



Otorohanga Community Board

# MINUTES

1 May 2019

4.00PM

# OTOROHANGA COMMUNITY BOARD

1 May 2019

Minutes of an Ordinary meeting of the Otorohanga Community Board held in the Council Chambers, Maniapoto Street, Otorohanga on 1 May 2019 commencing at 4.00pm.

Tanya Winter

## MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

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## **PRESENT**

Mr. P Mc Connell (Chair), Mr. P Coventry, Mrs. E Cowan, Mrs. K Christison, Mr. N Gadd and Mr. A Buckman (attended at 4.01pm)

## **IN ATTENDANCE**

His Worship the Mayor, MM Baxter, Ms. Tanya Winter (Chief Executive), Messrs. R Brady (Engineering Manager), G Bunn (Corporate Services Manager), M Lewis (Services Manager), J Le Fleming (Community Facilities Manager), CA Tutty (Governance Supervisor) & Ms. T Ambury (Organisation and Community Development Manager)

The Chair declared the meeting open and welcomed those present.

He extended a special welcome to family and friends of Mrs. Cowan.

## **APOLOGY**

**Resolved** that an apology received from Mr. A Buckman for lateness be sustained.

### **Mr. Coventry / Mrs. Cowan**

## **DECLARATION OF INTEREST**

Mr. Gadd referred to Item 79, update Otorohanga footpath construction and expressed a declaration of interest in this particular item.

## **CONFIRMATION OF MINUTES – 3 APRIL 2019**

**Resolved** that the Minutes of the meeting of the Otorohanga Community Board held on 3 April 2019, as circulated, be approved as a true and correct record of that meeting and the recommendations contained therein be adopted.

### **Chair / Mrs. Cowan**

## **PRESENTATION – MRS. COWAN**

The Chair made a presentation to Mrs. Cowan upon her receiving an “outstanding Service to the Community” award. This was presented at the National Community Boards Conference in New Plymouth in April, and Mrs. Cowan was not in attendance so the Chair received it on her behalf.

On behalf of the Otorohanga Community Board he congratulated Mrs. Cowan on this well-deserved achievement. The Chair forwarded an apology on behalf of Mrs. J Russell, General Manager of the Otorohanga Kiwi House.

Mrs. Cowan made an appropriate reply and thanked Board members for having faith and trust in her.

## **ITEM 76 CHAIRMANS VERBAL REPORT**

The Chair reported he had been involved in the following:

- Attendance with Mr. Gadd at the New Zealand Community Board Conference in New Plymouth. The theme for this conference was “Community Board’s – In A Time of Change.
- ANZAC Day Dawn and Civic services.
- Discussion with locals on matters relating to water rates, Stopbank walkway and where our town and District is heading and what development is happening.

**Resolved** that the Chairman’s verbal report be received.

### **Chair / Mrs. Cowan**

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**ITEM 77 CHIEF EXECUTIVES REPORT 19 MARCH TO 15 APRIL 2019**

The Chief Executive referred members to her report the basis of which is to inform Council and the Boards of the key focus areas for her for the period of 19 March to 15 April 2019.

The Chief Executive referred in particular to the Three Waters Review and reported that the Local Government New Zealand sector brief is echoing Council's concerns. She said no response has been received from Central Government to a letter forwarded in December 2018 seeking direction on this matter.

His Worship advised that to get the Drinking Water Standards up to the standard proposed, the costs are too great for small Communities. At the present time there are no answers to the issues raised.

**Resolved** that the Chief Executives report for the period 19 March to 15 April 2019 be received.

**Mr. Gadd / Mr. Coventry**

**NEW STAFF MEMBER INTRODUCTION**

The Chair welcomed Mr. Jared Le Fleming to the Board meeting, and wished him well in his new position of Community Facilities Officer. He said it is great to have him on board.

**ITEM 78 UPDATE ON OTOROHANGA COMMUNITY BOARD WALK AROUND OF OTOROHANGA**

The Engineering Manager referred members to his report wherein each item raised from the walk around of Otorohanga is recorded along with associated comments.

Comments and discussion was then held on several items listed.

Following the suggestion from Mr. Buckman it was agreed that the schedule of items form a living document, with additions and deletions made to it in the future.

