



Otorohanga Community Board

MINUTES

7 August 2019

4PM

OTOROHANGA COMMUNITY BOARD

7 August 2019

Minutes of an Ordinary meeting of the Otorohanga Community Board held in the Council Chambers, Maniapoto Street, Otorohanga on 7 August 2019 commencing at 4.00pm.

Tanya Winter

Chief Executive

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

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PRESENT

Cr. P McConnell (Chair), Mr. P Coventry, Cr. K Christison, Mrs. E Cowan and Mr. N Gadd

IN ATTENDANCE

His Worship the Mayor MM Baxter, Ms. Tanya Winter (Chief Executive), Messrs. R Brady (Engineering Manager), G Bunn (Corporate Services Manager), B O'Callaghan (Finance Manager), M Lewis (Services Manager), J le Fleming (Community Facilities Manager), CA Tutty (Governance Supervisor) & Ms. T Ambury (Community and Economic Development Manager)

The Chair declared the meeting open and welcomed those present.

APOLOGY

Resolved that the apology received from Mr. A Buckman be sustained.

Mrs. Cowan / Cr. Christison

DECLARATION OF INTEREST

The Chair asked members if they were aware of any Conflicts of Interest that may exist regarding items to be discussed at today's meeting.

No Declarations of Interest were received.

PUBLIC FORUM

No-one presented at public forum.

CONFIRMATION OF MINUTES – 3 JULY 2019

Resolved that the Minutes of the meeting of the Otorohanga Community Board held on 3 July 2019, as circulated, be approved as a true and correct record of that meeting and the recommendations contained therein be adopted.

Mr. Coventry / Mr. Gadd

MATTERS ARISING

Mrs. Cowan referred to page two, Item 95 – proposed management plan for Otorohanga River Control Areas in particular to the concerns, which were raised about items in this report regarding the roles of the Subcommittees that have been established. Mrs. Cowan queried if this was a typing error and should read Subcommittee.

The Chief Executive replied that the term 'Subcommittees' has been used to cover all stakeholders.

The Chair expressed his thanks to Mr. Coventry for filling in as Deputy Chair while he was away on holiday.

The Chair congratulated Mr. Coventry and Mrs. E Cowan's husband Mr. Evan Cowan for receiving a Paul Harris Fellowship award.

ITEM 99 CHAIRPERSON'S REPORT

The Chair reported that he has been away on holiday however, he did attend the recent candidates evening for the forthcoming Local Government elections.

ITEM 100 CHIEF EXECUTIVE'S REPORT

The Chair referred members to the Chief Executive's report for the period 18 June to 15 July 2019 and asked that this be taken as read.

The Chair asked members whether they had any questions relating to the report.

In reply to Mr. Coventry, regarding whether any progress had been made on Tom Smit's proposed subdivision, the Chief Executive replied that a Resource Consent is underway and any decision that Council may make on this application, would come to a public meeting.

The Chair welcomed His Worship to the meeting.
His Worship extended an apology for lateness.

Cr. Christison referred to the extra security of Council's administration building and queried if additional cost would result in a negative balance in the account.

The Chief Executive replied saying she thought the cost was in the vicinity of \$11,000 however, she will confirm this with members via email.

Resolved that the Chief Executives report for the period 18 June to 15 July 2019 be received.

Cr. Christison / Mr. Gadd

ITEM 101 OTOROHANGA STOPBANK PATHWAY UPDATE ON COSTS AND PROGRAMME

The Engineering Manager referred members to his report and advised that the Stopbank Pathway is nearing completion and is already proving to be very popular.

The Engineering Manager reported that direct operational delays were caused by:

- 1- Placing close to twice the quantity of clay fill.
- 2- Removal of additional top soil underneath the surfacing material and along the edges of the pathway.
- 3- Placing and compacting the additional quantities of limestone chips.
- 4- Time needed for the surfacing material and clay cap to dry after rain.

In response to questions, the Engineering Manager made the following points:

- there is a need to change the budgets to cover an additional cost of around 7%.
- all the Resource Consents have been satisfied and are awaiting final signoff from the Waikato Regional Council.
- It is appropriate to use the surplus in the Otorohanga Flood Protection account because this surplus has been created by the asset itself
- If funding is required in the future for work on the Stopbanks this would be funded by Waikato Regional Council
- there will be no cost to the ratepayers for the capital costs of the construction.

