



Otorohanga District Council

# MINUTES

23 June 2015

# OTOROHANGA DISTRICT COUNCIL

23 June 2015

Minutes of an special meeting of the Otorohanga District Council held in the Council Chambers, Maniapoto St, Otorohanga on Tuesday 23 June 2015 commencing at 10.06am.

## MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of Council.

### ORDER OF BUSINESS:

ITEM	PRECIS	PAGE
PRESENT		1
IN ATTENDANCE		1
APOLOGIES		1
OPENING PRAYER		1
REPORTS		1
Item 217	LONG TERM PLAN 2015-25	1
Item 218	2015/16 RATES RESOLUTION	2
GENERAL		7
MEETING CLOSURE		9

## **PRESENT**

Mr MM Baxter (Mayor), Crs, RA Klos, RM Johnson, KC Phillips, DM Pilkington (Deputy Mayor), RJ Prescott, PD Tindle and AJ Williams.

## **IN ATTENDANCE**

Messrs DC Clibbery (Chief Executive), GD Bunn (Finance & Administration Manager), RH Brady (Engineering Manager) B O'Callaghan (District Accountant), and CA Tutty (Governance Supervisor).

## **OPENING PRAYER**

His Worship read the Opening Prayer.

## **REPORTS**

### **Item 217      LONG TERM PLAN 2015-25**

#### **Discussion**

The Finance & Administration Manager informed Members that the Long Term Plan 2015-25 is into its final stages and that Deloitte are present in the building commencing work on the Annual Report. He said Council heard the submissions to the LTP last week and that any changes have been incorporated into the new document.

The District Accountant outlined two minor changes to the document

1. An additional page has been added for the Audit Report.
2. The matter of performance measures encompassing all activities.

He further reported on a change in accounting standards which has not been included in the revised document. The District Accountant advised that this refers to exchange/non-exchange actions, that being exchanged for equal value. He said to date no guidance has been received on this issue therefore it is difficult to determine what is required.

Cr Pilkington referred to page 12 and highlighted the fact that the number of Wards and corresponding text has not been updated.

Cr Williams referred to page 4 in particular the second paragraph that is not formatted correctly.

## **SPORT WAIKATO**

His Worship referred Members to the decision that Sport Waikato receive a contribution of \$35,000 for a part-time Sports Co-ordinator and \$15,000 be allocated to a contestable fund. He also referred to a possible credit for two months when no service had been provided by Sport Waikato. His Worship outlined his discussion with Mr Matthew Cooper, Sport Waikato Chief Executive, and his response to this.

His Worship referred to Council's \$50,000 commitment and advised that the second year could increase to \$65,000 in total. He said this will possibly incur a rates increase in Year 2 & 3, if accepted by Sport Waikato.

Cr Klos expressed the opinion that the real issue for Council is to determine what it requires. His Worship suggested a sub-committee be established to clearly define Council's requirements and KPI's.

Cr Tindle reported that he could not say he would be able to accurately represent what the community wants/requires. In response to Cr Pilkington query who is responsible for monitoring the Sports Co-ordinator's performance, His Worship replied that Sport Waikato is.

Cr Pilkington informed Members that Sport Waikato is not actually about 'doing' but is to 'enable the doers'. Cr Johnson queried what was the original Job Description for the position. Cr Pilkington asked how long it would be before a replacement person is appointed. The Chief Executive replied that in the circumstance it is expected that there will be a gap between the Co-ordinator resigning and a new person being appointed. Cr Tindle advised that the Co-ordinator's position is not like a Council staff member with set KPI's. He suggested that if contact was made with other Local Authorities it may make them realise/query what value they are actually getting for their money. The Chief Executive said there should be a standard Job Description/KPI's for the role which applies to all districts, and is measurable. Cr Pilkington confirmed that Project Energise is funded by the District Health Board and assistance provided by the District Sports Co-ordinator. His Worship suggested that Council identify a group for discussion with Sport Waikato representatives. Cr Tindle queried why Council should do this and suggested that Sport Waikato put together a proposal for consideration by Council. Cr Klos queried how much time/funding Sport Waikato is spending in the district. She said the wellbeing of the district is at stake. Cr Phillips referred to the \$15,000 contestable fund and queried whether this could be increased up to \$30,000. The Chief Executive suggested that Council wait and see whether any savings are obtained from the Island Reserve matter.

### **Resolved**

That the Draft Long Term Plan 2015-25 be adopted with amendments.

### **Mayor / Cr Pilkington**

## **Item 218 2015/16 RATES RESOLUTION**

### **Discussion**

The Finance & Administration Manager referred Members to the proposed 2015/16 Rates Resolution. He said the Resolution has been checked by staff and Deloittes and that it lines up with the LTP and funding statements.

