



Kawhia Community Board

MINUTES

23 May 2014

KAWHIA COMMUNITY BOARD

23 May 2014

Minutes of an ordinary meeting of the Kawhia Community Board held in the Community Boardroom, Jervois St, Kawhia on Friday 23 May 2014 commencing at 1.08pm.

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

ORDER OF BUSINESS:

ITEM	PRECIS	PAGE
PRESENT		1
IN ATTENDANCE		1
APOLOGIES		1
ITEMS TO BE CONSIDERED IN GENERAL BUSINESS		1
CONFIRMATION OF MINUTES – 28 MARCH 2014		1
REPORTS		1
Item 26	DRAFT MANAGEMENT ACCOUNTS FOR THE PERIOD ENDING 31 MARCH 2014	1
Item 27	KCB MATTERS REFERRED FROM 28 MARCH 2014	3
GENERAL		3
MOTION TO EXCLUDE THE PUBLIC		6
Item 28	AOTEA SEA WALL - CONFIDENTIAL	6
MEETING CLOSURE		6

PRESENT

Mr CE Jeffries (Chair) (arrived at 1.27pm), Ms A Gane, Cr DM Pilkington, Messrs AJ Rutherford and DM Walsh.

IN ATTENDANCE

His Worship the Mayor, Mr MM Baxter, Messrs DC Clibbery (Chief Executive & Engineering Manager), and CA Tutty (Governance Supervisor).

Deputy Mayor Mrs D Pilkington declared the meeting open and welcomed those present.

APOLOGY

Resolved that the apology received from Mr C Jeffries for lateness, be sustained.

Mr Rutherford / Mr Walsh

CONFIRMATION OF MINUTES – 28 MARCH 2014

The Governance Supervisor reported that at a meeting of the Otorohanga District Council held on 15 April 2014, Mrs Pilkington requested the following amendments be made –

- Page 2 of the Minutes, in particular to the Application for Temporary Road Closure – ANZAC Day Commemorations, the second sentence in the first paragraph the reference to 'Mr Dockery' be corrected to read 'Mrs Dockery'.
- The item regarding the Kawhia Foreshore – Pohutukawa Tree, the third paragraph on page 5, the first sentence be expanded to read 'Mrs Pilkington advised that she has no issue in relocating the rocks around the Historic Tree, as long as the roots remain protected'.

Mr Walsh reported that the request from the local Fire Brigade for the blue cats eyes to be replaced, identifying each hydrant throughout the Community, had not been recorded in the minutes.

Resolved that the minutes of the meeting of the Kawhia Community Board held on 28 March 2014, as amended, be approved as a true and correct record of that meeting.

Mr Rutherford / Mr Walsh

MATTERS ARISING

LYCH GATE – PLAQUE

Mrs Pilkington reported that both the Te Awamutu and Otorohanga RSA's have agreed to fund an appropriate plaque.

PROPOSED AOTEA PLAYGROUND

Mrs Pilkington reported that Council has approved a grant of \$5,000 in the 2014/15 year estimates towards the Aotea Playground project. She said this will be funded from the Rural Subdivision Reserve Fund.

REPORTS

Item 26 DRAFT MANAGEMENT ACCOUNTS FOR THE PERIOD ENDING 31 MARCH 2014

Discussion

The Chief Executive presented the Draft Management Accounts for the period ending 31 March 2014. He reported that the accounts showed balances a little over that budgeted in particular in the areas of –

1. Kawhia Water Supply
2. Kawhia Cemetery
3. Kawhia Stormwater
4. Aotea Seawall protection

KAWHIA WATER SUPPLY

The Chief Executive reported that staff were still struggling to operate the water treatment plant and that additional time has been required setting up for the proposed upgrade. He said the upgrade is still underway but it is expected that all works will be completed by the end of this month.

The Chief Executive also reported that there has been a number of water leaks throughout the Community.

AOTEA SEAWALL PROTECTION

The Chief Executive referred to the Asset Maintenance and advised that this has previously been deferred a year. He then referred to the Finance and Administration charge and reported that this consisted of costs relating to the outstanding easements on private properties and the Morrison issue.

KAWHIA STORMWATER

The Chief Executive referred to the Asset Maintenance item and reported that additional costs were incurred due to work being required on the pump station. He then referred to Capital Expenditure, Sundry renewals and reported that repairs to the outlet at the Omimiti Reserve had not been budgeted for.

KAWHIA CEMETERY

The Chief Executive referred to the Sexton expenses and reported that there has been considerable activity at the Kawhia Cemetery. He said a number of internments were in respect of Reserved plots, this being reflected in the lesser amount identified under sale of plots.

