have it also posted on a more public platform given the public event centre and local Fraser high school they play at. I am unaware of any other source of communications for others as don't use Facebook for personal reasons. Kio Kio School Training round trip: \$15.00 Te Awamutu Event Centre round trip; \$45.00 Fairfield High School Training round trip:\$55-65 Fraser High School round trip:\$55-65 All trainings and competition nights run for a duration of the school term including Term 1 2 3 and 4.

How many participants are aged between 12-18 years?

1

How many participants are aged between 5-11 years?

2

Please detail how many applicants are female?

0

Please detail how many applicants are male?

3

Do you have any disabled individuals who are being supported by this fund?

No

What percentage of your members live in the vicinity of the Ōtorohanga District?

100 Per Cent

Are you registered for GST?

No

**\$___ Rural Sport NZ funding
- what is the amount are you asking from this fund**

1000

\$___ Other funders

0

\$___ Your contribution

1500

\$___ TOTAL

2500

Do you have endorsement from your local affiliated club/school for this application for funding? (This is only relevant if the group applying is the regional body).

Not applicable

Official name on bank account:

Tiffany Te Wao

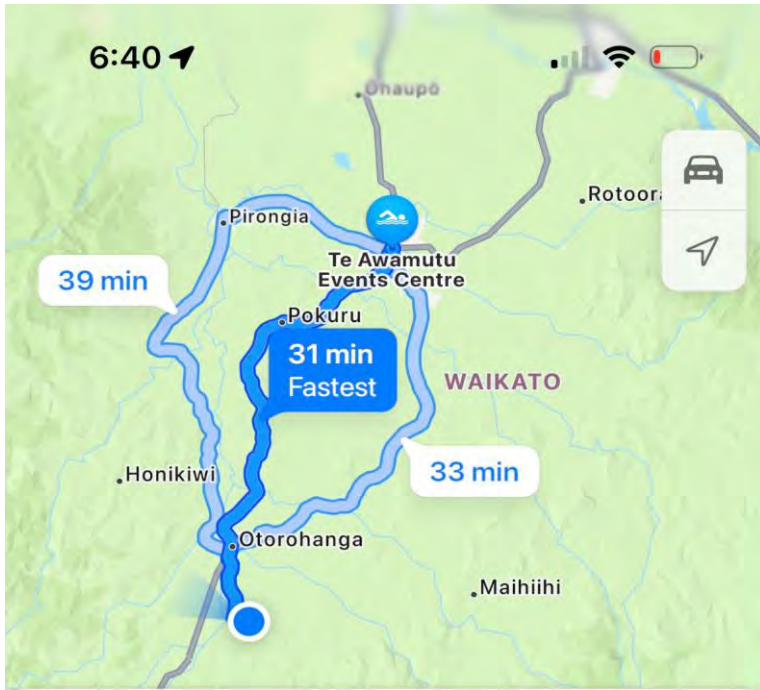
Full bank account Number:

-please double check the account is in use, and the numbers are correct!

123430016783200

I / we have read the declaration and agree to each section.

Yes I agree.



Directions



- Te Awamutu Events Centre
- 108 Te Kura Rd
- Add Stop

Now

Avoid Tolls

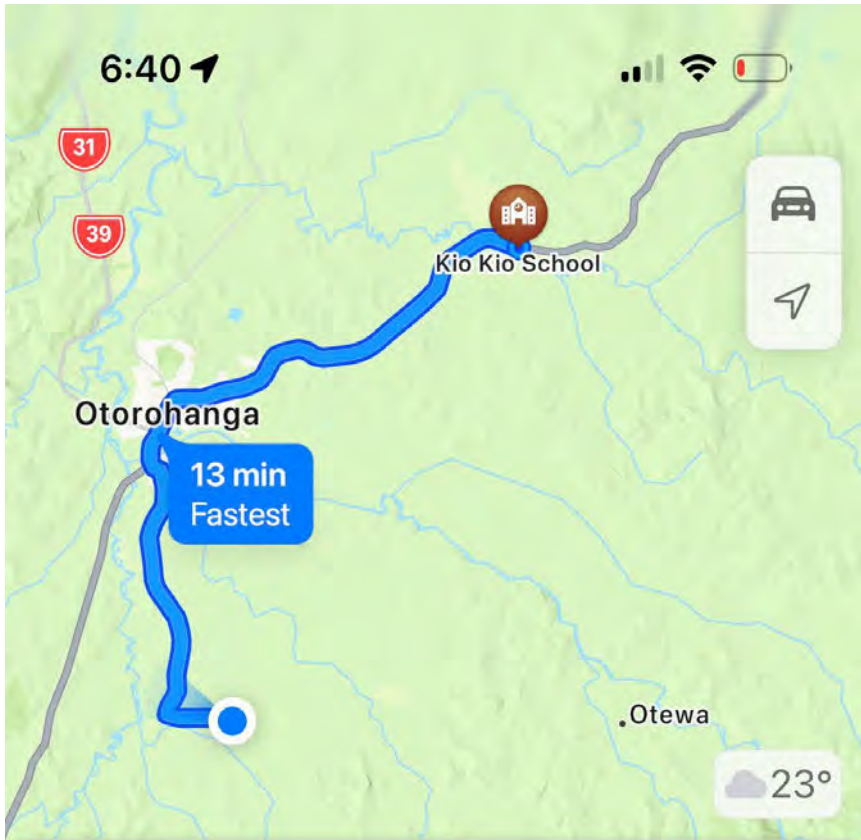
31 min

35 kilometres · Fastest route

GO

33 min

GO



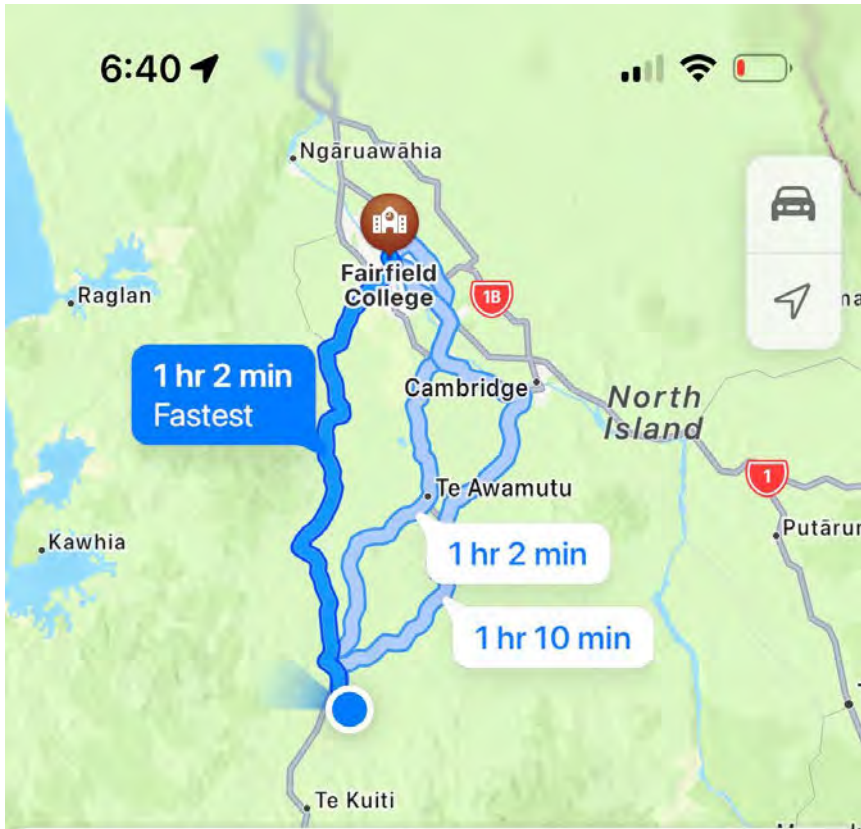
Directions



- Kio Kio School
- 108 Te Kura Rd
- Add Stop

Now **Avoid Tolls**

13 min
14 kilometres · Fastest route



Directions



- Fairfield College
- 108 Te Kura Rd
- Add Stop

Now ▾

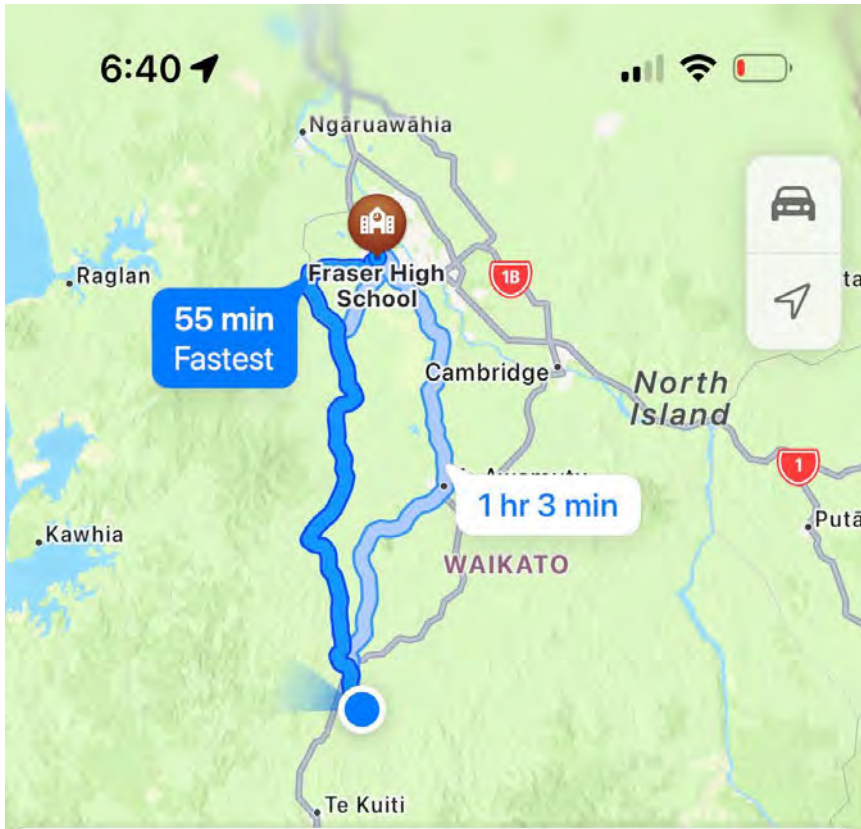
Avoid Tolls ▾

1 hr 2 min
67 kilometres · Fastest route



1 hr 2 min





Directions



- Fraser High School
- 108 Te Kura Rd
- + Add Stop

Now

Avoid Tolls

55 min

69 kilometres · Fastest route

GO

55 min

GO

APPLICANT; KANE WHAREPOURI

Who are you applying on behalf of...

An individual player

What is the name and location of the practice/competition that they are attending that these travel costs will go towards?

-Location, town, venue, park

-Name

-Add a facebook link (if any)

Basketball as part of the club Waikato Country Basketball Association. Travelling from Otorohanga to places including Auckland , Morrinsville, Cambridge, all year round.

Contact person 1:

Kane Wharepouri

Contact person 1 - Phone number:

[REDACTED]

Contact person 2:

No Answer

Postal address:

[REDACTED] Otorohanga 3900

Email:

[REDACTED]

Postal address:



How many participants aged between and including 5 & 18 will this travel subsidy benefit?

3

**How many members belong to your club/school?
- if an individual player please put 1**

3

How many participants are aged between 12-18 years?

2

How many participants are aged between 5-11 years?

1

What is this funding going to be used for?

- please describe what the funds will actually cover.

- remember its okay for the team to be traveling outside of the Ōtorohanga District

eg; van hire for ten return trips from Kāwhia to Te Awamutu to practice Hockey

The funds will be utilized to cover the costs of gasoline for our travel expenses.

Do you have any disabled individuals who are being supported by this fund?

No

What percentage of your members live in the vicinity of the Ōtorohanga District?

100%

Please detail how many applicants are female?

1

Please detail how many applicants are male?

2

Are you registered for GST?

No

**\$___ Rural Sport NZ funding
- what is the amount are you asking from this fund**

1000

\$___ Your contribution

2000

\$___ TOTAL

3000

**If you have applied for funding from other organisations please supply details
- include: Organisation (including other councils), Amount requested (\$) , Results
date (if known)**

NIL

**Do you have endorsement from your local affiliated club/school for this
application for funding? (This is only relevant if the group applying is the regional
body).**

Not applicable

Official name on bank account:

[REDACTED]

Full bank account Number:

-please double check the account is in use, and the numbers are correct!

[REDACTED]

I / we have read the declaration and agree to each section.

Yes I agree.

APPLICANT; LUCY MARSHALL

Who are you applying on behalf of...

An individual player

What is the name and location of the practice/competition that they are attending that these travel costs will go towards?

-Location, town, venue, park

-Name

-Add a facebook link (if any)

Otorohanga Netball Courts HCNC Moore St, Hamilton

Contact person 1:

Lucy Marshall

Contact person 1 - Phone number:

██████████

Contact person 2:

Tuauru Marshall

Contact person 2 - Phone number:

██████████

Postal address:

██████████ Kawhia, 3889

Email:

██

Postal address:

nil

How many participants aged between and including 5 & 18 will this travel subsidy benefit?

1

How many members belong to your club/school?

- if an individual player please put 1

1

What is this funding going to be used for?

- please describe clearly who and what the funds will actually cover.

(yes, its okay to be traveling outside of the Ōtorohanga District.)**

Our daughter plays netball in multiple locations (Otorohanga & HCNC) She's also a seasonal rower, rowing for Cambridge Rowing Club The costs to travel to all destinations can be quite costly, therefore, requesting assistance to attend trainings & sports: Netball: Otorohanga - est. 106.8km round trip @ \$20 per trip (Season runs from Apr/May - July) HCNC - est. 155km round trip @ \$30 per trip (Season runs from Apr-Sept) Rowing - Cambridge Rowing Club - est. 170.2km round trip @ \$40 per trip (Season runs from Sept/Mar - which includes. 2 attended trainings a week & regattas every weekend with a 6 week break during summer holidays).

How many participants are aged between 12-18 years?

1

How many participants are aged between 5-11 years?

0

Please detail how many applicants are female?

1

Please detail how many applicants are male?

0

Do you have any disabled individuals who are being supported by this fund?

No

What percentage of your members live in the vicinity of the Ōtorohanga District?

1

Are you registered for GST?

No

\$___ Rural Sport NZ funding

- what is the amount are you asking from this fund

2500

\$___ Other funders

0

\$___ Your contribution

1000

\$___ TOTAL

3500

**If you have applied for funding from other organisations please supply details
- include: Organisation (including other councils), Amount requested (\$), Results
date (if known)**

nil

**Do you have endorsement from your local affiliated club/school for this application
for funding? (This is only relevant if the group applying is the regional body).**

Not applicable

Official name on bank account:

████████████████████

Full bank account Number:

-please double check the account is in use, and the numbers are correct!

████████████████████

I / we have read the declaration and agree to each section.

Yes I agree.

APPLICANT; KAWHIA MOANA DISTRICT SPORT

Who are you applying on behalf of...

Other (please specify) - Tamariki Travel Fund (Kawhia Moana District Sport)

What is the name and location of the practice/competition that they are attending that these travel costs will go towards?

-Location, town, venue, park

-Name

-Add a facebook link (if any)

Multiple destinations for multiple sports & clubs for trainings & or games: Trust Power Netball Complex, Alex Telfer Drive, Otorohanga; Pirongia Sports Club, 4442564/2 Kane Street, Pirongia; Te Awamutu Netball Centre; HCNC, Moore St, Hamilton; Taharoa Sports Complex, Kiwi St, Taharoa; Multiple destinations for Saturday Rugby Games; Hamilton Lake Domain, Ruakiwi Road - Te Toki Waka Ama Cambridge Rowing Club - Lake Karapiro

Contact person 1:

Lucy Marshall

Contact person 1 - Phone number:

██████████

Contact person 2:

Veronica Williams

Contact person 2 - Phone number:

██████████

Postal address:

[REDACTED] Kawhia, 3889

Email:

[REDACTED]

Postal address:

[REDACTED] Kawhia, 3889

How many participants aged between and including 5 & 18 will this travel subsidy benefit?

35

How many members belong to your club/school?

- if an individual player please put 1

35

What is this funding going to be used for?

- please describe clearly who and what the funds will actually cover.

(yes, its okay to be traveling outside of the Ōtorohanga District.)**

Our rural town Kawhia has: 2 surrounding primary/intermediate schools in our district that our Kawhia Moana Tamariki attend. 1 Correspondence Unit that some of the students & have now opted to play. Otorohanga High School Tamariki traveling in & out for trainings/games due to their kura hostel now closed. Our fund now needs to recognize our older tamariki to assist with their sports needs throughout the season. All our tamariki have to travel in & out for sports trainings & games at least 3x a week. If there is more than 3 in 1 whanau, some parents are having to travel out everyday for various sports. As I am applying for funding for over 30 tamariki - guestimate of 35 but could be more, with the season running from April to September for most sports. Please note the following: All these prices will be based on per trip weekly: Netball destinations: Otorohanga -Friday trainings & games: 108.6km round trip - approx. cars 6 x \$30 = \$180 guestimate. Oto season will run from May - July Pirongia once a week for trainings: 98km round trip - approx. cars 4 x \$20 = \$80 guestimate. Te Awamutu Netball games every Saturday: 121km round trip - approx. cars 4 x \$25 = \$100 guestimate. TA season will run from April - August HCNC Moore St, Hamilton every Saturday: 155km

round trip - approx. cars 2 x \$40 = \$80 guestimate. HCNC season April - September
Rugby destinations: Pirongia Trainings: PIRONGIA 98km round trip - approx. cars 5 x \$25
= \$125 guestimate. Pirongia Games: Waikato Rugby Comp. Waikato District - various
destinations all over Waikato ? 170km round trip approx. cars 4 x \$40 = \$160 Coast
Trainings: TAHAROA 74km round trip - approx. cars 4 x \$20 = \$80 guestimate. Coast
Games: King Country Comp - As far north as Waitomo & As far south as Turangi ? 350km
round trip approx. cars 4 x \$40 = \$160 guestimate. Mini Ball: Coast Trainings: Taharoa
74km round trip - approx. cars 2 x \$25 = \$50 guestimate. Coast Games: Te Kuiti Comp -
147km round trip - approx. cars 2 x \$40 = \$80 guestimate. Waka-Ama: Hamilton Lake -
seasonal - trainings once a week, with regatta's one a week for 6 weeks - 155km round
trip - approx. cars 1 x \$40 = \$40 guestimate.

How many participants are aged between 12-18 years?

10

How many participants are aged between 5-11 years?

25

Please detail how many applicants are female?

20

Please detail how many applicants are male?

15

Do you have any disabled individuals who are being supported by this fund?

No

What percentage of your members live in the vicinity of the Ōtorohanga District?

100%

Are you registered for GST?

No

\$___ Rural Sport NZ funding

- what is the amount are you asking from this fund

4300

\$___ Other funders

0

\$___ Your contribution

5000

\$___ TOTAL

9300

**If you have applied for funding from other organisations please supply details
- include: Organisation (including other councils), Amount requested (\$) , Results
date (if known)**

nil

**Do you have endorsement from your local affiliated club/school for this application
for funding? (This is only relevant if the group applying is the regional body).**

Not applicable

Official name on bank account:

Kawhia Moana District Sports

Full bank account Number:

-please double check the account is in use, and the numbers are correct!



I / we have read the declaration and agree to each section.

Yes I agree.

APPLICANT; COAST RUGBY FOOTBALL AND SPORTS CLUB

Who are you applying on behalf of...

A club team

If this application is for a club or team what is its name? -

-if this application is for an individual player, what is the name of the club or team are they a member of? If they are not, you can write n/a

Coast Rugby Football & Sports Club

What is the name and location of the practice/competition that they are attending that these travel costs will go towards?

-Location, town, venue, park

-Name

-Add a facebook link (if any)

Tamariki travel from Kawhia to Taharoa and Waitomo to attend practices. The U13stravel as far south as Taumarunui. Junior rugby and netball teams play their competition games in Otorohanga and Te Kuiti. We are seeking funding to help our parents get their tamariki to practice and games.

Contact person 1:

Susan Willison

Contact person 1 - Phone number:



Contact person 2:

Kat Morrison

Contact person 2 - Phone number:

[REDACTED]

Postal address:

[REDACTED] RD 8 Te Kuiti

Email:

[REDACTED]

Postal address:

C/- Postal Counter Taharoa 3988

How many participants aged between and including 5 & 18 will this travel subsidy benefit?

25

How many members belong to your club/school?

- if an individual player please put 1

90

What is this funding going to be used for?

- please describe clearly who and what the funds will actually cover.

(yes, its okay to be traveling outside of the Ōtorohanga District.)**

Tamariki travel from Kawhia to Taharoa and Waitomo to attend practices. The U13stravel as far south as Taumarunui. Junior rugby and netball teams play their competition games in Otorohanga and Te Kuiti. We are seeking funding to help our parents get their tamariki to practice and games. Any funds received will go towards helping get Kawhia children.

How many participants are aged between 12-18 years?

20

How many participants are aged between 5-11 years?

55

Please detail how many applicants are female?

30

Please detail how many applicants are male?

45

Do you have any disabled individuals who are being supported by this fund?

No

What percentage of your members live in the vicinity of the Ōtorohanga District?

25%

Are you registered for GST?

No

\$___ Rural Sport NZ funding

- what is the amount are you asking from this fund

200

\$___ Other funders

0

\$___ Your contribution

200

\$___ TOTAL

400

**If you have applied for funding from other organisations please supply details
- include: Organisation (including other councils), Amount requested (\$) , Results
date (if known)**

Nil applied for

**Do you have endorsement from your local affiliated club/school for this application
for funding? (This is only relevant if the group applying is the regional body).**

Not applicable

Official name on bank account:

Coast Rugby Football & Sports Club

Full bank account Number:

-please double check the account is in use, and the numbers are correct!

[REDACTED]

I / we have read the declaration and agree to each section.

Yes I agree.

RURAL TRAVEL FUND ROUND 2, 2023/24 FUNDS AVAILABLE \$8,325.00	Contact Name	Sport type	How many players will it support in total?	Travel details	What will the funds actually pay for?	Total Cost of travel	Applicant Contribution	Funding requested from ODC	**Assessor input required** Initial Funding Amount
Ōtorohanga Sports Club Inc	Gavin Hazledon	Rugby -junior	85	Ōtorohanga to Turangi/ Taupo/ Taumarunui & Plopio, which competition for King Country junior rugby competition	Van hire and petrol	\$1,900.00	\$500	\$1,400	
Tennille Kamoe Kete	Tennille Kamoe Kete	Rugby League	1	Ōtorohanga to Hopuhopu Ngaruawahia, every Sunday of season	Petrol	\$900	\$450	\$450	
Kio Kio School	Emma Telfer	Netball, Soccer, Hockey, Miniball	60	Travel each week every Sunday in the season; Netball - Kio Kio to Ōtorohanga Netball Centre Soccer - Kio Kio to Centennial Park Te Kuiti Hockey - Kio Kio to Te Kuiti High School Miniball - Kio Kio to New Les Munro Centre, Te Kuiti	Petrol vouchers for parents	\$1,501	\$1	\$1,500	
Ōtorohanga College	Peata Kakau	Football, Rugby, Basketball, Netball, Golf, Cricket, Squash, Touch	182	Football; Waikato Secondary Schools Football Association, Ōtorohanga to Taumarunui, Waihi, Te Aroha. Rugby; Waikato Secondary Schools Rugby competition Ōtorohanga to Tokoroa, Hamilton, etc. Basketball; Waikato Secondary Schools Basketball League, Waitomo Winter League, Ōtorohanga to Te Kuiti, Cambridge, Te Awamutu Hamilton. Netball; Ōtorohanga to Hamilton, Te Kuiti Golf; Ōtorohanga to Waitomo Cricket Ōtorohanga across Waikato area. Squash and Touch may require travel also.	Petrol for College vans	\$2,500	\$0	\$2,500	
Ōtorohanga South School	Scott Lincoln - School Principal	Miniball	45	Ōtorohanga to Te Kuiti	Petrol vouchers for parents	\$2,360	\$260	\$2,100	
Tiffany Te Wao	Tiffany Te Wao	Basketball	3	Ōtorohanga to Kio Kio, Te Awamutu, Hamilton	Petrol vouchers for parents	\$2,500	\$1,500	\$1,000	
Kane Wharepourī	Kane Wharepourī	Basketball	3	Ōtorohanga to Auckland, Morrinsville, Cambridge, all year round.	Petrol vouchers for parents	\$3,000	\$2,000	\$1,000	
Lucy Marshall	Lucy Marshall	Netball, Rowing	1	Netball; Ōtorohanga to Hamilton Rowing; Ōtorohanga to Cambridge	Petrol vouchers for parents	\$3,500	\$1,000	\$2,500	
Kāwhia Moana District Sport	Lucy Marshall	Netball, Rowing, Rugby	35	Netball; Kāwhia to; Trust Power Netball Complex Ōtorohanga; Pirongia Sports Club, Te Awamutu Netball Centre; Hamilton Netball Courts; Taharoa Sports Complex. Rugby; Kāwhia to various locations Rowing; Kāwhia to; Hamilton Lake Domain, Te Toki Waka Ama Cambridge Rowing Club - Lake Karapiro	Petrol vouchers for parents	\$9,300	\$5,000	\$4,300	
Coast Rugby Football & Sports Club	Susan Willison	Rugby, Netball	25	Kāwhia to Taharoa and Waitomo. U13's Kāwhia to Taumarunui. Junior rugby and netball teams play their competition games in Ōtorohanga and Te Kuiti.	Petrol vouchers for parents	\$400	\$200	\$200	
TOTAL AVAILABLE \$8,325.00						TOTAL R2 FUNDING AVAILABLE \$8,325.00		\$9,950	



**SPORT
NEW ZEALAND**

Rural Travel Fund

Guidelines

July 2021 – June 2024



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Introduction

The Sport NZ Rural Travel Fund (RTF) was established in 2003 to provide assistance with travel costs for junior and youth sport teams in rural areas of New Zealand. This supports Sport NZ's strategic vision to contribute to the wellbeing of everybody in Aotearoa through an enriching and inspiring Play, Active Recreation and Sport system.

The RTF is administered on behalf of Sport New Zealand by 35 eligible Territorial Authorities across Aotearoa to remove the barrier of travel cost and increase participation for tamariki (children aged 5-11) and rangatahi (young people aged 12-18) in rural areas.

Information for Territorial Authorities (TAs)

Applications and criteria

The criteria for the RTF is outlined below in the Information for Applicants section.

When considering applications, relevant TAs should consider how they can put an emphasis on providing sport experiences for:

- Girls and young women aged 5-18; and/or
- Disabled tamariki (5-11) and rangatahi (12-18)

Fund publicity

Territorial authorities may deduct up to 5% from the total allocation from Sport NZ to publicise the fund. It is important that the fund is well-publicised locally and made available to school teams and sports clubs. All advertising, application forms and promotion should refer to the fund as the Sport NZ Rural Travel Fund.

Resources

- [FAQs](#)

Information for applicants

Who is eligible?

The following criteria apply when the TAs consider applications for funding (along with any other criteria that the Authority considers appropriate):

Teams

Applications to the RTF are available to rural sport club teams and rural school club teams within the listed TA regions below that consist of members aged between 5 and 18 years.

Travel

The types of **eligible travel** covered by the RTF include:

- Rural school club teams or rural sports club teams participating in regular local competition outside of school time

Not covered by the fund

The following are **not** eligible for the RTF:

- Rural school or club teams located outside of the named TAs outlined below
- Individual players, coaches or officials
- Teams not participating in regular, organised, local competition
- Rural school club teams competing in inter-school or intra-school competition during school time
- Teams travelling to regional or national sport competitions

How to apply

Applications for the RTF are considered and awarded by the TAs in each region. Eligible teams should visit their respective TA website and apply using the application form.

What is required from teams who receive funding?

Accountability for funding

Funding can only be used for travel costs that arise from the team or group participating in a local competition, and as agreed with the relevant TA.

You must return an accountability form to the TA administering your funding that shows how the funding was spent, including providing proof of purchases made and any receipts.

Goods and Services Tax (GST)

GST registered organisations:

If you are a GST registered organisation, the TA administering your funding will pay your funding plus GST. You must then account for the GST to the Inland Revenue Department (IRD).

Non-registered GST organisations:

If you are not GST registered, the TA administering your funding will not add GST to your funding.

Return of unspent funds

Any funds not spent as of 30 June of the relevant financial year must be returned to the TA administering the funding.

More information

If you have any questions regarding the Rural Travel Fund, there are FAQs included below. Sport New Zealand also has this information included on its website at [Rural Travel Fund | Sport New Zealand - Ihi Aotearoa \(sportnz.org.nz\)](https://www.sportnz.org.nz/rural-travel-fund).

If you would like to speak to someone in person, please contact Fiona Ramsay at Sport New Zealand on 021 535 714 or email fiona.ramsay@sportnz.org.nz

FAQs

Q What is the Sport NZ Rural Travel Fund?

A The Sport NZ Rural Travel Fund is a partnership between Sport New Zealand and Territorial Authorities to subsidise travel costs for young people that live in rural communities to attend sport competitions and events.

Q Who administers this funding?

A Territorial Authorities administer the Rural Travel Fund on behalf of Sport New Zealand.

Q Can individuals apply for funding?

A No, all applications must come from rural sport club teams or rural school teams. Funding will not be provided to individual players, coaches, or officials.

Q How are Territorial Authorities selected to participate in the Rural Travel Fund?

A Sport New Zealand has selected Territorial Authorities based on a formula that takes into account population density. Eligible Territorial Authorities have a population density of less than 10 people per square kilometre.

Q Where can I get an application form?

A Application forms can be obtained from your local Territorial Authority using the links below.

Q Who do I contact if I have any questions about the application form or eligibility for funding?

A Contact your local Territorial Authority as they administer this fund on behalf of Sport New Zealand.

Q Who can apply for funding?

A Sport club teams or school club teams within a Territorial Authority that receives Rural Travel Funding, who have members aged between 5 and 18 years, and meet the Rural Travel Fund eligibility criteria.

Q Our team has applied for funding to help pay for travel expenses to get to National Champs. Are we eligible?

A No, you are not. Funding is only available for travel to regular, local competition. For example, Saturday morning or weeknight games.

Q Can we get funding for our school team for a one off or annual inter school competition?

A No, funding is only available for travel to regular, local competition

Q How can I find out about the application process for the Rural Travel Fund?

A Contact your local Territorial Authority for more information.

Q Who should I contact at Sport New Zealand for more information?

A Please contact Fiona Ramsay at Sport New Zealand on 021 535 714 or email fiona.ramsay@sportnz.org.nz

Q Which Territorial Authorities are eligible for Rural Travel Funding?

A

- [Ashburton District Council](#)
- [Buller District Council](#)
- [Carterton District Council](#)
- [Central Hawkes Bay District Council](#)
- [Central Otago District Council](#)
- Chatham Islands Territory
- [Clutha District Council](#)
- [Far North District Council](#)
- [Gisborne District Council](#)
- [Gore District Council](#)
- [Grey District Council](#)
- [Hurunui District Council](#)
- [Kaikōura District Council](#)
- [Kaipara District Council](#)
- [Mackenzie District Council](#)
- [Marlborough District Council](#)
- [Ōpōtiki District Council](#)
- [Ōtorohanga District Council](#)
- [Queenstown-Lakes District Council](#)
- [Rangitikei District Council](#)
- [Ruapehu District Council](#)
- [Selwyn District Council](#)
- [South Taranaki District Council](#)
- [South Wairarapa District Council](#)
- [Southland District Council](#)
- [Stratford District Council](#)
- [Taranaki District Council](#)
- [Tasman District Council](#)
- [Taupō District Council](#)
- [Waimate District Council](#)
- Wairoa District Council
- [Waitaki District Council](#)
- [Waitomo District Council](#)
- [Westland District Council](#)
- [Whakatāne District Council](#)

Item 14: Ōtorohanga Community Grants Fund - Consideration of Applications for Round 2 of 2023/24

To: The Chairperson and Members of the Grants and Awards Committee

From: Nicky Deeley, Manager of Community Development

Date: 17 April 2024

Relevant community outcomes: Vibrant Connected Diverse



1 Purpose | Te Kaupapa

1.1 To decide funding allocations of the Ōtorohanga Community Grants applicants of Round 2, the second and final round of 2023/24

2 Executive Summary | Whakarāpopoto Matua

2.1 The Ōtorohanga Community Grants is a contestable fund for community groups and organisations which aids the 'not for profit' sector, to create a strong social, environmental, economic, and cultural base and to meet local needs, while contributing to the achievement of Council's Community Outcomes and supporting Council's priorities.

2.2 The annual funding for the Ōtorohanga Community Grants Fund is \$100,000, which is awarded in two rounds each financial year.

2.3 In the previous round (Round 1 of 2023/24) fourteen applicants were granted a total of \$53,036.69

2.4 One previously successful applicant has returned unspent funds of \$319.51 which increases the amount available in this round.

2.5 Nineteen applicants in this final round (Round 2) have requested a total of \$80,847.00 This exceeds the amount available in this round of \$47,282.82

2.6 In addition, one successful applicant from a previous year (Round 2, 2022/23) has requested to apply to this round and roll over their previously successful grant amount to combine with any successful funds from this Round 2 of 2023/24. This would enable the applicant to fill a funding shortfall and complete a large project that is costed beyond the grant maximum of \$5,000. If approved by the Committee, this will set a precedent and will require the application criteria to be amended. The original application, the amendment request letter, the current application and building quotes are combined in a supporting document in order to paint a full picture for the assessment committee and are attached to this report (Appendix 4).

3 Staff recommendation | Tūtohutanga a ngā Kaimahi

That the Grants and Awards Committee:

a **Approves/declines** the request by the Kawhia Museum to:

- i) Retain the grant awarded in Round 2, 2022/2023 of \$5,000 for their foyer and entrance re-furbishment project; AND
- ii) Apply to this Round 2 of 2023/24 for consideration of additional funding for the same project; AND
- iii) Update the criteria to be clear of this new allowance for future applicants.

b **Approves** the applications listed below from the Ōtorohanga Community Grants Fund, and disburse the funds as listed to successful applicants:

Assembly of God – Harvest Church	\$	Ōtorohanga Railway Station 100 Years – Event Volunteers	\$
Ōtorohanga Christmas Club	\$	Waikato Screen	\$
Janie Tuhoro	\$	Ōtewā Marae	\$
Kāwhia Museum	\$	Kio Kio School Social Committee	\$
Central Motorcross Incorporated	\$	Picnic and Pistons Event	\$
Ōtorohanga Tennis Club Incorporated	\$	Te Rōpū Manaaki Aroha Incorporated (TRMAI)	\$
Ōtorohanga Netball Club	\$	Project Kiwiana Committee	\$
Ōtorohanga Squash Club	\$	Ōtorohanga Men’s Shed	\$
Toi Aringa	\$	Ōtorohanga Sports Club	\$
Unplugged Arcade	\$		

4 Context | Horopaki

- 4.1 Ōtorohanga District Council established a Community Grant Fund (The Fund) through the Long Term Plan 2021-2031. A committee comprising of four Councillors and one external community iwi representative are delegated to assess and allocate funding of eligible applicants.
- 4.2 This meeting is deliberating Round 2, the final round of 2023/24, where a total of \$80,847.00 has been requested across nineteen applications.

Background

- 4.3 The Fund is a contestable fund for community groups and organisations with an annual allocation of \$100,000 and a maximum allocation per application of \$5,000.
- 4.4 Ōtorohanga District Council holds two funding rounds per annum. This is Round 2 and the final round for the 2023/24 year.
- 4.5 The Fund has been established through the Long Term Plan (LTP) 2021-2031 process and replaces other previous funds such as Sundry Grants, Sport Support and other funds that have been previously given out on a case-by-case basis by Council.
- 4.6 The Fund provides community assistance for the 'not for profit' sector in order to create a strong social, environmental, economic, and cultural base and to meet local needs, while contributing to the achievement of Council's Community Outcomes and supporting Council's priorities. All applications meet the following criteria:
- Alignment to Council's Vision and Community Outcomes
 - Community involved across a diverse range of people
 - Advances collaboration across community sectors.
- 4.7 The Guidelines, (attached as appendix 3) set out the funding criteria and allocation process for the Fund and help to ensure the distribution of funding:
- is appropriately targeted;
 - occurs in a consistent, efficient, and effective manner;
 - is fair and transparent; and,
 - promotes accountability.
- 4.8 The Fund does not replace the Sport New Zealand Rural Travel Fund or the Creative New Zealand Creative Communities Scheme fund as the criteria and funding of these are provided by their respective agencies.
- 4.9 The availability of this funding Round 2 was advertised in The King Country News, was notified on the Council's website and Facebook page, shared to Community Facebook Noticeboards, and through direct emails to previous applicants, via direct phone calls, printed fliers at Council Reception, and through a staff led drop-in advice day in Kāwhia Community Hall in January 2024.
- 4.10 The advertising to promote the Fund is not subtracted from the annual \$100,000 budget and is instead covered by the Community Development budget.

5 Requested application amendment

- 5.1 Kāwhia Museum- The Museum was successful in being granted \$5,000 in Round 1, 2022/23 for a foyer and entrance way refurbishment. The total cost of the project is \$20,000. The Museum has requested

to apply for an additional \$5,000 in this Round 2, 2023/24 and if successful, requests to combine with their previously successful grant fund of \$5,000 from Round 2, 2022/2023 in order to attain the funds required to complete their refurbishment project. The Museum has exhausted other avenues of funding and the building work cannot begin until they gather the full amount required. The original application, the amendment request letter, the current application and building quotes are combined in a supporting document in order to paint a full picture for the assessment committee and is attached to this report (Appendix 4).

- 5.2 If approved by the Committee, this will set a precedent for future applicants to 'stockpile' funds over several rounds and will require the application criteria to be amended. Under current criteria any project can only be funded to a maximum of \$5,000 and applicants cannot apply for two rounds in a row. Each project must be completed, the funding spent, and an Accountability Form submitted before they are able to apply again, this equates to one application per applicant per year.

6 Application and assessment for 2023/2024

- 6.1 The annual allocation for both Round 1 and 2 of 2023/24 totals \$100,000.
- 6.2 One previously successful applicant (Truck and Ute Festival, successful in Round 2, 2022/23) has returned unspent funds of \$319.51 which increases the amount available for applicants in this round.
- 6.3 Nineteen applications received for this Round 2 of 2023/24 are attached to this report. A total of \$80,847.00 has been requested which exceeds the available funds.
- 6.4 At the time of writing this report all the applicants meet eligibility criteria, excluding Kāwhia Museum as noted above in point 5.0.
- 6.5 Eight applicants were successful in previous rounds, and this has been noted within the spreadsheet.
- 6.6 The Committee is provided with an Assessment Spreadsheet attached to this report (Appendix 2) to assess each application and to make funding recommendations for each applicant. The Committee are required to complete the column titled 'Initial Score' and email to staff no later than Monday 15 April at 9am. The collated results will be presented to the Committee at the funding deliberation meeting on Wednesday 17 April, and will be used to start discussion and make final funding decisions.
- 6.7 Initial scoring in Assessment Spreadsheets are by no means binding. Committee members are able to change their mind about an application throughout the deliberation process. However, it can be useful as a starting point and to highlight where there is clear consensus amongst Committee members about a particular application.
- 6.8 Due to the high volume of applications within this Round 2, it can be useful for the Committee to reflect on whether partially funding an applicant is the best way to support their work. Partial funding requires a non-profit or group to spend further significant time seeking out other funding avenues which can also be overstretched or exhausted. In some instances, it may be more helpful to decline an application this round in order to fund it full in the next round.

- 6.9 Some applications are time dependent, and instances of any specific project dates are noted within the Assessment Spreadsheet. It may be helpful for the Committee to note that dates for the next funding round, Round 1 2024/25, will open for applications in August 2024. If an application was successful in that August round they would receive funds in November, meaning applications which have projects that begin from 1 November 2024 onwards have another the chance to apply again if not successful in this round's deliberation.
- 6.10 Due to the high volume of applications within this Round 2, 2023/24, the full set of grantee accountability reports for previous projects will not be presented to the Committee during this round, unless the grantee is applying for this Round 2 and their project accountability needs to be complete to be eligible.
- 6.11 Advertising costs for each round are covered by the Community Development budget and does not affect the annual total of \$100,000 available to the community. Newspaper advertising for this Round 2 totalled \$262.66.

7 Considerations | Ngā whai whakaarotanga

Significance and engagement

- 7.1 The level of significance as assessed against our policy is low. The Assessment Committee includes not only Councillors but also a mana whenua representative.
- 7.2 The requested amendment in 5.0 does impact on the current Round 2, 2023/24, however the level of significance is assessed as low as this decision will not impact on our community and is likely to be of interest to a range of our communities.

Risk Analysis

- 7.3 The Committee should also take into consideration funding applicants for success. Meaning that the best applications are given adequate support to ensure they have a good chance of project completion, rather than spreading funding too thinly over a larger number of applications.
- 7.4 The risk of permitting 'stockpiling' of successful funding across multiple grant rounds will have an impact on the timely delivery of community projects and an over reliance on this fund.

Policy and plans

- 7.5 The Fund was established through the Long Term Plan (LTP) 2021-2031 process. The awarding of funds is in line with the Fund's guidelines meeting Council's LTP objectives.
- 7.6 The requested amendments do not go against any Council plans or policies. The process to approve such requests sits with the Committee and is for them to decide based on these reports.

Legal

- 7.7 There are no legal implications associated with any of the recommendations in this report.

7.8 The fund annual allocation is \$100,000.00. This amount is budgeted for through the LTP 2021-2023.

8 Appendices | Ngā ĀpitiHanga

Appendix #	Name
1	Applications received
2	Assessment sheet
3	Community Grants Guidelines
4	Kāwhia Museum request

APPLICANT: HARVEST CHURCH ASSEMBLY OF GOD TRUST

Q1: Full legal name of organisation:
Assembly of God Otorohanga Trust Board

Q2: Commonly used name -if different
Harvest

Q3: What is the legal status of you organisation?
Charitable Trust

Q4: What is your charities commission registration number?
[REDACTED]

Q5: Contact person at organisation:
Rhonda Walker

Q6: The position they hold in organisation:
Associate Pastor

Q7: Postal address:
[REDACTED]

Q8: Physical address of organisation:
[REDACTED]

Q9: Email:
[REDACTED]

Q10: Website:
www.harvestchristianfellowship.co.nz

Q11: Facebook page:
Harvest Church

Q12: What are the objectives of your club/organisation? -how do they promote local community services, activities or facilities within your community?

Our aim is to develop and foster good values that build up strong, positive young people of good character who will use their positive voice to bring about change in their generation. We believe that young people who embrace their culture, know their worth and capabilities, and who are given space to develop their gifts and talents will positively impact not just the local community but also any other groups (i.e. sports teams, clubs, school groups) that they are a part of.

Q13: How long has your club/organisation been active within the Ōtorohanga district?
Harvest Church has been active in Otorohanga since 2006 with the youth group starting up in June 2023

Q14: Where are any facilities used by your organisation located?
Harvest Church

Q15: Are they on private property?

Yes

Q17: What is the activity/services period of your organisation? -Example - all year or seasonal March to October

all year

Q18: How many members in your organisation? -including volunteers?

15

Q19: Do you charge a membership fee?

No

Q21: In twenty words or less what will the funds actually buy or pay for?

Food and supplies used weekly, as well as supplementing the cost of outings, events, team merchandise, and a portable speaker.

Q22: In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for - remember to cover what, where, who, why, how

We are a Church run Youth Programme that welcomes youth (12+) from all cultures and walks of life. We are run by volunteers and meet weekly on Sunday afternoons. We share lunch together each week before enjoying fun activities, team building, dance group practise, Bible Study and discussion time led by one of our leaders or a visiting speaker. We are seeking funding to assist with the running costs of our programme. Any funding received from ODC would be used to pay for our weekly meal (please see attached menu sample and costings), general supplies for games and team building activities (see attached sample schedule for terms 1 and 2 2024), towards fuel costs for travel to camps and activities out of town, for team merchandise that can be worn on outings and during dance group performances (see attached costing), and for a portable speaker (see attached costing).

Q23: Which option will your proposed project do most?

It will be a strategic development- our group is trying out new territory

Q24: What is the total amount of the project/ activity?

10,000

Q25: What are the biggest current challenges you face as an organisation? -tick all that apply
Consistent funding

Q26: What is the amount of funding assistance that you are applying to this Community Fund for? -please write without GST included. Remember you can apply up to a maximum of \$5,000.

5,000

Q27: How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

As we have a diverse collection of members in our group (including Fijians, Samoans, Māori and Europeans), we shape our activities and teaching to be culturally inclusive, taking into consideration our differences and purposely celebrating them. We like to encourage our young people to continue to practise and share their respective cultures (For example the

recent formation of our Pacifica Dance Group) while also encouraging the exchange of ideas that promote a harmonious blend of these cultures into our community. Our activities are not only fun, but are specifically targeted to identify good character and train up good future leaders using Christian Values. There are many community benefits to having honest, reliable and hard working youth using their influence amongst their peers. The majority of our activities are team-based. This helps promote working in a team and dealing with a wide range of personalities which will lead to the ability to accept others and learn how to deal with situations that maybe outside their comfort zones. These skills will assist our youth in all areas of their lives and positively influence all the different groups they are a part of.

Q28: Choose three of following community outcomes that you think your project best aligns to:

Thriving, Resilient, Empowered

Q29: What is the exact name on your organisation's bank account? - double check it is current and correct, as any funds will be paid here

[REDACTED]

Q30: What is the full account number of this bank account? -please double check the numbers.

[REDACTED]

Q31: Is your organisation GST Registered?

Yes

Q32: What is your GST number:

[REDACTED]

Q33: What is the chief source of your income? (i.e., membership subs, fundraising, entry fees, sponsorship):

membership subs (tithes) and sponsorship

Q34: Attach a copy of your latest complete -ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, -and a CURRENT BANK STATEMENT -Please indicate if any funds are tagged for a specific purpose, eg; lease costs

Annual accounts.pdf

Q35: Attach a copy of your budget for your proposal:

Reapers Budget and Meal Costings.pdf

Q36: Attach any quotes obtained for your proposal:

Reapers Quotes.pdf

Q37: Please list here ALL financial assistance your organisation has received over the last three years. -Include any assistance from council. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

As Harvest Reapers is only 6 months old this is our first time seeking funding. Harvest Church has supplemented our running costs to date.

Q38: Are you applying under an umbrella organisation?