### **Resolved**

**That** the Otorohanga District Council sets the following rates under the Local Government (Rating) Act 2002, on rating units in the district for the financial year commencing 1 July 2015 and ending on 30 June 2016.

All rates and amounts are plus GST at the prevailing rate. (The prevailing rate is currently 15%)

#### **1. OTOROHANGA DISTRICT**

##### **a. General Rate**

A General Rate set under section 13 of the Local Government (Rating) Act 2002 of 0.0006090 cents in the dollar on the capital value of all rating units.

##### **b. Uniform Annual General Charge**

A Uniform Annual General Charge of \$324.24 per rating unit, set under section 15 of the Local Government (Rating) Act 2002.

#### **2. OTOROHANGA RURAL**

##### **a. Rural Targeted Rate**

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of 0.000484 cents in the dollar on the capital value of all rating units within the Otorohanga District with the exception of the Otorohanga Community and Kawhia Community areas.

##### **b. Separate Uniform Targeted Rate**

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$115.18 per rating unit on all rating units within the Otorohanga District with the exception of the Otorohanga and Kawhia Community areas.

### **3. OTOROHANGA COMMUNITY**

#### **a. Otorohanga Community Targeted Rate**

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 on every rating unit within the Otorohanga Community area, assessed on a differential basis as described below:

- i. a rate of 0.0009471 cents in the dollar of capital value on every rating unit in the “commercial” category.
- ii. a rate of 0.0003788 cents in the dollar of capital value on every rating unit in the “residential” category.

#### **b. Otorohanga Community Uniform Targeted Rate**

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$179.12 per rating unit on all rating units within the Otorohanga Community area

### **4. KAWHIA COMMUNITY**

#### **a. Kawhia Community Targeted Rate**

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of 0.0005756 cents in the dollar of capital value on all rating units within the Kawhia Community area.

#### **b. Kawhia Community Uniform Targeted Rate**

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$87.74 per rating unit on all rating units within the Kawhia Community area

### **5. TARGETED LOAN RATES**

#### **a. Otorohanga Sewage Treatment Loan Rate**

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 on every rating unit within the Otorohanga Community area, assessed on a differential basis as described below:

- i. a rate of 0.0005741 cents in the dollar of capital value on every rating unit in the “commercial” category.
- ii. a rate of 0.0002296 cents in the dollar of capital value on every rating unit in the “residential” category.

#### **b. Otorohanga Water Supply Loan Rate**

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 on every rating unit within the Otorohanga Community area, assessed on a differential basis as described below:

- i. a rate of 0.0002304 cents in the dollar of capital value on every rating unit in the “commercial” category.
- ii. a rate of 0.0000922 cents in the dollar of capital value on every rating unit in the “residential” category.

#### **c. Kawhia Water Supply**

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of 0.0001509 cents in the dollar of capital value on all rating units within the Kawhia Community area.

d. Arohena Rural Water Supply

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of 0.0000948 cents in the dollar of capital value on all rating units within the Arohena Rural Water Supply Area.

e. Aotea Erosion Protection

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$475.17 per rating unit on all rating units within the Aotea Community.

**6. TARGETED RATES**

a. Roading

i. A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of 0.0010969 cents in the dollar of capital value on all rating units within the Otorohanga District.

ii. A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 made of \$293.17 per rating unit on all rating units within the Kawhia Community area

b. Security Patrol

i. A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 made of 0.0009162 cents in the dollar of capital value on all rating units within the "Security Patrol Area" in the Otorohanga Community

ii. A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 made of \$424.19 per rating unit on all rating units within the "Security Patrol Area" in the Otorohanga Community

c. Otorohanga CBD Development Rate

i. A Targeted Rate of 0.0001189 cents in the dollar on the capital value of all rating units in the "commercial" category of the Otorohanga Community.

ii. A Uniform Targeted Rate of \$149.95 per rating unit on each rating unit units in the "commercial" category of the Otorohanga Community.

d. Aotea Erosion Targeted Rate

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$94.20 per rating unit on all rating units within the Aotea Community.

e. District Halls

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 for all rating units within the defined hall areas as follows:

HALL SEPARATE RATING DISTRICT	RATE IN \$	RATING SYSTEM	UNIFORM ANNUAL CHARGE	
Arohena	0.0000050	capital value	\$45.00	Per rating unit
Kio Kio	0.000006	capital value	\$20.00	Per rating unit
Tokanui Crossroads	-		\$20.00	Per rating unit
Puketotara/ Ngutunui	0.000003	capital value	\$9.00	Per rating unit
Maihihi	0.000017	capital value	-	
Otewa	-		\$18.00	Per rating unit
Honikiwi	0.000013	capital value	-	

## **7. TARGETED REFUSE RATES**

### **Otorohanga Community**

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$107.67 per separately used or inhabited part on all rating units within the Otorohanga Refuse Collection Area.

