



Ōtorohanga District Council

MINUTES

20 October 2020

11.05am

ŌTOROHANGA DISTRICT COUNCIL

20 October 2020

Minutes of an Ordinary meeting of the Ōtorohanga District Council held in the Council Chambers, 17 Maniapoto Street, Ōtorohanga on Tuesday 20 October 2020 commencing at 11.05am.

Tanya Winter
CHIEF EXECUTIVE

MINUTES

PRESENT

IN ATTENDANCE

APOLOGIES

REFLECTION / PRAYER / WORDS OF WISDOM (HIS WORSHIP THE MAYOR)

DECLARATION OF CONFLICTS OF INTEREST

PUBLIC FORUM

CONFIRMATION OF MINUTES ŌTOROHANGA DISTRICT COUNCIL – 18 AUGUST 2020

RECEIPT OF MINUTES ŌTOROHANGA COMMUNITY BOARD – 2 SEPTEMBER 2020

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PRESENT

His Worship the Mayor MM Baxter, Councillors K Christison, B Ferguson, R Dow, R Johnson (Deputy Mayor), K Jeffries, RA Klos and A Williams

IN ATTENDANCE

Ms. T. Winter (Chief Executive), Messrs., A Loe (Group Manager Environment), R, Brady (Group Manager Engineering), G Bunn (Group Manager Corporate), B O'Callaghan (Finance Manager), CA Tutty (Governance Supervisor),

His Worship declared the meeting open and reminded members that this meeting is being livestreamed.

REFLECTION / PRAYER / WORDS OF WISDOM

Councillor Johnson recited the following –

Management is doing things right; Leadership is doing the right things.

Management is efficiency in climbing the ladder of success,

Leadership determines whether the ladder is leaning against the right wall.

DECLARATION OF CONFLICTS OF INTEREST

His Worship asked members whether they had any declarations of conflicts of interest.

Councillor Johnson advised that being a Trustee of the Beattie Home Charitable Trust he would like to declare an interest in item number 123, Beattie Home Grant Application.

PUBLIC FORUM

Liz Cowan, Kim Ingham and Rosemary Davison attended the meeting and presented their concerns at the state of a Waipa River access point approximately 15km out of town on Otewa Road.

They highlighted the following issues;

- Area deteriorating – now a rubbish dump.
- Should area be maintained, this would be ideal for the use by campervans, people gathering, picnics etc.
- Younger generation concerned about area in particular dangerous and destructive driving by four-wheel drive vehicles.
- Number of areas up and down the river are all misused in some way.
- They presented a sketch plan drawn by Ross Pevreal with an approximate cost of \$25,000 estimated to remedy the current situation.
- Approach could be made to the Regional Council for funding.
- John and Sarah Oliver (unable to attend the meeting) however, they are appalled at the condition of the site and wish to have their voice recorded.

His Worship thanked them for their presentation.

CONFIRMATION OF MINUTES ŌTOROHANGA DISTRICT COUNCIL – 15 SEPTEMBER 2020

RESOLVED that the minutes of the meeting of the Ōtorohanga District Council held on 15 September 2020, as circulated, be approved as a true and correct record of that meeting and the recommendations contained therein be adopted.

COUNCILLOR DOW / COUNCILLOR FERGUSON

Councillor Jeffries referred to page six, Councillor Update under his name and requested where he advised that he attended a market day held in Feilding this be amended to read “where the Manawatu District Council” had a stall.

RECEIPT OF MINUTES - ŌTOROHANGA COMMUNITY BOARD – 7 OCTOBER 2020

The Chief Executive informed members that although this item has been included on the front page of the Agenda, the minutes of the meeting held 7 October 2020 have only been completed this morning. They have not been circulated to Council and she felt that it was inappropriate that they be presented at today's meeting.

The Chief Executive said the Minutes will be received at the next meeting of Council following the Board's adoption at its meeting to be held on 4 November 2020.

RECEIPT OF MINUTES – KAWHIA COMMUNITY BOARD 25 SEPTEMBER 2020

RESOLVED that the Minutes of the meeting of the Kawhia Community Board held on 25 September 2020 be received.