MR JEFFRIES

Mr Jeffries attended the meeting at 1.27pm.

KAWHIA COMMUNITY BOARD

The Chief Executive referred to the Sundry expenses item and reported that this comprised of Sundry grants and costs in relation to Refuse collection during the New Year period.

KAWHIA REFUSE

Mr Walsh referred to the ceasing of the collection of refuse at Ocean Beach and queried whether Council received a discount on the contract due to this. The Chief Executive replied that this collection had ceased prior to the contract being let. He reported that there will be an extension

of the contract as at 30 June 2014 for a further two year period with a further potential extension making a total of four years.

Resolved

That the Draft Management Accounts for the period ending 31 March 2014 be received.

Mr Jeffries / Ms Gane

The Chair expressed his thanks and appreciation to staff involved in the production of the Accounts.

Mrs Pilkington vacated the Chair. Mr Jeffries then took over the Chair.

Item 27 KCB MATTERS REFERRED FROM 28 MARCH 2014

Discussion

The Governance Supervisor took Members through the Matters Referred.

STREET LIGHTS – JERVOIS STREET

The Engineering Manager advised he had finally met with the Engineering Manager from Waipa Networks regarding the matter of the street lights in Jervois Street going out particularly in windy weather. He said no actual resolution was obtained however, fluctuation of the lights sometimes occurs during peak times and due to vegetation interfering the power lines.

TOM FRENCH GROVE – REFUSE BINS

The Engineering Manager reported that surveillance cameras have been purchased for use at the Tom French Grove Reserve however, these are still in a trial period. Mr Rutherford queried what action Council would take should a person be identified disposing of refuse. He expressed the opinion that there would be no point in providing surveillance cameras should appropriate action not be taken. Mrs Pilkington replied that it is an offence under the Local Government Act and that usually in the first instance, a letter would be forwarded to the offending person. The Engineering Manager agreed that in the first instance, if a person is identified, a letter would be written to them.

Mr Rutherford queried whether periodic detention workers could be made use of in this area. It was agreed that Mr Rutherford have discussions with the local police constable regarding this. It was then suggested that the Kawhia Resident Staff Member would be able to go out to the Reserve and collect rubbish. The Engineering Manager undertook to have discussions with the appropriate staff Member. Ms Gane suggested groups of people could make themselves available, on rotation, to check and tidy the area.

GENERAL

ANNUAL PLAN

The Chair asked whether Members support a submission to Council's Annual Plan on matters relating to footpath construction, seal extension and Aotea. Mr Rutherford replied that in respect to footpath construction and seal extension, the Board should look at carrying out some work over the next few years. It was agreed that the Footpath Program needs to be kept progressing. Mrs Pilkington advised that the Board needs to decide its priority with regard to footpaths as the process has been slowed right down. The Chair felt that some progress would be seen if a small amount of work is carried out. Mrs Pilkington replied that every couple of years work could be carried out and a sum has been included in the budget for this coming year.

Discussion was then held on proposed seal extension work and it was agreed this be discussed further in the workshop following this meeting.

Mr Pilkington reported on the following matters –

- The Kawhia Museum roof/parapet as reported at an earlier meeting this has now been painted and the job completed. She said this work is funded across the District. Mrs Pilkington further reported that the Museum does have a volunteer issue therefore if anyone knows of any person/persons that is able to assist in this regard it would be very much appreciated.
- With regard to the overlaying and shifting of the Museum sign, Mrs Pilkington reported that she will raise this at the next Committee meeting however, the Board will be consulted regarding its location and replacement.
- The Waikato Mayoral Forum is seeking further approvals of Council to progress development of the Waikato Spatial Plan. Mrs Pilkington said that His Worship the Mayor and Councillor Robyn Klos have been appointed as Members of the Joint Committee.
- Quarterly Routine Engineering Report, Kawhia Water Supply, advising that the contract for the new UV Filters and one micron filter along with associated telemetry has been awarded to UGL and is on track for completion by the end of May.
- The repair work on the stone seawall has now been completed. The six new groynes and new retaining wall next to the boat ramp at the end of Kawhia Street will be completed by the end of June 2014.
- Repairs and strengthening of the Kawhia Wharf is to be carried out in late May/early June. Details of the form of these works are currently being finalised after NZ Steel indicated that it did not support protective spray treatments to the concrete, and instead favoured use of the available funding to conduct further minor concrete repairs on the seaward end of the Wharf.
- Council's Level of Service Survey will be going out with the next Council Newsletter in July 2014.
- Mrs Pilkington highlighted activities of the Otorohanga District Development Board and advised that a twice yearly report is presented to Council. She advised that the high speed internet access in partnership with the Otorohanga Community Board in the Progress/Huiputea Drive and Southern part of the Main North Road area of Otorohanga has been completed.
- The Youth Initiatives Program has lost the Ministry of Social Development funding however, re-negotiating of the contract is currently being undertaken with providers.
- The Mayoral Graduation Ceremony has been held jointly with the Waitomo District.
- Sport Waikato provides six monthly reports to Council and it is proposed that the local Coordinator will attend a meeting of the Board to update Members, in the near future.
- Advice has been received from the Kawhia Sports Club that it is struggling financially. Mrs Pilkington advised of the Kawhia Community Board Grant however one off assistance is not a long term solution. The Community needs to be approached to see if it can assist.
- Submissions to Council's Annual Plan close 4.00pm 6 June 2014.
- Waipa Networks new line from Te Awamutu to Hangatiki is being undertaken along the rail corridor through the Otorohanga Community. This new line will reduce the need for maintenance outages and considerable consultation has taken place.
- The matter of the Kotui Services in respect of the Library is still not definite.
- Wishing the Kawhia Art Group well for their 'Floribunda' exhibition this weekend.
- Copies of the Footpath Program report given to Members in January 2014.

