



Otorohanga Community Board

MINUTES

5 JUNE 2019

4.01PM

OTOROHANGA COMMUNITY BOARD

5 JUNE 2019

Minutes of an Ordinary meeting of the Otorohanga Community Board held in the Council Chambers, Maniapoto Street, Otorohanga on 5 June 2019 commencing at 4.00pm.

Tanya Winter

Chief Executive

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

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PRESENT

Mr. P Mc Connell (Chair), Mr. P Coventry, Mrs. E Cowan, Mrs. K Christison, Mr. N Gadd and Mr. A Buckman

IN ATTENDANCE

Messrs. R Brady (Acting Chief Executive), G Bunn (Corporate Services Manager), M Lewis (Services Manager), J Le Fleming (Community Facilities Manager), CA Tutty (Governance Supervisor) & Ms. T Ambury (Community and Economic Development Manager)

The Chair declared the meeting open and welcomed those present.

APOLOGY

NIL

ABSENT

Council's Chief Executive, Ms. T Winter who was in attendance at a Rural and Provincial meeting in Wellington was noted as absent.

DECLARATION OF INTEREST

The Chair asked members if they were aware of any Conflicts of Interest that may exist regarding items to be discussed at today's meeting.

No Declarations of Interest were received.

PUBLIC FORUM

No-one presented at public forum.

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

Mrs. Cowan requested consideration be given to a recommendation which she wishes to present "that a subcommittee be set up to investigate and identify potential native riparian planning areas and river access points along the Waipa River within the Otorohanga Community boundary."

It was agreed that this recommendation be considered later in the meeting.

CONFIRMATION OF MINUTES – 1 MAY 2019

The Governance Supervisor reported that Mrs. Christison had pointed out that on page 3, the spelling of Mrs. Hurley's christian name is incorrect.

Resolved that the Minutes of the meeting of the Otorohanga Community Board held on 1 May 2019, as circulated, be approved as a true and correct record of that meeting and the recommendations contained therein be adopted.

Mrs. Cowan / Mrs. Coventry

MATTERS ARISING

In reply to Mrs. Cowan the Community Facilities Officer reported that temporary signs have been erected in the Jim Barker Memorial Park toilets in an effort to discourage users from flushing baby wipes down the toilets.

WI-FI PRESENTATION

Council's IT Manager, Mike Wanden attended the meeting and presented on the Otorohanga Wi-Fi network upgrade. He reported that the upgrade included a refreshing of what was installed three years ago to make the signal stronger.

The IT Manager informed members that the problems being incurred by users is due to the very high demand with too many devices being used in a small area. He advised that it is intended to install two new access points that will replace the current Main Street access points.

The IT Manager advised that the estimated costs to upgrade the program will be around \$3000.

Resolved that the Wi-Fi presentation be received.

Mr. Gadd / Mrs. Cowan

Mrs. Cowan expressed her thanks to the IT Manager and his team for progressing this issue.

ITEM 81 CHAIRMANS VERBAL REPORT

The Chair referred to the last meeting of Council held on 21 May 2019 and highlighted the following items:

- Otorohanga Kiwi House proposal
- New Zealand Motor Caravan Association
- Subdivisions and Water Metering
- World Champion – Mr. Chris Lord

The Chair informed members that he will be attending a dinner and meeting of the Otorohanga Lions Club this evening.

Resolved that the Chairman's verbal report be received.

Chair / Mr. Gadd

ITEM 82 CHIEF EXECUTIVE'S REPORT 16 APRIL TO 20 MAY 2019

The Chair referred members to the Chief Executive's report informing Council of the key focus areas for the Chief Executive over the last month.

He requested that members take this report as read.

Mr. Gadd expressed the opinion that it appears the Chief Executive is kept busy providing open and good communication. He said he had a very interesting tour around the community with her recently.

Resolved that the Chief Executive's report for the period 16 April to 20 May 2019 be received.

Chair / Mr. Coventry

ITEM 83 UPDATE ON OTOROHANGA COMMUNITY BOARD WALK AROUND OF OTOROHANGA

The Engineering Manager referred members to his report providing further feedback on the steps taken since the previous report.

White Ribbons

Mrs. Cowan suggested that a Mrs. Caren Campbell be invited to speak to the Board regarding the issue of the White Ribbons displays.

The Chair reported that the current White Ribbons were fundraised by the community and originally set up behind the Holden / Toyota yard at the top end of town. He said he would like to see them return there following the Local Government Elections.

The Chair referred to the incoming new Community Board and the matter of the refurbishment of the Village Green which will be considered by them.

Mrs. Cowan requested whether the placement of the White Ribbons could be considered as part of this refurbishment.

Mrs. Christison expressed the opinion that should the White Ribbons be displayed all year around that they do lose their significance. She suggested that they be relocated to an area entering into the town whereby they can be easily seen.

Mr. Gadd expressed the opinion that the White Ribbons should be removed cleaned and repainted.

It was agreed that an invitation be extended to Caren Campbell to attend a meeting of the Board, however not to the next meeting on 3 July 2019.