COUNCILLOR WILLIAMS / COUNCILLOR JOHNSON

ITEM 120 HIS WORSHIP THE MAYOR VERBAL REPORT

His Worship reported on activities he has participated in since the last meeting –

- Attended the Ōtorohanga Business Breakfast
- Met with Trevor Walters re Beattie Home
- Travelled to Wellington to commence the Mayors Taskforce for Jobs visiting Kapiti, Porirua, Rangitikei, Taupo, Wairoa, Napier and Central Hawkes Bay Councils.
- Attended the Ōtorohanga FENZ annual honours night.
- Attended Mahi Tika equity and employment launch in Hamilton.
- Addressed a Council meeting of the Waitomo District Council.
- On-Farm – Completion of Environment Plan
- Driver training meeting in MP Barbara Kuriger's Office
- Chaired Mayors Taskforce for Jobs Core Group meeting – Wellington
- LTP workshops – 6th and 13 October
- Meet and greet guests travelling on Vintage Rail Tour
- Meeting with neighbouring Maniapoto Rohe Councils and Iwi at Maniapoto Maori Trust Board Office in Te Kuiti to discuss collaborative future.

RESOLVED that His Worship the Mayor's verbal report be received.

HIS WORSHIP / COUNCILLOR DOW

ITEM 121 CHIEF EXECUTIVE REPORT – 15 SEPTEMBER – 19 OCTOBER 2020

The Chief Executive referred members to her report the purpose of which is to inform Council of the Key Focus Areas for the Chief Executive in the previous month and signal anything of note coming forward in the next month.

The Chief Executive highlighted the following matters.

- Interesting to document all of the workshops held in respect to the Long Term Plan – expressed her thanks to all Councillors for their efforts in attending.
- SOLGM Summit and Chief Executive Forum – discussion on cyber security and presentation from Lil Anderson, Chief Executive of Te Arawhiti formally known as the Office Of Treaty Settlements.
- The plan is to extend an invitation to Lil Anderson to speak to Council and staff on how we prepare a realistic organisation plan to increase our cultural competency and engagement with Iwi.
- As a result discussions have been held with Council's IT team to ascertain what we are currently doing and planning on doing to mitigate the risks of cyber attacks.

RESOLVED that the Chief Executive's report for the period 15 September – 19 October 2020 be received.

HIS WORSHIP / COUNCILLOR JEFFRIES

ITEM 125 PRESENTATION – THRIVE ŌTOROHANGA YOUTH TRUST

Pastor Peter Coventry and supporting representatives of the Thrive Ōtorohanga Youth Trust attended the meeting. Pastor Coventry reported that approximately three years ago Council assisted in funding the True North programme which has provided great support and mentoring for young people from Coastal and more isolated schools in the wider Ōtorohanga District, particularly as they transition from rural home life to hostel life at the Ōtorohanga College. He said the programme has been tremendously successful.

During the presentation the following points were highlighted:

- Social media creating a tremendous impact on teenagers.
- Attempts to get alongside those children who require help.
- Programme has to continue, requesting funding for the next three years.
- Ōtorohanga College has been asked to put in place a full time mentor.
- Those involved are passion driven and applaud Council's assistance for funding.
- Council's funding is currently \$30,000 over the three year period which equates to 15% of the budget of \$200,000.

His Worship thanked the Trust for their presentation.

RESOLVED that the presentation by representatives of the Thrive Ōtorohanga Youth Trust be received.

COUNCILLOR WILLIAMS / COUNCILLOR FERGUSON

ITEM 122 RECOMMENDATIONS FROM COMMUNITY BOARDS

Ōtorohanga Motorhome Friendly Town Proposal

The Chief Executive reported that further information has come to hand since the Ōtorohanga Community Board meeting was held. This item will be represented to the Ōtorohanga Community Board at the meeting to be held on 4 November 2020. Accordingly staff are not recommending that this be adopted by Council.

RESOLVED that the recommended resolutions noted within the report by the Ōtorohanga Community Board (except Item 47 – Ōtorohanga Motorhome Friendly Town proposal) and Kāwhia Community Board be adopted by the Ōtorohanga District Council.

COUNCILLOR DOW / COUNCILLOR CHRISTISON

ITEM 123 BEATTIE HOME GRANT APPLICATION

Councillor Johnson being a Trustee of Beattie Home Community Trust declared his interest in this item to be discussed and accordingly took no part in the discussion nor voted on the resolution.

Council's Group Manager Corporate referred members to his report advising that the Beattie Home Community Trust Inc has been successful in securing a three million dollar grant from the PGF fund and no longer requires Council support for a thirty thousand dollar grant to assist in financing an external loan that was to be used to fund a proposed 22 bed dementia wing at Beattie Home.

The Trust are seeking confirmation that the \$30,000 can be reassigned to contribute to the cost of Council Consent fees.

RESOLVED that Council supports a general grant of \$30,000 to the Beattie Community Trust that can be used to contribute to the cost of Council Consent Fees. This is to be funded from the Rates Relief and Economic Stimulus fund in the 2020 / 2021 financial year.