The Chair queried with Members whether they were comfortable with the information coming and going to and from the Otorohanga District Council. All Members replied that this is more than sufficient.

AOTEA SIGNS

Ms Gane reported she is waiting on feedback from Council's Roading Manager regarding the erection of entrance signs at Aotea.

Ms Gane reported that the Aotea Community's Quarterly meeting will be held this coming Queen's Birthday weekend to be followed by dune planting and a barbeque.

Ms Gane reported that at the Aotea Community's Annual Meeting existing Members were carried forward with one new Member. She said it is intended to start looking at funding towards the proposed new playground.

Ms Gane informed Members that a small emergency centre has been built in Aotea and outlined the various items of equipment it contains.

Mrs Pilkington extended congratulations to the Aotea Community Committee for what it is achieving.

SPORT WAIKATO

His Worship reported that Sport Waikato's local coordinator has been requested by Council to provide more comprehensive reports.

KAWHIA FORESHORE RETAINING WALL

The Engineering Manager reported that he has had general discussions with Mr Ross Dockery regarding retaining of the Kawhia Foreshore. He said Council staff will prepare a design concept which will be placed out for open tender. The Chair said he would like to see any proposed designs come through the Board. Mr Rutherford expressed the opinion he would like to see sand brought in to the area and that the Community may end up with a sandy beach, with access. The Engineering Manager reported that any concept design would be required to be presented to the Regional Council in the first instance and then placed out for open tender. He said there will be nothing stopping the Board to bring in a small quantity of sand for the project. The Engineering Manager reported that the design has to be prepared but will comprise of a timber retaining wall with rocks in front of it.

In reply to Mr Rutherford, the Engineering Manager advised that there is no funding available in this current year to commence the 'Pound' sale process. He said however, as from 1 July 2014 this will be able to proceed.

GIANT POU

The Chair referred to a meeting of the Kawhia Community Projects Trust held last Sunday and advised that the application to Creative New Zealand for funding towards the Giant Pou was not successful. He said Creative NZ need support from local Iwi to be shown in the application. It was agreed that letters of support will be gathered from the various local Marae.

The Chair reported that the Trustees of the Maraeroa A and B Trust have donated a Totara log and that all extraction costs for this will be met by the Community Projects Trust. It was agreed that a letter of support be provided from Council signed by His Worship the Mayor, in support of the project.

KAWHIA NATIVE NURSERY

The Chief Executive informed Members that a representative from the Waikato Regional Council has advised that they could be interested in sourcing plants from the Kawhia Native Nursery.

KAWHIA FORESHORE SEAWALL

Mr Walsh reported that a number of holes are appearing in the ground around the seawall located by Maketu Marae. He queried who is responsible to attend to these. Members were advised that the wall was installed by the Maketu Marae.

It was agreed that Council staff ascertain whether any of the Seawall is erected on Council land.

Item 28 AOTEA SEA WALL - CONFIDENTIAL

MOTION TO EXCLUDE THE PUBLIC

"THAT the Kawhia Community Board, pursuant to Section 48(1), Local Government Official Information and Meetings Act 1987, resolves that the public be excluded from the following parts of the proceedings of this meeting.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public."

Mrs Pilkington / Mr Rutherford

MEETING CLOSURE

The meeting concluded at 2.55pm

CHAIRMAN:

DATE: 25 July 2014