No

Q54: We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Q55: Name of person completing form:

Rhonda Walker

Q56: Position in Organisation:

Associate Pastor

Q57: Daytime Contact Number:

[REDACTED]

Q58: Alternative contact person:

Lanieta Seuseu

Q59: Position in Organisation:

Member

Q60: Daytime Contact Number:

[REDACTED]

Term one Costings for 4 adults (leaders) and 11 students

Week 4 (25 Feb)	Boating @ Arapuni 104km round trip @\$.95 p/km x 3 cars = \$296.40 fuel (based on tier 1 vehicle on IRD recommendations) TOTAL \$296.40
Week 5 (3 Mar)	Bowling/ gardens photo challenge Bowling pricing \$40 pp (1 game, pizza and a drink) X 15 ppl = \$600 57km to bowling, 5 km to gardens, 57 km home = 119 km total @ \$.95 per km x 2 cars = \$228 fuel TOTAL \$828
Week 6 (10 Mar)	Manhunt Lunch \$80 Drinks \$7.20 Study snacks \$15 Prizes 4 chocolate bars @ \$4 each = \$16 3 bags value lollies @ \$2.50 each = \$7.50 TOTAL \$125.70
Week 7 (17 Mar)	Movie -Premiere Style Lunch \$80 Drinks \$7.20 Popcorn butter \$15.95 (flavorcol from usa foods) Popcorn bags \$9.50 (20 bags from usa foods) Candyfloss \$30 (1 box floss sugar from usa foods) Lollies \$30 (assorted lollies from supermarket/warehouse) Movie rental \$10 TOTAL \$182.65
Week 8 (24 Mar)	The Chase Game purchase \$17 (purchased from tes.com) Prizes \$20 (chocolates)

TOTAL \$37

Week 9 (31 Mr)

Farm Sleepover

Snacks \$67

Smores \$35

Easter eggs \$50

Hot cross buns 6 x \$5.50ea = \$33

Meals ` 2 breakfasts @ \$50 = \$100

2 lunch @\$80 = \$120

2 dinners @\$80 = \$120 =\$340

Drinks \$40

PPE (milking gloves) \$20 (farmsource)

TOTAL \$585

Week 10 (7 Apl)

Amazing Race

Lunch \$80

Drinks \$7.20

Study snacks \$15

Stationary/printing \$30

TOTAL \$132.20

Week 11 (14 Apl)

Popcorn madness

Lunch \$80

Drinks \$7.20

Study snacks \$15

Prizes \$10 (chocolates)

TOTAL \$112.20

TERM ONE SUBTOTAL \$2,299.15

Extra Expenses

Reapers merchandise/ Pacifica dance crew uniforms

Hoodies \$70 each

Total \$1,050

T shirts \$35 each

Total \$525

TERM ONE TOTAL \$3,874.15

Term two Costings for 4 adults (leaders) and 11 students

Week 1 (5 May)	Carnival games	
	Lunch \$80	
	Drinks \$7.20	
	Study snacks \$15	
	Misc game supplies (balls, darts, rope,cans etc) \$40	
		TOTAL \$142.2
Week 2 (12 May)	Utensil lunch	
	Lunch \$80	
	Drinks \$7.20	
	Study snacks \$15	
	Prize \$15 (golden spatula plaque)	
		TOTAL \$117.2
Week 3 (10 Mar)	Teambuilding activities	
	Lunch \$80	
	Drinks \$7.20	
	Study snacks \$15	
	Misc supplies (buckets, string, dowels, balloons etc) \$100	
		TOTAL \$202.20
Week 4 (26 May)	Pacifica dance crew practise	
	Lunch \$80	
	Drinks \$7.20	
	Study snacks \$15	
		TOTAL \$102.2
Week 5 (2 June)	Gaming Consoles	
	Lunch \$80	
	Drinks \$7.20	
	Study snacks \$15	
		TOTAL \$102.2

Week 6 (9 June)	Minute to win it	
	Lunch \$80	
	Drinks \$7.20	
	Study snacks \$15	
	Misc supplies (food items, tape, string, bags etc) \$60	
		TOTAL \$162.2
Week 7 (16 June)	Scavenger Hunt (winter edition)	
	Lunch \$80	
	Drinks \$7.20	
	Study snacks \$15	
		TOTAL \$102.20
Week 8 (23 June)	Murder Mystery	
	Lunch \$80	
	Drinks \$7.20	
	Study snacks \$15	
	Facebook Fatality mystery kit (murdermystery.com.au) \$120	
		TOTAL \$222.20
Week 9 (30 June)	Whakatane workshop	
	Fuel 414km @.95/km x 2 cars \$786.6	
	Breakfast x2 \$100	
	Lunch x2 \$160	
	Dinner x1 \$80	
		TOTAL \$1,126.6
Week 10 (7 July)	Midyear birthday party	
	Lunch \$80	
	Drinks \$7.20	
	Study snacks \$15	
	Decorations \$30	
	Prizes \$30	
	Game resources (for pass the parcel etc) \$30	
		TOTAL \$192.20

TERM TWO SUBTOTAL \$2,471.40

Extra Expenses

Portable wifi speaker

JB partybox 110

\$445

TERM TWO TOTAL \$2,916.40

ESTIMATED RUNNING COSTS FOR 6 MONTHS \$5,215.55

MEAL	GROCERY ITEM	QUANTITY	UNIT PRICE	TOTAL
Nachos	mince	1.5	\$ 14.90	\$ 22.35
	maggi mix	3	\$ 2.50	\$ 7.50
	nacho chips	4	\$ 2.50	\$ 10.00
	chilli beans	2	\$ 3.30	\$ 6.60
	canned tomatoes	3	\$ 0.89	\$ 2.67
	red onion	3	\$ 1.75	\$ 5.25
	cheese (250g)	1	\$ 5.70	\$ 5.70
	sour cream	1	\$ 7.00	\$ 7.00
	spring onions	1	\$ 2.79	\$ 2.79
	avocado	3	\$ 2.20	\$ 6.60
	corriander	1	\$ 4.00	\$ 4.00
Fresh pizza	Yeast	1	\$ 4.90	\$ 4.90
	flour	1	\$ 2.40	\$ 2.40
	olive oil	1	\$ 8.00	\$ 8.00
	cheese	1.5	\$ 10.00	\$ 15.00
	ham	0.5	\$ 15.00	\$ 7.50
	pepperoni	1	\$ 3.80	\$ 3.80
	chorizo	1	\$ 5.40	\$ 5.40
	sauce	1	\$ 3.70	\$ 3.70
	hot chips	1	\$ 30.00	\$ 30.00
Wraps	Tortillas (15pk)	4	\$ 4.50	\$ 18.00
	Lettuce	1	\$ 2.80	\$ 2.80
	Chicken	2	\$ 13.90	\$ 27.80
	But Chick just add	4	\$ 4.00	\$ 16.00
	Tomatoes	1	\$ 3.50	\$ 3.50
	Carrots	0.25	\$ 3.00	\$ 0.75
	Cheese	1	\$ 5.70	\$ 5.70
	Mayonnaise	0.5	\$ 4.20	\$ 2.10
	Spring onions	1	\$ 2.79	\$ 2.79
	Coleslaw	1	\$ 5.00	\$ 5.00
Farm brekky	pancake mix	4	\$ 2.00	\$ 8.00
	frozen berries	1	\$ 7.40	\$ 7.40
	cream	1	\$ 3.86	\$ 3.86
	maple syrup	1	\$ 3.00	\$ 3.00
	bacon	1	\$ 6.60	\$ 6.60
	muslei	2	\$ 5.00	\$ 10.00
	bananas	1	\$ 3.70	\$ 3.70
	yoghurt	1	\$ 7.00	\$ 7.00

Farm snacks	muslei bars	6	\$	3.00	\$	18.00	
	fruit bars	2	\$	3.00	\$	6.00	
	snack chips	2	\$	7.00	\$	14.00	
	cookies	3	\$	3.00	\$	9.00	
	fruit	20	\$	1.00	\$	20.00	\$ 67.00
Smores	chocolate	2	\$	7.00	\$	14.00	
	biscuits	2	\$	5.30	\$	10.60	
	mashmellows	4	\$	2.50	\$	10.00	\$ 34.60
Farm drinks	juice	2	\$	5.49	\$	10.98	
	fizzy	18	\$	1.20	\$	21.60	
	hot chocolate	1	\$	7.00	\$	7.00	\$ 39.58
Drinks	fizzy	6	\$	1.20	\$	7.20	\$ 7.20
Study snacks	popcorn	1	\$	2.50	\$	2.50	
	sharepacks	2	\$	6.00	\$	12.00	
	lollipops	0.25	\$	3.50	\$	0.88	\$ 15.38

* all prices taken from Woolworths (Otorohanga) website * all prices correct as at 12/02/2024

Product | Add text | Add design | Add team name | QTY 15 | \$1,013.44 | \$932.81 (each) | BUY | Close

Image Properties

Quality
 remove background
 Resize proportionally

Position and Size
 34.99cm x 34.99cm

Effects

Locations
 FRONT
 Back (Top)

Product | Add text | Add design | Add team name | QTY 15 | \$509.87 | \$478.69 (each) | BUY | Close

Product

Ascolour/STAPLE TEE
 Change Product
 More Product Info

Size
 M x 2, L x 5, XL x 5, 2XL x 1, 3XL x 2 Select Size
 minimum quantity: 1

PRODUCT DETAILS.
 Regular fit
 View Description

Locations
 Body (Top)
 Back (Top)

JB HI-FI | Search products, brands, and more. | Track order | Stores | Log in | Cart

Products | Brands | Deals & Catalogues | Clearance | Back to School | Services | Gift Cards

Home > Accessories & Audio > Speakers > Portable Bluetooth speakers > JBL PartyBox 110 Portable Speaker

JBL PartyBox 110 Portable Speaker
 4.8 (225) | MODEL: SC043Y (99) (9995)

\$445

PayPal

Add to cart

KEY FEATURES

- Powerful JBL Original Pro Sound
- Dynamic light show that syncs to the beat
- 12 hours of playtime

Product overview

CHECK IF IT'S AVAILABLE

Delivery | In-store

Set delivery location

FREQUENTLY BOUGHT TOGETHER

Help



Smith Mitchell
CHARTERED ACCOUNTANTS

Assembly of God (Otorohanga)

Performance Report
For the Year ended 31st March 2023



Performance Report

Assembly of God (Otorohanga) Trust Board T/a Harvest
Christian Fellowship
For the year ended 31 March 2023

Prepared by Smith Mitchell Limited

Contents

3	Compilation Report
4	Entity Information
5	Approval of Financial Report
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8	Statement of Financial Position
9	Statement of Cash Flows
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10	Statement of Accounting Policies
11	Notes to the Performance Report

Compilation Report

Assembly of God (Otorohanga) Trust Board T/a Harvest Christian Fellowship For the year ended 31 March 2023

Compilation Report to the Board of Elders and Trustees of Assembly of God (Otorohanga) Trust Board T/a Harvest Christian Fellowship.

Scope

On the basis of information provided and in accordance with Service Engagement Standard 2 Compilation of Financial Information, we have compiled the financial statements of Assembly of God (Otorohanga) Trust Board T/a Harvest Christian Fellowship for the year ended 31 March 2023.

These statements have been prepared in accordance with the accounting policies described in the Notes to these financial statements.

Responsibilities

The Board of Elders and Trustees are solely responsible for the information contained in this financial report and have determined that the accounting policies used are appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

Independence

We have no involvement with Assembly of God (Otorohanga) Trust Board T/a Harvest Christian Fellowship other than for the preparation of financial statements and management reports and offering advice based on the financial information provided.

Disclaimer

We have compiled these financial statements based on information provided which has not been subject to an audit or review engagement. Accordingly, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the financial statements. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on this financial report.

Smith Mitchell Ltd

Smith Mitchell Limited
Level 1, 127 Rora Street
P O Box 159
Te Kuiti

Dated: 22 May 2023

Entity Information

Assembly of God (Otorohanga) Trust Board T/a Harvest Christian Fellowship For the year ended 31 March 2023

'Who are we?', 'Why do we exist?'

Legal Name of Entity

Assembly of God (Otorohanga) Trust Board T/a Harvest Christian Fellowship

Entity Type and Legal Basis

Registered Charitable Trust

Registration Number

[REDACTED]

Entity's Purpose or Mission

To be active as a church and religious provider to the community of Otorohanga.
Provide religious services and activities.
Provide services (e.g Care/Counselling).
Provides advice/information/advocacy.

Entity Structure

The Church is run by a Board of Elders and Trustees on behalf of its members.

Main Sources of Entity's Cash and Resources

Income is predominantly from Church members tithes and offerings, rental of premises and minor fundraising (cake sales etc) and investments.

Main Methods Used by Entity to Raise Funds

Rentals, fundraising and investments

Entity's Reliance on Volunteers and Donated Goods or Services

The Church relies on its members tithes, offerings and voluntary services to operate under the guidance of it's Minister (Pastor).

Physical Address

[REDACTED]

Postal Address

[REDACTED]

Approval of Financial Report

Assembly of God (Otorohanga) Trust Board T/a Harvest Christian Fellowship For the year ended 31 March 2023

The Board of Elders and Trustees are pleased to present the approved financial report including the historical financial statements of Harvest Christian Fellowship for year ended 31 March 2023.

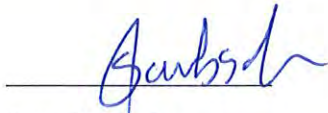
APPROVED



Peter Coventry

Elder/Pastor

Date 23/9/23



Samuel Laubscher

Elder

Date 23/8/23

Statement of Service Performance

Assembly of God (Otorohanga) Trust Board T/a Harvest Christian Fellowship For the year ended 31 March 2023

'What did we do?', 'When did we do it?'

Description of Entity's Outcomes

Holiday programs for junior school children
Volunteer monthly and weekly chaplaincy in aged care home
Connection to Community Social program Thrive Trust

Regular Church services

Leadership Training

Regular Bible study

2023 2022

Description and Quantification of the Entity's Outputs

	2023	2022
Missions/Ministries/Donations	2,790	2,540
Beattie Homes Services	12	12
Attendance - Sunday Morning Service (Average)	25	20
Attendance - School Holiday Program (Average per day)	30	80

Statement of Financial Performance

Assembly of God (Otorohanga) Trust Board T/a Harvest Christian Fellowship For the year ended 31 March 2023

'How was it funded?' and 'What did it cost?'

	NOTES	2023	2022
Revenue			
Donations, fundraising and other similar revenue	1	121,124	97,388
Revenue from providing goods or services	1	5,891	6,130
Interest, dividends and other investment revenue	1	983	278
Other revenue	1	501	-
Total Revenue		128,499	103,796
Expenses			
Volunteer and employee related costs	2	55,663	52,696
Costs related to providing goods or service	2	39,000	31,045
Other expenses	2	1,467	522
Total Expenses		96,130	84,263
Surplus/(Deficit) for the Year		32,368	19,533

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Financial Position

Assembly of God (Otorohanga) Trust Board T/a Harvest Christian Fellowship As at 31 March 2023

'What the entity owns?' and 'What the entity owes?'

	NOTES	31 MAR 2023	31 MAR 2022
Assets			
Current Assets			
Bank accounts and cash	3	35,632	33,083
Other Current Assets	3	39,556	34,198
Total Current Assets		75,188	67,281
Non-Current Assets			
Property, Plant and Equipment	5	226,920	198,935
Total Non-Current Assets		226,920	198,935
Total Assets		302,107	266,216
Liabilities			
Current Liabilities			
Creditors and accrued expenses			
Trade and other payables	4	5,893	2,370
Total Creditors and accrued expenses		5,893	2,370
Total Current Liabilities		5,893	2,370
Total Liabilities		5,893	2,370
Total Assets less Total Liabilities (Net Assets)		296,214	263,846
Accumulated Funds			
Opening Balance		263,846	244,312
Accumulated surpluses or (deficits)	6	32,368	19,533
Total Accumulated Funds		296,214	263,846

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Cash Flows

Assembly of God (Otorohanga) Trust Board T/a Harvest Christian Fellowship For the year ended 31 March 2023

	2023	2022
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	121,124	97,388
Receipts from providing goods or services	6,775	7,050
Interest, dividends and other investment receipts	983	278
Cash receipts from other operating activities	576	-
GST	45	8,672
Payments to suppliers and employees	(94,714)	(106,456)
Donations or grants paid	(450)	(291)
Total Cash Flows from Operating Activities	34,339	6,639
Cash Flows from Investing and Financing Activities		
Payments to acquire property, plant and equipment	(29,001)	-
Payments to purchase investments	(789)	(266)
Cash flows from other investing and financing activities	(2,000)	-
Total Cash Flows from Investing and Financing Activities	(31,790)	(266)
Net Increase/(Decrease) in Cash	2,549	6,373
Bank Accounts and Cash		
Opening cash	33,083	26,710
Net change in cash for period	2,549	6,373
Closing cash	35,632	33,083

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Accounting Policies

Assembly of God (Otorohanga) Trust Board T/a Harvest Christian Fellowship For the year ended 31 March 2023

'How did we do our accounting?'

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Property, Plant and Equipment

Property, plant and equipment are stated at historical cost less any accumulated depreciation and impairment losses. Historical cost includes expenditure directly attributable to the acquisition of assets, and includes the cost of replacements that are eligible for capitalisation when these are incurred.

An item of property, plant and equipment is derecognised upon disposal or when no further future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in profit or loss in the year the asset is derecognised.

Upon derecognition, the asset revaluation reserve relating to the asset disposed shall be transferred to retained earnings.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

Harvest Christian Fellowship is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Revenue

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

Notes to the Performance Report

Assembly of God (Otorohanga) Trust Board T/a Harvest Christian Fellowship For the year ended 31 March 2023

	2023	2022
1. Analysis of Revenue		
Donations, fundraising and other similar revenue		
Offerings Received	81,463	83,370
Donations Received	7,478	14,018
Donations - Maintenance	12,183	-
Distribution - Thrive Otorohanga Youth Trust	20,000	-
Total Donations, fundraising and other similar revenue	121,124	97,388
Revenue from providing goods or services		
Rent Received	5,891	6,130
Total Revenue from providing goods or services	5,891	6,130
Interest, dividends and other investment revenue		
Interest Received	983	278
Total Interest, dividends and other investment revenue	983	278
Other revenue		
Sundry Income	501	-
Total Other revenue	501	-
	2023	2022

2. Analysis of Expenses

Volunteer and employee related costs		
Accident Compensation Levy	258	259
Pastor's Stipend	53,564	51,952
Conference & Training	1,842	485
Total Volunteer and employee related costs	55,663	52,696
Costs related to providing goods or services		
Advertising	1,402	1,166
AOG Levy	2,444	2,496
Bank Charges	50	50
Books	311	435
Cleaning & Laundry	496	43
Computer Expenses	3,585	976
Computer Maintenance and Support	190	627
General Expenses	4,650	3,626
Insurance	4,048	3,867
Licences & Registrations	-	489
Light Power & Heating	1,768	1,778
Missions / Ministries	2,340	2,340
Motor Vehicle Expenses	6,386	5,468
Music - Sunday School - Youth Group	3,506	95

	2023	2022
Postage	200	187
Rates	468	373
Repairs & Maintenance	3,087	3,185
Equipment	-	242
Subscriptions	835	262
Telephone, Tolls & Internet	3,233	3,267
Youth Group	-	72
Total Costs related to providing goods or services	39,000	31,045
Other expenses		
Administration	-	209
Donations / Koha	450	200
Depreciation	1,017	113
Total Other expenses	1,467	522

	2023	2022
3. Analysis of Assets		
Bank accounts and cash		
Westpac 01 Account	4,906	7,818
Westpac Cheque Account	30,726	25,265
Total Bank accounts and cash	35,632	33,083
Other current assets		
GST	5,296	727
Bank Term Deposit	34,260	33,471
Total Other current assets	39,556	34,198

	2023	2022
4. Analysis of Liabilities		
Creditors and accrued expenses		
Accounts Payable	5,893	2,370
Total Creditors and accrued expenses	5,893	2,370

	2023	2022
5. Property, Plant and Equipment		
Land		
Land at cost	234,334	234,334
Land revaluation	(35,935)	(35,935)
Total Land	198,399	198,399
Plant and Equipment		
Plant and machinery owned	54,710	25,709
Accumulated depreciation - plant and machinery owned	(26,189)	(25,173)
Total Plant and Equipment	28,521	536
Total Property, Plant and Equipment	226,920	198,935

	2023	2022
6. Accumulated Funds		
Accumulated Funds		
Opening Balance	263,846	244,312
Accumulated surpluses or (deficits)	32,368	19,533
Total Accumulated Funds	296,214	263,846
Total Accumulated Funds	296,214	263,846

7. Commitments

There are no commitments as at 31 March 2023 (Last year - nil).

8. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 31 March 2023 (Last year - nil).

9. Related Parties

There were no related party transactions during the course of the year (Last year - nil).

10. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

11. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.

Transaction List

Non Profit Organisation - [REDACTED]

Current Balance as at 23/02/2024: \$374.79 CR

Payment Date	Description	Other Party Name	Particulars	Analysis Code	Reference	Debit	Credit	
05/02/2024	DEBIT	Pak N Save Te Awa 03	*****	2396		\$50.68		
	Closing Balance:							\$374.79 CR
04/02/2024	EFTPOS TRANSACTION	MICHAEL'S MILKBAR	*****	2875 23899	04-08:16-899	\$4.50		
	Closing Balance:							\$425.47 CR
02/02/2024	EFTPOS TRANSACTION	COUNTDOWN OTOROHANGA	*****	2875 50025	02-09:28-025	\$17.80		
	Closing Balance:							\$429.97 CR
07/01/2024	EFTPOS TRANSACTION	COUNTDOWN OTOROHANGA	*****	2875 28282	07-08:17-282	\$17.30		
	Closing Balance:							\$447.77 CR
23/12/2023	EFTPOS TRANSACTION	COUNTDOWN OTOROHANGA	*****	2875 22974	23-11:29-974	\$35.93		
	Closing Balance:							\$465.07 CR
06/11/2023	Funds Transfer	1562-0012796-000	From 000 a/c	Transfer	49948744		\$500.00	
	Closing Balance:							\$501.00 CR
22/10/2023	BILL PAYMENT	WALKER, TORREN					\$1.00	
	Closing Balance:							\$1.00 CR
	Opening Balance:							\$0.00 CR

APPLICANT: OTOROHANGA CHRISTMAS CLUB

Q1: Full legal name of organisation:

Otorohanga Christmas Club

Q2: Commonly used name -if different

Otorohanga Christmas Club

Q3: What is the legal status of you organisation?

Other (please specify) – informal volunteer group

Q5: Contact person at organisation:

Normalyn Hughes

Q6: The position they hold in organisation:

Leading volunteer

Q7: Postal address:

[REDACTED]

Q9: Email:

[REDACTED]

Q11: Facebook page:

www.facebook.com/people/Otorohanga-Christmas-page/100076399906873/

Q12: What are the objectives of your club/organisation? -how do they promote local community services, activities or facilities within your community?

Our club is made up of village volunteers who want to bring a little joy over the festive season. We create and display Christmas/Holiday decorations and lights, to bring the Christmas (festive) spirit to Otorohanga during the Christmas period. The displays around the Village green, Kiwi@ Te Awamutu end of town, Toby and pedestrian crossings helps to promote Christmas and get the people in the festive shopping spirit, thus supporting our local businesses.

Our decorations have adorned Toby as he goes around town, in the parade or parked on the side of the road. Locals and visitors alike can't help but smile!

We also supplied the Santa mail box last year at the Post Office and ran the Travelling Potae (the Travelling Hat) around town which travelled amongst local businesses. Our volunteers help us in building, creating and installing the decorations in public spaces, along with Councils approval. This will be our third Christmas creating a festive space that all can enjoy.

We put up pallet trees and lights behind the Kiwi with his Santa suit. The trees fill the empty space along the fence line. This is also great for visitors who stop there and take photos. The trees add to our amazing Kiwi and fill an empty space Toby privately owned but Alan loves the different cut-out he has had on Toby over the years...spot the dog, gnomes, candy canes For the last 2 years, in the village green, we have created a lolly tree. We added lights up the tree and lolly pops tied to the fence last year, and light through the trees and plants on the ground. Last year we added gnomes on Mitre10 fence line which was a hit with the small and big children. At the pedestrian crossing hanging baskets with spruce branches

decorated festively. Toby and Mitre 10 fence are private. We've also had decorations on private property such as Prescotts for all to enjoy throughout the years. We have approx 10-20 volunteers all year round. We are going to be advertising through Otorohanga community facebook page, i site and their facebook pages and our facebook page to recruit more volunteers/elves.

We will also have some flyers around town to recruit volunteers. We also use community organisation who want to participate. For example the preschool, painted all the bonbons that went into the trees. We also have had amazing community support in donations: Mitre 10, Moss & Co, Spray & Bake/Oto Collision, OTC, Nick Rattray Builder, DM Jewellers, Tidy Gardens, Prescotts and many more. In our first year, we also got some fundraising from Oto Charitable Trust and Otorohanga Lions Club and the Warehouse Community Fund. The community people also bought lights from Mitre10 to contribute towards the last 3 years of displays, making this truly a community effort.

Q13: How long has your club/organisation been active within the Ōtorohanga district?
3 years

Q14: Where are any facilities used by your organisation located?

lawn behind town kiwi, hanging baskets, village green, toby the mitre 10 train, mitre 10 fence line

Q15: Are they on private property?
No

Q16: Since your facilities are not on private property can you please provide further details.
lawn behind town kiwi, hanging baskets, village green, toby the mitre 10 train, mitre 10 fence line

Q17: What is the activity/services period of your organisation? -Example - all year or seasonal March to October

Decorations start going up end up of November in-line with the Otorohanga Santa Parade. Decorations are taken down beginning January. The fabrications of decorations and planning happens all year round in various stages.

Q18: How many members in your organisation? -including volunteers?
25

Q19: Do you charge a membership fee?
No

Q21: In twenty words or less what will the funds actually buy or pay for?

raw materials, plywood, paint and accessories, ribbons, lights, wire, cable ties, waratahs, labour, collapsible traffic cones, stars, baubles, bells, holly, staple gun, solar batteries list supplied

Q22: In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for - remember to cover what, where, who, why, how

Revamp existing cutouts and create new ones with a "kiwiana summer" theme. ie santa nz christmas, surf board, bbq, fishing, in a sunlounger.

Repaint and wrap the tree lollies, repaint & create new pallet christmas tree to fill in another empty space behind the kiwi.

Put lights over shrubs in the memorial area to blend in with the big tree, if permitted by council. Hang star, bells, baubles in the hedges so as people can see more during the day

Add lights, replace broken ones that people have wrecked and ones chewed through by rats, plus adding more to what we have to make it brighter, replace the solar batteries

Create balls made out of chicken wire to hang in the trees with lights added to them, wreaths to hang in the trees.

Paint some exercise balls and make into a bigger bauble if possible.

Q23: Which option will your proposed project do most?

Its a new thing that will help us in our work

Q24: What is the total amount of the project/ activity?

\$2,961.53

Q25: What are the biggest current challenges you face as an organisation? -tick all that apply
Consistent funding

Q26: What is the amount of funding assistance that you are applying to this Community Fund for? -please write without GST included. Remember you can apply up to a maximum of \$5,000.

\$2,961.53

Q27: How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

Our main goal is to bring festive spirit to the community. To create a space that brings joy and can be enjoyed by all free of charge. All our lights are solar and consume no power from the grid. Most of our materials are sourced locally and most of our decorations are repurposed or recycled when possible. We have received fabulous feedback from town people and we want to make it bigger and better, for all to enjoy. We love seeing the smile on peoples faces.

This year we would like to introduce more kiwiana notes to the decorations, matching our towns wonderful flare. Our lolly tree currently has licorice all sorts and we hope to add more kiwiana cutout as mentioned prior. Visitors passing through, either by bus or car, can walk around taking photos, pointing out at different items they see. Visitors and locals can be seen sitting under the tree, looking up to see what they can see hanging off the branches. Families can be seen at night with a picnic enjoying the fairy lights in the trees.

We'd like to focus on having both daytime and nighttime decorations so that no matter the time of day, they can be enjoyed by all. Visitors stopping at the kiwi getting photos with the santa suit on with the trees behind. Even the families going up by the kiwi at night looking at the lights as well.

We have also received feedback from the Māori community saying they loved seeing the lights illuminating the statues in the village green.

Give something for all to look at when the Christmas parade is on, when there is entertainment and stalls at the Village green. We have watched people walk pass Toby with the Christmas decos on and i see a smile on their face both young and old, plus many other people have mentioned this to us. We hope this adds harmoniously to all the other amazing festive activities in our community like the Christmas Trees Festival, Santas Grotto and the Santa Parade.

Q28: Choose three of following community outcomes that you think your project best aligns to:

Innovative, Sustainable, Proud

Q29: What is the exact name on your organisation's bank account? - double check it is current and correct, as any funds will be paid here

Otorohanga District Development Board Inc

Q30: What is the full account number of this bank account? -please double check the numbers.

██████████

Q31: Is your organisation GST Registered?

No

Q33: What is the chief source of your income? (i.e., membership subs, fundraising, entry fees, sponsorship):

fundraising

Q34: Attach a copy of your latest complete -ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, -and a CURRENT BANK STATEMENT -Please indicate if any funds are tagged for a specific purpose, eg; lease costs

Otorohanga_Xmas_Club_Statement.zip

Q35: Attach a copy of your budget for your proposal:

budget.pdf

Q36: Attach any quotes obtained for your proposal:

Quotes.zip

Q37: Please list here ALL financial assistance your organisation has received over the last three years. -Include any assistance from council. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

1x \$1600 donation from oto charitable trust 25/11/22, 1x \$2000 donation from otorohanga lions club 22/10/22 & 1x \$200 gift card donation from The Warehouse Community Fund 2/11/22

Q38: Are you applying under an umbrella organisation?

Yes

Q39: Name of Umbrella Organisation

Otorohanga District Development Board Inc

Q40: Contact person at umbrella organisation

Michelle Erikson

Q41: Phone number of contact person at umbrella organisation

[REDACTED]

Q42: Email of person at umbrella organisation

[REDACTED]

Q43: Postal address of umbrella organisation

21 Maniapoto Street, Otorohanga

Q44: What is the legal status of the umbrella organisation?

Incorporated Society

Q45: Is the umbrella organisation GST registered?

No

Q46: What is the name on the umbrella organisation's bank account?

Otorohanga District Development Board Inc

Q47: What is the umbrella organisation's bank account number?

[REDACTED]

Q48: Please upload a document/letter/email snapshot from the organisation stating they are willing to umbrella you for this project.

Umbrella Organisation Acceptance.docx

Q49: To assist us in supporting non-profits and community projects, what -other than more funding- could the council do to support your groups development and aspirations?

helping us to use council property within the guidelines of health & safety

Q50: We are looking at possibly running free skills workshops to assist our non-profit groups. Which of these possible training sessions do you think your group would benefit from?

Finding funding

Q51: Please select the option which best describes where your group or non-profit is at the moment(before any funding)....

We have a few challenges, but otherwise we are okay.

Q52: I understand that as part of getting funding, our group needs to publicly acknowledge the Ōtorohanga District Community Grant as a source of support. - this can be via logos on posters, mentions in posts on social media etc

Yes

Q53: "Pay it forward" If you are a registered non-profit would you be open to being contacted to act as a project 'umbrella' for other groups, who do not have non-profit status?

Not applicable- we are not registered as a non-profit

Q54: We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Q55: Name of person completing form:

NormaLyn Hughes & Sam Scoble

Q56: Position in Organisation:

Leading Volunteer

Q57: Daytime Contact Number:

[REDACTED]

Q58: Alternative contact person:

Sam Scoble

Q59: Position in Organisation:

admin

Q60: Daytime Contact Number:

[REDACTED]

(no subject)

Normalyn Hughes

22 February 2024 at 18:28

To: Normalyn Hughes

10x Plywood \$584.70
10x Waratahs. \$ 59.40
Gst \$96.62
\$740.72

Itm

Labour for cut outs. \$150.00
Mr Hancock

2x. Paint chalk \$100.00
1x. paint red. \$50.00
1x. Paint white. \$60.69
Prices mitre 10 or Resene

5x. Paint spray can. \$30.00
Supercheap

10x. Assorted paint in tubes. \$35.00
2x. Cello tape. \$7.00
30x. Stars. \$105.00
10x. Bells \$80.00
10x holly. \$100.00
8x. Garland. \$160.00
10x. Baubles \$150.00

3x. Paint brushes detail. \$41.70
\$2 shop

4x. Sand paper. \$24.00
3x. Pool noodles. \$18.00
3x. Solar light batteries. \$30.00
The warehouse

2x. Roller trays.small. \$36.78
2x. Roller refills small. \$23.00
3x. Pkt 3 brushes. \$42.00
8x. Cable ties 300x5mm. \$104.64
5x. Cable ties 200x3.6mm \$58.90
5x. Cable ties 200x5mm. \$16.80
3x. Dust masks. \$12.00
2x. Wire for tying. \$21.52
1x. Staple gun. \$34.98
1x staples. \$17.98
1x. Chicken wire. \$38.00
6x. Traffic cones. \$96.00
10x. Tree lights. \$289.80
5x. Icicle lights. \$125.00
5x. String light. \$135.00
5x. Rope lights. \$160.00

Mitre 10

Ribbon wide. netting \$10.00
Ribbon narrow organza. \$6.00

Ribbon polyprop.
Cellophane.

\$12.00
\$38.00

Moss and co



31 Maniapoto Street
Otorohanga 3900
Phone: 07 873 8574/ 021 134 2246

Email: iona@mossandco.co.nz
GST Number: [REDACTED]
www.mossandco.co.nz

Sundries Quote

To – The Otorohanga Christmas Club

20.02.2024		
1 x roll of clear cellophane	70cm x 150m	\$ 38.00
1 x roll of organza ribbon	40mm x 50m	\$ 6.00
1 x red ribbon netting	50mm x 10m	\$ 10.00
1 x wide roll of polyprop ribbon	50mm x 90m	\$ 12.00

Please note: all quoted prices INCLUDE GST

Kindest regards,

Iona van der Pasch¹

OTOROHANGA

Factory Drive, Otorohanga 3900
 Phone 07 873 4841 Fax 07 873 4840
 Email murray@otctimber.co.nz

ESTIMATE QUOTATION **5587**

PROJECT: OTO CHRISTMAS Club

DATE: 16/02/14

ADDRESS: _____

JOB: _____

SITE ADDRESS: _____

PRODUCT DESCRIPTION	QUANTITY	UNIT	RATE	TOTAL
2.4 x 1.2 x 9mm H3.2 CD PLY	10	EACH	58.47 + GST	584.70
1800mm WAPATAHS	10	EACH	5.94 + GST	59.40
				644.10
			GST	96.62
			\$	<u>740.72</u>

TAX INVOICE / STATEMENT Date 15/12/2020 27413

To Christmas Club,

From L.S. Hancock,

G.S.T. Reg. No.

Ref. O/N


Qty	Unit	Description	Unit Price	\$	c
		<u>7 cut out designs as requested.</u>			
		<u>Labour:-</u>		<u>\$150.00</u>	
			TOTAL EXCLUSIVE GST \$		
			PLUS % GST \$		
			TOTAL INCLUSIVE GST \$	<u>\$150.00</u>	

	Date	Description	Item	Credit	Debit
Receipt	22/10/2022	The Lions Club donation			2000
inv	1/11/2022	Mitre 10	lights, materials etc	776.88	
inv	4/11/2022	Mitre 10	table cloth	25.88	
inv	5/11/2022	Mitre 10	pool noodle	29.94	
inv	5/11/2022	Mitre 10	pencil / ply	58.48	
inv	5/11/2022	Mitre 10	grey enamel	13.98	
inv	5/11/2022	Mitre 10	zinser paint	23.45	
inv	5/11/2022	Mitre 10	sanding sheets	3.7	
inv	5/11/2022	Mitre 10	chip brush	3.67	
inv	5/11/2022	Mitre 10	ply	55.98	
inv	8/11/2022	Mitre 10	screws for boxes	22.37	
inv	9/11/2022	Mitre 10	box	13.6	
inv	9/11/2022	Mitre 10	enamel/ pot/ brush	33.11	
inv	9/11/2022	Mitre 10	Tarp	8.26	
inv	9/11/2022	Mitre 10	Gloss	46	
inv	10/11/2022	Mitre 10	rollers	48.28	
inv	10/11/2022	Mitre 10	brush	1.98	
inv	12/11/2022	Mitre 10	paint	11.98	
inv	12/11/2022	Mitre 10	brush	13.89	
inv	12/11/2022	Mitre 10	enamel	13.98	
receipt	22/10/2022	Mitre 10	moving box	6.8	
receipt	21/10/2022	Dollar Store		69.5	
receipt	21/10/2022	Mitre 10	glue gun/pool noodle	66.83	
inv	19/11/2022	Mitre 10	plye	46.08	
inv	19/11/2022	Mitre 10	plye	46.08	
inv	22/11/2022	Mitre 10	cabinet	1.85	
inv	23/11/2022	Mitre 10	frost cloth	51.96	
inv	26/11/2022	Mitre 10	gloss	87.92	
inv	26/11/2022	Mitre 10	paint	23.45	
inv	26/11/2022	Mitre 10	paint	41.94	
	25/11/2022	Oto Charitable donation			1600
receipt	12/11/2022	Costco	wired ribbon	15.99	
email			balls	311.38	
	3/12/2022				311.38
	3/12/2022	Spray & Bake donation			20.48
inv	28/11/2022	Mitre 10	paint	47.94	
inv	28/11/2022	Mitre 10	paint	27.96	
inv	28/11/2022	Mitre 10	rags	17.98	
inv	1/12/2022	Mitre 10	paint, brush	133.81	
inv	1/12/2022	Mitre 10	cable tie	12.07	
inv	1/12/2022	Mitre 10	cable tie	69.98	
inv	1/12/2022	Mitre 10	chip brush	2.55	
receipt	23/11/2022	Dollar Store		15	
receipt	23/11/2022	Dollar Store		6	
receipt	16/11/2022	Dollar Store		9	
receipt	6/12/2022	Dollar Store		17	

receipt	6/12/2022	OTC Timber	brackets	73.19
inv	4/12/2022	Mitre 10	cable ties	17.11
inv	5/12/2022	Mitre 10	daffodil yellow	15.89
inv	6/12/2022	Mitre 10		258.06
inv	7/12/2022	Mitre 10	cable tie	8.28
inv	7/12/2022	Mitre 10	wire tie	10.76
inv	7/12/2022	Mitre 10	staples	16.98
inv	8/12/2022	Mitre 10	cable ties	43.79
inv	8/12/2022	Mitre 10	sadle	3.98
inv	8/12/2022	Mitre 10	sand bag	40
inv	9/12/2022	Mitre 10	tie down	30.98
inv	9/12/2022	Mitre 10	bud light	11.23
receipt	4/11/2022	Danz Bags	strap	25
receipt	8/12/2022	DollarStore		\$7
inv	13/12/2022	Mitre 10	strap credit	-15.49
inv	14/12/2022	Mitre 10	bolt	-94.23
inv	14/12/2022	Mitre 10	joist hanger	-5.75
inv	15/12/2022	Mitre 10	mesh	34.9
inv	17/12/2022	Mitre 10	tape, mdf	46.9
inv	17/12/2022	Mitre 10	nail, gaulk	21.35
inv	4/1/2023	Mitre 10	rope, wire tie	38.33
inv	22/02/2023	Mitre 10	cable tie	24.84
inv	3/3/2023	Mitre 10	cable tie	57.96
inv	3/3/2023	Mitre 10	rope	-10.29
inv	14/11/2023	Mitre 10	cable ties, post \$117.01	154.91
inv	23/11/2023	Mitre 10	staples, cable tie, sand \$37.90	
inv	26/11/2023	Mitre 10	solar light \$74.94	
inv	26/11/2023	Mitre 10	solar light cr -\$74.94	
receipt	28/11/2023	The Warehouse	batteries \$25	230.9
receipt	16/11/2023	MaoriWomen	decorations \$9	
receipt	13/11/2023	MenzShed	manufacture \$30	
receipt	30/11/2023	OCafe	Storage fee (Mitre 10) \$100	
receipt	14/11/2023	DollarCity	supplies \$10	
receipt	13/11/2023	DollarCity	supplies \$22.40	
receipt	28/10/2023	DollarCity	supplies \$22.50	
receipt	13/11/2023	The Warehouse	baskets/hooks \$12	
receipt	19/12/2023	Dollar City	supplies	12
receipt	18/12/2023	The Warehouse	Decorations	170.4
mail & screensh	18/12/2023	Aliexpress	fence cutouts	54.76

3611.22 3931.86

Balance 320.64

 Otorohanga Xmas Club

STATEMENT NO. 2
 FOR THE PERIOD 23
 DECEMBER 2022 TO 24 MARCH
 2023

ACCOUNT NAME
 [REDACTED]
 [REDACTED]


				OPENING BALANCE	1,122.70
Date	Particulars	Type	Withdrawals	Deposits	Balance
07 Feb	mitre 10 xmas club	DC	106.58		1,016.12
14 Mar	mitre 10 xmas club	DC	72.51		943.61
				CLOSING BALANCE	943.61

Debit Interest Rate(s) as percent per annum applicable to this account during the statement period

20/10/2022 - 24/03/2023
 23.700 % p.a.

ACCOUNT NUMBER
 [REDACTED]

Current overdraft interest rate percent per annum applicable to this account is 23.700. There is no required payment applicable to this statement period provided the limit has not been exceeded. This rate is less than the finance rate within the meaning of the Credit Contracts Act 1981. This only applies if you entered into your facility agreement prior to 1 April 2005 and the Bank has not notified you that the facility has been migrated to the Credit Contracts and Consumer Finance Act 2003. If you have any questions please contact your nearest branch or call 0800 800 468.

 Otorohanga Xmas Club

STATEMENT NO. 1
 FOR THE PERIOD 01 JANUARY
 0001 TO 23 DECEMBER 2022

ACCOUNT NAME
 [REDACTED]

ACCOUNT NUMBER
 [REDACTED]

		OPENING BALANCE			0.00
Date	Particulars	Type	Withdrawals	Deposits	Balance
25 Oct	OTOROHANGA LION Oto Lions	BP		2,000.00	2,000.00
08 Nov	mitre 10 xmas club	DC	991.96		1,008.04
14 Nov	Leigh Peglar xmas club refund	DC	143.13		864.91
14 Nov	mitre 10 xmas club	DC	213.45		651.46
25 Nov	THE OTOROHANGA Oto Charitab	BP		1,600.00	2,251.46
28 Nov	mitre 10 xmas club	DC	299.28		1,952.18
30 Nov	sam inflatable	BP	311.38		1,640.80
02 Dec	sam	BP	15.99		1,624.81
02 Dec	mitre 10 xmas club	DC	312.29		1,312.52
05 Dec	SPRAY & BAKE CO Sponsor Xmas Baubbles	DC		331.86	1,644.38
05 Dec	Leigh Peglar xmas club refund	DC	30.00		1,614.38
07 Dec	sam	BP	17.00		1,597.38
07 Dec	Leigh Peglar xmas club refund	DC	73.19		1,524.19
08 Dec	danz bags 010114 oto xmas clu sorry.	DC	25.00		1,499.19
15 Dec	mitre 10 xmas club	DC	376.49		1,122.70
				CLOSING BALANCE	1,122.70

Debit Interest Rate(s) as percent per annum applicable to this account during the statement period

20/10/2022 - 23/12/2022
 23.700 % p.a.

Current overdraft interest rate percent per annum applicable to this account is 23.700. There is no required payment applicable to this statement period provided the limit has not been exceeded. This rate is less than the finance rate within the meaning of the Credit Contracts Act 1981. This only applies if you entered into your facility agreement prior to 1 April 2005 and the Bank has not notified you that the facility has been migrated to the Credit Contracts and Consumer Finance Act 2003. If you have any questions please contact your nearest branch or call 0800 800 468.





OT...NGA



One Little Project

Suggested for you · 18h · 🌐

CHICKEN WIRE CHRISTMAS BALLS - love Love LOVE these! So beautiful!!!... See more



👍❤️ 486

77 comments · 287 shares





Suggested for you · **Kerrie Crapp** ·
4d · 🌐

My large Baubles. One I purchased, the other I made from an exercise ball and a couple of beach balls.



1.4K

106 comments · 13 shares





Ōtorohanga District Development Board Inc.
21 Maniapoto Street
Ōtorohanga 3900

18 February 2024

Ōtorohanga Christmas Club

Dear Normalyn

We are pleased to inform you that the Ōtorohanga District Development Board Inc. would be delighted to act as the umbrella organisation for the Ōtorohanga Christmas Club.

All funds received will be transferred to a designated account for your use and all expenses paid by us.

You will receive a monthly statement showing all funds received as well as all expenses paid.

The bank account for funds to be deposited to for funding applications is:

Ōtorohanga District Development Board Inc.

[REDACTED]

Ōtorohanga District Development Board Inc.

Email: [REDACTED]

Phone: [REDACTED]

[REDACTED]

AVAILABLE
320.64

BALANCE
320.64

Search transactions




Date ▾

↔ **Amount** **Balance**

28 Dec 2023 sam fence heads

-54.76 320.64

 **Otorohanga Xmas Club**

STATEMENT NO. 4
 FOR THE PERIOD 23 JUNE TO
 22 SEPTEMBER 2023

Date	Particulars	Type	Withdrawals	Deposits	Balance
				OPENING BALANCE	943.61
*** NO TRANSACTIONS FOR THE PERIOD ***					
				CLOSING BALANCE	943.61


ACCOUNT NAME
 [REDACTED]

Debit Interest Rate(s) as percent per annum applicable to this account during the statement period

ACCOUNT NUMBER
 [REDACTED]

20/10/2022 - 22/09/2023
 23.700 % p.a.

Current overdraft interest rate percent per annum applicable to this account is 23.700. There is no required payment applicable to this statement period provided the limit has not been exceeded. This rate is less than the finance rate within the meaning of the Credit Contracts Act 1981. This only applies if you entered into your facility agreement prior to 1 April 2005 and the Bank has not notified you that the facility has been migrated to the Credit Contracts and Consumer Finance Act 2003. If you have any questions please contact your nearest branch or call 0800 800 468.



Otorohanga Xmas Club

STATEMENT NO. 3
 FOR THE PERIOD 24 MARCH
 TO 23 JUNE 2023

Date	Particulars	Type	Withdrawals	Deposits	Balance
				OPENING BALANCE	943.61
*** NO TRANSACTIONS FOR THE PERIOD ***					
				CLOSING BALANCE	943.61


ACCOUNT NAME
 [REDACTED]

Debit Interest Rate(s) as percent per annum applicable to this account during the statement period

20/10/2022 - 23/06/2023
 23.700 % p.a.

ACCOUNT NUMBER
 [REDACTED]

Current overdraft interest rate percent per annum applicable to this account is 23.700. There is no required payment applicable to this statement period provided the limit has not been exceeded. This rate is less than the finance rate within the meaning of the Credit Contracts Act 1981. This only applies if you entered into your facility agreement prior to 1 April 2005 and the Bank has not notified you that the facility has been migrated to the Credit Contracts and Consumer Finance Act 2003. If you have any questions please contact your nearest branch or call 0800 800 468.



Otorohanga Xmas Club

STATEMENT NO. 5
 FOR THE PERIOD 22
 SEPTEMBER TO 22 DECEMBER
 2023

ACCOUNT NAME

[REDACTED]

ACCOUNT NUMBER

[REDACTED]

				OPENING BALANCE		943.61
Date	Particulars	Type	Withdrawals	Deposits	Balance	
04 Dec	mitre 10 xmas club	DC	154.91		788.70	
04 Dec	normalynn reimbursemen	BP	230.90		557.80	
19 Dec	normalynn	BP	12.00		545.80	
19 Dec	normalynn	BP	170.40		375.40	
				CLOSING BALANCE		375.40

Debit Interest Rate(s) as percent per annum applicable to this account during the statement period

20/10/2022 - 22/12/2023
 23.700 % p.a.

Current overdraft interest rate percent per annum applicable to this account is 23.700. There is no required payment applicable to this statement period provided the limit has not been exceeded. This rate is less than the finance rate within the meaning of the Credit Contracts Act 1981. This only applies if you entered into your facility agreement prior to 1 April 2005 and the Bank has not notified you that the facility has been migrated to the Credit Contracts and Consumer Finance Act 2003. If you have any questions please contact your nearest branch or call 0800 800 468.

APPLICANT; JANIE TE AROHA KEWPIE TUHORO

Q1: Full legal name of organisation:

Janie Te Aroha Kewpie Tuhoro

Q2: Commonly used name -if different

Janie Tuhoro

Q3: What is the legal status of you organisation?

Individual

Q5: Contact person at organisation:

Janie Tuhoro

Q6: The position they hold in organisation:

Writer, researcher, project lead

Q7: Postal address:

████████████████████ Hamilton 3204

Q9: Email:

████████████████████

Q12: What are the objectives of your club/organisation? -how do they promote local community services, activities or facilities within your community?

The objective of this project is to preserve and share an unknown facet of Otorohanga history that can be enjoyed by a wide selection of the community, including adding to the strength of local history in our district museum archives, schools, and library collections.

Q13: How long has your club/organisation been active within the Ōtorohanga district?

The author of this application was born in 1952 and our Tupuna have been connected to the creation of the Ōtorohanga Township in 1900's. Ōtorohanga Township was active in the 1900's with 65 shops and houses already built with Maori and new settler's intention to build and increase the economy of Ōtorohanga.

The Tuhoro whanau Tupuna group use to own a few establishments in the Township of Otorohanga, the first billiard saloon and two adjacent buildings rented out to retailers including a couple of leased buildings under the Maori Trustees, Mr Russo's and Dalgety Loan building.

Also on the corner of Tuhoro St and Turongo St, was a very significant building, 'Te Rauraiti-a-haere Marae' built in 1800's, in which two very important Hui took place, on its opening the Maori king and Officials of the government attended to try and negotiate a deal of peace around mid to late 1800's. The Government officials sent ahead, sugar, rum and a few other items for the festivities.

The second was the accommodation of Waitomo and Kāwhia hapu during the Māori Court hearings in Ōtorohanga covering the Te Rohe Potae district 1866-1907 for over 41 years. As you can see Tuhoro whanau Tupuna footprints are deep in the soil of Ōtorohanga. The Native Township Act of 1910 was implemented.

However, this project "Small Town Footprints" daylight mokopuna generations down from these prominent Tupuna and connections between people of shared heritage and other cultures.

Q14: Where are any facilities used by your organisation located?

Our Whanau homestead is in Ōtorohanga, rented. The Tuhoro whanau are ratepayers to the Ōtorohanga District Council. The Tuhoro whanau are landowners in Otorohanga Township, outer areas and within the King Country Rohe. The Tuhoro whanau mokopuna attended Ōtorohanga College until 2022.

Q17: What is the activity/services period of your organisation? -Example - all year or seasonal March to October

The author of this application has been working on the Tuhoro whanau history and how it relates to Ōtorohanga and its surrounding areas for 23 years. Research focussed predominantly for the Waitangi Tribunal whanau whenua, and then developed for additional to personal whanau files, the author works all year round.

Q18: How many members in your organisation? -including volunteers?

The author of this application lives in Hamilton with the rest of my siblings living in different areas;

Caroline Turner – Hamilton

Marina Tuhoro – Hamilton

Tommy Tuhoro – Brisbane, Australia

Jimmy Tuhoro – Hamilton

Elaise Roberts – Hamilton

Janie Tuhoro – Hamilton

Wayne Thompson – Wellington

Joseph Tuhoro – Sydney, Australia

Q21: In twenty words or less what will the funds actually buy or pay for?

Funds will pay for the creation a professionally designed and printed historical booklet which shares a little-known history about Ōtorohanga township.

A5 cover booklet, 48 pages black, 4 pages in color, collated and side stitched, minimum of 30 x booklets and a launch event for guests proposed to be held at Lyceum Club – site of Tuhoro marae – 'Te Raurauti-a-haere'.

Q22: In 300 words or less provide a description of your group's proposed project/activity that you are seeking funding for - remember to cover what, where, who, why, how Funds will pay for the creation a professionally designed and printed historical booklet "Small Town Footprints which shares a little known history about Ōtorohanga township.

"Small Town Footprints" is a release for me, after 23 years of Waitangi Tribunal research. It's about the relationships, real time situations and experiences of one Maori family in the 1940's onwards in Ōtorohanga. This booklet renews our memories and stories of our presence there.

These antics give voice to who we were; some Māori readers may have an instant repore with these short stories and reflect on their childhood seeing themselves and their families in them. It is now the voice of great-grandparents reminiscing on yester-years.

“Small Town Footprints” will be edited, designed and printed with no more than 50 pages, the contents of these short stories incorporate how this Māori family coped with the pressures of a small town.

A5 cover booklet, 48 pages black, 4 pages in color, collated and side stitched, minimum of 30 x booklets. Our intention is to offer a free copy of the book to:

Ōtorohanga Library

Ōtorohanga Museum

Lyceum Club

Kāwhia Museum

Ōtorohanga South School

Ōtorohanga College

And people who feature in the book.

Q23: Which option will your proposed project do most?

It's a new thing that will help us in our work

Q24: What is the total amount of the project/ activity?

\$1,800

Q25: What are the biggest current challenges you face as an organisation? -tick all that apply
I have fully self-funded twenty years of research into Ōtorohanga and our family.

Q26: What is the amount of funding assistance that you are applying to this Community Fund for?

\$1,800

Q27: How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

CULTURAL

Tuhoro whanau have very strong links and footprints in the Ōtorohanga Township and King Country region. Through Whakapapa, Whenua, Maunga, Awa and hapu links with the Iwi of Maniapoto. Our Tupuna cared, valued, fought and supported Ōtorohanga and the King Country area.

WELL-BEING:

The state of one's wellbeing as a child, growing up in Ōtorohanga amongst the community, hapu and iwi in 1940's was a time of creative ideas to acquire pocket money for their enjoyment. At that time when prosperity was so far away from their horizon, these interconnected elements that shaped our lives as kids somewhat right or wrong, good or bad for the pursuit of our own happiness.

For the present community I believe would bring smiles and memories and glimpses of their childhood.

ECONOMIC

The employment of an Editor /area consultant and graphic designer residing in Otorohanga, their expertise, talent and innate knowledge of the area and its people is a benefit to the booklet 'Small Town Footprints'.

Our intention is to offer a copy of the book to:

First tier.

Ōtorohanga Library

Ōtorohanga Museum

Lyceum Club

Kāwhia Museum

Ōtorohanga South School

Ōtorohanga College

And people who feature in the book.

SOCIAL

Historical value

A Māori whanau and their use of the environment at that time.

Their own wellbeing as Māori youth through entertainment.

Another perspective of small town footprints by a Maori whanau living in the Otorohanga Township back in the day.

Historical stories are what weave us together, shared histories good and bad give us a sense of who we were and what it was like growing up as the Tuhoro whanau in Ōtorohanga in those days. Our inter-actions to / with other cultures that helped seal friendships and emotional wellbeing sometimes positive and other times negative.

Our whakapapa links with Apakura and Maniapoto Iwi.

For the children of this Māori family exploring ways to create pocket money purely for their entertainment, also touches on subjects of putting kai on the table and the harsh realities of what that incorporates.

This booklet will have a first print run of 30 copies, with gifting to the collections of the Ōtorohanga Museum, Library, Ōtorohanga South School and College and others. Plus organisations such as the Lyceum Club.

