



Ōtorohanga District Council

# AGENDA

23 March 2021

1.30PM

**Members of the Ōtorohanga District Council**

His Worship the Mayor MM Baxter  
Councillor K Christison  
Councillor B Ferguson  
Councillor R Johnson (Deputy Mayor)  
Councillor K Jeffries  
Councillor R Dow  
Councillor RA Klos  
Councillor A Williams

Meeting Secretary: Mr. CA Tutty (Governance Supervisor)

**ŌTOROHANGA DISTRICT COUNCIL**

**23 March 2021**

Notice is hereby given that an ordinary meeting of the Ōtorohanga District Council will be held in St. David's Hall, Cnr Ranfurly and Turongo Street, Ōtorohanga on 23 March 2021 commencing at 1.30pm.

**Tanya Winter**  
**CHIEF EXECUTIVE**

**18 March 2021**

**ORDER OF BUSINESS:**

PRESENT

IN ATTENDANCE

APOLOGIES

REFLECTION / PRAYER / WORDS OF WISDOM

DECLARATION OF CONFLICTS OF INTEREST

PUBLIC FORUM

CONFIRMATION OF MINUTES ŌTOROHANGA DISTRICT COUNCIL – 16 FEBRUARY 2021

RECEIPT OF MINUTES – KĀWHIA COMMUNITY BOARD – 26 FEBRUARY 2021

**REPORTS**

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**ITEM 147 HIS WORSHIP THE MAYOR VERBAL REPORT**

**ITEM 148 RISK AND ASSURANCE COMMITTEE – APPOINTMENT OF DEPUTY CHAIR**

**TO: MAYOR AND COUNCILLORS OF OTOROHANGA DISTRICT COUNCIL**

**FROM: GROUP MANAGER CORPORATE**

**DATE: 23 MARCH 2021**

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**Relevant Community Outcomes**

- Foster an involved and engaged community.

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**Summary**

- Under section 41A(3) of the Local Government Act 2002 the Mayor has the powers to create Standing Committees of Council, as well as appointing the Chairs and members of those Committees.
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**Recommendations**

1. That Council notes that Councillor Annette Williams has been appointed as Deputy Chair to the Risk and Assurance committee by His Worship the Mayor for the balance of the 2019-2022 triennium.

<b>Name of Committee</b>	<b>Elected Member Representative</b>
Risk and Assurance Committee	<i>Independent Chair, Deputy Chair Cr A Williams, Cr C Jeffries, Cr R Klos</i>

2. That Council delays any change in remuneration for the Risk and Assurance committee deputy chair until 1<sup>st</sup> July 2021 when the new Governance Pool is announced by the Remuneration Authority.

**Discussion**

At the Council meeting of 5<sup>th</sup> Nov 2019 the Mayor exercised his powers under section 41A(3) of the LGA to create Standing Committees of Council and appoint Elected Members to them. This included appointments to Council's Risk and Assurance committee. The independent chair, along with the Mayor as ex-officio has recognised that there is now a necessity to appoint a Deputy Chair from within the existing committee. The reason for the appointment is largely around having an existing member able to stand in as chair at R & A meetings in the absence of the Independent Chair and also to share some of the workload. This report formalises and provides a public record of the appointment.

Any additional remuneration for the role would need to come from the existing Governance Pool, and as it is now a requirement to allocate out the whole pool, it would mean the pool would need to be redistributed among Councillors and an amended determination issued by the Remuneration Authority. In light of this it seems appropriate to wait until 1<sup>st</sup> July when a new Governance Pool for the 21/22 year will be available and a separate report can be brought to Council on suggested distribution of the pool based on appointments to standing committees and additional duties.

Graham Bunn

**GROUP MANAGER CORPORATE**

**ITEM 149**                    **APPLICATION FOR TEMPORARY ROAD CLOSURE – HAMILTON CAR CLUB – NGUTUNUI HILL CLIMB**

**TO:**                            **HIS WORSHIP THE MAYOR AND COUNCILLORS  
ŌTOROHANGA DISTRICT COUNCIL**

**FROM:**                        **SENIOR ENGINEERING ASSISTANT**

**DATE:**                        **24 MARCH 2021**

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#### **Relevant Community Outcomes**

- Promote the local economy and opportunities for sustainable economic development
  - Foster an involved and engaged Community
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#### **Executive Summary**

An application has been received from Hamilton Car Club for the following road closures within the Ōtorohanga District, to enable Hamilton Car Club to hold the Hamilton Car Club 2021 Ngutunui Hill Climb event.

