

OPEN MINUTES



Kawhia Community Board

Te Poari Hapori o Kawhia

Open Minutes of an ordinary meeting of the Kāwhia Community Board held in the Kāwhia Community Hall, Jervois Street, Kāwhia on Thursday, 3 October 2024 commencing at 4.00pm.

Tanya Winter, Chief Executive

9 October 2024

Elected Member attendance register

Chairperson	Geoff Good	Attended
Deputy Chairperson	Hinga Whiu	Attended
Member	Dave Walsh	Attended
Member	Richard Harpur	Attended
Member	Councillor Kit Jeffries	Apology

Quorum

A majority of members (including any vacancies).

Senior staff in attendance

Chief Executive	Tanya Winter	Attended
Group Manager Business Enablement	Graham Bunn	Apology
Group Manager Engineering & Assets	Mark Lewis	Attended (Zoom)
Group Manager Regulatory & Growth	Tony Quickfall	Attended
Group Manager Strategy & Community	Nardia Gower	Apology
Chief Advisor	Ross McNeil	Apology
Manager Community Facilities	Jared le Fleming	Attended
Manager Roading	Paul Strange	Attended

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Public excluded | Take matatapu

No reports.

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Workshops | Hui awheawhe

No workshops

These unconfirmed Open Minutes were prepared by PA to Group Managers, Cathy Plowright and approved for distribution by Group Manager Regulatory and Growth, Tony Quickfall, on 9 October 2024.

Opening formalities

Commencement of meeting | Te tīmatanga o te hui

Chairperson Good declared the meeting open at 4.01pm.

Chairperson Good acknowledged the recent passing of Kīngi Tūheitia and the ascension of Kuini Ngā Wai Hono I te Pō. He also noted that this was the first meeting with ŌDC's Tony Quickfall in attendance as the staff support person now that Andrew Loe has retired.

Opening prayer/reflection/words of wisdom | Karakia/huritao/whakataukī

Deputy Chairperson Whiu provided the opening karakia.

Apologies | Ngā hōnea

Resolved K75: That the Kāwhia Community Board receive and accept the apology from Councillor Kit Jeffries for non-attendance.

Chairperson Good | Deputy Chairperson Whiu

Public forum | Hui tūmatanui

Chairperson Good welcomed everyone to the public forum. He drew attention to the rules around speaking at the public forum, as provided in the agenda, and asked everyone to respect the tikanga of the hui. He also reminded those present that the hui was being live streamed.

Steven Morris – Misuse of vehicles on public roads in Kāwhia, 4.05pm

Mr Morris read from a letter that he had written for a previous Kāwhia Community Board meeting expressing his concern about the misuse of vehicles on public roads and reserves in Kāwhia. He asked for a meeting to be convened for all interested parties to try and achieve an outcome that would put an end to the problem. He said stricter rules were required to stop this activity which would give the Police power to issue warnings to rule breakers.

Chairperson Good thanked Mr Morris for his presentation and said the Community Board would look into his request.

Jeanette Schollum – Kāwhia Museum update, 4.11pm

Ms Schollum provided an update on the upgrade work recently undertaken at the Kāwhia Museum and outlined the next stages of its refurbishment. She said it would be transformed over the next six months and she invited everyone present to call in and see what is being achieved.

Ms Schollum said the Museum's constitution has been transformed, which is a requirement for it to become an incorporated society. Te Tiriti o Waitangi is embedded in the new constitution and reflected in

shared governance, kaupapa and practices. The Museum Committee now has members from Ngāti Mahuta, Ngāti Hikairo, Ngāti Maniapoto and Ngāti Te Wehi.

Ms Schollum said the Museum also houses the Kāwhia Information Centre under an agreement with Elevate (formerly Ōtorohanga District Development Board) and this funding allows the Museum to be open for 20 hours during the week using paid staff. The Museum is covered by volunteers on weekends.

Ms Schollum said when the upgrade work has been completed the Committee would need to have some courageous conversations to move them towards a strategic plan for Te Whare Taonga o Kāwhia.

Deputy Chairperson Whiu thanked Ms Schollum for being the driving force behind much of the mahi undertaken at the Museum. Chairperson Good thanked Ms Schollum and said she would be missed.

Horahaere Scott – Kāwhia lawnmowing contract, 4.21pm

Ms Scott said she was concerned, as a Kāwhia resident, to learn that Ray and Mere Turner had lost the lawnmowing contract and that it had been awarded to someone from outside of Kāwhia. She said the Turners had done a wonderful job and their workmanship was immaculate. She asked the Community Board to look after its local people.