I hereby state that some of the companies / individuals have whakapapa bloodline links to the Tuhoro Whanau. The author has tried to use companies / individuals who have links to Ōtorohanga, which is a small town, of friends, whanau and relatives.

These companies / individuals are professional with years of relevant experience to "Small Town Footprints". These companies / individuals add intimate knowledge, understanding of "Small Town Footprints" which adds to the flavour and unique characteristics to the booklet.

Q28: Choose three of following community outcomes that you think your project best aligns to:

Knowledgeable, Enduring, Proud

Q29: What is the exact name on your organisation's bank account? - double check it is current and correct, as any funds will be paid here;

We have agreed Ōtorohanga Historical Society (Ōtorohanga Museum) as our project umbrella.

Q30: What is the full account number of this bank account? -please double check the numbers.

Ōtorohanga Historical Society

Q31: Is your organisation GST Registered? No

Q33: What is the chief source of your income? (i.e., membership subs, fundraising, entry fees, sponsorship):

Janie Tuhoro research and writing is until now – fully self funded

Q37: Please list here ALL financial assistance your organisation has received over the last three years. -Include any assistance from council. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

Janie Tuhoro research and writing is until now – fully self funded

Q38: Are you applying under an umbrella organisation?

Yes- Ōtorohanga Historical Society (Ōtorohanga Museum)

Q55: We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Q56: Name of person completing form:

Janie Tuhoro

Q57: Position in Organisation:

Project lead, researcher, writer.

Q58: Daytime Contact Number:

██████████

Ōtorohanga District Community Grants Fund -Budget Template

The budget/Ngā pūtea

See the Application Guide for more detail on how to complete this section.

Are you GST registered?

Yes

Do NOT include GST in your budget

No

Include GST in your budget

Project costs	Write down all the costs of your project	
Item <i>eg; hall hire</i>	Detail <i>eg; 3 days' hire at \$100 per day, contractor name..</i>	Amount <i>eg;\$300</i>
Graphic Designer (Ōtorohanga based)	Flat fee – Sarah Loughran Booklet design, ready for print. See quote attached	\$1130.00
Printing Booklet	A4 52 pp, x 40 QTY See quote attached	\$420.05
Launch Afternoon – Lyceum Club and invited kaumatua	Food costs estimated for 25 people at \$10 per head	\$250.00
Total Costs		\$1800.00

LETTERS OF SUPPORT
For
'Small Town Footprints'

1. Otorohanga Museum – Elisabeth Cowan
Archivist / researcher
2. Chairperson Maniapoto Maori Trust Board – Keith Ikin (2021)
3. Research Teacher Maori – Leslie Tiki Koroheke
4. Otorohanga Resident – Mary Pye – Still in progress



ŌTOROHANGA MUSEUM
Ngā Whare Taonga o Ōtorohanga

To whom it may concern,

On behalf of the Ōtorohanga Historical Society Incorporated, please accept this letter of support for a proposed booklet by the Tuhoro whanau entitled, "Small Town Footprints".

The booklet will depict the family's memories and endeavours growing up in Ōtorohanga during the 1940s.

The Ōtorohanga Museum is a repository of local history and this proposal from a significant Ngati Maniapoto whanau is totally in keeping with our mission to represent the stories of our people.

Kind regards
Elisabeth Cowan
Archivist/researcher – Ōtorohanga Museum

Re Application from Janie Tuhoro for a Grant from the Otorohanga Council.

15 January 2024

E raurangatira ma, tena koutou, tena koutou katoa,

I am pleased to write a letter of support for Janie Tuhoro. I understand Janie is writing a story 'Small town footprints' about her whanau growing up in Otorohanga and she is seeking support from the Otorohanga museum.

The Tuhoro whanau have a very long history in the Otorohanga region. They are tangata whenua and mana whenua within the rohe. They have lived in the area long before the arrival of European settlers. Their whanau story is unique and will be of significant interest to the community.

Janie led her whanau through the Maniapoto treaty settlement process through to the conclusion of the settlement in 2021. She shared much of her whanau story at different times in evidence to the Waitangi Tribunal and in the many discussions she led with the Maniapoto Maori Trust Board over 15 years to the conclusion of the settlement, The Tuhoro whanau story has never been told publicly. It is a critical part of our history that should be shared with our communities so we can learn from the lessons of the past.

Council support is important for Janie to commence this work. I have absolute certainty that this will be a very worthwhile investment for the council and the knowledge shared with the community will be of huge interest and benefit.

I wish Janie well in this undertaking

Keith Ikin

Chair Maniapoto Maori Trust Board (2021)

Te Wharekura o Maniapoto
Oparure
9 February 2024

This is just a short note to support Janie Tuhoro's application for a grant to enable her to publish a booklet: '**Small Town Footprints**'.

This booklet contains stories of Janie and her siblings growing up in the Otorohanga Township; that is, several short stories as children.

I believe she is applying for a funding grant from the council, under the umbrella of the Otorohanga museum for the financials.

Janie would have been born in the 1940s, a time when civilisation as we now know it did not exist. Since I was born in 1941 we who grew up from then until probably the 1970s regard it as the best time ever, to have been born into the world, (after having had to suffer the fallout of World War 2 of course) a wonderful time that we will never ever see repeated.

Janie descends from one of our chiefs Tuhoro, [you can write his full name] who owned a lot of the land in Otorohanga and who was a chief supporter of Potatau Te Wherowhero being inducted as the first Maori King.

She is a prolific writer for whom I have translated some of her work into Maori; the reading of which invariably invokes much nostalgia and humour.

This is my letter of support for her.

Thank you.

Yours faithfully,
Leslie Tiki Koroheke
Resource Teacher Māori.

Document 4.

SUPPORT LETTER

For

'Small Town Footprints'

12th February 2024

To whom it may concern,

My name is Mary Pye nee Carr, I am a resident of Otorohanga, please accept this letter of support for:

- 1) Booklet called 'Small Town Footprints'
- 2) eBook

I am a personnel friend of the author's sister Mrs Caroline Turner nee Tuhoro.

We attended Otorohanga District High it was called then & years following our school years, I also knew the Tuhoro Family.

Nga mihi Mary Pye nee Carr.

Quote

Book Design

Sarah Loughran
Sphere Creatives Ltd
[REDACTED]
Otorohanga, 3900
New Zealand

Jamie
Otorohanga

QUOTE NUMBER 011
ISSUED ON 7 Feb, 2024

COVER DESIGN

\$400

FRONT, BACK & SPINE

This is based on you supplying a good synopsis of your book and any guidelines or ideas you visualise for the tone or theme of your cover, which may include covers of other books that you like.

The basic fee includes up to three rounds of alterations; further rounds incur additional cost.

Any licensing fee for royalty-free images that may need to be purchased for the design are an extra cost. These can range from \$25 per image upwards depending on the source.

INTERNAL PAGES

\$600

DESIGN AND LAYOUT FOR PRINT (48 PAGES) SIZE: A5 OR A4 (TBD)

This is based on you supplying a text-only, single, clean, edited Word document. Includes formatting of graphic elements and photographs. The quoted fee includes up to three rounds of corrections; further changes incur additional costs.

FINISHED ART/DELIVERY

\$130

Delivery of print ready files

\$1130.00

1. All accounts must be settled within the stated days of invoice.
2. All prices quoted exclude GST.
3. If required progress payments will be invoiced on the following terms. Deposit (50% of quote); Final invoice (balance of quote and any extra agreed expenses).
4. Any increases in price from our suppliers will be automatically passed on with proven justification.
5. Delivery dates quoted are given in good faith and we will be do everything human possible to make sure these are achieved, however we can not take liability for circumstances outside of our control.
6. We reserve the right to refuse cancellations if our company cannot cancel our supplier.
7. Ownership for all goods will not be passed on to the buyer until all invoices are paid in full.
8. This quotation is based on written or oral instructions from the client. We shall not be held responsible for errors or omissions arising from an oversight or misinterpretation of a client's verbal instructions.
9. Clients are advised to carefully check all proofs. We shall not be held responsible for any errors once the proof has been approved by the client. All client-requested alterations or additions after the third proof could be charged as extras.
10. All client property supplied to us will be held at the client's risk.
11. We shall be indemnified by the client in respect of any claims, costs or expenses arising from out of any illegal or libellous matter produced for the client or any infringement of copyright, patent or design.
12. Pursuant to the Fair Trading Act 1986 we have the right to pass on all or any costs, disbursements or charges that we incur should the client not make payment or fall outside any of our Terms and Conditions of Sale.
13. By accepting these terms and conditions the client gives permission for a snapshot of their project to be used for marketing purposes by Sphere Creatives.



**CREATIVE.
CONTENT.
PRINT.**

Document 2

Quote No Q176466v4

SCG Hamilton

SCG Hamilton
24 Norton Road, Frankton
Hamilton 3204
New Zealand

Date 08/01/24

Customer Account [REDACTED]

Account Manager Ashleigh Pratt

Pages 1 of 2

Hi Janie,

Thanks for the opportunity to provide an estimate on your print requirements. All the options and specifications you have requested are listed below.

If you are ready to order then please contact me on 07 847 7214 and we'll get your job underway.

Should you have any questions or require further options to be quoted please get in touch.

Thanks again

Ashleigh Pratt

Option 1: **Janie Tuhoro - A4 Book**

Description Plus Cover Booklet
Cover - 4 pages Printed 4 colour process x 2 sides on Satin Matt Art (FSC Mix) 250GSM
Text - 52 pages Printed Black x 2 sides on Offset 120GSM (FSC Mix)
Collated and saddle-stitched

Size: A4 (210x297)

The above product is printed on FSC Mix certified paper. Chain of Custody Code: SAI-COC-001105

Delivery Address Janie Tuhoro, SCG Hamilton, 24 Norton Road, Frankton, Hamilton 3204

Quantity	Unit Price	Price	GST	Total (incl GST)
10	\$30.7540	\$307.54	\$46.13	\$353.67
20	\$16.3410	\$326.82	\$49.02	\$375.84
30	\$11.5323	\$345.97	\$51.90	\$397.87
40	\$9.1315	\$365.26	\$54.79	\$420.05

Note: If paying by direct debit, please note our account number has changed.

Terms of Trade: All prices are exclusive of G.S.T. Prices are subject to sighting of final artwork and electronic files. All quotes are subject to Terms of Trade as specified on <https://fusionprint.co.nz/terms-of-trade/>. Payment terms are strictly 20th of the following month from invoice date for account customers.

We're happy to offer you these prices on your above quote for 30 days subject to paper and or stock availability.

SCG
24 Norton Road
Hamilton 3204
Bank: Kiwibank A/C no: 38 9023 0485697 00

Telephone: +64 7 847 7214
Email: webenquiry@scg.net.nz
Web: www.scg.net.nz
GST no: 13 479 097





ANZ
ANZ Bank New Zealand Ltd
HAMILTON
527 VICTORIA STREET
HAMILTON
Telephone 0800 259296



23/02/2024 13:50
ACCOUNT BALANCE

FREEDOM
Account Number:



MS JANICE TEAROMA TUHORO



HAMILTON

Account Balance:	\$487.00
Available Balance:	\$475.50

The Account Balance includes any funds that are uncleared. The Available Balance represents the amount of funds you are currently able to withdraw. It includes overdraft or credit facilities, and may include uncleared funds (e.g. electronic deposits)

www.anz.co.nz

CD031704

Statement Period: 1 Jan 2024 to 23 Feb 2024
 Opening Balance: \$1,238.84
 Closing Balance: \$475.50



Date	Type	Deposits	Withdrawals	Balance
23 Feb 2024	EFTPOS		\$11.50	\$475.50
21 Feb 2024	EFTPOS		\$40.00	\$487.00
20 Feb 2024	Visa Purchase		\$97.09	\$527.00
20 Feb 2024	Visa Purchase		\$30.00	\$624.09
20 Feb 2024	EFTPOS		\$29.40	\$654.09
20 Feb 2024	Payment		\$75.00	\$683.49
16 Feb 2024	EFTPOS		\$42.00	\$758.49
16 Feb 2024	EFTPOS		\$4.50	\$800.49
14 Feb 2024	Payment		\$320.00	\$804.99
13 Feb 2024	Visa Purchase		\$127.00	\$1,124.99
13 Feb 2024	EFTPOS		\$26.00	\$1,251.99
12 Feb 2024	Credit	\$694.14		\$1,277.99
9 Feb 2024	Direct Debit		\$175.30	\$583.85
7 Feb 2024	EFTPOS		\$63.96	\$759.15
7 Feb 2024	EFTPOS		\$32.00	\$823.11
7 Feb 2024	EFTPOS		\$26.97	\$855.11
5 Feb 2024	Visa Purchase		\$24.00	\$882.08
5 Feb 2024	Visa Purchase		\$18.19	\$906.08
5 Feb 2024	Visa Purchase		\$6.09	\$924.27

Date	Type	Deposits	Withdrawals	Balance
5 Feb 2024	EFTPOS		\$5.40	\$930.36
5 Feb 2024	EFTPOS		\$0.60	\$935.76
5 Feb 2024	Atm Debit		\$40.00	\$936.36
31 Jan 2024	Bank Fee		\$5.00	\$976.36
30 Jan 2024	EFTPOS		\$139.25	\$981.36
30 Jan 2024	EFTPOS		\$32.00	\$1,120.61
29 Jan 2024	EFTPOS		\$34.01	\$1,152.61
29 Jan 2024	EFTPOS		\$34.00	\$1,186.62
29 Jan 2024	Credit	\$694.14		\$1,220.62
25 Jan 2024	EFTPOS		\$9.40	\$526.48
25 Jan 2024	EFTPOS		\$6.40	\$535.88
25 Jan 2024	EFTPOS		\$2.80	\$542.28
22 Jan 2024	EFTPOS		\$78.90	\$545.08
22 Jan 2024	EFTPOS		\$32.00	\$623.98
22 Jan 2024	EFTPOS		\$27.40	\$655.98
19 Jan 2024	EFTPOS		\$36.40	\$683.38
19 Jan 2024	EFTPOS		\$26.96	\$719.78
19 Jan 2024	EFTPOS		\$11.20	\$746.74
19 Jan 2024	EFTPOS		\$9.99	\$757.94
19 Jan 2024	Payment	\$88.00		\$767.93
16 Jan 2024	Visa Purchase	\$109.48		\$855.93



Date	Type	Deposits	Withdrawals	Balance
16 Jan 2024	EFTPOS		\$92.96	\$965.41
16 Jan 2024	EFTPOS		\$32.00	\$1,058.37
16 Jan 2024	EFTPOS		\$12.99	\$1,090.37
15 Jan 2024	Visa Purchase		\$211.27	\$1,103.36
15 Jan 2024	EFTPOS		\$50.47	\$1,314.63
15 Jan 2024	Visa Purchase		\$16.00	\$1,365.10
15 Jan 2024	Credit	\$694.14		\$1,381.10
12 Jan 2024	Visa Purchase		\$44.37	\$686.96
8 Jan 2024	Direct Debit		\$178.49	\$731.33
4 Jan 2024	EFTPOS		\$8.00	\$909.82
3 Jan 2024	EFTPOS		\$222.76	\$917.82
3 Jan 2024	Visa Purchase		\$64.56	\$1,140.58
3 Jan 2024	EFTPOS		\$31.20	\$1,205.14
3 Jan 2024	EFTPOS		\$2.50	\$1,236.34



APPLICANT; KAWHIA MUSEUM

Q2: Commonly used name -if different

Te Whare Taonga o Kāwhia Moana

Q3: What is the legal status of you organisation?

Incorporated Society

Q5: Contact person at organisation:

Jeanette Schollum

Q6: The position they hold in organisation:

President and Chair of the Museum Committee

Q7: Postal address:

[REDACTED]

Q8: Physical address of organisation:

Omimiti Reserve, Kāwhia

Q9: Email:

[REDACTED]

Q10: Website:

Nil

Q11: Facebook page:

Kawhia Museum

Q12: What are the objectives of your club/organisation? -how do they promote local community services, activities or facilities within your community?

The Kāwhia Museum's objects are to: - preserve and present the cultural and natural history of the Kāwhia region - collect, preserve, display and interpret objects, photographs and documents gifted or loaned to the Museum for the learning and enjoyment of Kāwhia's communities and visitors - host events to inform the local community about the region - some examples Kāwhia During the Jurassic Period; Past Volcanic Action on Mount Pirongia and Mount Karioi, the Sacred Sands of Kāwhia Project

Q13: How long has your club/organisation been active within the Ōtorohanga district?

Formed as an Incorporated Society in 1990. So it has been active for 34 years.

Q14: Where are any facilities used by your organisation located?

The Museum is located on the Omimiti Reserve in Kāwhia

Q15: Are they on private property?

No

Q16: Since your facilities are not on private property can you please provide further details.

The Museum building is on public land and owned by the Otorohanga District Council

Q17: What is the activity/services period of your organisation? -Example - all year or seasonal March to October

All year.

Q18: How many members in your organisation? -including volunteers?

50

Q19: Do you charge a membership fee?

Yes

Q20: How much is your membership?

\$10 annual membership for the 25 members of the Friends of the Society. No charge for the 17 volunteers and committee members

Q21: In twenty words or less what will the funds actually buy or pay for?

Materials and labour to re clad with plywood and paint the reception/entrance area to improve the functionality and physical appearance.

Q22: In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for - remember to cover what, where, who, why, how.

The entrance/reception area is drab, dark and in a bad state. The scrim and the painted wallpaper are discoloured and peeling off the walls. The display area has poor lighting and the space does not reflect Kāwhia Moana communities. The walls will be re clad with smooth painted plywood on the base under a dado rail and with grooved painted plywood above the rail. Improved lighting will complete the physical upgrade. We will engage with mana whenua to ensure the visuals (relocated carvings, display areas and signage in Te Reo Māori and English) reflect the Kāwhia Moana populations and give a balanced, more nuanced picture of Kāwhia's rich histories. When completed the entrance will be welcoming and immediately convey a strong message to visitors, local and beyond, that the Museum is a place where they can see themselves, learn and share their diverse stories and understand Kāwhia's histories. Along with the physical and functional changes to the reception/entrance area the committee is undertaking major change to the Museum's governance. An initial conversation in December with contributions from representatives from Ngati Mahua, Ngati Hikairo, Maniapoto and Ngati Te Wehi. A strong consensus emerged in favour of fully shared governance - Kotahitanga - with one overall committee involving hapū wuth shared responsibility and accountability. A new constitution will be prepared along with an inclusive strategic plan and a major change to the look and feel of the Museum and the stories being told. The upgrade of the entrance/reception area will make it an inviting space to enter and match the rooms that old collections. As visitors step over the threshold into the Museum the well lit visual changes (display areas, carvings, signage) will proudly reflect Kāwhia and our communities.

Q23: Which option will your proposed project do most?

Its a new thing that will help us in our work

Q24: What is the total amount of the project/ activity?

The total cost of the building materials, labour and lighting is \$20,263.02. ASAP building quote is for \$17,395.02. The lighting quote from KIWITOWN is \$2068 with an additonal \$1000 in case the rewiring is necessary2068 and an additional

Q25: What are the biggest current challenges you face as an organisation? -tick all that apply
Consistent funding, Out of date facilities

Q26: What is the amount of funding assistance that you are applying to this Community Fund for? -please write without GST included. Remember you can apply up to a maximum of \$5,000.

We are applying for \$5000. During 2023 we were grateful to have received a total of \$15,000 ie \$2000 from Otorohanga District Community Grant; \$6000 from Trust Waikato and \$7000 from the Otorohanga Charitable Trust.

Q27: How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

The improvements will be good for Kāwhia as a destination. The enhanced reception/entrance area will improve the visitor experience of the Museum. Displays of pre-colonial and colonial settler stories will change on a regular basis. These will be well promoted through social media on the Museum Facebook page to draw visitors to Kāwhia for return visits. We will use the Kāwhia Connection Facebook page to draw local people to keep returning to the Museum to see the rolling displays. The Museum will not just be a place for one or an occasional visit but rather a place to keep coming back to. The governance changes underway will ensure a solid partnership is in place with mana whenua. Together we will work on the design and the stories will be shown in culturally appropriate ways in the entrance and other rooms in the Museum. There will be a sense of pride and dignity that will come from the improvements to the physical appearance and functionality of the entrance/reception area.

Q28: Choose three of following community outcomes that you think your project best aligns to:

Welcoming, Aspirational, Connected

Q29: What is the exact name on your organisation's bank account? - double check it is current and correct, as any funds will be paid here

Kawhia Regional Museum Gallery

Q30: What is the full account number of this bank account? -please double check the numbers.

████████████████████

Q31: Is your organisation GST Registered?

No

Q33: What is the chief source of your income? (i.e., membership subs, fundraising, entry fees, sponsorship):

Koha from visitors. The 24 Friends of the Society pay \$10 annually. The Otorohanga District Development Board pays minimum wage for 20 hours a week to provide travel information to visitors

Q34: Attach a copy of your latest complete -ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, -and a CURRENT BANK STATEMENT -Please indicate if any funds are tagged for a specific purpose, eg; lease costs

QT9501 (1).pdf

Q35: Attach a copy of your budget for your proposal:
QT9501 (1).pdf

Q36: Attach any quotes obtained for your proposal:
QT9501 (1).pdf

Q37: Please list here ALL financial assistance your organisation has received over the last three years. -Include any assistance from council. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

OTODDB funded minimum wage for 20 hours a week to provide information services to visitors - about accommodation, places to visit, road conditions. A total of approximately \$59,000 We received the following grants for this project from Otorohanga District Community Fund(\$2000), Trust Waikato (\$6000), Otorohanga Charitable Trust (\$7000). We received \$6000 from Te Paerenga Hardship Fund to employ a contractor to review our governance and operations. We received \$2000 from Pub Charities to purchase a new laptop computer.

Q38: Are you applying under an umbrella organisation?
No

Q55: Name of person completing form:
Jeanette Schollum

Q56: Position in Organisation:
President and Chair of the Kāwhia Regional Museum

Q57: Daytime [REDACTED]
[REDACTED]

Q58: Alternative contact person:

Q59: Position in Organisation:
Skipped

Q60: Daytime Contact Number:
Skipped

14 February 2024

Kia ora Nicky.

Thank you for the conversation yesterday at the Kāwhia Community Hall session you were running to assist with applications for the Community Funding.

The Te Whare Taonga O Kāwhia Moana - The Kāwhia Regional Museum would like to apply for a second grant to enable us to reclad(see note) the reception/entrance area in the Museum and improve the lighting. Last year we received a grant from the Community Funding and also were successful in receiving funding from Trust Waikato and the Otorohanga Charitable Trust. We still require further funding to be able to undertake the reclad.

We are unable to show that any of last year's grant has been spent as the total amount is required for the reclad to start. Please could you advise if there are any steps we need to take to be considered for a further grant?

* Note: The reclad involves covering the existing walls with plain plywood on the base of the walls and grooved plywood above a dado rail. The ply would be painted. New lighting would be installed. These improvements will bring the reception/entrance area up to the standard of the rest of the rooms in the Museum. Currently the existing walls are covered in painted wallpaper which is on top of scrim. The covering is peeling off the walls and in a bad state.

Nga mihi nui

Jeanette Schollum

President of the Committee for Te Whare Taonga o Kāwhia Moana.



Hi Jeanette

Please find attached our quote for work at Kawhia Museum
Omimiti Reserve
Kawhia

If you have any questions or queries, please feel free to contact our office directly.

Regards

Eleanor Thessman

ASAP Contracting Ltd

MahiTahi - Working together as one



R.N. & S.M. Dempsey

Rick Dempsey
Building Contractor

Phone [REDACTED]
e-mail [REDACTED]

4/4/2023

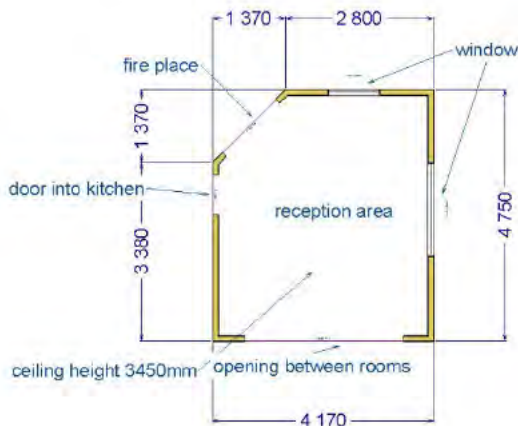
Re Kawhia Museum lining of reception area

I have pleasure submitting my quote to supply materials and labour for alterations to the Kawhia museum as discussed and detailed below

Scope of work

In the reception area the complete room is lined with match lining and scrim which needs to be lined with plywood to match the rest of the building.

See plan below



Materials needed

Grade A smooth plywood to the bottom up to a height of 1.4m 12 sheets

Grooved plywood to the top 2.4m in height 16 sheets

Supply all trim for around windows

Skirting and scotia total material cost \$7,800

Builders Labour and travelling \$6,265

Paint to match existing rooms all material and labour \$5,500

Margin on all material and labour 10% \$1,956

Total cost excluding g.s.t **\$21,521**

(Twenty one thousand five hundred and twenty one dollars excluding g.s.t)

Yours faithfully

A handwritten signature in black ink, appearing to read 'Rick Dempsey'.

ASAP Contracting

PO Box 15301
Waikato Mail Centre
Hamilton
New Zealand
3204

Phone

GST Number



Quote

To: Kawhia Museum

Number

Date

07 Jul 2023

Reference

Expiry Date

Kawhia Museum

06 Aug 2023

Photo's to be taken before job commences,

Work area to be protected from debris and dust

Customer needs to be inducted for health and safety

Carpenter

Kawhia Museum

Ceiling is 3.3m high

Client to remove all wall hangings and furniture

Supply and install 12mm plywood to lower section of wall

Supply and install 12mm V groove plywood to upper section

Cover horizontal join with a datum

Decorator

Prep walls and fill nail holes

Seal walls

Paint walls

Paint ceiling

Scaffold

Mobile scaffold may be helpful

Leave site clean and tidy, Remove all trade related waste



42 Turongo St, Otorohanga NZ
3900
PH: 07 873 7895
FAX:
EMAIL:
kiwitownelectrical@outlook.com

QUOTATION

Quote # 8

Job Contact
Jeanette

Phone:

Jeanette
kawhia Museum
Omimiti Street
Kawhia 3889

WORK CARRIED OUT AT: Omimiti Street, Kawhia 3889

DATE: 12th September 2023	CUST ORDER NO:	JOB NO:
DESCRIPTION		PRICE
4	James Labour Lic No. E001600	\$391.00
4	Kit Labour	\$299.00
1	Mileage Kawhia	\$80.50
30	1.5mm TPS twin + earth	\$100.20
3	Spotlight LED 3x20W 3K WH	\$1,197.30

	SUBTOTAL	\$1,798.26
	GST	\$269.74
	TOTAL CHARGE	\$2,068.00

DESCRIPTION:

Price Lighting upgrade

I AGREE TO THE ABOVE QUOTATION AND AGREE TO THE TERMS AND CONDITIONS.

Customers Signature:

.....

QUOTE #8168

Payment Options: Direct Credit

Our terms are strictly 14 Day

Bank Details

Name: ANZ

Customer Name: kawhia Museum

Please email remittance to above details



Wireit Limited
1/232 Ellis Street
Frankton
Hamilton, Waikato 3204
office@wireit.net.nz
021 625 478

Kawhia Museum Committee
Omimiti Reserve
Kawhia, 3889

Site Address
Omimiti Reserve
Kawhia, 3889

Job Number [REDACTED]
Quote Date: 24th Aug 2023
Valid Until: 7th Sep 2023

Quote

Name	Quantity	Price	Total
New lighting			
Installation of new track lighting in showroom			
- 6x Track Spot lights (can add more if needed)			
- 8 Meters of single circuit track			
- Replace existing re-wirable fuse to plug in 10A MCB circuit breaker to meet current standards			
Our Quoted Price	1.00	\$1,891.76	\$1,891.76
			\$1,891.76
		Subtotal	\$1,891.76
		GST Amount	\$283.76
		Total	\$2,175.52

Thank you for the opportunity to quote the above job.

Photo's to be taken at completion of each trades job

Details

Name/Description	Qty	Units	Unit Price	Amount
Wall lining Labour, materials and travel	1.00		15,126.10	\$15,126.10
			Section Total	\$15,126.10
			Subtotal	\$15,126.10
			Total GST 15.00 %	\$2,268.92
			Total NZD	\$17,395.02

This document was exported from Numbers. Each table was converted to an Excel spreadsheet. All other objects on each Numbers sheet were placed on separate work sheets. Please be aware that formula calculations may differ in Excel.

Numbers Sheet Name	Numbers Table Name	Excel Spreadsheet Name
Twelve Month Cash Flow	Table 1	Twelve Month Cash Flow
Twelve Month Cash Flow-2	Table 1	Twelve Month Cash Flow-2
Cash flow dec-april	Table 1	Cash flow dec-april
Twelve Month Cash Flow-1	Table 1	Twelve Month Cash Flow-1

Twelve-Month Cash Flow: 1DEC2022 - 30NOV2023

KĀWHIA MUSEUM

	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Totals for Year	Monthly Average
Cash Summary														
Cash on Hand (beginning of month)	5,171.51	4,524.37	2,650.50	3,353.34	2,533.18	2,040.05	2,890.91	5,934.43	4,925.06	5,863.78	14,482.80	13,607.62	5,171.51	4,942.72
Cash Available (on hand + receipts, before cash out)	7,387.95	6,610.97	5,400.96	6,000.94	4,151.18	4,180.95	7,065.06	8,153.76	7,481.85	15,723.91	17,144.94	27,093.83	53,590.26	8,118.41
Cash Position (end of month)	5,171.51	\$ 4,524.37	\$ 2,650.50	\$ 3,353.34	\$ 2,533.18	\$ 2,040.05	\$ 2,890.91	\$ 5,934.43	\$ 4,925.06	\$ 5,863.78	\$ 14,482.80	\$ 13,607.62	\$ 24,611.45	\$ 24,611.45
Cash Receipts														
ODC Grant	1,565.00	1,565.00	1,565.00	1,565.00	1,565.00	1,565.00	1,895.00	1,895.00	-	3,790.00	1,895.00	-	18,865.00	1,572.08
Koha	265.90	290.60	679.20	840.60	-	274.70	160.00	129.20	98.60	103.50	622.70	350.30	3,815.30	317.94
Friends subs	-	-	-	-	-	-	-	30.00	180.00	10.00	20.00	10.00	250.00	20.83
Donations/Grants *	-	-	-	-	-	-	2,000.00	-	2,000.00	5,936.00	-	13,000.00	22,936.00	1,911.33
IRD Credit	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bank Interest	0.54	-	1.08	-	-	-	1.30	10.13	10.19	20.63	26.14	29.31	99.32	8.28
Sales	385.00	231.00	505.18	242.00	53.00	301.20	117.85	155.00	268.00	-	98.30	96.60	2,453.13	204.43
Total Cash Receipts	\$ 2,216.44	\$ 2,086.60	\$ 2,750.46	\$ 2,647.60	\$ 1,618.00	\$ 2,140.90	\$ 4,174.15	\$ 2,219.33	\$ 2,556.79	\$ 9,860.13	\$ 2,662.14	\$ 13,486.21	\$ 48,418.75	\$ 4,034.90
Cash Paid Out														
ACC Levies/DIA Charities	-	-	-	-	-	-	-	51.11	-	80.19	-	-	131.30	11.94
ADT Alarms	50.21	50.21	50.21	50.21	54.83	54.83	54.83	54.83	54.83	54.83	54.83	54.83	639.48	53.29
AGM Expenses (Hall Hire)	-	-	-	-	-	-	-	50.00	-	(8.00)	-	-	42.00	3.50
Bank Fees/BOL Monthly Charges	0.95	0.76	0.95	1.33	0.76	0.76	0.76	1.33	1.14	0.76	0.76	0.76	11.02	0.92
Equipment	-	-	-	125.78	-	-	-	152.40	15.00	-	2,160.00	-	2,453.18	204.43
Exhibition Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-
IRD	511.23	510.48	781.49	478.75	478.00	333.37	177.76	177.76	608.20	177.76	177.76	177.76	4,590.32	382.53
Kawhia Motors/petty cash	-	40.00	-	-	-	-	-	-	-	-	140.00	-	180.00	15.00
Museums Aotearoa	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Posters & Post	-	-	-	-	-	-	-	38.20	-	-	-	-	38.20	3.18
Printing & Stationery	-	-	-	-	-	-	-	-	-	-	-	24.80	24.80	24.80
Repairs and Maintenance	-	19.00	-	-	-	-	-	51.62	-	-	-	-	70.62	5.89
Spark (Telephone and Internet)	109.46	112.53	113.61	113.41	111.80	112.61	111.56	111.96	111.00	119.61	119.45	119.99	1,366.99	113.92
Stock	297.63	304.00	79.47	-	184.50	-	-	-	-	-	114.89	35.42	1,015.91	84.66
Trustpower/Frank Energy	119.78	103.01	137.39	129.84	67.74	137.29	135.04	307.01	177.22	159.28	117.95	181.72	1,773.27	147.77
Wages	1,774.32	2,820.48	884.50	2,568.44	1,213.50	651.18	650.68	2,232.48	650.68	656.68	651.68	1,887.10	16,641.72	1,386.81
Total Cash Paid Out	\$ 2,863.58	\$ 3,960.47	\$ 2,047.62	\$ 3,467.76	\$ 2,111.13	\$ 1,290.04	\$ 1,130.63	\$ 3,228.70	\$ 1,618.07	\$ 1,241.11	\$ 3,537.32	\$ 2,482.38	\$ 28,978.81	\$ 2,414.90

TERM DEPOSIT
as at 30/11/23
\$8,865.73

N.B. * Trust Waikato 6,000.00
Otorohanga Charitable Trust 7,000.00
13,000.00

\$ -

	Dec-23	Totals for Year
Cash Summary		
Cash on Hand (beginning of month)	24,611.45	24,611.45
Cash Available (on hand + receipts, before cash out)	27,009.14	27,009.14
Cash Position (end of month)	\$ 23,539.36	\$ 23,539.36
Cash Receipts		
ODC Grant	1,895.00	1,895.00
Koha	2.00	2.00
Friends subs	-	-
Donations/Grants *	-	-
IRD Credit	-	-
Bank Interest	41.69	41.69
Sales	459.00	459.00
Total Cash Receipts	\$ 2,397.69	\$ 2,397.69
Cash Paid Out		
ACC Levies/DIA Charities	-	-
ADT Alarms	54.83	54.83
AGM Expenses (Hall Hire)	-	-
Bank Fees/BOL Monthly Charges	0.57	0.57
Equipment	-	-
Exhibition Expenses	-	-
IRD	-	-
Kawhia Motors/petty cash	-	-
Museums Aotearoa	-	-
Posters & Post	-	-
Printing & Stationery	47.47	47.47
Repairs and Maintenance	155.18	155.18
Spark (Telephone and Internet)	121.04	121.04
Stock	110.00	110.00
Trustpower/Frank Energy	176.31	176.31
Wages	2,804.38	2,804.38
Total Cash Paid Out	\$ 3,469.78	\$ 3,469.78

TERM DEPOSIT
as at 31/12/23
\$8,865.73



31 January 2024

Kawhia Regional Museum Gallery
Kaora Street
Kawhia



Non - Profit Organisation

Account name: **Kawhia Regional Museum Gallery**

Account number: [REDACTED]
Statement Opening date: **1 January 2024**
Statement Closing date: **31 January 2024**
Statement number: **311**

At a glance

your current balance

\$22,346.53

Current credit interest rates

These are the current per annum interest rates. They are subject to change without notice.

BALANCE	INTEREST RATE
Under \$5,000	0.00%
\$5,000 and over	2.00%

The interest you earned for this period was calculated on your daily credit balance and paid to you monthly.

Other balances

TYPE	BALANCE \$
Term investments	8,993.11



31 January 2024

Kawhia Regional Museum Gallery
Kaora Street
Kawhia



Non - Profit Organisation

Account name: **Kawhia Regional Museum Gallery**

Account number: [REDACTED]
Statement Opening date: **1 January 2024**
Statement Closing date: **31 January 2024**
Statement number: **311**

At a glance

your current balance

\$22,346.53

Current credit interest rates

These are the current per annum interest rates. They are subject to change without notice.

BALANCE	INTEREST RATE
Under \$5,000	0.00%
\$5,000 and over	2.00%

The interest you earned for this period was calculated on your daily credit balance and paid to you monthly.

Other balances

TYPE	BALANCE \$
Term investments	8,993.11

APPLICANT; CENTRAL MOTORCROSS

Full legal name of organisation:

Central Motorcross Incorporated

**Commonly used name
-if different**

Central Motorcross

What is the legal status of you organisation?

Incorporated Society

Contact person at organisation:

Krystle Legg

The position they hold in organisation:

Secretary

Postal address:

██████████ Otorohanga

Physical address of organisation:

██████████ Otorohanga

Email:



Facebook page:

<https://www.facebook.com/profile.php?id=100089801146157>

What are the objectives of your club/organisation?

-how do they promote local community services, activities or facilities within your community?

To encourage youth into the sport of motocross

How long has your club/organisation been active within the Ōtorohanga district?

3 years

Where are any facilities used by your organisation located?

Ngutunui

Are they on private property?

Yes

What is the activity/services period of your organisation?

-Example - all year or seasonal March to October

April to September annually

How many members in your organisation?

-including volunteers?

7

Do you charge a membership fee?

No

In twenty words or less what will the funds actually buy or pay for?

The funding will be utilised for Live timing for farm bike Nationals in March 2025.

In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for remember to cover what, where, who, why, how

The proposed project is the Farm bike Nationals which is held in the Otorohanga district in March every year. The activity we are seeking funding for is the Live timing of the project, we make money from entries however we give all back to the riders by way of winning money instead of trophies. This way it attracts a lots of people to the event.

Which option will your proposed project do most?

It helps us cover our business as usual work

What is the total amount of the project/ activity?

\$4,000.00

What are the biggest current challenges you face as an organisation?

-tick all that apply

Consistent funding

What is the amount of funding assistance that you are applying to this Community Fund for?

-please write without GST included.

Remember you can apply up to a maximum of \$5,000.

\$4,000.00

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

The Farm bike Champs bring people from all over the north Island, it bring in approx 300 riders plus their families... this bring profit to the community by way of restaurants, accommodation and general spending in the Otorohanga district.

Choose three of following community outcomes that you think your project best aligns to:

Passionate , Supportive , Proud

What is the exact name on your organisation's bank account?

- double check it is current and correct, as any funds will be paid here

Central MX Club incorporated

What is the full account number of this bank account?

-please double check the numbers.

████████████████████

Is your organisation GST Registered?

No

What is the chief source of your income?

(i.e., membership subs, fundraising, entry fees, sponsorship):

Entry Fees

Attach a copy of your latest complete

-ANNUAL ACCOUNTS or FINANCIAL STATEMENTS,

-and a CURRENT BANK STATEMENT

-Please indicate if any funds are tagged for a specific purpose, eg; lease costs

https://s3-ap-southeast-2.amazonaws.com/ehq-production-australia/ad62e5e14ea8a2e6b73c6a24aaaaac2b65779cc0/original/1707869078/86a7d66a57cb0a148831c18a77531132_06-0441-0869895-00_Statement_2023-12-19_Copy.pdf?1707869078

Attach a copy of your budget for your proposal:

https://s3-ap-southeast-2.amazonaws.com/ehq-production-australia/8c97a417d0c7593deb650b6976e3926d3df8a8d9/original/1707865230/ca718071c8efabdabe1e7c4bd946166c_Farm_bike_Budget_2024.xlsx?1707865230

Attach any quotes obtained for your proposal:

https://s3-ap-southeast-2.amazonaws.com/ehq-production-australia/a1f7dfac6a6ef0027c81a0d58bc412b6fafcd00/original/1707863103/b224b34797310366d15b47bd721558a1_Quote_Central_Timing_Farm_Bike_2024.pdf?1707863103

Please list here ALL financial assistance your organisation has received over the last three years.

-Include any assistance from council. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

We received \$2k from the Otorohanga community trust in 2023 for a new event created which was 2 stoke nationals that was held in the Otorohanga district. The money in the account at present is for the 2 stroke nationals as this takes a lot more money to run than the farm bike nationals.

Are you applying under an umbrella organisation?

No

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Name of person completing form:

Krystle Legg

Position in Organisation:

Secretary

Daytime Contact Number:

██████████

Alternative contact person:

Gavin McAloon

Position in Organisation:

President

Daytime Contact Number:

██████████



Statement of Accounts

Your accounts at a glance as at 19 December 2023

CENTRAL MX CLUB INCORPORATED
1 SUMMIT DRIVE
OTOROHANGA 3900

0441



NEW SCAMS AND FRAUD GUIDE

Our new Scams and Fraud Guide covers some of the most common scams and ways to help keep you and your money safe. Scams and fraud are on the rise and keep getting more complex, sophisticated, and harder to spot. Pick up a copy in branch or find it on the ANZ website at anz.co.nz/banksafe.

Today's statements

Account type	Account number	Balance
Go	[REDACTED]	10,987.15

Go

Account name	CENTRAL MX CLUB INCORPORATED
Account number	[REDACTED]
Statement number	00001
Statement period	START - 19 Dec 2023

Date	Transaction type and details	Withdrawals	Deposits	Balance
	Opening balance			0.00
05 Dec	DC STAPLES-MCALOON DIRECT CREDIT		836.15	836.15
05 Dec	DC STAPLES-MCALOON DIRECT CREDIT		2,006.00	2,842.15
05 Dec	DC STAPLES-MCALOON DIRECT CREDIT		4,000.00	6,842.15
06 Dec	cash deposit		4,145.00	10,987.15
Totals at end of page		\$0.00	\$10,987.15	\$10,987.15
Totals at end of period		\$0.00	\$10,987.15	\$10,987.15

Your available credit is **\$10,987.15** as at the closing date of this statement.

AP Automatic Payment BP Bill Payment DC Direct Credit ED Electronic Dishonour FX Foreign Exchange IP International EFTPOS Transaction IF International Payment
 AT Automatic Teller Machine CQ Cheque/Withdrawal DD Direct Debit EP EFTPOS Transaction IA International Money Machine VT Visa Transaction

2024 Farm Bike Budget

Income	Qty	Cost	Total
Entries	100	\$ 80.00	\$ 8,000.00
Grant	1	\$ 4,000.00	\$ 4,000.00
			\$ 12,000.00

Expenses	Qty	Cost	Total
Live timing	1	\$ 4,000.00	\$ 4,000.00
Toilet hire	3	\$ 150.00	\$ 450.00
Farm donation	1	\$ 2,000.00	\$ 2,000.00
Trophies	20	\$ 100.00	\$ 2,000.00
Medics	2	\$ 900.00	\$ 1,800.00
Cash prizes	5	\$ 300.00	\$ 1,500.00
Misc		\$ 1,000.00	\$ 1,000.00
			\$ 12,750.00

QUOTE

ARISTOCRAT SERVICES LTD
196 Hill Top Road
Pukekohe 2120
Mobile 027 473-5762

██████████
██████████ xtra.co.nz

TO: **Central Motocross Club**
C/O 1 Summit Rd
Otorohanga

DATE 6/02/2024

Quantity	Description	Each	Amount
1	Event Race Secretary	500.00	500.00
1	Timing and System hire Event	1500.00	1500.00
1	Radio Hire	100.00	100.00
1	Sound System	400.00	400.00
200	Transponder Hire	5.00	1000.00

Quote to do Timing
for NZ Farm Bike Champs 2024 30th March

Subtotal	\$	3,500.00
GST 15%	\$	525.00
Total	\$	4,025.00

APPLICANT; ŌTOROHANGA TENNIS CLUB

Full legal name of organisation:

Otorohanga Tennis Club Incorporated

**Commonly used name
-if different**

Otorohanga Tennis Club

What is the legal status of you organisation?

Incorporated Society

Contact person at organisation:

Rosemary Fleming

The position they hold in organisation:

Treasurer

Postal address:

[REDACTED]

Physical address of organisation:

[REDACTED]

Email:

Website:

<https://sites.google.com/view/otorohangatennisclub/home>

Facebook page:

<https://www.facebook.com/Ototennis>

What are the objectives of your club/organisation?

-how do they promote local community services, activities or facilities within your community?

To provide tennis for all members of the Otorohanga district. We are the only functioning tennis club left and have members travelling from the coast at Marokopa, Bennydale, Te Kuiti and Maihihi. We promote tennis activities through newsletters, the website, schools, preschools and other community newsletters. We endeavour to provide activities and events to cater for all age groups, abilities and needs.

How long has your club/organisation been active within the Ōtorohanga district?

Since 1927 (97 years)

Where are any facilities used by your organisation located?

Within Otorohanga town on Maori Lease land at 22 Rangipare Street, Otorohanga

Are they on private property?

No

Since your facilities are not on private property can you please provide further details.

On leased land

What is the activity/services period of your organisation?

-Example - all year or seasonal March to October

Seasonal October - May for organised tennis, however courts are available all year round.

How many members in your organisation?

-including volunteers?

90

Do you charge a membership fee?

Yes

How much is your membership?

Juniors Coaching \$25, Adult Membership \$220, Family Membership \$380, Business House Membership \$80 per competition (two competitions a year) See Attached Form for others

In twenty words or less what will the funds actually buy or pay for?

Our rent, a mower, and some new nets and posts

In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for

-remember to cover what, where, who, why, how

Our tennis club is on privately owned land. Rent has increased substantially over the last few years and having assistance with this would be beneficial. Most other sports clubs are on council land and therefore don't have to pay a lease. We also require a

replacement mower as we are required to keep the grounds tidy. Unfortunately our current mower is no longer fit for purpose. We have recently discovered that the tennis posts are likely to break due to rusting around the base. We have been advised by a consultant that we need to be proactive and replace them soon to avoid larger costs. We've applied for the main bulk of this cost to another funder (Trust Waikato), and would appreciate if you might be able to help make up the rest of the funds.

Which option will your proposed project do most?

It helps us cover our business as usual work

What is the total amount of the project/ activity?

\$5423.00

What are the biggest current challenges you face as an organisation?

-tick all that apply

Consistent funding

Out of date facilities

Other (please specify) - Substantial rise in operating costs and not wanting to pass these on to members through the membership fees

What is the amount of funding assistance that you are applying to this Community Fund for?

-please write without GST included.

Remember you can apply up to a maximum of \$5,000.

\$5000.00

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

Tennis is a fun activity that promotes fitness and social wellbeing through people getting together with a common interest. We provide many activities in which this can happen. Examples of this are, business house tennis, which involves full members and those just wishing to play in that competition, Adult and Junior coaching, Interclub with Te Awamutu, Kihikhiki and Pirongia, Tournaments, Club Championships, BBQs, Club

nights on Wednesdays with organised games for players, Ladies evenings and fundraisers. People visiting Otorohanga can even access a code from the local petrol station, if they would like a game of tennis. Our members are from made up many different cultural backgrounds, including Maori, Asian, South American and European. We have members joining the club who are on working visas and enjoy the opportunity to meet people in the local community. We have a family feel amongst our club.

Choose three of following community outcomes that you think your project best aligns to:

Diverse
Welcoming
Supportive

**What is the exact name on your organisation's bank account?
- double check it is current and correct, as any funds will be paid here**

Otorohanga Tennis Club (INC)

**What is the full account number of this bank account?
-please double check the numbers.**

████████████████████

Is your organisation GST Registered?

No

**What is the chief source of your income?
(i.e., membership subs, fundraising, entry fees, sponsorship):**

Funding from grants, Junior coaching, fundraising

Attach a copy of your latest complete

-ANNUAL ACCOUNTS or FINANCIAL STATEMENTS,

-and a CURRENT BANK STATEMENT

-Please indicate if any funds are tagged for a specific purpose, eg; lease costs

https://s3-ap-southeast-2.amazonaws.com/ehq-production-australia/0b5b387d8de01ca2c4157fc39707bc7d936aff3f/original/1708554893/5e9583568e62e67066074c56d7bc36d9_Annual_Accounts_22_23.pdf?1708554893

Attach a copy of your budget for your proposal:

https://s3-ap-southeast-2.amazonaws.com/ehq-production-australia/849e9e681702d9d12f96b971bb49eeb6e6de156d/original/1708555320/44851526c4241009b6befc809ea27b63_Actual_Otorohanga_Tennis_Club_2023_2024_Budget.xlsx?1708555320

Attach any quotes obtained for your proposal:

https://s3-ap-southeast-2.amazonaws.com/ehq-production-australia/06656ce234b58d9c7d4608d0fb0a9f16825b6e3a/original/1708555837/e8e458f67626124d67744e4cfbe79cea_Full_Quotes.pdf?1708555837

Please list here ALL financial assistance your organisation has received over the last three years.

-Include any assistance from council. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

Otorohanga Council Previous Grant scheme - \$3000 - 2021 Heartland - Ball machine - \$2000 - 2022 Otorohanga District Council Community Fund - Rent and Ball machine \$8000 - 2022 (over two rounds) Otorohanga District Council Community Fund - Rent - \$2000 - 2023 Please note that the funds in the term deposit account are allocated for the resurfacing of the courts. Astro turf needs replacing every 15 years maximum. We are currently half way through that term and have raised under half the funds needed, so we are unable to spend this money on anything else.

Are you applying under an umbrella organisation?

No

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Name of person completing form:

Rosemary Fleming

Position in Organisation:

Treasurer

Daytime Contact Number:

██████████

Alternative contact person:

Steph Hughes

Position in Organisation:

Grants and Fundraising

Daytime Contact Number:

██████████

This may increase as the sessions rise in popularity. Each term costs \$25, which has just been
We hope to keep these figures low to help families. We class this as Fundraising Income

Note #3: This is based on 10 adults attending the three coaching sessions, which cost \$30 for t

Note #4 - Our business house fee is kept separate for those not wanting to become full membe
but wanting to compete in the competition. While rising in popularity it is hard to predict as som
members drop off due to other commitments.

Note #5 - It is difficult to include grants into the budget as they are not guaranteed. We hope to
COGs and Trust Waikato to help with operating expenses and other important court maintenanc



Work and Safety Supplies Limited

20 King Street East
Te Kuiti

Phone : 07 878 3310

Email : sales@wass.co.nz
Website : www.wass.co.nz

Quote

Quote # : [REDACTED]

Otorohanga Tennis Club Inc
NEW ZEALAND

Date : 16/02/2024
Order No : [REDACTED]
Account : [REDACTED]
Reference :
Sales Rep : Aaron King
Quote Expires 17/03/2024
Page No. : 1
Job Number :

Code	Description	Quantity	Rate	Total
2691919	Victa 19in Alloy Bronco V127	1.00	555.65 17.2141%	460.00

Thank you for your custom.
We appreciate the opportunity to present this Quote.

