



Ōtorohanga Community Board

MINUTES

1 July 2020

4PM

ŌTOROHANGA COMMUNITY BOARD

1 July 2020

Minutes of an Ordinary meeting of the Ōtorohanga Community Board held in the Council Chambers, Maniapoto Street, Ōtorohanga on 1 July 2020 commencing at 4.00pm.

Tanya Winter
CHIEF EXECUTIVE

MINUTES

ORDER OF BUSINESS:

ITEM	PAGE
PRESENT	1
IN ATTENDANCE	1
APOLOGIES	1
DECLARATION OF INTEREST	1
PUBLIC FORUM	1
CONFIRMATION OF MINUTES – 3 JUNE 2020	1

REPORTS

ITEM 27	CHAIRPERSONS REPORT - VERBAL	1
ITEM 28	CHIEF EXECUTIVE REPORT 26 MAY – 24 JUNE 2020	1
ITEM 29	ROUTINE QUARTERLY WATER SERVICES AND COMMUNITY FACILITIES REPORT	2
ITEM 30	ROUTINE ENGINEERING REPORT ON ROADING – MARCH 2020 TO MAY 2020	2
ITEM 31	ROUTINE BUILDING CONTROL REPORT JANUARY TO MARCH 2020	2
ITEM 32	PLANNING REPORT FOR JANUARY TO MARCH 2020	2
ITEM 33	ANIMAL CONTROL OFFICERS REPORT FOR JANUARY TO MARCH 2020	2
ITEM 34	UPDATE ON THE ŌTOROHANGA COMMUNITY BOARD WALK AROUND ŌTOROHANGA	3
BOARD MEMBER UPDATE		3

PRESENT

Mr. N Gadd (Chair), Cr. Christison, Mr P. Coventry, Mr. A Buckman

IN ATTENDANCE

His Worship the Mayor MM Baxter, Ms T Winter (Chief Executive), Messrs. R Brady (Group Manager Engineering), G Bunn (Group Manager Corporate), J le Fleming (Community Facilities Officer), Ms. N Martinsen (Committee Secretary).

The Chair declared the meeting open and welcomed those present.

APOLOGY

Resolved that the apology received by Mrs. K Brown-Merrin be sustained.

Cr. Christison / Mr. Coventry

DECLARATION OF INTEREST

The Chair asked members whether they had any declarations of conflicts of interest.

No declarations of conflicts of interest were received.

PUBLIC FORUM

No members of the public were present at the commencement of the meeting.

CONFIRMATION OF MINUTES – 3 JUNE 2020

Resolved that the Minutes of the meeting of the Ōtorohanga Community Board held on 3 June 2020, as circulated be approved as a true and correct record of the meeting and the recommendations contained therein be adopted.

Mr. Coventry / Cr. Christison

ITEM 27 CHAIRPERSON'S REPORT - VERBAL

The Chair highlighted the following –

- Ōtorohanga Kiwi House loan approval.
- Resource Consents issued for the Bovine Treatment Factory & Happy Valley Milk Factory – Increasing employment opportunities.
- The Chair congratulated newly elected Ōtorohanga Ward member Mr. Rodney Dow who will be sworn in at the next Council meeting to be held on 21 July 2020. He will be appointed to the Ōtorohanga Community Board.

Resolved that the Chairperson's verbal report be received.

Mr. Coventry / Cr. Christison

ITEM 28 CHIEF EXECUTIVE REPORT 26 MAY – 24 JUNE 2020

The Chief Executive referred members to her report and highlighted the following –

- a) The Kawhia Community Board approved the Community Board delegations and terms of reference these will be recommended to Council that they be adopted.
- b) In relation to the Long Term Plan the public early engagement process will commence in the upcoming weeks with dates to be confirmed.

The Chair commented in regards to the Long Term Plan Roadshows there has been a lot of excitement coming from the community. He said confirmation on the details for these events as soon as possible would be appreciated.

Resolved that the Chief Executives report for the period 26 May – 24 June 2020 be received.

