



Otorohanga District Council

# MINUTES

15 August 2017

10.00am

**Members of the Otorohanga District Council**

Mr M Baxter (Mayor)  
Mrs K Christison  
Mr R Johnson  
Mrs RA Klos  
Mr P McConnell  
Mr K Phillips  
Mrs D Pilkington  
Mrs A Williams

Meeting Secretary: Mr CA Tutty (Governance Supervisor)

# OTOROHANGA DISTRICT COUNCIL

15 August 2017

The Minutes of the Meeting of the Otorohanga District Council held in the Council Chambers, 17 Maniapoto Street, Otorohanga on Tuesday 15 August 2017 commencing at 10am.

## MINUTES

### ORDER OF BUSINESS:

ITEM	PRECIS	PAGE
PRESENT		1
IN ATTENDANCE		1
APOLOGIES		1
OPENING PRAYER		1
PUBLIC FORUM (UP TO 30 MINUTES)		1
ITEMS TO BE CONSIDERED IN GENERAL BUSINESS		1
CONFIRMATION OF MINUTES – OTOROHANGA DISTRICT COUNCIL 18 JULY 2017		1
MATTERS ARISING		1
DECLARATION OF INTEREST		2

### REPORTS

ITEM 97	MANIAPOTO SETTLEMENT PROPOSED REDRESS AREAS	2
ITEM 98	PROPOSED RECLASSIFICATION OF RESERVE LAND	3
ITEM 99	ROUTINE ENGINEERING REPORT – MAY TO JULY 2017	3
ITEM 100	PLANNING REPORT FOR APRIL TO JUNE 2017	6
ITEM 101	CIVIL DEFENCE EMERGENCY PLANNING REPORT FOR APRIL TO JUNE 2017	6
ITEM 102	ANIMAL CONTROL OFFICERS REPORT FOR APRIL TO JUNE 2017	6
ITEM 103	MATTERS REFERRED GENERAL	7 8

## **PRESENT**

DM Pilkington (Chair), Crs, RA Klos, RM Johnson, K Christison, P McConnell, AJ Williams

## **IN ATTENDANCE**

Messrs DC Clibbery (Chief Executive), RH Brady (Engineering Manager), GD Bunn (Finance & Administration Manager), D Dowd (Executive Assistant)

## **APOLOGIES**

Mr MM Baxter (Mayor), KC Phillips

**Resolved** that the apologies received from His Worship The Mayor, MM Baxter and Councillor KC Phillips be sustained.

### **Councillor McConnell / Councillor Williams**

## **OPENING PRAYER**

Councillor Pilkington read the Opening Prayer.

## **PUBLIC FORUM (30 MINUTES)**

No public members were present.

## **ITEMS TO BE CONSIDERED IN GENERAL BUSINESS**

The Environmental Services Manager attended the meeting and requested that the Item on the Confidential Agenda be adjourned until the next meeting. He further outlined the reasoning for this delay.

## **CONFIRMATION OF MINUTES – OTOROHANGA DISTRICT COUNCIL 18 JULY 2017**

## **MATTERS ARISING**

### **WAIKATO PLAN**

Councillor Klos referred members to page 12 in relation to the adoption of the Waikato Plan. She expressed concern at being classified as part of the South Waikato group.

Councillor Klos said that this classification would be of major dissatisfaction amongst ratepayers of Wharephunga Ward and felt that this classification could have been better considered.

Councillor Klos drew members attention to page 15, Item 1 and said the passage should read 'complete right of way'.

Councillor Klos referred members to a spelling mistake on page 21.

Councillor Johnson informed members that on Page 2 – Charitable Trust Bullet Point should read 'The Otorohanga Charitable Trust'.

**Resolved** that the minutes of the meeting of the Otorohanga District Council held 18 July 2017, as previously circulated be approved as a true and correct record of that meeting.

