



Ōtorohanga

District Council

*Ōtorohanga - where kiwi can fly
A dynamic, inclusive and unique district*

OPEN MINUTES

Minutes of the Inaugural meeting of the Kāwhia Community Board held in the Kāwhia Community Hall, Jervois Street, Kāwhia on Thursday, 3 November 2022 commencing at 2.42pm.

Tanya Winter
CHIEF EXECUTIVE

17 November 2022

Kāwhia Community Board

Community Board Member
Community Board Member
Community Board Member
Community Board Member
Ōtorohanga Ward Councillor

Geoff Good
Hinga Whiu
Dave Walsh
Vacant
Kit Jeffries

ORDER OF BUSINESS

Commencement of meeting	3
Opening prayer - Karakia timatanga	3
Apologies – Tono aroha	3
Making and attesting of declarations of community board members elect	3
Process of electing a chairperson	3
Election of a chairperson	4
Election of a deputy chairperson	4
DECISION REPORTS	
Item 1: Fixing of a date and time for the first meeting	4
INFORMATION ONLY REPORTS	
Item 2: General explanation of laws affecting elected members	4
PUBLIC EXCLUDED	
No reports	
Closing prayer - Karakia whakamutunga	4
Closure of meeting	5

Present

His Worship the Mayor M Baxter, Councillor K Jeffries, Community Board Members H Whiu and G Good.

In attendance

G Bunn (Acting Chief Executive and Group Manager Business Enablement), A Loe (Group Manager Regulatory & Growth) and K King (Manager Governance).

COMMENCEMENT OF MEETING

His Worship the Mayor, M Baxter declared the meeting open at 2.42pm following the pōwhiri process.

OPENING PRAYER - KARAKIA TIMATANGA

Kaumatua Lloyd Whiu provided the opening karakia.

APOLOGIES - TONO AROHA

His Worship the Mayor, M Baxter advised Board Member D Walsh was unable to attend the meeting due to sickness. He noted the resignation due to ill health from Board Member elect K Briggs and the subsequent vacancy on the Board.

He also noted the recent passing of kaumatua Nick Tuwhangai and offered his condolences to the whanau.

MAKING AND ATTESTING OF DECLARATION OF COMMUNITY BOARD MEMBERS ELECT

His Worship the Mayor, M Baxter invited the community board members elect to make their declarations individually.

PROCESS OF ELECTING A CHAIRPERSON

His Worship the Mayor, M Baxter advised the community board must select System A or System B to elect its chairperson and deputy chairperson and outlined the two systems.

RESOLVED K1: That Kāwhia Community Board selects System B from Schedule 7, clause 25 of the Local Government Act 2002 to elect its chairperson and deputy chairperson.

Board Member Whiu | Board Member Good

ELECTION OF A CHAIRPERSON

His Worship the Mayor, M Baxter called for nominations for the role of Chairperson. Board Member Whiu nominated G Good. No further nominations were received. His Worship declared G Good the Chairperson of the Kāwhia Community Board.

The elected chairperson, G Good assumed the role of chairperson for the remainder of the meeting. Chairperson Good also acknowledged the passing of Nick Tuwhangai.

ELECTION OF A DEPUTY CHAIRPERSON

This item was not taken due to the vacancy arising from the resignation of K Briggs and the apology for non-attendance from Board Member D Walsh.

ITEM 1: FIXING OF A DATE AND TIME FOR THE FIRST MEETING

The Acting Chief Executive, G Bunn advised of the requirement to fix the date and time of the first meeting of Ōtorohanga District Council for the 2022-25 Triennium.

RESOLVED K2: That Kāwhia Community Board confirm the first meeting of the Board for the 2022-25 Triennium to be held on Thursday, 8 December 2022 commencing at 4.00pm.

Chairperson Good | Board Member Whiu

ITEM 2: GENERAL EXPLANATION OF LAWS AFFECTING ELECTED MEMBERS

The Acting Chief Executive, G Bunn advised of the requirement to fix the date and time of the first meeting of Ōtorohanga Community Board for the 2022-25 Triennium.

RESOLVED K3: That Kāwhia Community Board receive the report titled 'General explanation of laws affecting elected members' (document number 658307) from Tanya Winter, Chief Executive.

Chairperson Good | Board Member Whiu

OPENING PRAYER - KARAKIA TIMATANGA

Kaumatua Lloyd Whiu provided the closing karakia.

CLOSURE OF MEETING

Chairperson Good declared the meeting closed at 3.02pm.

UNCONFIRMED