

# OPEN MINUTES



## Kawhia Community Board

## Te Poari Hapori o Kawhia

Minutes of an ordinary meeting of the Kāwhia Community Board held in the Kāwhia Community Hall, Jervois Street, Kāwhia on **Thursday, 6 June 2024 commencing at 4.00pm.**

Tanya Winter, Chief Executive

10 July 2024

### Membership

Chairperson	Upoko	Geoff Good	Apology
Deputy Chairperson	Upoko Tiriwā	Hinga Whiu	Attended
Member	Mema	Dave Walsh	Attended
Member	Mema	Richard Harpur	Attended
Member	Mema	Councillor Kit Jeffries	Attended via Zoom

### Quorum

A majority of members (including any vacancies).

### Senior staff in attendance

Chief Executive	Tanya Winter	Attended via Zoom
Group Manager Business Enablement	Graham Bunn	Apology
Group Manager Engineering & Assets	Mark Lewis	Apology
Group Manager Regulatory & Growth	Tony Quickfall	Apology
Group Manager Strategy & Community	Nardia Gower	Apology
Policy Advisor	Andrew Loe	Attended

These Open Minutes were prepared by Manager Governance, Kaia King and approved for distribution by Policy Advisor, Andrew Loe.

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No reports.

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### Public excluded | Take matatapu

No reports.

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## Opening formalities

### Commencement of meeting | Te tīmatanga o te hui

Deputy Chairperson Whiu welcomed everyone to the meeting and declared the meeting open at 4.03pm.

### Opening prayer/reflection/words of wisdom | Karakia/huritao/whakataukī

Deputy Chairperson Whiu provided the opening prayer.

### Apologies | Ngā hōnea

Resolved K68: That the Kāwhia Community Board receive and accept the apology from Chairperson Geoff Good for non-attendance.

Board Member Harpur | Board Member Walsh

### Late items | Ngā take tōmuri

There were no late items.

### Declaration of conflict of interest | Te whakapuakanga pānga taharua

There were no declarations.

### Confirmation of minutes | Te whakaū i ngā meneti

Board Member Harpur noted his declaration of a conflict provided at the June meeting was not recorded and requested the Minutes be amended.

Resolved K69: That the open minutes of the Kawhia Community Board meeting held on 6 June 2024, having been circulated, be taken as read and confirmed as a true and correct record of that meeting subject to the amendment required from Board Member Harpur.

Deputy Chairperson Whiu | Board Member Walsh

**Public forum | Hui tūmatanui**

Lees Seymour from Tainui Kāwhia Incorporated spoke on planned forest harvesting with 100 hectares to be felled over the six coming months commencing in August 2024. In response to a query from Councillor Jeffries, Mr Seymour confirmed that the operations would be shut down over the summer holiday period.

**Decision reports | Ngā pūrongo whakatau**

There were no reports.

**Information only reports | Ngā pūrongo mōhiohio anake****Item 26 - Policy updates: Trading in public places, and compliance and enforcement**

ŌDC's Andrew Loe took the report as read. In response to a query from Board Member Harpur, Mr Loe advised that if food traders had a food safety licence issued by another council, then they would be able to trade in the Ōtorohanga District.

In response to query from Councillor Jeffries, he noted the food licence was a separate issue to the location of trading which was covered by the Policy for public places. In response to second query, he confirmed that an event organiser would normally apply for a master permit or license to occupy rather than each trader being required to hold an individual permit.

Resolved K70: That the Kawhia Community Board receive the report 'Policy updates: Trading in public places, and compliance and enforcement' (document number 762390) from Tony Quickfall, Group Manager Regulatory & Growth.

Deputy Chairperson Whiu | Board Member Harpur

**Public excluded | Take matatapu**

There were no reports.

## Board projects

### Project 1: Kāwhia storyboards

Deputy Chairperson Whiu noted Frank Thorne's apology for the meeting. She advised the project had progressed with discussion being held with the Kāwhia Museum and photos obtained from the Te Awamutu Museum.

## Other business | Ētahi atu take

### Board Member updates

Councillor Jeffries commented on the concerns of the Risk and Assurance Committee at their June meeting around the costs of audits required by the Office of the Auditor General. He advised the Ōtorohanga Housing Group had confirmed their Terms of Reference and an action plan at their June meeting. He noted a meeting was held in the Kāwhia Hall with elected members, ŌDC staff and members of the public regarding wandering stock. He also attended the Kāwhia Sports Club annual general meeting.

Board Member Harpur queried if the recently announced central Government's Resilience Fund would be suitable for projects such as the seawalls. ŌDC's Tanya Winter advised the Fund was by way of loans rather than grants and had a focus on hard infrastructure. She advised staff would review the Fund criteria and assess options.

Board Member Harpur then proposed the use of solar powered speed signage rather than the installation of speed bumps noting there were two areas of concern. Board Member Walsh responded that speed cameras and increased local Police enforcement were needed. ŌDC's Andrew Loe queried if the Board would like ŌDC's Road Safety Officer to attend the August meeting to discuss options. The Board agreed.

Board Member Walsh spoke on the Kāwhia Sports Club annual general meeting. He advised the company erecting the structure had provided a quote that was in alignment with the forecasted budget. He sought support from Board Members for an application to Ōtorohanga District Council seeking a waiver or reduction in building consent fees.

Deputy Chairperson Whiu spoke on the Matariki Market Day and the Matariki Kaumatua Ball. She then provided two handouts for design options for State Highway 39 road signage.



Resolved K71: That the Kāwhia Community Board approve the 'Pōhutakawa' and 'Moana' road signs designs for the two locations being the Ngutunui and Tihiroa turnoffs from State Highway 39.

Board Member Walsh | Board Member Harpur

Deputy Chairperson Whiu queried the process of applying for a pensioner housing unit. ŌDC's Andrew Loe advised there was a form available on the ŌDC website ([otodc.govt.nz/council-services/housing](https://otodc.govt.nz/council-services/housing)).

Board Member Walsh queried if staff had an update on the footpath repairs as discussed at the previous meeting. ŌDC's Andrew Loe advised that a roading update, including speed management and footpaths, would be provided to the Board's August meeting.

Mr Loe provided an update on the Te Taio o Kāwhia Moana's Kaora planting proposal confirming that Kelly Dockery and Hano Ormsby had received approval from Ōtorohanga District Council, Heritage New Zealand and Ngāti Hikairo for the project along the bank.

### Community Board discretionary fund

Resolved K72: That the Kāwhia Community Board alter Resolution K67: *'That the Kāwhia Community Board grant the amount of \$883 excluding GST to the Kāwhia Whaleboats to help with traffic management costs for 2025'* to *'That the Kāwhia Community Board grant the amount of **\$1,898.13** excluding GST to the Kāwhia Whaleboats to help with traffic management costs for 2025.'* in accordance with the intent to grant the remaining Discretionary Fund budget allocation for the 23/24 financial year.

Deputy Chairperson Whiu | Board Member Harpur

Board Member Walsh queried the criteria for using the Kāwhia Reserve Fund. ŌDC's Andrew Loe advised the Terms of Reference would be provided to the Board.

### Resolution register

In response to a query from Board Members Harpur and Walsh, ŌDC's Andrew Loe confirmed the wharf shed user who was behind on fees is now making payments.

## Closing formalities

### Closing prayer | Karakia

Deputy Chairperson Whiu provided closing comments and concluded with a prayer.

### Meeting closure | Katinga o te hui

Deputy Chairperson Whiu declared the meeting closed at 5.12pm.



## Workshops | Hui awheawhe

**Concept Plans priority projects**

Open

This workshop was cancelled due to staff availability.