Chairperson Good said local authorities are bound by law and processes are in place for contracts of a certain value. He said the decision was out of the Board's hands. Board Member Walsh said the contract is performance based and the standard of work from the new contractors would be monitored by Council.

Les Phillips and Hano Ormsby – Funding request for Kāwhia Kai Festival, 4.32pm

Mr Phillips said a committee had recently been set up to try and reinstate the Kāwhia Kai Festival. He said it had had been an iconic event in Kāwhia until it was stopped due to COVID-19 restrictions. It is hoped to hold the Festival on 8 February 2025 at Maketū Marae as part of Waitangi Weekend celebrations. Mr Phillips asked the Community Board to support the event with a grant of \$2,000.

Deputy Chairperson Whiu asked for an explanation of what the grant would be used for should it be successful. Hano Ormsby said the grant would go towards costs involved with administration, toilets and waste management. He said a gold coin donation would be required for entry and it is hoped to have around 40 stalls (the stallholders would all be charged).

In answer to a question from Board Member Walsh, Mr Ormsby said the committee had also applied to ŌDC for funding and there were funding applications in progress with other organisations.

In answer to a question from Chairperson Good, Mr Ormsby said the committee was opposed to charging an entry fee as they want to make it an affordable family experience. Deputy Chairperson Whiu said when she had sat on the organising committee for the former Kāwhia Kai Festival they had put a charge on the gate which meant they didn't need to apply for funding the following year. Mr Ormsby said the Festival is starting from scratch following the break after COVID but the committee is confident it will raise \$12,000 - \$15,000 by the end of the year.

Chairperson Good thanked Les Phillips and Hano Ormsby for picking up the flame again for the Festival.

Late items | Ngā take tōmuri

There were no late items.

Declaration of conflict of interest | Te whakapuakanga pānga taharua

Chairperson Good declared a conflict of interest with item 27 on the agenda (Aotea sharing shed).

Resolved K76: That Kāwhia Community Board receive the declaration of a conflict of interest from Chairperson Good for item 27 and direct the conflict to be recorded in Ōtorohanga District Council's Conflicts of Interest Register.

Chairperson Good | Deputy Chairperson Whiu

Confirmation of minutes | Te whakaū i ngā meneti

Resolved K77: That the open minutes of the Kāwhia Community Board meeting held on 1 August 2024, having been circulated, be taken as read and confirmed as a true and correct record of that meeting.

Board Member Harpur | Deputy Chairperson Whiu

Matters arising:

In answer to a question from Board Member Walsh, Deputy Chairperson Whiu confirmed that the storyboards would be in both English and Māori.

Deputy Chairperson Whiu said the reference to "Pākehā stories" (page 11 in the agenda) was incorrect and should be amended to "European stories".

Decision reports | Ngā pūrongo whakatau**Item 26 – Street tree removal in Kāwhia**

ŌDC's Manager Roading, Paul Strange, took the report as read and invited questions.

Board Member Harpur said he had no issue with the trees being removed but wasn't in favour of a gravel or concrete pathway. He asked if the area could be grassed until a decision had been made about the seawall. Board Member Walsh said a path was a better way of defining the edge and Chairperson Good said cyclists and people pushing prams use the pathway. Mr Strange said gravel would be cheaper for Council to maintain than grass.

Board Member Whiu asked if mana whenua had been consulted on the proposal. Mr Strange advised that had not happened yet but would be. Chairperson Good said staff are recommending a three-week consultation period to obtain feedback before a final decision is made.

Resolved K78: That the Kāwhia Community Board approve option 2; a three-week consultation on the removal of the 10 pohutukawa trees planted on the top of the seawall along Pouewe Street, Kāwhia and staff provide a further report with the submissions for a final decision on the removal of the trees once submissions are considered.

Board Member Walsh | Board Member Harpur

Item 27 – Aotea Sharing Shed

As Chairperson Good had declared an interest in item 27 he stood aside at 4.47pm and Deputy Chairperson Whiu took over the Chair for this item.

ŌDC's Manager Community Facilities, Jared le Fleming took the report as read adding that the Aotea Ratepayers Association would be covering the cost of installing, maintaining and operating the sharing shed at no cost to Council. In answer to a question from Board Member Harpur, Mr le Fleming said the final position for the sharing shed would be agreed with Council's input.

Resolved K79: That the Kāwhia Community Board approve option 1; the Aotea Ratepayers Association to install a sharing shed on Lawton Drive under the following conditions:

- The shed structure is installed in line with the existing bollards and has a small concrete base to eliminate small, grassed areas that are difficult to maintain.
- Should the shed fall into disrepair, become untidy or a safety hazard, and the Aotea Ratepayers Association fail to remedy the issues, Council reserves the right to remove the structure.
- Aotea Ratepayers Association will be responsible for all maintenance and repairs to the structure, day to day operations, e.g. cleaning, removal of graffiti, removal of old produce and unwanted items in and around the shed.