### **Councillor Johnson / Councillor Williams**

## **DECLARATION OF INTEREST**

The Chair asked members whether they were aware of any circumstances where they could stand to make personal and/or monetary gains in any particular matter to be discussed at this meeting.

No such declarations of interest were received.

## **ITEM 97                    MANIAPOTO SETTLEMENT PROPOSED REDRESS AREAS**

The Chief Executive informed members that the report is quite self-explanatory and could be taken as read.

He informed members that the land will be purchased from Council by the Crown, and that there is compensation for the acquisition of these assets and that at this time the Kawhia and Aotea Harbours will be addressed separately at a later day.

The Chief Executive took members through the areas of land mentioned in the settlement. He informed members that these areas hold a lot of significance with local Iwi and at this time do not provide major functional value to Council. He informed members that there is not any current reason why Council would not be agreeable to the inclusion of these areas in a potential settlement.

The Chair queried who the principal contact for Settlement discussions would be at Council.

The Chief Executive informed members that it would be himself.

Councillor Johnson queried if Maniapoto acquisition of the areas would cause the terms of use of this land to change, and what it would mean for tenants and Council.

The Chief Executive replied that some of these areas may need to have lease adjustments and that this included stop bank currently under lease. He said that stopbanks will remain in Council ownership.

Councillor Christison queried if the settlement was the same Iwi group that owned the land that Council is currently managing near Huiputea.

The Chief Executive said no, the existing managed area is owned by a Maori Trust and this agreement would be with Ngati Maniapoto. He said that the areas were however complementary.

Councillor Christison asked if there would still be access to the area behind the car dealership on the large hill on the north entrance to the Town and if so requested that the maintenance of the site would need to be undertaken.

The Chair informed members that His Worship the Mayor is today in Wellington at the signing of the Settlement Document and that today's discussions were very timely.

She informed members that this day is of high significance to Iwi of Maniapoto and she was happy to move the recommendation.

**Resolved** that Council approves Council staff entering into discussion with the Office of Treaty Settlements, representatives of Ngati Maniapoto and relevant others regarding potential transfer or other forms of redress in respect of the four sites identified in this report.

### **Chair / Councillor Klos**

**ITEM 98****PROPOSED RECLASSIFICATION OF RESERVE LAND**

The Chief Executive informed members that a site for the potential new medical centre on Kakamutu Road is now favoured and to make this possible there needs to be a change of the classification of the land.

The Chief Executive said there had been discussion with the Department of Conservation that indicated the reclassification was the simplest way forward.

The Chief Executive informed members that if Council was to take this track, there will still be need to be public consultation that will take place shortly.

It is being proposed that under this decision, the former Pipe Band Hall will be moved to a new location and that an approach would need to be made to local contractors to get prices to see how much this work would cost to modify those sites.

The chair said that it was interesting that the legislation gave powers back to Local Government with no further engagement of Doc required.

The Chief Executive informed members that in 2013 there were some major changes in the legislation that enabled this.

The Chair expressed the opinion that the changes are of benefit to the community and that site improvement can only be seen as adding value.

Councillor McConnell said that the Otorohanga Community Board supported the reclassification and improving the land regardless of the proposed medical centre. He said that it is important that the buildings that are currently present be retained for their intended use.

The Chair said that the Parents Centre was to be relocated to continue in its current format and reminded members that matters are subject to Community Consultation.

**Resolved** that that Council commences the process to reclassify the 5800m<sup>2</sup> (approx.) of Recreation Reserve west of Kakamutu Road (Part Lot1 DPS 47261 & Lot 3 DPS 82843) and an area of approximately 6000m<sup>2</sup> around the site of the former WWII memorial on the eastern side of Kakamutu Road (Part Section 2 SO 61620) as Local Purposes (Community Buildings) Reserves.

**Councillor Johnson / Councillor Mc Connell****ITEM 99****ROUTINE ENGINEERING REPORT – MAY TO JULY 2017**

The Engineering Manager took members through the Routine Engineering Report.