COUNCILLOR JEFFRIES / COUNCILLOR FERGUSON

ITEM 124 REVIEW OF GAMBLING VENUE POLICIES

The Group Manager Environment referred members to the report written by the Business Support Regulatory advising that it is a requirement of Territorial Authorities to undertake a triennial review of the Class 4 Gambling Venue and Board Venue Policies as prescribed by the Gambling Act 2003 and the Rating Act 2003 respectively.

As the last review was completed in 2017, Council must now undertake a new review regarding the performance of the existing Policies over the preceding three years and consider options for the next Policy period. Should the review process result in a recommendation for change, the amendments are required to be notified for Public Consultation.

It was noted that there are currently five Councillors registered as members of the Ōtorohanga Club (one of the district's gaming venues).

During discussion on the contents of the report the following issues were highlighted-

- A Sinking Lid Policy was adopted by Council in 2010, with the aim of reducing the number of gaming machines operating in the District. This was to be achieved by not allowing for the reallocation of gaming machines when a licensee ceases to operate or through the voluntary reduction in machines at licenced venues.
- There has been no indication of dissatisfaction in the Community in the reduction and availability of gaming venues.

Councillor Ferguson spoke in support of Option 2 – Controlled increase in venues rather than the status quo, Sinking Lid Policy. In support of this he noted that those wishing to use gambling machines would go out of Ōtorohanga to do this.

Other issues were highlighted these being-

- The only 'open to the public' gambling venue is the Kawhia Hotel (the Ōtorohanga Club being a membership venue).
- Preference for Option 2 as this leaves the door open for new venues to have gaming machines in the future.
- The status quo could be an impairment to future business growth opportunities.
- Concern around the social problems that gambling can create.
- Be positive about the growth of the Community – leave the door open.
- Both Community Boards have supported Option 1.

The Group Manager Environment informed members that the Gambling Venue Policy cannot change without consultation therefore it will be necessary to prepare a Statement of Proposal for this purpose. This will need to be formally adopted by Council, most probably in early 2021.

RESOLVED that:

1. The review of Gambling Venue Policies Report be received.
2. The Gambling Venue Policies are confirmed without amendment.
3. If the Policies are confirmed without amendment this report will not be notified for consultation.

HIS WORSHIP / COUNCILLOR KLOS

When put the motion lapsed - 3 Councillors in favour, 5 Councillors against.

The following amendment was then put:

RESOLVED Option 2, Controlled Increase of Venues be adopted and that staff prepare a Statement of Proposal to notify the Gambling Venue Policy for public consultation.

COUNCILLOR FERGUSON/COUNCILLOR JEFFRIES

When put, the motion was carried 5 Councillors in favour, 3 Councillors against.
This became the substantive motion.

LUNCH

Council adjourned for lunch at 12.59pm and resumed at 1.22pm.

ITEM 126 CARRYOVERS 2019/20 – 2020/21

The Finance Manager referred members to the list of Carryovers identified from the 2019/2020 financial year.

He highlighted the following points-

- most of these were included in a presentation to Council in a previous workshop
- Item 20 Ōtorohanga sewerage – manhole realignment – the proposed carryover amount should read \$150,000 not \$50,000
- the last five items being 38 – 42 are new items.

Members were informed that most of the carryovers relate to roading work, and in terms of capacity to do the work this will be OK.

RESOLVED that Council approves the Carryovers from the 2019/2020 subject to Item 20 –Ōtorohanga Sewerage – manhole realignment be amended to read \$150,000, to the 2020/21 year as listed in the report.

COUNCILLOR JOHNSON / COUNCILLOR KLOS

ITEM 127 ŌTOROHANGA DISTRICT COUNCIL 2021 MEETING DATES

The Governance Supervisor referred members to his report advising that prior to the end of each calendar year Council considers and adopts a schedule of dates for the following year's regular meetings.

RESOLVED that the dates presented for regular meetings of the Ōtorohanga District Council during 2021, as detailed below be adopted.

Tuesday

- | | | |
|---|---|--|
| “ | 15 December 2020 | |
| “ | 16 February 2021 | |
| “ | 16 March 2021 | Good Friday 2 April, Easter Monday 5 April |
| “ | 20 April 2021 | |
| “ | 18 May 2021 | |
| “ | 15 June 2021 | Queens Birthday Monday 7 June |
| “ | 20 July 2021 | |
| “ | 17 August 2021 | |
| “ | 21 September 2021 | |
| “ | 19 October 2021 | Labour Day Monday 25 October |
| “ | 16 November 2021 | |
| “ | 14 December 2021 (2 nd Tuesday) | |

HIS WORSHIP / COUNCILLOR JEFFRIES

ITEM 128 BUILDING CONTROL REPORT APRIL TO JUNE AND JULY TO SEPTEMBER 2020

The Group Manager Environment referred members to the Building Control Manager's report on Building Control activity for the period 1 April to 30 September 2020.