Freight	0.00
GST Exclusive	460.00
GST	69.00
Rounding	0.00
GST Inclusive	529.00



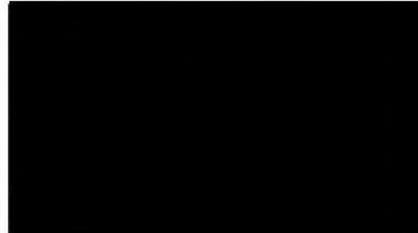
Office of the Māori Trustee

Otorohanga Tennis Club (Inc)
C/- R Fleming

Otorohanga, 3941

Tax Invoice

GST No.
Maori Trustee



Property Name [REDACTED]

Job No. JOB-[REDACTED]

Description	GST	Amount
Rent		
Rent for period 01/01/24 to 30/06/24		\$2,140.00
	Total Excl. GST	\$2,140.00
	GST	\$0.00
	Total Inc. GST	\$2,140.00

Please pay this invoice by direct credit into the following bank account:

Account Name:
Account No:
Particulars
Code
Reference

TE TUMU PAEROA | PO BOX 5038 | WELLINGTON, 6145
P 0800 WHENUA (0800 943 682) | F 04 474 4695 | E contact@telumu.paeroa.co.nz

*Paid 28th Dec
2023*



Otorohanga Tennis Club (Inc)
C/- R Fleming
54 Burr Road
RD 4
Otorohanga, 3941

Tax Invoice

GST No.
Maori Trustee



Property Name



Job No.

JOB [Redacted]

Description

Rent

Rent for period 01/07/23 to 31/12/23

Description	GST	Amount
Rent for period 01/07/23 to 31/12/23		\$2,140.00

Total Excl. GST	\$2,140.00
GST	\$0.00
Total Inc. GST	\$2,140.00

Please pay this invoice by direct credit into the following bank account:

Account Name:
Account No:
Particulars
Code
Reference



TE TUMU PAEROA | PO BOX 5038 | WELLINGTON, 6145
P 0800 WHENUA (0800 943 682) | F 04 474 4695 | E contact@telumupaeroa.co.nz

Paid 4/7/2023

OTOROHANGA TENNIS CLUB

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2023**

Contents	Page
Club Directory	1
Statement of Financial Performance	2
Statement of Movements in Accumulated Funds	3
Statement of Financial Position	4
Notes to the Financial Statements	5
Compilation Report	7
Schedule of Property, Plant and Equipment	<i>Appendix</i>

Otorohanga Tennis Club Incorporated

Budget for 2023/2024 Financial Year

	Budget 23/24	Actual 22/ Budget 22/23	
<u>INCOME</u>			
Subscriptions Received	8,500	9,235	8,500 <i>Note #1</i>
Refreshments & BBQ	300	429	200
Interest Received	-	984	-
Junior Coaching	800	1,100	500 <i>Note #2</i>
Fundraising Income	100	80	50
Coaching and Ladies Day	300	480	200 <i>Note #3</i>
Business House (non members)	500	800	200 <i>Note #4</i>
Donations and Grants	-	-	- <i>Note #5</i>
TOTAL BUDGETED INCOME	10,500	13,108	9,650
<u>EXPENDITURE</u>			
Affiliation Fees	2,000	2,126	1,900
Electricity and Lines	2,000	1,984	1,800
Food	200	287	200
Tennis Balls	900	810	800
Court maintenance	2,100	2,024	2,000
General maintenance	2,700	2,655	2,500
Insurance	1,900	1,842	1,800
Rates	1,196	1,196	1,200
Rent	4,300	4,280	2
Prizes	1,000	1,093	
Sundry	200	273	
TOTAL EXPENDITURE	18,496	18,570	12,202
BUDGET SURPLUS/DEFICIT	- 7,996	- 5,462 - 2,552	

NOTES TO THE BUDGET

Note #1 - This includes our full adult members, youths and family rates.

This figure is a conservative estimate, based on the lower amount from the previous two years

Note #2 - This figure is based on 16 children per term participating in the junior coaching program

OTOROHANGA TENNIS CLUB

CLUB DIRECTORY AS AT 30 JUNE 2023

Registered Office: Bailey Ingham Limited
18 Maniapoto Street
Otorohanga 3940

President: Ken Phillips

Secretary: Holly Paterson Carr

Treasurer: Rosemary Fleming

Committee: Ian Clark, Marcus Paterson, Tori Koroheke, Uli Hofer, Gareth Udy,
Robert Ingham, Marj Carr, Luci Barlow, Rae Udy, Lance Udy

Accountants: Bailey Ingham Limited
PO Box 225
Otorohanga 3940

OTOROHANGA TENNIS CLUB

STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2023

2022	Note	2023
INCOME		
220		429
8,500		9,235
304		984
-		1,100
-		80
1,155		480
375		800
10,000		2,000
<u>20,554</u>		<u>15,108</u>
TOTAL INCOME		
EXPENSES		
Working Expenses		
2,666		2,126
2,132		1,984
88		287
260		810
<u>5,146</u>		<u>5,207</u>
Repairs and Maintenance		
-		2,024
2,368		2,655
<u>2,368</u>		<u>4,679</u>
Fixed Costs		
1,635		1,842
1,329		1,196
4,280		4,280
<u>7,244</u>		<u>7,318</u>
Administration		
740		1,093
100		273
<u>840</u>		<u>1,366</u>
6,519		6,426
-		63
<u>22,117</u>		<u>25,059</u>
<u>\$(1,563)</u>		<u>\$(9,951)</u>
NET SURPLUS (DEFICIT)		

The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

OTOROHANGA TENNIS CLUB

STATEMENT OF MOVEMENTS IN ACCUMULATED FUNDS FOR THE YEAR ENDED 30 JUNE 2023

2022	Note	2023
(1,563)	Net Surplus (Deficit) for the Period	(9,951)
(1,563)	Total Recognised Revenue and Expenses	(9,951)
93,965	ACCUMULATED FUNDS AT START OF PERIOD	92,402
92,402		82,451
<u>\$92,402</u>	ACCUMULATED FUNDS AT END OF PERIOD	<u>\$82,451</u>

The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review
engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

OTOROHANGA TENNIS CLUB

STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2023

2022		Note	2023
	NON CURRENT ASSETS		
	<i>Property, Plant and Equipment</i>		
6,388	Buildings		5,070
45,915	Plant & Machinery		45,615
<u>52,303</u>			<u>50,685</u>
	CURRENT ASSETS		
13,115	BNZ Current Account		3,622
6,426	BNZ Rapid Save		4,694
-	Sundry Debtors		101
22,698	BNZ Term Deposit		25,490
<u>42,239</u>			<u>33,906</u>
<u>94,542</u>	TOTAL ASSETS		<u>84,591</u>
	CURRENT LIABILITIES		
<u>2,140</u>	Sundry Creditors		<u>2,140</u>
<u>2,140</u>	TOTAL LIABILITIES		<u>2,140</u>
<u>\$92,402</u>	TOTAL FUNDS EMPLOYED		<u>\$82,451</u>
	ACCUMULATED FUNDS		
(1,563)	Excess of Income over Expenditure		(9,951)
93,965	Balance at Beginning of Year	3	92,402
<u>\$92,402</u>			<u>\$82,451</u>

Chairperson

Date

Treasurer

Date

The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review
engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

OTOROHANGA TENNIS CLUB

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

1 STATEMENT OF ACCOUNTING POLICIES

These are the financial statements of Otorohanga Tennis Club.
Otorohanga Tennis Club is an Incorporated Society established under the Incorporated Societies Act 1908.
These financial statements are a special purpose report for internal management purposes only.

Historical cost

These financial statements have been prepared on a historical cost basis, except as noted otherwise below. The financial statements are presented in New Zealand dollars (NZ\$) and all values are rounded to the nearest NZ\$, except when otherwise indicated.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

Property, Plant, Equipment and Depreciation

Property, plant and equipment are included at cost less aggregate depreciation provided at the maximum rates allowed by the Inland Revenue Department. Property, plant and equipment that are leased under a specified lease for the purposes of the Income Tax Legislation are capitalised and depreciated. The depreciation rates used are shown in the Schedule of Property, Plant and Equipment.

Income Tax

The committee has non-profit status and therefore exempt from income tax.

Accounts Receivable

Accounts receivable are stated at their estimated realisable value.

Goods and Services Tax

The financial statements have been prepared on a GST inclusive basis.

Changes in Accounting Policies

There have been no specific changes in accounting policies and they have been applied on a consistent basis with those of the previous period.

2 PROPERTY, PLANT AND EQUIPMENT SUMMARY

	Cost	Accum Depn	Book Value
2023			
Buildings	52,724	47,654	5,070
Plant	126,313	80,698	45,615
	<u>\$179,037</u>	<u>\$128,352</u>	<u>\$50,685</u>
2022			
Buildings	52,724	46,336	6,388
Plant	123,736	77,821	45,915
	<u>\$176,460</u>	<u>\$124,157</u>	<u>\$52,303</u>

The above information has been prepared without performance of audit or review engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

OTOROHANGA TENNIS CLUB

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

	2023	2022
3 RESERVES		
<i>Balance at Beginning of Year</i>	92,402	93,965
Opening Balance	(9,951)	(1,563)
Net Surplus/Loss for the Period	<u>\$82,451</u>	<u>\$92,402</u>
4 CONTINGENT LIABILITIES		
There are no contingent liabilities at year end (30 June 2022: \$Nil).		
5 CAPITAL COMMITMENTS		
There are no capital commitments at year end (30 June 2022: \$Nil).		
6 RELATED PARTIES		
There are no related party transactions at year end (30 June 2022: \$Nil).		

The above information has been prepared without performance of audit or review engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

OTOROHANGA TENNIS CLUB INC

Taxation Depreciation Schedule
For the Year Ended 30 June 2023

	Private Use %	Date	Orig Cost	Open W.D.V	Add'ns (Sales)	Profit(Loss) on Sale	Dep Method	YTD Dep	Accum Depn	Close W.D.V
Buildings										
Pavillion			46079	4723			2.50 P	1152	42508	3571
Store Shed			6645	1665			2.50 P	166	5146	1499
			<u>52724</u>	<u>6388</u>				<u>1318</u>	<u>47654</u>	<u>5070</u>
Plant										
Furniture & Fittings			1218	19			10.00 D	2	1201	17
Security Alarm			1072	26			10.00 D	3	1049	23
Ball Machine		01/07/2022	2294	63		(63)	D			
Refrigerator			958	29			10.00 D	3	932	26
Hot Water Cylinder			644	44			10.00 D	4	604	40
Net Posts			2257	180			10.00 D	18	2095	162
Floodlights			37472	1517			15.00 D	228	36183	1289
3x Nets			911	515			10.00 D	51	447	464
2017 Court Upgrade			76360	43211			10.00 D	4321	37470	38890
Barbeque			550	311			10.00 D	31	270	280
Ball Machine		01/08/2022	4871		4871		10.00 D	447	447	4424
			<u>128607</u>	<u>45915</u>	<u>4871</u>	<u>(63)</u>		<u>5108</u>	<u>80698</u>	<u>45615</u>
			<u>2294</u>							
Disposals			<u>179037</u>	<u>52303</u>	<u>4871</u>	<u>(63)</u>		<u>6426</u>	<u>128352</u>	<u>50685</u>

OTOROHANGA TENNIS CLUB

COMPILATION REPORT

Compilation report to the Committee of Otorohanga Tennis Club.

Scope

On the basis of information you provided we have compiled, in accordance with Service Engagement Standard No. 2: Compilation of Financial Information, the financial statements of Otorohanga Tennis Club for the year ended 30 June 2023.

As described in Note 1 to the financial statements, these financial statements are a special purpose report for internal management purposes only.

Responsibilities

You are solely responsible for the information contained in the financial statements and have determined that the accounting policies employed are appropriate to meet your needs and to the purpose for which the financial statements were prepared.

No Audit or Review Engagement Undertaken

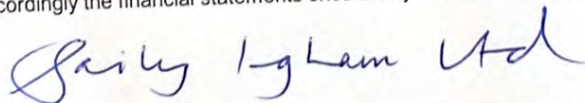
Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or a review engagement has been performed, and accordingly no assurance is expressed.

Disclaimer

As mentioned earlier in our report, we have compiled the financial information based on information provided to us which has not been subject to an audit or review engagement. Accordingly, neither we, nor any of our employees accept any responsibility for the reliability, accuracy or completeness of the compiled financial information nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on the compiled financial information.

Departure from Reporting Framework

The accounting policies adopted are not in conformity with generally accepted accounting practice. Accordingly the financial statements should only be relied on for the expressly stated purpose.



Bailey Ingham Limited
Chartered Accountants
Otorohanga

14 September 2023



Account Summary

<u>Everyday accounts</u>		<u>Available</u>	<u>Balance</u>
Non Profit Org A/C		4,498.94	4,498.94
RAPID SAVE		2,852.43	2,852.43
Total		7,351.37	7,351.37
<u>Term deposits</u>			<u>Balance</u>
Term Deposit			26,181.31
Total			26,181.31

End of Report

Rosemary Fleming
Treasurer

Otorohanga Tennis Club



APPLICANT; OTOROHANGA NETBALL CENTRE

Q1: Full legal name of organisation:

Otorohanga Netball Association Incorporated

Q2: Commonly used name -if different

Otorohanga Netball Centre

Q3: What is the legal status of you organisation?

Incorporated Society

Q5: Contact person at organisation:

Marriane Walton

Q6: The position they hold in organisation:

Vice President, interim Treasurer

Q7: Postal address:

[REDACTED]

Q8: Physical address of organisation:

Alex Telfer Drive, Otorohanga

Q9: Email:

[REDACTED]

Q10: Website:

otorohanganetball.co.nz

Q11: Facebook page:

OtorohangaNetballCentre

Q12: What are the objectives of your club/organisation? -how do they promote local community services, activities or facilities within your community?

Otorohanga Netball promotes netball for all ages, genders and ethnicities for the wider Otorohanga community

Q13: How long has your club/organisation been active within the Ōtorohanga district?

Over 60 years

Q14: Where are any facilities used by your organisation located?

Alex Telfer Drive, Otorohanga

Q15: Are they on private property?

No

Q16: Since your facilities are not on private property can you please provide further details.

They are on Council land, for which the Centre pays an annual lease

Q17: What is the activity/services period of your organisation? -Example - all year or seasonal March to October

March to September then again late October to early December

Q18: How many members in your organisation? -including volunteers?

348

Q19: Do you charge a membership fee?

Yes

Q20: How much is your membership?

\$70 per senior player, \$60 per secondary school player, \$40 per junior player, \$25 per Future Fern player

Q21: In twenty words or less what will the funds actually buy or pay for?

Funding will cover professional services to remove lichen and moss from the netball courts, ensuring safe and optimal playing conditions for players.

Q22: In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for - remember to cover what, where, who, why, how

Our proposed project aims to address a pressing safety concern at our local netball courts. Surrounded by native bush on two sides, the courts receive minimal sunlight during the winter months, fostering the rapid growth of moss and lichen. This unchecked growth poses a significant safety hazard to players, compromising the integrity of the playing surface and increasing the risk of slips, trips, and injuries. As a community centre, prioritizing health and safety is paramount to our mission. However, as a small centre with limited funds, tackling this issue has proved challenging. Without intervention, the condition of the courts will continue to deteriorate, jeopardizing the well-being of players and diminishing the overall experience of the sport. To address this urgent issue, our project seeks funding to finance the professional removal of lichen and moss from the netball courts.

These funds will enable us to hire experienced professionals equipped with the necessary expertise and tools to effectively eliminate the growth, restoring the courts to a safe and playable condition. By investing in this project, we not only mitigate the immediate safety risks posed by the overgrowth but also ensure the longevity and sustainability of our netball facilities.

Maintaining a safe and well-maintained playing surface not only enhances the experience for current players but also encourages continued participation and engagement in the sport, fostering a vibrant and active community.

Moreover, by creating a safe environment for physical activity, we contribute to the overall health and well-being of our community members, promoting an active lifestyle and encouraging social interaction and camaraderie among participants. In summary, our project addresses a critical safety concern at our local netball courts, providing a solution that aligns with our commitment to prioritizing health and safety while overcoming the financial constraints of our small community centre. With your support, we can ensure that our netball courts remain a safe and accessible space for players of all ages to enjoy.

Q23: Which option will your proposed project do most?

It will help our organisation sort out some longstanding problems and get us out of a rut

Q24: What is the total amount of the project/ activity?

\$5,681.00

Q25: What are the biggest current challenges you face as an organisation? -tick all that apply
Consistent funding, Out of date facilities

Q26: What is the amount of funding assistance that you are applying to this Community Fund for? -please write without GST included. Remember you can apply up to a maximum of \$5,000.

\$5,000.00

Q27: How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

The project's impact extends beyond the physical improvement of the netball courts; it also positively influences the social, economic, and cultural well-being of the community. Socially, by providing a safe and inviting space for netball players, the project fosters a sense of community cohesion and engagement.

Netball is not just a sport but a platform for social interaction, teamwork, and friendship-building. By ensuring the courts are safe and well-maintained, the project encourages continued participation in the sport, thereby promoting a healthy and active lifestyle among community members. This, in turn, strengthens social bonds and enhances overall community well-being. Economically, investing in the maintenance of the netball courts contributes to the local economy by supporting jobs for professionals involved in the removal of lichen and moss.

Additionally, by maintaining sports facilities, the Centre will be able to consider holding tournaments and have the Centre available for Netball WaiBop regional training sessions, generating revenue for local businesses. Culturally, the project reinforces the significance of sports and recreation in the community's cultural fabric. Netball is a sport deeply ingrained in many cultures, and by preserving and enhancing the facilities for this sport, the project honours and celebrates this cultural heritage. Furthermore, the inclusivity of netball promotes diversity and equality within the community, providing opportunities for individuals from various backgrounds to come together and participate in a shared activity. Overall, the project's multifaceted benefits contribute to the social, economic, and cultural vibrancy of the community, creating a more resilient and cohesive society.

Q28: Choose three of following community outcomes that you think your project best aligns to:

Diverse, Responsible, Enduring

Q29: What is the exact name on your organisation's bank account? - double check it is current and correct, as any funds will be paid here

Otorohanga Netball Association Incorporated

Q30: What is the full account number of this bank account? -please double check the numbers.

████████████████████

Q31: Is your organisation GST Registered?

Yes

Q32: What is your GST number:

██████████

Q33: What is the chief source of your income? (i.e., membership subs, fundraising, entry fees, sponsorship):

Membership subs

Q34: Attach a copy of your latest complete -ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, -and a CURRENT BANK STATEMENT -Please indicate if any funds are tagged for a specific purpose, eg; lease costs
Financials.pdf

Q35: Attach a copy of your budget for your proposal:
ODC Budget.docx

Q36: Attach any quotes obtained for your proposal:
SurfacePro Quote #1289.pdf

Q37: Please list here ALL financial assistance your organisation has received over the last three years. -Include any assistance from council. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

Manawa Energy \$12,000 (\$4,000 per year) sponsorship from Manawa Energy for day-to-day running costs The Lines Company \$350 in 2022 contribution for repair of outdoor lighting, \$800 in 2023 contribution for installation and repair of exiting security lights Otorohanga Lions Club \$5,000 in 2021 contribution to representative costs, \$5,000 in 2023 also for contribution to representative costs (NB this funding was supposed to have been received in the 2022 year).

Q38: Are you applying under an umbrella organisation?
No

Q54: We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:
Yes I agree.

Q55: Name of person completing form:
Marrienne Walton

Q56: Position in Organisation:
Vice President, Interim Treasurer

Q57: Daytime Contact Number:
[REDACTED]

Q58: Alternative contact person:
Dorothy Carr

Q59: Position in Organisation:
President

Q60: Daytime Contact Number:
[REDACTED]

Ōtorohanga District Community Grants Fund -Budget Template

The budget/Ngā pūtea

See the Application Guide for more detail on how to complete this section.

Are you GST registered?

Yes

Do NOT include GST in your budget

No

Include GST in your budget

Project costs		Write down all the costs of your project	
Item <i>eg; hall hire</i>	Detail <i>eg; 3 days' hire at \$100 per day, contractor name..</i>	Amount <i>eg;\$300</i>	
Lichen & moss removal from courts	Engage SurfacePro to undertake the work over a two day period	\$4,940.00	
Total Costs		\$4,940.00	



QUOTE

Marrienne Walton
Otorohanga Netball
84 Gradara Ave,
Otorohanga 3900

SurfacePro
Unit 8 / 33 Eyre Street
Feilding 4702
info@surfacepro.co.nz

Quote No: [REDACTED]
Date Issued: **19/02/2024**

DESCRIPTION	TOTAL Inc GST
Rotary Water- blast 3 x Existing Netball Courts [Asphalt Surface]	\$5,681.00

TERMS AND CONDITIONS **TOTAL Inc GST**

Quotation Valid for (30 Days)

Terms and Conditions: This quotation is full and final, and the agreed price is based upon the company having unrestricted access to the site at an agreed time to undertake the work.

Payment Terms: (50/50) One job number will be issued as your reference. This job number will require two (2) scheduled payments.

Payment one (1) will represent 50% of the contract price on acceptance of the quotation.

Payment two (2) Represents 50% the balance of the contract price to be received upon commencement.

Warranty Period (3 Years) SurfacePro offers a Three (3) year warranty cover against product failure, faulty workmanship and surface delamination.

Please note: SurfacePro is an Installer of the acrylic surface only All claims will be void against third party damage and any matters related to civil works. To Include: Crack repairs caused by movement in the foundation, earthquake damage, root encrosion, poor drainage

\$5,681.00
\$741.00 GST

OTOROHANGA NETBALL CENTRE INCORPORATED

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

Contents	Page
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Statement of Movements in Accumulated Funds	3
Statement of Financial Position	4
Notes to the Financial Statements	5
Compilation Report	7
Schedule of Property, Plant and Equipment	<i>Appendix</i>

OTOROHANGA NETBALL CENTRE INCORPORATED

**CENTRE DIRECTORY
AS AT 31 DECEMBER 2023**

Registered Office: Bailey Ingham Limited
18 Maniapoto Street
Otorohanga 3940

Chairperson: Dorothy Carr

Secretary: Kayli Van der Heyden

Treasurer: Lauren King

Accountants: Bailey Ingham Limited
PO Box 225
Otorohanga 3940

OTOROHANGA NETBALL CENTRE INCORPORATED

**STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 31 DECEMBER 2023**

2022	Note	2023
	<i>INCOME</i>	
14,657	Subscriptions & Lights	15,404
3,478	Manawa Energy Ltd	3,478
99	Interest Received	830
350	Donations - Lines Company	800
300	Coaching & Umpiring	304
-	Donations - Magic in the making	95
5,122	Representative Contributions, Bonds and Hoodies	6,200
-	Canteen Sales	31
1,353	Business House	783
-	Donation - Otorohanga Lions Club	5,000
<u>25,358</u>	TOTAL INCOME	<u>32,925</u>
	<i>EXPENSES</i>	
	<i>Working Expenses</i>	
70	Business House/Meet in Middle Expenses	79
517	Coaching & Umpiring	499
1,085	Electricity	1,315
-	MYOB Program	17
1,573	Player Subs Programme	258
213	Playing Equipment	86
<u>9,351</u>	Representative Entry Fees, Bonds, Hoodies & Expenses	<u>6,635</u>
12,809		8,889
	<i>Repairs and Maintenance</i>	
4,940	Courts	981
1,719	General Maintenance	2,797
<u>6,659</u>		<u>3,778</u>
	<i>Fixed Costs</i>	
1,395	Insurance	1,497
1,419	Rent & Rates	1,422
<u>2,814</u>		<u>2,920</u>
	<i>Administration</i>	
71	Advertising	137
6,664	Affiliation Fees	7,919
187	P.O. Box Rental	200
253	Sundry	107
<u>7,175</u>		<u>8,363</u>
5,497	Depreciation	5,125
<u>34,954</u>	TOTAL EXPENSES	<u>29,075</u>
<u><u>\$(6,596)</u></u>	NET SURPLUS (DEFICIT)	<u><u>\$3,851</u></u>

The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

OTOROHANGA NETBALL CENTRE INCORPORATED

**STATEMENT OF MOVEMENTS IN ACCUMULATED FUNDS
FOR THE YEAR ENDED 31 DECEMBER 2023**

<i>2022</i>	<i>Note</i>	<i>2023</i>
(6,596)	Net Surplus (Deficit) for the Period	3,851
(6,596)	<i>Total Recognised Revenue and Expenses</i>	3,851
285,295	<i>ACCUMULATED FUNDS AT START OF PERIOD</i>	278,699
278,699		282,550
<u>\$278,699</u>	<i>ACCUMULATED FUNDS AT END OF PERIOD</i>	<u>\$282,550</u>

*The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review
engagement procedures and must be read subject to the compilation report.*

*Bailey Ingham Limited
Chartered Accountants*

OTOROHANGA NETBALL CENTRE INCORPORATED

**STATEMENT OF FINANCIAL POSITION
AS AT 31 DECEMBER 2023**

2022		Note	2023
	NON CURRENT ASSETS		
	<i>Property, Plant and Equipment</i>		
138,684	Land		136,369
109,912	Buildings		107,196
901	Plant & Machinery		807
<u>249,497</u>			<u>244,372</u>
	CURRENT ASSETS		
-	BNZ - Oto Netball Reps		212
24,942	BNZ Bank Account		24,556
4,640	BNZ Rapid Save		10,009
-	Sundry Debtors		4,375
104	GST Refund Due		-
<u>29,686</u>			<u>39,152</u>
<u>279,183</u>	TOTAL ASSETS		<u>283,524</u>
	CURRENT LIABILITIES		
484	Sundry Creditors		444
-	GST Payable		530
<u>484</u>			<u>974</u>
<u>484</u>	TOTAL LIABILITIES		<u>974</u>
<u>\$278,699</u>	TOTAL FUNDS EMPLOYED		<u>\$282,550</u>
	ACCUMULATED FUNDS		
(6,596)	Excess of Income over Expenditure		3,851
285,295	Balance at Beginning of Year	3	278,699
<u>\$278,699</u>			<u>\$282,550</u>

Chairperson _____ Date _____

Treasurer _____ Date _____

The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

OTOROHANGA NETBALL CENTRE INCORPORATED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

1 STATEMENT OF ACCOUNTING POLICIES

These are the financial statements of Otorohanga Netball Centre Incorporated. Otorohanga Netball Centre Incorporated is an Incorporated Society established under the Incorporated Societies Act 1908. These financial statements are a special purpose report for internal management purposes only.

Historical cost

These financial statements have been prepared on a historical cost basis, except as noted otherwise below. The financial statements are presented in New Zealand dollars (NZ\$) and all values are rounded to the nearest NZ\$, except when otherwise indicated.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

Property, Plant, Equipment and Depreciation

Property, plant and equipment are included at cost less aggregate depreciation provided at the maximum rates allowed by the Inland Revenue Department. Property, plant and equipment that are leased under a specified lease for the purposes of the Income Tax Legislation are capitalised and depreciated. The depreciation rates used are shown in the Schedule of Property, Plant and Equipment.

Income Tax

The centre has a non-profit status and therefore exempt from income tax.

Accounts Receivable

Accounts receivable are stated at their estimated realisable value.

Goods and Services Tax

Financial information in these accounts is recorded exclusive of GST with the exception of receivables and payables, which include GST. GST payable or receivable at balance date is included in the appropriate category in the Balance Sheet.

Changes in Accounting Policies

There have been no specific changes in accounting policies and they have been applied on a consistent basis with those of the previous period.

2 PROPERTY, PLANT AND EQUIPMENT SUMMARY

	Cost	Accum Deprn	Book Value
2023			
Buildings	185,435	78,239	107,196
Land	172,197	35,828	136,369
Plant & Machinery	14,692	13,885	807
	<u>\$372,324</u>	<u>\$127,952</u>	<u>\$244,372</u>
2022			
Buildings	185,435	75,523	109,912
Land	172,197	33,513	138,684
Plant & Machinery	14,692	13,791	901
	<u>\$372,324</u>	<u>\$122,827</u>	<u>\$249,497</u>

The above information has been prepared without performance of audit or review engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

OTOROHANGA NETBALL CENTRE INCORPORATED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

3	RESERVES	2023	2022
	Net Surplus(Deficit)	3,851	(6,596)
	<i>Balance at Beginning of Year</i>		
	Opening Balance	<u>278,699</u>	<u>285,295</u>

4 **CONTINGENT LIABILITIES**

There are no contingent liabilities at year end (31 December 2022: \$Nil).

5 **CAPITAL COMMITMENTS**

There are no capital commitments at year end (31 December 2022: \$Nil).

6 **RELATED PARTIES**

There are no related party transactions at year end (31 December 2022: \$Nil).

OTOROHANGA NETBALL CENTRE INCORPORATED

COMPILATION REPORT

Compilation report to the Executive Committee of Otorohanga Netball Centre Incorporated.

Scope

On the basis of information you provided we have compiled, in accordance with Service Engagement Standard No. 2: Compilation of Financial Information, the financial statements of Otorohanga Netball Centre Incorporated for the year ended 31 December 2023.

As described in Note 1 to the financial statements, these financial statements are a special purpose report for internal management purposes only.

Responsibilities

You are solely responsible for the information contained in the financial statements and have determined that the accounting policies employed are appropriate to meet your needs and to the purpose for which the financial statements were prepared.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or a review engagement has been performed, and accordingly no assurance is expressed.

Disclaimer

As mentioned earlier in our report, we have compiled the financial information based on information provided to us which has not been subject to an audit or review engagement. Accordingly, neither we, nor any of our employees accept any responsibility for the reliability, accuracy or completeness of the compiled financial information nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on the compiled financial information.

Departure from Reporting Framework

The accounting policies adopted are not in conformity with generally accepted accounting practice. Accordingly the financial statements should only be relied on for the expressly stated purpose.

Bailey Ingham Limited

Chartered Accountants

Otorohanga

20 February 2024

Internet Banking for Business



Statement Report from 01 Feb 2024 to 24 Feb 2024

Oto Netball Chq - [REDACTED]						OPENING BALANCE		27,765.97 CR
Name of Other Party	Type	Particulars			Debit	Credit	Date	Balance
MYOB NZ LTD	DD		[REDACTED]	[REDACTED]	-5.75		08/02/2024	27,760.22 CR
OTOROHANGA NETBALL	AP	TO SAVINGS	[REDACTED]	[REDACTED]	-1.00		20/02/2024	27,759.22 CR
MERCURY NZ LTD	DD	TRUSTPOWER L	[REDACTED]	[REDACTED]	-84.31		20/02/2024	27,674.91 CR
King Country News	BP	AGM ads	[REDACTED]	[REDACTED]	-102.49		23/02/2024	27,572.42 CR
ODG	BP	ODG	[REDACTED]	Rates	-363.86		23/02/2024	27,208.57 CR
						CLOSING BALANCE		27,208.57 CR

Total Debits: -567.40 NZD Num Debits: 5
 Total Credits: 0.00 NZD Num Credits: 0

Date 25/2/2024 Time 12:21PM

Page 1 of 3

Printed by: Marianne Walton Access Number: [REDACTED]

Internet Banking for Business



Statement Report from 01 Feb 2024 to 24 Feb 2024

Oto Netball Reps. - [REDACTED]						OPENING BALANCE		211.86 CR
Name of Other Party	Type	Particulars	Code	Reference	Debit	Credit	Date	Balance
HILL METIRIA	BP			Para		375.00	19/02/2024	586.86 CR
						CLOSING BALANCE		586.86 CR

Total Debits: 0.00 NZD Num Debits: 0
 Total Credits: 375.00 NZD Num Credits: 1

Date 25/2/2024 Time 12:21PM

Page 2 of 3

Printed by: Marianne Walton Access Number: [REDACTED]

Internet Banking for Business



Statement Report from 01 Feb 2024 to 24 Feb 2024

Oto Netball Savings [REDACTED]						OPENING BALANCE	10,050.98 CR	
Name of Other Party	Type	Particulars	Code	Reference	Debit	Credit	Date	Balance
OTO NETBALL	AP	FRM CHEQUE				1.00	20/02/2024	10,051.98 CR
						CLOSING BALANCE		10,051.98 CR

Total Debits: 0.00 NZD Num Debits: 0
Total Credits: 1.00 NZD Num Credits: 1

Date 25/2/2024 Time 12:21PM

Printed by: Marianne Walton Access Number [REDACTED]

Page 3 of 3

APPLICANT; ŌTOROHANGA SQUASH CLUB

Q1: Full legal name of organisation:

Otorohanga Squash Club

Q2: Commonly used name -if different

Otorohanga Sport Club

Q3: What is the legal status of you organisation?

Incorporated Society

Q5: Contact person at organisation:

Nick Clark

Q6: The position they hold in organisation:

President

Q7: Postal address:

[REDACTED]

Q8: Physical address of organisation:

Otorohanga Sports Club Ohiri Terrace Otorohanga

Q9: Email:

[REDACTED]

Q10: Website:

Skipped

Q11: Facebook page:

Otorohanga Squash Club, Otorohanga Sports Club

Q12: What are the objectives of your club/organisation? -how do they promote local community services, activities or facilities within your community?

Otorohanga Squash Club is an affiliated club of Squash Waikato and Squash NZ.. The aim is to promote, foster, and develop squash in the Otorohanga area through a coordinated and professional approach to coaching offered to both existing members and players experiencing squash for the first time. Squash is a fun way to keep active and connect with the community at all ages and levels of ability and fitness. Offer social nights and tournament and interclub opportunities

Q13: How long has your club/organisation been active within the Ōtorohanga district?

Decades

Q14: Where are any facilities used by your organisation located?

Otorohanga Sports Club Ohiri Terrace Otorohanga

Q15: Are they on private property?

Yes

Q17: What is the activity/services period of your organisation? -Example - all year or seasonal March to October

all year

Q18: How many members in your organisation? -including volunteers?

20

Q19: Do you charge a membership fee?

Yes

Q20: How much is your membership?

6 week try free, \$50 junior, \$90 social, \$160 full individual, \$360 family annually

Q21: In twenty words or less what will the funds actually buy or pay for?

Otorohanga Squash Club uses automatic squash ball feeding machine providing consistent ball feeds to expediting player development. Maintenance, replacement of parts, batteries and charger and labour costs is required.

Q22: In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for - remember to cover what, where, who, why, how.

SQUASH FUN The core reason for the students to play is to focus on fun. The environment created will be social, inclusive and relaxed with student able to play music and socialise.

COACHING (Tuesday 3.30 – 5.00) Coaching sessions for the age group targeted in these sessions is 60 minutes of court time. The session will be set in a friendly low key environment where everyone is encouraged to join in playing for fun first with personal growth and development aspects to aspire to.

Session structure involves introduction and goals, general movement warm up, technique, ball control, fun squash skill development activities, game play, closing session assessment/ feedback students/ coaches. Sessions will be adjusted regularly to accommodate numbers and all skill levels. Utilisation of an automatic ball machine to ensure consistency of ball feeds to students which will expediate their skill growth. **COMPETITIVE** Junior squash players will be supported into a competitive squash events such as local one-day and weekend tournaments.

A college team will be eligible for interclub, annual mid year District interschool competition in Hamilton and Nationals at a variable NZ venue. Coaches will identify appropriate tournaments to the players and assist with their entry and involvement. **COST** The initial sessions will run free of charge for 6 weeks as a have a go from Tuesday 20.2.2024 following which membership is encouraged.

The Otorohanga Squash Club offer a \$50 annual junior (under 17) membership for social and competitive players. This membership will provide key tag access to the courts to enable club players to play outside training sessions. Tournament entry fees would be additional per individual and can range from \$15-\$40 per tournament depending on the tournament. College teams event costs will be indicated by Squash Waikato separately once available.

Q23: Which option will your proposed project do most?

It will help our organisation sort out some longstanding problems and get us out of a rut

Q24: What is the total amount of the project/ activity?

Batteries x3 @75.00 = \$225.00, Charger upgrade = \$150.00, Labour costs = \$125.00, Total cost = \$500.00, GST at 15% = \$ 75.00, TOTAL: = \$575.00

Q25: What are the biggest current challenges you face as an organisation? -tick all that apply

Consistent funding, Lack of membership or aging membership , Letting people know about our services, Competition with similar organisations

Q26: What is the amount of funding assistance that you are applying to this Community Fund for? -please write without GST included. Remember you can apply up to a maximum of \$5,000.

\$500.00

Q27: How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

It is envisaged that the students participating will develop enthusiasm in a new sport that will have the potential to engage their family and friends into trying something new. It is envisaged that this opportunity will generate new membership for the Otorohanga Squash Club and parent organisation the Otorohanga Sports Club. There are community benefits from youth becoming engaged in sporting, club and community events which is good for health, community connections and self development of youth and families.

Q28: Choose three of following community outcomes that you think your project best aligns to:

Diverse, Aspirational, Connected

Q29: What is the exact name on your organisation's bank account? - double check it is current and correct, as any funds will be paid here

Otorohanga Squash Club

Q30: What is the full account number of this bank account? -please double check the numbers.

[REDACTED]

Q31: Is your organisation GST Registered?

No

Q33: What is the chief source of your income? (i.e., membership subs, fundraising, entry fees, sponsorship):

memberships

Q34: Attach a copy of your latest complete -ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, -and a CURRENT BANK STATEMENT -Please indicate if any funds are tagged for a specific purpose, eg; lease costs

Otorohanga Squash Club Bank Statement Feb 2024.pdf

Q35: Attach a copy of your budget for your proposal:

Squash Ball Machine Repair Quote.pdf

Q36: Attach any quotes obtained for your proposal:

Squash Ball Machine Repair Quote.pdf

Q37: Please list here ALL financial assistance your organisation has received over the last three years. -Include any assistance from council. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

Nil

Q38: Are you applying under an umbrella organisation?

No

Q54: We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Q55: Name of person completing form:

Cheryl Clark

Q56: Position in Organisation:

Junior Convenor

Q57: Daytime Contact Number:

[REDACTED]

Q58: Alternative contact person:

Nick Clark

Q59: Position in Organisation:

President

Q60: Daytime Contact Number:

[REDACTED]



4 February 2024

Otorohanga Squash Club
[REDACTED]
RD 3
Otorohanga 3973

Non - Profit Organisation

Account name: **Otorohanga Squash Club**

Account number: [REDACTED]

Statement Opening date: **5 January 2024**

Statement Closing date: **4 February 2024**

Statement number: **153**

At a glance

your current balance

\$2,113.53

Current credit interest rates

These are the current per annum interest rates. They are subject to change without notice.

BALANCE	INTEREST RATE
Under \$5,000	0.00%
\$5,000 and over	2.00%

The interest you earned for this period was calculated on your daily credit balance and paid to you monthly.



Your transactions

				OPENING BALANCE	2,113.53		
TYPE	NAME OF OTHER PARTY	TRANSACTION PARTICULARS	MONEY OUT \$	MONEY IN \$	DATE	BALANCE \$	
There has not been any money in or money out since your last statement							
				CLOSING BALANCE	2,113.53		

**If you have any questions please call us on 0800 400 600.
To report lost or stolen cards or PINs (Personal Identification Number) phone 0800 888 111, 24 hours a day.**

You can get a copy of the current disclosure statement for Westpac New Zealand Limited from westpac.co.nz or any Westpac branch in New Zealand free of charge.

Machine repair



To 'Nick Clark'

Reply Reply All Forward

Thu 22/02/2024 4:01 pm

Hey Cheryl,

I'll sort the machine for you.

Had a look and batteries are \$75 each and it requires 3. The charger is \$150.

Parts \$375

It will take about 2 hours to change everything so a total of \$500

Let me know what you want to do.

Brendon (Wabbit) Woodhead

Wabbit Industries Ltd.

On The Hop: [REDACTED]

In The Hole: [REDACTED]

In The Air: [REDACTED]

In The Clouds: www.wabbit.co.nz

Hole: [REDACTED]

Hamilton 3281
New Zealand

The information contained in this document is confidential to the addressee and is the property of Wabbit Industries Ltd. If you are not the intended recipient, you must not peruse, use, disseminate, distribute or copy this e-mail or attachments. If you have received this in error, please notify us by return e-mail. Wabbit Industries Ltd does not guarantee the security or reliability of this e-mail or any attachments.

Wabbit quote "if first you don't succeed, don't try skydiving"

Machine repair



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Reply Reply All Forward

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Wabbit Industries Ltd.

On The Hop: [REDACTED]

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Hole: [REDACTED]

Hamilton 3281
New Zealand

The information contained in this document is confidential to the addressee and is the property of Wabbit Industries Ltd. If you are not the intended recipient, you must not peruse, use, disseminate, distribute or copy this e-mail or attachments. If you have received this in error, please notify us by return e-mail. Wabbit Industries Ltd does not guarantee the security or reliability of this e-mail or any attachments.

Wabbit quote "if first you don't succeed, don't try skydiving"

APPLICANT; TOI ARINGA TRUST

Full legal name of organisation:

Toi Aringa Trust

**Commonly used name
-if different**

Toi Aringa Pataka

What is the legal status of you organisation?

Charitable Trust

What is your charities commission registration number?

██████████

Contact person at organisation:

Rama Kete and Helen Turner

The position they hold in organisation:

President and Treasurer

Postal address:

████████████████████

Physical address of organisation:

████████████████████ Otorohanga

Email:

████████████████████

Website:

n/a

Facebook page:

n/a

**What are the objectives of your club/organisation?
-how do they promote local community services, activities or facilities within your community?**

(a) To supply emergency food and household items to vulnerable individuals and families within the community of Otorohanga and the rural community of Otorohanga experiencing food poverty. (b) To introduce appropriate measures to improve, promote and maintain a well adapted level of health and well-being. (c) To educate, motivate and support elderly and vulnerable families within the community to become self-sufficient, innovative and resourceful Toi Aringa - Pataka Kai does not advertise it's services but word of mouth within whanau, Kōhanga, and schools ensures that

these 4 objectives are met and the key to promotion of local services within the Otorohanga community, (d) To provide key advisors and or trainers to assist in enhancing individuals/groups to navigate cultural knowledge and digital learning

How long has your club/organisation been active within the Ōtorohanga district?

Since 2020 Covid pandemic

Where are any facilities used by your organisation located?

 Otorohanga

Are they on private property?

Yes

What is the activity/services period of your organisation?

-Example - all year or seasonal March to October

All Year, seven days a week

How many members in your organisation?

-including volunteers?

10

Do you charge a membership fee?

No

In twenty words or less what will the funds actually buy or pay for?

We wish to cover our land lease, our annual water bill and contribute to petrol vouchers to deliver the packages.

In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for

-remember to cover what, where, who, why, how

Toi Aringa - Pataka Kai has connections to mana whenua/hau kāinga and/or groups in their community that are experiencing food insecurity/poverty. We will continue to support these vulnerable individuals and families within the community of Otorohanga and the rural community of Otorohanga by increasing access to affordable, healthy, and sustainable food for those who experience the highest levels of food insecurity, commonly defined in New Zealand as 'a limited or uncertain availability of nutritionally adequate and safe foods, or a limited ability to acquire personally acceptable foods that meet cultural needs in a socially acceptable way. By continuing to provide kai packages, as requested we can identify further assistance when needed and provide ongoing support with the aim of developing food security, commonly defined in New Zealand as 'all people, at all times, have physical, social, and economic access to sufficient, safe, and nutritious food that meets their food preferences and dietary needs for an active and healthy life'. Please note; our Treasurer (who is our primary grant expert) recently had a medical event, we are working through supplying the financial documents required, but please be advised this is taking extra time. We are in touch with Nicky Deeley Grant Manager at ODC.

Which option will your proposed project do most?

It helps us cover our business as usual work

What is the total amount of the project/ activity?

60,000

What are the biggest current challenges you face as an organisation?

-tick all that apply

Consistent funding

What is the amount of funding assistance that you are applying to this Community Fund for?

-please write without GST included.

Remember you can apply up to a maximum of \$5,000.

5,000

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

Tiu Aringa - Pataka Kai was established in July 2021 when " Covid 19" was rife within the community. The experiences of those seeking Foodbank assistance from the "Community House" meant whanau were whakama in seeking further help from their and we recognised a need for a foodbank that was nonclinical, not racist, non invasive for whanau and was based on aroha and dignity for all. All our deliveries are as a result of phone calls, and basic questions as to Name, Address, Number of Adults, tamariki, pepe in household, ethnicities are asked for demographics and returns to funders we do not require income expenses information and clients are not subject to budget interview. There is an ongoing need for kai packages and we continue to receive phone calls from Here to Help You, Maori Women's Welfare League, Kohanga and Maniapoto Marae Pact Trust as well as individuals who require assistance. We continue to act as a hub for distribution of kai to Kawhia Food Bank, Kihikihi and other areas as required. All contact with whanau is by phone and when deliveries of kai and care packages are made. Initially we worked from Kahotea Marae and our success has only been possible by the support of the trustees of Kahotea Marae. For the first year, as loss collective of volunteers we worked under the umbrella of Kahotea Marae who provided the funds for us to purchase kai where necessary, once established we received funding from MSD and kai packages from Waikato Tainui. In October 2022 we obtained the lease of the building at 14 Hinewai Street and Kahotea marae trustees provided the funds for the lease for the first 2 years. The "Toi Aringa Trust" was registered with the Charities commission in May 2022 and in March 2023 a bank account with ANZ was opened by the trust. From March 2022 to April 2023 we delivered 283 Kai and Care packages to 657 people, 80% Maori and 20% Pakeha and other ethnicities, was a mix of Covid 19 and welfare requests. Since April 2023 to December 2023 we gave 146 food boxes to 354 people across the Otorohanga District. Together March 2022 - December 2023 this is 429 food boxes to 1011 people.

Choose three of following community outcomes that you think your project best aligns to:

Supportive

United

Responsible

What is the exact name on your organisation's bank account?

- double check it is current and correct, as any funds will be paid here

TOI ARINGA CHARITABLE TRUST

What is the full account number of this bank account?

-please double check the numbers.

██████████

Is your organisation GST Registered?

No

**What is the chief source of your income?
(i.e., membership subs, fundraising, entry fees, sponsorship):**

Ministry of Social Development Funding, Donations

Attach a copy of your latest complete

-ANNUAL ACCOUNTS or FINANCIAL STATEMENTS,

-and a CURRENT BANK STATEMENT

-Please indicate if any funds are tagged for a specific purpose, eg; lease costs

https://s3-ap-southeast-2.amazonaws.com/ehq-production-australia/e6c7ced07f4af1bed3929781758739da5de27d81/original/1709084302/d9c3c2f0b76fda8036746262fa2c615d_BANK.pdf?1709084302

Attach a copy of your budget for your proposal:

https://s3-ap-southeast-2.amazonaws.com/ehq-production-australia/e77f457b51040ec78313c04d2baa47972d6e8073/original/1709085266/ffaa24fa9c83296b4a460aeade614ea2_Budget.docx?1709085266

Attach any quotes obtained for your proposal:

https://s3-ap-southeast-2.amazonaws.com/ehq-production-australia/8ae0a39277fbd8f2644cc0fd11c616428eaa76d7/original/1709085274/2206be96c976fc3d5a8008cd5e0a894e_Scan_Nicky_Deeley_202402281440.pdf?1709085274

Please list here ALL financial assistance your organisation has received over the last three years.

-Include any assistance from council. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

ODC Community Grant R2, 2022/2023, \$2000 for half of annual land lease costs
We do receive funding from MSD, but due to our Treasurers un-foreseen medical event, we are unable to access financial history easily and so are working with Nicky Deeley to provide these as soon as possible.

Are you applying under an umbrella organisation?

No

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Name of person completing form:

Rama Kete

Position in Organisation:

Chair/President

Daytime Contact Number:

██████████

Alternative contact person:

Helen Turner

Position in Organisation:

Treasurer

Daytime Contact Number:

██████████

Water Invoice

[Redacted]

Otorohanga

[Redacted]

Account Number
Legal Description
Meter Location
Meter ID
Valuation Number

[Redacted]

Water Meter Reading

Please pay
\$ 503.65
by
23 Feb 24
Reading from
28/09/23 to 15/12/23


Opening Balance as at 20 Dec 23	\$189.05
Penalties on Arrears	\$0.00
Current Period Charges	
Consumption Charge (See Reverse)	\$265.48
Fixed Charge	\$49.16
Special Read Charge	\$0.00
Total Current Charges	\$314.60
AMOUNT DUE (GST Incl) by 23 Feb 24	\$503.65

Questions regarding this invoice Water and Arrears call 07 873 4000 or 0800 734 000, or email info@otodc.govt.nz
A 5% penalty is added on the next business day to any water rates unpaid by the penalty date. A further 10% arrears penalty is applied to all water rates outstanding at 1 July and 1 January. Penalties imposed are exempt from GST.

To receive invoice by email please go to www.otodc.govt.nz.


WATER REMITTANCE ADVICE

Account Number [Redacted]
Due Date [Redacted]



OTOWater 201113

84900014



**This account will be paid by Direct Debit.
No additional payment is required.**

14 Hinewai Street
Otorohanga

Meter ID	Previous Date	Previous Reading	Current Date	Current Reading	Consumption (m3)	Rate	Total
15mc202303	28/09/23	2208	15/12/23	2343	135		
Fixed Charge					135	\$1.96	\$265.48
Total Water Rates Levied Including GST							\$49.16
							\$314.60

Payment Options

Payments can be made at:

The Council Office
17 Maniapoto Street
Otorohanga

Payments can be posted to:

Otorohanga District Council
PO Box 11
Otorohanga 3940

Alternatively payments can be made online

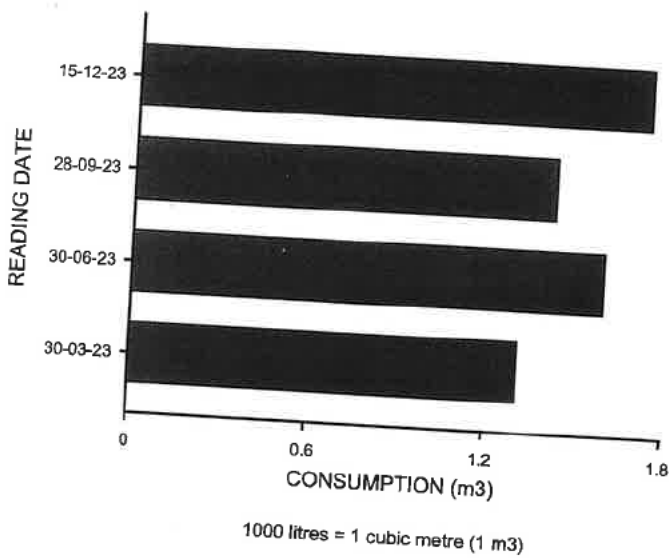
Bank Account Name: Otorohanga District Council
Bank Account Number: 02-0392-0018241-00
Particulars: (Please use your Surname, Initials)
Code: Water
Reference: (Account Number)

Payment Plan Options

Please call Customer Services on 07 873 4000 to arrange

Email Water Invoices

You can now receive your water invoice by email. To request this service please contact Council on 07 873 4000 or go to www.otodc.govt.nz to register.