He informed members that Kaimango Road logging works are now complete and that the road has stood up well to the high use over this period. Some of the remedial works were adding metal, grading and rolling that has now brought the area up to standard.

The Engineering Manager informed members that LED street light Contract will soon be out to Tender.

Councillor Christison queried if the LED lights would improve the visibility at night in and around the Domain.

The Engineering Manager informed members that trees are currently shading the lights but that sidewalks should receive some benefit from it, though this will not go into the Domain area. He said there will be a small improvement but this will not make a great difference.

The Engineering Manager informed members that Contract 963 (Road Maintenance) came to a successful conclusion on 3 July 2017, with Inframax handing the network over in a good state of repair having completed the majority of the outstanding and ongoing work so that very few service request, and no urgent works were outstanding.

He stated that in the opinion of the Engineering Manager and Roading staff, Inframax have performed admirably as the maintenance contractor for Council over the last five years.

The Chair informed members that there was a very high degree of satisfaction with the works that Inframax undertook.

Councillor McConnell queried if there was an acknowledgement in thanking the staff for their hard work that was completed and requested if not that an official acknowledgement be made.

The Projects and Design Engineer attended the meeting at 10.38am and took members through the following items.

#### **C1010 – Ouruwhero Road Sealed Smoothing**

The Projects and Design Engineer informed members that the Practical Completion Certificate has been issued to Inframax and three months Defects Liability is due to end in early October. This finalises the completion of this project.

#### **C1026 – Mangaorongo Sealed Smoothing**

The Projects and Design Engineer informed members that this Contract is currently out to tender, with tenders closing on Monday 28 August 2017. She said that it was hoped that works commence and continue during the summer period of 2017 – 2018.

#### **C1038 - Mangawhero Bridge Strengthening Works, Otewa Road**

The Projects and Design Engineer said that this Contract is currently out to tender for the strengthening of this bridge to a class 1 standard. At the same time the sub-structure underneath will be maintained and painted.

#### **C1046 – Honikiwi Road Remedial Repairs RP**

The Projects and Design Engineer informed members that the Engineering Manager has entered into negotiations with Services South East for the completion of these works.

#### **C1053 - Footpath Construction and Maintenance**

The Projects and Design Engineer informed members that preparation of this Contract is currently being undertaken. New construction sections of footpath include Alex Telfer Drive in Otorohanga and Charleton Street in Kawhia and that in total 395m<sup>2</sup> of maintenance and renewals will be undertaken.

#### **Te Tahi Road**

She further advised that a review of all capital works to date on Te Tahi Road is being undertaken. There will be a survey of the last section of work to be completed to enable negotiations with landowners to commence.

#### **School Roadside Improvements**

Large advanced warning signs have been installed at six rural schools, Arohena, Maihihi, Otewa, Korakonui, Ngutunui and Hauturu. Consultation with the schools continues with planning for threshold painting and car parking.

#### **Kawhia and Aotea Sea Defences**

The Engineer said the survey and monitoring of these sea defences are set to take place in September of 2017 to enable bi-annual reporting to Waikato Regional Council.

#### **Ngutunui Quarry**

She further informed members that a report has been produced reviewing all consenting and operating aspects of the quarry and options available to Council from this point forward. A drone survey will be undertaken of the quarry as part of this process.

Councillor Williams informed members that negotiations will be welcomed in regards to Te Tahi road and said that there is an issue with visibility in fog.

The Design Engineer informed Councillor Williams that unfortunately this road will still not qualify for edge lines.

Councillor Williams queried if there was any way of improving safety.

Councillor Johnson asked if any planning has been done regarding the S bend before the Otewa School and said that this would be a welcome conversation for any corrective works to be undertaken.

The Design Engineer informed members that NZTA have provided some funding for widening and corrective works.

Councillor Johnson further informed members that this particular spot has had 3 major crashes and queried what it would take for some corrective action to be taken.

The Engineering Manager said that this issue needs to be raised on the priority list.

