

Ōtorohanga Community Board

Minutes of an ordinary meeting of the Ōtorohanga Community Board held in Waikōwhitiwhiti (Council Chambers), Ōtorohanga District Council, 17 Maniapoto Street, Ōtorohanga on Monday, 4 November 2024 commencing at 4.00pm.

Tanya Winter, Chief Executive

19 November 2024



OPEN TO THE PUBLIC

Attendance Record

Chairperson	Councillor Katrina Christison	Attended
Deputy Chairperson	Peter Coventry	Attended
Board Member	Kat Brown-Merrin	Attended
Board Member	Jo Butcher	Attended
Board Member	Councillor Steve Hughes	Apology
Board Member	Tori Muller	Attended

Senior staff in attendance

Chief Executive	Tanya Winter	Apology
Group Manager Business Enablement	Graham Bunn	Apology
Group Manager Engineering & Assets	Mark Lewis	Attended
Group Manager Regulatory & Growth	Tony Quickfall	Apology
Group Manager Strategy & Community	Nardia Gower	Apology
Chief Advisor	Ross McNeil	Apology

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There were no reports.		

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Public excluded	Take matatapu	
There were no reports.		

Closing formalities**Ngā tikanga whakakapi**

Closing prayer/reflection/words of wisdom

Karakia/huritao/whakataukī

7

Meeting closure

Katinga o te hui

7

Workshops**Hui awheawhe**

There were no scheduled workshops.

This Open Minute was prepared by Manager Governance, Kaia King and approved for distribution by Group Manager Engineering and Assets, Mark Lewis on 18 November 2024.

Commencement of meeting**Te tīmatanga o te hui**

Chairperson Christison declared the meeting open at 4.00pm.

Opening prayer/reflection/words of wisdom**Karakia/huitao/whakataukī**

Deputy Chairperson Coventry provided the opening prayer.

Chairperson Christison provided the following quote from Mother Theresa “I can do things you cannot, you can do things I cannot; together we can do great things”.

Apologies**Ngā hōnea**

Resolved O92: That Ōtorohanga Community Board receive and accept the apology from Councillor Steve Hughes for non-attendance.

Deputy Chairperson Coventry | Board Member Brown-Merrin

Public forum**Hui tūmatanui**

No requests to be heard had been received.

Late items**Ngā take tōmuri**

There were no late items.

Declaration of conflict of interest**Te whakapuakanga pānga taharua**

There were no declarations made.

Confirmation of minutes**Te whakaū i ngā meneti**

Resolved O93: That Ōtorohanga Community Board confirm as a true and correct record of the meeting, the open Minutes of the meeting held on 7 October 2024 (document number 785606).

Deputy Chairperson Coventry | Board Member Butcher

Board Member Muller joined the meeting at 4.02pm.

Decision reports

Ngā pūrongo whakatau

Item 34 - Ōtorohanga Outdoor Fitness Station – Waipā Esplanade

ŌDC's Manager Community Facilities, Jared le Fleming took the report as read noting that should the Board resolve Option 1, the recommendation to Ōtorohanga District Council (ŌDC) would include a provision to approve the construction of the fitness equipment on Council reserve land. He advised this would be required as the reserve funds, under ŌDC control would be used for ongoing maintenance costs.

Deputy Chairperson Coventry, referring to the map on page 15, queried the impact of flooding. Mr le Fleming advised the location was not in the flood area and would also be built up slightly to assist.

Board Member Butcher queried if staff had been in contact with Ōtorohanga College to see if they were looking to install a similar project on their site, with the intention to ensure linkages. Mr le Fleming advised the College were in the early planning stages and the project was not yet confirmed. ŌDC's Mark Lewis noted that if the staff recommendation was delayed and aligned with the College project there would potentially be a significant time period before installation.

Board Members Brown-Merrin and Muller both spoke in support of the project proceeding without further delays.

Resolved O94: That Ōtorohanga Community Board:

- a. Approve the amount of \$50,000 plus GST (where applicable) be allocated from the Ōtorohanga Community Board Reserve Fund to construct a fitness station as stated in option 1, subject to Ōtorohanga District Council approval of recommendation b) and c).
- b. Recommend Ōtorohanga District Council approve funding of an additional \$2,500 plus GST (where applicable) per year to the Ōtorohanga Parks and Reserves operating budget to maintain these additional assets.
- c. Recommend Ōtorohanga District Council approve the addition of the Fitness Station to the Council asset register and included in the annual depreciation calculations, currently estimated at \$2,500 plus GST (where applicable) per annum.
- d. Recommend Ōtorohanga District Council grant approval for the construction of the proposed fitness station on its reserve land.

Board Member Muller | Board Member Brown-Merrin

Mr Lewis advised staff would provide regular updates to the Board on the progress of the installation.

Information only reports

Ngā pūrongo mōhiohio anake

There are no reports.

Board Member updates

Deputy Chairperson Coventry advised there was feedback on the community regarding the state of the Council building on Maniapoto Street but noted a project was underway to address the matter.

Board projects

Project 2: Ōtorohanga hauora and connectivity trail

Chairperson Christison noted that with the resolution made for Item 34 and the timeframe for installation, there would be no further additions made to the Trail in the current Triennium. She queried how the current Board could encourage the incoming Board following the Local Government Elections in October 2025 to continue the project. ŌDC's Manager Governance, Kaia King noted the Board could make a resolution recommending the incoming Board revisit the project.

Resolved O95: That the Ōtorohanga Community Board recommend to the 2025-28 Triennium's Ōtorohanga Community Board to relook at the Board project: Ōtorohanga Hauora and Connectivity Trail and pursue further options as appropriate.

Board Member Butcher | Deputy Chairperson Coventry

Project 4: Ōtorohanga dog park

Chairperson Christison noted the project was still waiting on the finalisation of the Ōtorohanga Reserves Management Strategy which was currently out for consultation.

Discretionary fund

Board Member Butcher queried if the Ōtorohanga Christmas Parade organisers required funding to ensure the Parade was achieved. Chairperson Christison adjourned the meeting so any need could be established. She then recommenced the meeting and advised that they did not need additional funding.

In response to a comment from Chairperson Christison, Board Member Butcher proposed the Board consider contributing to the Ōtorohanga Support House.

Resolved O96: That the Ōtorohanga Community Board grant \$700 excluding GST to the Ōtorohanga Support House to assist with the Holiday Period.

Board Member Brown-Merrin | Deputy Chairperson Coventry

Resolution Register

Rēhita tatūnga

There were no outstanding Resolutions.

Public excluded

Take matatapu

There were no reports.

Closing prayer/reflection/words of wisdom

Karakia/huritao/whakataukī

Deputy Chairperson Coventry provided a closing prayer.

Meeting closure

Katinga o te hui

Chairperson Christison declared the meeting closed at 4.40pm.

Workshops

Hui awheawhe

There were no workshops held.