OTOROHANGA
DISTRICT COUNCIL

Otorohanga - where kiwis can fly

17 Maniapoto Street, PO Box 11, Otorohanga 3940
P 07 873 4000 E info@otodc.govt.nz
Reg No 10-962-633 www.otodc.govt.nz
Tax Invoice/Credit Note

Rates Invoice

Otorohanga

Valuation Number
Land Value
Capital Value
Area
Legal Description

RATING YEAR 1 July 2023 to 30 June 2024

Please pay

\$ 851.75

by

23 February 2024

This is instalment

2 of 2

Invoice date

22 January 2024

RATES STATEMENT OF ACCOUNT

Annual Rates (GST incl)	\$	\$2,493.15
-------------------------	----	------------

RATES INVOICE/STATEMENT as at 1 July 2023

Opening balance as at 1 July 2023	\$	0.00
Penalties on Arrears	\$	0.00
Previous Instalments charged	\$	1,246.55
Penalties on current year overdue	\$	0.00
Penalties remitted	\$	0.00
Adjustments	\$	0.00
Rebate credited	\$	0.00
Payments received from 1 July	\$	1,641.40CR
Sub-total	\$	394.85CR
This instalment No. 2 of 2	\$	1,246.60
Balance to clear year	\$	851.75
AMOUNT DUE (GST incl) by 23 February 2024	\$	851.75

This account will be paid by Direct Debit. No additional payment is required.

Questions regarding this invoice Rating and Arrears call 07 873 4000 or 0800 734 000, or email info@otodc.govt.nz

A 10% penalty is added on the next business day to any instalment rates unpaid by the penalty date. A further 10% arrears penalty is applied to all rates outstanding at 1 July and 1 January. Penalties imposed are exempt from GST.

To receive invoices by email please go to www.otodc.govt.nz



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Simply visit www.otodc.govt.nz

14 Hinewai Street Otorohanga

Description of Rates	Factor	Rate	Total for Year
Otorohanga Residential Rate	440,000	\$ 0.03241	\$ 142.56
Otorohanga Comm Uniform Rate	1	\$ 113.06257	\$ 113.06
Otorohanga Water Loan Rate	440,000	\$ 0.00348	\$ 15.31
Otorohanga Sewerage Loan Rate	440,000	\$ 0.00887	\$ 39.03
Otorohanga Refuse Uniform Rate	1	\$ 147.28821	\$ 147.29
Otorohanga Water Uniform Rate	1	\$ 0	\$ 0.00
Sewerage Uniform Rate	1	\$ 580.37744	\$ 580.38
District General Rate	440,000	\$ 0.09182	\$ 404.01
Uniform Annual General Charge	1	\$ 465.83788	\$ 465.84
Roading Targeted Rate	440,000	\$ 0.06182	\$ 272.01
Roading Uniform Targeted Rate	1	\$ 313.66026	\$ 313.66
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
Total District Rates levied including GST of \$325.19			
All Rates are GST inclusive except penalties applied			\$ 2,493.15

Payment Options

Payments can be made at: The Council Office
17 Maniapoto Street
Otorohanga

Payments can be posted to: Otorohanga District Council
PO Box 11
Otorohanga 3940

Alternatively payments can be made online

Credit card payments can be processed on our website www.otodc.govt.nz

Bank Account Name: Otorohanga District Council
Bank Account Number: 02-0392-0018241-00
Particulars: (Please use your Surname, Initials)
Code: Rates
Reference: (Valuation reference)

Payment Plan Options Please call Customer Services on 07 873 4000 to arrange

Names and postal address on council information database

Owners' names and postal address are publicly available on the Rating Information Database. Every ratepayer has the right to request that this information be withheld. You also have the ability to object to the information held. These requests must be in writing. Forms are available on www.otodc.govt.nz or by contacting Customer Services on 07 873 4000.

Email Rates invoices/assessment

You can now receive your rates invoice and assessment notice by email. To request this service please contact Council on 07 873 4000 or go to www.otodc.govt.nz to register.

Council Policies

Council has policies in place in respect of remission and postponement of rates on Maori freehold land. For more information about these policies go to www.otodc.govt.nz

Advice of new contact details

New postal address _____

Would you like to receive your Rates assessment by email?

(please circle one) Y/N

New telephone no _____

(please circle one) Y/N

Email _____

Signature _____

APPLICANT; UNPLUGGED ARCADE

Full legal name of organisation:

Unplugged Arcade

Commonly used name -if different

Unplugged Arcade

What is the legal status of you organisation?

Other (please specify) - Non-profit organisation with 'umbrella' organisation

Contact person at organisation:

Daniel Baker

The position they hold in organisation:

Founder/Organiser

Postal address:

7 Wahanui Crescent, Otorohanga

Physical address of organisation:

7 Wahanui Crescent, Otorohanga

Email:

[REDACTED]

Facebook page:

<https://m.facebook.com/p/Unplugged-Arcade-100088265253384/>

What are the objectives of your club/organisation?

-how do they promote local community services, activities or facilities within your community?

Unplugged Arcade is a board game night held once a month. We offer a wide range of board games for people to play during Unplugged Arcade. Unplugged Arcade is a free event that is open to the public.

How long has your club/organisation been active within the Ōtorohanga district?

1 year, 2 months

Where are any facilities used by your organisation located?

Origin Coffee Company, 7 Wahanui Crescent, Otorohanga

Are they on private property?

No

Since your facilities are not on private property can you please provide further details.

Unplugged Arcade is held after hours at a local espresso bar (Origin Coffee).

What is the activity/services period of your organisation?

-Example - all year or seasonal March to October

Once a month, all year around.

How many members in your organisation?

-including volunteers?

1

Do you charge a membership fee?

No

In twenty words or less what will the funds actually buy or pay for?

The funds would buy 5 more board games, pamphlets to help promote this event, 5 storage boxes for safe storage of the games when not in use, and a local consultant to design and develop a website, register a domain for 12 months, and host/maintain the website for 12 months.

In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for

-remember to cover what, where, who, why, how

Unplugged Arcade is an evening event, held at Origin Coffee Company, that is run on the first Friday of every month. We have a selection of board games that attendees can use. On arrival, people can help themselves to any of the board games on offer. They are free to use them to play, and then return when finished. Unplugged Arcade is a free event to attend and is open to anyone in the community. Unplugged Arcade is run by me, Daniel Baker. I am a huge fan of board games and figured I'd share this with others in the community. Hence I started Unplugged Arcade. Unplugged Arcade is another way to encourage people to play games face-to-face with others. Ideally getting people away from the digital social space (Phones, TV, internet, social media) that we are currently used to, and back into a physical/face-to-face social space. In turn, bring people out of their houses and into the community. Unplugged Arcade has successfully been running for just over a year now. During that time it has grown to have a wide demographic of people who attend. We have families that use Unplugged Arcade as a way to spend time together as a family. This includes kids ranging from 5-13 years old. We also have couples that attend, using Unplugged Arcade to spend some quality time together. We also have an older demographic (60+ years old) of attendees who enjoy Unplugged Arcade and the atmosphere it creates. We are a unique event as we offer an alternative to other events in the area. We're an alternative to those not interested in joining sports clubs. We don't offer any alcohol, catering to those who don't drink. We're also creating a safe space for those who may be a little shy or nervous in a social environment. Board games are a great way to help shy/nervous people socialize as the board games are used as a device to help break the ice with others. This encourages people to socialize more, giving them something to play and discuss with others who have similar interests. The funding will help to benefit Unplugged Arcade by adding to our library of board games, offering safe storage for the games when they are not in use, and pamphlets to help promote Unplugged Arcade to a wider audience. We are also hoping to create a website that will feature what games we offer, a tutorial for the games, and an event calendar indicating when we are running.

Which option will your proposed project do most?

It helps us cover our business as usual work

What is the total amount of the project/ activity?

\$2107.46 inc gst

What are the biggest current challenges you face as an organisation?

-tick all that apply

Letting people know about our services, Consistent funding

What is the amount of funding assistance that you are applying to this Community Fund for?

-please write without GST included.

Remember you can apply up to a maximum of \$5,000.

\$2107.46 inc gst

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

Unplugged Arcade helps to bring people and families together. Creating a place for people to socialize and meet new people. We are encouraging people to come out of their homes and into the community. During Unplugged Arcade, we encourage people to go downtown and dine at one of the local food outlets, which in turn, brings more trade into the community.

Choose three of following community outcomes that you think your project best aligns to:

Welcoming, Connected, Vibrant

What is the exact name on your organisation's bank account?

- double check it is current and correct, as any funds will be paid here

Unplugged Arcade

What is the full account number of this bank account?

-please double check the numbers.

[REDACTED]

Is your organisation GST Registered?

No

What is the chief source of your income?

(i.e., membership subs, fundraising, entry fees, sponsorship):

Donations from the founder

Attach a copy of your latest complete

-ANNUAL ACCOUNTS or FINANCIAL STATEMENTS,

-and a CURRENT BANK STATEMENT

-Please indicate if any funds are tagged for a specific purpose, eg; lease costs

[View File](#)

Attach a copy of your budget for your proposal:

[View File](#)

Attach any quotes obtained for your proposal:

[View File](#)

Please list here ALL financial assistance your organisation has received over the last three years.

-Include any assistance from council. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

Unplugged Arcades only financial assistance is the founder 'donating' funds towards new games, etc.

Are you applying under an umbrella organisation?

Yes

Name of Umbrella Organisation

Otorohanga Museum

Contact person at umbrella organisation

Amanda Kiddie - President

[REDACTED]

Email of person at umbrella organisation

[REDACTED]

Postal address of umbrella organisation

Otorohanga Museum

What is the legal status of the umbrella organisation?

Other (please specify) -

Is the umbrella organisation GST registered?

Yes

What is the GST number of the umbrella organisation?

[REDACTED]

What is the name on the umbrella organisation's bank account?

[REDACTED]

What is the umbrella organisation's bank account number?

[REDACTED]

Please upload a document/letter/email snapshot from the organisation stating they are willing to umbrella you for this project.

[View File](#)

To assist us in supporting non-profits and community projects, what -other than more funding- could the council do to support your groups development and aspirations? For Unplugged Arcade, having the ability to further grow and reach more of an audience. Wheather thats through workshops, mentors or funding.

We are looking at possibly running free skills workshops to assist our non-profit groups. Which of these possible training sessions do you think your group would benefit from?

Strategic Development, Finding funding

Please select the option which best describes where your group or non-profit is at the moment(before any funding)....

Hunky dory- everything is sweet as and we are going really well!, We have a few challenges, but otherwise we are okay.

I understand that as part of getting funding, our group needs to publicly acknowledge the Ōtorohanga District Community Grant as a source of support.

- this can be via logos on posters, mentions in posts on social media etc

Yes

"Pay it forward"

If you are a registered non-profit would you be open to being contacted to act as a project 'umbrella' for other groups, who do not have non-profit status?

Not applicable- we are not registered as a non-profit

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Name of person completing form:

Daniel Baker

Position in Organisation:

Founder/Organiser

Daytime Contact Number:

██████████

Alternative contact person:

Edna Rutherford

Position in Organisation:

Organiser

Daytime Contact Number:

██████████

Search...



Shopping cart

2 Items - 141.00

[Home](#)[Enter the Shop](#)[About](#)[Search](#)[Contact](#)

YOUR SHOPPING CART



King of Tokyo

\$82.00

- 1 +

\$82.00



Dixit

\$59.00

- 1 +

\$59.00



[Add a note to your order](#)

Subtotal : \$141.00

Shipping, taxes, and discounts will be calculated at checkout.

Trolley

[Checkout Now](#)

Item	Quantity	Price
 <p>Outfoxed! (Board Game) 2-4 players</p> <p>In stock Order now and it ships tomorrow</p> <p>Add Gift Wrap & Card - \$7.90</p>	1	\$39 ⁹⁹
		Delete
 <p>My First Castle Panic (Board Game) 1-4 players</p> <p>In stock Order now and it ships tomorrow</p> <p>Add Gift Wrap & Card - \$7.90</p>	1	\$41 ⁹⁹
		Delete
Trolley subtotal		\$81.98
Delivery to: <input type="text" value="Auckland 1010"/>		from \$5.95
Total		NZ\$87.93

DELIVERY

- NZ-wide from just \$5.95
- Free delivery with Primate from \$5/mo
- Same-day or overnight delivery 7 days a week with [Jungle Express](#)
- Rural delivery available
- International delivery available

PAYMENT OPTIONS

- Visa, Mastercard, AMEX & Diners
- Internet banking
- POLi
- Afterpay
- Laybuy
- Zip
- Klarna
- PayPal
- Online EFTPOS
- Payment on collection from Millwater, Auckland

YOUR DATA IS SECURE

- All information is encrypted





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Over **500,000** customers in New Zealand purchase from Mighty Ape every year!

4.9 ★★★★★
Google
Customer Reviews

Can't find the answer to your

My Cart

DESCRIPTION	QTY	RRP	TOTAL
 <p>Sequence</p> <p> Delivered in 3 - 5 days</p> <p> Click and Collect in 3 - 5 days</p>	1	\$54.99	\$54.99 



CONTINUE SHOPPING

+ Redeem a Coupon Code
(not for Big Deal VIP Vouchers or Gift Cards)

Order Total

Total Items	1
Subtotal	\$54.99
Est Shipping:	\$7.00
Total (NZD)	\$61.99
Includes GST:	\$8.09

Spend \$19.99 more to receive FREE freight

CHECKOUT

Supported payment types:





Try "Business Cards"

Help is here
0800-222-062

My Projects

Sign in

Cart

- Deals
- Business Cards
- Flyers & Print Advertising
- Signage
- Labels, Stickers & Packaging
- Home & Personalised Gifts
- Cards, Invites & Stationery
- Clothing & Bags
- Promotional Merchandise
- Shop For My Business
- Digital Marketing
- Design & Logo

Up to 40% off top personalised gifts [Save now](#)

My Cart 1



Flyers and Pamphlets

Quantity

[Remove](#)

Selected Options [+](#)



[Edit design](#)
[Edit options](#)

Item Total **\$142.99**
Excluding \$21.45 GST

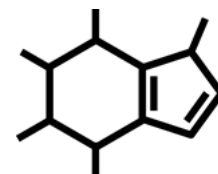
Order Summary

Subtotal	\$142.99
Shipping (calculated at checkout)	-
GST (15%)	\$21.45
Total	\$164.44

Have a code? [v](#)

[Checkout](#)

Your order qualifies for free Standard delivery (\$75.00 minimum, GST)



QUOTE

Daniel Baker

Date
5 Feb 2024

Expiry
6 Mar 2024

Quote Number
QU-0115

GST Number
[REDACTED]

Created With Caffeine
Limited
12 Hinewai Street
Otorohanga 3900
Waikato
NEW ZEALAND

Description	Quantity	Unit Price	Discount	Amount NZD
Web design and development	16.00	100.00	50.00%	800.00
Domain registration for 12 months - unpluggedarcade.co.nz & unpluggedarcade.nz	1.00	66.70		66.70
Website hosting and maintenance (\$35 per month) - Hosting period for 12 months.	12.00	35.00		420.00
		Subtotal (includes a discount of 800.00)		1,286.70
		TOTAL GST 15%		193.01
		TOTAL NZD		1,479.71

Terms

50% discount rate applied due to the website being for a community event / gathering.

HEAVY DUTY STORAGE BOX REMOVED FROM CART

Shopping Cart

Delivery method

- Click & Collect - Free
- Home Delivery

Pickup location


Store: Mitre 10 Otorohanga [Change](#)



Pickup day & time

We've chosen a day when your whole order can be collected

Your items (1) \$172.40

 **Storage Box 100 litres Black**
384946 • \$34.48 each

5 **\$172.40**

Add promo code

Sub total \$172.40
Order Total \$172.40

[Privacy Policy](#) [Terms & Conditions](#) [No Hassle Returns](#)

APPLICANT: ŌTOROHANGA RAILWAY STATION 100 YEARS – EVENT VOLUNTEERS

Q1: Full legal name of organisation:

Otorohanga Railway Station 100 Years – Event Volunteers

Q3: What is the legal status of your organisation?

Volunteer Group – non legal status

Q5: Contact person at organisation:

Trish Fisher

Q6: The position they hold in organisation:

Event Lead

Q7: Postal address:

C/o Origin Coffee, 7 Wahanui Crescent, Otorohanga

Q8: Physical address of organisation:

C/o Origin Coffee, 7 Wahanui Crescent, Otorohanga (site of the Train Station)

Q9: Email:

[REDACTED]

Q12: What are the objectives of your club/organisation? -how do they promote local community services, activities or facilities within your community?

Entertaining and educating the locals about the history of rail in New Zealand and the history of Otorohanga Railway Station. To celebrate the 100th birthday of the Otorohanga Railway Station. We want to create a festival atmosphere with market stalls, street performers, live music and an exhibition at both the railway station and the museum. We want to create a map for people to follow through the town to find the locations of other historic buildings.

Q13: How long has your club/organisation been active within the Ōtorohanga district?

Formed in January 2024

Q14: Where are any facilities used by your organisation located?

C/o Origin Coffee, 7 Wahanui Crescent, Otorohanga (site of the Train Station)

Q15: Are they on private property?

Council Owned (Railway Station)

Q17: What is the activity/services period of your organisation? -Example - all year or seasonal March to October

all year

Q18: How many members in your organisation? -including volunteers?

25

Q19: Do you charge a membership fee?

No

Q21: In twenty words or less what will the funds actually buy or pay for?

Road closure, street performers, public liability insurance, design and print of treasure maps, exhibition boards, advertising, stage and sound hire

Q22: In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for - remember to cover what, where, who, why, how

The Otorohanga Railway Station is celebrating its 100th birthday in June 2024.

It is one of the oldest buildings in Otorohanga and has a business inside it along with still being a working station. Kiwi Rail celebrated 150 years in 2013 and the Otorohanga Railway Station is one of only two of the old railway buildings that still exist. We want to have an exhibition of the History of Otorohanga Railway Station, actually in the station. Then we'd like to prepare a treasure map for people to follow, exploring the history of Rail in Otorohanga, ending up at the Museum, who will have an exhibition of Rail in New Zealand. We want to create a festival type atmosphere with market stalls, street performers and live music.

This event will be open to the public and in a closed street (Wahanui Crescent with road closure in place). We would expect approximately 200-250 coming inside to view the exhibitions, more for the market, music and street performers. We have a group of 25 locals that are meeting every two weeks as we progress through the planning. We are applying to have Wahanui Crescent closed from the council building car park to the vets. Over the meetings we will be planning the maps, signage, content of the exhibitions, apply for funding, making required notifications regarding road closure, planning advertising and marketing, booking the street performers and musicians. Bringing live music and street performers into Wahanui Crescent, the public will be encouraged to engage with dancing, singing, juggling etc. to create a festival theme. The community will be encouraged to follow the treasure maps to lead people through the history of the Railway Station, Otorohanga and finishing up at the Museum. It will be fun as well as educational for people of all ages.

There are 25 locals involved in the planning, many local business people and artists. Rebecca Ngapo of Somewhere Art and Steve Ngapo of Maps Ahoy will be working on the Treasure Map. Liz Cowen will be working on the exhibition. Hazel and Jesse from Hazelmage will be working with the Street performers. Sam and Jamie Scoble will be working with the market and Allan and Jan from Jan's Home Studio will be working on the Music. Lee and Trish Fisher will be working on the road closure. Elle Freestone will be working with Kiwi Rail. Jo Butcher will be liaising with Council. Our audience is the local community.

Q24: What is the total amount of the project/ activity?

\$11,108.94

Q26: What is the amount of funding assistance that you are applying to this Community Fund for? -please write without GST included. Remember you can apply up to a maximum of \$5,000.

\$5,000

Q27: How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

We want to fully engage the local community, embracing the station turning 100. We want to have an exhibition, showing life 100 years ago and New Zealand rail. We want to encourage the community to dress in vintage clothing, have a vintage car display and invite the elderly community to share their stories of Otorohanga over the last 100 years. We want to have a market to support small local businesses and bring shoppers into Otorohanga. The fire jugglers, stilt walkers and live entertainment will create a festival type atmosphere. We will not be bringing in any outside catering businesses so as to support the many local eateries.

Q28: Choose three of following community outcomes that you think your project best aligns to:

Knowledgeable, Engaged, Connected

Q29: What is the exact name on your organisation's bank account?

Q30: What is the full account number of this bank account? -please double check the numbers.

Q31: Is your organisation GST Registered? **NO**

Q33: What is the chief source of your income? (i.e., membership subs, fundraising, entry fees, sponsorship):

Funding applications

Q34: Attach a copy of your latest complete -ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, -and a CURRENT BANK STATEMENT -Please indicate if any funds are tagged for a specific purpose, eg; lease costs

Q35: Attach a copy of your budget for your proposal: **ATTACHED**

Q36: Attach any quotes obtained for your proposal: **ATTACHED**

Q37: Please list here ALL financial assistance your organisation has received over the last three years. -Include any assistance from council. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

None.

Q38: Are you applying under an umbrella organisation?

YES – ODDB has agreed

Q54: We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Q55: Name of person completing form: TRISH Fisher

Q56: Position in Organisation: Lead Organiser

Ōtorohanga District Creative Communities Fund

Project Details- The Budget

The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered?

Yes

Do NOT include GST in your budget

No

Include GST in your budget

Project costs		Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs.
Item eg hall hire	Detail eg 3 days' hire at \$100 per day	Amount eg \$300
Road Closure	Road closure, traffic plan, H&S and Comms Plan for 1-day closure from 09:00 – 16:00 on 8 th June 2024	4673.75
Stilt walkers	2 stilt walkers for 2 hours	529.00
Fire dancer/juggler	30-minute show	300.00
PA and sound stage	Stage and sound for all the entertainment	2300.00
Insurance	Public Liability Insurance	500
Treasure map	Map of town and activities, including image for colouring in competition	145
Printing	Printing of flyers, posters, colouring in image and Map	1025.98
Facebook page	Create Facebook page and advertising	200
Public Notices	King Country News public notice for road closure (x2)	256.22
8 th page advert	King Country News 2 weeks before event	323.40
Advertorial page	King Country News week before event	855.59
Total Costs		\$11,108.94
Project Income		Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.
Income eg ticket sales	Detail eg 250 tickets at \$15 per ticket	Amount eg \$3,750
Free event	We will be applying for grants, sponsorships and donations to raise the funds necessary to put on the event	
Donations	Donations already collected (as of 24 th March 2024)	215.00
Market Stalls	40 stalls at \$20 each	800

Total Income		\$
Costs less income	This is the maximum amount you can request from CCS	\$
Amount you are requesting from the Creative Communities Scheme		\$5,000

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed
	Lions Club		
02/04/2024	Community fund	1,000	
24/03/2024	Lines Company	1,000	
24/03/2024	Otorohanga Charitable Trust	3,000	

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy



From: Sam Baggott sales@kingcountrynews.co.nz
Subject: RE: Prices for public notices and advertising
Date: 14 March 2024 at 4:29 PM
To: [REDACTED]



Hi Trish,

Thank you for your email,

We have a few different options which might help with publicising the event.

We could publish a public notice at either a **10x2 size** (10cm high x 7.2cm wide) at a cost of **\$128.11 incl GST** or a **12x2 size** (12cm high x 7.2cm wide) at a cost of **\$153.73 incl GST** per insertion.

Depending on what the event is you could perhaps consider getting sponsorship to cover the cost of an advertorial page which includes editorial all about the event and photos written by us. Total cost for something like this is **\$743.99 + GST for the full page**. To give you an idea on layout, attached is an advertorial page we have published recently for Awaroa Sports.

You could also do something smaller in a few issues leading up the event as well. Perhaps an eighth page size (9cm high x 12.6cm wide) at a cost of **\$281.22 + GST** per insertion.

Hope this helps, let me know if you have any questions or need anything else 😊

Ngā mihi

Sam Baggott - General Manager (she/her)
PO Box 279, Te Kūiti 3941 | 18 King St E, Te Kūiti 3910
t 07 878 1188 ext 312 | m 027 855 8472 | e sales@kingcountrynews.co.nz | w kingcountrynews.co.nz



From: Trish Fisher [REDACTED] >
Sent: Tuesday, March 12, 2024 2:34 PM
To: Sam Baggott <sales@kingcountrynews.co.nz>
Subject: Prices for public notices and advertising

Otorohanga Railway Station-TTM Supply
Otorohanga

22/03/2024

Item	Description	Unit	Qty	Rate	Amount	Notes
Driveway Entrance Works						
1	Prepare and Supply TTM					
1.01	Site specific TMP draft and submission	LS	1	\$1,418.75	\$ 1,418.75	
1.02	Traffic Management	Day	1	\$3,255.00	\$ 3,255.00	
	Subtotal carried forward to SUMMARY				\$ 4,673.75	
	SUMMARY					
1	Prepare and Supply TTM				\$ 4,673.75	
	TOTAL (Excluding GST)				\$ 4,673.75	

Notes/Tags:

- 1) Site specific TTM is based on one submission, any extra consultation will charged an hourly rate

From: Steve Ngapo [REDACTED]
Subject: Quote for map and colouring in sheet
Date: 22 March 2024 at 7:58 AM
To: Trish Fisher [REDACTED]
[REDACTED] [REDACTED] com



Hi Trish,

Rebecca mentioned that you were after a map to be drawn for the train station event. Sorry for the delay in getting back to you about this

For a custom stylised street map of Otorohanga with some areas and activities etc highlighted, it would be \$95. For this I would provide a really high resolution image file which you could post online, or organise the printing of. I have printed the ones that I did in the past up to A2 and they still looked good at that big scale. The ratio of the image would be the A4/A3 etc family of paper sizes

If you can please send me an example of the style of map that you like the look of, I should be able to emulate that pretty closely

Rebecca also mentioned me designing a colouring in sheet for kids to colour in, which sounds fun. I can do this for \$50, which would be the same thing of providing a high resolution image file which you could organise the printing of. The image would be a black and white line drawing

Please let me know if you have any questions or need any more info from me

Cheers,

Steve Ngapo
[REDACTED]
[REDACTED]

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4.5 [310 Reviews](#)

Give your customers all the details they need to know, in a format they'll want to keep, with custom flyer and pamphlet printing. Explore flat and folded options, with customisable design templates. [See details](#)

Quantity

- 25

\$49.98 \$2.00 / unit

- 50

\$54.99 \$1.10 / unit

44% savings

- 100

\$72.99 \$0.73 / unit

63% savings

- 250

\$129.99 \$0.52 / unit

74% savings

- 500

\$162.99 \$0.33 / unit

83% savings

- 1000 Recommended

\$204.00 \$0.21 / unit

89% savings

- 1500

\$299.00 \$0.20 / unit

90% savings

- 2000

\$399.00 \$0.20 / unit

90% savings



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Size	A4
Fold	Flat

Quantity

- 25
\$19.99 \$0.80 / unit

- 50
\$30.99 \$0.62 / unit
22% savings

- 100
\$46.99 \$0.47 / unit
41% savings

- 250
\$82.99 \$0.34 / unit
57% savings

- 500
\$114.99 \$0.23 / unit
71% savings

- 1000 Recommended
\$139.99 \$0.14 / unit
82% savings

- 1500
\$209.00 \$0.14 / unit
82% savings

- 2000
\$274.00 \$0.14 / unit
82% savings



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Size	A5
Fold	Flat

Quantity

- 50
\$19.99 \$0.40 / unit
- 100
\$30.99 \$0.31 / unit
[22% savings](#)
- 250
\$49.99 \$0.20 / unit
[50% savings](#)
- 500
\$72.99 \$0.15 / unit
[62% savings](#)
- 1000 **Recommended**
\$102.99 \$0.11 / unit
[72% savings](#)
- 1500
\$152.99 \$0.11 / unit
[72% savings](#)
- 2000
\$199.99 \$0.10 / unit
[75% savings](#)
- 2500
\$249.00 \$0.10 / unit
[75% savings](#)

←
[Get 15% off your first order* with code NEW15](#) | 🔥 [PLUS free standard delivery on all orders over](#)

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Posters

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Spread your brand message and capture customer's attention with bold custom posters. Explore fully customisable design templates and an easy design upload. [See details](#)

Size **A2 (420 x 594 mm)** Recommended

Quantity

1 Recommended
 \$15.99 \$15.99 / unit

2
 \$28.99 \$14.50 / unit
 9% savings

3
 \$42.99 \$14.33 / unit
 10% savings

4
 \$53.99 \$13.50 / unit
 15% savings

5
 \$64.99 \$13.00 / unit
 18% savings

10
 \$124.99 \$12.50 / unit
 21% savings

20
 \$244.99 \$12.25 / unit
 23% savings



From: sandra jensen [REDACTED]
Subject: June 8 otorohanga 2024
Date: 11 March 2024 at 7:58 AM
To: [REDACTED]



Kia ora Trish
Apologies for taking so long to get back to you.
Weve had a busy weekend .
I can confirm i have a couple of stilt walkers available at this point.
We would need 2 hrs minimum performing time plus travel costs.
Its a wee bit of a drive but we can offer our community rate this time as a first
time , community event of \$100 per stilt walker per hr excl gst.
Plus \$60 travel costs.
So total cost incl gst is \$529.

Sandra Jensen
Managing Director
Freelunch Street Theatre Co Ltd
[REDACTED]

<http://www.freelunch.co.nz>

<https://www.facebook.com/Freelunchstreettheatrecompanyltd>

15:33



+64 22 471 7395 >

Hi Connaugh, it's Trish here from Hillview. My husband and I are part of a group trying to put on a day celebrating the 100th birthday of the Otorohanga Train Station. We are looking for street performers and I thought of you with your fire works. Could you give me a quote? At the moment we are looking at 8th June.

Thursday 12:58

Kia Ora Trish. Sorry for the slow reply. That sounds awesome, lately I've been charging around 300\$ for a 30min show, with two people. Does this sound reasonable? Quick question also, what time is the event? Fire is usually better at night.

Hi Connaugh, I know fire is better at night but unfortunately it is a day event. We're looking to have it from 09:00-14:00, but will have a programme of events so people don't miss out. I will add you to our costings as we are currently applying for various funding. Cheers, Trish



Text Message





PK Sound Ltd,
Paul Krippner,
P.O. Box 11038,
Hillcrest 3251
Waikato.

Mobile: [REDACTED]
GST # [REDACTED]
1 March, 2024.

Jan and Allan Barclay,
100th Year Otorohanga Celebrations

Dear Jan and Allan,

Re: 100th year Otorohanga Train Station Celebration 8th June, 2024 at Wahanui Crescent

Thanks for your enquiry regarding the above event; I understand the event will have a Steampunk theme and be based in Wahanui Crescent with no need for main street sound. I expect there might be a variety of entertainment on the provided truck stage and as discussed, I've based my expected design and pricing around your very successful Waitomo Caves Sports Day.

Assuming that a good supply of power is available and subject to a final confirmation of acts/complexity as knowledge becomes available, a package inclusive of PA System/Labour to install and sound mix, along with Transport/Delivery and Collection can be supplied at the following price :

\$2000.00 PLUS GST

Please come back to me if there's anything at all you'd like to discuss or vary within the event scope and I'll pencil the date in the interim on your behalf.

Yours sincerely,

A handwritten signature in cursive script that reads "paul krippner".

Paul Krippner
PK Sound Ltd

APPLICANT; WAIKATO SCREEN

Q1: Full legal name of organisation:

Waikato Screen NZ LTD

Q2: Commonly used name -if different

Waikato Screen

Q3: What is the legal status of you organisation?

Other (please specify)

Q4: What is your charities commission registration number?

Skipped

Q5: Contact person at organisation:

Tracy Hampton

Q6: The position they hold in organisation:

Film Office Manager

Q7: Postal address:

[REDACTED]

Q8: Physical address of organisation:

Skipped

Q9: Email:

[REDACTED]

Q10: Website:

<https://www.waikatoscreen.nz/>

Q11: Facebook page:

<https://www.facebook.com/WaikatoScreen>

Q12: What are the objectives of your club/organisation? -how do they promote local community services, activities or facilities within your community?

The role of Waikato Screen is to facilitate relationships with the international and national film industry, government, and key stakeholders in Waikato. To stimulate economic development for our local business and service providers, to support and promote local talent. It is our responsibility to increase the percentage of screen opportunities for gaining a more significant proportion of growth and income with direct economic and cultural benefits that positively impact our communities. Waikato Screen is committed to talent development to create opportunities for our local industry professionals. To provide career pathways for our Rangitahi and build knowledge to gain confidence and to provide more jobs in the screen sector.

Q13: How long has your club/organisation been active within the Ōtorohanga district?

Waikato Screen was established in 2021, and gained full funding, including Waikato Regional Council in May 2023.

Q14: Where are any facilities used by your organisation located?

We work remotely and often meet at Trust Waikato in Hamilton.

Q15: Are they on private property?

No

Q16: Since your facilities are not on private property can you please provide further details.

We work remotely and often meet at Trust Waikato in Hamilton.

Q17: What is the activity/services period of your organisation? -Example - all year or seasonal March to October

Waikato Screen is a full time organisation. Our financial year is 1st April - 31st March.

Q18: How many members in your organisation? -including volunteers?

10

Q19: Do you charge a membership fee?

No

Q21: In twenty words or less what will the funds actually buy or pay for?

The funds will support all aspects of the two day film workshop, venue costs, tutors, the creative film team, equipment, catering, and marketing. Plus support our career pathways tour with direct school engagement, maximizing the impact of our workshop.

Q22: In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for - remember to cover what, where, who, why, how.

Waikato Screen NZ to conduct two impactful 2-day Youth Workshops, guiding 20 youths over two days Filmmaking workshop, aspiring filmmakers from A-Z in the art of filmmaking. Our comprehensive curriculum covers storytelling, shooting, and editing, fostering creative diversity and inspiring future careers. To ensure inclusivity, we plan ten scholarships for deserving students identified through school nominations. Renowned team & filmmaker Matt Hicks will engage local schools through visits, on-screen sector career pathways and inviting participation. Our strategy is to inspire youth engagement. Scheduled during school holidays, the workshops aim to benefit youth well-being, educational and cultural growth, and the cultivation of future cinematic talent.

Q23: Which option will your proposed project do most?

It helps us cover our business as usual work

Q24: What is the total amount of the project/ activity?

Total Budget: \$6550 - per workshop / ticket sales \$(800.00) sponsorship - equipment & catering \$(750.00) 2 day Workshop & part of local school career pathways tour \$5,000.00

Q25: What are the biggest current challenges you face as an organisation? -tick all that apply
Consistent funding

Q26: What is the amount of funding assistance that you are applying to this Community Fund for? -please write without GST included. Remember you can apply up to a maximum of \$5,000.

\$5000.00 please

Q27: How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

The Youth Two-Day Filmmaking Workshop organized by Waikato Screen NZ has the potential to make significant contributions to the social, economic, environmental, and cultural well-being of the community. Here's a breakdown of the potential impacts in each area:

- **Social Well-being:** • **Skill Development:** The workshop will empower 20 young individuals with essential filmmaking skills, fostering creativity and providing them with a platform to express themselves.
- **Inclusivity:** Offering ten scholarships ensures that deserving students who might not have the financial means can participate, promoting inclusivity and equal access to opportunities.
- **Economic Well-being:** • **Career Pathways:** By engaging with local schools and introducing students to on-screen sector career pathways, the workshop contributes to the economic well-being of the community by potentially steering youths towards future careers in the film industry.
- **Local Talent Development:** The cultivation of cinematic talent locally can have long-term economic benefits by creating a pool of skilled professionals who may contribute to the growth of the local film industry.
- **Environmental Well-being:** • **Awareness and Responsibility:** Filmmaking involves the use of technology and resources. The workshop can incorporate discussions on environmental sustainability in filmmaking, promoting awareness and responsible practices within the industry.
- **Cultural Well-being:** • **Cultural Growth:** The workshop's comprehensive curriculum covers storytelling, providing a platform for participants to express their cultural perspectives and contribute to the rich cultural tapestry of the community.
- **Renowned Filmmaker Engagement:** The involvement of renowned filmmaker Matt Hicks and the team, adds cultural value by connecting the community with an experienced professional, potentially inspiring cultural storytelling in the cinematic medium.

Overall, the Youth Two-Day Filmmaking Workshop aligns with the objectives of promoting creativity, inclusivity, economic development, environmental awareness, and cultural growth. It is a holistic initiative that addresses various aspects of community well-being, making it a worthy candidate for funding support.

Q28: Choose three of following community outcomes that you think your project best aligns to:

Knowledgeable, Engaged, Connected

Q29: What is the exact name on your organisation's bank account? - double check it is current and correct, as any funds will be paid here

Waikato Screen NZ limited

Q30: What is the full account number of this bank account? -please double check the numbers.

[REDACTED]

Q31: Is your organisation GST Registered?

Yes

Q32: What is your GST number:

[REDACTED]

Q33: What is the chief source of your income? (i.e., membership subs, fundraising, entry fees, sponsorship):

Regional District Funding, Council Funding and Community Grants

Q34: Attach a copy of your latest complete -ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, -and a CURRENT BANK STATEMENT -Please indicate if any funds are tagged for a specific purpose, eg; lease costs

Waikato_Screen_NZ_Limited_-_1_Profit_and_Loss_Report_2023_2024_Financial_Year.pdf

Q35: Attach a copy of your budget for your proposal:

Budget for two, 2 day workshops- Otorohanga.pdf

Q36: Attach any quotes obtained for your proposal:

Skipped

Q37: Please list here ALL financial assistance your organisation has received over the last three years. -Include any assistance from council. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

We are funded by the majority of Waikato Councils, Waikato Regional Council, supported by Wel Energy Trust. The profit and Loss report does show the contribution. The ones listed without payment are due to be invoiced & Thames is still TBC but has been responded to favourably.

Q38: Are you applying under an umbrella organisation?

No

Q54: We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Q55: Name of person completing form:

Tracy Hampton

Q56: Position in Organisation:

Film Office Manager and Account Manager

Q57: Daytime Contact Number:

[REDACTED]

Q58: Alternative contact person:

Erin Griffiths

Q59: Position in Organisation:

Attraction and Facilitation

Q60: Daytime Contact Number:

[REDACTED]

Budget Outline for A-Z Youth Filmmaking Workshop

Proposed Dates:

July 10th-11th: Otorohanga Youth Workshop

Youth Attendance (10 Paid Participants):

10 youth pay \$80 each

Total: \$800

	expense	income
	\$ -	\$ 800.00

Scholarships (10 Participants):

10 participants receive scholarships nominated by schools

Free participation

Total: \$0 (covered by scholarships)

\$ -

Venue:

Location to be confirmed (TBC)

Estimated daily venue cost for two days: \$500

\$ 500.00

Mini Film Crew

Director/ D.O.P/ Camera Assist/ Soundie

Producer c/o Waikato Screen

\$2000 per day x 2 days

Total: \$4,000

\$ 4,000.00

Catering Sponsorship:

Seek sponsorship for \$250 catering

Target: \$550

\$ 300.00

\$ 250.00

in kind sponsorship

Matt Hicks' Time and Management:

Preparation, attendance, hosting, and management -
attending 14 schools on careerpathways into the screen
sector

Matt Hicks - Subsidised by Waikato Screen

\$ 500.00

Career pathways digital visuals - for schools & the workshop

Graphic designer

\$ 100.00

Ticket Sale Costs:

Miscellaneous expenses related to ticket sales

Marketing materials, online platform fees, etc.

Estimated: \$200

\$ 200.00

Marketing and Promotion:

Social media advertising, flyers, and promotional materials

Target: \$200

\$ 200.00

Sponsorship for Film and Lighting Equipment:

Seek sponsorship for film and lighting equipment

Target: \$500

\$ 500.00

in kind sponsorship

Total Budget: \$6550 - per workshop

\$ 6,550.00

ticket sales

\$ (800.00)

sponsorship - equipment & catering

\$ (750.00)

2 day Workshop & part of local school career pathways tour

\$ 5,000.00 for two day workshop

This budget is a comprehensive outline that covers essential aspects of the workshop, ensuring a meaningful experience for participants while optimizing resources through sponsorships and scholarships.

Profit & Loss Budget Variance 23/24 Income/ proposed budget

Waikato Screen NZ Limited
For the year ended 31 March 2024

	YTD 2023/2024	2023/2024 BUDGET	VARIANCE
Trading Income			
Funding Received (NZFC)	3,750.00	-	(3,750.00) ↓
Hamilton City Council	35,000.00	35,000.00	- —
Hauraki DC	4,792.00	4,792.00	- —
Matamata Piako DC	-	7,866.00	7,866.00 ↑
Otorohanga DC	2,310.00	2,310.00	- —
Wel Energy Trust Grant	7,500.00	7,500.00	- —
South Waikato DC	5,497.00	5,497.00	- —
Thames/ Coromandel DC	-	10,800.00	10,800.00 ↑
Waikato District	17,289.00	17,289.00	- —
Waipa DC	-	12,173.00	12,173.00 ↑
Waitomo DC	-	2,127.00	2,127.00 ↑
Waikato Regional Council	275,000.00	275,000.00	- —
Total Trading Income	351,138.00	380,354.00	29,216.00
Gross Profit	351,138.00	380,354.00	29,216.00
Other Income			
Interest Received (NZ)	3,035.56	-	(3,035.56) ↓
Total Other Income	3,035.56	-	(3,035.56)
Operating Expenses			
ACC Levies	-	2,400.00	2,400.00 ↑
Accountancy Fees	781.36	5,000.00	4,218.64 ↑
Advisory Board Costs	1,394.96	2,000.00	605.04 ↑
Australia Film Festivals	-	2,300.00	2,300.00 ↑
Bank Fees & Charges	32.98	400.00	367.02 ↑
Big Screen Symposium	829.65	2,100.00	1,270.35 ↑
Computer Expenses	461.58	4,000.00	3,538.42 ↑
Contingency	-	4,600.00	4,600.00 ↑
Courses & Professional Development	-	783.00	783.00 ↑
Domain - website	-	240.00	240.00 ↑

	YTD 2023/2024	2023/ 2024 BUDGET	VARIANCE	
Events / Industry Forums	1,099.91	5,000.00	3,900.09	↑
Film nights / Festivals	113.29	2,000.00	1,886.71	↑
Insurance	1,500.00	1,500.00	-	—
Legal Fees	2,450.00	4,000.00	1,550.00	↑
Local Workshops	575.80	3,000.00	2,424.20	↑
Marketing	336.48	500.00	163.52	↑
Marketing / Printing	73.91	1,000.00	926.09	↑
Marketing Design	316.85	1,000.00	683.15	↑
Meeting Costs	846.26	1,000.00	153.74	↑
Membership Fees	337.06	3,800.00	3,462.94	↑
Motor Vehicle - Fuel & Oil	55.10	2,000.00	1,944.90	↑
Motor Vehicle - Parking	30.43	500.00	469.57	↑
Networking/ Industry Functions	1,784.01	4,000.00	2,215.99	↑
Office Space & Expenses	4,526.57	4,000.00	(526.57)	↓
Photography / Licences	4,273.95	5,000.00	726.05	↑
Postage & Courier	-	100.00	100.00	↑
Printing & Stationery	126.84	400.00	273.16	↑
Recce's - Attraction/ Marketing with Producers	865.76	15,000.00	14,134.24	↑
RFONZ Hui	1,547.91	2,500.00	952.09	↑
Lookbook/ Production Guide	-	2,000.00	2,000.00	↑
Software (Adobe Suite/ Google Office)	634.78	1,500.00	865.22	↑
Stakeholders reporting expenses	555.39	2,000.00	1,444.61	↑
Subscriptions & Licences	239.73	500.00	260.27	↑
Telephone - Mobile	125.00	500.00	375.00	↑
Telephone & Internet	1,719.97	2,500.00	780.03	↑
Travel - National	5,887.52	18,000.00	12,112.48	↑
Travel - Overseas	-	5,000.00	5,000.00	↑
Website Development	6,683.28	12,500.00	5,816.72	↑
Website Hosting	27.95	-	(27.95)	↓
Human Resources				
Film Office Manager	61,516.00	80,000.00	18,484.00	↑
Showcase & Film Facilitation	69,168.32	80,000.00	10,831.68	↑

	YTD 2023/2024	2023/ 2024 BUDGET	VARIANCE
Talent Development	17,567.50	80,000.00	62,432.50 ↑
Total Human Resources	148,251.82	240,000.00	91,748.18
Admin	987.50	4,000.00	3,012.50 ↑
Total Operating Expenses	189,473.60	368,623.00	179,149.40
Net Profit	164,699.96	11,731.00	(152,968.96)

APPLICANT; KO TE HOKINGAMAI KI TE NEHENEHENUI MARAE

Q1: Full legal name of organisation:

Ko te Hokingamai ki te Nehenehenui Marae

Q2: Commonly used name -if different

Otewa Marae Trustees

Q3: What is the legal status of you organisation?

Other (please specify)

Q4: What is your charities commission registration number?

Skipped

Q5: Contact person at organisation:

Lorraine Anderson

Q6: The position they hold in organisation:

Trustee & Treasurer

Q7: Postal address:

[REDACTED]

Q8: Physical address of organisation:

[REDACTED]

Q9: Email:

[REDACTED]

Q10: Website:

Skipped

Q11: Facebook page:

Skipped

Q12: What are the objectives of your club/organisation? -how do they promote local community services, activities or facilities within your community?

The Otewa Marae Trustees operate Ko Te Hokingamai ki te Nehenehenui (Otewa) Marae with the support of the Marae beneficiaries. 1) We uphold the spiritual and cultural values of the Whare Tupuna (ancestral meeting house) and Marae complex 2) We hold and administer the land and all monies derived from the Marae 3) We manage and hire the facilities situated on the land and ensure their use is sensitive to and respectful of the culture aspects of Marae Tikanga and kaupapa. 4) We promote or hold hui or other gatherings within the Marae 5) We ensure the appropriate insurance cover for the building and chattels 6) We manage and monitor the fundraising activities of the Marae Our principal focus has been Marae beneficiaries' activities in conjunction with the ongoing development of Marae refurbishments. We have a cordial relationship with the local farming community and the Otewa School, which participates in annual Marae visits. This has been put on hold during Marae refurbishments and the covid pandemic. We have the Kohanga Reo o Iti-a-

Rata, which is the only Marae-based Kohanga in the region. The staff, tamariki, and whānau enjoy daily access to the Marae grounds, facilities, as well as direct engagement with local waterways, and our history through the ancestral meeting house, carvings, urupa, and written history. We look forward to expanding our community engagement once our refurbishments are complete. Trustees and beneficiaries talk about civil defense engagement, pandemic response activity, and more local community involvement.

Q13: How long has your club/organisation been active within the Ōtorohanga district?

The first appointed Trustees were vested in 1959, however the current meeting house was opened in 1928. This has been recorded as the third meeting house. Therefore, the Marae has been active since the late 1800s.

Q14: Where are any facilities used by your organisation located?

The facilities used by the Otewa Marae Trustees and beneficiaries are located on site at the Marae. I have attached a poster which shows an overview of the Otewa Marae Development Plan and an aerial photograph of the Marae facilities.

Q15: Are they on private property?

No

Q16: Since your facilities are not on private property can you please provide further details.

We are a Maori Reservation which has its Maori land block name identified as Rangitoto Tuhua 33C3B4B1D2, and is administered by the Otewa Marae Trustees on behalf of the Marae beneficiaries.

Q17: What is the activity/services period of your organisation? -Example - all year or seasonal March to October

All year, dependent on availability of the Marae, and status of refurbishment and repairs.

Q18: How many members in your organisation? -including volunteers?

500

Q19: Do you charge a membership fee?

No

Q21: In twenty words or less what will the funds actually buy or pay for?

Supply and install a 25,000 litre tank, connect to existing bore, and supply and install a pressure pump.

Q22: In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for - remember to cover what, where, who, why, how.

Pratts Plumbing, Otorohanga have provided the attached quote which details an outline of our "Water Tank & Pump" Project. The quote outlines their installation and supply description and costs associated with the replacement of our existing water system at Otewa Marae. Funds from a successful grant application along with part of our Marae savings will go towards this project. We will also require Marae volunteers to clear the existing concrete water tanks, which are no longer in use, before the installation of the new tank in July 2025. The concrete tanks (three in all) will need to be broken down and removed or relocated for another purpose at the Marae. In the past, our local farmers have been very generous in assisting Marae volunteers to clear the land. We will require their support again to break down the concrete water tanks and remove them to be used to re-build the races

on their farms. It is likely that we will have at least three weekend working bees to complete this Project. Our kitchen team will be a valuable component of the Project to sustain our volunteers with meals and drinks.

Q23: Which option will your proposed project do most?

It will help our organisation sort out some longstanding problems and get us out of a rut

Q24: What is the total amount of the project/ activity?

\$8,000.00

Q25: What are the biggest current challenges you face as an organisation? -tick all that apply
Consistent funding, Lack of membership or aging membership , Overwork and burn out ,
Letting people know about our services, Out of date facilities

Q26: What is the amount of funding assistance that you are applying to this Community Fund for? -please write without GST included. Remember you can apply up to a maximum of \$5,000.

\$5,000.00

Q27: How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

Our Marae facilities are undergoing major refurbishment. We have two more projects to complete. Firstly, the improvement of our water system, and secondly the replacement of our kitchen. When the Marae is fully operational, it will be available for hire to all community groups within the cultural parameters determined by our Charter. A fully operational Marae guarantees regular use. Our target is Marae bookings on a weekly and / or monthly basis. The cultural well-being of the Marae is to draw its people home, that is, those who whakapapa (have genealogical ties) to the Marae and the land. The cultural well-being of the community is to have open engagement with all members of the Otewa community coming to know the Marae, with the hosting of community events at the Marae.

Q28: Choose three of following community outcomes that you think your project best aligns to:

Diverse, Empowered, Engaged

Q29: What is the exact name on your organisation's bank account? - double check it is current and correct, as any funds will be paid here

Otewa Marae Trustees

Q30: What is the full account number of this bank account? -please double check the numbers.

[REDACTED]

Q31: Is your organisation GST Registered?

No

Q32: What is your GST number:

Skipped

Q33: What is the chief source of your income? (i.e., membership subs, fundraising, entry fees, sponsorship):

Fundraising, lease agreement, and koha

Q34: Attach a copy of your latest complete -ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, -and a CURRENT BANK STATEMENT -Please indicate if any funds are tagged for a specific purpose, eg; lease costs
Otewa Marae Trustees 2023 acc.pdf

Q35: Attach a copy of your budget for your proposal:
Proposal Budget.docx

Q36: Attach any quotes obtained for your proposal:
New Water Pump.pdf

Q37: Please list here ALL financial assistance your organisation has received over the last three years. -Include any assistance from council. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

A: Revenue for Otewa Marae general Use John Austin Ltd, grazing lease agreement, \$5,200 per annum y/e 31 March 2024 Te Kohanga Reo o Iti-a-Rata, MOU building use, \$3,000 per annum, y/e 31 October 2023 Ngati Maniapoto Marae Pact Trust, Marae Grant, \$500 per annum, y/e 31 March 2024 Te Hape B Trust, Rereahu Marae Grant, \$500 per annum, y/e 31 March 2024 Interest on term investment for capital works upgrades, \$280 per month Marae Beneficiaries direct credit contributions, \$120 per month Koha for various Hui ie: tangi & birthdays, \$1500 per annum y/e 31 March 2024 B: Revenue for Specific Projects COGS Grant tagged for Marae Insurance for \$3,000 in 2021 Otorohanga District Council Grant of \$3,000 for a Marae nursery in 2023 Te Puni Kokiri, Technical & Feasibility Study Stage 1, paid to Brymer Group for \$24,500 in 2023 Te Puni Kokiri TFS Stages 2 & 3, to be paid to Brymer Group for \$82,500 in 2024

Q38: Are you applying under an umbrella organisation?
No

Q55: We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:
Yes I agree.