## **Water and Community Services**

The Engineering Manager took members through the Water and Community Services report and said that overall costs across the services department for 2017, subject to final figures, are looking very close to those budgeted. Income from water has been previously signalled as an under recovery and the final meter readings confirm this is down significantly, some \$180,000 or 22% on average due to the very wet summer and people simply using less water. He said the drop in income is of concern to the rural water schemes, which would ideally balance costs against income on an annual basis and that the collective operational costs for the three waters (drinking water, wastewater and stormwater) are very close to those budgeted and that there would be some overs and under associated with this.

### **Kawhia Community Water Supply**

The Engineering Manager informed members that the supply of drinking water to the Kawhia community continued to function well over the last three months and the water main renewal in Pouewe Street has been completed.

### **Arohena Rural Water Supply**

The Engineering Manager said that the Arohena scheme again functioned well over the last three months with no significant operational issues. Water consumption was down 9% from the budget for the 2016/17 financial year.

He further informed members that the new Kahorekau reservoir has been in operation and there have been no issues associated with this.

### **Ranginui Rural Water Supply**

The Engineering Manager informed members that the Arohena scheme is functioning well over the last three months with no operational issues. Water consumption was down from the budget for the 2016/17 financial year.

He said some progress has been made on changing the scheme to an agricultural supply in conjunction with inspections from the Waikato District Health Board. There is just one remaining property obtain supply of drinking water from another source, plus one of the many Ranginui Station houses.

### **Tihiroa Rural Water Supply**

The Engineering Manager said that the Tihiroa scheme again functioned well over the last three months with no significant operational issues. Water consumption was down 30% from the budget for the 2016/17 financial year.

The sand filter was cleaned and the sand media replaced with this resulting in great results.

### **Otorohanga/Waipā Water Supply/Plant**

The Engineering Manager informed members that Allens United have successfully completed the installation of commercial property water meters within the Otorohanga town and that the great majority of properties within the town site are now metered however, there are a small number of very difficult cases still to be resolved in relation to multiple units running from one metered supply.

The Engineering Manager further informed members that water consumption in Otorohanga is down by 21%.

### **Otorohanga Water Meter Reading**

The Engineering Manager said that the Water Meter Reading contract was placed out to tender on 3 August 2017 and closes 16 August 2017.

### **Otorohanga Sewerage Treatment**

The Engineering Manager informed members that the wastewater treatment is functioning well with no significant operational issues.

### **Otorohanga Community Stormwater Drainage / Flood Protection**

The Engineering Manager said that due to the recent stopbank failure at Edgecumbe, Waikato Regional Council were asked to employ Tonkin and Taylor to undertake a risk assessment of all urban stop banks. This took place in Otorohanga on 24 July and a report would follow.

### **New Water Reservoir**

The Engineering Manager reported that the new water reservoir at Mountain View Road has been completed.

Councillor McConnell queried if there was any notification to neighbours that this work was happening.

The Environmental Services Manager informed members that the rules of engagement with neighbours according to the district plan did not trigger any need for consultation.

Councillor McConnell suggested that a person within so many metres of a site of works should be notified.

The Environmental Services manager informed members that notification can be problematic as it can open the avenues for objection.

The Chair said that as a courtesy, the Otorohanga District Council should extend a notification to neighbours of works undertaken as a good neighbour.

#### **PARKS AND FACILITIES**

The Engineering Manager informed members that parks and reserves are looking good; the swimming pool complex continues to provide an acceptable level of service with no other issues reported at public conveniences around the District.

He said work has been undertaken in Rotary Park to cut down self-seeded trees and bamboo which have become an issue and the area around the lower ponds has also had some work done on it.

The Chair expressed thanks to The Engineering Manager and the Design Engineer for a comprehensive report.