Board Member Walsh | Board Member Harpur

Chairperson Good took over the Chair at 5.01pm

Information only reports | Ngā pūrongo mōhiohio anake**Item 28 – Initial seismic assessment of Kāwhia Community Centre**

ŌDC's Group Manager Regulatory and Growth, Tony Quickfall, took the report as read and invited questions.

Chairperson Good said that, having read the report, he felt the moderate risk category for the Hall was acceptable. Mr Quickfall confirmed that the Hall is safe and Board Members did not see any necessity in undertaking a further detailed seismic assessment of the Hall.

Resolved K80: That the Kāwhia Community Board receive the report 'Initial seismic assessment of Kāwhia Community Centre' (document number 778042) from Andrew Loe, Policy Advisor.

Chairperson Good | Deputy Chairperson Whiu

Public excluded | Take matatapu

There were no reports.

Board projects

Project 1: Kāwhia storyboards

Deputy Chairperson Whiu said she had recently spoken to Frank Thorne and the storyboards are a work in progress. It's now coming to the stage of what they will look like and she said she would bring some more information on that back to the Community Board.

Other business | Ētahi atu take

Board Member updates

Board Member Harpur said he had attended the Kāwhia forestry public meeting which had provided some good information. He said the new Health Centre is doing a wonderful job and Mike Edwards would like to attend a future Board meeting to provide an update. The Health Centre would like to set up a community garden using raised boxes somewhere in the town. Chairperson Good advised Board Member Harpur to speak to ŌDC's Jared le Fleming about a potential location for these. In answer to a query from Board Member Harpur about roadside rubbish on the state highway, Chairperson Good said it was best to raise that query through Antenno as it related to a contract issue.

Board Member Walsh provided an update on the Kāwhia Sports Club (issues relating to the lease and construction). He said the project had been held up for a long time but seems to be progressing. He asked if a decision had been made to make the Kāwhia Community Hall a civil defence gathering point. ŌDC's Tony Quickfall said it had been identified as an alternative centre and he offered to bring back a report to the Board on Kāwhia civil defence centres.

Deputy Chairperson Whiu thanked the team at ŌDC for support with the resource consent process and other issues involved with getting back into their home after the house fire. She said she had attended the blessing of the whenua at TKI before the felling of the trees. She also attended the AGM at Te Whare Taonga o Kāwhia and has been busy working on the Tainui Games 2025 which is a big tribal event involving a lot of the marae in the Kāwhia harbour. She said she was pleased to report that the two road signs are now up at the Kāwhia/Ōtorohanga turnoff. One further sign is still to go up on the corner of State Highway 39.

Chairperson Good attended the tangi for Kīngi Tūheitia on behalf of the Kāwhia Community Board. He also attended the LGNZ conference in Wellington with Councillor Jeffries which he said had been an interesting experience.

Community Board discretionary fund

The Kāwhia Kai Festival Committee had applied for a grant of \$2,000 from this fund during the public forum. Chairperson Good said he recommended approving the grant of \$2,000 including GST.

Deputy Chairperson Whiu said she supported giving the Committee some pūtea towards the event but she said she would have preferred more detail in the application about what the funds would be used for.

There was discussion around having some criteria for funding applications which board members agreed with.

Board Member Wash said he agreed with giving the Committee some funding to kick off the event but they shouldn't keep coming back each year. He suggested giving them a grant of \$1,000 for now. Board

Member Harpur said he wanted to give them the \$2,000 they had asked for but with a request for clarity on what it will be used for.

Resolved K81: That the Kāwhia Community Board grant the Kāwhia Kai Festival \$1,000 inclusive of GST from the Discretionary Fund.

Board Member Walsh | Deputy Chairperson Whiu

Board member Harpur asked for his abstention to be recorded.

Board Member Harpur said there should be an expectation to report back to the Board when funding is provided for an event.

Kāwhia Reserve fund

ODC staff are drafting guidelines for the allocation of the Kāwhia Reserve Fund. A copy of the guidelines will be presented to the Board for review at a future meeting.

Resolution register

No changes were made to the Register.

Closing formalities

Closing prayer | Karakia

Deputy Chairperson Whiu led the meeting with a closing karakia.

Meeting closure | Katinga o te hui

Chairperson Good declared the meeting closed at 5.45pm.

Workshops | Hui awheawhe

No workshops.