Q56: Name of person completing form:
Lorraine Anderson

Q57: Position in Organisation:
Trustee and Treasurer

Q58: Daytime Contact Number:
[REDACTED]

Q59: Alternative contact person:
Rangi Fraser

Q60: Position in Organisation:
Interim Chairperson

Q61: Daytime Contact Number:
[REDACTED]



Pratts Water Services



Otewa Marae

■ Otewa Road, Otorohanga

Job ID: ■

Water Services & New Waste Line

January 2024



office@pratts.co.nz

0800 PRATTS



Why Choose Pratts?

Full pump sales and Water services of Davey and DAB along with other mainstream brands. Our experienced team have had many years in the industry and can deal with most pumps and filtration available in New Zealand.

Let's face it - when you have a problem with your water - you have a problem that needs to be solved quickly.



Project Specifications - Water Tank & Pump

This job will be to supply & install a 25,000L Bailey tank, connect tank to existing bore & supply & install a pressure pump at tank for water feed to building

- Bailey Tank 25,000L (colour TBC)
- Tank delivery & loading
- Digger hire & site prep
- Pit sand
- Geotess filter cloth
- Tank vent cowls
- Tank level Indicator
- Connection Kit
- Dab 102 Water Pump
- Press controller
- Pressure Tank
- Pressure Pipe
- 50mm RX fittings
- 25mm RX fittings
- Reducing bushes
- Ice ball valves
- Pressure pipe
- Sundries
- Travel
- Labour and Materials to complete



Estimated Total: \$5,399.00 + GST

Pump must be in an enclosed space or have a cover.

Pump cover at an additional cost

Electrician

PC Sum: \$1,500.00



Project Specifications – Run New Waste Line

This job will be to run a new waste pipe from the kitchen sink and connect to terminal vent. The waste pipe will be run through a 12 meter long galvanised channel for better reinforcement & life longevity

- 50mm DWV waste pipe
- DWV T junctions
- DWV reducing bushes
- DWV bends
- Fabricated galvanised channel
- Sundries
- Travel
- Labour and Materials to complete

Estimated Total: \$1,010.00 + GST



Please note:

- This quote excludes electrical
- All estimates are confirmed as Quotes once the customer confirms acceptance
- Quotes are valid for 30 days
- Any additional work required once a tradesman is on site will be notified and a price given with arrangements of payment prior to commencement
- Pratts are not responsible for any services that are damaged during the course of work if we have no knowledge of their location. We take all care and responsibility to identify any known services, any repairs to damage as a result of unknown or undisclosed services are the responsibility of the customer. This relates to water lines, gas lines, power, telephone and any other undisclosed services
- On verbal or written acceptance of this quote a 75% deposit (including GST) is required before work commences and as per our Trading Terms and Conditions. This can be deposited via internet banking into the following account:

Owaikura Holdings Ltd
Westpac Otorohanga
03-1562-0037176-00

Please use your name and job number (found on the cover page of this document) as a reference. Once the deposit is received we will order the product and start the process

OTEWA MARAE TRUSTEES

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

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Statement of Financial Performance	2
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OTEWA MARAE TRUSTEES

TRUST DIRECTORY AS AT 31 MARCH 2023

Registered Office: Otewa Marae
R D 5
Otewa
Otorohanga

Chairperson: Bill Paki

Secretary:

Treasurer: Lorraine Anderson

Trustees: Lorraine Anderson, Mary Paki, Rangi Fraser, Tash Tapara, Sandra Paki, Bill Paki

Accountants: Bailey Ingham Limited
PO Box 225
Otorohanga 3940

OTEWA MARAE TRUSTEES

STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31 MARCH 2023

<i>2022</i>		<i>Note</i>	<i>2023</i>
	<i>INCOME</i>		
1,941	Koha & Fundraising		4,842
1,211	Interest & Dividends Received		2,700
-	Inland Revenue Refund		768
-	Otorohanga District Council Grant		3,000
5,200	Lease Income		5,200
800	Ngati Maniapoto Grant		500
-	Maniapoto Fisheries Grant		1,200
500	Tiroa Trust Grant		500
24,437	Te Puni Kokiri Funding		-
<u>34,089</u>	<i>TOTAL INCOME</i>		<u>18,710</u>
	<i>EXPENSES</i>		
	<i>Working Expenses</i>		
2,000	Electricity & Lines Charges		1,808
-	Hui Expenses		1,645
<u>2,000</u>			<u>3,453</u>
	<i>Repairs and Maintenance</i>		
2,713	General Repairs & Maintenance		3,558
-	Tree Removal		7,331
<u>2,713</u>			<u>10,889</u>
	<i>Fixed Costs</i>		
640	Insurance		8,117
	<i>Administration</i>		
-	Advertising		537
5	Bank Charges		2
<u>5</u>			<u>539</u>
725	Depreciation		580
<u>6,083</u>	<i>TOTAL EXPENSES</i>		<u>23,578</u>
<u>\$28,006</u>	<i>NET SURPLUS (DEFICIT)</i>		<u>\$(4,868)</u>

The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

OTEWA MARAE TRUSTEES

STATEMENT OF MOVEMENTS IN ACCUMULATED FUNDS FOR THE YEAR ENDED 31 MARCH 2023

2022		Note	2023
28,006	Net Surplus (Deficit) for the Period		(4,868)
<u>28,006</u>	Total Recognised Revenue and Expenses		<u>(4,868)</u>
128,350	ACCUMULATED FUNDS AT START OF PERIOD		156,357
<u>156,357</u>			<u>151,489</u>
<u><u>\$156,357</u></u>	ACCUMULATED FUNDS AT END OF PERIOD		<u><u>\$151,489</u></u>

*The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review
engagement procedures and must be read subject to the compilation report.*

Bailey Ingham Limited
Chartered Accountants

OTEWA MARAE TRUSTEES

STATEMENT OF FINANCIAL POSITION AS AT 31 MARCH 2023

2022		Note	2023
	NON CURRENT ASSETS		
	<i>Property, Plant and Equipment</i>		
2,888	Plant & Machinery		2,308
	CURRENT ASSETS		
5,462	Westpac Account		4,489
9,635	Westpac Savings Account		6,220
29,963	BNZ Bank Account		3,112
7,689	BNZ Term Deposit		7,741
100,000	Westpac Term Deposit - 001		100,000
721	Building Consent/Plans		25,158
-	Insurance Prepaid		2,460
<u>153,469</u>			<u>149,181</u>
<u>156,357</u>	TOTAL ASSETS		<u>151,489</u>
-	TOTAL LIABILITIES		-
<u>\$156,357</u>	TOTAL FUNDS EMPLOYED		<u>\$151,489</u>
	ACCUMULATED FUNDS		
28,006	Excess of Income over Expenditure		(4,868)
<u>128,350</u>	Balance at the Beginning of the Year	3	<u>156,357</u>
<u>\$156,357</u>			<u>\$151,489</u>

Chairperson

Date

Treasurer

Date

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023****1 STATEMENT OF ACCOUNTING POLICIES**

The accounting policies adopted are not in conformity with generally accepted accounting practice. Accordingly the financial statements should only be relied on for the expressly stated purpose.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

Property, Plant, Equipment and Depreciation

Property, plant and equipment are included at cost less aggregate depreciation provided at the maximum rates allowed by the Inland Revenue Department. Property, plant and equipment that are leased under a specified lease for the purposes of the Income Tax Legislation are capitalised and depreciated. The depreciation rates used are shown in the Schedule of Property, Plant and Equipment.

Income Tax

Taxation is payable on any surplus from taxable activities.

Goods and Services Tax

The financial statements have been prepared on a GST inclusive basis.

Changes in Accounting Policies

There have been no specific changes in accounting policies and they have been applied on a consistent basis with those of the previous period.

**2 PROPERTY, PLANT AND EQUIPMENT SUMMARY
2023**

	Cost	Accum Depn	Book Value
Plant & Machinery	<u>6,662</u>	<u>4,354</u>	<u>2,308</u>

2022

Plant & Machinery	<u>6,662</u>	<u>3,774</u>	<u>2,888</u>
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3 RESERVES

	2023	2022
Balance at the Beginning of the Year		
Opening Balance	156,357	128,350
Net Surplus/Loss for the Period	<u>(4,868)</u>	<u>28,006</u>
	<u>\$151,489</u>	<u>\$156,357</u>

4 CONTINGENT LIABILITIES

There are no contingent liabilities at year end (31 March 2022: \$Nil).

5 CAPITAL COMMITMENTS

There are no capital commitments at year end (31 March 2022: \$Nil).

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

6 RELATED PARTIES

There are no related party transactions at year end (31 March 2022: \$Nil).

COMPILATION REPORT

Compilation report to the Trustees of Otewa Marae Trustees.

Scope

On the basis of information you provided we have compiled, in accordance with Service Engagement Standard No. 2: Compilation of Financial Information, the financial statements of Otewa Marae Trustees for the year ended 31 March 2023.

As described in Note 1 to the financial statements, these financial statements are a special purpose report for internal management purposes only.

Responsibilities

You are solely responsible for the information contained in the financial statements and have determined that the accounting policies employed are appropriate to meet your needs and to the purpose for which the financial statements were prepared.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or a review engagement has been performed, and accordingly no assurance is expressed.

Disclaimer

As mentioned earlier in our report, we have compiled the financial information based on information provided to us which has not been subject to an audit or review engagement. Accordingly, neither we, nor any of our employees accept any responsibility for the reliability, accuracy or completeness of the compiled financial information nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on the compiled financial information.

Departure from Reporting Framework

The accounting policies adopted are not in conformity with generally accepted accounting practice. Accordingly the financial statements should only be relied on for the expressly stated purpose.



Bailey Ingham Limited
Chartered Accountants
Otorohanga

22 February 2024

OTEWA MARAE TRUSTEES

Taxation Depreciation Schedule
For the Year Ended 31 March 2023

	Private Use %	Date	Orig Cost	Open W.D.V	Add'ns (Sales)	Profit(Loss) on Sale	Dep Method	YTD Dep	Accum Depn	Close W.D.V
760										
76001			469	34			25.00 D	9	444	25
76002			6193	2854			20.00 D	571	3910	2283
			<u>6662</u>	<u>2888</u>				<u>580</u>	<u>4354</u>	<u>2308</u>

Total Project Cost: \$7,000.00 + \$1,050 gst = \$8,050.00

Revenue

Grant Application	\$ 5,000.00
Marae contribution	<u>\$ 3,000.00</u>
	\$ 8,000.00

Project Expenses (Refer Pratts Plumbing Quote)

Plumbing supplies & installation	\$ 5,399.00 + gst
Electrician	<u>\$ 1,500.00 + gst</u>
	\$ 6,899.00 + gst

APPLICANT; KIO KIO SCHOOL

Q1: Full legal name of organisation:

Kio Kio School Social Committee

Q2: Commonly used name -if different

Same as Above

Q3: What is the legal status of you organisation?

Other (please specify)- volunteer group

Q5: Contact person at organisation:

Steph Hughes

Q6: The position they hold in organisation:

Secretary

Q7: Postal address:

[REDACTED]

Q8: Physical address of organisation:

[REDACTED]

Q9: Email:

[REDACTED]

Q10: Website:

<https://www.kiokio.school.nz/>

Q11: Facebook page:

<https://www.facebook.com/kiokioschool>

Q12: What are the objectives of your club/organisation? -how do they promote local community services, activities or facilities within your community?

The objectives of our organisation are to raise funds needed to help support Kio Kio Primary School. We hold various fundraisers throughout the year to raise this money. The money goes towards school camps, to bring the costs down for families, sports equipment, teaching resources, literacy books, new furniture, support staff, art materials, extra curricular programmes to help support the schools values etc. This all goes towards supporting the tamariki within our schools community. There are currently 151 pupils enrolled at the school, with 30% of these being from out of zone. This is a huge demographic of Otorohanga, and the funds that our group raises goes straight back into the school to support this community.

Q13: How long has your club/organisation been active within the Ōtorohanga district?

Kio Kio school was established in 1905

Q14: Where are any facilities used by your organisation located?

At Kio Kio Primary School

Q15: Are they on private property?

Yes

Q17: What is the activity/services period of your organisation? -Example - all year or seasonal March to October

All year round

Q18: How many members in your organisation? -including volunteers?

14

Q19: Do you charge a membership fee?

No

Q21: In twenty words or less what will the funds actually buy or pay for?

A mobile tennis net and a divider net between the courts

Q22: In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for - remember to cover what, where, who, why, how.

We are hoping to get a mobile tennis net for our new astro turf courts. We would also like to get a dividing net, as the courts run lengthwise from each other and it would be helpful to have something that would stop the balls from entering the other court. The courts are used for all of the schools sporting events, such as hockey, tennis and football.

We would like to have a dividing net to prevent balls from travelling the length of the other court, this also helps with safety when both courts are in use. We have a large number of students who are keen to play tennis, and a willing volunteer to help coach them. However we do not currently have a net, and the children are being taken to a local parents home to play. This limits the numbers of students who can be included. Our entire school population and their families would benefit from using this tennis net.

Q23: Which option will your proposed project do most?

Its a new thing that will help us in our work

Q24: What is the total amount of the project/ activity?

\$5,898.30

Q25: What are the biggest current challenges you face as an organisation? -tick all that apply

Other (please specify)

Q26: What is the amount of funding assistance that you are applying to this Community Fund for? -please write without GST included. Remember you can apply up to a maximum of \$5,000.

5000.00

Q27: How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

Sport and physical activity is hugely important to a schools environment. It not only helps students physical health, but also their mental wellbeing. Learning to work as part of a team, learning about healthy competitiveness and striving to do better are all great skills for young people to learn. By providing better facilities for our students, we will be able to make these sporting programmes even better. I was recently coaching miniball at the school with a group of 5-7 year olds, while a group of older students were playing football. The football came past the goal on the other court many times, hitting the younger children and disrupting our game. The divider net would help to prevent this.

Q28: Choose three of following community outcomes that you think your project best aligns to:

Thriving, Supportive, Engaged

Q29: What is the exact name on your organisation's bank account? - double check it is current and correct, as any funds will be paid here

Kio Kio School Supporters Comm

Q30: What is the full account number of this bank account? -please double check the numbers.

████████████████████

Q31: Is your organisation GST Registered?

No

Q33: What is the chief source of your income? (i.e., membership subs, fundraising, entry fees, sponsorship):

Fundraising

Q34: Attach a copy of your latest complete -ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, -and a CURRENT BANK STATEMENT -Please indicate if any funds are tagged for a specific purpose, eg; lease costs

Annual Accounts and bank statement.pdf

Q35: Attach a copy of your budget for your proposal:

Budget.pdf

Q36: Attach any quotes obtained for your proposal:

Kiokio School Quote 2402150.pdf

Q37: Please list here ALL financial assistance your organisation has received over the last three years. -Include any assistance from council. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

We haven't received any financial assistance in the last three years.

Q38: Are you applying under an umbrella organisation?

No

Q54: We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Q55: Name of person completing form:

Steph Hughes

Q56: Position in Organisation:

Secretary

Q57: Daytime Contact Number:

[REDACTED]

Q58: Alternative contact person:

Emma Telfer

Q59: Position in Organisation:

President

Q60: Daytime Contact Number:

[REDACTED]

Kio Kio School Portable Tennis Net and Divider Curtain

Portable Tennis Net	\$3,495.00
Divider Curtain	\$1,740.00
Steel Cable	\$80.30
Karabiners	\$238.00
Freight Nets	\$195.00
Freight Curtain	\$150.00
Total	\$5,898.30

ODC Grant	\$5,000.00	
Fundraising	\$898.30	(From School BBQs and our annual party event)

Supporters Committee Allocated Funds

Current Balance	\$20,566.17	
After paying for...		
Board of Trustees Transfer	\$13,000.00	<i>(An annual payment to the board for resources/projects)</i>
Camps	\$4,000.00	<i>(To help bring the price of camps down for families)</i>
Production	\$2,000.00	<i>(Resources for the biannual production)</i>
Art	\$1,000.00	<i>(Art resources for the school and special art projects)</i>

Note #1 The committee needs to keep \$10,000 in the account to go towards expenses generated by our large fundraising projects.

Note #2 The final \$10,000 is allocated towards other projects, such as new chairs for the rec centre, literacy readers, handwriting whiteboards etc



Quotation

137 Mulgrave Street, Ashhurst
 PO Box 104, Ashhurst 4847
 Ph: (09) 294 9172
 M: (021) 764 202
 kevin@mayfieldsports.co.nz
 www.mayfieldsports.co.nz

Customer: Kiokio Primary School
 Address: Attn. Steph Hughes [REDACTED] Otorohanga Road
 Otorohanga

Quote #: [REDACTED]
 Date: 27.2.24

Phone:
 Email:

Description	Qty	Unit Price	Price
Premier Aluminium Mobile Tennis System incl. net & centre band	1	\$ 3,495.00	\$ 3,495.00
Divider Curtain 40 x 40 Sports Netting @ 18.6m x 2.8m edged all sides, weighted bottom	1	\$ 1,740.00	\$ 1,740.00
Steel Cable PVC coated to 8mm per metre	22	\$ 3.65	\$ 80.30
Karabiners 8mm Stainless Steel 8mm	40	\$ 5.95	\$ 238.00
Freight to Otorohanga Mobile Tennis System	1	\$ 195.00	\$ 195.00
Freight to Otorohanga ex Net Loft Divider Curtain	1	\$ 150.00	\$ 150.00
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
		Quote Subtotal	\$ 5,898.30
		GST	\$ 884.75
		Other	
		Total	\$ 6,783.05

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

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Statement of Financial Position	5
Notes to the Financial Statements	6
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KIO KIO SCHOOL SUPPORTERS COMMITTEE

COMMITTEE DIRECTORY AS AT 31 DECEMBER 2023

Registered Office: 1701 Otorohanga Rd
Otorohanga 3974

Bankers: Westpac

Accountants: Bailey Ingham Limited
PO Box 225
Otorohanga 3940

KIO KIO SCHOOL SUPPORTERS COMMITTEE

TRADING STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2023

2022		Note	2023
	INCOME		
-	Fireworks & Gala		22,297
2,250	Gala Sponsorship		2,770
500	Sale of Donated Goods		2,550
-	Silent Auction Income		4,160
<u>2,750</u>			<u>31,777</u>
	LESS COST OF SALES		
-	Food & Drink		700
-	Fireworks Purchases & Entertainment Costs		8,074
-	Fireworks Safety Training & Licence Fees		250
-	Fireworks & Gala Advertising		220
-	Sundry Gala Expenses		8,784
<u>-</u>			<u>18,028</u>
-	Cost of Goods Sold		(18,028)
<u>\$2,750</u>	GROSS PROFIT		<u>\$13,749</u>

The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review
engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

KIO KIO SCHOOL SUPPORTERS COMMITTEE

STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31 DECEMBER 2023

2022		Note	2023
	INCOME		
2,750	Gross Surplus From Fireworks Gala		13,749
-	Great Gatsby Income		10,299
4,565	BBQ Income		5,986
5,271	Livestock Income		2,243
2,530	Hot Cross Bun Fundraiser		3,315
30	Interest Received		227
-	Van Hire		500
8,749	Apré Ski Party Income		-
-	Firewood Income		633
14,275	Pie and Wine Income		8,846
-	Cookie Fundraiser Income		5,270
<u>38,169</u>			<u>51,066</u>
38,169	TOTAL INCOME		51,066
	EXPENSES		
	Working Expenses		
3,082	Apré Ski Party Expenses		-
1,607	BBQ Purchases		2,827
-	Cookie Fundraiser Expenses		4,571
-	Great Gatsby Expenses		4,112
1,827	Hot Cross Bun Expenses		2,474
8,294	Pie Purchases		5,818
3,478	Wine Purchases		1,818
<u>18,287</u>			<u>21,619</u>
<u>18,287</u>	TOTAL CASH EXPENSES		<u>21,619</u>
19,881	NET CASH PROFIT		29,447
	DONATIONS MADE		
14,640	Kio Kio School BOT		17,000
-	Resource Equipment		1,000
777	Sports Uniform & Gear Purchases		-
<u>15,417</u>			<u>18,000</u>
<u>\$4,465</u>	NET SURPLUS		<u>\$11,447</u>

The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

KIO KIO SCHOOL SUPPORTERS COMMITTEE

**STATEMENT OF MOVEMENTS IN ACCUMULATED FUNDS
FOR THE YEAR ENDED 31 DECEMBER 2023**

2022		Note	2023
4,465	Net Surplus for the Period		11,447
<u>4,465</u>	Total Recognised Revenue and Expenses		<u>11,447</u>
21,644	ACCUMULATED FUNDS AT START OF PERIOD		26,109
<u>26,109</u>			<u>37,556</u>
<u><u>\$26,109</u></u>	ACCUMULATED FUNDS AT END OF PERIOD		<u><u>\$37,556</u></u>

*The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review
engagement procedures and must be read subject to the compilation report.*

Bailey Ingham Limited
Chartered Accountants

KIO KIO SCHOOL SUPPORTERS COMMITTEE

STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2023

2022		Note	2023
	CURRENT ASSETS		
18,923	Westpac -00 Account		37,321
-	Accounts Receivable		35
1,200	Food & Drink On Hand		-
6,407	Fireworks Purchases & Entertainment Costs Prepaid		-
-	Cash Float on Hand		200
<u>26,530</u>			<u>37,556</u>
<u>26,530</u>	TOTAL ASSETS		<u>37,556</u>
	CURRENT LIABILITIES		
<u>421</u>	Sundry Creditors		<u>-</u>
<u>421</u>	TOTAL LIABILITIES		<u>-</u>
<u>\$26,109</u>	TOTAL FUNDS EMPLOYED		<u>\$37,556</u>
	GENERAL FUNDS		
4,465	Excess of Income over Expenditure		11,447
21,644	Balance at the Beginning of the Year	2	26,109
<u>\$26,109</u>			<u>\$37,556</u>

Chairperson

Date

Treasurer

Date

The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review
engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

1 STATEMENT OF ACCOUNTING POLICIES

These are the financial statements of KIO KIO SCHOOL SUPPORTERS COMMITTEE. These financial statements are a special purpose report for internal management purposes only.

The accounting policies adopted are not in conformity with generally accepted accounting practice. Accordingly the financial statements should only be relied on for the expressly stated purpose.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

Income Tax

The Committee has non-profit status and is therefore exempt from income tax.

Accounts Receivable

Accounts receivable are stated at their estimated realisable value.

Goods and Services Tax

The financial statements have been prepared on a GST inclusive basis.

Changes in Accounting Policies

There have been no specific changes in accounting policies and they have been applied on a consistent basis with those of the previous period.

2 RESERVES

Balance at the Beginning of the Year

	2023	2022
Opening Balance	26,109	21,644
Net Surplus/Loss for the Period	11,447	4,465
	<u>\$37,556</u>	<u>\$26,109</u>

3 CONTINGENT LIABILITIES

There are no contingent liabilities at year end (31 December 2022: \$Nil).

4 CAPITAL COMMITMENTS

There are no capital commitments at year end (31 December 2022: \$Nil).

5 RELATED PARTIES

There are no related party transactions at year end (31 December 2022: \$Nil).

COMPILATION REPORT

Compilation report to the Members of KIO KIO SCHOOL SUPPORTERS COMMITTEE.

Scope

On the basis of information you provided we have compiled, in accordance with Service Engagement Standard No. 2: Compilation of Financial Information, the financial statements of KIO KIO SCHOOL SUPPORTERS COMMITTEE for the year ended 31 December 2023.

As described in Note 1 to the financial statements, these financial statements are a special purpose report for internal management purposes only.

Responsibilities

You are solely responsible for the information contained in the financial statements and have determined that the accounting policies employed are appropriate to meet your needs and to the purpose for which the financial statements were prepared.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or a review engagement has been performed, and accordingly no assurance is expressed.

Disclaimer

As mentioned earlier in our report, we have compiled the financial information based on information provided to us which has not been subject to an audit or review engagement. Accordingly, neither we, nor any of our employees accept any responsibility for the reliability, accuracy or completeness of the compiled financial information nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on the compiled financial information.

Departure from Reporting Framework

The accounting policies adopted are not in conformity with generally accepted accounting practice. Accordingly the financial statements should only be relied on for the expressly stated purpose.



Bailey Ingham Limited
Chartered Accountants
Otorohanga

15 February 2024



Westpac New Zealand Ltd
PO Box 934
Shortland Street
Auckland 1140
Phone: 0800 400 600



24 January 2024

Kio Kio School Supporters Committee
1701 Otorohanga Road
RD 4
Otorohanga 3974

Non - Profit Organisation

Account name: **Kio Kio School Supporters Comm**
Kio Kio School Supporters Comm
Trading As

Account number: [REDACTED]
Statement Opening date: **25 December 2023**
Statement Closing date: **24 January 2024**
Statement number: **148**

At a glance

your current balance

\$40,721.02

Current credit interest rates

These are the current per annum interest rates. They are subject to change without notice.

BALANCE	INTEREST RATE
Under \$5,000	0.00%
\$5,000 and over	2.00%

The interest you earned for this period was calculated on your daily credit balance and paid to you monthly.

Transaction List

Non Profit Organisation

Current Balance as at 26/02/2024:

\$20,566.17 CR

Payment Date	Description	Other Party Name	Particulars	Analysis Code	Reference	Debit	Credit
21/02/2024	Payment	Amanda Fleming	Reimbursement	AMG	51388541	\$128.93	
21/02/2024	Payment	Otorohanga District	Internet	Payment	51450189	\$63.25	
	Closing Balance:						\$20,566.17 CR
20/02/2024	Payment	Kio Kio School BOT	Internet	Payment	51384389	\$13,000.00	
20/02/2024	Payment	Kio Kio School BOT	Internet	Payment	51384392	\$4,000.00	
20/02/2024	Payment	Kio Kio School BOT	Internet	Payment	51384395	\$2,000.00	
20/02/2024	Payment	Kio Kio School BOT	Internet	Payment	51384397	\$1,000.00	
	Closing Balance:						\$20,758.35 CR
31/01/2024	Credit Interest	CREDIT INTEREST	\$67.87	Less W/Tax	\$30.54		\$37.33
	Closing Balance:						\$40,758.35 CR
	Opening Balance:	\$40,721.02 CR					

APPLICANT; OTOROHANGA VINTAGE MACHINERY CLUB INC / KIWITOWN CRUISERS

Full legal name of organisation:

Otorohanga Vintage Machinery Club Inc / Kiwitown Cruisers

**Commonly used name
-if different**

OVMC / Kiwitown Cruisers

What is the legal status of you organisation?

Incorporated Society

Contact person at organisation:

Roy Johnson / Julie Burgess

The position they hold in organisation:

Secretary / President

Postal address:



Physical address of organisation:

RD5

Email:

Website:

<https://vintagemachinery.otorohanga.net/>

Facebook page:

<https://www.facebook.com/people/Otorohanga-Vintage-Machinery-Club-Inc/100064402973772/>
<https://www.facebook.com/search/top?q=kiwitown%20cruisers>

What are the objectives of your club/organisation?

-how do they promote local community services, activities or facilities within your community?

Wellbeing of club members Restoration and preservation of vintage and classic vehicles.

How long has your club/organisation been active within the Ōtorohanga district?

OVMC Since July 17th 1997 & Kiwitown Cruisers incorporated 15th October 2008

Where are any facilities used by your organisation located?

OVMC - Nil. Kiwitown Cruisers - Old Te Kuiti Road

Are they on private property?

Yes

What is the activity/services period of your organisation?

-Example - all year or seasonal March to October

All year

How many members in your organisation?

-including volunteers?

150

Do you charge a membership fee?

Yes

How much is your membership?

\$40

In twenty words or less what will the funds actually buy or pay for?

Free public event to promote vibrancy and enhance wellbeing. Cars and Tractors to be displayed. Kids entertainment. Promote tourism for our town. Promote business in our town. A joint venture of the Otorohanga Vintage Machinery Club and the Kiwitown Cruisers.

In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for

-remember to cover what, where, who, why, how

-3rd PISTONS AND PICNIC AT THE ISLAND (2025 KIWITOWN PISTON FESTIVAL) The dream is to have a carnival/fair type event for Otorohanga. The aim is to bring people to the town for local food retail and accommodation businesses. Also, it is to utilise the wealth of passions and collections within the town for the community to enjoy. This show is a joint venture between the Otorohanga Vintage Tractor Club and the Kiwitown Cruisers. It will be held in the Island Reserve (not No1 field) with about 200 (??) exhibits. The date will be set in February 2025. It is possible for a charity to receive proceeds from a gold coin donation entry. They would need to help with the collecting. eg RDA, Rotary, anyone else? The time would be 10 am to 3 pm and therefore all displays and vehicles would have to be parked before 10 am. The exception to this would be any

classic cars travelling by which would have their own car park nearby and fenced and manned accordingly so that children were not in that car park. The activities at the event would be to display classic cars, tractors, fire engines, military equipment, and possibly agricultural machinery and trucks. There would be the opportunities for local businesses to have a trade show alongside the relevant machinery, but this would be completely at their own risk. Health and Safety. Parking would require volunteer club members from both host clubs to direct cars and park them. For the machinery, any machines which could pose a danger such as stationary motors would have to be fenced off with bright orange netting which can be sourced from a local club member and patrolled by club members identified by hi-vis vests. We would disclaim our potential damage responsibility to exhibitors by having a sign to state that we take no responsibility for damage or loss that happens during the event and drivers/owners park their vehicles at their own risk. Most of the vehicle owners would be carrying some insurance on their vehicles anyway so claims would be covered under their own policies. We need to have a health and safety plan and although it is static display and there is a risk to the public of moving vehicles, this would be minimised by having no moving vehicles on the display area between 10 am and 3 pm. Traffic management. Inframax would supply event signs and marker cones for Orahiri Terrace, but parking areas would be behind the grandstand on the Island Reserve, over the stop banks, but additionally, all the roadside of Orahiri Terrace, Clark Street and down to the rugby club. Entertainment. While entertainment would be from the cars and tractors on display, some background music would add to the picnic atmosphere and local groups or a DJ, be invited/hired to be on a truck trailer to provide background music or dancing. A semicircle of gazebos around a truck trailer for entertainment would provide a picnic atmosphere. Mini Carts, Bouncy Castle, and face painting were popular at the 2024 Truck and Ute Show, and we hope to repeat that. Risk Management. The timing is designed to be when there is most likely chance of a dry day, but if it was wet, it would go ahead anyway. Insurance. The Kiwitown Cruisers Club have an insurance policy they can access through the New Zealand Hot Rod Association which would cover NZHRA affiliated members. The Otorohanga Vintage Tractor Club has public liability insurance (\$2m) which would cover events; however, the biggest risk is probably somebody hurting themselves at the event. In this instance, they would look at ACC for cover of the injury first. Only if ACC declines the claim could they come to our respective clubs for coverage, but if we were doing everything possible to prevent or minimise injury, it would be difficult to find ourselves negligent. Statutory liability (\$1m - OVMC) cover would be required if an accident or injury occurs and WorkSafe investigate the accident. Then any investigation costs would be required to be covered by the statutory liability cover. The ODDDB will be asked to insure the event for non-members/community members for public liability, as they did for the Truck and Ute Show. Other parts of risk management is having support from ODC and ODDDB for advice and guidance, and utilising Teresa and Vanessa at the i-SITE for promotion and communication. Promotion. Cor flute signs at the town approaches. There would be social media advertising via the respective clubs and their associates. In addition, Waikato Hamilton Tourism could also help us with promotion. Further promotional ideas will come up as the plan progresses. It will be on the Coming Events calendar on the New Zealand Hot Rod Assn website and promoted via vintage machinery clubs' newsletters throughout NZ. Food. Coffee vans and any food vans can attend but entirely at their own risk and at

their own cost. It is a picnic, and it would be envisaged that people may bring chilly bins and an umbrella etc. to have their picnic under the trees. Rubbish Disposal. We would be relying on club members' labour to help with rubbish disposal during and after the event. Last time, Otorohanga Transport kindly received the waste from our rubbish bins. However, the aim is to have minimal waste with people encouraged to take their waste home with them and for any food outlets to provide a rubbish bin. Miscellaneous. Police, St Johns, and Fire brigade will be asked to attend. The event is not exclusive and any group in the town is welcome to join us to help with attracting people. Liquor Licence. There will be no sale of alcohol and no encouragement to bring alcohol as it is a family event. There are no plans to police alcohol consumption or to prevent it in its entirety providing it meets with the Council bylaw as the Island Reserve is a public place. Initiators and Helpers Roy Johnson Julie Burgess Terry Gregan Martyn Fleming

Which option will your proposed project do most?

It helps us cover our business as usual work

What is the total amount of the project/ activity?

\$5000

**What are the biggest current challenges you face as an organisation?
-tick all that apply**

Other (please specify) - Funding for free community events

What is the amount of funding assistance that you are applying to this Community Fund for?

-please write without GST included.

Remember you can apply up to a maximum of \$5,000.

\$5000

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

A. To promote Otorohanga District as an exciting place to visit. - An event driven by clubs with networks B. To promote an identity of a vibrant society - Both clubs are active

and enjoy strong membership. To give back to the community in a fun interactive day fosters community wellbeing enhancement. C. To generally promote the district for economic activity - Accommodation, food, 3 car dealers in a small town. D. To draw people to the area to spend in the area. - We have networks of car clubs and farm machinery enthusiasts. E. It is intended that these objectives will in turn promote Otorohanga District as an appropriate place to live and where appropriate, to set up a business. F. We don't exclude electric cars.

Choose three of following community outcomes that you think your project best aligns to:

Connected
Vibrant
Supportive

**What is the exact name on your organisation's bank account?
- double check it is current and correct, as any funds will be paid here**

ODDB

**What is the full account number of this bank account?
-please double check the numbers.**



Is your organisation GST Registered?

No

**What is the chief source of your income?
(i.e., membership subs, fundraising, entry fees, sponsorship):**

Subs and Sponsorship

Attach a copy of your latest complete

-ANNUAL ACCOUNTS or FINANCIAL STATEMENTS,

-and a CURRENT BANK STATEMENT

-Please indicate if any funds are tagged for a specific purpose, eg; lease costs

https://s3-ap-southeast-2.amazonaws.com/ehq-production-australia/174a51a17e10b4ea4c8f53f41419bccec1b07104/original/1709157703/9418063bec6d2c8e78c3e69034d59fb0_22-23_Kiwitown_Cruisers_accounts.pdf?1709157703

Attach a copy of your budget for your proposal:

https://s3-ap-southeast-2.amazonaws.com/ehq-production-australia/22e9cb9fda3c24928a59930318bd5525f4d5a98d/original/1709157711/953640b58de6163f67d282406edf9025_2025_Piston_Festival_Budget.xlsx?1709157711

Attach any quotes obtained for your proposal:

https://s3-ap-southeast-2.amazonaws.com/ehq-production-australia/938d7686eccc20256a8806b3f1a35b228d5f7c5e/original/1709157722/a089e8c4dfd65712157bb54efef15ffd_Est_304_from_GOOD_GUYS_HIRE_CENTRE_LTD.pdf?1709157722

Please list here ALL financial assistance your organisation has received over the last three years.

-Include any assistance from council. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

Grant funding for Otorohanga Piston Festival 2023 3,644.00 Subtotal TOTAL GST 15%
3,644.00 546.60 Due Date: 20 Jul 2022 4,190.60

Are you applying under an umbrella organisation?

Yes

Name of Umbrella Organisation

ODDB / I site

Contact person at umbrella organisation

Theresa Ferguson

Phone number of contact person at umbrella organisation

██████████

Email of person at umbrella organisation

████████████████████

Postal address of umbrella organisation

PO Box 152 Ōtorohanga 3940

What is the legal status of the umbrella organisation?

Other (please specify) - Delegated from ODC

Is the umbrella organisation GST registered?

Yes

What is the GST number of the umbrella organisation?

██████████

What is the name on the umbrella organisation's bank account?

ODDB Account

What is the umbrella organisation's bank account number?



Please upload a document/letter/email snapshot from the organisation stating they are willing to umbrella you for this project.

https://s3-ap-southeast-2.amazonaws.com/ehq-production-australia/cb1dff5c37d8b238a9aaed2ae3806964235f32a3/original/1709159402/f652181f080dc77f2eb9851a2abfb9f4_Insurance_Public_Liability.pdf?1709159402

To assist us in supporting non-profits and community projects, what -other than more funding- could the council do to support your groups development and aspirations?

Council are fantastic and we are already are supported by Nicky Deely (support) , Inframax (event signs), I site (promotion and admin), ODDB (insurance).

We are looking at possibly running free skills workshops to assist our non-profit groups. Which of these possible training sessions do you think your group would benefit from?

Finding funding

Please select the option which best describes where your group or non-profit is at the moment(before any funding)....

We have a few challenges, but otherwise we are okay.

I understand that as part of getting funding, our group needs to publicly acknowledge the Ōtorohanga District Community Grant as a source of support. - this can be via logos on posters, mentions in posts on social media etc

Yes

"Pay it forward"

If you are a registered non-profit would you be open to being contacted to act as a project 'umbrella' for other groups, who do not have non-profit status?

Not applicable- we are not registered as a non-profit

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Name of person completing form:

Roy Johnson

Position in Organisation:

Secretary - OVMC

Daytime Contact Number:

[REDACTED]

Alternative contact person:

Julie Burgess

Position in Organisation:

President - Kiwitown Cruisers

Daytime Contact Number:

[REDACTED]

Truck Show Budget

Income

ODC Community Grant	5000
	<u>5000</u>

<u>Expences</u>	(inc GST)	
Toilets	Luptons	1300
signs	KS design	621
Music	DJ Chris	750
Minicarts		1500
Bouncy Castle		350
delivery		65
Facepainting		400
		<u>4986</u>

Costs in kind

Generators - music, karts and bouncy castle

Rubbish disposal

event signs - inframax

entry direction

curtain sider for DJ

GOOD GUYS HIRE CENTRE LTD

26 PROGRESS DRIVE

OTOROHANGA, 3900

Phone 078738766 info@goodguyshire.co.nz

Estimate

Date	Estimate
28/09/2023	304

Name / Address
DISTRICT DEVELOPMENT BOARD P O BOX 152 OTOROHANGA 3740

Event Date
2402/2024

Description	Qty	Rate	Total
FRESH FLUSH PORT-A-LOO - STATIC	10	110.00	1,100.00

Thank you for choosing Good Guys Hire Centre.
We look forward to working with you.

Subtotal \$956.52

Tax \$143.48

Total \$1,100.00

Signature _____



QBE Insurance (Australia) Limited
ABN 78 003 191 035 - Incorporated in Australia
PO Box 44, Auckland 1140
T: 64 9 366 9920 F: 64 9 366 9930 www.qbe.co.nz

Certificate of Insurance

QBE Insurance confirms insurance cover is in force as follows:

Insured : Otorohanga District Development Board Incorporated, Otorohanga Business Association, Friends of Kawhia Museum Incorporated, Project Kiwiana

Policy Number : ██████████

QBE Line : 100.00%

Period of Insurance : From 16 February 2024 at 4pm to 31 March 2024 at 4pm

Risk Type : PURPL

Wording : PURPL Combined Liability PUR0116

Cover :

Section	Limit
General Liability	NZD 5,000,000

Business Description : District development including community projects and business support, providers of community support into employment and training, event coordinator for Otorohanga Truck Festival, I Site

Cover is subject to the terms and conditions of the policy as issued. For a full description of the coverage please refer to the policy document.

Issued and signed by QBE's authorised representative

Dated: 16 February 2024



Ōtorohanga District Development Board Inc.
21 Maniapoto Street
Ōtorohanga 3900

29 February 2024

Ōtorohanga Piston Festival 2025

Dear Roy

We are pleased to inform you that the Ōtorohanga District Development Board Inc. would be delighted to continue our support as the umbrella organisation for the Ōtorohanga Piston Festival 2025.

All funds received will be transferred to a designated account for your use and all expenses paid by us.

You will receive a monthly statement showing all funds received as well as all expenses paid.

The bank account for funds to be deposited to for funding applications is:

Ōtorohanga District Development Board Inc.

[REDACTED]

Ōtorohanga District Development Board Inc.

Email: [REDACTED]

Phone: [REDACTED]

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

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Statement of Movements in Accumulated Funds	3
Statement of Financial Position	4
Notes to the Financial Statements	5
Compilation Report	6

KIWITOWN CRUISERS

CLUB DIRECTORY AS AT 31 MARCH 2023

Registered Office:



R D 3
Otorohanga

President:

Julie Burgess

Secretary:

Marty Fleming

Treasurer:

John Barlow

Bankers:

Westpac

Accountants:

Bailey Ingham Limited
PO Box 225
Otorohanga 3940

KIWITOWN CRUISERS

STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31 MARCH 2023

2022		Note	2023
	INCOME		
1,470	Subscriptions		1,470
7	Interest Received		102
133	Fines, Raffles & Auction Income		62
1,900	Sponsorship & Donations		600
16,621	Rod Run Income		9,560
<u>20,131</u>	TOTAL INCOME		<u>11,794</u>
	EXPENSES		
	Working Expenses		
14,034	Rod Run Expenses		755
190	Trophies & Engraving		150
<u>14,224</u>			<u>905</u>
	Repairs and Maintenance		
1,851	Clubrooms Repairs & Maintenance		752
	Administration		
520	NZHRA Tickets & Insurance		589
281	Stationery, Printing & Post Box		270
200	Sundry		400
<u>1,001</u>			<u>1,259</u>
<u>17,076</u>	TOTAL EXPENSES		<u>2,916</u>
<u>\$3,055</u>	NET SURPLUS		<u>\$8,879</u>

The accompanying notes form part of these financial statements.

The above information has been prepared without performance of audit or review engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

KIWITOWN CRUISERS

STATEMENT OF MOVEMENTS IN ACCUMULATED FUNDS FOR THE YEAR ENDED 31 MARCH 2023

2022		<i>Note</i>	2023
3,055	Net Surplus for the Period		8,879
<u>3,055</u>	<i>Total Recognised Revenue and Expenses</i>		<u>8,879</u>
7,485	<i>ACCUMULATED FUNDS AT START OF PERIOD</i>		10,541
<u>10,541</u>			<u>19,419</u>
<u><u>\$10,541</u></u>	<i>ACCUMULATED FUNDS AT END OF PERIOD</i>		<u><u>\$19,419</u></u>

*The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review
engagement procedures and must be read subject to the compilation report.*

Bailey Ingham Limited
Chartered Accountants

KIWITOWN CRUISERS

STATEMENT OF FINANCIAL POSITION AS AT 31 MARCH 2023

2022		Note	2023
	CURRENT ASSETS		
5,681	Westpac Cheque Account		14,507
4,860	Westpac Savings Account		4,912
<u>10,541</u>			<u>19,419</u>
<u>10,541</u>	TOTAL ASSETS		<u>19,419</u>
-	TOTAL LIABILITIES		-
<u>\$10,541</u>	TOTAL FUNDS EMPLOYED		<u>\$19,419</u>
	ACCUMULATED FUNDS		
3,055	Excess of Income over Expenditure		8,879
7,485	Balance at Beginning of Year	2	10,541
<u>\$10,541</u>			<u>\$19,419</u>

Chairperson

Date

Treasurer

Date

The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review
engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023****1 STATEMENT OF ACCOUNTING POLICIES**

These are the financial statements of Kiwitown Cruisers.

Kiwitown Cruisers is an Incorporated Society established under the Incorporated Societies Act 1908.

These financial statements are a special purpose report for internal management purposes only.

Historical cost

These financial statements have been prepared on a historical cost basis, except as noted otherwise below. The financial statements are presented in New Zealand dollars (NZ\$) and all values are rounded to the nearest NZ\$, except when otherwise indicated.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

Income Tax

The committee has non-profit status and therefore exempt from income tax.

Goods and Services Tax

The financial statements have been prepared on a GST inclusive basis.

Changes in Accounting Policies

There have been no specific changes in accounting policies and they have been applied on a consistent basis with those of the previous period.

2 RESERVES	2023	2022
Balance at Beginning of Year		
Opening Balance	10,541	7,485
Net Surplus/Loss for the Period	8,879	3,055
	<u>\$19,419</u>	<u>\$10,541</u>

3 CONTINGENT LIABILITIES

There are no contingent liabilities at year end (31 March 2022: \$Nil).

4 CAPITAL COMMITMENTS

There are no capital commitments at year end (31 March 2022: \$Nil).

5 RELATED PARTIES

There are no related party transactions at year end (31 March 2022: \$Nil).

COMPILATION REPORT

Compilation report to the Committee of Kiwitown Cruisers.

Scope

On the basis of information you provided we have compiled, in accordance with Service Engagement Standard No. 2: Compilation of Financial Information, the financial statements of Kiwitown Cruisers for the year ended 31 March 2023.

As described in Note 1 to the financial statements, these financial statements are a special purpose report for internal management purposes only.

Responsibilities

You are solely responsible for the information contained in the financial statements and have determined that the accounting policies employed are appropriate to meet your needs and to the purpose for which the financial statements were prepared.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or a review engagement has been performed, and accordingly no assurance is expressed.

Disclaimer

As mentioned earlier in our report, we have compiled the financial information based on information provided to us which has not been subject to an audit or review engagement. Accordingly, neither we, nor any of our employees accept any responsibility for the reliability, accuracy or completeness of the compiled financial information nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on the compiled financial information.

Departure from Reporting Framework

The accounting policies adopted are not in conformity with generally accepted accounting practice. Accordingly the financial statements should only be relied on for the expressly stated purpose.



Bailey Ingham Limited

Chartered Accountants

Otorohanga

29 May 2023

APPLICANT; TE RŌPŪ MANAAKI AROHA INCORPORATED

Full name;

Te Rōpū Manaaki Aroha Incorporated

**Commonly used name
-if different**

TRMAI

What is the legal status of you organisation?

Incorporated Society

Contact person at organisation:

Juanita Morgan

The position they hold in organisation:

Operations and Administration Manager

Postal address:

 Otorohanga

Physical address of organisation:

 Otorohanga

Email:



What are the objectives of your club/organisation?

-how do they promote local community services, activities or facilities within your community?

TRMAI are passionate about our community and our region. We are a new incorporated society brought together by members that are proud to be able to support our community. Our objectives are to provide capacity building, strengths enhancing services for community organisations throughout the Waikato and Maniapoto region. As we are in our infant stages, we are building our connections, networks and streams of funding to provide acknowledgement to volunteers, help with organisational costs and projects. TRMAI want to provide a safe, supportive learning environment for rangatahi, mokopuna and adults to become competent in te reo maori, arts, crafts and mahi toi, through workshops and wananga made available to the public. Our society will work in partnership with funders, marae and other arts organisations and groups, organising and participating in Mahi Toi projects to achieve preservation of Maori cultural arts through education and development. TRMAI will promote and motivate cultural awareness of Tikanga Maori by ensuring the preservation, promotion and development of hapu history, language and Kaupapa. TRMAI acknowledges local funding priorities and align to council community outcomes. Our project for a Whanau cultural day will benefit the Otorohanga District community by promoting activities of social inclusion and uniting our community in culture, fun and whanau.

How long has your club/organisation been active within the Ōtorohanga district?

TRMAI is a newly formed Society, December 2023, however the founding members with local connections to the Otorohanga District, and surrounding regions. Due to being newly formed, we have spent some time finalising paperwork with authorities and banks.

Where are any facilities used by your organisation located?

Facilities that will be used by our organisation are within the Otorohanga District mainly. However our future venues may include venues in Pirongia, Kihikihi, Te Awamutu, Hamilton and others in the Waikato, Maniapoto Region.

Are they on private property?

Yes

What is the activity/services period of your organisation?

-Example - all year or seasonal March to October

All year

How many members in your organisation?

-including volunteers?

26

Do you charge a membership fee?

Yes

How much is your membership?

\$20 per annum

In twenty words or less what will the funds actually buy or pay for?

Operational costs (expenditure that supports the day to day operations of TRMAI and projects), capital expenditure to provide benefits to the not for profit group for >1year

In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for

-remember to cover what, where, who, why, how

The Kaupapa of this project is building upon our whanau unity by combining culture & fun activities that our community can engage in. Contribution towards Hireage of equipment for the whanau cultural day, purchase of a multikaicooker for activities/workshops and other events, as well as a small portable BBQ and accessories, funding for resources to provide for fun activities for rangatahi that may

include an inflatable bouncy castle, face painting and other activities. Free whanau photographs taken by an avid photographer, communal kai sharing of local foods and delicacies and acknowledging volunteers for their help and support with petrol or food gift cards.

Which option will your proposed project do most?

Its a new thing that will help us in our work

What is the total amount of the project/ activity?

8050

What are the biggest current challenges you face as an organisation?

-tick all that apply

Consistent funding

Competition with similar organisations

Overwork and burn out

Letting people know about our services

Other (please specify) - Sufficient funding that would support a salary for admin to work full time in the organisation, access to reasonably priced facility that can cater for workshops/wananga during the week and weekends Accessible venues - as sometimes it is hard to find contact details for bookings, unavailability of venues due to already booked out

What is the amount of funding assistance that you are applying to this Community Fund for?

-please write without GST included.

Remember you can apply up to a maximum of \$5,000.

5000

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

The project/activity will help contribute to unification of whanau for good reasons, social inclusion and uniting our community in culture, fun and whanau. It is sometimes

tough work to gather our whanau for a single day's event due to the costs involved - expectations of purchase of food and meals, entry to events, then children activities, this all comes at a cost. So our project supports the community and its whanau by enjoying a day of fun and culture for very little, just their time, their patience, their attention and their joy. Reigniting those connections with our whanau, as well as creating opportunities to re-educate and care for the environment, enhances our cultural well being of the community.

Choose three of following community outcomes that you think your project best aligns to:

United
Connected
Supportive

**What is the exact name on your organisation's bank account?
- double check it is current and correct, as any funds will be paid here**

Te Ropu Manaaki Aroha Incorporated

**What is the full account number of this bank account?
-please double check the numbers.**

████████████████████

Is your organisation GST Registered?