**Resolved** that the Routine Engineering Report from May to July 2017 be received.

#### **Chair / Councillor Christison**

#### **ITEM 100 PLANNING REPORT FOR APRIL TO JUNE 2017**

The Environmental Services manager took members through the Planning report for April to June 2017 and expressed the opinion that things are business as usual and tracking on par with the same period a year before. He said of note was Consent 160087 by the Bayley family who built a dwelling on slopes of Mt Pirongia.

**Resolved** that that the routine engineering report from May to July 2017 be received.

#### **Councillor McConnell / Councillor Johnson**

#### **ITEM 101 CIVIL DEFENCE EMERGENCY PLANNING REPORT FOR APRIL TO JUNE 2017**

The Environmental Services Manager took members through the Civil Defence Emergency Planning report for the period April to June 2017. He said that the Emergency Management Operations Manager Mr Martin Berryman is working on Tsunami and Hazard Awareness at this time.

Councillor Klos stated that the minutes of the Report from the meeting are not useful for those trying to make sense of the matters mentioned.

**Resolved** that the Civil Defence Emergency Planning report from Andrew Loe Local Civil Defence Controller and Martin Berryman Emergency Management Operations Manager for the period 1 April to 30 June 2017 be received.

#### **Councillor Christison / Councillor Williams**

#### **ITEM 102 ANIMAL CONTROL OFFICERS REPORT FOR THE PERIOD APRIL TO JUNE 2017**

The Environmental Services Manager took members through the Animal Control Officers Report for the period April to June 2017. He said that the report could be taken as read.

Councillor Klos queried whether The Environmental Services Manager was happy with the way things were going.

The Environmental Services Manager confirmed that he was.

**Resolved** that the Animal Control Officers Report for the period April to June 2017 be received.

#### **Councillor Johnson / Chair**

**ITEM 103****ODC MATTERS REFERRED FROM 18 JULY 2017**

The Chair took members through the Matters Referred from 18 July 2017.

**WAIKATO DISTRICT HEALTH BOARD**

Councillor Klos advised of a recent meeting in Te Kuiti which was advertised in the Waitomo News. She expressed the opinion that there does not seem to be any effective community representation and that this only highlights the issue that there is no communication with the Waikato District Health Board. She said that Otorohanga District Council needs to find out who runs these meetings. She further expressed the opinion that notice of when meetings are to be held should be provided to the Otorohanga District Council.

The Chair said that Communication is a two way thing and queried who we should be writing to.

The Chief Executive informed members that a letter was sent from the Otorohanga District Council to the Chief Executive of the Waikato District Health Board and he was sure that a response would be received.

Councillor Klos requested that this item be kept on Matters Referred and that it be noted that the Otorohanga District Council is currently waiting for a response from the Waikato District Health Board.

**CHIEF EXECUTIVE**

The Chief Executive informed members that he will report to the next meeting of Council on the new service agreement with the Otorohanga District Development Board. At this time the Board is still considering their options.

**ENVIRONMENTAL SERVICES MANAGER****18 JULY 2017**

The Environmental Services Manager informed members that on the 19<sup>th</sup> of October a tour of the Otorohanga Timber Company processing facility will take place.

**ENGINEERING MANAGER**

The Engineering Manager undertook to meet with Rosemary Davison in regards to her vision for the installation of a walking track along the Waipa River.

Councillor McConnell informed members that the Otorohanga Community Board has discussed desire to have a walking track on top of stop banks. It was agreed application be made to Waikato River Authority for financial support.

The Chair queried if there was an overall budget for this works.

The Chief Executive informed members that the projected costings were around \$500,000 for the extent of the works. And that this would consist of a broad concrete path.

Councillor Klos queried if this was a cycling track.

Councillor McConnell informed members that it would be a shared cycling, walking track.

Councillor Johnson queried if it had to be concrete.

Councillor McConnell replied that the Otorohanga Community Board have decided that this would need to be concrete.

Councillor Christison said that further areas of funding are being looked into.

Councillor McConnell said that the town section mentioned is the first step, possibly leading into further extensions and projects along the river.

Councillor Klos requested that there be an aspiration to extend this walkway further in the future.

