

Supplier Code of Conduct

Our expectations

Ōtorohanga District Council is committed to sustainable and inclusive procurement that delivers for the Ōtorohanga community and New Zealand. This Supplier Code of Conduct outlines the expectations we have of our suppliers.

We expect our suppliers to apply the same expectations to their parent, subsidiary companies and their subcontractors who provide products or service to us.

Ethical behaviour

We expect our suppliers to:

- Manage their activities and affairs and conduct themselves with integrity and in accordance with applicable laws, regulations, and ethical standards.
- Not engage in any form of corruption such as anti-competitive activity, price collusion etc
- Be transparent about their ethical policies and behaviour.

Labour and human rights

We expect our suppliers to:

- Adhere to international human rights standards in their workplace and monitor and address these standards within their supply chain.
- Comply with New Zealand employment standards and maintain a workplace that is free from unlawful discrimination.

Health, safety, and security

We expect our suppliers to:

- Comply with workplace health and safety laws and regulations and maintain healthy and safe work environments.
- Comply with any security requirements notified to them by Council.
- Adequately protect any information, assets, tools, and materials provided by Council and return these promptly when requested.

Environmental sustainability

The Council encourages suppliers to establish environmentally responsible business practices and proactively improve their environmental impact and performance. Council expects its suppliers to:

- Conduct their business in accordance with applicable laws, regulations, and standards regarding the mitigation of impacts on, and protection of, the environment.
- Work to improve their environmental sustainability and reduce their environmental impacts.

Corporate social responsibility

Council encourages its suppliers to be good corporate citizens and contribute positively to their communities. Some positive things suppliers could do demonstrate they are good corporate citizens are:

- Pay your subcontractors and suppliers promptly.
- Seek to engage local subcontractors and suppliers from within the Waipa district as part of your supply chain.
- Consciously seek to support or provide meaningful benefit to the Waipa community as part of your day-to-day business approach.