Mr. Coventry / Cr. Christison

ITEM 29 ROUTINE QUARTERLY WATER SERVICES AND COMMUNITY FACILITIES REPORT

The Group Manager Engineering referred members to the report and asked if there were any questions.

The Group Manager Engineering commended the services team for their amazing ongoing work in particular during the COVID19 lockdown period.

In relation to the Bovine Treatment Factory it was queried where the water will be sourced from.

Group Manager Environmental attended the meeting 4.15pm.

The Group Manager Environmental responded that the Bovine Plant has a water source that was approved by Waikato Regional Council. Council has not been notified of the supplier.

Resolved that the routine quarterly water services and community facilities report be received.

Mr. Coventry / Cr. Christison

ITEM 30 ROUTINE ENGINEERING REPORT ON ROADING – MARCH 2020 TO MAY 2020

The Group Manager Engineering referred members to the report and asked if there were any questions.

Resolved that the routine engineering report on roading be received.

Cr. Christison / Mr. Buckman

ITEM 31 ROUTINE BUILDING CONTROL REPORT JANUARY TO MARCH 2020

The Chair referred members to the report and asked if there were any questions.

The Chief Executive highlighted that the recruitment of an additional Building Control Officer will continue. She said the number of resource and building consents have stayed consistent throughout the lockdown period.

Resolved that the routine building control report be received.

Cr. Christison / Mr. Coventry

ITEM 32 PLANNING REPORT FOR JANUARY TO MARCH 2020

The Chair referred members to the report and asked if there were any questions,

The Chair queried the progress of the Waikeria Prison upgrade.

The Chief Executive responded she attended a meeting along with His Worship the Mayor MM Baxter at which they were briefed on progress by the Waikeria Project Team. She said the work is continuing well and the target completion date remains to be 22 February 2022.

The Chief Executive commented on the proposed changes to be made to the Building Act. She said based on a brief overview the changes will not have much of an impact on us. She highlighted there has been concerns on the process, in particular if a building consent is not required at the commencement this could result in an increase on compliance monitoring and complaints.

Resolved that the planning report be received.

Mr. Buckman / Cr. Christison

ITEM 33 ANIMAL CONTROL OFFICERS REPORT FOR JANUARY TO MARCH 2020

The Chief Executive referred members to the report and asked if there were any questions.

Concern was raised on the increase of dog owners that are not using leashes and picking up after their dogs while walking the stop bank walkway.

The Chief Executive advised members that the Animal Control Officer will be informed of this matter.

Resolved that the animal control officer's report be received.

Mr. Coventry / Cr. Christison

ITEM 34 UPDATE ON THE ŌTOROHANGA COMMUNITY BOARD WALK AROUND ŌTOROHANGA

The Community Facilities Officer referred members to his report and asked if there were any questions.

It was requested the overgrown blackberry bush and agapanthus on Gradara Avenue medium strip be added to the list for maintenance.

Board members agreed the next Ōtorohanga Community Board walk around Ōtorohanga will be 8 July 2020.

Resolved the update on the Ōtorohanga Community Board Walk around Ōtorohanga be received.
Cr. Christison / Mr. Buckman

BOARD MEMBER UPDATE

COUNCILLOR CHRISTISON

- Attended Council Meeting
- Attended ODDB Meeting
- Attended Health and Wellbeing Meeting with the Ōtorohanga Support House – Stand out moment that there has been no increase of domestic violence in our district.
- Breakfast get together next Tuesday at 7am held by the ODDB

MR. COVENTRY

- Will Helu Youth Mentor is leaving Thrive – He has done wonderful things and will be incredibly difficult to replace. The costal schools program will continue.

HIS WORSHIP

- Attended meeting with the Provincial Development Unit
- Ōtorohanga District Council can apply for Mayors Task Force fund resulting in possible employment increase of 50 positions in 12 months.
- Zoom meeting with Minister – Universal driver's license identified as a benefit

MEETING CLOSURE

The meeting closed at 4.53pm