The Chief Executive informed members that last year funding was applied for from the Waikato Regional Authority to conduct a feasibility study for an upstream track, but this application was declined. He said that extending the track above Otorohanga is likely to have significant costs and issues, and should be approached cautiously. Councillor Johnson queried if there was an opportunity to ask Iwi for support of these projects.

Councillor Christison informed members that the walkway could be completed in stages.

The Chief Executive said that the in town stopbank walkway works well as there are circular routes but queried who would use an upstream track due to it not going anywhere. He said there needs to be a high level of consideration of such issues before proceeding further.

Councillor McConnell said that if items are not in the Long Term Plan or District Plan, can these items be placed as an aspiration piece in these documents.

Councillor Johnson said that an upstream walkway could be developed progressively.

The Chief Executive said that maintenance needs must also be factored into the equation.

Councillor Klos said that continued development of the Waipa River Walkway should be explored.

The Chief Executive suggested that if this item is to be signalled in the Long Term Plan a workshop should be conducted beforehand.

## **GENERAL**

Councillor Williams informed members of her attendance at a Local Government Conference in Auckland and said that there was a lack of written material to follow on from this conference especially in the areas covering Economic Development.

She informed members that the guest speaker was Billy Jordan who spoke about the placement of aged people in the Community.

## **TECHNOLOGY**

Councillor Phillips further expressed an interest in a Council App that would enable the Community to take a photograph and report it on their phones. He spoke to how quickly issues can be resolved when using technology.

## **WAIPA ESPLANADE ROAD.**

Councillor McConnell requested clarification as to who is responsible for this road.

The Chief Executive informed members that it is a Community Board issue.

Councillor McConnell informed members that there have been a number of issues with vehicles on this stretch of road. And that a proactive approach be taken to prevent any issues in the future especially with vehicles becoming larger.

The Chief Executive has spoken with Mr Fields and the discussion has been that a passing place needs to be implemented on this stretch of road.

The Chair said that this is an operational matter and that Staff are aware of this with a solution coming from Council.

Councillor McConnell stated that due to the wet weather there has been cases where vehicles have been parking off the site and that the onus is on NZMCA to prepare the ground to take vehicles in all weather events.

The Chief Executive stated that the NZMCA has local representatives and these people should be involved.

## **WESTPAC CORNER SCAFFOLDING**

The Engineering Manager informed members that the scaffolding surround the Westpac Corner of Maniapoto Street is compliant with regulations.

Councillor Christison queried if a traffic management plan was put in place.

The Engineering Manager replied that there was.

## **SUBDIVISION**

Councillor McConnell queried where the Subdivision questions should be directed.

The Chief Executive stated that ultimately it will come to Council but it is perhaps initially a Community Board Issue.

## **STEAMFEST**

Councillor McConnell informed members that he would not be available during the Steamfest weekend and acknowledged the many hours of work by the volunteers from within the Community.

## **SUBDIVISION WORKSHOPS**

Councillor Christison asked if Council would be open to the notion of holding Workshops for potential people in the District that could subdivide the land giving information on the processes on how to undertake this work. Waipa District Council were conducting such workshops at Kihikihi.

If workshops were held, it would be an end to end guide to try and assist.

The Environmental Services Manager informed members that every day there are enquiries and said that we are regulators and must be careful about engaging in such a process.

The Chief Executive said that the existing Council staff can provide good advice to people interested in subdividing.

The Environmental Services Manager informed members that there are limited resources available to such broader community engagement.

Councillor Christison queried why we do not have a Planner.

Councillor Christison said that many people are unsure of the process of Subdivision.

Councillor McConnell suggested that the Councillors hold a workshop for the people.

Councillor Klos queried as to what documents are these issues highlighted in as a point of reference.

The Chief Executive cautioned that matters of economics must be considered and Otorohanga is not yet in a situation like that of Waipa.

Councillor Christison said that Kihikihi is powering ahead.

