

OPEN MINUTES



Ōtorohanga Community Board

Te Poari Hapori o Ōtorohanga

Minutes of an ordinary meeting of the Ōtorohanga Community Board held in the Waikōwhitiwhiti Room (Council Chamber) at Ōtorohanga District Council, 17 Maniapoto Street, Ōtorohanga on **Monday, 5 August 2024 commencing at 4.00pm.**

Tanya Winter, Chief Executive

6 August 2024

Membership

Chairperson	Councillor Katrina Christison	Attended
Deputy Chairperson	Peter Coventry	Attended
Member	Kat Brown-Merrin	Attended
Member	Jo Butcher	Attended
Member	Councillor Steve Hughes	Attended
Member	Tori Muller	Apology

Quorum

A majority of members (including any vacancies).

Senior staff in attendance

Chief Executive	Tanya Winter	Attended
Group Manager Business Enablement	Graham Bunn	Attended via Zoom
Group Manager Engineering & Assets	Mark Lewis	Attended
Group Manager Regulatory & Growth	Tony Quickfall	Apology
Group Manager Strategy & Community	Nardia Gower	Apology
Chief Advisor	Ross McNeil	Apology

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Information only reports | Ngā pūrongo mōhiohio anake

No reports.	
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Public excluded | Take matatapu

No reports.	
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Opening formalities

Commencement of meeting | Te tīmatanga o te hui

Chairperson Christison declared the meeting open at 4.00pm.

Opening prayer/reflection/words of wisdom | Karakia/huritao/whakataukī

Chairperson Christison provided the following words of wisdom: “A thriving community is built on the foundation of inclusivity, sustainability, and a shared vision for the future. As leaders our role is to empower every voice, support local initiatives, and create spaces where both people and nature flourish. By fostering connections among community, we pave the way for a vibrant, resilient community that stands as an example of what’s possible when we come together with purpose and care.”

Apologies | Ngā hōnea

Resolved O80: That the Ōtorohanga Community Board receive and accept the apologies from Board Members Jo Butcher and Tori Muller for non-attendance.

Councillor Hughes | Deputy Chairperson Coventry

Public forum | Hui tūmatanui

No requests to be heard had been received.

Late items | Ngā take tōmuri

There were no late items.

Declaration of conflict of interest | Te whakapuakanga pānga taharua

There were no declarations.

Confirmation of minutes | Te whakaū i ngā meneti

Resolved O81: That the open minutes of the Ōtorohanga Community Board meeting held on 1 July 2024, having been circulated, be taken as read and confirmed as a true and correct record of that meeting.

Board Member Brown-Merrin | Councillor Hughes

Decision reports | Ngā pūrongo whakatau

Item 31: Removal of two trees at Ōtorohanga Girl Guide Hall and Ōtorohanga Medical Centre

ŌDC’s Jared le Fleming (Manager Community Facilities) spoke to the staff report providing a summary of the submissions received. Mr le Fleming had emailed the submitter who was in opposition regarding their queries. Councillor Hughes queried if the submitter had responded to the email, and Mr le Fleming stated no reply was received in response. In response to a further query, Mr le Fleming stated the smaller tree would be trimmed and the root system was not affecting any infrastructure.

Deputy Chairperson Coventry noted the submission process was valuable.

Resolved O82: That the Ōtorohanga Community Board approve the removal of the two Oak trees located at the Girl Guide Hall and Ōtorohanga Medical Centre.

Deputy Chairperson Coventry | Board Member Brown-Merrin

Information only reports | Ngā pūrongo mōhiohio anake

There were no reports.

Public excluded | Take matatapu

There were no reports.

Board projects

Project 1: Picnic in the park (project closed)

Project 2: Ōtorohanga hauora and connectivity trail

Chairperson Christison advised she had met with Board Member Butcher and ŌDC’s Jared le Fleming and a report would be presented to the Board for consideration before the end of the year.

Project 3: Ōtorohanga kai forest (project closed)

Project 4: Ōtorohanga dog park

Board Member Butcher was not in attendance.

Other business | Ētahi atu take

Board Member updates

No updates were provided.

Community Board discretionary fund

No distributions were made.

Resolution register

Resolved O83: That the Ōtorohanga Community Board approve the removal of Resolution O72 from the Register.

Councillor Hughes | Deputy Chairperson Coventry

Closing formalities

Closing prayer | Karakia

Deputy Chairperson Coventry provided a closing prayer.

Meeting closure | Katinga o te hui

Chairperson Christison declared the meeting closed at 4.08pm.

Workshops | Hui awheawhe

Local Government (Electoral Legislation and Māori Wards and Māori Constituencies) Amendment Bill – options analysis

Presenter: Graham Bunn

Open to the public

The meeting day concluded at 4.24pm.