



Kāwhia Community Board

MINUTES

26 June 2020

1PM

KĀWHIA COMMUNITY BOARD

26 June 2020

Minutes of an Ordinary meeting of the Kāwhia Community Board held in the Kāwhia Community Hall, Jervois Street, Kāwhia on 26 June 2020 commencing at 1.00pm.

Tanya Winter
CHIEF EXECUTIVE

MINUTES

ORDER OF BUSINESS:

PRESENT	1
IN ATTENDANCE	1
APOLOGIES	1
DECLARATION OF INTEREST	1
PUBLIC FORUM (UP TO 30 MINUTES)	1
CONFIRMATION OF MINUTES – 24 JANUARY 2020	1

REPORTS

ITEM 11	GOVERNANCE DELEGATIONS TO KĀWHIA COMMUNITY BOARD	1
ITEM 12	KĀWHIA PLAYGROUND PROPOSAL	1
ITEM 13	CHIEF EXECUTIVE REPORT 17 DECEMBER 2019 – 17 FEBRUARY 2020	2
ITEM 14	CHIEF EXECUTIVE REPORT 18 FEBRUARY – 16 MARCH 2020	2
ITEM 15	CHIEF EXECUTIVE REPORT 16 MARCH – 25 MAY 2020	2
ITEM 16	CHIEF EXECUTIVE REPORT 26 MAY – 24 JUNE 2020	3
ITEM 17	ROUTINE DISTRICT LIBRARY REPORT	3
ITEM 18	ROUTINE COMMUNITY & ECONOMIC DEVELOPMENT MANAGER REPORT	3
ITEM 19	ROUTINE ENGINEERING REPORT ON WATER SERVICES & COMMUNITY FACILITIES – NOVEMBER 2019 TO FEBRUARY 2020	3
ITEM 20	ROUTINE ENGINEERING REPORT ON ROADING – NOVEMBER 2019 – FEBRUARY 2020	3
ITEM 21	ROUTINE QUARTERLY WATER SERVICES AND COMMUNITY FACILITIES REPORT	3
ITEM 22	ROUTINE ENGINEERING REPORT ON ROADING – MARCH 2020 – MAY 2020	3
ITEM 23	ROUTINE BUILDING CONTROL REPORT JANUARY TO MARCH 2020	3
BOARD MEMBER UPDATE		3

PRESENT

Mr. K Briggs (Acting Chair), Mr. G Fletcher, Ms. H Whiu, Cr. Williams

IN ATTENDANCE

Ms. T Winter (Chief Executive), Messrs. A Loe (Group Manager Environment), G Bunn (Group Manager Corporate), J le Fleming (Community Facilities Officer), Ms. T Ambury (Community and Economic Development Manager).

APOLOGY

Resolved that the apology received by Mr. D Walsh be sustained.

Mr. Fletcher / Cr. Williams

PUBLIC FORUM

Dr. J and S Burton spoke to the board members about renovations at the Medical Centre and the benefit that it will create for the community and the value of contributing to the training of junior doctors in rural practice. The renovations will have an official opening at 9.30am Wednesday 1 July.

K Jefferies supported by H Ormsby spoke to the background of the Kāwhia Community Projects Trust and the projects they had undertaken. He tabled a written report of the Trusts projects and asked that this information be placed on the Council property file.

Jeanette Schollum, Carole Shepherd and Sheena Lomas representing The Old Post Office spoke about the activities of their group and the creative arts in Kāwhia. They tabled information about the creative arts community in Kāwhia.

DECLARATION OF INTEREST

Mr. K Briggs asked members whether they had any declarations of conflicts of interest.

No declarations of conflicts of interest were received.

Mrs. Whiu / Mr. Fletcher

CONFIRMATION OF MINUTES - 24 JANUARY 2020

Resolved that the minutes of the meeting of the Kāwhia Community Board held on 24 January 2020, as circulated, be approved as a true and correct record of that meeting and the recommendations contained therein be adopted.

Mr. Briggs / Mrs. Whiu

ITEM 11 GOVERNANCE DELEGATIONS TO KĀWHIA COMMUNITY BOARD

The Chief Executive referred members to her report and asked whether there were any questions.

The Group Manager Corporate explained the terms of reference and future use of Kāwhia Reserve funds.

Resolved that the Kāwhia Community Board recommends to Council that The Terms of Reference for Governance delegations to the Kāwhia Community Board are approved.

Mrs. Whiu / Mr. Fletcher

ITEM 12 KĀWHIA PLAYGROUND PROPOSAL

The Community and Economic Development Manager referred members to her report and asked whether there were any questions.

Mrs. Whiu asked for clarification on the layout changes and questioned the relocation of the mouse wheel.

The Community and Economic Development Manager responded in order to include the net a large area is required therefore this is the most practical layout.