RESOLVED that the Building Control Activity Report for the second and third quarter of 2020 be received.

COUNCILLOR FERGUSON / COUNCILLOR CHRISTISON

ITEM 129 PLANNING REPORT FOR JULY TO SEPTEMBER 2020

The Group Manager Environment reported on Resource Consents granted under Delegated Authority for the period 1 July to 30 September 2020.

RESOLVED that the Planning Report for the third quarter of 2020 be received.

COUNCILLOR DOW / COUNCILLOR JOHNSON

ITEM 130 ANIMAL CONTROL OFFICER'S REPORT FOR APRIL TO SEPTEMBER 2020

The Group Manager Environment referred members to his report on Dog and Animal Control activities in the District for the period April to September 2020.

During discussion the following points were highlighted –

Council is able to uplift unregistered dogs.

The updating of dog control signs within Maniapoto Street are being addressed.

RESOLVED that Animal Control Officer's report for the period April to September 2020 be received.

HIS WORSHIP / COUNCILLOR JEFFRIES

COUNCILLOR UPDATE

Councillor Jeffries

- Meeting held to further the discussion on a proposed 'Fitness Trail' within the Kawhia Community boundary and a proposed cycle/walkway between Kawhia and Aotea.
He extended thanks to the Community and Economic Development Manager for taking the time to attend.
He confirmed that the matter has been left with the steering committee to follow up. This may include an application to ODDB for funding.
- Council Workshop
- Re-opening of 'The Old Post Office' gallery – estimated 50 – 60 attended. Special mention to the variety and quality of the work on display from local artists. Extended thanks for the work undertaken by Council staff and contractors.
- Council Workshop
- Success with NZTA who have recognised the safety issues for trampers walking the Te Araroa Trail on the section of SH31 between Te Rauamoia and Kaimango Roads. NZTA have designed signage specifically for this purpose and have advised they are aiming to get those signs manufactured and in place before Christmas. Also exploring opportunities for information boards to educate hikers prior to them accessing the road.
- Expressed acknowledgement and thanks to NZTA for their prompt and positive response to this matter which originated out of the LTP Roadshow.
- Mark Weatherall, Executive Director, Te Araroa has indicated an interest in attending a future Council meeting to present on the Te Araroa Trail.
- Great that the Kawhia Playground project is finally underway.

COUNCILLOR FERGUSON

- Attended some of the LTP workshops.
- Attended a Cycle meeting for Children presented Sport Waikato

COUNCILLOR CHRISTISON

- Referred to the Pink T-Shirt day last Friday on the Village Green - was a great event. Acknowledged Amanda Kiddie for organising this.
- Attended all LTP Workshops, expressed thanks to the staff involved.
- Chaired part of the recent Ōtorohanga Community Board meeting and achieved a great result.
- Organising the Beattie Home Garden Ramble to be held 14 – 15 November 2020.

COUNCILLOR KLOS

- Reminder to the Roading Manager the matter of Street Lighting and rural intersections.
- Concerned about the reasons why it is felt necessary to hold a Pink Shirt Day (increase in bullying).
- Requested leave of absence for the next two Council meetings to be held 17 November and 15 December 2020.

COUNCILLOR WILLIAMS

- Attended all of the LTP workshops.
- Represented the Mayor in attending the Waikeria Prison monthly meeting – 700 contractors currently on site – this will increase to 1000 by Christmas.
- Waikeria Prison has a release to work programme - 34 prisoners have been through it to date.

COUNCILLOR DOW

- Enjoyed the LTP workshops that he has been able to attend.
- Attended a Regional Transport Committee Meeting.
- NZTA – assured there will be more funding available for road maintenance.
- Attended a Speed Review meeting on behalf of the Ōtorohanga Carriers association.
- Attended the Road Transport Forum – Road to Success. NZTA have approved funding.

COUNCILLOR JOHNSON

- Attended the LTP workshops.
- Attended a DLC meeting via Zoom – reviewing education of District Licencing.
- Proposed event for February 2021 will be called – Kiwiana Piston Festival – extended his thanks to Council's Community and Economic Development Manager for her input.

MEETING CLOSURE

The meeting closed at 1.55pm