#### **Recommendation(s)**

It is recommended that:

The application for Temporary Road Closure from 0900 to 1700 on Sunday 20 June 2021 on of sections of Pekanui Road from its intersection with Ngutunui Road to its intersection with Okupata – Pirongia West and Te Rauamoā, 'T' intersection (map attached) be approved with the following conditions imposed:

1. In keeping with the New Zealand Ministry of Health Legislation for the Management of COVID-19 any road closure granted, will be void, if the enforced level should become compromised by the staging of the event for which the closure has been granted.
2. Emergency Services have complete rite of passage at all times.
3. Hamilton Car Club is to pay an application fee of \$400.00 towards the administration of the road closure to Ōtorohanga District Council.
4. Hamilton Car Club is to pay for all advertising costs to the appropriate newspapers. Public notice advertisements are to be published in the Waitomo News.
5. Hamilton Car Club is responsible for obtaining public liability insurance, (and paying the cost thereof), to a minimum value of \$10,000,000. This is required to indemnify Council against any damage to the property or persons as a result of rally activities during the road closure period.
6. Hamilton Car Club is to comply with the objection provisions contained in the Transport (Vehicular Traffic Road Closure) Regulations 1965.
7. Hamilton Car Club is to liaise, and provide evidence of liaison with all operators and businesses that may be affected by the road closures.
8. Hamilton Car Club is to consult with all residents of all properties on the roads intending to be closed and also the residents on roads connecting with roads intending to be closed, including any no exit roads. Two mail-drops to residents are to be carried out. All initial mail-drops to residents are to be approved by Council staff before distribution commences. The subsequent mail-drop is to be completed no later than ten full days before the proposed closures.
9. Hamilton Car Club is solely responsible for signposting and policing of the roads to be closed, to ensure that only vehicles connected with the event have access to the road closure areas. This includes arranging the delivery, erection and staffing of all road closure barriers, and the removal thereof, after closures. All gates and entranceways are to be taped, and to ensure its removal thereafter.

10. Signs advising of the road closures are to be erected at the start and end of the closed portions of the roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure. A Hamilton Car Club representative is to meet with Council Engineering staff regarding the required signs format, size, location and quantity of signs for approval before they are manufactured and erected.

### **Background**

The annual event was cancelled in 2020 due to COVID-19 lockdown and the 2019 event was cancelled by Council due to objections received by residents affected by the event.

### **Legal**

Hamilton Car Club have applied for this road closure pursuant to the Tenth Schedule of the Local Government Act 1974. They are prepared to comply with the objection provisions contained in the Transport (Vehicular Traffic Road Closure) Regulations 1965.

### **Considerations**

Hamilton Car Club, are in the process of obtaining consents from residents of the affected areas, indicating agreement for the road closures. They have also conducted an initial letter drop and will carry out a reminder mail drop no later than ten full days before the proposed closure. Evidence included in this application. This event is also a major fundraising event for Ngutunui School, which provides an off-road venue, sausage sizzle and catering for the competitors and visitors to the school and the event.

### **Assessment of Options**

#### ➤ **Option 1 - Council to approve the rally**

Advantages:

- A sporting event is held in the district which provides entertainment and also promotes the district.
- Rally participants and spectators will visit the district and spend money with local businesses.
- Funds will be raised for the benefit of the local Ngutunui School.
- The location of the rally is such that only a relatively small number of local residents are inconvenienced as any traffic passing through the district would not use these roads.

Disadvantages:

- Inconvenience to local residents and road users.
- The possibility of some damage to the road or adjacent property.

#### ➤ **Option 2 - Council to decline the rally**

Advantages:

- No inconvenience to local residents and road users.
- No possibility of any damage to the road or adjacent property.

Disadvantages:

- The opportunity to provide entertainment and also promote the district is lost.
- An opportunity to for increased spending in the district is lost.
- No funds will be raised for the benefit of the local Ngutunui School.

### **Preferred Option and Reasons**

- ✓ **The preferred option is Option 1**

There are some benefits to the district and community, and therefore, the event should be given an opportunity to take place. The reason for this as the preferred option, is that the process requires an initial approval in principle by Council, which is then revisited after a 42-day notification period during which objections are called for. Council can then make their final decision based on the weight of objections received, along with any positive submissions, and the records of consultation results with affected parties from the event organiser.

Marion Flemming

**SENIOR ENGINEERING ASSISTANT**

**COUNCILLOR UPDATE**