### **Kawhia Community**

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$221.36 in respect of each separately used or inhabited part of a rating unit in the Kawhia Refuse Collection Area.

## **8. TARGETED WATER RATES**

### **Otorohanga Community**

- a. A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$308.12 on every separately used or inhabited part of a rating unit within the Otorohanga Community which receives an ordinary supply of water from the Otorohanga Community Water Supply.
- b. A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$416.67 on every separately used or inhabited part of a rating unit located outside the Otorohanga Community which receives an ordinary supply of water from the Otorohanga Community Water Supply.

### **Kawhia Community**

- c. A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$431.07 on every separately used or inhabited part of a rating unit, which receives an ordinary supply of water within the Kawhia Community.

## **9. TARGETED SEWERAGE RATES**

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$315.96 for the first water closet or urinal and \$0 for the second to fourth, \$44.44 for subsequent closets or urinals, on every separately used or inhabited part of a rating unit connected, either directly or through a private drain to the Otorohanga Community Sewerage Scheme.

## **10. TARGETED RATES FOR EXTRAORDINARY WATER SUPPLY**

### **Otorohanga Community**

- a. A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$0.57 cents per cubic metre of water consumed in excess of 220 cubic metres, for each rateable rating unit within the Otorohanga Community on a metered supply.
- b. A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$0.76 cents per cubic metre of water consumed for each non-rateable separate rating unit within the Otorohanga Community with a minimum charge of \$308.12 per annum.
- c. A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$308.12 on every non-rateable separate rating unit located inside the Otorohanga Community which receives a supply of water from the Otorohanga Community Water Supply.
- d. A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$0.76 cents per cubic metre of water consumed for each

separate rating unit whether rateable or non-rateable outside the Otorohanga Community on a metered supply.

- e. A targeted rate for water supply, set under section 16 of the Local Government (Rating) Act 2002, of \$102.22 per meter for each separate rating unit whether rateable or non-rateable receiving an extraordinary supply from the Otorohanga Community Water Supply.

#### Kawhia Community

- a. A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$1.01 cents per cubic metre of water consumed in excess of 220 cubic metres, for each rating unit, whether rateable or non-rateable, within the Kawhia Community on a metered supply.
- b. A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$1.17 cents per cubic metre of water consumed in excess of 220 cubic metres, for each rating unit, whether rateable or non-rateable, outside the Kawhia Community on a metered supply, with a minimum charge of \$431.07.
- c. A targeted rate for water supply, set under section 16 of the Local Government (Rating) Act 2002, of \$102.22 per meter for each separate rating unit whether rateable or non-rateable receiving an extraordinary supply from the Kawhia Community Water Supply.
- d. A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$10.22 cents per cubic metre of water consumed between the period of 20 December and 20 February, for each rating unit meeting the Peak Season Metered Water Charges criteria, within the Kawhia Community on a metered supply.

### **11. RURAL WATER SUPPLIES**

- a. A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$0.40 cents per cubic metre of water consumed, whether rateable or non-rateable, within the Arohena Rural Water Supply Area.
- b. A targeted rate for water supply, set under section 16 of the Local Government (Rating) Act 2002, of \$377.78 per meter within the Arohena Rural Water Supply Area.
- c. A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$0.43 cents per cubic metre of water consumed, whether rateable or non-rateable, within the Ranginui Rural Water Supply Area.
- d. A targeted rate for water supply, set under section 16 of the Local Government (Rating) Act 2002, of \$1,800.00 for the first meter per property within the Ranginui Rural Water Supply Area.
- e. A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$0.87 cents per cubic metre of water consumed, whether rateable or non-rateable, within the Tihiroa Rural Water Supply Area.
- f. A targeted rate for water supply, set under section 16 of the Local Government (Rating) Act 2002, of \$400.00 per meter within the Tihiroa Rural Water Supply Area.
- g. A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$0.52 cents per cubic metre of water consumed, whether rateable or non-rateable, within the Waipa Rural Water Supply Area.
- h. A targeted rate for water supply, set under section 16 of the Local Government (Rating) Act 2002, of \$88.89 per meter within the Waipa Rural Water Supply Area



**That** the Council adopt the definitions for its differential categories set out in the funding impact statement contained in the 2015-25 Long Term Plan as its differential rating categories for the year.