No

**What is the chief source of your income?
(i.e., membership subs, fundraising, entry fees, sponsorship):**

Grants from various funding bodies, fundraising, Workshops and Wānanga, Donations/Koha, entry fees, sponsorship, membership fees etc

Attach a copy of your latest complete

-ANNUAL ACCOUNTS or FINANCIAL STATEMENTS,

-and a CURRENT BANK STATEMENT

-Please indicate if any funds are tagged for a specific purpose, eg; lease costs

https://s3-ap-southeast-2.amazonaws.com/ehq-production-australia/2ae5b24aec9e00e2fa1c233054f4f104c3bfb3f5/original/1709162783/c2ba8e37ebe7c4d9b88f9e613442dafb_Statement_and_Financials-merged.pdf?1709162783

Attach a copy of your budget for your proposal:

https://s3-ap-southeast-2.amazonaws.com/ehq-production-australia/b3328e45220e436220dcf2afe4ce96a6da054808/original/1709162840/446c3e71f1f2960b386c5d00588fd798_TRMAI_Community_project_1_Budget_ODC_Community_Grant.pdf?1709162840

Attach any quotes obtained for your proposal:

https://s3-ap-southeast-2.amazonaws.com/ehq-production-australia/12b34052e8e5af548bb74f843de2972ad3b79cf7/original/1709162860/0f51870b6e4f13e8f97d5becb98d70ad_Community_Fund_-_Quotes.pdf?1709162860

Please list here ALL financial assistance your organisation has received over the last three years.

-Include any assistance from council. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

Nil, we are a new entity established Dec 03, 2023

Are you applying under an umbrella organisation?

No

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Name of person completing form:

Juanita Morgan

Position in Organisation:

Operations and Administration

Daytime Contact Number:

██████████

Alternative contact person:

Ross Morgan

Position in Organisation:

Chairperson

Daytime Contact Number:

██████████

Ōtorohanga District Community Grants Fund -Budget Template

The budget/Ngā pūtea

See the Application Guide for more detail on how to complete this section.

Are you GST registered?

Yes

Do NOT include GST in your budget

No

Include GST in your budget

Project costs	Write down all the costs of your project	
Item <i>eg; hall hire</i>	Detail <i>eg; 3 days' hire at \$100 per day, contractor name..</i>	Amount <i>eg;\$300</i>
Venue Hire	1 day @ \$250	\$250
Facilitator koha	Cultural speaker	\$300
Project activities	Photographer	\$200
	Face painting + other	\$500
Catering	Small provisions for the day	\$1000
Operational costs	Website, domain name and hosting, printer (plus consumables), laptop etc	\$2,500
	Volunteer gift cards	\$500
	Catering - meetings	\$200
Equipment purchase	Bouncy castle – 6 in 1 (includes air blower)	\$500
Equipment purchase	Multikai cooker + tools	\$1200
Equipment purchase	Portable BBQ	\$900
Total Costs		\$8050

Tell us about any other funding you have applied for or received for this project.

Date applied	Who to	How much	Confirmed/ unconfirmed
April 2024	COGS – this funding opens in April 2024	\$3,050	unconfirmed

Is there any other information regarding your budget, or your quotes that you would like us to know?

- tell us here.

The budget for this community event also includes provisions for operational costs. The bouncy castle purchase was cheaper than a rental and can be reused at other events at no additional costs for the item. The specifications advised that it was made of durable material and uv/sun resistance therefore we expect this item to last for several seasons.

Other financial information

Groups or organisations must provide a copy of their latest financial accounts and proof of bank account number.

You must include quotes for line items.

attached



4 Basket Cooker with Wheels (dispatch up to 3 working days once payment has been made)

\$1,149.00 NZD

Tax included. Shipping calculated at checkout.

afterpay available for orders between \$0 - \$2,000

Enjoy this amazing 4 Basket MultiKai Hybrid Benchtop Cooker with Wheels & enjoy a FREE 1x Manuka Tables, 1x MKC Keyring & 1 x RJ's Macintosh's – Cook for up to 40 people!



Six-in-One Inflatable Air Bounce House



Highlights

- Free nationwide delivery.

\$499

or 4 payments with \$124.75 **afterpay** [Info](#)

Buy

Secure Checkout

Free delivery

Delivered within: 10 business days

Gift One to a Friend!

Add to [Wishlist](#)

Share this deal [f](#) [t](#) [p](#) [e](#)



the **warehouse**

Brother MFC-L3760CDW Color Laser Printer

★★★★★ 4.5 (12) [Write a review](#)

\$599⁰⁰

4 interest free payments of \$149.75 [Learn more](#) **ZIP**

ADD TO CART

Delivery and returns

[Details](#)

Free returns within 60 days* T&C's apply

Oversized Click & Collect



NEW

\$171.00



Brother TN258XLBK Toner
Black 3000 Pages



NEW

\$199.00



Brother TN258XLY Toner Yellow
2300 Pages



NEW

\$199.00



Brother TN258XLM Toner
Magenta 2300 Pages



NEW

\$149.00



Brother TN258M Toner Magenta
1000 Pages



NEW

\$199.00



Brother TN258XLC Toner Cyan
2300 Pages



I'm looking for...

- Online Store
- Services
- About Us
- Projects
- Careers
- Contact

Locations

< NZ's Biggest Tank Dealer - HUGE SAVINGS! >

Home / Online Store / Gasmate Caterer 4 Burner BBQ with Lid



Gasmate Caterer 4 Burner BBQ with Lid

Ships direct from NZ supplier

\$849.00 ~~\$889.00~~

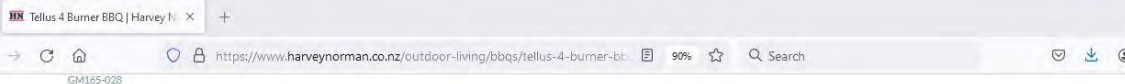
Save \$40

<p>4 x \$212.25 NZD</p>	<p>Instant Bank Transfer</p>	<p>Enjoy Now Pay Later</p>
-------------------------	------------------------------	----------------------------

- 1 +

Chat with us

FREE SHIPPING NORTH ISLAND! (Rural shipping charges apply)



\$1,099

(0) Write a review

or 36 months of equal Gem Visa Interest Free Installments of

\$30.53[^]

approximately

Total repayments \$1,099 excluding fees.

- 1 +

- ✓ Delivery
- ✓ Click & Collect
- ✓ Stores from Whangarei to Invercargill.
- ✓ We're here to help!

Available on 36 months of equal Interest Free instalments:

\$30.53[^]

HP 15.6" Laptop - Intel Celeron 8GB-RAM 512GB-SSD (15S-FQ3074TU)

88Y32PA#ABG



Get 3 more months*
When you purchase 12 months with an eligible device. T&Cs apply.
Subscribe to Microsoft 365 Learn more >

\$698 BIG DEAL

SAVE OVER \$210

★★★★★ 5.0 (2) Write a review

or 4 interest-free payments of \$174.50 with **afterpay®** or 36 months of equal Gem Visa Interest Free Installments of **\$19.39^A** approximately

Total repayments \$698 excluding fees.

Want Product Care™? Learn More:

No Thanks

This section should always be read in conjunction with the Terms and Conditions for Product Care™.

Do you need Microsoft 365?:

Crazydomains.co.nz

Need help? 0800 128 128



- ✓ Best value domains & hosting
- ✓ Expert, 24/7 customer support
- ✓ Trusted by over 1.7 million businesses

My Cart

*All prices in NZD

trmai.org.nz	2 years	\$55.98 \$49.40	×
Domain Name Registration		Renews for 2 years at \$61.58	
Domain Expiry Protection		\$17.00	×
Linux Hosting - ECONOMY	2 years	\$200.00 \$180.00	×
trmai.org.nz			

Live Chat

Do you have a promo code?

GST Savings: ~~\$36.96~~ \$26.58

Total: \$283.36

PAY SECURELY

Domain name and web hosting

In Your Cart: [Clear Cart](#)

trmai.co.nz	\$33.99
trmai.org.nz	\$34.99
trmai.nz	\$33.99

Prev 3 Next

CHECKOUT \$102.97

onlydomains.co.nz cost

www.trmai.com is taken (registered by someone)

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There is a plan for you

Pay yearly

Free	Starter	Explorer	Creator	Entrepreneur	Enterprise
Get a taste of the world's most popular CMS & blogging software.	Create your home on the web with a custom domain name.	Build a unique website with powerful design tools.	Unlock the power of WordPress with plugins and cloud tools.	Create a powerful online store with built-in premium extensions.	Deliver an unmatched performance with the highest quality hosting.
NZ\$ 0	NZ\$ 5	NZ\$ 10	NZ\$ 34	NZ\$ 61	Starting at \$25,000/year
No expiration date	per month, NZ\$60 billed annually, excl. taxes	per month, NZ\$120 billed annually, excl. taxes	per month, NZ\$408 billed annually, excl. taxes	per month, NZ\$732 billed annually, excl. taxes	
Start with Free	Get Starter	Get Explorer	Get Creator	Get Entrepreneur	Learn more

HappyBot: Hi there! Need help with picking the right plan?

TE ROPU MANAAKI AROHA INCORPORATED
[REDACTED]
OTOROHANGA 3900

Statement number 1
Access Number [REDACTED]

Account balance(s) as at 07 February 2024

(Account(s) held with Kiwibank Limited)

Account	Account Number	Balance
TE ROPU MANAAKI AROHA INCORPORATED	[REDACTED]	\$130.28
TE ROPU MANAAKI AROHA INCORPORATED	[REDACTED]	\$0.00
TE ROPU MANAAKI AROHA INCORPORATED	[REDACTED]	\$0.00
TE ROPU MANAAKI AROHA INCORPORATED	[REDACTED]	\$30.00
TE ROPU MANAAKI AROHA INCORPORATED	[REDACTED]	\$0.00

Receiving your statements by post?

Help us to be more sustainable by changing your statement delivery method to electronic. You can easily switch to electronic statements in the statement vault in internet banking. Please take a minute to provide or update your email address, under 'Settings', at the same time. Ka nui te mihi / Many thanks.

Account Name: TE ROPU MANAAKI AROHA INCORPORATED
Product Name: Free Up Account
Personalised Name: [REDACTED]
Statement Period: 19 January 2024 to 07 February 2024

Date	Transaction	Withdrawals	Deposits	Balance
19 Jan	Opening Account Balance...			\$0.00
31 Jan	Bill Payment MORGAN JUANIT		\$130.28	\$130.28
31 Jan	Ref: COH			
07 Feb	Closing Account Balance...			\$130.28

Account Name: TE ROPU MANAAKI AROHA INCORPORATED
Product Name: Free Up Account
Personalised Name: 01 - GRANTS
Account Number: [REDACTED]
Statement Period: 19 January 2024 to 07 February 2024

Date	Transaction	Withdrawals	Deposits	Balance
19 Jan	Opening Account Balance...			\$0.00
07 Feb	Closing Account Balance...			\$0.00

Account Name: TE ROPU MANAAKI AROHA INCORPORATED
Product Name: Free Up Account
Personalised Name: 02 - HOUSIE
Account Number: [REDACTED]
Statement Period: 19 January 2024 to 07 February 2024

Date	Transaction	Withdrawals	Deposits	Balance
19 Jan	Opening Account Balance...			\$0.00
07 Feb	Closing Account Balance...			\$0.00

Account Name: TE ROPU MANAAKI AROHA INCORPORATED
Product Name: Free Up Account
Personalised Name: CARD
Account Number: [REDACTED]
Statement Period: 21 January 2024 to 07 February 2024

Date	Transaction	Withdrawals	Deposits	Balance
21 Jan	Opening Account Balance...			\$0.00
23 Jan	Bill Payment MORGAN JUANIT		\$30.00	\$30.00
23 Jan	Ref: COH			
07 Feb	Closing Account Balance...			\$30.00



Account Name: TE ROPU MANAAKI AROHA INCORPORATED
Product Name: Kiwibank Online Call Account
Personalised Name: TE ROPU MANAAKI AROHA INCORPORATED
Account Number: [REDACTED]
Statement Period: 19 January 2024 to 07 February 2024

Date	Transaction	Withdrawals	Deposits	Balance
19 Jan	Opening Account Balance...			\$0.00
07 Feb	Closing Account Balance...			\$0.00

Te Rōpū Manaaki Aroha Incorporated

established 03 Dec 2023

As at 28/02/24

TYE 31.03.24

Bank Accounts

TRMAI - 00 - Main Fundraising Account	\$	110.28
TRMAI - 01 - Grants Account	\$	-
TRMAI - 02 - Housie Account	\$	-
TRMAI - 03 - Savings Account	\$	-
TRMAI - 04 - Card Account	\$	10.00
TRMAI - 05 - Business Edge	\$	150.00

Reveue

Fees and other receipts from members	\$	290.00
Donations	\$	150.00

Less operating payments

Admin	\$	2.50
Registration fees	\$	102.22
Telephone and Internet	\$	65.00

Operational Surplus/Deficit	\$	270.28
-----------------------------	----	--------

current financials as at 28.02.24 *Juanita Morgan*

APPLICANT; PROJECT KIWIANA

Full legal name of organisation:

Project Kiwiana Committee

**Commonly used name
-if different**

Kiwiana

What is the legal status of you organisation?

Other (please specify) - Operates under Otorohanga District Development Board who is an Incorporated Society

Contact person at organisation:

Michelle Erikson

The position they hold in organisation:

Committee Member

Postal address:

PO 152

Physical address of organisation:

 Otorohanga

Email:

Website:

<https://otorohanga.co.nz/>

Facebook page:

https://m.facebook.com/profile.php?id=100086654204909&_rdr

What are the objectives of your club/organisation?

-how do they promote local community services, activities or facilities within your community?

In the heart of New Zealand, Otorohanga proudly has worn the crown as the Kiwiana capital since 2002. The Kiwiana committee was formed in 1999 and champions all things quintessentially Kiwi. Through vibrant events, captivating displays, and community engagement, we preserve and promote the essence of Kiwi culture. Join us as we share our passion for all things Kiwiana, inviting visitors from near and far to experience the warmth, humour, and nostalgia that define our beloved Otorohanga.

How long has your club/organisation been active within the Ōtorohanga district?

2000

Where are any facilities used by your organisation located?

21 Maniapoto Street, Otorohanga

Are they on private property?

No

Since your facilities are not on private property can you please provide further details.

Displays in the CBD of Otorohanga, and in a storage shed at 21 Maniapoto Street, Otorohanga.

**What is the activity/services period of your organisation?
-Example - all year or seasonal March to October**

All year

**How many members in your organisation?
-including volunteers?**

10

Do you charge a membership fee?

No

In twenty words or less what will the funds actually buy or pay for?

Plywood, labour and paint.

In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for

-remember to cover what, where, who, why, how

To enhance the Village Green community space by adding murals to the existing planter boxes which are located on the edge of the green, will add visual interest, sparking creativity and fostering a sense of identity and pride among residents. We have engaged with Daniel Ormsby a well know talented and local artist to create a visually stimulating environment that celebrates the communities values and aspirations.

Which option will your proposed project do most?

It will be a strategic development- our group is trying out new territory

What is the total amount of the project/ activity?

\$11172.24

**What are the biggest current challenges you face as an organisation?
-tick all that apply**

Consistent funding

What is the amount of funding assistance that you are applying to this Community Fund for?

-please write without GST included.

Remember you can apply up to a maximum of \$5,000.

\$5000.00

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

Create a welcoming inclusive environment, and can inspire residents to take pride in their surroundings. This is done by creating a visually stimulating environment that can strengthen social bonds and build a sense of unity within the community. It also has to power stimulate dialogue and encourage people to share their perspectives and experiences.

Choose three of following community outcomes that you think your project best aligns to:

Vibrant
Engaged
Welcoming

What is the exact name on your organisation's bank account?
- double check it is current and correct, as any funds will be paid here

Project Kiwiana , sub committee of ODDB

What is the full account number of this bank account?
-please double check the numbers.

██████████

Is your organisation GST Registered?

YES ODDB

What is the chief source of your income?
(i.e., membership subs, fundraising, entry fees, sponsorship):

Fundraising

Attach a copy of your latest complete

-ANNUAL ACCOUNTS or FINANCIAL STATEMENTS,

-and a CURRENT BANK STATEMENT

-Please indicate if any funds are tagged for a specific purpose, eg; lease costs

https://s3-ap-southeast-2.amazonaws.com/ehq-production-australia/12cbff16bad145c8a71f2783897680335de1fe4b/original/1709100732/52fc294b8798810548a52495707ca21e_Annual_Accounts_and_Bank_Statements.pdf?1709100732

Attach a copy of your budget for your proposal:

https://s3-ap-southeast-2.amazonaws.com/ehq-production-australia/0246ebf9d7da2dfe94996d37b107a5b582f28767/original/1709080907/a18fb298aea75f441ea87afd2a6f1ab7_Murals_Project.xlsx?1709080907

Attach any quotes obtained for your proposal:

https://s3-ap-southeast-2.amazonaws.com/ehq-production-australia/4efbc3a2b21fdddc779d07cba944e27d372d2d2e/original/1709080696/836eba1479f888aff7bb61b7b7c9d89_Rahim_Projects_Quote.pdf?1709080696

Please list here ALL financial assistance your organisation has received over the last three years.

-Include any assistance from council. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

05/11/2021 Received \$17,172.95 – ODDB’s distribution of Annual Rated Funds from ODC
21/02/2022 Received \$100.00 – RD Donation
28/03/2023 \$1,000.00 transfer from PKC’s 04 account to 03 account returned surplus funds to 03 account
01/05/2023 \$17,172.95 ODDB’s distribution of Annual Rated Funds from ODC
17/08/2023 \$3,500.00 Donation from Otorohanga Community Board – Christmas Parade
21/08/2023 \$525.00 GST component on the OCB Grant
09/02/2023 - \$1,150.00 Donation from OBA – Christmas Parade 2022
22/12/2022 - \$5,750.00 Grant received Otorohanga District Community Fund for Xmas Parade 2022
25/11/2022 - \$3,000.00 Donation received from Otorohanga Charitable Trust for Xmas Parade 2022
17/11/2022 - \$1,000 Funds transferred from PKC’s 03 account to 04 Account to start Xmas Parade
Please note: Inframax discounted the TMP for Otorohanga Christmas Parade 2022 by approx. 60%. N&EM Hurley donated the ice blocks for children. Inframax donated the full cost of Otorohanga Christmas Parade 2023 valued at \$9,300

Are you applying under an umbrella organisation?

Yes

Name of Umbrella Organisation

Otorohanga District Development Board

Contact person at umbrella organisation

Michelle Erikson

Phone number of contact person at umbrella organisation

[REDACTED]

[REDACTED]

[REDACTED]

Postal address of umbrella organisation

[REDACTED] Otorohanga, 3900

What is the legal status of the umbrella organisation?

Incorporated Society

Is the umbrella organisation GST registered?

Yes

What is the GST number of the umbrella organisation?

[REDACTED]

What is the name on the umbrella organisation's bank account?

Otorohanga District Development Board

What is the umbrella organisation's bank account number?

[REDACTED]

Please upload a document/letter/email snapshot from the organisation stating they are willing to umbrella you for this project.

https://s3-ap-southeast-2.amazonaws.com/ehq-production-australia/a8dc978791d209f0409c71f554faf82cd96c16b2/original/1709080177/cc777b1500538b656891ea4c69377f98_Umbrella_Organisation_Acceptance.docx?1709080177

To assist us in supporting non-profits and community projects, what -other than more funding- could the council do to support your groups development and aspirations?

N/A However, it would be nice to to upload more than one file as it meant having to print documents to upload as one file.

We are looking at possibly running free skills workshops to assist our non-profit groups. Which of these possible training sessions do you think your group would benefit from?

Finances - tax, accountancy, book-keeping etc
Succession planning for committees (skills transfer)
Finding funding

Please select the option which best describes where your group or non-profit is at the moment(before any funding)....

We have a few challenges, but otherwise we are okay.

I understand that as part of getting funding, our group needs to publicly acknowledge the Ōtorohanga District Community Grant as a source of support. - this can be via logos on posters, mentions in posts on social media etc

Yes

"Pay it forward"

If you are a registered non-profit would you be open to being contacted to act as a project 'umbrella' for other groups, who do not have non-profit status?

Not applicable- we are not registered as a non-profit

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Name of person completing form:

Michelle Erikson

Position in Organisation:

Committee Member

Daytime Contact Number:

██████████

Alternative contact person:

Marain Hurley

Position in Organisation:

Chairperson

Daytime Contact Number:

██████████



Village Green, against the Village Green Bakery wall – 44 Maniapoto Street, Ōtorohanga.

The concept was to have professionally designed murals painted on panels to be affixed to the front of the planter boxes x 3 with the end one nearest to the alleyway (far left in the picture) to be done on two sides.

ODDB - PROJECT KIWIANA

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2023**

Contents	Page
Statement of Financial Performance	1
Statement of Movements in Accumulated Funds	2
Statement of Financial Position	3
Notes to the Financial Statements	4
Compilation Report	5

ODDB - PROJECT KIWIANA

STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2023

2022		Note	2023
	INCOME		
12	Interest & Investment Income		215
-	Donation - Otorohanga Charitable Trust		3,000
100	General Donations Received		-
14,933	ODDB - Operational Grant		14,933
-	Otorohanga District Community Grant		5,000
-	Otorohanga Business Association Grant		1,000
<u>15,045</u>	TOTAL INCOME		<u>24,148</u>
	EXPENSES		
	Working Expenses		
420	Cleaning & Maintenance- Kiwiana Walls & Sculptures		-
-	Christmas Parade Expenses		4,579
1,040	Equipment Storage (50% Share)		1,040
200	Module & Panel Repairs		1,881
14,481	New Module Costs		2,622
330	New Plaques - Playground Picnic Tables		-
175	Replacement of Flags		-
500	Walkway Module Cleaning		1,460
<u>17,146</u>			<u>11,582</u>
	Administration		
-	Advertising & Promotion		668
71	Insurance		-
-	Net GST Paid/(Received)		(1,892)
61	Sundry		357
<u>132</u>			<u>(867)</u>
<u>17,278</u>	TOTAL EXPENSES		<u>10,715</u>
<u><u>\$(2,234)</u></u>	NET SURPLUS (DEFICIT)		<u><u>\$13,433</u></u>

The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

ODDB - PROJECT KIWIANA

STATEMENT OF MOVEMENTS IN ACCUMULATED FUNDS FOR THE YEAR ENDED 30 JUNE 2023

2022		Note	2023
(2,234)	Net Surplus (Deficit) for the Period		13,433
(2,234)	Total Recognised Revenue and Expenses		<u>13,433</u>
18,884	ACCUMULATED FUNDS AT START OF PERIOD		16,650
16,650			<u>30,083</u>
<u>\$16,650</u>	ACCUMULATED FUNDS AT END OF PERIOD		<u>\$30,083</u>

The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review
engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

ODDB - PROJECT KIWIANA

**STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2023**

2022		Note	2023
	CURRENT ASSETS		
16,649	Westpac - Kiwiana Account		26,437
1	Westpac Playground Account - 005		1
-	Westpac Design Account - 004		3,645
<u>16,650</u>			<u>30,083</u>
<u>16,650</u>	TOTAL ASSETS		<u>30,083</u>
-	TOTAL LIABILITIES		-
<u>\$16,650</u>	TOTAL FUNDS EMPLOYED		<u>\$30,083</u>
	ACCUMULATED FUNDS		
(2,234)	Excess of Income over Expenditure		13,433
<u>18,884</u>	Balance at Beginning of Year	2	<u>16,650</u>
<u>\$16,650</u>			<u>\$30,083</u>

Chairperson

Date

Treasurer

Date

*The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review
engagement procedures and must be read subject to the compilation report.*

Bailey Ingham Limited
Chartered Accountants

ODDB - PROJECT KIWIANA

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

1 STATEMENT OF ACCOUNTING POLICIES

These are the financial accounts of the ODDB - Project Kiwiana. These financial statements are a special purpose report for internal management purposes only. The accounting policies adopted are not in conformity with generally accepted accounting practice. Accordingly the financial statements should only be relied on for the expressly stated purpose.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

Income Tax

ODDB Project Kiwiana is a non-profit entity so no taxation is payable.

Goods and Services Tax

Financial information in these accounts is recorded exclusive of GST with the exception of receivables and payables, which include GST. GST payable or receivable at balance date is included in the appropriate category in the Balance Sheet.

Changes in Accounting Policies

There have been no specific changes in accounting policies and they have been applied on a consistent basis with those of the previous period.

2 RESERVES

Balance at Beginning of Year

	2023	2022
Opening Balance	16,650	18,884
Net Surplus/Loss for the Period	13,433	(2,234)
	<u>\$30,083</u>	<u>\$16,650</u>

3 CONTINGENT LIABILITIES

There are no contingent liabilities at year end (30 June 2022: \$Nil).

4 CAPITAL COMMITMENTS

There are no capital commitments at year end (30 June 2022: \$Nil).

5 RELATED PARTIES

There are no related party transactions at year end (30 June 2022: \$Nil).

6 PLAYGROUND FUNDING & WARRANTEE

The Board, and the Project Kiwiana Committee, have finalised the construction phase of the playground. Ownership of the playground assets have been vested to the Otorohanga District Council. Going forward the Board are to be involved in any warrantee claims on the construction of the assets themselves. Future maintenance of the assets, after the warrantee period, will rest with the Council.

The above information has been prepared without performance of audit or review engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

COMPILATION REPORT

Compilation report to the Board of ODDB - Project Kiwiana.

Scope

On the basis of information you provided we have compiled, in accordance with Service Engagement Standard No. 2: Compilation of Financial Information, the financial statements of ODDB - Project Kiwiana for the year ended 30 June 2023.

As described in Note 1 to the financial statements, these financial statements are a special purpose report for internal management purposes only.

Responsibilities

You are solely responsible for the information contained in the financial statements and have determined that the accounting policies employed are appropriate to meet your needs and to the purpose for which the financial statements were prepared.

No Audit or Review Engagement Undertaken

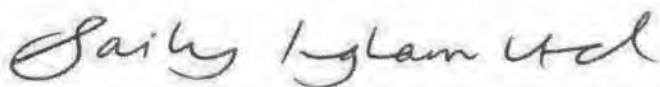
Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or a review engagement has been performed, and accordingly no assurance is expressed.

Disclaimer

As mentioned earlier in our report, we have compiled the financial information based on information provided to us which has not been subject to an audit or review engagement. Accordingly, neither we, nor any of our employees accept any responsibility for the reliability, accuracy or completeness of the compiled financial information nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on the compiled financial information.

Departure from Reporting Framework

The accounting policies adopted are not in conformity with generally accepted accounting practice. Accordingly the financial statements should only be relied on for the expressly stated purpose.



Bailey Ingham Limited

Chartered Accountants

Otorohanga

22 February 2024

Otorohanga District Development Board Incorporated
519 Rangiatea Road
RD 2
Otorohanga 3972



Non - Profit Organisation

Account name: **Project Kiwiana**
Otorohanga District Developmen
Trading as

Account number: [REDACTED]
Statement Opening date: **26 January 2024**
Statement Closing date: **25 February 2024**
Statement number: **300**

At a glance

your current balance

\$25,731.69

Current credit interest rates

These are the current per annum interest rates. They are subject to change without notice.

BALANCE	INTEREST RATE
Under \$5,000	0.00%
\$5,000 and over	2.00%

The interest you earned for this period was calculated on your daily credit balance and paid to you monthly.

Other balances

TYPE	BALANCE \$
Day to day	207,867.46

Project Kiwiana Design
519 Rangiatea Road
RD 2
Otorohanga 3972



Non - Profit Organisation

Account name: **Project Kiwiana Design**
Otorohanga District Developmen
Trading as

Account number: [REDACTED]
Statement Opening date: **2 January 2024**
Statement Closing date: **1 February 2024**
Statement number: **76**

At a glance

your current balance

\$4,489.69

Current credit interest rates

These are the current per annum interest rates. They are subject to change without notice.

BALANCE	INTEREST RATE
Under \$5,000	0.00%
\$5,000 and over	2.00%

The interest you earned for this period was calculated on your daily credit balance and paid to you monthly.

Other balances

TYPE	BALANCE \$
Day to day	240,211.29

APPLICANT: ŌTOROHANGA MENZ SHED INC

Q1: Full legal name of organisation:

Ōtorohanga Menz Shed Inc

Q2: Commonly used name -if different

Menz Shed

Q3: What is the legal status of you organisation?

Incorporated Society - [REDACTED]

Q4: What is your charities commission registration number?

[REDACTED]

Q5: Contact person at organisation:

Doug Beeching [REDACTED]
[REDACTED]

Q6: The position they hold in organisation:

Treasurer and Member

Q7: Postal address:

24 Merrin Avenue, Otorohanga

Q8: Physical address of organisation:

24 Merrin Avenue, Otorohanga

Q9: Email:

[REDACTED]

Q12: What are the objectives of your club/organisation? -how do they promote local community services, activities or facilities within your community?

Established in Otorohanga in 2015, we are here to encourage, support and provide good information to those interested and passionate about men's sheds in New Zealand. the mutual benefit, success, and support of member sheds and to facilitate public access to those sheds.

Menz Sheds are about Mens health. Supporting member sheds to be accessible to all men, regardless of ability, background, or culture. We do small DIY jobs for people in the community, for events and projects such as Anzac day, Christmas, vege gardens, seating, and repairs to objects such as repairing childrens bikes. We have social morning teas, and are mostly a mix of retired tradies, those who are good with hands or those that need a social circle and want to meet and mix with similar aged men for social wellbeing.

Q13: How long has your club/organisation been active within the Ōtorohanga district?

Established in Otorohanga in 2015

Q14: Where are any facilities used by your organisation located?

Merrin Avenue

Q15: Are they on private property?

Council owned

Q17: What is the activity/services period of your organisation? -Example - all year or seasonal March to October

all year

Q18: How many members in your organisation? -including volunteers?

20

Q19: Do you charge a membership fee?

No

Q21: In twenty words or less what will the funds actually buy or pay for?

The purchase and installation of an AED, automatic emergency defibrillator unit.

Q22: In 300 words or less provide a description of your group's proposed project/activity that you are seeking funding for - remember to cover what, where, who, why, how

The purchase of an AED. The mean average age of the members is in the late eighties and whilst all appear to be surprisingly fit, there is no doubt that most have some history of health difficulties and realistically there can be little doubt that at some point a need for immediate medical assistance on the premises will arise. In order to benefit the wider community as well we would locate the AED unit on the outside of our building, and register it with St Johns, 111 Emergency Services, and also let Otorohanga Primary be aware. The code to the AED lock can be given by 111 operators. That means that anyone can access it 24/7. Attached is a map of the other AED units in the township, none of which are nearby the two that are on Progress Drive are not available 24/7 as they are in private businesses, and the rest of the AED units are located across the other side of town.

Q24: What is the total amount of the project/ activity?

\$3,293.91

Q25: What are the biggest current challenges you face as an organisation? -tick all that apply
Currently we are also gathering funding towards the purchase and installation of a new dust extraction unit.

Q26: What is the amount of funding assistance that you are applying to this Community Fund for? -please write without GST included. Remember you can apply up to a maximum of \$5,000.

\$3,293.91

Q27: How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

Medical wellbeing, equality of access to medical assistance, peace of mind for members and members families as well as those who reside in the west side of town.

Q28: Choose three of following community outcomes that you think your project best aligns to:

Resilient, Empowered, Supportive

Q29: What is the exact name on your organisation's bank account?

Ōtorohanga Menz Shed Inc

Q30: What is the full account number of this bank account? -please double check the numbers.

[REDACTED]

Q31: Is your organisation GST Registered?

No

Q33: What is the chief source of your income? (i.e., membership subs, fundraising, entry fees, sponsorship):

membership subs and sponsorship

Q34: Attach a copy of your latest complete -ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, -and a CURRENT BANK STATEMENT -Please indicate if any funds are tagged for a specific purpose, eg; lease costs

Please note we do not have easy access to our annual financials due to member illness, so we have attached a bank statement to assist. Our current savings within our financials are being tagged towards a new dust extraction unit which costs around \$40,000.

Q35: Attach a copy of your budget for your proposal:

We only have one line item so have attached a quote for it as our budget

Q36: Attach any quotes obtained for your proposal:

See attached St John quote.

Q37: Please list here ALL financial assistance your organisation has received over the last three years. -Include any assistance from council. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

N/a

Q38: Are you applying under an umbrella organisation?

No

Q54: We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Q55: Name of person completing form:

Doug Beeching

Q56: Position in Organisation:

Treasurer; Doug Beeching [REDACTED]



Your transactions

				OPENING BALANCE			18,973.74
TYPE	NAME OF OTHER PARTY	TRANSACTION PARTICULARS	MONEY OUT \$	MONEY IN \$	DATE	BALANCE \$	
DE	Mitre10 Otorohanga	Internet Payment [REDACTED]	22.89		11 Sep		
DE	Darcy Lupton	Internet Payment [REDACTED]	27.88		11 Sep		
DE	Betty Lupton	Internet Payment [REDACTED]	164.99		11 Sep		
DE	Betty Lupton	Reimbursemen Paymen [REDACTED]	900.00		11 Sep	17,857.98	
DC	[REDACTED]	Otorohanga Senior Citz Donation		5,000.00	26 Sep	22,857.98	
DD	Mercury NZ Ltd	Trustpower [REDACTED]	143.65		28 Sep	22,714.33	
	Credit Interest	\$31.31 Less W/Tax \$14.09		17.22	30 Sep	22,731.55	
				CLOSING BALANCE		22,731.55	

CR Credit

OD Overdrawn

DC Direct credit

DD Direct debit

DE Direct entry

As soon as you receive this statement, please check the transactions and let us know if anything is incorrect. Any transactions that have been listed under money in or money out within the last few days of this statement may be subject to clearance. If any of these items are not paid, your balance will be adjusted, and you will be advised in your next statement.

Totals

MONEY IN \$	MONEY OUT \$	INTEREST CHARGED \$	OTHER CHARGES \$
5,017.22	1,259.41	0.00	0.00

If you have any questions please call us on 0800 400 600.
To report lost or stolen cards or PINs (Personal Identification Number) phone 0800 888 111, 24 hours a day.

You can get a copy of the current disclosure statement for Westpac New Zealand Limited from westpac.co.nz or any Westpac branch in New Zealand free of charge.





St John

Here for Life

Customer quotation

St John New Zealand
Private Bag 14902
Panmure
Auckland 1741
New Zealand

Quote Number 00001491
Created Date 30/01/2024
Expiration Date 29/02/2024

Contact Name Doug Beeching
Account Name MenzShed – Otorohanga
Bill To 24 Merrin Avenue
3900
Otorohanga New Zealand

Account Number



Product	List Price	Quantity	Total Price
HeartSine Defibrillator SAM 500P Semi Automatic (Private)	\$3,129.57	1.00	\$3,129.57
Red Defibrillator Metal Cabinet with Transparent Heart (Private)	\$164.35	1.00	\$164.35

Grand Total (ex. GST) \$3,293.91

Thank you for the opportunity to provide you with a quote for St John products and services, we look forward to hearing from you.

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

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OTOROHANGA MENZSHED INC

MENZ SHED DIRECTORY AS AT 31 DECEMBER 2022

<i>Established:</i>	Incorporated under the Incorporated Societies Act 1908 on the 12th day of November 2015
<i>Company Number:</i>	2633451
<i>Nature of Menz Shed:</i>	To Promote Men's Wellbeing and Health
<i>Registered Office:</i>	24 Merrins Ave Otorohanga
<i>Bankers:</i>	Westpac
<i>Accountants:</i>	Bailey Ingham Limited PO Box 225 Otorohanga 3940

OTOROHANGA MENZSHED INC

STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31 DECEMBER 2022

2021		Note	2022
	INCOME		
5	Interest Received		38
580	Subscriptions		800
7,823	Donations Received		6,385
<u>8,408</u>	TOTAL INCOME		<u>7,223</u>
	EXPENSES		
	Working Expenses		
791	Electricity & Line Charges		273
	Repairs and Maintenance		
-	Buildings		1,495
2,690	Hardware & Tools		4,012
<u>2,690</u>			<u>5,507</u>
	Administration		
-	Advertising		129
-	Papers & Subscriptions		25
-	Sundry		55
<u>-</u>			<u>209</u>
<u>3,480</u>	TOTAL EXPENSES		<u>5,989</u>
<u>\$4,927</u>	NET SURPLUS		<u>\$1,234</u>

The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review
engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

OTOROHANGA MENZSHED INC

STATEMENT OF MOVEMENTS IN ACCUMULATED FUNDS FOR THE YEAR ENDED 31 DECEMBER 2022

2021		Note	2022
4,927	Net Surplus for the Period		1,234
<u>4,927</u>	Total Recognised Revenue and Expenses		<u>1,234</u>
12,774	ACCUMULATED FUNDS AT START OF PERIOD		17,702
17,702			<u>18,935</u>
<u>\$17,702</u>	ACCUMULATED FUNDS AT END OF PERIOD		<u>\$18,935</u>

The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review
engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

OTOROHANGA MENZSHED INC

STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2022

2021	Note	2022
	CURRENT ASSETS	
17,702	Westpac Bank Account	18,935
<u>17,702</u>	TOTAL ASSETS	<u>18,935</u>
-	TOTAL LIABILITIES	-
<u>\$17,702</u>	TOTAL FUNDS EMPLOYED	<u>\$18,935</u>
	ACCUMULATED FUNDS	
17,702	Excess of Income over Expenditure	18,935
<u>\$17,702</u>		<u>\$18,935</u>

Chairperson

Date

Treasurer

Date

*The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review
engagement procedures and must be read subject to the compilation report.*

Bailey Ingham Limited
Chartered Accountants

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

1 STATEMENT OF ACCOUNTING POLICIES

These are the financial statements of OTOROHANGA MENZSHED INC.
OTOROHANGA MENZSHED INC is an Incorporated Society established under the Incorporated Societies Act 1908.

These financial statements are a special purpose report for internal management purposes only.

Historical cost

These financial statements have been prepared on a historical cost basis, except as noted otherwise below. The financial statements are presented in New Zealand dollars (NZ\$) and all values are rounded to the nearest NZ\$, except when otherwise indicated.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

Income Tax

The committee has non-profit status and therefore is exempt from income tax.

Goods and Services Tax

The financial statements have been prepared on a GST inclusive basis.

Changes in Accounting Policies

There have been no specific changes in accounting policies and they have been applied on a consistent basis with those of the previous period.

2 CONTINGENT LIABILITIES

There are no contingent liabilities at year end (31 December 2021: \$Nil).

3 CAPITAL COMMITMENTS

There are no capital commitments at year end (31 December 2021: \$Nil).

4 RELATED PARTIES

There are no related party transactions at year end (31 December 2021: \$Nil).

COMPILATION REPORT

Compilation report to the Committee of OTOROHANGA MENZSHED INC.

Scope

On the basis of information you provided we have compiled, in accordance with Service Engagement Standard No. 2: Compilation of Financial Information, the financial statements of OTOROHANGA MENZSHED INC for the year ended 31 December 2022.

As described in Note 1 to the financial statements, these financial statements are a special purpose report for internal management purposes only.

Responsibilities

You are solely responsible for the information contained in the financial statements and have determined that the accounting policies employed are appropriate to meet your needs and to the purpose for which the financial statements were prepared.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or a review engagement has been performed, and accordingly no assurance is expressed.

Disclaimer

As mentioned earlier in our report, we have compiled the financial information based on information provided to us which has not been subject to an audit or review engagement. Accordingly, neither we, nor any of our employees accept any responsibility for the reliability, accuracy or completeness of the compiled financial information nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on the compiled financial information.

Departure from Reporting Framework

The accounting policies adopted are not in conformity with generally accepted accounting practice. Accordingly the financial statements should only be relied on for the expressly stated purpose.



Bailey Ingham Limited

Chartered Accountants

Otorohanga

11 April 2023

APPLICANT; ŌTOROHANGA SPORTS CLUB

Q1: Full legal name of organisation:

Ōtorohanga Sports Club Incorporated

Q2: Commonly used name -if different

Ōtorohanga Sports Club Incorporated

Q3: What is the legal status of you organisation?

Incorporated Society

Q4: What is your charities commission registration number?

Skipped

Q5: Contact person at organisation:

Graham Wilshier

Q6: The position they hold in organisation:

Treasurer

Q7: Postal address:

[REDACTED]

Q8: Physical address of organisation:

Island Reserve Orahiri Terrace Ōtorohanga

Q9: Email:

[REDACTED]

Q12: What are the objectives of your club/organisation? -how do they promote local community services, activities or facilities within your community?

Otorohanga Sports Club was formed in 1895 and has been active in the Otorohanga District for 129 years. The club provides facilities and sporting activities for Rugby, Squash, Netball and the club rooms are available for community events.

Q13: How long has your club/organisation been active within the Ōtorohanga district?

129 years

Q14: Where are any facilities used by your organisation located?

Clubrooms are located on the Island Reserve Orahiri Terrace Otorohanga where rugby and squash are played. Netball teams play in competitions held in Otorohanga and Cambridge. Squash is played in competitions organised by Squash Waikato.

Q15: Are they on private property?

No

Q16: Since your facilities are not on private property can you please provide further details.

They are on Council Reserve Land.

Q17: What is the activity/services period of your organisation? -Example - all year or seasonal March to October

Rugby and Netball are held mainly in the months March to September with some summer activity from October to February. Squash is played all year round.

Q18: How many members in your organisation? -including volunteers?

400

Q19: Do you charge a membership fee?

Yes

Q20: How much is your membership?

Rugby Senior \$60, Rugby Junior \$35, Squash \$50, Netball \$90, Social \$30

Q21: In twenty words or less what will the funds actually buy or pay for?

All playing teams are required to raise sufficient funds to cover their own activity. The current application for a Community Grant will be used to cover Fixed Costs of Insurance and Electricity and Gas.

Q22: In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for - remember to cover what, where, who, why, how

The 2023 Annual Account resulted in a Net Surplus of \$18136.00. The club received a one off payment from NZ Rugby of \$20,000.00 which has been shown as Income. These funds have been reserved to be used to replace the clubrooms roof later this year. Without this money being received the club would have shown a Deficit of \$1840.00. In the 2022 year we had a deficit of \$9813.00 The ODC Grant of \$5000.00 (received 20/12/22) is included in the Grants/Donations received figure of \$9055.00 The ODC Grant was applied against Fixed Costs of Electricity and Gas and Insurance totaling \$16,294.00

Q23: Which option will your proposed project do most?

It helps us cover our business as usual work

Q24: What is the total amount of the project/ activity?

\$17,000.00 (Insurance and Electricity and Gas 2023 season)

Q25: What are the biggest current challenges you face as an organisation? -tick all that apply
Consistent funding

Q26: What is the amount of funding assistance that you are applying to this Community Fund for? -please write without GST included. Remember you can apply up to a maximum of \$5,000.

\$5,000.00 Excl GST

Q27: How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

It is imperative that the Otorohanga Sports Club continues to support activities that contribute to the socials and cultural wellbeing of our players and members. Fixed costs are a major concern to the Management Board and we look forward to receiving the Otorohanga Community Grant.

Q28: Choose three of following community outcomes that you think your project best aligns to:

Responsible, Sustainable, Supportive

Q29: What is the exact name on your organisation's bank account? - double check it is current and correct, as any funds will be paid here

Otorohanga Sports Club Inc

Q30: What is the full account number of this bank account? -please double check the numbers.

[REDACTED]

Q31: Is your organisation GST Registered?

Yes

Q32: What is your GST number:

[REDACTED]

Q33: What is the chief source of your income? (i.e., membership subs, fundraising, entry fees, sponsorship):

Sponsorship, Fundraising, Subscriptions

Q34: Attach a copy of your latest complete -ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, -and a CURRENT BANK STATEMENT -Please indicate if any funds are tagged for a specific purpose, eg; lease costs

Accounts.pdf

Q35: Attach a copy of your budget for your proposal:

Budget.pdf

Q36: Attach any quotes obtained for your proposal:

Skipped

Q37: Please list here ALL financial assistance your organisation has received over the last three years. -Include any assistance from council. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

ODC Grant 2022 \$4,000.00 ODC Grant 2023 \$5,000.00

Q38: Are you applying under an umbrella organisation?

No

Q55: We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct:

Yes I agree.

Q56: Name of person completing form:

Graham Wilshier

Q57: Position in Organisation:

Treasurer

Q58: Daytime Contact Number:

[REDACTED]

Q59: Alternative contact person:

Merv Carr

Q60: Position in Organisation:

President

Q61: Daytime Contact Number:

[REDACTED]



8 February 2024

The Members
Otorohanga Sports Club Inc
C/- G Wilshier
Po Box 87
Otorohanga

COPY

Dear Members

We enclose herewith the financial accounts for the Otorohanga Sports Club Incorporated, for the year ended 30 September 2023. The financial accounts show an overall surplus for the year totalling \$18,136. This compares to a deficit in the previous financial year. Gross income was up compared to the year before due to increased surpluses from the rugby account and bar account, along with increased grants and donations, as well as the Silver Lake deal distribution moneys received. Expenditure was down slightly compared to the year before. The statement of financial position shows accumulated funds at the 30th September 2023 standing at \$271,651.

We confirm we have completed a compilation of the financial accounts. We have not completed an audit or review. We have once again completed the financial accounts on a voluntary basis and we welcome the opportunity to support your organisation in this way. We would be pleased to discuss any aspect of the financial accounts and assist as required.

Yours faithfully

BAILEY INGHAM LIMITED

Ref: [REDACTED]

COPY

OTOROHANGA SPORTS CLUB INC

FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2023

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OTOROHANGA SPORTS CLUB INC

STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 SEPTEMBER 2023

2022		2023
	Rugby Account	
	INCOME	
2,130	Subscriptions	7,928
20,970	Sponsorship	24,218
5,087	Gate Takings/Rental	5,092
<u>28,187</u>		<u>37,238</u>
	COST OF SALES	
-	Affiliations & Registrations	2,061
609	Rugby Photo Expenses	-
14,990	Gear & Equipment Purchases	18,876
2,320	First Aid Expenses/Physiotherapy	-
2,000	Club Subscriptions	2,500
1,429	Travelling	2,164
300	Entry Fees	-
6,778	Catering	9,181
<u>28,426</u>	Cost of Sales	<u>34,782</u>
<u>\$(239)</u>	TRADING SURPLUS (DEFICIT)	<u>\$2,456</u>

The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review
engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

OTOROHANGA SPORTS CLUB INC

STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 SEPTEMBER 2023

2022		2023
	Netball Account	
	INCOME	
1,513	Subscriptions	2,087
-	Sponsorship	300
<u>1,513</u>		<u>2,387</u>
	COST OF SALES	
991	Affiliations & Registrations	2,009
520	Club Subscriptions	378
<u>1,511</u>	Cost of Sales	<u>2,387</u>
<u>\$2</u>	TRADING SURPLUS	<u>-</u>

The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review
engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

OTOROHANGA SPORTS CLUB INC

**STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 30 SEPTEMBER 2023**

<i>2022</i>		<i>2023</i>
	Bar Account	
37,603	Bar Sales	64,053
	COST OF SALES	
3,076	Opening Stock	2,960
16,543	Purchases	33,073
5,000	Bar Expenses	8,000
<u>24,619</u>		<u>44,033</u>
2,960	Closing Stock	2,890
<u>21,659</u>	Cost of Sales	<u>41,143</u>
<u>\$15,944</u>	TRADING SURPLUS	<u>\$22,910</u>

*The accompanying notes form part of these financial statements.
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engagement procedures and must be read subject to the compilation report.*

Bailey Ingham Limited
Chartered Accountants

OTOROHANGA SPORTS CLUB INC

STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 SEPTEMBER 2023

2022	Note	2023
INCOME		
(239)	Trading Surplus (Deficit) from Rugby Account	2,456
2	Trading Surplus from Netball Account	-
15,944	Trading Surplus from Bar Account	22,910
-	Silver Lake Deal Distribution	20,000
4,628	Livestock Scheme Trading Surplus	5,406
4,197	Insurance Proceeds Received	-
22	Interest Received	315
2,520	Subscriptions - Other	2,495
8,800	Clubroom Hire	2,301
4,600	Grants/Donations Received	9,655
40,474	TOTAL INCOME	65,538
EXPENSES		
<i>Working Expenses</i>		
2,273	Clubhouse Supplies	3,401
5,494	Clubroom Cleaning	4,257
9,361	Electricity & Gas	7,299
2,400	Entertainment (Players & Sponsors)	2,800
19,528		17,757
<i>Repairs and Maintenance</i>		
5,201	Buildings	5,225
1,056	Burglary Loss	435
6,257		5,660
<i>Fixed Costs</i>		
7,914	Insurance	8,995
<i>Administration</i>		
2,121	Advertising	149
1,533	Bank Charges & Interest	2,219
2,007	Donations & Presentations	2,605
984	Eftpos Rental	857
1,370	GST Adjustment	1,960
1,091	Licence & Consent Fees	538
2,652	Sundry Expenses	1,548
1,364	Telephone & Tolls	1,492
13,122		11,368

The accompanying notes form part of these financial statements.

The above information has been prepared without performance of audit or review engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

OTOROHANGA SPORTS CLUB INC

STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 SEPTEMBER 2023

2022		Note	2023
3,466	Depreciation		3,622
<u>50,287</u>	TOTAL EXPENSES		<u>47,402</u>
<u>\$(9,813)</u>	NET SURPLUS (DEFICIT)		<u>\$18,136</u>

The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review
engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

OTOROHANGA SPORTS CLUB INC

STATEMENT OF MOVEMENTS IN ACCUMULATED FUNDS FOR THE YEAR ENDED 30 SEPTEMBER 2023

2022	Note	2023
(9,813)	Net Surplus (Deficit) for the Period	18,136
(9,813)	Total Recognised Revenue and Expenses	18,136
263,328	ACCUMULATED FUNDS AT START OF PERIOD	253,515
253,515		271,651
<u>\$253,515</u>	ACCUMULATED FUNDS AT END OF PERIOD	<u>\$271,651</u>

The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review
engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

OTOROHANGA SPORTS CLUB INC

STATEMENT OF FINANCIAL POSITION AS AT 30 SEPTEMBER 2023

2022		Note	2023
	NON CURRENT ASSETS		
	Property, Plant and Equipment		
6,481	Field Lighting		5,963
259,883	Buildings		257,758
3,294	Plant & Machinery		6,339
<u>269,658</u>			<u>270,060</u>
	CURRENT ASSETS		
20,022	ANZ 01		40,307
6,984	ANZ 00		-
1	ANZ 00 - Jubilee		1
1,300	Cash on Hand		1,300
5,800	Sundry Debtors		11,899
2,960	Stock on Hand - Bar		2,890
<u>37,067</u>			<u>56,397</u>
<u>283,031</u>	TOTAL ASSETS		<u>317,184</u>
	CURRENT LIABILITIES		
-	ANZ 00		14,882
9,516	Sundry Creditors		10,651
23,694	Insurance Refund Received - Field Lighting		9,273
<u>33,210</u>			<u>34,806</u>
	NON CURRENT LIABILITIES		
20,000	Members Loan (Cattle Scheme)		20,000
<u>29,516</u>	TOTAL LIABILITIES		<u>45,533</u>
<u>\$253,515</u>	TOTAL FUNDS EMPLOYED		<u>\$271,651</u>
	GENERAL FUNDS		
(9,813)	Net Surplus / (Deficit) Current Year		18,136
263,328	Balance at Beginning of Year	3	253,515
<u>\$253,515</u>			<u>\$271,651</u>

Chairperson _____

Date _____

Treasurer _____

Date _____

The accompanying notes form part of these financial statements.
The above information has been prepared without performance of audit or review
engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

OTOROHANGA SPORTS CLUB INC

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2023

1 STATEMENT OF ACCOUNTING POLICIES

These are the financial statements of Otorohanga Sports Club Inc.