Resolved that it be recommended to the Otorohanga District Council to approve the allocation of funds, currently estimated at \$53,149 but not exceeding \$60,000 from the cash surplus in the Otorohanga Flood Protection account to cover the increase in capital cost of the construction of the Stopbank pathway.

Mrs. Cowan / Mr. Coventry

ITEM 102 OTOROHANGA STOPBANK PATHWAY RESERVE MANAGEMENT PLAN WORKING GROUP

The Engineering Manager referred members to his report, the purpose of which is to establish a working group and agree on a process to further the design of the land use and the structures on the flood protecting lands, adjacent to the Otorohanga Stopbank shared pathway, which have been retired from grazing.

Concerns were expressed about timing and the funding that is available now for the planting. It was agreed that a wider strategic view should be taken so that Council is assured that any planting programme will not have an impact on the safety of the community. It was pointed out that there are a range of groups who have an interest in how the land adjacent to the river is used, and everyone needs to have a say.

The Chair reported that the Board has made a commitment to the project therefore, the establishment of the proposed working group will ensure that decisions are made and progress happens.

Resolved that: Approval is given to establish a working group, made up of the following stakeholders to create the draft Otorohanga Stopbank Pathway Reserve Management Plan.

- Council Elected Members represented by Councillor Katrina Christison and Otorohanga Community Board Member Liz Cowan.
- Council Staff represented by Engineering Manager Roger Brady or his alternate
- Waikato Regional Council one representative and one alternate
- Nehenehenui Regional Management Committee one representative and one alternate
- NZTA one representative and one alternate

2 The process as summarised below is followed to create and adopt the Otorohanga Stopbank Pathway Reserve Management Plan.

- Stage 1 revisit feedback to date and produce the draft plan
- Stage 2 consult on the draft plan with the wider community
- Stage 3 feedback from the community incorporated in the plan
- Stage 4 The plan and associated budgets would then be included in the draft Long Term Plan

Mr. Coventry / Mr. Gadd

ITEM 103 UPDATE ON THE OTOROHANGA COMMUNITY BOARD WALK AROUND OTOROHANGA

RENEWAL OF OTOROHANGA ENTRY SIGNS

Mrs. Cowan informed members that the entry signs are always funded by the Otorohanga Community, not the Project Kiwiana Committee.

The Community Facilities Officer reported that the signs concerned will be upgraded with new canvas skins.

WAIPA RIVER BRIDGE

The Chair reported on the condition of the rail over the Waipa River Bridge and expressed the opinion that NZTA has been very slow to attend to this matter. He said it is a health and safety risk.

It was agreed that the Chair forward a letter to NZTA on behalf of the Board expressing the Board's concerns and disappointment that this issue has not been rectified.

FLAX / OTOROHANGA RAILWAY STATION

Cr. Christison referred to the Flax plants situated at the Otorohanga Railway Station and reported that these are reverting to their ordinary green colour. She said they need to be removed.

The Services Manager replied that it is the intention of staff to have these Flax plants removed.

Resolved that the Engineering Manager's updated schedule be received.

Chair / Mr. Coventry

ITEM 104 ROUTINE REPORT - ENVIRONMENTAL HEALTH OFFICER/LIQUOR LICENSING INSPECTOR'S REPORT FOR JANUARY - JUNE 2019

Resolved that the Environmental Health Officer/Liquor Licensing Inspector's report for the period January – June 2019 be taken as read.

Chair / Mrs. Cowan

BOARD MEMBER UPDATE

Board members raised the following matters

Cr. Christison

- Stopbank Walkway – Amazing.

Mr. Gadd

- Assistance from staff has been brilliant.

Mrs. Cowan

- Operation of Domain Toilets.
- Coffee Cart Policy.
- Waipa River Management Plan – eradication of Crack Willow and riparian planting, important that any work carried out is done so in an “expert” manner.

Chair

- Mountain View Road Lighting
- NZTA disrepair of Main North Road

MEETING CLOSURE

The Chair thanked members and staff for their attendance at the meeting.

The meeting closed at 5.17pm