**That** with the exception of water by meter charges, all rates will be payable in two equal instalments with the due dates for payment being:

Instalment One	28 August 2015
Instalment Two	29 January 2016

**That** water by meter charges will be payable in two instalments with the due dates for payment being:

Instalment One	28 August 2015
Instalment Two	29 January 2016

**That** the Council apply the following penalties as follows:

- a. A charge of 10 percent on so much of any instalment, excluding metered water charges, that has been assessed after 1 July 2015 and which is unpaid after the due dates below:

Instalment One	28 August 2015
Instalment Two	29 January 2016

- b. A charge of 5 percent on so much of any metered water charges instalment that has been assessed after 1 July 2014 and which is unpaid after the due dates below:

Instalment One	28 August 2015
Instalment Two	29 January 2016

- c. A charge of 10 percent on so much of any rates, excluding metered water charges, assessed before 1 July 2015 that remain unpaid on 1 July 2015

- d. A further amount of 10 percent on any rates, excluding metered water charges, to which a penalty has been added under (c) if rates remain unpaid on 5 January 2016.

**That** rates shall be payable at any of the following places:

- a. The council offices, 17 Maniapoto Street, Otorohanga  
b. Using online banking or direct debit facilities established by the Council

### **Cr Tindle / Cr Johnson**

#### **GENERAL**

#### **COMMUNITY WATER SUPPLY**

Cr Prescott referred to the non-supply of water in the Otorohanga community last Saturday. He said he has had the cause explained to him.

#### **WAIKERIA PRISON**

Cr Klos reported that significant changes will be undertaken at the Waikeria Prison and that a different kind of organisation will be established. She advised that all inmates will be engaged in various activities with corresponding KPI's. Cr Klos said that the Prison facility will be classified as 'Medium to Low Risk'. She reported that some new facilities are to be built catering for baking, cooking and a classroom and that farming activities will also be carried out.

Cr Prescott advised that in the event of a breakout/risk, a mass phone call of approximately 180 recipients will be informed. He referred to the time when he commenced employment at the Prison and said this facility was self sufficient and supplied produce to other facilities. He said many inmates were trades people.

### **GILTRAP ENGINEERING**

Cr Klos asked whether other Members had heard that Giltrap Engineering is to lay-off approximately 30 people.

### **DISPOSAL OF TYRES**

Cr Klos referred to the matter of a disused quarry being used to store tyres and said, with her beliefs she finds it difficult to support this. His Worship said there is to be a meeting with the owner of the business this coming Monday and hopefully Members will be better informed and a clearer direction obtained. The Chief Executive informed Members that the current storage of tyres complies with Council's District Plan. The main issue with the storage of tyres is the potential fire risk. His Worship expressed the opinion that this issue has to be driven from Central Government.

### **LONG TERM PLAN**

Cr Williams referred to those people who have submitted to the LTP and queried where in the revised Plan will they be able to find out Council's decision, if any, to their submission. She referred in particular to the Proposed Alcohol Free Areas. The Finance & Administration Manager replied that in acknowledgement the submitters will be given a detailed response to their submission. The Chief Executive confirmed that no submission has resulted in any changes to the LTP. In particular to the Alcohol Free Areas, the Chief Executive advised that there will be public discussion on this issue by the Community Boards. The Chief Executive suggested that a copy of the replies to the submitters could be passed on to the press for them to consider whether they wish to make the results public.

### **ELECTED MEMBERS SATISFACTION SURVEY**

The Chief Executive circulated a paper copy of the Elected Members Satisfaction Survey form.

### **HAUTURU HALL**

The Finance & Administration Manager reported that the Chair of the Hauturu Hall Society would like Council to consider setting up a separate rate to fund the hall. He said there is a particular issue in that the hall is situated on the boundary between this District and Waitomo. He said a separate rate for community hall contributions has not been set up by Council for some 15 years, at a time when the halls were the hub of the rural community. The Finance & Administration Manager reported that the Hauturu Hall is looking for a contribution of approximately \$1,500 per annum. He said this would be a massive administration exercise for such a small contribution. Members agreed that the Waitomo District Council would have to be responsible for collecting the contribution for those properties within their boundary. The Finance & Administration Manager suggested consideration be given to providing some form of grant. Members were informed that there are seven such halls within the district. Cr Johnson expressed the opinion that the administration charges shouldn't be excessive as those people proposing the charge could carry out a poll of the defined area. The Finance & Administration Manager undertook to obtain further information for report back to Council.

## **TAUPAKI ROAD**

Cr Klos queried whether Taupaki Road is a 'closed road'. Following further discussion, the Chief Executive advised that this is a 'paper road' (actual Road Reserve) that is not maintained by Council however, the public have a right to travel over this.

## **MEETING CLOSED**

The meeting concluded at 11.17am.

**MAYOR:**

**DATE:** 21 July 2015