Otorohanga Sports Club Inc is an Incorporated Society established under the Incorporated Societies Act 1908.

These financial statements are a special purpose report for internal management purposes only.

Historical cost

These financial statements have been prepared on a historical cost basis, except as noted otherwise below. The financial statements are presented in New Zealand dollars (NZ\$) and all values are rounded to the nearest NZ\$, except when otherwise indicated.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

Property, Plant, Equipment and Depreciation

Property, plant and equipment are included at cost less aggregate depreciation provided at the maximum rates allowed by the Inland Revenue Department. Property, plant and equipment that are leased under a specified lease for the purposes of the Income Tax Legislation are capitalised and depreciated. The depreciation rates used are shown in the Schedule of Property, Plant and Equipment.

Income Tax

The club has non-profit status and therefore is exempt from income tax.

Accounts Receivable

Accounts receivable are stated at their estimated realisable value.

Goods and Services Tax

Financial information in these accounts is recorded exclusive of GST with the exception of receivables and payables, which include GST. GST payable or receivable at balance date is included in the appropriate category in the Balance Sheet.

Changes in Accounting Policies

There have been no specific changes in accounting policies and they have been applied on a consistent basis with those of the previous period.

2 PROPERTY, PLANT AND EQUIPMENT SUMMARY

	Cost	Accum Depn	Book Value
2023			
Buildings	423,757	165,999	257,758
Land	47,673	41,710	5,963
Plant & Machinery	89,537	83,198	6,339
	<u>\$560,967</u>	<u>\$290,907</u>	<u>\$270,060</u>
2022			
Buildings	423,757	163,874	259,883
Land	47,673	41,192	6,481
Plant & Machinery	85,513	82,219	3,294
	<u>\$556,943</u>	<u>\$287,285</u>	<u>\$269,658</u>

The above information has been prepared without performance of audit or review engagement procedures and must be read subject to the compilation report.

Bailey Ingham Limited
Chartered Accountants

OTOROHANGA SPORTS CLUB INC

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2023

3	RESERVES	2023	2022
	Balance at Beginning of Year		
	Opening Balance	253,515	263,328
	Net Surplus/Loss for the Period	18,136	(9,813)
		<u>\$271,651</u>	<u>\$253,515</u>

4 **CONTINGENT LIABILITIES**

There are no contingent liabilities at year end (30 September 2022: \$Nil).

5 **CAPITAL COMMITMENTS**

There are no capital commitments at year end (30 September 2022: \$Nil).

6 **RELATED PARTIES**

There are no related party transactions at year end (30 September 2022: \$Nil).

COMPILATION REPORT

Compilation report to the Committee of Otorohanga Sports Club Inc.

Scope

On the basis of information you provided we have compiled, in accordance with Service Engagement Standard No. 2: Compilation of Financial Information, the financial statements of Otorohanga Sports Club Inc for the year ended 30 September 2023.

As described in Note 1 to the financial statements, these financial statements are a special purpose report for internal management purposes only.

Responsibilities

You are solely responsible for the information contained in the financial statements and have determined that the accounting policies employed are appropriate to meet your needs and to the purpose for which the financial statements were prepared.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or a review engagement has been performed, and accordingly no assurance is expressed.

Disclaimer

As mentioned earlier in our report, we have compiled the financial information based on information provided to us which has not been subject to an audit or review engagement. Accordingly, neither we, nor any of our employees accept any responsibility for the reliability, accuracy or completeness of the compiled financial information nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on the compiled financial information.

Departure from Reporting Framework

The accounting policies adopted are not in conformity with generally accepted accounting practice. Accordingly the financial statements should only be relied on for the expressly stated purpose.



Bailey Ingham Limited

Chartered Accountants

Otorohanga

7 February 2024

OTOROHANGA SPORTS CLUB INC

Taxation Depreciation Schedule
For the Year Ended 30 September 2023

	Private Use %	Date	Orig Cost	Open W.D.V	Add'ns (Sales)	Profit(Loss) on Sale	Dep Method	YTD Dep	Accum Depn	Close W.D.V
740										
74001			36383				10.00 P		36383	
74002			11289	6480			8.00 D	518	5327	5962
			47673	6480				518	41710	5962
744										
74401			234557	107112			P		127445	107112
74402			4824	3009			P		1815	3009
74403			3216	757			D		2459	757
74404			94885	69976			P		24909	69976
74405			47267	45509			D		1758	45509
74406			10807	10537			D		270	10537
74407			2711	2711			D			2711
74408			5919	3245			13.00 D	422	3096	2823
74409			19572	17028			10.00 D	1703	4247	15325
			423757	259883				2125	165999	257758
760										
76001			42723	1672			10.00 D	167	41218	1505
76002			5332				39.60 D		5332	
76003			2061				48.00 D		2061	
76004			515				39.60 D		515	
76005			426				39.60 D		426	
76006			9217	2			33.00 D	1	9216	1
76007			4988				33.00 D		4988	
76008			400				33.00 D		400	
76009			1080	23			18.00 D	4	1061	19
76010			2000	188			12.00 D	23	1835	165
76011			493	48			12.00 D	6	451	42
76012			3036	326			12.00 D	39	2749	287
76014			462	4			25.00 D	1	459	3
76015			2969	26			26.40 D	7	2950	19
76016			1000	75			18.00 D	14	939	61
76017			823	111			16.00 D	18	730	93
76018			1400	4			40.00 D	2	1398	2
76019			980	17			30.00 D	5	968	12
76020			522	42			20.00 D	8	488	34
76021			261				40.00 D		261	
76022			650	4			40.00 D	2	648	2
76023			406				67.00 D		406	
76024			1035	198			16.00 D	32	869	166
76025			652	97			20.00 D	19	574	78
76026			1082	311			16.00 D	50	821	261
76027			1001	147			30.00 D	44	898	103
76028		01/02/2023	4024		4024		20.00 D	537	537	3487
			89537	3295	4024			979	83198	6339
			560967	269658	4024			3622	290908	270060



Statement of Accounts

Your accounts at a glance as at 12 February 2024

OTOROHANGA SPORTS CLUB INC
PO BOX 87
OTOROHANGA 3940

0441



NEW SCAMS AND FRAUD GUIDE

Our new Scams and Fraud Guide covers some of the most common scams and ways to help keep you and your money safe. Scams and fraud are on the rise and keep getting more complex, sophisticated, and harder to spot. Pick up a copy in branch or find it on the ANZ website at anz.co.nz/banksafe.



3253904087201004P1379

Account information

Account type	Business Premium Current Account	Account number	[REDACTED]
Statement number	00605	Opening balance	14,804.63 OD
Statement period	29 Jan 2024 - 12 Feb 2024	Closing balance	15,345.95 OD

Ōtorohanga District Community Grants Fund -Budget Template

The budget/Ngā pūtea

See the Application Guide for more detail on how to complete this section.

Are you GST registered?

Yes

Do NOT include GST in your budget

No

Include GST in your budget

Project costs		
Write down all the costs of your project		
Item eg; hall hire	Detail eg; 3 days' hire at \$100 per day, contractor name..	Amount eg; \$300
Building Insurance	Monumen + P/Ltd	\$10223.00
		11756.00 per Annum
Power + Gas	Mercury NZ Ltd } Genesis Energy }	\$8330.00 ✓
Total Costs		\$ 18,553.00

Tell us about any other funding you have applied for or received for this project.

Date applied	Who to	How much	Confirmed/unconfirmed
N/A	N/A	N/A	N/A

Is there any other information regarding your budget, or your quotes that you would like us to know?
- tell us here.

Other financial information

Groups or organisations must provide a copy of their latest accounts and proof of bank account number



ROUND 2 2023/2024 COMMITTEE INITIAL SCORE SHEET	Contact Name	Position	What is the project?	Tied to a specific date? (eg:event)	Where will it happen?	Project - What will the funds actually pay for?	Previously funded by ODC Community Grant?	Umbrella?	Accountability up to date?	Project Values	Physical Address	Total Cost of Project	Requested funding	**Assessors fill in** Initial suggested funding amount \$	**Assessors fill in** Any questions about each application for staff in advance of meeting
Assembly of God - Harvest Church	Rhonda Walker	Associate Pastor	RUNNING COSTS/ITEMS Otorohanga Youth Group	No	Otorohanga township	Weekly Youth Group Project including: Food and supplies used weekly, supplementing the cost of outings, events, team merchandise, and a portable speaker.	No - first time applicant	Not required	Not required	Thriving, Resilient, Empowered	5 Tuhoro Street Otorohanga	\$10,000	\$5,000	\$	
Otorohanga Christmas Club	Norma-Lyn Hughes	Lead Volunteer	ITEMS Christmas Decorations for Otorohanga mainstreet/ township	November 2024 till January 2025	Otorohanga township	Raw materials: plywood, paint and accessories, ribbons, lights, wire, cable ties, waratahs, collapsible traffic cones, stars, baubles, balls, holly, staple gun, solar batteries. Labour	No - first time applicant	YES- Otorohanga District Development Board (ODDB)	Not required	Innovative, Sustainable, Proud	15 Harpers Ave Otorohanga	\$2,961.53	\$2,961.53	\$	
Janie Tuhoro	Janie Tuhoro	Project lead	PROJECT & EVENT "Small Town Footprints"- printing of historical stories booklet and launch event	No	Otorohanga district	Booklet printing, event launch, graphic designer, copy editor.	No - first time applicant	YES Otorohanga Museum	Not required	Knowledgeable, Enduring, Proud	4/24 Gibson Road, Dinsdale, Hamilton 3204	\$2,984	\$2,984	\$	
Kāwhia Museum	Jeanette Schollum	President	PROJECT Museum foyer refurbishment- completion	No	Kāwhia township	Materials and labour to re-clad with plywood and paint the reception/entrance area	Yes, \$2,000 towards (this) foyer project, R2, 2022/2023	Not required	Related decision required	Welcoming, Aspirational, Connected	Kawhia	\$20,263.02	\$5,000.00	\$	
Central Motorcross Incorporated	Krystle Legg	Secretary	EVENT Motocross Club, timing unit hire	One day in March 2025	Ngutuunui	Electronic live timing system. Each rider is accurately scored.	No - first time applicant	Not required	Not required	Passionate, Supportive, Proud	1 Summit Drive Otorohanga	\$4,025.00	\$4,000.00	\$	
Otorohanga Tennis Club Incorporated	Rosemary Fleming	Treasurer	RUNNING COSTS/ITEMS Tennis Club running costs and maintenance	No	Otorohanga township	Land lease, mower, tennis net posts	ODC R2, 2022/2023 - \$2000, for land lease. R2, 2021/2022 \$5000 for ball machine	Not required	Yes - received	Diverse, Welcoming, Supportive	22 Rangipare Street Otorohanga	\$5,423.00	\$5,000.00	\$	
Otorohanga Netball Club	Marianne Walton	Treasurer	RUNNING COSTS Netball Club maintenance	No	Otorohanga township	Waterblast of courts	No - first time applicant	Not required	Not required	Diverse, Responsible, Enduring	Alex Telfer Drive Otorohanga	\$5,681.00	\$5,000.00	\$	
Otorohanga Squash Club	Nick Clark	President	ITEMS Squash Club items	No	Otorohanga township	Automatic ball machine maintenance- replacement of parts, batteries and charger and labour costs.	No - first time applicant	Not required	Not required	Diverse, Aspirational, Connected	Otorohanga Sports Club Ohiri Terrace Otorohanga	\$500.00	\$500.00	\$	
Toi Aringa	Rama Kete	President	RUNNING COSTS Food bank, running costs	No	Otorohanga township	Annual water bill, lease petrol delivery costs	ODC R2, 2022/2023, \$2000	Not required	Yes - received	Supportive, United, Responsible	14 Hinewai Street Otorohanga	\$60,000 (entire operational)	\$5,000	\$	
Unplugged Arcade	Dan Dow	Lead organiser	SERIES OF EVENTS Board Game Social Nights - monthly	No	Otorohanga township	Board games, pamphlet printing, storage boxes, website design, website hosting	No - first time applicant	YES- Otorohanga Museum	Not required	Welcoming Connected, vibrant	7 Wahanui Crescent Otorohanga	\$2,107.46	\$2,107.46	\$	
Otorohanga Train Station 100 years - Volunteers	Trish Fisher	Lead organiser	EVENT 100th Birthday Celebration of the Otorohanga Railway Station on 8th June 2024.	Yes 8th June 2024	Railway Station Wahanui Crescent, Otorohanga Township	Road closure, street performers, public liability insurance, design and print of treasure maps, exhibition boards, advertising, stage and sound hire	No - first time applicant	YES- Otorohanga District Development Board (ODDB)	Not required	Knowledgeable Engaged Connected	7 Wahanui Crescent Otorohanga	\$11,108.94	\$5,000.00	\$	
Waikato Screen	Tracy Hamplon	Film Office Manager	WORKSHOP Film workshop/film industry training	No	Otorohanga district	Two day film workshop, venue costs, tutors, the creative film team, equipment, catering, and marketing. Plus support our career pathways tour with direct school engagement,	\$4260 in Round 1 2021/2022, for Waikato Screen to be set up	Not required	Yes- already submitted	Knowledgeable, Engaged, Connected	3365B State Hwy 23, Raglan	\$6,550	\$5,000	\$	
Te Hokinga mai ki te Nehenehenui/ Otewa Marae	Lorraine Anderson	Trustee/ Treasurer	PROJECT Marae water supply	No	Otewa	a 25,000 litre tank, connect to existing bore, and supply and install a pressure pump.	\$3000 for marae gardens, in Round1, 2022/2023	Not required	Yes - received	Diverse, Empowered, Engaged	995 Otewa Road, RD 5, Otorohanga 3975	\$8,000	\$5,000	\$	

Kio Kio School Social Comm	Steph Hughes	Secretary	ITEMS Tennis court items	No	Kio Kio	A mobile tennis net and a divider net between the courts	No - first time applicant	Not required	Not required	Thriving, Supportive, Engaged	1701 Otorohanga Road	\$5,898.30	\$5,000.00	\$				
Picnic and Pistons Event - n	Roy Jonstone	Secretary	EVENT Picnic and Pistons	Yes, one day in Feb 2025	Otorohanga township	Toilets, signs, music, minikarts, bouncy castle, delivery facepainting	Round2, \$3500 for Truck and Ute Festival (amendment), \$3644 for Picnic and Pistons Event in Round 1 2021/2022.	YES- Otorohanga District Development Board (ODDB)	Yes - received	Connected, Vibrant, Supportive	782 Otewa Road	\$5,000	\$5,000	\$				
Te Rōpū Manaaki Aroha Incorporated (TRMAI)	Juanita Morgan	Operations and Administration Manager	EVENT SERIES Family fun days	No	Otorohanga District	Venue hire, speaker fee, photographer, face painter, catering, Operational costs; colour laser printer, printer toner, website domain, website hosting rental. Basket Cooker, bouncy castle, gas bbq, laptop.	No - first time applicant	Not required	Not required	United, Connected, Supportive	6 Sangro Crescent, Otorohanga	\$8,050.00	\$5,000.00	\$				
Project Kiwiana Committee	Michelle Erikson	Committee Member	PROJECT Murals on planter boxes in village green and on Bakery Wall	No	Otorohanga township	Plywood, artist fee, labour, paint.	\$5000 for Christmas Parade in Round 1 2022/2023	YES- Otorohanga District Development Board (ODDB)	Yes- already submitted	Vibrant, engaged, welcoming	21 Maniapoto Street, Otorohanga	\$11,172.24	\$5,000.00	\$				
Otorohanga Mens Shed Inc	Doug Beeching	Members	ITEM Defib Unit - find map of AED units	No	Otorohanga township	Defib Unit	No - first time applicant	Not required	Not required	Resilient, Empowered, Supportive	24 Merrin Avenue, Otorohanga	\$3,293.91	\$3,293.91	\$				
Otorohanga Sports Club	Graham Wilshier	Treasurer	RUNNING COSTS Insurance, electricity and gas	No	Otorohanga township	Insurance, electric, gas bills.	\$5000 R1 2022/2023 for electric, gas, insurance, \$4000 R1 2021/2022 for electric, gas, insurance.	Not required	Yes - received	Responsible, Sustainable, Supportive	Otorohanga	\$17,000	\$5,000.00	\$				
TOTAL														\$80,847				
FUNDS AVAILABLE THIS ROUND 2 = \$47,282.82																		FUNDS AVAILABLE THIS ROUND2 = \$47,282.82

Ōtorohanga District Community Grants Fund Guidelines



1.0 Introduction and Purpose

- 1.1 The Ōtorohanga District Community Grants Fund (the Fund) is a contestable fund for community groups and organisations.
- 1.2 The Fund provides community assistance for the 'not for profit' sector in order to create a strong social, environmental, economic and cultural base and to meet local needs, contributes to the achievement of Council's Community Outcomes and supports Council's priorities.
- 1.3 The Guidelines set out the funding criteria and allocation process for the Fund.
- 1.4 The Guidelines help ensure the distribution of funding:
 - Is appropriately targeted
 - Occurs in a consistent, efficient and effective manner
 - Is fair and transparent; and
 - Promotes accountability

2.0 Policy Considerations

- 2.1 An overarching Grants Policy is currently being developed for all of the grants administered by Council.
- 2.2 This will include, but will not be limited to the Ōtorohanga District Community Grants Fund.
- 2.3 While the existence of a Grants Policy will clarify Council's community funding strategy, these guidelines represent the primary basis on which applications to the Community Grants Fund will be determined.

3.0 Definitions

Long Term Plan (LTP)	Council's adopted Long Term Plan (LTP) as defined by the Local Government Act 2002.
Capital Expenditure	Expenditure that results in the procurement and ownership of an asset, whose purpose or use will provide benefits to the applying organisation for a period greater than one year.
Operating Expenditure	Expenditure that supports the day-to-day operation of a community group/organization.
Community Organisation	A not-for-profit group or organisation that has the primary objective to provide programmes, services, facilities or activities that benefit the social, cultural, economic and environmental wellbeing of communities in the Ōtorohanga District.

4.0 What can be funded?

- 4.1 The following costs will be considered for funding:
- Expenditure to support or obtain resources for a project or initiative
 - Capital expenditure for grant requests up to \$5000

5.0 What will not be funded?

- 5.1 The following will not be considered for funding:
- Projects that have been completed
 - Loan / Debt Repayment
 - Wages or Salary
 - Where an organization already has a funding arrangement or service agreement with Council to deliver services
 - Organisations yet to fulfil their funding obligations from a previous funding round

6.0 Funding Considerations

- 6.1 Applications will be considered that:
- Align with and support Council's Vision and Community Outcomes
 - Get the community involved across a diverse range of people
 - Advance collaboration across community sectors

7.0 Applicants – Eligible

7.1 Not-for-profit incorporated organisations (including Charitable Trusts, Trusts, Incorporated Societies) and Maori Trust Boards. These groups are a recognised legal entity and are referred to collectively as 'community organisations'. Most community organisations have a formal legal structure and founding documents (e.g. a constitution).

7.2 Groups with no formal legal structure/status may apply for grants via nominating an 'umbrella' non-profit incorporated community organisation, which has agreed to receive and administer the grant on their behalf. The umbrella organisation would be legally accountable to Council for the expenditure of the grant.

7.3 A maximum of one application per annum, per community organisation will apply.

7.4 Applicants - Ineligible

- For-profit organisations
- Individuals
- Political Organisations
- Social Clubs
- Internal Applicants (such as departments of Council or subcommittee of Council)
- Other local authorities, government agencies or public sector entities
- Organisations with outstanding projects from previous Council funding rounds

8.0 Making an Application

8.1 All applications:

- Must be made via the appropriate Community Grants Application Form
- Must be complete with all necessary information attached
- Must be submitted before the advertised closing date/time

8.2 Incomplete or late applications may be deemed ineligible and therefore may not be considered for funding.

8.3 All applications must include the following:

- Proof of legal entity, governance structure and charter/constitution
- The organisation's latest confirmed annual financial accounts
- Verified bank account details for the applicant organisation
- Information about other support (funding, in-kind, etc) the group has received from other sources generally and other support sought in relation to the application
- Disclosure of any other monies, grants, benefits or assistance the group receives from Council, including but not limited to; rates, water charges, insurances, reduced rental

9.0 Level of Financial Reserves

9.1 It is acknowledged that it is prudent for organisations to carry financial reserves for their operations. However, if an organisation is carrying reserves greater than a year of operating costs with funding not tagged for special projects, Council may not approve a grant to the organisation.

10.0 When to apply

10.1 Funding rounds will be advertised on Council's website, Face Book Page and in the local newspaper with the intention of having two funding rounds per year around August/September and February/March of each financial year.

10.2 The application period will be 6 weeks. Extensions of time will not be granted, and late/incomplete applications will not be retained/held over for a future funding round.

11.0 Funding Allocation

11.1 The total funding assistance provided to the community through the Fund is confirmed by Council at adoption of the Long Term Plan and through the subsequent Annual Plan reviews. This amount will be stated on Council's website. The level of funding available is at the sole discretion of Council, and not all funds available in a funding round have to be allocated.

12.0 Decision Making

12.1 Applications will be determined by Council's Grants and Awards Committee through a contestable comparative assessment process, where the relative merits of applications are considered, having regard to the relative benefits of each proposal.

12.2 In this context contestable means that:

- Applications are invited during scheduled funding rounds twice a year, with publicly advertised opening and closing dates
- Any eligible organisation has an equal opportunity to be considered for a grant
- Clearly defined processes will be applied to the consideration of all applications; and

- Final allocation decisions are made in a public Grants and Awards Committee meeting

13.0 Funding Obligations

- 13.1 Funding must be used for the purpose for which it was approved, and any specific conditions met.
- 13.2 Projects must be completed within 12-months from receiving the grant, unless otherwise agreed.
- 13.3 Successful applicants will be required to submit an Accountability Report upon completion of the project or initiative, with the timeframe for submission of the report specified in the funding confirmation letter.
- 13.4 Failure to adequately account for the use of a past grant will be sufficient cause for any subsequent application to be declined.
- 13.5 Using a grant for any purpose other than that approved may result in future applications being declined.
- 13.6 Council reserves the right to request the repayment of any funds allocated to a group or organisation where grant misuse is identified.
- 13.7 Council reserves the right to conduct audits on grants received by organisations.

14 February 2024

Kia ora Nicky.

Thank you for the conversation yesterday at the Kāwhia Community Hall session you were running to assist with applications for the Community Funding.

The Te Whare Taonga O Kāwhia Moana - The Kāwhia Regional Museum would like to apply for a second grant to enable us to reclad(see note) the reception/entrance area in the Museum and improve the lighting. Last year we received a grant from the Community Funding and also were successful in receiving funding from Trust Waikato and the Otorohanga Charitable Trust. We still require further funding to be able to undertake the reclad.

We are unable to show that any of last year's grant has been spent as the total amount is required for the reclad to start. Please could you advise if there are any steps we need to take to be considered for a further grant?

* Note: The reclad involves covering the existing walls with plain plywood on the base of the walls and grooved plywood above a dado rail. The ply would be painted. New lighting would be installed. These improvements will bring the reception/entrance area up to the standard of the rest of the rooms in the Museum. Currently the existing walls are covered in painted wallpaper which is on top of scrim. The covering is peeling off the walls and in a bad state.

Nga mihi nui

Jeanette Schollum

President of the Committee for Te Whare Taonga o Kāwhia Moana.

APPLICANT; KAWHIA MUSEUM

Q2: Commonly used name -if different

Te Whare Taonga o Kāwhia Moana

Q3: What is the legal status of you organisation?

Incorporated Society

Q5: Contact person at organisation:

Jeanette Schollum

Q6: The position they hold in organisation:

President and Chair of the Museum Committee

Q7: Postal address:

Omimiti Reserve, Kāwhia, Te Awamutu 3889.

Q8: Physical address of organisation:

Omimiti Reserve, Kāwhia

Q9: Email:

[REDACTED]

Q10: Website:

Nil

Q11: Facebook page:

Kawhia Museum

Q12: What are the objectives of your club/organisation? -how do they promote local community services, activities or facilities within your community?

The Kāwhia Museum's objects are to: - preserve and present the cultural and natural history of the Kāwhia region - collect, preserve, display and interpret objects, photographs and documents gifted or loaned to the Museum for the learning and enjoyment of Kāwhia's communities and visitors - host events to inform the local community about the region - some examples Kāwhia During the Jurassic Period; Past Volcanic Action on Mount Pirongia and Mount Karioi, the Sacred Sands of Kāwhia Project

Q13: How long has your club/organisation been active within the Ōtorohanga district?

Formed as an Incorporated Society in 1990. So it has been active for 34 years.

Q14: Where are any facilities used by your organisation located?

The Museum is located on the Omimiti Reserve in Kāwhia

Q15: Are they on private property?

No

Q16: Since your facilities are not on private property can you please provide further details.

The Museum building is on public land and owned by the Otorohanga District Council

Q17: What is the activity/services period of your organisation? -Example - all year or seasonal March to October

All year.

Q18: How many members in your organisation? -including volunteers?

50

Q19: Do you charge a membership fee?

Yes

Q20: How much is your membership?

\$10 annual membership for the 25 members of the Friends of the Society. No charge for the 17 volunteers and committee members

Q21: In twenty words or less what will the funds actually buy or pay for?

Materials and labour to re clad with plywood and paint the reception/entrance area to improve the functionality and physical appearance.

Q22: In 300 words or less provide a description of your group's proposed project/ activity that you are seeking funding for - remember to cover what, where, who, why, how.

The entrance/reception area is drab, dark and in a bad state. The scrim and the painted wallpaper are discoloured and peeling off the walls. The display area has poor lighting and the space does not reflect Kāwhia Moana communities. The walls will be re clad with smooth painted plywood on the base under a dado rail and with grooved painted plywood above the rail. Improved lighting will complete the physical upgrade. We will engage with mana whenua to ensure the visuals (relocated carvings, display areas and signage in Te Reo Māori and English) reflect the Kāwhia Moana populations and give a balanced, more nuanced picture of Kāwhia's rich histories. When completed the entrance will be welcoming and immediately convey a strong message to visitors, local and beyond, that the Museum is a place where they can see themselves, learn and share their diverse stories and understand Kāwhia's histories. Along with the physical and functional changes to the reception/entrance area the committee is undertaking major change to the Museum's governance. An initial conversation in December with contributions from representatives from Ngati Mahua, Ngati Hikairo, Maniapoto and Ngati Te Wehi. A strong consensus emerged in favour of fully shared governance - Kotahitanga - with one overall committee involving hapū wuth shared responsibility and accountability. A new constitution will be prepared along with an inclusive strategic plan and a major change to the look and feel of the Museum and the stories being told. The upgrade of the entrance/reception area will make it an inviting space to enter and match the rooms that old collections. As visitors step over the threshold into the Museum the well lit visual changes (display areas, carvings, signage) will proudly reflect Kāwhia and our communities.

Q23: Which option will your proposed project do most?

Its a new thing that will help us in our work

Q24: What is the total amount of the project/ activity?

The total cost of the building materials, labour and lighting is \$20,263.02. ASAP building quote is for \$17,395.02. The lighting quote from KIWITOWN is \$2068 with an additonal \$1000 in case the rewiring is necessary2068 and an additional

Q25: What are the biggest current challenges you face as an organisation? -tick all that apply
Consistent funding, Out of date facilities

Q26: What is the amount of funding assistance that you are applying to this Community Fund for? -please write without GST included. Remember you can apply up to a maximum of \$5,000.

We are applying for \$5000. During 2023 we were grateful to have received a total of \$15,000 ie \$2000 from Otorohanga District Community Grant; \$6000 from Trust Waikato and \$7000 from the Otorohanga Charitable Trust.

Q27: How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

The improvements will be good for Kāwhia as a destination. The enhanced reception/entrance area will improve the visitor experience of the Museum. Displays of pre-colonial and colonial settler stories will change on a regular basis. These will be well promoted through social media on the Museum Facebook page to draw visitors to Kāwhia for return visits. We will use the Kāwhia Connection Facebook page to draw local people to keep returning to the Museum to see the rolling displays. The Museum will not just be a place for one or an occasional visit but rather a place to keep coming back to. The governance changes underway will ensure a solid partnership is in place with mana whenua. Together we will work on the design and the stories will be shown in culturally appropriate ways in the entrance and other rooms in the Museum. There will be a sense of pride and dignity that will come from the improvements to the physical appearance and functionality of the entrance/reception area.

Q28: Choose three of following community outcomes that you think your project best aligns to:

Welcoming, Aspirational, Connected

Q29: What is the exact name on your organisation's bank account? - double check it is current and correct, as any funds will be paid here

Kawhia Regional Museum Gallery

Q30: What is the full account number of this bank account? -please double check the numbers.

████████████████████

Q31: Is your organisation GST Registered?

No

Q33: What is the chief source of your income? (i.e., membership subs, fundraising, entry fees, sponsorship):

Koha from visitors. The 24 Friends of the Society pay \$10 annually. The Otorohanga District Development Board pays minimum wage for 20 hours a week to provide travel information to visitors

Q34: Attach a copy of your latest complete -ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, -and a CURRENT BANK STATEMENT -Please indicate if any funds are tagged for a specific purpose, eg; lease costs

QT9501 (1).pdf

Q35: Attach a copy of your budget for your proposal:
QT9501 (1).pdf

Q36: Attach any quotes obtained for your proposal:
QT9501 (1).pdf

Q37: Please list here ALL financial assistance your organisation has received over the last three years. -Include any assistance from council. You cannot rely on your financial statements to answer the question. All financial assistance must be listed:

OTODDB funded minimum wage for 20 hours a week to provide information services to visitors - about accommodation, places to visit, road conditions. A total of approximately \$59,000 We received the following grants for this project from Otorohanga District Community Fund(\$2000), Trust Waikato (\$6000), Otorohanga Charitable Trust (\$7000). We received \$6000 from Te Paerenga Hardship Fund to employ a contractor to review our governance and operations. We received \$2000 from Pub Charities to purchase a new laptop computer.

Q38: Are you applying under an umbrella organisation?
No

Q55: Name of person completing form:
Jeanette Schollum

Q56: Position in Organisation:
President and Chair of the Kāwhia Regional Museum

Q57: Daytime Contact Number:

██████████

Q58: Alternative contact person:

Q59: Position in Organisation:

Skipped

Q60: Daytime Contact Number:

Skipped



Otorohanga District Community Grants Fund Application Form

BACKGROUND

The Otorohanga District Community Grants Fund (the Fund) is a contestable fund for community groups and organisations.

The Fund provides community assistance for the 'not for profit' sector in order to create a strong social, environmental, economic and cultural base for our District and to meet local needs, while contributing to the achievement of Council's Community Outcomes and supporting Council's priorities. The Fund Guidelines were adopted by Council on 17 August 2021 and set out the funding criteria and allocation process for the Fund and help ensure the distribution of funding;

- is appropriately targeted;
- delivers the best value for our communities;
- occurs in a consistent, efficient and effective manner;
- is fair and transparent; and,
- promotes accountability.

The Fund replaces previous funds such as Sundry Grants, Sport Support and other funds that have been given out on a case by case basis by Council in the past.

The Fund does not replace the Sport NZ Travel Fund or the Creative NZ Fund as the criteria and funding of these are provided by their respective agencies.

APPLICATION PROCESS

Applications will be considered by Council's Grants and Awards Committee, with confirmed meeting dates being advertised publicly. We anticipate decisions on applications will be communicated to applicants within six (6) weeks of the application closing date.

ELIGIBILITY AND CRITERIA

Groups eligible to apply and the criteria for funding can be found in the [Otorohanga District Community Grants Fund Guidelines](#).

COMPLETING THE APPLICATION FORM

All applications must be;

- made via this Community Grants Application Form
- complete with all necessary information attached
- submitted before the advertised closing date/time.

Please note: incomplete or late applications may be deemed ineligible and therefore may not be considered for funding.

All applications must include the following:

1. Proof of legal entity, governance structure and charter/constitution
2. The organisation's latest confirmed annual financial accounts
3. Verified bank account details for the applicant organisation
4. Information about other support (funding, in-kind, etc) the group has received from other sources generally and other support sought in relation to the application
5. Disclosure of any other monies, grants, benefits or assistance the group receives from Council, including but not limited to; rates remission, water charge reductions, insurances, reduced rental, etc.

Please ensure that all the questions on the application form are answered and all required documents are attached (see page 6 for the checklist).

If you would like help or advice in completing this form please contact Nicky at Council on 07 873 4000 or email grants@otodc.govt.nz

Applicant Organisation Details

Full legal name of organisation Kāwhia Regional Museum Gallery

Commonly used name (if different) Kāwhia Museum. Te Whare Taonga o Kāwhia Moana

What is the legal status of your organisation? Incorporated Society

Charities Commission registration no. (if applicable) [REDACTED]

Contact person and the position they hold in organisation

Name Jeanette Schollum

Position President

Postal address [REDACTED]

Physical address of organisation [REDACTED]

Email [REDACTED]

Facebook page Kāwhia Museum

Details of club/organisation

What are the objectives of your club/organisation and how do they promote local community services, activities or facilities within your community?

The Museum:

- Gathers, protects and presents the historical and natural history treasures of the Kāwhia community.
- Encourages awareness and greater understanding of the cultural history and environmental issues related to the kāwhia region.
- Uses our collection, staff and volunteers to act as an information source on the Kāwhia region to assist visitors about local tourist sites.

How long has your organisation been active within the Otorohanga district? 33 years

Where are any facilities used by your organisation located? Omimiti Street Kāwhia

Are they on private property? No

If no, please provide details Public land owned by Otorohanga Council

What is the activity/services period of your organisation? (example - all year or seasonal March to October) All Year

How many members in your organisation (including volunteers)? 18

Do you charge a membership fee? No

Proposal for funding assistance

In twenty words or less what will the funds pay for:

Reclad with ply the entrance/reception/display area to replace the scrim and painted wall paper that is peeling off the walls and to improve the lighting.

In 100 words or less describe the proposed project/activity that you are seeking funding to support?

As part of a makeover six years ago, recorded in the TV series Heritage Rescue, the museum corridor was upgraded. The entrance/foyer did not receive any attention and is in a shabby state. We want the physical appearance to match the corridor with painted grooved and smooth ply separated by a dado rail and enhanced lighting over a display are(.

What is the total amount of the project/activity? 21519

What is the amount of funding assistance that you are applying to Council for (GST exclusive)? Up to a maximum of \$5,000. 5000

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

The entrance to a Museum is a key moment for people entering the building. Updating the physical appearance will be the first step in transforming the space into one that lets the local community and visitors know that this is a place where they can see themselves, that holds stories and artefacts relevant to them and invites their curiosity, questions and challenges thinking. The space includes the Information Services to the visitors.

Currently there is a very obvious mismatch between the shabby entrance/foyer and the other spaces in the museum.

Financial details

Is your organisation GST Registered? No

What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship) Koha donations. Grant from Otorohanga Development Board covers part time Information Services 20 hours a week

NOTE: Applications without financial records attached will not be considered.

Please list here **all financial assistance** your organisation has received over the past one year (12 month period), including any assistance received from Council. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.

If required, attach any funding assistance received over the last three years on a separate piece of

paper.

Declaration

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

Position in Organisation: Click or tap here to enter text.

Name of person completing form Jeanette Schollum

Date Friday, April 7, 2023

Position in Organisation President

Daytime Contact Number [REDACTED]

Alternative contact person Rod Barnett

Position in Organisation Director

Daytime Contact Number [REDACTED]

By providing your details, we are taking this form as signed.
The above persons may be contacted during the day if clarification of information is required.

Final Checklist

Please click the submit button below to submit.



Hi Jeanette

Please find attached our quote for work at Kawhia Museum
Omimiti Reserve
Kawhia

If you have any questions or queries, please feel free to contact our office directly.

Regards

Eleanor Thessman

ASAP Contracting Ltd

MahiTahi - Working together as one

ASAP Contracting

PO Box 15301
Waikato Mail Centre
Hamilton
New Zealand
3204

Phone
07 8474117
GST Number
[REDACTED]



Quote

To: Kawhia Museum

Number
[REDACTED]

Date

07 Jul 2023

Reference

Kawhia Museum

Expiry Date

06 Aug 2023

Photo's to be taken before job commences,

Work area to be protected from debris and dust

Customer needs to be inducted for health and safety

Carpenter

Kawhia Museum

Ceiling is 3.3m high

Client to remove all wall hangings and furniture

Supply and install 12mm plywood to lower section of wall

Supply and install 12mm V groove plywood to upper section

Cover horizontal join with a datum

Decorator

Prep walls and fill nail holes

Seal walls

Paint walls

Paint ceiling

Scaffold

Mobile scaffold may be helpful

Leave site clean and tidy, Remove all trade related waste

Photo's to be taken at completion of each trades job

Details

Name/Description	Qty	Units	Unit Price	Amount
Wall lining Labour, materials and travel	1.00		15,126.10	\$15,126.10
			Section Total	\$15,126.10
			Subtotal	\$15,126.10
			Total GST 15.00 %	\$2,268.92
			Total NZD	\$17,395.02



ASAP Contracting Limited Terms and Conditions of Trade The following terms and conditions are applicable to provision of construction and other services by ASAP Contracting Limited ("the Work").

1 Definitions

1.1 "ASAP" shall mean ASAP Contracting Limited or any agents or employees hereof.

1.2 "Client" shall mean any person acting on behalf of and with the authority of the client or any person purchasing products and services from ASAP.

1.3 "Price" shall mean the cost of the Work as agreed between ASAP and the client and includes disbursements and is subject to variation in accordance with clause 2.2.

1.4 ASAP shall produce a formal quotation for the client in relation to the Work ("the Quotation"). The Quotation shall be subject to the clarifications and exclusions set out in these terms and shall be valid for a period of 30 days.

1.5 Any instructions received by ASAP from the client in relation to the Work shall constitute a binding contract and acceptance of terms and conditions contained herein.

2. Price

2.1 Where no price is stated in writing or agreed to verbally the Work shall be deemed to be charged to the Client at the rate that the Work is currently charged by ASAP at the time of the contract.

2.2 All variations or alterations to the scope of the Work shall be binding on the client, including any adjustment to the Price. Any instructions to vary or alter the Work will be treated as a variation.

2.3 Notwithstanding anything in these terms or the Quotation, the Price may be increased by the amount of any reasonable increase in cost of the Work between the date of the Quotation and the date which the Work commences and where such increase is beyond the control of ASAP.

2.4 Notwithstanding anything in these terms or the Quotation, the Price may be increased due to unforeseeable circumstances.

3. Payment

3.1 All invoices issued by ASAP shall be in the form of a payment claim under the Construction Contracts Act 2002. The Client is hereby put on notice of the requirements of the Construction Contracts Act 2002 in terms of the issuing of payment schedules.

3.2 A deposit to cover a percentage of the Price of the Work, may be charged and where required this will be clearly set out in any Quotation. ASAP shall commence Work upon receipt of the payment of the deposit.

3.3 ASAP reserves the right to invoice the Client each calendar month, for all the Work that has been completed, as at the end of each calendar month.

3.4 Payment for the Work shall be made in full within seven days of the date of the invoice ("the due date").

3.5 Without prejudice to any other rights or remedies ASAP may have against the Client, the Client agrees that in the event of any default in payment by the Client, then the Client will pay on demand:

1. Overdue payments shall attract interest at the rate of 1.5% per month calculated daily and compounding on the 1st day of each month (18% per annum) with such a rate applying after as well as before any judgement and the Client shall be liable for any costs as stated above;
2. All costs (including, but not limited to, collection agency fees, commission, legal fees and any other costs on a solicitor and own client basis) incurred by ASAP in recovering any amounts payable by the Client to ASAP; and
3. A monthly administration fee of twenty five dollars (\$25) by way of damages payable on the last day of each month in which the Client is in default.

4. Ownership

4.1 Ownership of any goods and/or material supplied as part of the Work shall not pass to the Client until all amounts owing by the Client to ASAP in respect of the goods and/or materials have been paid in full.

4.2 The client gives ASAP a purchase money security interest in all of the client's present and after acquired products or property that ASAP has performed services on or to or in which goods or materials supplied or financed by ASAP have been attached or incorporated.

4.3 The Client be will be responsible to ASAP for any costs incurred in reclaiming and disposing of any unpaid goods and/or materials supplied by ASAP. Such costs include but are not limited to cost or repossession, damaged premises and recovery, storage, resale and legal costs on a solicitor client

basis.

5. Payment Allocation

5.1 ASAP may in its discretion allocate any payment received from the client towards any invoice and may do so at the time of receipt or at any time afterwards and on default by the client may allocate any payments previously received and allocated. In the absence of any payment allocation by ASAP, payment shall be deemed to be allocated in such manner as preserves the maximum value of ASAP's interest in any products.

6. Repair of Defects

6.1 ASAP shall at its sole cost rectify any defects in the Work which are notified to ASAP within seven days of that defect becoming known to the Client. ASAP shall not be liable under this clause to remedy defects covered by a manufacturer's or supplier's guarantee that is available to and may be enforced by the Client or any defects in or damage caused by work undertaken by the Client or any of the Client's contractors.

7. Liability

7.1 The Consumer Guarantees Act 1993, the Fair Trading Act 1986 and other statutes may imply warranties or conditions or impose obligations on ASAP which cannot by law (or which can only to a limited extent by law) be excluded or modified. In respect of any such implied warranties, condition or terms imposed on ASAP, ASAP's liability shall, where it is allowed be excluded or if it is not able to be excluded, only apply the minimum extent required by the relevant statute.

7.2 Except as otherwise provided by law ASAP shall not be liable for:

a. Any loss or damage of any kind whatsoever including consequential loss whether suffered or incurred by the client or any other person and whether in contract or tort (including negligence) or otherwise and irrespective of whether such loss or damage arises directly or indirectly from products and/or services provided by ASAP to the client; and

b. The client shall indemnify ASAP against all claims and loss of any kind whatsoever however caused or arising and without limiting the generality of the foregoing whether caused or arising as a result of the negligence of ASAP or otherwise brought by any person in connection with any matter, act, emission or error by ASAP its agents or employees in connection with the products.

8. Consumer Guarantees Act

8.1 The guarantees contained in the Consumer Guarantees Act 1993 are excluded where the client acquires products from ASAP for the purposes of a business in terms of section 2 and 43 of that Act.

9. Risk and Insurance

9.1 Any goods and/or materials supplied as part of the Work shall be at the sole risk of ASAP until delivery of the goods and/or material to the customer.

10. Personal Guarantee of Company Directors or Trustees

10.1 If the client is a company or trust the directors or trustees entering into this contract, in consideration for ASAP agreeing to supply products and grant credit to the client at their request, also enters into this contract in their personal capacity and jointly and severally personally undertake as principle debtors to ASAP the payment of any and all monies now or hereafter owed by the client to ASAP and indemnify ASAP against non-payment by the client.

11. Cancellation

11.1 ASAP shall without any liability and without prejudice to any other right it has in law or equity have the right by notice to suspend or cancel in whole or in part any contract for the supply of products to the client if the client fails to pay any money owing after the due date or the client commits an act of bankruptcy as defined in the current legislation relating to such matters.

11.2 Any cancellation or suspension of this agreement shall not affect ASAP's claim for money due at the time of cancellation or suspension or for damages for any breach of any terms of this contract or the client's obligations to ASAP under this contract.

11.3 In the event that the Client wishes to cancel the contract with ASAP after acceptance of the Quotation, the Client shall pay all actual and reasonable costs incurred by ASAP together with a reasonable administration fee, provided that the Client shall not be entitled to cancel the contract once the Work has commenced without the prior consent of ASAP.

12. Commencement and Completion

12.1 The Client acknowledges that any estimates as to the time frames for the commencement and completion of the Work are approximate only. ASAP will use all reasonable endeavours to ensure the

Work is commenced within the timeframe specified but shall not be liable for any delay or failure to do so.

12.2 ASAP shall not be liable for delay or failure to perform its obligations if the cause of the delay or failure is beyond its control. This includes delays due to adverse weather conditions.

12.3 In the event that a delay or failure to perform obligations occurs where the cause of the delay or failure is beyond the control of ASAP, the Client agrees that all costs incurred by ASAP and resulting from such delays will be charged as a variation to the Price.

13. Dispute Resolution

13.1 In the event of a dispute or disagreement arising out of the contract between ASAP and the Client, either party may give written notice no later than 14 days following the event/s giving rise to the dispute, to the other party specifying the nature of the dispute or disagreement, the remedy sought and requiring that the dispute or disagreement be determined and settled in accordance with this clause.

13.2 On receipt of the notice, the parties shall each appoint a representative who has authority to determine the grievance or dispute, and those two representatives shall meet as soon as reasonably possible to see if they can determine the grievance. All discussions, meetings and correspondence between the two representatives shall be deemed without prejudice and without concession of liability and shall not be used by either party in any later proceedings unless both parties agree or agreement is reached by one party fails to honour the agreement.

13.3 If the two representatives cannot reach agreement within 30 days of being appointed, either party may refer the dispute to an alternative dispute resolution procedure including adjudication in accordance with the Construction Contracts Act 2002.

14. Miscellaneous

14.1 Failure by ASAP to enforce any of the terms and conditions contained in this contract shall not be deemed to be a waiver of any of the rights or obligations of ASAP under this contract.

14.2 If any provision of this contract is found to be invalid, void or illegal or unenforceable, the validity existence legality and enforceability of the remaining provisions shall not be affected prejudiced or impaired.

14.3 This contract shall be governed in accordance with the applicable law of New Zealand.

	Dec-23	Totals for Year
Cash Summary		
Cash on Hand (beginning of month)	24,611.45	24,611.45
Cash Available (on hand + receipts, before cash out)	27,009.14	27,009.14
Cash Position (end of month)	\$ 23,539.36	\$ 23,539.36
Cash Receipts		
ODC Grant	1,895.00	1,895.00
Koha	2.00	2.00
Friends subs	-	-
Donations/Grants *	-	-
IRD Credit	-	-
Bank Interest	41.69	41.69
Sales	459.00	459.00
Total Cash Receipts	\$ 2,397.69	\$ 2,397.69
Cash Paid Out		
ACC Levies/DIA Charities	-	-
ADT Alarms	54.83	54.83
AGM Expenses (Hall Hire)	-	-
Bank Fees/BOL Monthly Charges	0.57	0.57
Equipment	-	-
Exhibition Expenses	-	-
IRD	-	-
Kawhia Motors/petty cash	-	-
Museums Aotearoa	-	-
Posters & Post	-	-
Printing & Stationery	47.47	47.47
Repairs and Maintenance	155.18	155.18
Spark (Telephone and Internet)	121.04	121.04
Stock	110.00	110.00
Trustpower/Frank Energy	176.31	176.31
Wages	2,804.38	2,804.38
Total Cash Paid Out	\$ 3,469.78	\$ 3,469.78

TERM DEPOSIT
as at 31/12/23
\$8,865.73



R.N. & S.M. Dempsey

Rick Dempsey
Building Contractor

Phone [REDACTED]
e-mail [REDACTED]

4/4/2023

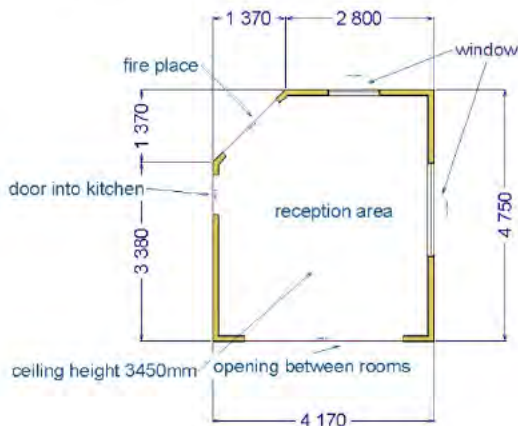
Re Kawhia Museum lining of reception area

I have pleasure submitting my quote to supply materials and labour for alterations to the Kawhia museum as discussed and detailed below

Scope of work

In the reception area the complete room is lined with match lining and scrim which needs to be lined with plywood to match the rest of the building.

See plan below



Materials needed

Grade A smooth plywood to the bottom up to a height of 1.4m 12 sheets

Grooved plywood to the top 2.4m in height 16 sheets

Supply all trim for around windows

Skirting and scotia

total material cost \$7,800

Builders Labour and travelling

\$6,265

Paint to match existing rooms all material and labour

\$5,500

Margin on all material and labour 10%

\$1,956

Total cost excluding g.s.t

\$21,521

(Twenty one thousand five hundred and twenty one dollars excluding g.s.t)

Yours faithfully

A handwritten signature in black ink, appearing to read 'Rick Dempsey'.



42 Turongo St, Otorohanga NZ
3900

PH: 07 873 7895

FAX:

EMAIL:

kiwitownelectrical@outlook.com

QUOTATION

Quote # [REDACTED]

Job Contact

Jeanette

Phone:

Jeanette
kawhia Museum
Omimiti Street
Kawhia 3889

WORK CARRIED OUT AT: Omimiti Street, Kawhia 3889

DATE: 12th September 2023	CUST ORDER NO:	JOB NO: 8168
DESCRIPTION		PRICE
4	James Labour Lic No. E001600	\$391.00
4	Kit Labour	\$299.00
1	Mileage Kawhia	\$80.50
30	1.5mm TPS twin + earth	\$100.20
3	Spotlight LED 3x20W 3K WH	\$1,197.30

	SUBTOTAL	\$1,798.26
	GST	\$269.74
	TOTAL CHARGE	\$2,068.00

DESCRIPTION:

Price Lighting upgrade

I AGREE TO THE ABOVE QUOTATION AND AGREE TO THE TERMS AND CONDITIONS.

Customers Signature:

.....

QUOTE # [REDACTED]

Payment Options: Direct Credit

Our terms are strictly 14 Day

Bank Details

Name: ANZ

Account #: [REDACTED]

Customer Name: kawhia Museum

Please email remittance to above details



Wireit Limited
1/232 Ellis Street
Frankton
Hamilton, Waikato 3204
office@wireit.net.nz
021 625 478

Kawhia Museum Committee
Omimiti Reserve
Kawhia, 3889

Site Address
Omimiti Reserve
Kawhia, 3889

Job Number: [REDACTED]
GST Number: [REDACTED]
Quote Date: 24th Aug 2023
Valid Until: 7th Sep 2023

Quote

Name	Quantity	Price	Total
New lighting			
Installation of new track lighting in showroom			
- 6x Track Spot lights (can add more if needed)			
- 8 Meters of single circuit track			
- Replace existing re-wirable fuse to plug in 10A MCB circuit breaker to meet current standards			
Our Quoted Price	1.00	\$1,891.76	\$1,891.76
			\$1,891.76
		Subtotal	\$1,891.76
		GST Amount	\$283.76
		Total	\$2,175.52

Thank you for the opportunity to quote the above job.