Resolved that Kāwhia Community Board recommends to Council to;

- I. Approve the new playground as proposed by the Kāwhia Community Projects Trust to be installed on the same site as the existing playground on Omimiti Reserve on Jervois Street, Kāwhia, as per the attached concept plan (Attachment 2).
- II. Approve the mouse wheel, as the most significant existing piece of equipment to be relocated and incorporated into the new playground design.
- III. Fund the additional costs created by siting the new playground at the existing playground location, in the following ways;
 - from the carry forward of the 18/19 Kāwhia Parks and Reserves Capital account, for an amount of \$10k as per part three of the Board’s resolution from 9 August 2019, and;
 - from the remaining balance of \$5.1k from the 19/20 Sundry Reserves Improvement account, and;
 - for \$2.9k of funds being used from the Kāwhia Community Board Reserve account to meet the remaining shortfall.
- IV. Require the ownership of the constructed playground asset to be vested in Council once staff are satisfied the playground meets the appropriate standards and on the basis that Council takes responsibility for routine maintenance, minor repairs and insurance. This would be funded from the Sundry Kāwhia Reserves operating account.
- V. Fund the depreciation for the playground at a rate consistent with other Council playgrounds that are funded for depreciation and undertake such future renewals of the playground assets as are reasonably affordable based on the depreciation that has been collected for the playground.
- VI. Support staff to proceed with developing a Memorandum of Understanding between Council and the Kāwhia Community Projects Trust to ensure the installation and hand over is managed within Council processes and consistent with the new playground installation in Otorohanga that was also funded by a community group.

Mrs. Whiu / Cr. Williams

ITEM 13 CHIEF EXECUTIVE REPORT 17 DECEMBER 2019 – 17 FEBRUARY 2020

Resolved that the Chief Executive Report 17 December 2019 to 17 February 2020 be received.

Mrs. Whiu / Mr. Fletcher

ITEM 14 CHIEF EXECUTIVE REPORT 18 FEBRUARY – 16 MARCH 2020

Resolved that the Chief Executive Report 18 February to 16 March 2020 be received.

Mrs. Whiu / Mr. Fletcher

ITEM 15 CHIEF EXECUTIVE REPORT 16 MARCH – 25 MAY 2020

Resolved that the Chief Executive Report 16 March to 25 May 2020 be received.

Mrs. Whiu / Mr. Fletcher

ITEM 16 CHIEF EXECUTIVE REPORT 26 MAY – 24 JUNE 2020

Resolved that the Chief Executive Report 26 May to 25 May be received.

Mrs. Whiu / Mr. Fletcher

ITEM 17 DISTRICT LIBRARY REPORT

The Group Manager Corporate referred members to the report. He said the Kāwhia Library has had a good tidy up and layout change.

Resolved that the District Librarian’s quarterly report be received.

Mrs. Whiu / Mr. Fletcher

ITEM 18 ROUTINE COMMUNITY & ECONOMIC DEVELOPMENT MANAGER REPORT

Resolved that the Routine Community & Economic Development Managers report be received.

Mrs. Whiu / Mr. Fletcher

ITEM 19 ROUTINE ENGINEERING REPORT ON WATER SERVICES & COMMUNITY FACILITIES – NOVEMBER 2019 TO FEBRUARY 2020.

Resolved that the information presented in this report be received.

Mrs. Whiu / Mr. Fletcher

ITEM 20 ROUTINE ENGINEERING REPORT ON ROADING – NOVEMBER 2019 TO FEBRUARY 2020

Resolved that the routine engineering report on Roothing for the period November to February 2020 be received.

Mrs. Whiu / Mr. Fletcher

ITEM 21 ROUTINE QUARTERLY WATER SERVICES AND COMMUNITY FACILITIES REPORT

The Community Facilities Officer referred members to the report and highlighted the following;

- 1) Ceiling repairs on the Kāwhia Medical Centre
- 2) Building repairs on the Kāwhia Museum
- 3) Kāwhia Wharf – Structural Report

Resolved that the routine quarterly water services and community facilities report be received.

Mrs. Whiu / Mr. Fletcher

ITEM 22 ROUTINE ENGINEERING REPORT ON ROADING – MARCH 2020 TO MAY 2020

Resolved that the routine engineering report on Roothing for the period March 2020 to May 2020 be received.

Mrs. Whiu / Mr. Fletcher

ITEM 23 ROUTINE BUILDING CONTROL REPORT - JANUARY TO MARCH 2020

Resolved that the Building Control activity report for the first quarter of 2020 be received.

Mrs. Whiu / Mr. Fletcher

BOARD MEMBER UPDATE

MR. FLETCHER

- Drain beside swamp culvert on Morrison Road – Needs to be cleaned out
- Morrison Road - Sweeping pine needles off road
- Resource Consent Aotea Wall – Community is asking what is to be expected

MR BRIGGS

- Spent a lot of time at home over COVID Lockdown
- Travelled to Whitianga to visit family

MRS. WHIU

- During COVID Lockdown - Food and essential item distribution for the Community

- July Board meeting date request to reschedule to 31 July 2020. – This was agreed by all those present.
- Frank Thorne to present to the board on matters relating to Kāwhia Cemetery – Date to be confirmed.
- Picture frame for the Harbour side

COUNCILLOR WILLIAMS

- COVID Update - Two more hotels will be opened in Hamilton for managed isolation

MEETING CLOSURE

The Chair thanked members and staff for their attendance at the meeting.
The meeting closed at 2.13pm.

The date of the next Kāwhia Community Board Meeting has been moved to Friday 31 July 2020.