The Community Facilities Officer reported that he had contacted the RSA regarding removing a plaque at the WW1 – WW2 Park however, the RSA had advised that they did not wish this memorial to be moved.

Resolved that the Engineering Manager's updated schedule be received.

Chair / Mr. Coventry

ITEM 84 OTOROHANGA HOUSING FOR THE ELDERLY – REVIEW OF RENTALS

The Governance Supervisor presented a report on the review of the rentals in Elizabeth Place and Windsor Court Otorohanga.

Resolved that the rental charged for units in Elizabeth Place and Windsor Court, Otorohanga remain at the current rental of –

Single unit - \$105.00 per week

Double unit - \$138.00 per week

Mr. Gadd / Mrs. Cowan

ITEM 85 TE WAIREKA ACCESS TRACK

The Community and Economic Development Manager referred members to her report seeking direction from the Board as to the future use and management of the Te Waireka Access Track and requested members take this as read.

The Community and Economic Development Manager reported that further information has been received since the preparation of her report and advised that there are concerns with the cables that are laid in this area as they are high voltage cables which supply the Otorohanga and Maihihi areas. Concern was expressed as to the exact location of these cables and the depth that these cables had been laid.

She said any work around these cables would require careful monitoring.

The Manager reported that the purpose of the Reserve must be upheld however, there is the option for staff to make a recommendation to Council to change from the Local Purpose Reserve status (access way) to Local Purpose Reserve (utility services).

Members expressed the opinion that due to safety and the lack of use of this track as a walking track that its designation be changed.

Discussion was held on the request to fence this area and it was agreed that any fencing be placed on the true boundary of the Reserve.

Resolved that it be recommended to the Otorohanga District Council that Council staff pursue the process of changing the Reserve classification from Local Purpose Reserve (access way) to Local Purpose Reserve (Utility Services) to align with the current and future use of the Reserve.

Chair / Mr. Buckman

Resolved that the Community and Economic Development Managers report be received.

Chair / Mrs. Cowan

The Corporate Services Manager left the meeting at 5pm.

ITEM 86 ROUTINE ENGINEERING REPORT - FEBRUARY TO APRIL 2019

The Engineering Manager requested members to take this report as read.

Contract 1053 - Footpath Construction and Maintenance 2017/18

The Engineering Manager reported that Whitaker Civil Engineering Ltd. had been engaged to carry out the footpath construction and maintenance work. He said this will include Alex Telfer Drive, Domain Drive and Merrins Avenue.

Contract 1081 – Wahanui Crescent Bus Shelter

In reply to Mr. Coventry the Engineering Manager reported that the Bus Shelter has been constructed with the outside panels being left open in order to provide some shelter in winter and be cool in the summer.

The following Routine Reports were taken as read:

ITEM 87 – ROUTINE DISTRICT LIBRARIAN'S REPORT

ITEM 88 – ROUTINE PLANNING REPORT

ITEM 89 – ROUTINE BUILDING REPORT

ITEM 90 – ROUTINE ANIMAL CONTROL OFFICER'S REPORT

Resolved that Routine Reports Item numbers 86 – 90 be received.

Mr. Coventry / Mrs. Cowan

ITEM 91 – MATTERS REFERRED – 1 MAY 2019

The Chair took members through Matters Referred and it was agreed that the following two items be removed.

1 May 2019 – Presentation of Free Town Wi-Fi

1 May 2019 – Baby wipes being flushed down public toilets – signage.

ITEM 92 – WAIPA RERENOA

Resolved that a Subcommittee consisting of Council's Engineering Manager Roger Brady, Rosemary Davison, Alan Buckman, Katrina Christison and Liz Cowan be set up to investigate and identify potential native riparian planting areas and river access points along the Waipa River within the Otorohanga Community Boundary.

Mrs. Cowan / Mrs. Christison

Mr. Gadd expressed the opinion that he would like to see the above Committee's mandate expanded to explore all options, opportunities and possibilities to best utilise the land for the whole community.

The Community and Economic Development Manager informed members that she will prepare a report to Council pulling together the conversations that have occurred around river use, the River Management Plan and how this will be managed. Consideration will also be given as to what should occur in place of the former Stopbank lease land.

The Manager advised that in future the plan will be referred to as the 'Reserve Management Plan'.

BOARD MEMBERS UPDATE

LEAVE OF ABSENCE

Mrs. Cowan advised that she will be an apology for the meeting of the Board to be held on 3 July 2019 as she will be overseas.

STOPBANK WALKWAY

In reply to Mr. Buckman the Engineering Manager advised that the intended completion date for this work is 30 June 2019 however, allowance must be made for delays due to the weather.

WORKSHOP / MEETING – 3 JULY 2019

The Chair reminded members of the combined Workshop and meeting to be held on 3 July 2019 and said this will be a long day concluding with the Board meeting.

AGENDA

Mr. Buckman congratulated staff on the preparation of a comprehensive agenda.

Mrs. Cowan expressed the opinion that it is great to have copies of reports which have gone to Council

MEETING CLOSURE

The meeting closed at 5.30pm