The Chief Executive said that he would be interested in attending the Waipa District Council held meeting.

The Chair said that one advantage of the Otorohanga District is the reasonable low development fee and that there is a huge advantage and this is reflected in the value of the section that you subdivide. The Chair said that she too would like to attend this meeting.

Councillor Klos said that people who want to undertake these things are optimistic and have a vision and queried how to generate enthusiasm about being a 'happening' place and attracting people to come to our area.

#### **PROPOSED MEDICAL CENTRE**

Councillor Pilkington suggested that the Charitable Trust engage with other Charitable Trusts that manages Medical Centres.

The Chief Executive said that there is nothing that precludes the existing Charitable Trust from undertaking the project,

Councillor Christison queried where the proposed design is from.

The Chief Executive informed members that all parties had input into the plan.

#### **POOL CONTRACT**

Councillor Christison queried if two Councillors were able to be represented on Tender Awarding Committees in regards to future contracts.

Councillor Klos said there is a very clear line between operational and governance matters and that by straddling both there would be a major conflict.

The Chair agreed that there is a defined separation between Management and Governance.

The Chief Executive stated that there have been a lot of political issues around the pool and for that reason elected members have been involved but on a number of levels it would be unwise for elected members to get involved in evaluating tenders. In particular unsuccessful tenderers could question the impartiality of the process.

Councillor Christison sought clarification on this issue of staff discounts at the pool.

#### **COMMUNICATION**

Councillor Klos made reference to an Email in regards to a section of Waipapa Road where many accidents have occurred, and how these have been conveyed to the Roading Manager. She said that due to recent improvement this section of road is now very fast and this has resulted in cars running off the road.

Councillor Klos expressed the opinion that it is unethical that improvements do not occur until after accidents have happened.

The Chief Executive replied that the Email was perhaps overly detailed and the point consistent method of evaluating hazards may have been lost. The use of formally reported accident data, though not perfect, was one such method.

Councillor Johnson reminded staff that as there is a ward system in place, it is important to listen to the local knowledge being fed back from the elected members who speaks to the people.

The Chair suggested that it is important for signage to be erected at this section of road.

The Chief Executive stated that he saw merits in some general warning signs that stated that it is a rural road with the associated hazards of the country side.

Councillor Klos requested to know who was responsible about speed advisory signs.

The Chief Executive replied that it was Council.

Cr Klos informed that it was really important that Councillor Emails need to be acknowledged.

#### **COMMUNITY PLANTING**

Councillor Klos informed members that planting at Waipapa Reserve is going well with 15 community members present, Plants are growing well as a result.

#### **WAIKERIA PRISON**

The Environmental Services Manager informed members that a pre hearing conference is scheduled in the District Court on Friday that set down the rules for this Hearing. The main Hearing is to start on 9 October for 5 days with many technical experts and that hopefully by Christmas a decision will be handed down. The second application associated with project, earthworks consent will be processed at same time with construction to start this summer. He said that there have been no major issues about submissions, all is looking very positive.

Councillor Klos informed members that lighting could pose a problem.

#### **REGISTRATION OF CONFLICTS OF INTEREST**

The Finance and Administration Manager reminded Councillors to complete the register of conflicts of interest.

#### **FUNDING ROUND**

The Finance and Administration Manager informed members that a Funding Review meeting will take place on Friday 29 September 10am at Council.

#### **WAIKERIA ROAD**

The Department of Corrections have stated that they would like to do some work on Waikeria Road and update the bridge with OPUS charged with complete the design and begin community consultation.

#### **CHAIR**

The Chair informed members that the Kawhia Community Board meeting will be held on Friday.

She also acknowledged STEAMFEST and the hours of work by volunteers in the community that have been put into this.

#### **BEEF AND LAMB AWARDS**

Councillor Klos informed members that a local rural family have received Awards for Beef and Lamb. It was noted that when anyone in the District does something that is of national significance then they deserve a note from the Council.

The meeting concluded at 12.56pm.