The Chief Executive reminded members about Council's service request system.

With regard to the Otorohanga sign located at the Otorohanga Railway Station Mr. Bill Millar who was in attendance in the Public Forum advised that this was left over from the Steamfest Event.

The Chair reported that accordingly this is owned by the Community / District and requested that Mr. Millar liaise with Council's Community Facilities officer regarding the positioning and erecting of the sign.

**Resolved** that the Engineering Manager's Report be received.

**Mrs. Christison / Mr. Gadd**

**ITEM 79 UPDATE OTOROHANGA FOOTPATH CONSTRUCTION**

The Engineering Manager referred members to his report advising that the contract to complete new footpaths in Otorohanga has been unsuccessful and that this report serves to record the current position and what steps have been taken to resolve the issue.

He advised that Council's Roading Manager is meeting with a contractor tomorrow He also advised that the scope of the work has not changed.

**Resolved** that the Engineering Managers Report be received.

**Mrs. Cowan / Mr. Coventry**

## **ITEM 80 MATTERS REFERRED 3 APRIL 2019**

The Chair reported that at a recent meeting of Council the Chief Executive has revamped the matters referred, so that now it identifies who is responsible to action the item, how this will be carried out and in what timeframe.

Reference was made to the item to revisit the presentation concerning flooding within the Otorohanga District to which the Chief Executive advised that she would like to invite the Civil Defence representatives to the next meeting of the Board to make this presentation.

The Corporate Services Manager referred to the Item regarding the state of the Free CBD WiFi and advised that he has spoken to Council's IT Manager who had heard that there were issues with the speed of this facility. The Corporate Services Manager reported that staff have walked Maniapoto Street and a plan put in place to erect more towers.

He said Council's IT Department will present a report to the next meeting of the Board on this matter.

The Chief Executive referred to the item to regulate Coffee Carts operating within the Community and said she would like to see workshops held with Council and both Community Boards to discuss items such as – Review of Dog Control Policy, Trading in Public Places, Smoke Free Policy and Economic/Community Development.

The Chief Executive suggested that this workshop be held in early July 2019.

Discussion was also held on the Community Gardening Contract.

## **PROJECT KIWIANA COMMITTEE PRESENTATION**

The Chair welcomed Mrs. Maraine Hurley and Mrs. Bev Moloney to the meeting. Mrs. Hurley thanked the Board for the opportunity to present a proposal to expand the Jim Barker Memorial Playground.

It was agreed that a report will be presented back to the Board to its next meeting following staff consideration of the proposal presented.

The Chair thanked Mrs. Hurley and Mrs. Moloney for their presentation.

## **HIS WORSHIP**

His Worship left the meeting at 5.32pm

## **GENERAL**

### **Otorohanga Stopbank Pathway**

The Engineering Manager updated members on the work to date. He will provide weekly updates to Board members on this project.

The Chief Executive reported that she has requested local Civil Defence Coordinator Mr. Dave Simes to make contact with Beattie Home regarding emergency evacuation plans.

### **Drinking Fountain – I-Site**

In reply to Mrs. Cowan the Community Facilities Officer replied that he will be having a meeting this coming Friday regarding updated costs and installation of the drinking fountain at the Otorohanga I Site.

### **Restrooms**

Mrs. Cowan also referred to the situation where baby wipes are being flushed down toilets and queried whether some signage could be provided. The Community Facilities Officer will look into it.

### **Waipa Rerenoa**

Mrs. Cowan referred to the Waipa Rerenoa and requested that an item be placed on the Agenda for the next Board meeting regarding this organisation. She said a firm commitment is required by resolution at that meeting a small working party to be established including Ms. Davison to make a plan including river access points from the new walkway.

**Lake Huiputea Bridge**

Mr. Coventry extended his thanks to the staff concerned in carrying out repairs to the Lake Huiputea Bridge

**Water Meters**

The Chair reported that questions are still being asked on the introduction of water meters. He queried when the layman's explanation of the introduction of water meters will be sent out. The Chief Executive said a flyer is being drafted.

**MEETING CLOSURE**

The meeting closed at 5.55pm